

2020 Reopening of Stanhope Elmore High School

Your child's health and safety has been and will continue to be a priority for the Elmore County School System and Stanhope Elmore High School. As we look towards our reopening of schools August 10, our staff has been working tirelessly on protocols and procedures to maximize safety and keep everyone healthy. School reopening guidelines have been developed with the guidance of the Alabama Department of Education, the Alabama Department of Public Health, and the Emergency Management Agency. ***Policies and procedures related to COVID-19 mandates will be adjusted according to Alabama state requirements.***

Thank you in advance for your patience and understanding as we prepare for reopening school and providing students with an environment to work together toward purposeful pursuit of excellence.

NOTE: Elmore County will adhere to all state/local health mandates and will adjust procedures as necessary.

Please keep in mind that some faculty and staff members have underlying health issues and/or are the primary care-givers for family members with health conditions. Due to this, some classrooms may require a mask. Please let your teacher know if you have health problems that make wearing a mask impossible.

Information about COVID-19:

[Symptoms of COVID](#)

[How to protect yourself from COVID](#)

[Alabama COVID testing sites](#)

[ECPS Daily Screening Guide for Students and Staff](#)

What will a typical school day look like?

Traditional Learning Option

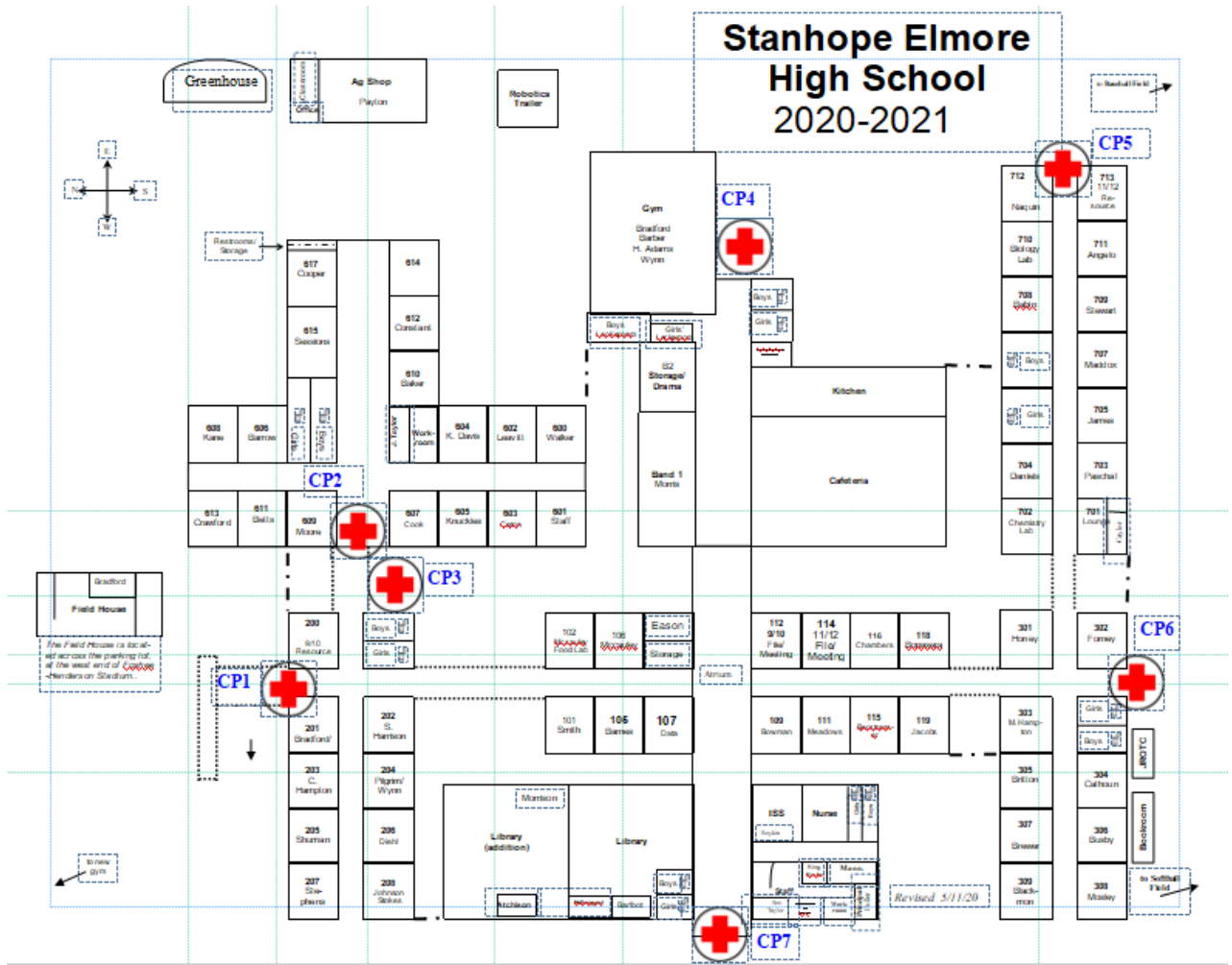
Arrival at School

- Please refer to the school map for the Check Point # (CP#) for your point of entry.
- Parents should screen their children first prior to sending them to school; if students are bus riders, the bus driver will screen visually but will not take their temperature.
- Temperature Screening at School:
 - Students will be encouraged to wear masks prior to having their temperatures checked. Please refer to the map below for the location of checkpoints.

Students will report to their screening location based on their arrival location and/or 1st period class.			
If you RIDE a BUS and have a 1st period class in the.....			
200 building	600 building	100, 300, & 700 buildings	
Report to the 200 building door by the bus ramp awning <b style="color: blue;">CP1	Report to the 600 building door closest to the gates at the bus ramp <b style="color: green;">CP 2	Report to the awning between the 200 and 600 buildings <b style="color: red;">CP3	
If you are DROPPED OFF at school			
Report to the doors at the old gym. <b style="color: blue;">CP 4			
If you DRIVE to School and have a 1st period class in the.....			
700 or 600 building	300, 100, or 200 building	Transition students	Old Gym & band room
