

NEW MILFORD BOARD OF EDUCATION
New Milford Public Schools
50 East Street
New Milford, Connecticut 06776

OPERATIONS SUB-COMMITTEE
MEETING NOTICE

DATE:	March 5, 2013
TIME:	7:30 P.M.
PLACE:	Lillis Administration Building – Room 2

AGENDA

New Milford Public Schools Mission Statement

The mission of the New Milford Public Schools, a collaborative partnership of students, educators, family, and community, is to prepare each and every student to compete and excel in an ever-changing world, embrace challenges with vigor, respect and appreciate the worth of every human being, and contribute to society by providing effective instruction and dynamic curriculum, offering a wide range of valuable experiences, and inspiring students to pursue their dreams and aspirations.

1. Call to Order

2. Public Comment

The Board welcomes Public Participation and asks that speakers please limit their comments to three minutes. Speakers may offer objective comments of items on this agenda. The Board will not permit any expression of personal complaints or defamatory comments about Board of Education personnel and students, nor against any person connected with the New Milford Public School System.

3. Discussion and Possible Action

A. Exhibit A: Personnel – Certified, Non-Certified Appointments, Resignations and Leaves of Absence

B. Monthly Reports

1. Purchase Resolution D-653
2. Budget Position as of 2/28/13
3. Request for Budget Transfers

C. Gifts & Donations

1. PTO – Exhibit B
2. Hill and Plain PTO
3. GoodWorks Insurance

D. Activity Stipend Request

1. New Milford High School

E. Five Year Technology Capital Plan Update

4. Adjourn

Sub-Committee Members: **Mr. Thomas McSherry, Chairperson**
Mr. David A. Lawson
Mrs. Lynette Celli Rigdon
Mr. William Wellman

Alternates: **Mrs. Daniele Shook**
Vacancy

GEORGE C. BUCKBEE
TOWN CLERK

2013 MAR -1 P 12:26

NEW MILFORD, CT

NEW MILFORD PUBLIC SCHOOLS

EXHIBIT A

Regular Meeting of the Board of Education
Sarah Noble Intermediate School
New Milford, Connecticut

March 12, 2013

ACTION ITEMS

A. Personnel

1. CERTIFIED STAFF	
a. RESIGNATIONS	
1. None currently	
2. CERTIFIED STAFF	
b. APPOINTMENTS	
1. None currently	
3. NON-CERTIFIED STAFF	
a. RESIGNATIONS	
1. None currently	
4. NON-CERTIFIED STAFF	
b. APPOINTMENTS	
1. None currently	
5. SUBSTITUTES	
a. APPOINTMENTS	
1. Mrs. Frances Adelman , Substitute Teacher <u>Move</u> that the Board of Education appoint Mrs. Frances Adelman as a Substitute Teacher effective March 13, 2013.	<i>Education History:</i> BA: CUNY, Lehman College Major: Italian, French, Spanish
2. Miss Katherine Alberto , Substitute Teacher <u>Move</u> that the Board of Education appoint Miss Katherine Alberto as a Substitute Teacher effective March 13, 2013.	<i>Education History:</i> BA: WCSU Major: Spanish
3. Ms. Melissa Bernardi , Substitute Teacher <u>Move</u> that the Board of Education appoint Ms. Melissa Bernardi as a Substitute Teacher effective March 13, 2013.	<i>Education History:</i> BS: WCSU Major: Elementary Education
4. Mr. Kevin Brown , Substitute Teacher <u>Move</u> that the Board of Education appoint Mr. Kevin Brown as a Substitute Teacher effective March 13, 2013.	<i>Education History:</i> BA: University of New Haven Major: Music and Sound MS: University of New Haven Major: Education

<p>5. Ms. Samantha Christos, Substitute Teacher <u>Move</u> that the Board of Education appoint Ms. Samantha Christos as a Substitute Teacher effective March 13, 2013.</p>	<p><i>Education History:</i> BA: California State University Major: Liberal Studies MA: Pepperdine University Major: Education</p>
<p>6. Mrs. Lisa Lee, Substitute Teacher <u>Move</u> that the Board of Education appoint Mrs. Lisa Lee as a Substitute Teacher effective March 13, 2013.</p>	<p><i>Education History:</i> BA: William Patterson Univ. Major: History</p>
<p>7. Mr. Marco Matos, Substitute Teacher <u>Move</u> that the Board of Education appoint Mr. Marco Matos as a Substitute Teacher effective March 13, 2013.</p>	<p><i>Education History:</i> BFA: NY Institute of Technology Major: Communications Public Relations MS: Manhattanville College Major: Spanish</p>
<p>8. Miss Jacqueline McLean, Substitute Teacher <u>Move</u> that the Board of Education appoint Miss Jacqueline McLean as a Substitute Teacher effective March 13, 2013.</p>	<p><i>Education History:</i> BA: Bard College Major: Languages & Literature</p>
<p>9. Mrs. Anne Soltes-Foscato, Substitute Teacher <u>Move</u> that the Board of Education appoint Mrs. Anne Soltes-Foscato as a Substitute Teacher effective March 13, 2013.</p>	<p><i>Education History:</i> BA: WCSU Major: Communications Theatre Arts MA: Univ. of No. Colorado Major: Gifted, Talented & Creative</p>
<p>10. Mr. Andres Sovero, Substitute Teacher <u>Move</u> that the Board of Education appoint Mr. Andres Sovero as a Substitute Teacher effective March 13, 2013.</p>	<p><i>Education History:</i> BA: WCSU Major: Spanish MA: Northeastern University Major: Higher Education Administration</p>
<p>11. Ms. Elecy Varghese, Substitute Teacher <u>Move</u> that the Board of Education appoint Ms. Elecy Varghese as a Substitute Teacher effective March 13, 2013.</p>	<p><i>Education History:</i> BS: University of Coimbatore, India Major: Biochemistry MBA: University of Madras, India Major: Business Admin.</p>
<p>6. ADULT EDUCATION STAFF</p>	
<p>a. APPOINTMENTS</p>	
<p>1. None currently</p>	

