

CALIFON BOARD OF EDUCATION
BOARD RETREAT AND REGULAR MEETING MINUTES
July 17, 2019
Board Retreat for Professional Learning 5:00 - 8:00 pm

***I. CALL TO ORDER – OPENING STATEMENT**

This meeting is called to order at 5:18 p.m. with the following opening statement read by Mrs. DeCoster:

“I would like to announce and have placed in the minutes that adequate notice of this meeting of the Califon Board of Education has been provided in accordance with the Open Public Meetings Act. Proper notice of this Regular Meeting was provided to Hunterdon County Democrat, Hunterdon Review and The Express Times. A copy of this notice has also been posted on the public bulletin board in the Municipal Building and filed with the Borough Clerk. The agenda of this meeting has been posted at the Califon School and on the district’s website.

***II. THE PLEDGE OF ALLEGIANCE**

All in attendance pledged to the flag.

***III. ROLL CALL**

Mrs. Nina DeCoster	Present
Mr. Jeffrey Dahl	Present
Mr. Christopher Keiser	Present
Mr. Michael Reaves	Present
Ms. Rebecca Kipp Newhold	Present

ALSO PRESENT: Dr. Johanna Ruberto, Interim Superintendent
Mrs. Gwen Thornton, NJSBA representative

IV. RETREAT TOPICS

Ms. Gwen Thornton - New Jersey School Boards Association
Field Representative Topics

- Ethics training was conducted for the BOE members
Reviewed the Code of Conduct, Ethics do’s and don’ts
Reviewed scenarios
- BOE member Communication – Formal/Informal
Review of BOE agenda and public comment sections
- CSA – Interview process for 2020-2021
6-9 month process, \$7000 fee, BOE approval in August
- BOE Steering Committee - what is the purpose of the
Steering Committee and how does the BOE intend to
use the Steering Committee

***V. PUBLIC COMMENT (all school-related topics; 3 min. /person)**

At this time, comment is invited on any matter relating to the school district.

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Anyone wishing to speak before the board may do so during the public commentary portion of the agenda. The presenter shall give his/her name and address and make the presentation as brief as possible. Unless an extension of time is given, each speaker shall be limited to 3 minutes.

Speakers may offer suggestions or express their concerns. However, in public session, the board will not discuss concerns about individual students or staff members. Other, more appropriate, channels are available for expressing concerns about individual students or staff members.

The Board President may terminate the remarks of any individual, when they do not adhere to the rules established above.

None at this time.

Motion made by Mrs. DeCoster, seconded by Mr. Keiser, to adjourn the Board Retreat and reconvene the regular meeting. The time was 7:47 PM.

Motion approved on a unanimous roll call vote.

The BOE took a short break.

***VI. RECONVENE** – The meeting reconvened at 8:02 PM.

***VII. PUBLIC COMMENT** (resolutions only; time limits: 3 min. /person)

At this time, comment is invited on any matter relating to the resolutions on tonight's agenda.

Anyone wishing to speak before the Board concerning these resolutions may do so during this public commentary portion of the agenda. The presenter shall give his/her name and address and make the presentation as brief as possible. Unless an extension of time is given, each speaker shall be limited to 3 minutes.

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Members of the public commented regarding cross country.

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BOE-there is a stipend for cross country. The Superintendent has reached out to Tewksbury about interest in cross country.

***VIII. APPROVAL OF MINUTES**

1. Motion made by Mr. Dahl, seconded by Mr. Keiser, to approve the following minutes:

June 11, 2019	Special Meeting & Executive Session
June 19, 2019	Regular Meeting & Executive Session
June 20, 2019	Special Meeting & Executive Session
July 1, 2019	Special Meeting & Executive Session
July 10, 2019	Special Meeting & Executive Session

Motion approved on a unanimous voice vote.

***IX. WRITTEN COMMUNICATIONS** – None at this time.

***X. SUPERINTENDENT’S REPORT**

1. Superintendent Update:
 - QSAC - BOE Representative on Committees
 - HIB Assessment 2017 -2018
 - Student Interest Inventory
 - Extra-curricular
 - Fencing
 - Chess
 - Cross Country Coach
 - Policy Review
 - Parent Student Handbook
 - Website - Calendar
 - Opening of School ·
 - Pre-K Program
 - Cross-Country Team

***XI. BOARD COMMITTEE REPORTS**

Curriculum & Instruction Committee: No report

Policy & Legislation Committee: No report

Finance, Facilities, & Transportation Committee: Pre-K lunch bunch to begin in Fall

Personnel Committee: position of Media Specialist discussed

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Negotiations Committee: Talking with the bargaining unit regarding teachers sending their children to Califon tuition free.

