

CENTENNIAL BOARD OF COOPERATIVE EDUCATIONAL SERVICES BOARD OF DIRECTORS

**November 15, 2012
MEETING MINUTES**

1.0 OPENING OF MEETING

The Board of Directors of the Centennial Board of Cooperative Educational Services (BOCES) met on November 15, 2012 at the Centennial BOCES Office – 2020 Clubhouse Drive – Greeley, Colorado.

1.1 CALL TO ORDER

Mr. Tim Swain, Board President, called the meeting to order at 6:30 p.m.

1.2 SELF INTRODUCTIONS

1.3 ROLL CALL

- 1) Julie Chesnut, Platte Valley RE-7
- 2) John Cordova, Ault-Highland RE-9
- 3) Mike Dixon, Brush RE-2J
- 4) Alphretta Erdmann, Briggsdale RE-10
- 5) Mike Linton, Weldon Valley RE-20J
- 6) Tony Paglia, Park R-3
- 7) Mike Steinbach, Wiggins RE-50J
- 8) Tim Swain, Eaton RE-2
- 9) Mr. Scott Stump, Prairie RE-11
- 10) Mr. Jeff Wahlert, Pawnee RE-12

Board Members (or alternates) absent:

- 1) Rob Carruth, Morgan RE-3
- 2) Mike Dixon, Brush RE-2
- 3) Rod Schmidt, St Vrain RE-1J

Superintendents present:

- 1) Dr. Jo Barbie, Weld RE-1
- 2) Dr. Glenn McClain, Platte Valley RE-7
- 3) Mr. Bret Robinson, Pawnee RE-12

BOCES Staff present:

Dr. Randy Zila, Executive Director
Dr. Mary Ellen Good, Federal Programs Director
Mr. Terry Buswell, CFO, HR Director, Technology Director
Ms. Jocelyn Walters, Special Education Director
Ms. Christine Muldoon, Innovative Education Director
Ms. Melony Sandquist, Executive Admin Assistant

Guests present:

- Tim Mayberry, Holscher, Mayberry & Company, LLC

1.4 APPROVAL OF AGENDA

Mr. John Cordova moved to approve the Agenda as presented. Seconded by Mr. Mike Steinbach.

The motion passed by a unanimous roll call vote: [Julie Chesnut, yes; John Cordova, yes; Alphretta Erdmann, yes; Marsha Harris, yes; Mike Linton, yes; Tony Paglia, yes; Mike Steinbach, yes; Scott Stump, yes; Tim Swain, yes; Jeff Wahlert, yes]

1.5 APPROVAL OF MINUTES

Mr. Tony Paglia moved to approve the Minutes from the October 18, 2012 Meeting. Seconded by Mr. Mike Steinbach.

The motion passed by a majority roll call vote: [Julie Chesnut, yes; John Cordova, yes; Alphretta Erdmann, yes; Marsha Harris, abstain; Mike Linton, yes; Tony Paglia, yes; Mike Steinbach, yes; Scott Stump, yes; Tim Swain, yes; Jeff Wahlert, abstain]

2.0 CONSENT AGENDA

2.1 Approve Personnel Items as Presented

- Staff Appointment

2.2 Approve Supplemental Appropriation

- As Presented

Mr. Mike Steinbach moved to approve the Consent Agenda as presented. Seconded by Mr. John Cordova.

The motion passed by a unanimous roll call vote: [Julie Chesnut, yes; John Cordova, yes; Alphretta Erdmann, yes; Marsha Harris, yes; Mike Linton, yes; Tony Paglia, yes; Mike Steinbach, yes; Scott Stump, yes; Tim Swain, yes; Jeff Wahlert, yes]

3.0 REPORTS / DISCUSSION ITEMS

3.1 SAC Report – October 4, 2012

- Dr. Glenn McClain reported:
 - In-depth discussion with CDE representative Jhon Penn, mostly around funding and SB 191 concerns
 - Received detailed report from Ms. Walters regarding new federal reporting regulations
 - Had a budget work session with Terry Buswell after the SAC meeting

3.2 Audit Report

- Mr. Tim Mayberry, Holscher, Mayberry & Company, LLC
 - Mr. Mayberry reviewed the audit and responded to questions
 - Mr. Mayberry reported there were no financial concerns evident in the audit and that Mr. Terry Buswell, CBOCES CFO, does a great job
 - Mr. Mayberry will get the results of the Single Audit out to the Board ASAP

