

**PORTAGE AREA SCHOOL DISTRICT
BOARD OF SCHOOL DIRECTORS
REGULAR MEETING
MARCH 13, 2019**

<u>Mr. JT Bandzuh</u>	2019_____
<u>Mrs. Susan Berardinelli</u>	2019_____
<u>Mr. Jason Corte</u>	2021_____
<u>Mr. Matthew Decort, Secretary</u>	2021_____
<u>Mrs. Kathy Hough, Vice President</u>	2019_____
<u>Mr. John Jubina</u>	2021_____
<u>Mr. Christian Smith</u>	2021_____
<u>Mr. Dennis Squillario, Treasurer</u>	2019_____
<u>Mr. Erik Thrower, President</u>	2019_____
<u>Mr. Eric A. Zelanko</u> Superintendent of Schools	_____
<u>Mr. Ralph J. Cecere</u> Junior-Senior High School Principal	_____
<u>Mr. Christian Serenko</u> Elementary School Principal	_____
<u>Mr. Pete Noel</u> Supervisor of Special Education	_____
<u>Mr. Jeff Vasilko</u> Business Manager	_____
<u>Mrs. Denise Moschgat</u> Recording Secretary	_____
<u>McGlynn and Moore, Attorneys at Law</u> Solicitor	_____

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I. CALL TO ORDER

The meeting of the Portage Area Board of School Directors will please come to order. Pledge of Allegiance and a moment of silence will be led by the board Vice-President.

II. ROLL CALL

The Recording Secretary will please call the roll.

III. RECOGNITION OF VISITORS

Those who wish to speak should limit their remarks to three but no longer than five minutes.

IV. PUBLIC READING OF PROPOSED NEW POLICY

FIRST READING - Policy 104 – Nondiscrimination/Discriminatory Harassment – Employment Practices

V. ROUTINE MATTERS

1. NEXT REGULAR MEETING

The Committee of the Whole Meeting will be held **Wednesday, March 13, 2019**, beginning at 6:30 p.m. in the elementary school auditorium, 84 Mountain Avenue, Portage, PA with the Regular Meeting immediately following.

2. APPROVING THE MINUTES

Motion_____Second_____Vote_____

The Administration recommends approving the January meeting minutes. A copy of the minutes was distributed with the advance agenda.

3. REPORTS

IU 08 Operating Committee representative **Kathy Hough**

Vo-Tech Operating Committee representative **Erik Thrower**

Superintendent **Eric A. Zelanko**

High School Principal **Mr. Ralph Cecere**

Elementary School Principal **Mr. Christian Serenko**

Supervisor of Special Education **Mr. Pete Noel**

School Solicitor **McGlynn & Moore**

Business Administrator **Jeff Vasilko**

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4. REPORTS: A. FINANCIAL, B. INVOICES (GENERAL FUND, CAFETERIA FUND AND ATHLETIC FUND), C. TAX COLLECTORS

Motion _____ Second _____ Vote _____
(Roll Call Vote)

A. Treasurers' Reports

A. General Fund	Page 2
B. Cafeteria Report	Page 3
C. School Wage Tax Financial Report	Page 4
D. Elementary School Activity Fund	Page 5
E. Junior / Senior High School Activity Fund	Page 6
F. Petty Cash (A – B – C)	Page 7
G. Payroll Financial Report	Page 8
H. Athletics	Page 9
I. General Fund	Page 10
J. Capital Reserve Fund	Page 10.1
K. Capital Projects Fund	Page 10.2
L. Investments/Pledged Collateral Report	Page 11

B.

General Fund Invoices	\$1,022,044.97	\$1,050,409.35
Cafeteria Fund Invoices	\$65,303.88	\$64,245.93
Athletic Fund Invoices	\$21,164.52	\$39,066.91
Capital Reserve Fund Invoices	\$0.00	\$0.00
Capital Projects Fund Invoices	\$0.00	\$0.00
Total Invoices paid	\$1,108,513.37	\$1,153,722.19

C.

Mrs. Chappell - Cassandra Boro – Property, Per Capita, Occupation	\$1,017.38	\$0.00
Mrs. Redfern - Portage Boro – Property, Per Capita, Occupation	\$8,810.73	\$0.00
Mrs. Chappell Portage Township – Property, Per Capita, Occupation	\$7,224.70	\$0.00
Berkheimer Tax Administrators PASD – EIT (Current)	\$50,615.14	\$70,510.30
Total Taxes	\$67,667.95	\$70,510.30

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5. APPROVING IDEA CONTRACTS WITH APPALACHIA IU 8

Motion_____Second_____Vote_____

(Roll Call Vote)

The Administration recommends approving IDEA contracts with Appalachia Intermediate Unit 8 in the amounts of \$166,714.56 (CFDA #84.027) and \$1,026 (CFDA #84.173A) for the 2018-2019 school year.

