

1. Login into the Infinite Campus Parent Portal.

Campus	Transforming K12 Education
	Campus Portal
User Name	Houston County
-	
Password	
Sign In ≫	
	HELP V
in English (	Lo Español   中文時体   中文語圖
6200	3.2012 infinite Campus, Inc. ww.infinitecampus.com

- 2. This will bring you to the Infinite Campus Parent Portal home screen.
  - a. This is your home screen as well as your message screen.
  - b. If you have more than one child all messages will come to this general home screen.
  - c. Messages can be viewed from the district, from your child(ren)'s school and from your child(ren)'s teacher(s).

Campus Po	ortal SELECT A STUDENT ~	Sign Out
Family	District Notices - 0 messages	
Messages	School Notices - 0 messages	
Calendar >	Inbox - 0 messages  Available on the     Coogle play	

- 3. From the Parent Portal home screen you can also view your child(ren)'s calendar. Click on the calendar option on the left hand menu.
  - a. This will bring up your child(ren)'s calendar.
  - b. From this screen you can view upcoming events and Holiday.
  - c. You can also view your child(ren)'s attendance. If your child(ren) was absent or tardy you will see a bell symbol on the day of the occurrence 🔆.
  - d. You can also click on the bell symbol to learn more about the specific occurance.

mily Issages	>			0	Sep	tember 20	12 0			
lendar		Sunday	Monday	Tuesday		Wednesday	Thursday	Friday	Saturday 01	
	2	02	Holiday - Other ( Holiday - Other		04	05	06	07	08	
		16		17	18	19	20	21	22	
		23		24	25	26	27	28	29	

4. From the home screen, you can also find the select a student option.

SELECT A STUDENT 👻

- a. This option allows you to view specific information about your student(s).
- b. Please click the student that you wish to view.

\*\*If your Student attends The Houston County Career Academy, then you will have an option to choose schools. Grades taken at the Career Academy will only be visible under the Career Academy School.

$\bigcirc$	18-19 W 18-19 H 18-19 V	Varner Robins High Schoo  Varner Robins High Schoo Varner Robins High Schoo
		District Announcements - 1 messa
Calendar	>	[ 08/14/2014 ]
Schedule	>	FYI: Middle and High School students now hav
Responsive Schedul	e >	https://campus.hcbe.net/campus/portal/ho
Attendance	>	The password format is <first initia<="" name="" th=""></first>
Grades	>	Ex: John Smith, DOB: 01/03/97 = js010397

5. Once you have selected a student, then you will find the following options:



- a. **Calendar** which you can also view from the home screen.
- **b. Schedule** View your student(s) current schedule.

	_		SELECT A STUDENT 🔻			Welcome	Â	Sign Out
	Grade: 09	HIGH 12-13					Infi	ampus
Logan		Course Se	chedule					
Calendar	>	📝 = Click on C	Class Name for Current Assignment	ts and Scores				
Schedule		Click on T	eacher Name for Email	1				
Attendance	>		(08/01/12-12/19/12)					
Grades	>	ADV09	-2 ADVISEMENT-09					
Family		Rm:		_				
Messages	>	01	D010-11 Spanish 1A					
Calendar	>	Rm:	0000-22 ADV EX & WT CON	-				
		02 🖾 💼						
		03 M (m. )	5015-31 CCGPS AC9 A/G A	-				
		04 M (Rm: C	1017-41 COMP APP A					
		05 45.057	0000-51 American Govt/Civics					
		06 26.2120 Rm:	0015-61 BIOLOGY A *H					
		07 23.2610 Rm.	0010-71 9th Lit/Comp A Honors	8				

c. Attendance- View your child(ren)'s attendance, you can view by course, period, day or term.

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		10 11	12	13	14			15	16	17	18 1	0 20			1	3 14	1.15	16			
>	16 1	7 18	19	20	21			22	23	24	25 2	6							24		
*	20 2	24 25	26	27	20			29	30	31				2	6 2	2 24	1 29	30			
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d. **Grades**-View your child(ren)'s in progress and final grades.

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(	Grade: 09	IGH 12-13		Inf	Cam
in		Grades			
ndar	>	Grades By Course			
idule idance	>	Expand All Collapse All	n-Progress Grade	Final Grade	
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Y .					
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dar	>	12 Week Progress			
		Average	94.4% 94		
_	_	Exam			
		Final Average	94.4% 94		
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		Average	100.0%		
		Exam	.00		
		Final Average	100.0%		
		Final Average	100.0%		

- e. **Family** this option is not yet available.
- f. **Messages** which you can also view from the home screen.
- g. **\*\*REMEMBER** THESE OPTIONS ARE SPECIFIC TO THE STUDENT THAT YOU ARE VIEWING WHEN YOU CLICKED **SELECT A STUDENT** FROM THE HOME SCREEN. **\*\***
- To return to the home screen at any time click the home button in the top right hand corner of your screen
- 7. To sign out simply click Sign Out in the upper right hand corner.
- 8. If you have any questions or concerns, please contact your school.