7. BAND STAFF	
a. RESIGNATIONS	
1. None currently	
8. BAND STAFF	
b. APPOINTMENTS	
1. None currently	
9. COACHING STAFF	
a. RESIGNATIONS	
1. Mr. Gregory LaCava, Boys' JV Lacrosse Coach, New Milford High School <u>Move</u> that the Board of Education accept the resignation of Mr. Gregory LaCava as Boys' JV Lacrosse Coach at New Milford High School effective February 26, 2013.	Personal Reasons
10. COACHING STAFF	
b. APPOINTMENTS	
1. Mr. Andrew Kisling, Volunteer Boys' Baseball Coach, New Milford High School <u>Move</u> that the Board of Education appoint Mr. Andrew Kisling as Volunteer Boys' Baseball Coach at New Milford High School effective March 13, 2013, pending receipt of coaching permit, CPR and First Aid certifications and head and concussion course.	Volunteer
2. Mr. Gregory LaCava, Volunteer Boys' Lacrosse Coach, New Milford High School <u>Move</u> that the Board of Education appoint Mr. Gregory LaCava as Volunteer Boys' Lacrosse Coach at New Milford High School effective March 13, 2013.	Volunteer
3. Mr. Cody Smith, Volunteer Boys' Track and Field Coach, New Milford High School <u>Move</u> that the Board of Education appoint Mr. Cody Smith as Volunteer Boys' Track and Field Coach at New Milford High School effective March 13, 2013, pending receipt of coaching permit, CPR and First Aid certifications and head and concussion course and background check.	Volunteer

<p>4. Ms. Jennifer Stango, Girls' JV Softball Coach, New Milford High School <u>Move</u> that the Board of Education appoint Ms. Jennifer Stango as Girls' JV Softball Coach at New Milford High School effective March 13, 2013, pending receipt of coaching permit, CPR and First Aid certifications and head and concussion course and background check.</p>	2012-2013 stipend: \$3068
<p>5. Mr. Eric Wiercinski, Boys' JV Lacrosse Coach, New Milford High School <u>Move</u> that the Board of Education appoint Mr. Eric Wiercinski as Boys' JV Lacrosse Coach at New Milford High School effective March 13, 2013, pending receipt of coaching permit, CPR and First Aid certifications and head and concussion course and background check.</p>	2012-2013 stipend: \$3008
<p>6. Ms. Hayleigh Wilson, Volunteer Girls' Track and Field Coach, New Milford High School <u>Move</u> that the Board of Education appoint Ms. Hayleigh Wilson as Volunteer Girls' Track and Field Coach at New Milford High School effective March 13, 2013, pending receipt of coaching permit, CPR and First Aid certifications and head and concussion course and background check.</p>	Volunteer
<p>7. Ms. Jaqueline Zilnicki, Girls' Freshman Softball Coach, New Milford High School <u>Move</u> that the Board of Education appoint Ms. Jaqueline Zilnicki as Girls' Freshman Softball Coach at New Milford High School effective March 13, 2013, pending receipt of coaching permit, CPR and First Aid certifications and head and concussion course and background check.</p>	2012-2013 stipend: \$2361
11. LEAVES OF ABSENCE	
<p>1. Ms. Jaime Katusha, Physical Education Teacher, New Milford High School <u>Move</u> that the Board of Education approve the request of Ms. Jaime Katusha for an unpaid personal leave of absence for the 2013-2014 school year.</p>	Unpaid leave of absence 2013-2014 school year

NEW MILFORD PUBLIC SCHOOLS
PURCHASE RESOLUTION D-653
BOE MEETING DATE: 3/12/13

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WHEREAS, the equipment, supplies and/or services for which the following Purchase Orders have been issued and deemed necessary by the Superintendent of Schools, and the cost, thereof, are within the budget appropriations approved by the voters of the Town, NOW, BE IT RESOLVED, that the said purchase orders and all disbursements in connection, thereof, are hereby approved.

<u>PO #</u>	<u>VENDOR/DESCRIPTION</u>	<u>AMOUNT</u>	<u>ACCOUNT #</u>
50817	Caligari Sanitary Supply – Custodial Supplies 2012-2013	\$11,200.00	14-613-2610
50818	H H Taylor & Son – General Supplies 2012-2013	\$9,100.00	14-613-2620
50820	Rich's Keys & Locks – Locksmithing Services 2012-2013	\$19,250.00	14-433-2620
50848	The Speech Academy – Tuition for 2012-2013 Per Mediation Agreement	\$40,000.00	12-563-6130
50849	Alfano Educ. Law Group – Tuition for 2012-2013 Per Mediation Agreement	\$40,000.00	12-563-6130

