

Regular Board Meeting (Monday, June 14, 2021)

Generated by Natasha Kotowicz on Monday, June 14, 2021

In Attendance:

Nikki Peterson, Chair; Sally Roller; Jeff Steer, Treasurer; Mark Jones, Clerk; Marshall Westberg; Jordan Johnson; Darby Boe.

Opening**Call to Order****Pledge of Allegiance****Open Forum-** no one spoke.**Approval of Minutes** May 10, 2021, and minutes from April 20, 2021, Special Meeting

Motion by : Jones

Second by : Roller

Approved

Approval of Agenda

Motion by : Steer

Second by : Boe

Approved

Approval of Finances

Motion by :Johnson

Second by:Jones

To approve payment of the Bremer Credit Card \$2,805.63;bills in the amount of \$120,445.21, checks #72745-72864, wires in the amount of \$494,466.77, and May payroll in the amount of \$683,435.84; and Student activity account transactions as presented.

Approved

Enrollment Numbers- K-6 268; 7-12 219 Total 487**Reports****High School Principal Report presented by Ben Miska with handout.**Staffing open positions

1. High School Teachers for the 21/22 school year.
 - a. Art Teacher
 - b. Science Teacher
 - c. School Counselor Teacher
 - d. 2 HS SPED Teachers
 - e. English Teacher
2. Coaching/Advisor Positions open for the 21/22 school year.
 - a. Student Council Advisor
 - b. Head Softball Coach
 - c. JH & C Squad Volleyball Coach
 - d. Assistant Cross Country Coach
 - e. Assistant Track Coach
 - f. Head Knowledge Bowl Coach
 - g. Musical Set Design.
3. Paraprofessionals are needed for the 21/22 school year.
4. Need Teacher substitutes.

Events/Meetings.

1. Weight room, Gyms, Summer Sports programs are running.
2. Drivers Ed started on June 7
3. Summer School began today at 8 AM Great Things at WAO High School the past month

1. Graduated another great class at WAO
2. Thank you to Ed Foundation & donors for all the scholarships given to class of 2021
3. Congrats to Elise Oberg for qualifying for the state golf meet
4. Congrats to Emily Pederson, Gavin Gullikson and Zach McGlynn for qualifying for the state track & field meet 2

Upcoming.

1. HS QET planning meetings in July & August
2. HS Handbook committee meetings in July & August
3. 6th/7th Grade trip

- a. Postponed to August 31
- b. Minnesota Zoo in Apple Valley
- c. Valley Fair in Shakopee
- d. Twins Game in Minneapolis.

Highs School looking at going to a block system for class hours.

Elementary Principal Report presented by Kelsey Johnson with handout.

What's Happening at WAO Elementary

- Responsive Classroom (see brochure for more details) training for staff
 - WAO Elementary will begin the implementation process of Responsive Classroom.
- Responsive Classroom is an evidence-based approach to teaching that is deeply rooted in social-emotional learning and focused on engaging academics, positive community, effective management, and developmental awareness.
- Implementation will allow our staff and students to use common language, strategies, and approaches to establish a positive learning community in every area of our school. It will also give us common practices in student discipline, social-emotional learning/teaching, and building-wide expectations for all.
 - The WAO Elementary CARE Team members will be taking initial Core Elementary Responsive Classroom training on June 22nd-25th.
 - CARE Team members will use their new knowledge to in-house train staff on Responsive Classroom framework and techniques during staff in-service 21/22.
- Complete Curriculum Implementation Plan 21/22
 - WAO Elementary will be implementing Zaner-Bloser Handwriting curriculum PreK-5 for the 21/22 School Year.
 - PreK teachers will implement Bridges Math curriculum (already being taught K-5) for the 21/22 school year.
 - Responsive Classroom PreK-5 initial implementation for the 21/22 school year.
- Welcome New Team Members to WAO Elementary
 - Sadie Gornowicz - Kindergarten
 - Jessica Withrow - 2nd Grade ○ Sara Larson - 5th Grade
 - MiChelle Nybo - Elementary Music Open Positions for 21/22 School Year