Report to the doors at the end of the 700 building by the parking lot. <b style="color: green;">CP 5	Report to the 300 building door closest to the bookroom <b style="color: purple;">CP 6	Report to the front entrance of the school <b style="color: red;">CP 7	Report to the old gym doors <b style="color: blue;">CP 4
Students who do not have a temperature: <ul style="list-style-type: none"> ○ Each student will be given a lanyard that they will be required to wear to school each day. ○ Students will receive a stamped pass to place in their lanyard to allow them to enter classrooms. They must have this on to enter all buildings and classes. 			
Students who have a temperature of 100 degrees or higher: <ul style="list-style-type: none"> ○ School staff will be at each location to accompany the student to the quarantine building on the south side of the campus (textbook room). ○ Parents of students who drive to school will be notified and the student will follow normal check out procedures from the quarantine building. ○ Parents of bus riders and students who are dropped off will be contacted, and the student will be required to check out. ○ Please refer to the FAQ at the bottom for the district guidelines regarding students exhibiting symptoms and those who are not picked up in a timely manner. 			

- Parents/guardians who drop off their children in the morning will need to stay in their vehicle.
- Parents/guardians will not be allowed to enter the building, even on the first day of school.
- If your student is late to school, you should park out front and call the school (334-285-4263) to notify an adult that you have arrived. The student will enter the building by themselves and someone from the front office will check them in.
- Signage will direct students on good health practices to include hygiene/handwashing, social distancing, and recommendations on when to wear masks and directional instructions for hallways and common areas.

Temperature Check Points



Breakfast

- All meals will be delivered to the classrooms.
- Breakfast will be delivered to the homeroom classes prior to students arriving on campus. Meals will be delivered in insulated bags/lightweight coolers.
- Breakfast will be served at NO CHARGE to ALL STUDENTS at all schools.
- We will be utilizing an online ordering app for breakfast and lunch. Students/parents can access the app using computers/phones/ tablets.
 - They will be able to order weeks in advance
 - However, each morning during homeroom period, teachers will need to ensure students have an order placed for that day's lunch meal and the following day's breakfast meal. In other words, homeroom will be the deadline for submitting an order for that day's lunch meal and the following day's breakfast meal.

