**QUITMAN COUNTY BOARD OF EDUCATION**

**GEORGETOWN, GEORGIA**

**MINUTES OF MARCH 5, 2019**

**REGULAR MEETING**

The Quitman County Board of Education met in a regular session on March 5, 2019 at 7:00 p.m. in the Boardroom of the Administrative Office, 215 Kaigler Road. Mr. Willie J. Anderson, Chairman, presided.

**PRESENT:** Mr. Willie J. Anderson, Chairman; Mr. Billy Shirah, Sr., Vice Chairman, Mr. Jimmy Eleby, Mrs. Christi Green, and Mr. Larry Wilborn; Board members; and Mrs. Victoria Harris, School Superintendent.

**ABSENT:** None.

**CALL TO ORDER AND OPENING CEREMONY**

The meeting was called to order by Chairman Anderson with a moment of silence followed by the Pledge.

**AGENDA APPROVAL**

On a motion by Mr. Shirah and a second by Mr. Wilborn, the Board voted unanimously (5, 0), to accept the Agenda as printed. (Anderson, Eleby, Green, Shirah, and Wilborn voted yes.) The motion passed.

**APPROVAL OF MINUTES**

The Superintendent recommended approval of February 5, 2019 Regular Board Minutes. On a motion by Mr. Wilborn and a second by Mr. Eleby, the Board voted unanimously (5, 0), to accept the Superintendent’s recommendation. (Anderson, Eleby, Green, Shirah, and Wilborn voted yes.) The motion passed.

**SUPERINTENDENT’S REPORTS & UPDATES**

Mr. Jones, Principal/Asst. Supt., reviewed school activities and news with the Board. As part of his report, Coach Fredrick Drake did a presentation on ESports.

Superintendent Harris recognized the student and staff members for the month of February.

Superintendent Harris talked with the Board about School Based Health Centers. It was concluded that currently it’s not a good idea for the district . She also shared the Georgia Public Health Frequently Asked Questions for Quitman, Clay, Randolph and Stewart Counties. Discussion took place concerning items from the flyers.

Superintendent Harris shared that the district received some surveys to be completed; they were given to all faculty and staff members and 65 surveys were returned complete.

Superintendent Harris shared a plaque “That’s Great News” with the Board. It pictured some students working on a STEM project with Schneider Electric. It will be displayed in the district office.

Superintendent Harris shared newspaper articles with the Board.

Superintendent Harris updated the Board on the bus accident claim. We are awaiting a check for $2,645.70.

Superintendent Harris shared the Capital Report with emphasis on the FY20 Budget (state earned teacher/certificated raise of $2,775.00 and will now go to the Senate).

Superintendent Harris shared information with the Board concerning HB464. The discussion is about local boards of Education removing the requirement of prior notice when allowing public input at Board meetings.

Superintendent Harris shared with the Board that 3 students were recognized in the FOLE Art Contest. We had an honorable Mention ($10.00); 1st Place Middle School ($35.00) and 2nd Place Middle School ($25.00). Since our district had more than 3 entries, the school will receive a $50.00 check to go toward the Art Program.

Superintendent Harris shared with the Board that the State Board of Education approved the revised Exhibits C, D, E, F and G.

Superintendent Harris thanked the Board for their service and presented each one with a certificate in recognition of Georgia School Boards Appreciation Week.

**PERSONNEL (EXECUTIVE SESSION)**

The Superintendent recommended entering executive session for the purpose of discussing personnel. On a motion by Mr. Shirah and a second by Mrs. Green, the Board voted unanimously (5, 0), to accept the Superintendent’s recommendation. (Anderson, Eleby, Green, Shirah, and Wilborn voted yes.) The motion passed.

On a motion by Mr. Wilborn and a second by Mr. Eleby, the Board voted unanimously (5, 0), to resume regular session. (Anderson, Eleby, Green, Shirah, and Wilborn voted yes.) The motion passed.

Chairman Anderson stated that the Board had met in executive session for the purpose of discussing personnel. No decisions were made and no votes were taken; only discussion took place. However, the Superintendent may have some recommendations resulting from the Executive Session.