Open positions-

- Elementary School Counselor
- Elementary PhyEd
- Paraprofessionals (3-4 dependent on completion of student IEP evaluations and needs assessments)
- Maintenance Professional
- Substitute Teachers & Paraprofessionals Upcoming Dates of Importance
- June 14th - July 1st - Summer School Session #1
- June 22nd - 25th - WAO Elementary Responsive Classroom CARE Team Training
- August 2nd - 19th - Summer School Session #2
- August 4th - Registration Day (info about this will be mailed out later this summer)

Superintendent Report

1. All Staff THANK YOU for your HARD work this year!
2. Asphalt / blacktop cracks & fill waiting on re-bid from 2 companies.
3. Evaluations
 - a. Inprocess of food service & custodial - almost done
 - b. Inprocess of principal, AD, technology, nurse
 - c. Evaluations will be brought for 1st reading in July principals - Ben & Kelsey food service director - Missy head custodian/transportation director - Freddie athletic director - Todd nurse - Jane technology director - Heidi
4. Bus at Ziegler Cat - sold to service technician for \$300
5. Dates & info. for Strategic Planning
6. North Risk Partners - waiver language, checklist for camps
7. Negotiations -
 - a. Support staff - almost done
 - b. Certified staff - in middle of process
8. Facilities Committee - meeting tomorrow @ 7:00 am to review bids with Todd from ICON

Board Committees

Jordan Johnson reported on the Safety meeting fire suppressions system and cameras.

Jordan Johnson for ED Foundation scholarship night 14 grads @98,000, newsletter went out, golf scramble July 23, and cash raffle coming up. Next meeting July 14.

Jeff Steer for Negotiations they are in process.

Policy Reading & Adoption

Second Reading of WAO District Policies
514.21.01 BULLYING PROHIBITION POLICY

Adoption of WAO District Policies

Motion to adopt FAMILY AND MEDICAL LEAVE POLICY

Motion by: Jones

Second by: Boe

Roll Call Vote

Nikki Peterson- yes Sally Roller- yes Jeff Steer- yes.

Mark Jones- yes. Marshall Westberg-yes Jordan Johnson-yes Darby Boe-yes

Approved

Motion to adopt HARASSMENT AND VIOLENCE

Motion by: Jones

Second by: Roller

Roll Call Vote

Nikki Peterson- yes Sally Roller- yes Jeff Steer- yes.

Mark Jones- yes. Marshall Westberg-yes Jordan Johnson-yes Darby Boe-yes

Approved

Personnel

Resignation - Tara Klein

Motion by: Steer

Second by: Jones

To accept the resignation of Tara Klein, HS Counselor, effective June 25, 2021.

Approved

Resignation - Neil Nagle

Motion by: Roller

Second by: Steer

To accept the resignation of Neil Nagle, Elementary Phy. Ed Teacher, effective June 2, 2021.

Approved

Resignation - Julie Crummy

Motion by: Jones

Second by: Westberg

To accept the resignation of Julie Crummy, Elementary Kindergarten teacher, effective June 2, 2021.

Approved

Hiring - Annie Olson, Social Worker

Motion to hire Annie Olson, Social Worker at the Elementary & High School for the 2021-22 school year, 4 days per week. (MA Step 10)

Motion by : Steer

Second by : Westberg

Approved

2021 Summer Help Approval-strike died lack of motion. Move to July meeting.

Budget

Motion by: Boe

Second by: Johnson

To approve the preliminary 2021-2022 budget as presented.

Approved

2021-2022 Fiscal Year Preliminary Budget

REVENUE	EXPENSE
FUND 01 (\$7,542,308.00)	\$7,648,173.00
FUND 02 (\$471,137.00)	\$452,018.00
FUND 04 (\$132,807.00)	\$51,678.00
FUND 07 (\$371,768.00)	\$0.00
FUND 08 (\$2,000.00)	\$2,000.00
FUND 21 (\$139,483.00)	\$101,458.00
(\$8,659,503.00)	\$8,255,327.00

District Business

Recommendation to accept Electro Watchman Inc. bid to upgrade the Fire Suppression System at the High School in the amount of \$92,150.