Break

- Students will be allowed to purchase snacks. School staff will bring the snack carts to each side of campus so that students may purchase their snacks and return to class.
- Students will NOT be allowed to remain in the courtyard, atrium, or any common areas.

Hallways/Transition

- Student hallway aids have been put down with social distancing in mind.
- Students will be directed to walk on the right side of the hall and space themselves using markers as a guide.
- Students will NOT be allowed to linger in the courtyard, atrium, or any common areas.

Bathroom breaks

- Students will be allowed to go to the bathroom as needed during class. Teachers in each building will coordinate this so that there are no more than 4 students in the bathroom at any time.
- Bathrooms will be monitored during class change to ensure that no more than 4 students enter at one time.
- Only one student is allowed to leave a classroom at a time.

Lunch – Advisory

- All students will report to their advisory teacher every day during Flex. Advisory will consist of lunch and remediation, intervention, and standards recovery.
- Students will order meals online and meals will be delivered to the classroom.
- All meals will be served in sealed trays or sealed grab-and-go bags.
- There will be designated locations in the courtyard for teachers to bring their classes to eat based on their assigned day and weather permitting.
- Parents are encouraged to utilize MySchoolBucks.com for depositing funds into student meal accounts.
- Visitors will not be allowed at lunch until further notice.
- Students may bring meals from home; however, sharing of food is not permitted.
- NO outside food deliveries are allowed.

Classrooms

- Teachers will set up their classrooms to maximize social distancing for students.

- Students are encouraged to keep their items with them during the day and will not share personal materials.
- Students will be **required** to bring their chromebooks to class daily.
- Teachers will give digital assignments when possible to limit the transfer of paper.
- We will not be able to provide a student teacher ratio until we have completed the registration for SEHS Virtual and EDGE.
- Classrooms will be disinfected between classes following the guidelines established by the ECBOE, the ALSDE, the ADPH, and the CDC. The ECBOE will provide cleaning materials for each classroom.
- Physical Education classes will designate seating and exercise areas based on the social distancing protocols.
- Masks will be required in when lessons are being taught in science labs and when lessons make social distancing impossible. Students who are unable to wear a mask due to health concerns will be accommodated.

Dismissal

- SEHS will comply with social distancing guidelines for student dismissal.
- Students will be dismissed in the following order:
 - 2:50 – Drivers – Student drivers will be given a pass to place in their lanyard. They must have this to be dismissed at this time. Student will need to report directly to their vehicles. No large gatherings in the parking lot will be allowed.
 - 3:00 – Parent pick-up – report directly to the main doors of the old gym and adhere to the social distancing requirements. Parents/guardians vehicles will not be allowed beyond the gate by the transition parking lot until 3:00 to allow driving students to exit the campus.
 - 3:00 – Bus riders – All students will report directly to the bus ramp.
- Students will NOT be allowed to linger in the courtyard, atrium, or any common areas.

Orientation & Parent Outreach

- Principals and teachers will virtually welcome parents and students.
- New Facebook page: **SEHS Mustangs**
- SEHS faculty members have created welcome videos using the digital platform, Flipgrid.
 - Click [HERE](#) to access the Flipgrid welcome videos and virtual tours of the campus.
 - Mr. Fuller will be doing Facebook Live presentations the day of Open House at various locations around campus. Please tune in on Facebook at 10:00 AM and 2:00 PM to join in.
- We have created a **parent/guardian Google Classroom to share information with parents. Please go to <https://classroom.google.com>, click join, and enter the code **yveysly** to join. You can also download the google classroom app on your digital device to access this class. **Please note that the class code changed from the one that was on the schedules. THIS IS A NEW CLASS CODE. We apologize for the confusion.****
- Zoom meetings for parents: Zoom meetings for parents will be scheduled in the Parent Google Classroom. These will be instructional sessions regarding the use of email, Edgenuity, and Google Classroom.
- A Parent Resource page has also been created with tips on emailing, google classroom, Edgenuity, and other digital resources.