GL2041R 2/28/2013
15:26:59

New Milford Board of Education
APPROPRIATIONS BY OBJECT REPORT AS OF 2/28/2013

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USER - BARBARA

FUND 001 000 GENERAL FUND

Obj.	Description	Approved	Adjusted	Expended	Encumbered	Balance	Pct. Used
111	SALARY-CERTIFIED	27,705,947.00	27,730,176.00	14,811,496.25	11,948,560.52	970,119.23	96.5 %
112	SALARY-NON-CERTIFIED	8,266,629.00	8,231,416.00	4,904,088.99	1,819,205.68	1,508,121.33	81.7 %
200	EMPLOYEE BENEFITS	8,199,569.00	8,199,569.00	5,753,537.15	197,307.26	2,248,724.59	72.6 %
321	INSTRUCTIONAL PROGRAMS	40,251.00	40,251.00	11,556.64	10,850.00	17,844.36	55.7 %
322	PROGRAM IMPROVEMENT	87,639.00	87,639.00	5,240.26	.00	82,398.74	6.0 %
323	PUPIL SERV. (COUNSEL, GUID)	630,810.00	630,810.00	297,219.21	242,948.12	90,642.67	85.6 %
324	STAFF SERVICES (TRAINING)	102,150.00	99,150.00	15,629.00	1,546.56	81,974.44	17.3 %
331	AUDIT SERVICES	25,000.00	25,000.00	25,000.00	.00	.00	100.0 %
332	LEGAL SERVICES	175,732.00	175,732.00	130,028.90	225.00	45,478.10	74.1 %
333	MEDICAL SERVICES	25,000.00	27,750.00	19,250.00	8,500.00	.00	100.0 %
336	INSURANCE SERVICES	2,622.00	2,622.00	1,034.00	1,186.00	402.00	84.7 %
339	PURCH. SERVICES-OTHER	1,649,081.00	1,660,456.00	891,676.42	615,952.49	152,827.09	90.8 %
411	WATER	74,829.00	74,829.00	40,011.54	34,817.46	.00	100.0 %
412	SEWAGE	30,346.00	30,346.00	24,276.00	.00	6,070.00	80.0 %
413	FIRE DISTRICT	1,378.00	1,378.00	1,247.06	.00	130.94	90.5 %
421	GARBAGE AND REFUSE	74,052.00	74,052.00	49,869.65	20,764.35	3,418.00	95.4 %
431	INSTRUCT EQUIPMENT REPAIR	17,035.00	16,392.00	4,034.43	1,165.22	11,192.35	31.7 %
432	NON-INSTRUCT EQUIPMENT REPAIR	73,116.00	72,920.00	25,907.36	16,133.39	30,879.25	57.7 %
433	BUILD & GROUNDS-REPAIR	323,349.00	285,799.00	233,138.02	34,496.98	18,164.00	93.6 %
442	NON-INSTRUCT EQUIPMENT-RENT	230,795.00	230,795.00	123,516.07	62,112.06	45,166.87	80.4 %
511	PUPIL TRANSPORTATION-CONTRACT	4,300,972.00	4,300,972.00	2,634,210.91	1,561,747.26	105,013.83	97.6 %
513	PUPIL TRANSPORTATION-OTHER	2,000.00	2,000.00	.00	.00	2,000.00	.0 %
515	FIELD TRIPS	106,200.00	109,545.00	77,151.19	22,973.40	9,420.41	91.4 %
521	PROPERTY/LIABILITY INS	343,727.00	343,727.00	343,727.00	.00	.00	100.0 %
523	MEDICAL INSURANCE-SPORTS PROGRAM	21,000.00	21,000.00	14,200.00	.00	6,800.00	67.6 %
530	COMMUNICATIONS	660.00	660.00	481.62	178.38	.00	100.0 %
531	TELEPHONES	86,554.00	90,304.00	51,873.29	38,417.67	13.04	100.0 %
532	POSTAGE	35,483.00	35,483.00	19,706.72	14,086.26	1,690.02	95.2 %
540	ADVERTISING EXPENSE	1,725.00	1,725.00	1,113.29	.00	611.71	64.5 %
550	PRINTING EXPENSE	58,754.00	58,154.00	21,806.09	9,453.45	26,894.46	53.8 %
560	TUITION EXPENSE	1,700.00	1,700.00	.00	.00	1,700.00	.0 %
561	TUITION-CONN LEA	645,678.00	645,678.00	459,960.10	112,584.38	73,133.52	88.7 %
563	TUITION-PRIVATE FACILITY	1,618,975.00	1,618,975.00	971,832.50	783,535.52	136,393.02	108.4 %
580	TRAVEL EXPENSES	34,692.00	34,792.00	16,361.97	9,116.85	9,313.18	73.2 %
611	INSTRUCTIONAL SUPPLIES	530,258.00	501,802.00	322,605.05	21,942.60	157,254.35	68.7 %
612	NON-INSTRUCTIONAL SUPPLIES	194,329.00	188,464.00	146,875.67	18,345.68	23,242.65	87.7 %
613	MAINTENANCE SUPPLIES	200,060.00	237,060.00	190,497.70	37,224.00	9,338.30	96.1 %
614	MAINTENANCE COMPONENTS	31,625.00	31,625.00	20,047.98	1,280.06	10,296.96	67.4 %
615	SUPPLIES/NON-FOOD	3,265.00	3,265.00	1,493.96	83.99	1,687.05	48.3 %
619	GROUNDKEEPING SUPPLIES	4,432.00	4,432.00	2,169.89	528.56	1,733.55	60.9 %
622	ELECTRICITY	925,755.00	925,755.00	462,627.58	412,372.42	50,755.00	94.5 %
623	BOTTLED GAS	638.00	638.00	564.60	1,505.82	1,432.42	324.5 %
624	OIL	350,969.00	350,969.00	108,933.55	242,035.45	.00	100.0 %
625	NATURAL GAS	316,715.00	316,715.00	129,834.10	106,047.90	80,833.00	74.5 %
626	GASOLINE	51,218.00	51,218.00	19,215.04	24,784.96	7,218.00	85.9 %
641	TEXTS-NEW/NON-CONSUMABLE	52,286.00	52,153.00	35,484.31	3,883.95	12,784.74	75.5 %
642	TEXTS-REP/ADD NON-CONSUMABLE	46,430.00	46,090.00	29,264.77	4,574.33	12,250.90	73.4 %
644	TEXTS-REP/ADD CONSUMABLE	72,230.00	73,653.00	59,303.19	.00	14,349.81	80.5 %
645	LIBRARY BOOKS	90,727.00	90,727.00	48,112.49	22,410.92	20,203.59	77.7 %
646	WORKBOOKS	57,702.00	63,778.00	53,594.02	169.19	10,014.79	84.3 %
647	PERIODICALS	27,235.00	27,235.00	11,970.91	2,212.50	13,051.59	52.1 %
720	BUILDINGS & IMPROVEMENTS	255,300.00	255,300.00	149,428.19	6,201.40	99,670.41	61.0 %
731	INSTRUCTIONAL EQUIPMENT-NEW	32,382.00	37,488.00	17,251.21	5,653.98	14,582.81	61.1 %

FUND 001 000 GENERAL FUND

Obj.	Description	Approved	Adjusted	Expended	Encumbered	Balance	Pct. Used
732	INSTRUCTIONAL EQUIPMENT-REPLACEMEN	12,131.00	20,976.00	6,811.83	7,291.00	6,873.17	67.2 %
733	NON-INSTRUCTIONAL EQUIPMENT-NEW	378,221.00	382,329.00	334,582.82	26,872.45	20,873.73	94.5 %
734	NON-INSTRUCTION EQUIPMENT-REPLACEM	23,368.00	27,644.00	8,614.48	196.00	18,833.52	31.9 %
810	DUES & FEES	79,671.00	79,284.00	62,732.00	2,084.00	14,468.00	81.8 %
900	FEE REVENUE	165,043.00-	165,043.00-	62,029.50-	.00	103,013.50-	.0 %
910	TUITION REVENUE	110,420.00-	110,420.00-	19,874.00-	.00	90,546.00-	.0 %
920	GRANT REVENUE STATE	807,401.00-	807,401.00-	.00	.00	807,401.00-	.0 %
960	MEDICAID REIMBURSEMENT	50,000.00-	50,000.00-	16,806.36-	.00	33,193.64-	.0 %
965	VENDOR REBATE REVENUE	40,000.00-	40,000.00-	10,675.62-	.00	29,324.38-	.0 %
998	TRANSFER IN	.00	.00	11,076.00-	.00	11,076.00	.0 %
** FINAL TOTAL **		57,557,533.00		34,081,735.49		4,960,232.09	
			57,557,533.00		18,515,565.42		91.4 %
"FINAL TOTAL"		57,194,266.00		33,972,130.59		4,899,036.00	
2/29/2012			57,194,266.00		18,323,098.60		91.4%
Variance		363,267.00	363,267.00	109,604.90	192,466.82	61,196.09	0.0%

