

**New Milford Board of Education  
 Facilities Sub-Committee Minutes  
 May 12, 2020  
 By Zoom Virtual Meeting**

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NEW MILFORD, CT

**Present:** Mr. Brian McCauley, Chairperson  
 Mr. Pete Helmus  
 Mrs. Eileen P. Monaghan  
 Mrs. Olga I. Rella

**Also Present:** Dr. Kerry Parker, Superintendent  
 Mr. Kevin Munrett, Facilities Director  
 Mr. Nestor Aparicio, Assistant Facilities Director  
 Mr. Anthony Giovannone, Director of Operations and Fiscal Services  
 Ms. Alisha DiCorpo, Assistant Superintendent  
 Mr. Brandon Rush, Technology Director  
 Ms. Ellamae Baldelli, Human Resources Director

<p><b>1.</b></p>	<p><b>Call to Order</b></p> <p>The meeting of the New Milford Board of Education Facilities Sub-Committee was called to order at 6:45 p.m. by Mr. McCauley, via Zoom Virtual Meeting. Mr. McCauley said the meeting was being recorded.</p>	<p><b>Call to Order</b></p>
<p><b>2.</b></p>	<p><b>Public Comment</b></p> <ul style="list-style-type: none"> <li>• There was none.</li> </ul>	<p><b>Public Comment</b></p>
<p><b>3.</b></p>	<p><b>Items for Information and Discussion</b></p> <p><b>A. NV5 (formerly Celtic Energy) Update</b></p> <ul style="list-style-type: none"> <li>• Mr. Munrett said they are making tremendous progress. The chosen ESCO has been examining the mechanical systems in the schools for the energy audit. They are two weeks ahead of schedule. They have weekly update meetings. Mr. Munrett said he and Jack Healy, from the Town, are talking to NV5 about incorporating UV scanners into the project for health scanning purposes.</li> </ul> <p><b>B. SNIS Elevator</b></p> <ul style="list-style-type: none"> <li>• Mr. Munrett said this project was approved last month. The PO has been issued and materials</li> </ul>	<p><b>Items for Information and Discussion</b></p> <p><b>A. NV5 (formerly Celtic Energy) Update</b></p> <p><b>B. SNIS Elevator</b></p>

	<p>ordered. There is a two to three week timeframe for the project and they hope to begin by early June.</p> <p><b>C. SNIS Air Conditioner - Cafeteria</b></p> <ul style="list-style-type: none"><li>• Mr. Munrett said this project was also approved last month. The unit is expected on site by June 22. It should take a week or two to remove the old unit and install the new one. They continue to coordinate with Eversource regarding the \$6,250 rebate.</li><li>• Mrs. Monaghan asked if the district had received rebates on previous replacements. Mr. Munrett said only on one previously. The rebate is size specific and other replacements were too small to qualify.</li></ul> <p><b>D. NMHS Tennis Courts</b></p> <ul style="list-style-type: none"><li>• Mr. Munrett said he followed up with the vendor after last month's discussion. The quote for patch and repair of the six courts is \$80,000. Patching by linear foot would be \$62,000. To do post tension concrete, which has a 20-30 year lifespan, is \$450,000. Mr. Munrett asked if the project could be done in phases and the vendor said yes, two courts at a time, but that would drive up the individual price slightly. Mr. Munrett said doing the project in stages would be a problem for tournaments which require usage of all six courts.</li><li>• Mr. McCauley asked when the courts were last repaired. Mr. Munrett said patching and surface repainting was done in 2014.</li><li>• Mrs. Rella asked how long the patching usually lasts. Mr. Munrett said it depends on the freeze and thaw cycle and how much water enters cracks. Last time was a full cover and it has been five or six years since then. Mr. McCauley said he was aware cracks returned within a few years last time. He said cement courts can be tough for athletes. Stress fractures may occur due to the hardness of the cement.</li></ul>	<p><b>C. SNIS Air Conditioner - Cafeteria</b></p> <p><b>D. NMHS Tennis Courts</b></p>
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	<ul style="list-style-type: none"><li>• The committee agreed they would like to see work done on all six courts but questioned funding.</li><li>• Mr. Munrett said using the Waste Management Fund was brought up last month. Mr. McCauley said he thought it was worthwhile to bring the request to the Town, and asked Mr. Munrett to work with the Superintendent to set up a virtual meeting. Mr. McCauley said he would be happy to attend.</li></ul> <p><b>E. NMHS Gym</b></p> <ul style="list-style-type: none"><li>• Mr. Munrett said it was brought up at last month's meeting that the finish on the floors is peeling. His staff usually coats the floors in the summer. He had four outside vendors come in for pricing to recoat or fully sand and repaint. To recoat would cost approximately \$2,300 for the small gym and \$4,300 for the arena. Full sanding and repainting would be \$13,000 for the small gym and \$30,000 for the arena.</li><li>• Mrs. Rella asked how long a sand/repaint lasts. Mr. Munrett said it depends on use and wear and tear. Some companies offer a guarantee but the cost is higher.</li><li>• Mrs. Monaghan asked if the floors had been resanded previously. Mr. Munrett said they were done six years ago when the logos were added. They have maintained them internally since then. He said the floors themselves are in good shape, it is just the finish that is peeling.</li><li>• Mr. McCauley asked if Mr. Munrett had a recommendation. Mr. Munrett said it depends on what the Board wants to spend, but there is no money budgeted for the project currently. He suggested the usual finish coat be done for now.</li><li>• Mrs. Monaghan suggested it be added as a project for the next budget cycle.</li><li>• Mr. Helmus said the Board doesn't know yet if there will be an end of year surplus; perhaps funds might be available there.</li><li>• Mrs. Monaghan noted with all the uncertainties</li></ul>	<p><b>E. NMHS Gym</b></p>
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	<p>leading into next year, it is difficult to say how much use the floors will even get.</p> <ul style="list-style-type: none"> <li>• Mr. Giovannone said they are pursuing year-end totals but there are many, many uncertainties due to the pandemic, both for this year and next. As such, the list of year-end projects that the Board usually begins to consider annually at this time has not been developed or proposed.</li> <li>• Mr. McCauley said the discussion of the project will be tabled for now.</li> </ul>	
<p><b>F.</b></p>	<p><b>Building Access</b></p> <ul style="list-style-type: none"> <li>• Mr. Munrett said there is a conference call with the Commissioner of Education on Friday where they are hoping to receive guidance regarding summer activities. In the meantime, maintenance and custodians are in the buildings now readying for pick-ups from staff, and eventually students as needed, to clear out the buildings so they can begin deep cleaning for fall.</li> <li>• Dr. Parker said, as superintendents, they continue to push for decisions to be made in a more timely manner. She said summer is only a month away and they are still waiting for guidelines for summer learning and what will be allowed and required. They are actively looking at all alternatives and reaching out to vendors, all with a focus on safety.</li> <li>• Mr. McCauley asked if there was any guidance for Fall yet from the state. Dr. Parker said none; they are still waiting on guidelines for graduation and summer camps. She said she is very concerned about the delay in decision making and superintendents continue to plead for guidelines. Right now they are planning for the “what ifs” without a lot of timely direction from the state. They continue to review any information available in order to look at options.</li> </ul>	<p><b>F. Building Access</b></p>
<p><b>G.</b></p>	<p><b>Municipal Building Committee (MBC) Projects</b></p> <ul style="list-style-type: none"> <li>• Mr. Munrett said there are three projects under</li> </ul>	<p><b>G. Municipal Building Committee (MBC) Projects</b></p>