6. APPROVING FORENSIC ACTIVITY CLUB AND ADVISER

Motion_____Second_____Vote_____

(Roll Call Vote)

The Administration recommends approving the Forensic Activity Club and Nicole Hunt as its adviser.

7. APPROVING LINKAGE AGREEMENT WITH PEERSTAR, LLC

Motion_____Second_____Vote_____

The Administration recommends approving a Linkage Agreement with Peerstar, LLC for continuum of quality of care in the event a student in the district receives services. There is no charge to the district unless a student uses the facility.

8. APPROVING THE SEAMLESS SUMMER OPTION (SSO) AGREEMENT

Motion_____Second_____Vote_____

The Administration recommends participating in the Seamless Summer Option (SSO) Agreement for the summer of 2019. The purpose of this program is to feed children in low-income areas during the summer months. The district has participated in the program for several years.

9. APPROVING POLICY REVISIONS

Motion_____Second_____Vote_____

The Administration recommends approving the following policy revisions:

- 103 Nondiscrimination/Discriminatory Harassment – School and Classroom Practices
- 103.1 Nondiscrimination – Qualified Students with Disabilities
- 150 Title I – Comparability of Services
- 222 Tobacco/Nicotine (Students)
- 247 Hazing
- 249 Bullying/Cyberbullying
- 323 Tobacco/Nicotine (Employees)
- 626 Procurement Procedure Attachment
- 707 Use of School Facilities
- 904 Public Attendance at School Events
- 917 Parental/Family Involvement
- 918 Title I Parent and Family Engagement

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4. APPROVING VOLUNTEERS FOR SPRING SPORTS

Motion _____ Second _____ Vote _____

The Administration recommends approving the following individuals as volunteer coaches for the 2018-2019 school year. These individuals have provided or will provide all necessary clearances and certificates prior to having any contact with the students.

Robert Newlin	Track
Ryan Scoran	Track
Ryan Legg	Track
Brandon Ickes	Softball

5. EXTENDING LEAVE FOR STAFF MEMBER

Motion _____ Second _____ Vote _____

The Administration recommends approving a request to extend a staff member's leave of absence until February 15, 2019.

VI. BOARD REQUESTS / USE OF FACILITIES

Motion _____ Second _____ Vote _____
(Roll Call Vote)

Request for Approved Travel:

Requester	Destination	Date(s)	Approximate Cost
Phillip Miller	Attend Space Balloon Workshop at the Appalachia Intermediate Unit	March 25, 2019	\$85.00 (Sub)
John Smithmyer	Attend Smarter Lunchrooms Movement Training, Pittsburgh	April 9, 2018	\$139.00

Request for Approved Field Trip:

Requester	Destination	Date(s)	Approximate Cost	Budgeted Y/N
Nicole Hunt	Take Forensics students to district and regional tournaments	Feb. 22 and Mar. 4 and 6, 2019	\$701.24	Yes
Phillip Miller	Take students to the Science Olympiad Regional Competition	March 6, 2019	\$324.79	Yes
Third Grade Teachers	Field Trip to Disaster's Edge for Environmental Education Field Trip	May 8, 2019 (Raindate: May 9, 2019)	\$0.00 (Paid by PTO)	N/A
Floyd Rousell	Take 4 students to D6 Songfest at Central Cambria	May 10, 2019 7:30 a.m. to 8:30 p.m.	\$165.00	Yes

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Floyd Rousell	Take 4 students to D6 Bandfest at Berlin Brothersvalley	April 12, 2019 6:45 a.m. to 9:30 p.m.	\$165.00	Yes
Jen Pisarski	Take student council members to the movies and then lunch	May 9, 2019	\$0.00 (Paid by student council)	N/A
Jen Pisarski	Take Grades 3 to 6 to Delgrosso Park	May 30, 2019	\$0.00 (Paid by Discipline Committee)	N/A
Elementary Discipline Committee	Take Grades 1 and 2 to the movies	May 31, 2019	\$0.00 (Paid by K-2 Discipline)	N/A
Amanda Donoughe	Take 6 Biology students to the Pittsburgh Zoo and the Aquarium	April 5, 2019	\$85.00 (Sub)	Yes

Requests for Use of Facilities:

Requester	Purpose	Facility	Date(s)	Rental Fee/ Amount
Molly Harrington	Elementary Science Fair	Elementary Gym	May 6-7, 2019	No Charge
Matthew Hill, elementary wrestling coach	End of Season Pizza Party	Elementary Gym	March 30, 2019 1:00 – 3:00 p.m.	No Charge
Portage Wrestling Boosters	Wrestling Banquet	High School Cafeteria	March 14, 2019 4:00 pm to 10:00 pm	No Charge

VII. MOTION TO MAKE THE AGENDA PART OF THE MINUTES

Motion _____ Second _____ Vote _____

VIII. MOTION SHOULD BE MADE TO ADJOURN THE MEETING

Motion _____ Second _____ Vote _____

Time: _____