Long Range Planning, Shared Services, & School Choice Committee: The district has ended participation in the School Choice Program. Current enrolled School Choice students will remain in the school. Tuition students will be accepted-tuition is \$9,500, \$6,500 for siblings of first enrolled student. The Superintendent is doing the news release and mailings will be sent out.

Steering Committee: The committee met the previous week. Discussions involved how communication should be conducted between the Steering Committee and BOE. At the BOE retreat, there was discussion on what is the Steering Committee's role. There should be a finite period of time for the existence of the Steering Committee, specific beginning and end dates. There should also be a change in the wording of the original resolution approved by the BOE

***XII. CONSENT AGENDA**

Matters listed within the consent agenda have been referred to members of the Board of Education and/or its standing committees, for reading and study and will be enacted with one motion. The Personnel items on the consent agenda are recommended by the Superintendent. If separate discussion is desired, the item may be removed from the consent agenda by Board action.

Motion made by Mrs. DeCoster, seconded by Mr. Dahl, to discuss the consent Agenda.

Motion approved on a unanimous voice vote.

Motion made by Mr. Keiser, seconded by Mr. Dahl, to approve the Consent Agenda.

Motion approved on a unanimous roll call vote.

A. Finance/Facilities/Transportation/Personnel

Finance:

1. Motion to approve the list of bills dated June 30, 2019 in the amount of \$96,842.16.

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Facilities:

1. Motion to approve service(s) for the 2019-2020 school year:

Name	Service	Amount
Cold Spring Landscaping	Lawn Mowing	\$142 per mowing

Transportation:

Personnel:

1. Motion to approve compensation for the 2019-20 school year:

Name	Position	Dates	Compensation
Matt Zimmerman	Teacher – Brochure	June 15- July 30	\$40/hr

B. Curriculum and Instruction

1. Motion to approve the following entity to deliver services for the 2019-2020 school year:

Provider	Service	Cost
Dial Four (4)	K –Assessment	\$750. 00

2. Motion to approve the following travel expenditures for staff members or their designated alternate to attend professional development conferences / workshops. This travel is deemed educationally necessary and fiscally prudent. All travel expenditures shall be directly related to and within the scope of the staff member’s current responsibilities and professional development plans.

Name	Date(s)	Workshop/Conference	Mileage/Fee
Marie Heyduke	8/1/2019	Financial Ed Boot Camp Branchburg NJ	Mileage \$4.62
Susan French-Gonzalez	8/8/2019	Emotional Intelligence	\$162.92 Plus Mileage
Linda Patterson	8/20/19	Affirmative Action Workshop Monroe, NJ	\$150.00 Plus Mileage
Susan French-Gonzalez	August (TBD)	2 Day Insites Website Training	\$1400.00 No mileage

3. Motion to approve the acceptance of the HIB Self-assessment from the 2017-2018 school year as approved and directed by the NJDOE.

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4. Motion to approve entering into tuition contracts with Lebanon Township Board of Education for the following services:

Special Education Extended School Year 2019-20	3 students	Total \$11,400
Special Education 2019-20 school year	2 students	Total \$48,300

***XIII. OLD BUSINESS**

***XIV. NEW BUSINESS**

Motion made by Mr. Dahl, seconded by Ms. Kipp-Newbold to offer a Pre-K 3 and 5 day lunch bunch.

Motion approved on a unanimous roll call vote.

***XV. PUBLIC COMMENT (all school-related topics; 3 min. /person)**

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Public- Is the food service a restaurant?

BOE-No, it would be a provider that adheres to the state regulations.

Public-Can the district share services for a Media Specialist.

BOE – That has been explored and not feasible at this time.

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Public-Basketball team-is the district reaching out to home schooled children.

BOE-The Board will review it's policy.

Public-Can the BOE hire a security guard?

BOE-The BOE will review.

***XVI. ADJOURNMENT**

Motion made by Mrs. DeCoster, seconded by Mr. Dahl, to adjourn the meeting.
The time was 9:15 PM.

Motion approved on a unanimous voice vote.

Respectfully submitted,

Karin Laraway
Interim Board Secretary