



**MOENCOPI DAY SCHOOL  
REGULAR SCHOOL BOARD MEETING  
Wednesday, February 3, 2021  
Zoom**

**I. CALL TO ORDER**

The meeting was called to order by Norma J. Sakiestewa, President @ 8:07 a.m.

**II. ROLL CALL**

**Present:**

Norma J. Sakiestewa, President- Zoom  
Doris Honanie, Vice-President - Zoom  
Justin Hongeva, Member - Zoom  
Gina Chimerica, Member - Zoom

A quorum of the School Board is present to conduct official business.

Others present: - Zoom.

Kristy Honie, Rafella Hemstreet, and Tammy Puhuyaoma

**III. APPROVAL OF PROPOSED AGENDA**

**Mrs. Doris Honanie motioned to approve the Proposed Agenda for February 3, 2021. Ms. Gina Chimerica seconds the motion, four in favor, zero opposed, and zero abstentions. Motion carried.**

**IV. CALL TO PUBLIC**

None

**V. Approval of School Board Minutes – January 6, 2021**

**Mrs. Doris Honanie motioned to approve the January 6, 2021 School Board Minutes with one correction. Mr. Justin Hongeva seconds the motion, four in favor, zero opposed, and zero abstentions. Motion carried.**

**VI. REPORTS**

a) Jim Wahl, Wahl Financial, Inc.

Report on Moencopi Day School 401 (k) Annual Fiduciary Report as of December 31, 2020

b) Kristy Honie, Interim Administration Chief School Administrator/Business/HR Manager  
February 3, 2021

Interim CSA

**Completed Items:**

- Weekly CSA meetings, every Tuesday.
- BIE Space Analysis scheduled for February 8th.
- S. Baca working from home beginning February 1st. S. Baca will go into office on Mondays. R. Begay on campus at all times.
- Food Service Delivery will be reinstated after Hopi Tribe is out of phase zero.
- Employees received their first vaccine shot on January 20th. Second one will be Feb. 10th. Completed Items:

**In Progress:**

- COVID19 policy & Reopening plans
- Gathering information for Housing – assistance by R. Hemstreet.

**To-Do:**

- Evaluations for employees.
- Corporate Meeting

Business/HR Manager

**Completed Items:**

- On-going completion of bills, requisitions, and purchase orders
- Completed and uploaded January pay periods into Infinite Visions.
- Completed 1099 forms. Mailed to vendors and uploaded information to IRS Website. It was accepted.
- Resubmitted BIE CARES fund in Native Star
- Submitted Focus & Enhancement fund budget.
- Submitted NSLP Financial Annual Report
- Submitted 401k Census report.
- Updated benefit eligibility for a few employees.

**In Progress:**

- Advertisement of Open positions – R. Hemstreet
- Filing paperwork
- Updating COVID safety protocols and work from home policy
- Fingerprinting for HR Tech and Food Service postpone until out of phase zero,
- BIE additional funds to be received: \$595,450.00 Brainstorming on how to spend funds & preparing quotes and requisition for purchases.
- Going to meet with Kami Glenn regarding RFP process

**To-Do:**

- Set up meeting with AZ One Credit Union.
- Complete adjudication files with applications

- Yearly financial audit – awaiting direction from Walker and Armstrong.
- Yearly Adjudication audit – awaiting direction from BIE and date of audit.

**Wells Fargo Accounts balances as of February 1, 2021.**

Student Activities Account - \$11,916.59

Main Checking Account - \$2,117,577.99

Investment Account - \$406,432.76

**Total of \$2,535,927.34**

**Federal Funding Received for SY 2020-2021**

Tribal Support/Admin - \$2,839.00

ISEP - \$860,880.00

Transportation - \$51,904.00

Tribal Support/Admin - \$291,573.00

Student Support & Academic Enrichment - \$18,860.00

Title I - \$125,800.00

Title II - \$33,200.00

Transportation - \$17,179.00

Enhancement - \$3,183.00

Facilities - \$56,951.00

Hopi CARES Fund - \$129,424.23

**Total of \$1,591,793.23**

**a) Leon Fred – Instructional CSA**

OVERVIEW

As the first semester has drawn to a close, the effects of COVID have taken its toll. In the month of January alone, nearly one-quarter of our instructional team tested positive for the virus. Although most have successfully recovered and returned to work, our first-grade teacher is still being treated. Ms. Hongeva and Mrs. Lomawaima have stepped up to the plate to continue instructional planning and execution as we assess short and long term needs for the class.