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15:26:15
FUND 001 000

New Milford Board of Education
SECONDARY REPORT BY PROGRAM AS OF 2/28/2013

Page 1
USER - BARBARA

Prog	Description	Approved	Adjusted	Expended	Encumbered	Balance	Pct. Used
1101	KINDERGARTEN	949,699.00	999,656.00	516,774.21	462,726.81	20,154.98	98.0 %
1102	NON DEPT INSTRUCTION	6,745,569.00	6,763,848.22	3,509,813.43	3,009,422.33	244,612.46	96.4 %
1103	BUSINESS EDUCATION	307,280.00	307,280.00	174,686.89	131,872.86	720.25	99.8 %
1104	ENGLISH/LANGUAGE ARTS	1,813,957.00	1,805,052.00	902,285.91	729,195.58	173,570.51	90.4 %
1105	WORLD LANGUAGE	967,950.00	967,950.00	547,436.04	416,805.32	3,708.64	99.6 %
1106	HOME ECONOMICS	180,369.00	180,369.00	102,267.35	77,436.81	664.84	99.6 %
1107	INDUSTRIAL ARTS	302,470.00	302,470.00	162,857.92	125,753.10	13,858.98	95.4 %
1108	MATHEMATICS	1,585,037.00	1,587,609.00	867,324.67	646,069.16	74,215.17	95.3 %
1109	MUSIC	840,544.00	866,604.00	480,774.71	377,603.89	8,225.40	99.1 %
1110	PHYSICAL EDUCATION	937,284.00	942,626.00	494,089.83	447,935.66	600.51	99.9 %
1111	SCIENCE	1,542,668.00	1,548,195.00	829,139.85	703,331.20	15,723.95	99.0 %
1112	SOCIAL STUDIES	1,396,700.00	1,366,423.00	761,081.47	580,978.89	24,362.64	98.2 %
1113	PATIENT CARE TECHNOLOGY	17,467.00	17,467.00	7,783.10	7,184.30	2,499.60	85.7 %
1116	HEALTH AND SAFETY	338,414.00	338,414.00	169,926.14	154,586.99	13,900.87	95.9 %
1118	CAREER EDUCATION	27,998.00	27,998.00	16,620.13	11,207.07	170.80	99.4 %
1119	COMPUTER EDUCATION	432,095.00	437,120.40	240,008.57	136,906.54	60,205.29	86.2 %
1121	REMEDIAL READING	880,945.00	879,945.00	468,988.50	385,008.82	25,947.68	97.1 %
1123	ENGLISH LANGUAGE LEARNERS	151,639.00	151,639.00	77,091.50	68,977.18	5,570.32	96.3 %
1124	DISTRIBUTIVE EDUCATION	57,054.00	57,054.00	29,668.08	27,385.92	.00	100.0 %
1127	ART	775,698.00	776,248.00	424,985.34	328,393.06	22,869.60	97.1 %
1128	GENERAL INSTRUCT SUPPLIES	383,724.00	365,607.00	216,977.40	74,382.87	74,246.73	79.7 %
1129	SUBSTITUTE TEACHERS	378,959.00	379,265.00	153,680.19	.00	225,584.81	40.5 %
1130	INSTRUCTIONAL TESTING	100,238.00	103,714.63	68,980.23	32,861.72	1,872.68	98.2 %
1131	NON DEPT INSTRUCT GR 6-12	112,755.00	126,163.15	68,423.81	24,468.83	33,270.51	73.6 %
1210	GIFTED TALENTED/ENRICHMNT	114,559.00	114,559.00	55,027.92	52,264.08	7,267.00	93.7 %
1211	EXCEL-EXPER. CTR EARLY LEARN	416,714.00	416,714.00	360,408.37	175,349.82	119,044.19	128.6 %
1212	SPECIAL ED-NON CATEGORICL	5,118,433.00	5,088,478.00	2,645,377.27	2,301,320.49	141,780.24	97.2 %
1215	TRANSITION 18-21 PROGRAM (LHTC)	158,567.00	158,567.00	106,349.54	64,403.08	12,185.62	107.7 %
1270	TUTORIAL	210,779.00	210,779.00	71,858.32	.00	138,920.68	34.1 %
1271	HOMEBOUND INSTRUCTION	76,000.00	76,000.00	21,036.16	.00	54,963.84	27.7 %
1290	OTHER SPECIAL EDUCATION	302,545.00	306,062.39	193,751.62	95,939.76	16,371.01	94.7 %
1291	SPEC ED PARA SUBSTITUTES	109,600.00	109,600.00	63,324.00	.00	46,276.00	57.8 %
1310	ADULT ED-BASIC PROGRAM	86,159.00	86,159.00	29,768.07	3,251.45	53,139.48	38.3 %
1311	ADULT ED-HIGH SCHL EQUIV	5,099.00	5,099.00	903.76	.00	4,195.24	17.7 %
1410	SUMMER SCHOOL-REMEDIAL	56,563.00	56,563.00	33,411.30	.00	23,151.70	59.1 %
2113	SOCIAL WORK SERVICES	254,766.00	254,766.00	139,421.78	113,782.86	1,561.36	99.4 %
2120	GUIDANCE SERVICES	959,875.00	961,175.08	519,045.55	428,702.55	13,426.98	98.6 %
2130	HEALTH SERVICES	1,024,816.00	1,035,800.00	565,502.26	410,424.98	59,872.76	94.2 %
2140	PSYCHOLOGICAL SERVICES	460,076.00	461,252.00	227,407.90	189,242.07	44,602.03	90.3 %
2150	SPEECH AND HEARING	695,626.00	695,626.00	381,685.72	288,655.38	25,284.90	96.4 %
2211	STAFF DEVELOPMENT & TRAIN	60,873.00	60,873.00	23,903.44	1,066.94	35,902.62	41.0 %
2212	CURRICULUM DEVELOPMENT	165,112.00	168,588.63	65,855.32	33,317.16	69,416.15	58.8 %
2222	LIBRARY SERVICES	606,576.00	632,033.08	333,522.09	277,420.18	21,090.81	96.7 %
2223	AUDIO-VISUAL SERVICES	18,366.00	18,366.00	2,865.43	151.50	15,349.07	16.4 %
2224	EDUCATIONAL TELEVISION	1,757.00	1,757.00	.00	.00	1,757.00	.0 %
2310	BOARD OF EDUCATION	210,652.00	210,652.00	163,624.90	935.00	46,092.10	78.1 %
2320	CENTRAL ADMINISTRATION	337,431.00	348,144.05	226,016.25	113,456.51	8,671.29	97.5 %
2410	OFFICE OF THE PRINCIPAL	2,542,865.00	2,543,084.86	1,591,867.67	887,833.42	63,383.77	97.5 %
2490	OTHER SCHOOL ADMINSTRATN	131,966.00	131,966.00	71,312.73	55,507.95	5,145.32	96.1 %
2510	FISCAL SERVICES	433,486.00	447,298.45	310,895.72	136,397.85	4.88	100.0 %
2590	OTHER BUSINESS SUPPRT SERV	519,751.00	390,620.23	364,521.20	.00	26,099.03	93.3 %
2610	CUSTODIAL & HOUSEKEEPING	2,146,326.00	2,156,539.78	1,359,538.29	54,629.08	742,372.41	65.6 %
2620	MAINTENANCE & REPAIR	3,037,596.00	3,037,254.00	1,743,726.89	940,006.79	353,520.32	88.4 %