- Click [HERE](#) to access the SEHS Parent Resource Page.
- SEHS Remind: download the remind app and enter the code @96bhb3 to join or text @96bhb3 to 81010.
- Information about bus routes will be posted/shared as soon as it becomes available so parents can look up their child's morning and afternoon bus number.

Lockers

- Students will be allowed to purchase lockers. Sold lockers will be spaced so that students are not crowded in any area.

Water Stations

- ECBOE has purchased water stations which will be placed throughout the campus. These will not be installed when school begins so students are encouraged to bring their own bottled water to school until they are in place.

Sanitation Stations

- Sanitation stations will be placed strategically throughout the campus to ensure that all students have access to hand sanitizer during the school day.

Guidance and Registration Suite

- No students will be allowed in the guidance and registration suite without a mask.
- Students who are unable to wear a mask will be able to call, email, or schedule a zoom meeting with either counselor or the registrar.
- Schedule change information will be placed outside the office door and changes will be posted on the board.
- A schedule change form was also posted in the SEHS Google Classroom.

Learning Options

Elmore County Virtual School (EDGE)	SEHS Virtual Learning	Traditional Face-to-Face Option	E-Learning Days
Edgenuity Online Platform with content teachers to guide and supplement instruction.	Edgenuity and Google Classroom while enrolled at SEHS.	(Full-time instruction in the school building)	(Sick days due to illnesses that are potentially contagious)

<p>EDGE is a full-time, online only option for students in Elmore County who plan on working from home using the Edgenuity Program. Students will have to complete an application to enroll in EDGE. Your child will now be enrolled in EDGE rather than their base school. Students will not report to the local school if they enroll in EDGE.</p>	<p>Students will be assigned to SEHS and school-based teachers who will monitor and supplement the instruction students receive in Edgenuity. If you are uncomfortable sending your child to school in the traditional setting at this time but may send them back to campus later in the 2020-2021 school year, this virtual option may be best for your child. There will be some flexibility in transitioning between virtual and traditional. There will be requirements for weekly attendance in virtual meetings and completion of classwork assigned in Google Classroom.</p> <p>For students who receive special education services, parents who register for virtual learning will be provided services by the SEHS special education teachers and paraprofessionals.</p>	<p>Students will return to a traditional face-to-face instructional model with social distancing and ongoing disinfecting expectations in place. These classes will have higher levels of technology embedded in daily instruction due to the one-to one Chromebook initiative but it will still be centered on traditional classroom instruction.</p>	<p>Students will have the option of having an absence coded as an E-Learning Day rather than an excused absence if they complete the required assignments from each of their teachers. Assignments will be in Edgenuity.</p>
<p>Click HERE for the link that will allow you to sign up your child for a virtual learning opportunity at EDGE.</p>	<p>Click HERE for the form that will allow you to sign up your child for the virtual learning opportunity at SEHS.</p>		
<p><u>The items below refer to both virtual options:</u> Exception to the Edge policy: AHSAA guidelines require that a virtual student be enrolled at the base school. AHSAA qualified athletes may be instructed through EDGE and participate in required on campus activities and remain on the base school roll.</p> <p>Students wishing to participate in a driver’s education course will take this class as a blended course at their base school. Instruction will take place virtually and the driving portion will be conducted at the base campus.</p>		<p>This will not truly look like a traditional school day due to the restrictions on large group gathering. All meals and break will be in the classrooms, and Flex will be advisory. Students will have lunch and work on test prep</p>	<p>Specific requirements will be in the ECBOE Curriculum Management Guide and Handbook.</p>