The Superintendent recommended approval for Ms. Lakesha Gordon to serve as the girls track coach. On a motion by Mr. Wilborn and a second by Mr. Eleby, the Board voted unanimously (5, 0), to accept the Superintendent’s recommendation. (Anderson, Eleby, Green, Shirah, and Wilborn voted yes.) The motion passed.

The Superintendent recommended approval to hire Mrs. Patsy Dickert as a teacher in the SOAR After School program. On a motion by Mr. Wilborn and a second by Mr. Eleby, the Board voted unanimously (5, 0), to accept the Superintendent’s recommendation. (Anderson, Eleby, Green, Shirah, and Wilborn voted yes.) The motion passed.

The Superintendent recommended approval to hire Mr. Otis Hill as a Culinary Arts paraprofessional in the SOAR After School program. On a motion by Mr. Shirah and a second by Mr. Wilborn, the Board voted unanimously (5, 0), to accept the Superintendent’s recommendation. (Anderson, Eleby, Green, Shirah, and Wilborn voted yes.) The motion passed.

The Superintendent recommended approval to accept the resignation of Ms. Gwinetra Starks from Culinary Arts in the SOAR After School program. On a motion by Mr. Wilborn and a second by Mr. Eleby, the Board voted unanimously (5, 0), to accept the Superintendent’s recommendation. (Anderson, Eleby, Green, Shirah, and Wilborn voted yes.) The motion passed.

The Superintendent recommended approval to accept the resignation of Ms. Edeiriena Anderson from Culinary Arts in the SOAR After School program. On a motion by Mr. Shirah and a second by Mr. Eleby, the Board voted unanimously (5, 0), to accept the Superintendent’s recommendation. (Anderson, Eleby, Green, Shirah, and Wilborn voted yes.) The motion passed.

The Superintendent recommended approval to accept the resignation of Ms. Sabrinia Douglas as Girls Track Coach. On a motion by Mr. Wilborn and a second by Mr. Eleby, the Board voted unanimously (5, 0), to accept the Superintendent’s recommendation. (Anderson, Eleby, Green, Shirah, and Wilborn voted yes.) The motion passed.

The Superintendent recommended approval to accept the resignation of Ms. Ethel Clement as Middle School Math Teacher, effective at the end of the 2018-2019 school year. On a motion by Mr. Wilborn and a second by Mr. Eleby, the Board voted unanimously (5, 0), to accept the Superintendent’s recommendation. (Anderson, Eleby, Green, Shirah, and Wilborn voted yes.) The motion passed.

The Superintendent recommended approval to accept the retirement of Mrs. Karen Espy as Literacy Coach, effective at the end of the 2018-2019 school year. On a motion by Mr. Shirah and a second by Mr. Eleby, the Board voted unanimously (5, 0), to accept the Superintendent’s recommendation. (Anderson, Eleby, Green, Shirah, and Wilborn voted yes.) The motion passed.

The Superintendent recommended approval to accept the FMLA request for Ms. Patricia Thornton (2/20/19 – 3/14/19). On a motion by Mr. Wilborn and a second by Mr. Eleby, the Board voted unanimously (5, 0), to accept the Superintendent’s recommendation. (Anderson, Eleby, Green, Shirah, and Wilborn voted yes.) The motion passed.

The Superintendent recommended approval to accept the Military Leave request for Ms. Jasmine Green (June 1, 2019 – April 20, 2020) per military orders. On a motion by Mr. Wilborn and a second by Mr. Eleby, the Board voted unanimously (5, 0), to accept the Superintendent’s recommendation. (Anderson, Eleby, Green, Shirah, and Wilborn voted yes.) The motion passed.

The Superintendent recommended approval to post an ad for a part-time counselor for the 2019-2020 school year. On a motion by Mr. Shirah and a second by Mrs. Green, the Board voted unanimously (5, 0), to accept the Superintendent’s recommendation. (Anderson, Eleby, Green, Shirah, and Wilborn voted yes.) The motion passed.

**FINANCE**

The Superintendent recommended approval of the Financial Report for February 2019. On a motion by Mr. Shirah and a second by Mr. Wilborn, the Board voted unanimously (5, 0), to accept the Superintendent’s recommendation. (Anderson, Eleby, Green, Shirah, and Wilborn voted yes.) The motion passed.

