

Naviance and the Common Application



Not every school uses the Common Application; please go to <https://www.commonapp.org> to see a full list before creating a Common Application account.



The Common Application is used by hundreds of colleges and universities across the United States. The benefit of the "Common App" is that students can fill out one application and send it to a number of colleges and universities.

Please check the Common Application or Naviance websites to see if schools you are considering are on its list. If you are applying to more than one school, this can be a helpful tool. Keep in mind that Common Application schools require letters of recommendation from both your counselor and teachers.

How to get started:

1. Go to www.commonapp.org
2. Create an account, and select the schools you are considering. **IMPORTANT:** If you do not select a school, Beecher High School cannot send any pieces of the Common Application to it.
3. Naviance and provide your Common Application username and password and check the FERPA waiver box.
4. Complete your portions of the Common Application.
5. Please see your teachers and counselor so that you can have face-to-face discussions about letters of recommendation on the Common Application. You will need to give both a copy of your Brag Sheet form.
6. When you submit your common application, go to your Naviance account:
<https://student.naviance.com/beecherhs>
7. Log in using your username and password
8. Navigate to **Colleges > Colleges I'm Applying To**
9. If the accounts are not matched, a **message** will display at the top of the window, along with a **Match Accounts** button
10. Click **Match Accounts**

Special note: A student is eligible to complete the Common App Account Matching process if they have:

- Created a Common App account on Common App.
- Added at least one college on Common App.
- Signed the Common App FERPA Release Authorization on Common App.