New Milford Board of Education
SECONDARY REPORT BY PROGRAM AS OF 2/28/2013

FUND 001 000 GENERAL FUND

Prog	Description	Approved	Adjusted	Expended	Encumbered	Balance	Pct. Used
2630	BUILDING USE ADMINISTRATION	32,208.00-	32,208.00-	33,599.58-	901.33	490.25	101.5 %
2710	TRANSPORTATION	4,133,906.00	4,128,243.78	2,637,339.33	1,558,975.16	68,070.71-	101.6 %
2790	NON-REIMBURSABLE TRANSPRT	.00	.00	893.44	.00	893.44-	.0 %
2810	PLANNING & EVALUATION	57,013.00	57,013.00	13,903.22	37,375.00	5,734.78	89.9 %
2820	COMMUNICATION & COMM/STAFF RELATION	28,594.00	28,594.00	14,979.02	7,613.14	6,001.84	79.0 %
2830	RECRUITING/PERSONNEL SERV	178,801.00	183,447.49	113,151.23	58,735.07	11,561.19	93.7 %
2840	TECHNOLOGY	268,465.00	275,757.00	204,800.49	66,794.91	4,161.60	98.5 %
2910	SOCIAL SECURITY	599,400.00	599,400.00	369,645.87	.00	229,754.13	61.7 %
2920	MEDICARE	473,244.00	473,244.00	270,604.98	.00	202,639.02	57.2 %
2930	LIFE INSURANCE	87,154.00	87,154.00	59,960.60	27,193.40	.00	100.0 %
2940	DISABILITY INSURANCE	93,915.00	93,915.00	47,493.33	46,421.67	.00	100.0 %
2950	MEDICAL INSURANCE	5,427,205.00	5,427,205.00	3,618,136.72	.00	1,809,068.28	66.7 %
2960	UNEMPLOYMENT INSURANCE	84,500.00	84,500.00	71,035.81	13,464.19	.00	100.0 %
2970	OTHER BENEFITS	798,939.00	798,939.00	681,436.00	110,228.00	7,275.00	99.1 %
2980	PENSION-NON CERTIFIED EMPLOYEES	635,212.00	635,212.00	635,212.00	.00	.00	100.0 %
3210	INTERSCHOLASTIC SPORTS	630,330.00	630,368.39	464,903.99	89,803.38	75,661.02	88.0 %
3211	INTRAMURAL SPORTS	32,681.00	32,681.00	6,630.50	.00	26,050.50	20.3 %
3212	OTHER STUDENT ACTIVITIES	205,173.00	205,211.39	98,003.61	6,248.21	100,959.57	50.8 %
6110	TUITION-CONN PUB SCHL DIS	561,262.00	561,262.00	459,960.10	112,584.38	11,282.48-	102.0 %
6130	TUITION-NON PUBLIC SCHL	1,262,149.00	1,262,149.00	971,832.50	783,535.52	493,219.02-	139.1 %
7001	CAPITAL-FACILITIES	253,300.00	253,300.00	148,641.94	6,201.40	98,456.66	61.1 %
7002	CAPITAL-TECHNOLOGY	270,727.00	270,727.00	263,175.65	4,936.85	2,614.50	99.0 %
7003	CAPITAL-OTHER	18,324.00	18,324.00	.00	.00	18,324.00	.0 %
** FINAL TOTAL **		57,557,533.00		34,081,735.49		4,960,232.09	
			57,557,533.00		18,515,565.42		91.4 %
"FINAL TOTAL"		57,194,266.00		33,972,130.59		4,899,036.00	
2/29/2012			57,194,266.00		18,323,098.60		91.4%
Variance		363,267.00	363,267.00	109,604.90	192,466.82	61,196.09	0.0%

**NEW MILFORD PUBLIC SCHOOLS
BUDGET TRANSFER REQUESTS – RECOMMENDED
BOE MEETING DATE: 3/12/13**

Transfer #	Description	From: Account#	Amount	To: Account #	Amount
SMS 001	Apple – iPad & Accessories	04-611-2150	\$638.00	04-731-2150	\$638.00
NMHS 001	Wholesale Computer – Fax Machine	05-550-2120	\$300.00	05-733-2120	\$300.00
NMHS 002	CT Association of Schools – Arts Recognition Banquet	05-612-3212	\$260.00	05-810-3212	\$260.00
SPED 001	NCS Pearson – School Psych Testing	12-731-1212	\$1,176.00	05-611-2140	\$1,176.00
FAC 001	Telephones & Supplies – Revised Forecasts	14-433-2620	\$37,550.00	14-613-2610	\$ 5,000.00
		14-810-2620	<u>\$ 3,200.00</u>	14-531-2620	\$ 3,750.00
			\$40,750.00	14-613-2620	<u>\$32,000.00</u>
					\$40,750.00

EXHIBIT B

**New Milford
PTO**

Parent Teacher Organization

New Milford PTO

P.O. Box 1343

New Milford, CT 06776

March 1, 2013

Dr. JeanAnn Paddyfote
Superintendent
50 East Street
New Milford, CT 06776

Dear Dr. Paddyfote:

The New Milford PTO is pleased to present the following gifts to the Board of Education for approval. Please arrange for these gifts to be placed on the agenda at the next Board of Education meeting.