The Superintendent recommended approval of the Tax Collections for January 2019. On a motion by Mr. Wilborn and a second by Mr. Eleby, the Board voted unanimously (5, 0), to accept the Superintendent’s recommendation. (Anderson, Eleby, Green, Shirah, and Wilborn voted yes.) The motion passed.

The Superintendent recommended approval of a $25,000.00 CD proposal for one year (yield 2.3%). On a motion by Mr. Shirah and a second by Mrs. Green, the Board voted unanimously (5, 0), to accept the Superintendent’s recommendation. (Anderson, Eleby, Green, Shirah, and Wilborn voted yes.) The motion passed.

**MAINTENANCE & OPERATIONS**

The Superintendent recommended approval of the 2019-2020 Organizational Chart. On a motion by Mr. Shirah and a second by Mrs. Green, the Board voted unanimously (5, 0), to accept the Superintendent’s recommendation. (Anderson, Eleby, Green, Shirah, and Wilborn voted yes.) The motion passed.

The Superintendent and Board set the Governance Team Dates (tentatively).

**NEW & UNFINISHED BUSINESS**

The Superintendent shared that the Board needed to start looking at Legislative positions.

The Board unanimously agreed that Mr. Shirah would serve as the Delegate for the GSBA Summer Conference and Mrs. Green would serve as the Alternate. Both Board Members accepted the appointments.

The Superintendent recommended approval of the annual maintenance subscription for our email. On a motion by Mr. Shirah and a second by Mr. Wilborn, the Board voted unanimously (5, 0), to accept the Superintendent’s recommendation. (Anderson, Eleby, Green, Shirah, and Wilborn voted yes.) The motion passed.

The Superintendent recommended approval to upgrade our website. On a motion by Mr. Wilborn and a second by Mr. Eleby, the Board voted unanimously (5, 0), to accept the Superintendent’s recommendation. (Anderson, Eleby, Green, Shirah, and Wilborn voted yes.) The motion passed.

The Superintendent recommended approval of the Memorandum of Agreement between the Quitman County Board of Education and the Quitman County Board of Health. On a motion by Mr. Wilborn and a second by Mr. Eleby, the Board voted unanimously (5, 0), to accept the Superintendent’s recommendation. (Anderson, Eleby, Green, Shirah, and Wilborn voted yes.) The motion passed.

The Superintendent recommended tabling the Memorandum of Agreement between Quitman County Board of Education and Clay County Board of Education until the next meeting. The Board unanimously agreed.

The Superintendent recommended approval of the PBIS Scavenger Hunt fundraiser (3/11 – 4/15). On a motion by Mr. Wilborn and a second by Mr. Eleby, the Board voted unanimously (5, 0), to accept the Superintendent’s recommendation. (Anderson, Eleby, Green, Shirah, and Wilborn voted yes.) The motion passed.

The Superintendent recommended approval of the PBIS Question/Answer Fundraiser. On a motion by Mr. Shirah and a second by Mr. Wilborn, the Board voted unanimously (5, 0), to accept the Superintendent’s recommendation. (Anderson, Eleby, Green, Shirah, and Wilborn voted yes.) The motion passed.

The Superintendent recommended approval for FBLA to have a booth at Riverfest as a fundraiser. On a motion by Mr. Shirah and a second by Mrs. Green, the Board voted unanimously (5, 0), to accept the Superintendent’s recommendation. (Anderson, Eleby, Green, Shirah, and Wilborn voted yes.) The motion passed.

The Board asked the Superintendent to look into Verizon Wireless renting a piece of our land for $6,000 for the next 25 years.

**ANNOUNCEMENTS**

The Superintendent shared the following with the Board:

Field Trip Schedule

Board Activity Schedule

Parent Newsletter

The Board & Administrator Brochure

The Superintendent shared the news of Talbot County School District and how they were affected by the recent tornadoes. Quitman County will be making donations of toiletries and cleaning supplies. The Board was invited to participate.

**ADJOURNMENT**

With there being no other business to discuss, on a motion by Mr. Shirah and a second by Mr. Wilborn, the Board voted unanimously (5, 0), to adjourn. (Anderson, Eleby, Green, Shirah, and Wilborn voted yes.) The motion passed.

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Chairman Secretary