3.3 Financial Reports

- Mr. Terry Buswell, CFO
 - Board Notes for the Financial Report
 - Investment Report A through 10/31/12
 - Cash Flow Analysis Report B through 10/31/12
 - Cash Flow Chart C through 10/31/12
 - Financial Summary Report through 10/31/12
 - Detailed Expense Report through 10/31/12

3.4 Directors' Reports

- Mr. Terry Buswell, CFO / Director of Business Services / Director of Technology
 - Written and verbal report provided
- Dr. Mary Ellen Good, Director of Federal Programs
 - Written and verbal report provided
- Ms. Christine Muldoon, Director of Innovative Ed
 - Written and verbal report provided
- Ms. Jocelyn Walters, Director of Special Ed
 - Written and verbal report provided
- Dr. Randy Zila, Executive Director
 - Verbal report provided

3.5 Discussion – Professional Development for Board Members

Discussion: Dr. Zila revisited last month's discussion regarding professional development opportunities for Board Members. Dr. Hickey and Mr. Paglia of Park R-3 school district brought forward the idea of collaborating to share ideas and resources. Dr. Zila offered CBOCES building space and organizational assistance if the Board would like to move forward with this initiative. It was the general consensus of the Board to move forward.

4.0 ACTION ITEMS

4.1 Approve CBOCES Accreditation Report for 2011-2012

Mr. Tony Paglia moved to approve the CBOCES Accreditation Report for 2011-2012 as presented. Seconded by Ms. Julie Chesnut.

The motion passed by a unanimous roll call vote: [Julie Chesnut, yes; John Cordova, yes; Alphretta Erdmann, yes; Marsha Harris, yes; Mike Linton, yes; Tony Paglia, yes; Mike Steinbach, yes; Scott Stump, yes; Tim Swain, yes; Jeff Wahlert, yes]

4.2 Approve Financial Audit for 2011-2012

Mr. John Cordova moved to approve the Financial Audit for 2011-2012 as presented. Seconded by Mr. Mike Steinbach.

The motion passed by a unanimous roll call vote: [Julie Chesnut, yes; John Cordova, yes; Alphretta Erdmann, yes; Marsha Harris, yes; Mike Linton, yes; Tony Paglia, yes; Mike Steinbach, yes; Scott Stump, yes; Tim Swain, yes; Jeff Wahlert, yes]

4.3 Approve Revised Policies / Exhibit on First Reading

- a. AC – Non-Discrimination / Equal Opportunity
- b. AC-E – Exhibit to Policy AC
- c. BG – Board of Directors’ Policy Process
- d. JS – Student Use of the Internet and Electronic Communications
> This policy requires only one reading since changes are mandated by law
- e. JS-E – Exhibit to Policy JS
> This exhibit requires only one reading since changes are mandated by law

Mr. Mike Steinbach moved to approve the revised policies / exhibits on First Reading as presented. Seconded by Mr. John Cordova.

The motion passed by a unanimous roll call vote: [Julie Chesnut, yes; John Cordova, yes; Alphretta Erdmann, yes; Marsha Harris, yes; Mike Linton, yes; Tony Paglia, yes; Mike Steinbach, yes; Scott Stump, yes; Tim Swain, yes; Jeff Wahlert, yes]

4.4 Approve CBOCES to Begin the Transition Process from IFAS to Infinite Vision

Mr. Tony Paglia moved to approve CBOCES to Begin the Transition Process from IAS to Infinite Vision. Seconded by Mr. Mike Steinbach.

The motion passed by a unanimous roll call vote: [Julie Chesnut, yes; John Cordova, yes; Alphretta Erdmann, yes; Marsha Harris, yes; Mike Linton, yes; Tony Paglia, yes; Mike Steinbach, yes; Scott Stump, yes; Tim Swain, yes; Jeff Wahlert, yes]

6.0 FUTURE AGENDA ITEM REQUESTS

- None

5.0 ANNOUNCEMENTS / UPCOMING MEETINGS

Board of Directors	Superintendents Advisory Council
January 17, 2013	January 10, 2013

There being no further business, Mr. Tim Swain adjourned the meeting at 7:28 p.m.

Respectfully Submitted,



Melony Sandquist

Centennial BOCES

Executive Ass't to CEO, BOD, SAC