John Pettibone Elementary School requests the following:

\$4,606.00 is requested for Literature Week authors and supplies.

Hill and Plain Elementary School requests the following:

\$1,275.00 is requested for Platt Center presentations to grade two students on maple syruping and planting.

Sincerely,

Jennifer Luis
TW PTO Secretary

Hill and Plain PTO
60 Old Town Park Road
New Milford, CT 06776

Dr. JeanAnn Paddyfote
Lillis Administration Building
50 East Street
New Milford, CT 06776

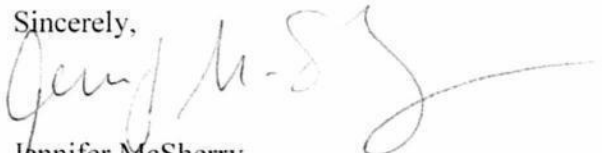
Dear Dr. Paddyfote,

The Hill and Plain PTO would like to gift a new Smart Board for the EXCEL Classroom at Hill and Plain School. They are the only active classroom in the school without a Smart Board. The educational benefit of having the Smart Board in the classroom includes promoting critical thinking and puzzle solving while enhancing fine motor skills, promoting technology and adding a visual component to the curriculum.

We had a successful Fall Book Fair and would like to provide this educational tool as a gift to the school from our Book Fair profits.

Thank you very much for your consideration. If you have any questions or concerns please contact us at

Sincerely,



Jennifer McSherry
Hill and Plain PTO Co-President



Liberty Andretto
Hill and Plain PTO Co-President

NEW MILFORD PUBLIC SCHOOLS
50 East St
New Milford, CT 06776

DONATION DESCRIPTION FORM

DATE: 2/14/13

DONOR NAME: GoodWorks Insurance – Contact = James Kick, Senior Vice President

DONOR ADDRESS: 31 Bank Street, New Milford, CT 06776

I wish to donate the following items to New Milford Public Schools. I understand that my request must be formally accepted by the Superintendent or the Board of Education before the donation can be completed.

[illegible]

Memorandum from the Department of Human Resources

To: Dr. JeanAnn Paddyfote

Cc: Mr. Greg Shugrue

From: Ellamae Baldelli



Date: February 27, 2013

Re: Request for Substitution of an Activity per Stipend Committee Report

I have reviewed the request by Mr. Shugrue to substitute a new activity of Poetry Slam Coordinator/Advisor. This activity will replace the United Countries advisor; an activity that has not been offered in recent years.

The stipend for this new activity will be \$ 947.00. Using the rubric from the Stipend Committee Report, Mr. Shugrue is recommending that the stipend remain the same as the one for the United Countries advisor.

Attached is Mr. Shugrue's explanation of his request. His memo has addressed all the criteria required in the Stipend Committee Report in order to make this request.

I would like to recommend that this request be brought to the Operations sub-committee for recommendation for approval at the regular Board of Education meeting on March 12, 2013..

If you have any questions, please do not hesitate to contact me.



NEW MILFORD HIGH SCHOOL

388 Danbury Road, New Milford, CT 06776
(860) 350-6647 Fax (860) 210-2256
web address: www.newmilfordps.org/nhs/

Greg P. Shugrue, *Principal*
Elizabeth Curtis, *Assistant Principal*
Tracy Menzies, *Interim Supervisor of Special Education*

Marc Balanda, *Assistant Principal*
Chris Longo, *Assistant Principal*
Lance Pliego, *Athletic Director*

February 21, 2013

Dear Dr. Paddyfote:

Request:

This is a formal request as required per the Stipend Committee Report and follows the Guidelines for Extra-Curricular Activities that was revised in May 12, 2007. This request falls into the category of a Substitution of an Activity for Another Activity as outlined on page 2 of the Guidelines for Extra-Curricular Activities booklet. I would like to substitute the new activity of Poetry Slam Coordinator/Advisor for the United Countries advisor that is no longer in existence.

Rationale for request:

The number of hours dedicated to planning and producing the NMHS Annual Poetry SLAM has grown over the years. We have established after-school practice sessions for several weeks leading up to the performance where students are coached on public speaking, writing and performance techniques in addition to rehearsals and a "dress rehearsal" the day prior to the event. The main organizer or coordinator of this activity will contribute roughly 30 hours to coaching, planning, and organizing supplies for the event.

The coordinator/advisor of the NMHS Poetry SLAM must organize and disseminate all information to teachers and students, organize an introductory meeting for poets, and about 10, two- hour practice sessions after school during the months leading up to the event. The advisor must approve all original poetry, make accommodations for the venue, and supervise the practice sessions and coach students on their performances. The advisor is also responsible for ordering the t-shirts, purchasing the prizes, publicizing the event, and organizing collaboration with other poets in the SLAM community when necessary. The advisor must also arrange for a "SLAM MC" or host for the day, select judges for the SLAM, distribute score cards to the judges, keep track of scores and distribute prizes.

Using the rubric in the Guidelines for Extra-Curricular Activities booklet, I feel that the stipend for this position can be secured through the United Countries stipend (\$947) which has not been used in recent years and this request is equitable compensation.

History behind the SLAM:

The English Department has been organizing the Poetry SLAM production for the past ten years. Over the years, the NMHS Poetry SLAM has evolved into Poetry Month tradition for which students anticipate all year. Students write and perform original poetry providing the means for self-expression which in turn boosts confidence and helps them develop performance, public speaking and leadership skills. In the past, this production has even helped us reach out to a neighboring school, Danbury High School, to unite students in the name of poetry. Over the years, this production has been funded by the NMHS English department and the PTO, but the success of this production has contributed to its evolving into a much-anticipated event requiring additional support from the school. The NMHS Poetry SLAM continues to evolve. Over the years we started by featuring a small gathering of student poets. As of last year, we had 30 participating poets who performed for a large portion of the student body.