Motion by : Steer

Second by :Boe
Approved

Fire Suppression System quotes:

- a. **Electro Watchman = \$92,150 (EVERY classroom in HS with voice notification). *****approved**
 b. **Johnson Controls = quote w/electrical installation (NOT classroom voice notification) = \$78,900**
difference: \$13,250

The MN Fire Marshall was contacted, and learned that if we do any future construction in the High School building, all classrooms must be brought up to code with voice notification.

Recommendation to accept Wiktel bid to upgrade the camera systems at both the Elementary and High School buildings in the amount of \$37,507.

Motion by : Johnson
Second by :Westberg
Approved

Camera Systems at the Elementary & High School buildings

quotes received:

- a. **Wiktel = \$37,507**
 b. **Garden Valley = \$60,609.50**
difference: \$23,102.50

Appoint Special Board Election Judges

Motion to appoint Allie Carl & Natasha Kotowicz as Election Judges for the August 10, 2021, Special School Board Election, to be held in the WAO High School multi-purpose room.

Motion by : Jones
Second by : Steer
Approved

Strategic Planning Dates

RESPONSIBILITIES:

Superintendent:

- a. suggest 6 to 8 licensed & non-licensed staff to be part of the Strategic Planning Committee.
 *The commitment includes attending a one-hour Listening Session for their representative stakeholder group and three (two hours) Strategic Planning Committee meetings.
- b. create newspaper & social media release about the process.
- c. create website notice for external stakeholder survey.
- d. email staff inviting them to participate in listening session and/or internal stakeholder survey.
- e. inform Strategic Planning Committee members encouraging each committee member to attend one of the designated Listening Sessions on Wednesday, June 23.
- f. develop & deliver State of School presentation at 1st Strategic Planning Committee meeting on Wednesday, June 30 @ 6:00 pm
- g. create Posting Notice for all meetings (Board Listening Session, Community Listening Session, 3 Strategic Planning Committee meetings, and Board Meeting with final adoption of the Strategic Plan.

High School Principal:

- a. suggest 4 to 8 Middle & High School Students to be part of the Strategic Planning Committee.
 *The commitment includes attending a one hour Listening Session for their representative stakeholder group and three (two hour) Strategic Planning Committee meetings.

School Board:

- a. suggest 4 to 8 Community Members to be part of the Strategic Planning Committee.
 *The commitment includes attending a one hour Listening Session for their representative stakeholder group and three (two hour) Strategic Planning Committee meetings.

DATES:

a. Listening Session Day:

Wednesday, June 23

(The invitees for each of these groups should be very inclusive and can be open to a larger number.)

Noon = students

1:30 pm = Admin. Team (Ben, Kelsey, Todd, Missy, Freddie, Heidi, Jane, Kirk)

3:30 pm = Staff (licensed & non-licensed on committee & others who wish to come)

4:30 pm = Board of Education

6:00 pm = Community members on committee & others who wish to come

b. Strategic Planning Committee #1

Wednesday, June 30 @ 6:00 pm

c. Strategic Planning Committee #2

Thursday, July 8 @ 6:00 pm

d. Strategic Planning Committee #3

Tuesday, July 27 @ 6:00 pm

e. School Board Self-Evaluation review / Board accountability

Wednesday, Aug. 11 @ 6:00 pm

Information

Declare Bus at Ziegler Cat Public Surplus

Motion by : Steer

Second by :Boe

To declare the school bus at Ziegler Caterpillar in Crookston, Public Surplus.

Approved

Communication & Events

1. Strategic Planning dates & times

2. July Board Meeting

Set milk prices, meal prices, activity prices and admission prices for the 2021-22 school year.

Secure fuel price contracts for 2021-22.

Adjourn at 8:31pm

Adjourn. Next Meeting will be July 12, 2021 at 7pm in the H.S. Multipurpose room.