

**New Milford Board of Education
Facilities Sub-Committee
February 5 2008
Lillis Administration Building, Room 2**

Present:	Mr. Thomas McSherry, Chairman*
	Mrs. Amy Llerena*
	Mrs. Alexandra Thomas*
	Mrs. Julie Turk*
	Mr. David Lawson (arrived at 7:15 p.m.)
	Mrs. Wendy Faulenbach
	Dr. Lisa Diamond, ex-officio Board chairperson

*Committee Member

Also Present:	Dr. JeanAnn C. Paddyfote, Superintendent of Schools
	Mr. Thomas Mulvihill, Assistant Superintendent of Schools
	Mr. John Turk, Director of Fiscal Services
	Mr. John Calhoun, Facilities Manager
	Mr. Leo Rogoza, Assistant Facilities Manager
	Mr. Thomas Corbett, Former Director of Operations, Consultant

1.	Call to Order The meeting of the New Milford Board of Education Facilities Sub-Committee was called to order at 6:30 p.m. by Mr. McSherry.	Call to Order
2	Public Comment <ul style="list-style-type: none"> Mr. Failla expressed concern about the use of cleaning materials in schools which can trigger asthmatic attacks. Mr. Failla urged the Facilities Committee to consider a 'green environment' in the school system. 	Public Comment
3.	Discussion and Possible Action	Discussion and Possible Action
3.A.	Presentation by Clinton Bunn of M.D. Stetson Co. – Green Cleaning in Schools <ul style="list-style-type: none"> Mr. Calhoun introduced representatives from M.D. Stetson Company; the company has been providing custodial equipment and supplies to the school. Other green products have been evaluated and this company's products are recommended. Mr. Clinton Bunn introduced Mr. Tony King, product manager and sales trainer, who demonstrated the various M.D. Stetson Company products and the equipment recommended to ensure proper proportions of chemical and water. To ensure no backfill, an installation is placed on the equipment; also a pressure regulator is part of the system. Mr. King noted M.D.Stetson Company does not require signing contracts; the equipment is provided for use with their product. No minimum order is required; case lots 	Presentation by M.D. Stetson Company on green cleaning in schools.

	<p>are 4 bottles for each product – no mix or match.</p> <ul style="list-style-type: none"> • Mr. Calhoun reported a pilot program has been in place at the East Street building using just the Stetson products. The price comparison is per gallon of use; with the product, service and comparative price the product is recommended. The use of the product will be phased in at 3 schools and the East Street building with the purging of old chemicals. Inventory left at these sites will be brought to other schools and when all supplies have been exhausted; those schools will be purged and placed on the ‘green’ regimen. Each custodial closet will have the wall unit installed. • Mrs. Thomas asked how long the product had been in use at UConn. Mr. King responded since 2002. 	
<p>3.B.</p>	<p>Request to Capital Reserve Funds.</p> <p>Discussion:</p> <ul style="list-style-type: none"> • Mr. Calhoun commented the items represent security, energy savings and some health related projects which had not been included in the Superintendent’s budget request. • Dr. Paddyfote noted the wording of the purpose of the Capital Reserve Fund allows for emergency or one-time expenditures. • Mrs. Turk asked how many of the items could be accomplished from budgeted funds if approval for the Capital Reserve funds is not approved. • Mr. Calhoun indicated that these items could not be absorbed until 2010 if the funding is not approved this year. • Mrs. Thomas asked about the timing of these projects and how long the process would take. • Mr. Calhoun answered the bidding process might be 2-3 months and the projects could be accomplished over summer. The removal of the asbestos at Schaghticoke can only be done when no students are in the building. • Mr. McSherry inquired as to the amount of money that should be left in the Fund. • Mr. Calhoun was asked if there is one item that would require a large expenditure if it were to break down? He replied that there are many, but the most likely would be a boiler, and if it needed to be replaced it would cost about \$200,000. • Mr. McSherry also asked for items covered by insurance. Mr. Corbett replied boilers are insured with about a 	<p>Request to Capital Reserve Funds</p>

	<p>\$10,000 deductible.</p> <ul style="list-style-type: none"> • Mrs. Faulenbach commented that in the asking for \$300,000 from the Capital Reserve Fund, stress must be placed on the safety aspect of the projects. • Mrs. Thomas added that Mr. Calhoun needs to be very clear on the length of time for the projects. • Mr. Calhoun noted that due to the timing of the projects, competition will be keen for the vendors. Many school districts vie for the same vendors over the summer break. • Mrs. Faulenbach stated that if budgeted money is left, the request for capital reserve funds will be withdrawn. <p>Mrs. Thomas moved to bring the request for capital reserve funds to the Board for approval. Motion seconded by Mrs. Llerena and passed unanimously.</p>	<p>Motion made and passed to bring request the request for capital reserve funds to the Board for approval.</p>
4.	<p>Adjourn</p> <p>Motion made by Mrs. Thomas, seconded by Mrs. Turk, to adjourn the meeting. Vote: unanimous. The meeting adjourned at 7:20 p.m.</p>	<p>Adjourn</p> <p>Motion made and passed to adjourn the meeting.</p>

Respectfully submitted,

Thomas McSherry, Chair
 Facilities Sub-Committee