**Riverview Gardens School District**

**Professional Development Activity Log (2020–2021)**

|  |  |
| --- | --- |
| **Name:** Click here to enter text. | **School:** Click here to enter text. |

***This form is to be completed by Certified Staff with 1-9 years of experience. Teachers with 10 years or more of experience in the “Missouri” Public School System AND a Master’s degree documented by the Missouri Department of Elementary and Secondary Education (DESE) AND added to Teaching Certificate, do not need to complete this form***

***Prepare this document in Word. Handwritten information is not acceptable.***

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| **SECTION I.**  **ACTIVITY** | | **DATE(S)** | **HOURS** | **LOCATION** |
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| **Attach a sheet if more space is needed** | **TOTAL OF PD HOURS:** | | Click here to enter text. | Click here to enter text. |

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**Riverview Gardens School District**

**Professional Development Activity Log (2020–2021 SY)**

***Prepare this document in Word. Handwritten information is not acceptable.***

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| --- | --- | --- | --- | --- | --- |
| **SECTION II.**  **Professional Development College Course Formula: 1 Semester Credit = 15 PD hours** | | | | | |
| **UNIVERSITY/COLLEGE** | **CLASS/COURSE** | **DATE OF**  **COURSE** | | **CREDITS** | **# OF PD**  **HOURS** |
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| **TOTAL OF COLLEGE CREDIT CONVERTED TO PD HOURS** | | | | | Click here to enter text. |
| **SECTION III.**  **WORKSHOPS** | | | | | |
| **TITLE** | **LOCATION** | | **DATE** | | **# OF PD**  **HOURS** |
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| **SECTION I TOTAL HOURS** | Click here to enter text. |
| **SECTION II TOTAL HOURS** | Click here to enter text. |
| **SECTION III TOTAL HOURS** | Click here to enter text. |
| **TOTAL PD HOURS FOR 2020–2021 SY** | Click here to enter text. |

**PLEASE MAKE SURE ALL HOURS ARE TOTALED**

**Name:** Click here to enter text. **Signature:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Building:** Click here to enter text. **Date:** \_\_\_\_\_\_\_\_\_\_\_

**PDC Rep or Principal Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**PLEASE RETURN BY April 9, 2021 TO:**

**Ebony Buckner, MIS DEPARTMENT**

[**ebuckner@rgsd.k12.mo.us**](mailto:ebuckner@rgsd.k12.mo.us) **and Darion Hopkins, Administrative Assistant to the Professional Development Office,** [**dhopkins@rgsd.k12.mo.us**](mailto:dhopkins@rgsd.k12.mo.us)

Missouri law requires individuals with Initial Professional Certificates (IPC) to complete 30-contact hours of professional development during the first four years of teaching. Individuals with Career Continuous Professional Certificates (CCPC) must complete 15-contact hours each year. Hours may include class time in appropriate college curriculum (one college credit = 15 contact hours) or district-approved professional improvement activities.

Visit [www.dese.mo.gov/divteachqual](http://www.dese.mo.gov/divteachqual) for additional information.