	<p>consideration. The RFP for the SNIS oil tank engineering services is out. Regarding the high school roof, the Town grant writer is getting the voluminous paperwork together for state reimbursement. The NES roof, which was the priority before the microburst, is just starting to be a focus.</p> <ul style="list-style-type: none"> <li>• Mr. McCauley asked when work on the high school roof will start. Mr. Munrett said that is hard to say because working with the state for the grant is a lengthy process.</li> <li>• Mrs. Rella said it has been two years since the microburst. She asked if the roof is currently leaking. Mr. Munrett said the tarps are holding for now and they check them regularly.</li> </ul> <p><b>H. Lillis Building Greenhouse</b></p> <ul style="list-style-type: none"> <li>• Mr. Munrett said that Joe Quaranta had reached out to the district about resuscitating the East Street greenhouse to grow vegetables for community use by organizations such as Camella’s Cupboard. He is in favor of the project but wanted to bring it forward to the Board for information and discussion, as he does with any proposed donation.</li> <li>• Mr. Quaranta said he is part of a local non-profit, Helping Hands for Heros, which is a rapid response organization for community services. This particular initiative is in collaboration with local farmers and the Bridgewater Grange, which includes New Milford. They will collaborate to use the greenhouse to expand the space needed for seedlings. Mr. Quaranta said he built the greenhouse 25 years ago for the Youth Agency and now will be renovating it as a “Garden of Life”.</li> <li>• The committee members enthusiastically supported the project and thanked Mr. Quaranta for his efforts moving forward.</li> </ul>	
<p><b>4.</b></p>	<p><b>Public Comment</b></p>	<p><b>Public Comment</b></p>

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	<ul style="list-style-type: none"><li>• Tammy McInerney said she approves the greenhouse project and thanked Mr. Quaranta.</li><li>• She asked the district to keep in mind how much the special education community is struggling and in distress with distance learning. She said it is just not working for many parents of special education students. She asked that the district provide an ESY program onsite in schools this summer.</li></ul>	
<b>5.</b>	<b>Adjourn</b>  Mrs. Monaghan moved to adjourn the meeting at 7:33 p.m., seconded by Mrs. Rella and passed unanimously.	<b>Adjourn</b>  <b>Motion made and passed unanimously to adjourn the meeting at 7:33 p.m.</b>

Respectfully submitted:



Brian McCauley, Chairperson  
Facilities Sub-Committee