WEEK OF JANUARY 4th-8th

Monday I was Diagnosed with COVID-19 as my father was flown down to Phoenix for treatment. Leave was taken from Wednesday January 6th-8th. Based on the onset of my symptoms, I was informed by hospital that I would be out of quarantine Tuesday January 12th.

The instructional team lost access to the new SAVVAS Realize program on January 31, 2021. Ms. Glenn was contacted to help solve the problem. She was able to renew license agreement, however, Ms. Hemstreet was unable to order this week, for unbeknownst reasons.

WEEK OF JANUARY 11TH-15TH

I returned to work full time this week, as Ms. Welch, the student teacher, was preparing for her final examinations.

First grade teacher tests positive for COVID-19. Plans were made to cover class between Ms. Hongeva, Fred, and Lomawaima.

The 3rd and 5th grade assistants also tested for COVID-19 this same week. We continued to have difficulty with accessing the SAVVAS site until the very end of the week. Teachers now have access to materials, but we will need to decide if we want to continue with this program, as our current textbooks are somewhat outdated.

I was able to have a meeting with Schoology regarding our grade-book problem, however, it sounded like we were being sold on more training. Upon speaking with Kami and the staff we are opting for a different planform for the 2021-2021 school year.

#### WEEK OF JANUARY 18TH-22ND

The first-Grade teacher is transported to Phoenix this week for closer monitoring. Ms. Glenn observed classes on Tuesday January 19th and Thursday January 21st. Ms. Glenn presented to the group strategies in identifying online needs and how to administer NWEA on an unsecure browser. Our plan was to begin NWEA testing the week of January 25th.

Due to the passing of my father, I took bereavement leave for the remaining part of the week. January 21-22nd.

#### WEEK OF JANUARY 25TH - 29TH

I did return part time this week to teach class, but left administrative duties on hold, so I could help settle family affairs.

A meeting was held with the teaching staff to plan for parent teacher conference, February 8th, and 9th and NWEA testing to begin the week of February 1st.

#### CONCLUSION

This was perhaps the hardest month of my life, but seeing the children daily allows me to forget the sorrow because, " I am in charge of how I feel, and today I am choosing happiness."

Be Safe and Good Health.

### **VII. OLD BUSINESS - None**

### **VIII. NEW BUSINESS**

- a) Discussion, recommendation, and possible action on letter of interest for MDS Election Commission  
No action

**Mr. Justin Hongeva motioned to enter executive session at 9:21 a.m. Mrs. Doris Honanie seconds the motion, four in favor; zero opposed, and zero abstentions. Motion carried.**

**Mr. Justin Hongeva motioned to exit executive session at 10:52 a.m. Ms. Gina Chimerica seconds the motion, four in favor; zero opposed, and zero abstentions. Motion carried.**

**Mr. Justin Hongeva motioned to enter executive session at 11:00 a.m. Ms. Gina Chimerica seconds the motion, four in favor, zero opposed, and zero abstentions. Motion carried.**

**Mr. Justin Hongeva motioned to exit executive session at 11:40 a.m. Ms. Gina Chimerica seconds the motion, four in favor, zero opposed, and zero abstentions. Motion carried.**

#### **XI. PERSONNEL**

a) Discussion, recommendation, and possible on Chief School Administrator Evaluation - Administration

**Mrs. Doris Honanie motion that the School Board accept the agreed upon evaluation for Kristy Honie. Mr. Justin Hongeva seconds the motion, four in favor, zero opposed, and zero abstentions. Motion carried.**

b) Discussion, recommendation, and possible action on Chief School Administrator Evaluation - Instructional

**Mrs. Doris Honanie motion that the School board accept the agreed upon evaluation for Leon Fred. Ms. Gina Chimerica seconds the motion, four in favor, zero opposed, and zero abstentions. Motion carried.**

#### **X. ADJOURNMENT**

**Mr. Justin Hongeva motioned to adjourn meeting at 11:52 a.m. Ms. Gina Chimerica seconds the motion, four in favor; zero opposed, and zero abstentions. Motion carried.**

Next meeting date: Regular School Board meeting on March 3, 2021 at 5:00 p.m. (Zoom)

Next School Board Work Session – March 11 & March 12, 2021 (Zoom)

Submitted by Rafella Hemstreet, Administrative Assistant - *Rafella Hemstreet*