Sincerely,

Greg P. Shugrue
Principal

New Milford Mission Statement

The mission of the New Milford Public Schools, a collaborative partnership of students, educators, family and community, is to prepare each and every student to compete and excel in an ever-changing world, embrace challenges with vigor, respect and appreciate the worth of every human being, and contribute to society by providing effective instruction and dynamic curriculum, offering a wide range of valuable experiences, and inspiring students to pursue their dreams and aspirations.

FIVE YEAR CAPITAL PLAN - TECHNOLOGY

<u>SCHOOL</u>	<u>CAPITAL ITEM</u>	<u>2013/14</u>	<u>2014/15</u>	<u>2015/16</u>	<u>2016/17</u>	<u>2017/18</u>
HPS	Computers	\$13,335				
HPS	iPads	\$1,500				
NES	Computers	\$13,335				
NES	iPads	\$1,500				
JPS	Computers	\$13,335				
JPS	iPads	\$1,500				
SMS	Mobile Laptop Cart	\$18,000				
SNIS	Mobile Laptop Cart	\$18,000				
NMHS	Smartboard/Projector Combo	\$63,000				
NMHS	Mobile Laptop Cart	\$18,000				
DISTRICT	New Student Information System	\$50,000				
	TOTALS	\$211,505				
<u>SCHOOL</u>	<u>CAPITAL ITEM</u>	<u>2013/14</u>	<u>2014/15</u>	<u>2015/16</u>	<u>2016/17</u>	<u>2017/18</u>
HPS	Computers		\$16,000			
HPS	iPads		\$5,000			
NES	Computers		\$16,000			
NES	iPads		\$5,000			
JPS	Computers		\$16,000			
JPS	iPads		\$5,000			
SMS	Mobile Laptop Cart		\$36,000			
SNIS	Mobile Laptop Cart		\$36,000			
NMHS	Smartboard/Projector Combo		\$63,000			
NMHS	Mobile Laptop Cart		\$36,000			
DISTRICT	New Student Information System		\$50,000			
	TOTALS		\$284,000			

FIVE YEAR CAPITAL PLAN - TECHNOLOGY

<u>SCHOOL</u>	<u>CAPITAL ITEM</u>	<u>2013/14</u>	<u>2014/15</u>	<u>2015/16</u>	<u>2016/17</u>	<u>2017/18</u>
HPS	Computers			\$8,000		
HPS	iPads			\$15,000		
NES	Computers			\$8,000		
NES	iPads			\$15,000		
JPS	Computers			\$8,000		
JPS	iPads			\$15,000		
SMS	Mobile Laptop Cart			\$36,000		
SNIS	Mobile Laptop Cart			\$36,000		
NMHS	Smartboard/Projector Combo			\$63,000		
NMHS	Mobile Laptop Cart			\$36,000		
	TOTALS			\$240,000		
<u>SCHOOL</u>	<u>CAPITAL ITEM</u>	<u>2013/14</u>	<u>2014/15</u>	<u>2015/16</u>	<u>2016/17</u>	<u>2017/18</u>
HPS	Computers				\$8,000	
HPS	iPads				\$15,000	
NES	Computers				\$8,000	
NES	iPads				\$15,000	
JPS	Computers				\$8,000	
JPS	iPads				\$15,000	
SMS	Computers				\$50,000	
SNIS	Computers				\$50,000	
NMHS	Computers				\$80,000	
	TOTALS				\$249,000	

FIVE YEAR CAPITAL PLAN - TECHNOLOGY

<u>SCHOOL</u>	<u>CAPITAL ITEM</u>	<u>2013/14</u>	<u>2014/15</u>	<u>2015/16</u>	<u>2016/17</u>	<u>2017/18</u>
HPS	Computers					\$8,000
HPS	iPads					\$15,000
NES	Computers					\$8,000
NES	iPads					\$15,000
JPS	Computers					\$8,000
JPS	iPads					\$15,000
SMS	Computers					\$50,000
SNIS	Computers					\$50,000
NMHS	Computers					\$80,000
	TOTALS					\$249,000

**New Milford Board of Education
Operations Sub-Committee Minutes
March 5, 2013
Lillis Administration Building, Room 2**

Present: Mr. Thomas McSherry, Chairperson
Mr. David A. Lawson
Mrs. Lynette Celli Rigdon
Mr. William Wellman

Also Present: Dr. JeanAnn C. Paddyfote, Superintendent of Schools
Mr. Joshua Smith, Assistant Superintendent
Mrs. Ellamae Baldelli, Director of Human Resources
Mr. Gregg Miller, Director of Fiscal Services
Mrs. Laura Olson, Director of Pupil Personnel & Special Services
Mr. Daniel DiVito, Director of Technology
Mr. John Calhoun, Facilities Manager

GEORGE C. BUCKBEE
TOWN CLERK

2013 MAR -7 P 12:20

NEW MILFORD, CT

1.	Call to Order The meeting of the New Milford Board of Education Operations Sub-Committee was called to order at 7:30 p.m. by Mr. McSherry.	Call to Order
2.	Public Comment <ul style="list-style-type: none"> None 	Public Comment
3.	Discussion and Possible Action <p>A. Exhibit A: Personnel — Certified, Non-Certified Appointments, Resignations and Leaves of Absence</p> <ul style="list-style-type: none"> Ms. Baldelli stated that the list was self-explanatory, mostly substitutes and coaches. Mr. McSherry noted the impressive resumes of many of the substitute candidates. <p>Mr. Lawson moved to bring Exhibit A: Personnel - Certified, Non-Certified Appointments, Resignations and Leaves of Absence to the full Board for approval.</p> <p>Motion seconded by Mrs. Celli Rigdon.</p> <p>Motion passed unanimously.</p> <p>B. Monthly Reports</p> <ol style="list-style-type: none"> Purchase Resolution D-653 Budget Position as of February 28, 2013 	Discussion and Possible Action <p>Exhibit A: Personnel — Certified, Non-Certified Appointments, Resignations and Leaves of Absence</p> <p>Motion made and passed unanimously to bring Exhibit A: Personnel - Certified, Non-Certified Appointments, Resignations and Leaves of Absence to the full Board for approval.</p> <p>Monthly Reports</p> <ol style="list-style-type: none"> Purchase Resolution D-653 Budget Position as of February