<p>Elmore County Technical Center: students in either virtual program may take courses at ECTC but are responsible for their own transportation.</p> <p>Students planning on participating in extracurricular activities not associated with the AHSAA may do so, but they must check in at the front office and have their temperature taken at the beginning of 4th block. They will be required to have a lanyard and a stamped pass to enter the classroom or practice area. Also, students need to submit their extracurricular request to Mr. Fuller. Please click HERE to submit your request..</p>	<p>and standards recovery during this time.</p>	
<p>Registration Portal: Please use this link for the yearly student registration. This must be completed for all students regardless of the option they choose.</p> <p>http://images.pcmac.org/Uploads/ElmoreCounty/ElmoreCounty/Sites/News/Documents/Registration_Gateway_Brochure-2020-2021-Revised.pdf</p>		

Click [HERE](#) for a Parent One-Pager

Frequently Asked Questions

Will the school employ social distancing measures?

- Yes, to the extent possible. Elmore County School System employees, students, parents, and visitors are encouraged to stay approximately 6 feet away from others, if possible, and avoid contact with others.
- Schools will implement several practices where feasible to follow best hygiene practices and assist in social distancing, including:
 - encouraging hand washing and face coverings and not sharing personal items, electronics, toys, books and other games or learning aids
 - minimizing student traffic flow and developing traffic flow patterns to maximize social distancing
 - increasing desk spacing where possible
 - turning desks to face in the same direction
 - minimizing group settings
 - limiting mixing between groups.
- Students at increased risk of severe illness should implement individualized plans for virtual learning.

Will my child have to wear a face mask?

In accordance with current state guidance, students are encouraged but are not required to wear face masks at this time. This could change based on Elmore County’s health status, and as mandated by the Alabama Department of Public Health.

Will my child's teacher have to wear a face mask?

- Staff are encouraged to wear masks, but masks will not be required while in classrooms or during instruction when a social distance can be maintained.

- Staff will be required to wear masks in areas where it is difficult to maintain social distancing (for example, in hallways with other classes and in the cafeteria or during car/bus duty).

Note: *This could change according to mandates put forth by the Alabama Department of Public Health*

Can I visit my child at school?

Parents, guardians, volunteers, or mentors will not be allowed on campus until further notice. Only school system employees and/or essential personnel will be allowed on campus.

- Parent conferences and meetings will be held via phone, email, or through virtual meetings, when feasible.
- If a visit is absolutely essential and approved by school administrators, visitors will be subject to a temperature check and [questionnaire](#). These instances will be on a limited basis.

Will students be able to use water fountains?

- All water fountains will be replaced with water filling stations.
- All students are encouraged to bring a clear plastic water bottle to school and are encouraged to fill their bottles at home each morning.

Can I have something delivered to the school (food, gifts, etc.)?

- Until further notice, no outside food or packages will be received at school (examples: food from outside school, gifts, flowers, balloons, etc.).
- This does not apply to students bringing their own lunch or snacks from home.

What protective measures will be taken on my child's bus?

Bus drivers will clean bus seats, handles, and railings before each route and students will be separated on the bus to the extent possible.

Will my child still have recess?

- Yes, elementary students will still have the opportunity for recess each day (depending on grade level).
- Grade level classes will either have staggered times or play in different areas to limit contact with other students, and students will be encouraged to socially distance while playing.

What if a child exhibits symptoms of COVID-19?

- If a student displays COVID symptoms at school, or has a temperature at or above 100 degrees and/or displays other symptoms that cannot be explained, the child's parents or guardians will be contacted to pick up the student.
- The student will be moved into an isolation room until picked up by a parent or guardian. Parents or guardians will be given a reasonable time to pick up their child. If a parent cannot be reached or a student is not/cannot be picked up within a reasonable time, 911 will be notified and the child will be transported via EMS to a local hospital.