	<p>3. Request for Budget Transfers</p> <ul style="list-style-type: none"> • Mr. Miller noted the available balance is running \$60,000 to the good and that we are right on track with last year. He highlighted some accounts which have been problematic in some years. The regular substitute account is running under budget this year. The paraeducator substitute account is not quite as good. It will probably end slightly over budget at approximately \$125,000 with \$110,000 budgeted. Unemployment insurance was budgeted at \$85,000. The district has spent \$65,000 through December. Mr. Miller says that is the majority of expenditures though and he thinks that account may come in as budgeted. The legal account is also tracking as budgeted. • Mr. Miller said there will be good news coming in his March report. The State has posted the first excess cost installment at \$840,000 of which we receive 75%. The budgeted amount was \$807,000. This will help with out of district placement and other costs of special education services. • Mr. Lawson asked what was included in object 900 revenues. Mr. Miller said this could be anything from building revenues to pay to participate fees. • Mr. Lawson asked what account Sherman tuition money went into. Mr. Miller said that money went directly to the Town. • Mr. Wellman asked about the large overage in the bottled gas object. Mr. Calhoun said that was to fill propane tanks and gases for welding. It fluctuates from year to year as the tanks need filling. Because it is such a small dollar amount any overage tends to show a bigger variance. • Mr. Wellman asked for clarification of program code 1215. Mrs. Olson said it was the Litchfield Hills Transition Program for mandated special education services for 	<p>28, 2013</p> <p>3. Request for Budget Transfers</p>
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	<p>students 18 to 21 years of age.</p> <ul style="list-style-type: none"> • Mr. Wellman questioned the purchase requisition amount of \$20,000 for locksmith services. Mr. Calhoun said that was for tightened security and also an encumbrance for future needs for the year. • Mr. Wellman asked about the \$80,000 amount to cover mediation agreements. Mrs. Olson said this was a mediated settlement for two special education students where the potential liability could have totaled \$207,000. Mr. Wellman asked if this total was for one year and Mrs. Olson said it was; it would be revisited again next year if mediation is requested. <p>Mrs. Celli Rigdon moved to bring the monthly reports: Purchase Resolution D-653, Budget Position as of February 28, 2013 and Request for Budget Transfers to the full Board for approval.</p> <p>Motion seconded by Mr. Lawson.</p> <p>Motion passed unanimously.</p> <p>C. Gifts & Donations</p> <ol style="list-style-type: none"> 1. PTO – Exhibit B 2. Hill and Plain PTO 3. GoodWorks Insurance <ul style="list-style-type: none"> • Mr. Lawson asked where the cash donation from GoodWorks Insurance would be accounted for and Mr. Miller said because it was unanticipated revenue not assigned to any specific school it would go into the general revenue line. • Mrs. Celli Rigdon asked for information on the lab stations. Mr. DiVito said these were very nice modular desks that would be used in the elementary schools. The cash donation will be used to purchase computers to go on the desks. <p>Mr. Lawson moved to bring Gifts & Donations: PTO –</p>	<p>Motion made and passed unanimously to bring the monthly reports: Purchase Resolution D-653, Budget Position as of February 28, 2013 and Request for Budget Transfers to the full Board for approval.</p> <p>Gifts & Donations</p> <ol style="list-style-type: none"> 1. PTO – Exhibit B 2. Hill and Plain PTO 3. GoodWorks Insurance <p>Motion made and passed</p>
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	<p>Exhibit B, Hill and Plain PTO, and GoodWorks Insurance to the full Board for approval.</p> <p>Motion seconded by Mrs. Celli Rigdon.</p> <p>Motion passed unanimously.</p> <p>D. Activity Stipend Request 1. New Milford High School</p> <ul style="list-style-type: none"> • Mr. Lawson said he would like to see a listing of all current activity stipends and requested that this be provided on a regular basis. Ms. Baldelli said she would generate the list. • Dr. Paddyfote noted that stipend positions are created and paid as negotiated in the teachers' contract. <p>Mr. Lawson moved to bring the stipend position of Poetry Slam Coordinator/Advisor at New Milford High School to the full Board for approval.</p> <p>Motion seconded by Mrs. Celli Rigdon.</p> <p>Motion passed unanimously.</p> <p>E. Five Year Technology Capital Plan Update</p> <ul style="list-style-type: none"> • Mr. DiVito said the main focus of the plan is to bring as many computers into classrooms as possible while being cost effective. The district is currently piloting Google Chromebooks which are small enough to fit on a student desk but have a full keyboard and long battery life. They are web based and cost roughly \$275 which is about half the price of a regular laptop computer. They will not replace the teacher's classroom computer as they do not run the SmartBoard software. The plan also provides for two more years of SmartBoard installation at the high school. All other schools are complete. • Mr. Lawson expressed concern about the 	<p>unanimously to bring Gifts & Donations: PTO – Exhibit B, Hill and Plain PTO, and GoodWorks Insurance to the full Board for approval.</p> <p>Activity Stipend Request 1. New Milford High School</p> <p>Motion made and passed unanimously to bring the stipend position of Poetry Slam Coordinator/Advisor at New Milford High School to the full Board for approval.</p> <p>Five Year Technology Capital Plan Update</p>
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	<p>ever-changing nature of technology; a few years ago it was Netbooks, now it is Chromebooks. He also asked how the Chromebooks will work with BYOD. Mr. DiVito said they will supplement BYOD. He said they are focusing on web based materials, such as Chromebooks, because even if the “vehicle” changes down the road, the web is here to stay.</p> <ul style="list-style-type: none">• Mr. Lawson asked with publishers going to web based for instructional materials as well are we able to utilize any computer and Mr. DiVito said yes.• Mr. Wellman asked if the Chromebooks were a replacement for the computers and Ipads in the plan. Mr. DiVito said these were the computers in the plan; the Ipads were a separate item. Mr. DiVito said the Ipads make more sense instructionally for teachers because of their portability and ability to connect to the SmartBoard. <p>Mr. Lawson moved to bring the Five Year Capital Plan for Technology to the full Board for approval.</p> <p>Motion seconded by Mrs. Celli Rigdon.</p> <p>Motion passed unanimously.</p>	<p>Motion made and passed unanimously to bring the Five Year Capital Plan for Technology to the full Board for approval.</p>
4.	<p>Adjourn</p> <p>Mrs. Celli Rigdon moved to adjourn the meeting at 8:00 p.m. seconded by Mr. Lawson and passed unanimously.</p>	<p>Adjourn</p> <p>Motion made and passed unanimously to adjourn the meeting at 8:00 p.m.</p>

Respectfully submitted:



Thomas McSherry, Chairperson
Operations Sub-Committee