- Parents should contact their child's school regarding any subsequent diagnosis of a child sent home from school, or who otherwise has exhibited symptoms of COVID-19 or other illnesses. Similarly, parents should notify their child's school if anyone in the household has tested positive for COVID-19.
 - The student will not be able to return to school until released by the school's nurse. Calls will be returned as soon as possible during school hours. Even if the child has a doctor's note, the child will still have to be cleared by the school's nurse.
 - Any siblings or any other student living with a student who is sent home for fever or other symptoms may stay at school, unless they also display symptoms. Any siblings or any other student living with a person who tests positive for COVID-19 will also be required to quarantine, and may not return to face-to-face instruction until cleared to do so by the school nurse.
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- All contact information will need to be updated at each school with current contact numbers. Please include the name and numbers of any person (family or otherwise) who is able to pick up your child.
 - If a case of COVID-19 is diagnosed, local health and school system officials will be notified. Department of Public Health guidance will be followed, and local health and school officials will determine the next steps the school will follow, which may range from deep cleaning areas to school closing. Local public health officials will determine when or if letters will be sent home. The privacy of student, family, and employee health matters will be maintained.

How will my child complete his work if he/she has been sent home due to illness?

- At the beginning of the school year, every student will be provided a Chromebook and will be registered in a grade-appropriate virtual platform (Grades K-5: Odysseyware; Grades 6-12: Edgenuity).
- Students who are unable to attend school and have appropriate documentation will be allowed to complete assignments on the virtual platform and be marked e-Present. Please reference the Elmore County Student Handbook.

Virtual vs. Traditional FAQ's

Are there times when virtual students will be required to go to school?

During the COVID-19 pandemic, virtual students will not be required to physically report to school unless they fail to adequately participate and require in-person instruction.

Can virtual students participate in extracurricular activities such as athletics, band, etc.

Yes. Students will need to be enrolled in the base school for which they are zoned per AHSAA requirements.

Will parents be allowed to change their child's learning environment at any time throughout the year?

During the COVID-19 pandemic, parents/guardians will have the opportunity to shift from traditional to virtual school (or virtual to traditional) based on current health assessments. Repeated shifts may need to be approved by the Principal.

Will parents receive professional development or training regarding virtual learning?

Each school will conduct various professional development trainings for parents. Additionally, under *Parent and Student Resources* on www.elmoreco.com, there will be a "Parent Academy", with helpful tutorial videos and information to help each family navigate the virtual environment.

Are students required to complete virtual assignments daily?

Students are expected to stay on pace with virtual expectations. Please refer to the Elmore County Student Handbook on virtual attendance and engagement (Handbook will be available on July 22, 2020, and published on the Elmore County Public School webpage under Publications: <http://www.elmoreco.com/?DivisionID=2445>).

Will students be assigned one teacher for virtual learning or will there be multiple teachers?

It depends on the grade level of the child. Certified teachers in each area supervise each course.

Will there be tutoring options for virtual learning students?

Yes; if a student has a grade below 60%, the student is strongly encouraged to attend tutoring.

How will a virtual student receive help if they are falling behind or not understanding concepts?

Students' needs are evaluated on an individual basis and recommendations are made by the certified teacher and/or PST (problem-solving teams).

Will work/paper packets be available for virtual learning?

This will be limited to administrative approval only. Our goal is to limit packets of paper due to transmission of germs.

How will virtual students take tests?

Virtual students can take quizzes and unit tests at home. State mandated tests will have to be done in person at a designated space in Elmore County Schools.

Will virtual students have to take state assessments?

Yes. That is an absolute requirement for each student as we are part of the public school system.

If a student has an IEP, 504, or EL plan, how will they receive accommodations if he/she is a virtual student?

School leadership teams will discuss each student's needs and make case-by-case decisions for students with IEP/504/I-ELP plans. It is possible that a student's needs may best be met in a traditional setting; however, all cases will be discussed on an individual basis.

Will there be field trips for traditional and virtual students?

At the time of this publication, no field trips are scheduled for students in either the virtual or the traditional learning environments due to COVID-19. More information will be provided as it becomes available.

Will a parent be required to be at home with the virtual student during the normal school hours?

While we cannot require parents or guardians to supervise at home, it is highly encouraged that every student, regardless of age and grade level, has adequate supervision while on the virtual platform.

Will driver's education be available to virtual students?

Yes, students wishing to participate in driver's education must take this class as a blended course at their base school in the traditional school setting. Instruction will take place virtually and the driving portion will be conducted at the base campus.