PAULSBORO PUBLIC SCHOOLS

**Monday, May 23, 2016**

**Minutes**

**Regular Meeting**

Mr. Ridinger reading the following called a Regular Meeting of the Paulsboro Board of Education to order on the above date: “As required under the guidelines of the Open Public Meeting Law, notice of this meeting was sent to The South Jersey Times. As President I, therefore, declare this to be a legal meeting of the Paulsboro Board of Education”. The meeting was called to order at approximately 7:03p.m.by pledging allegiance to the flag with the following members present: Ms. Dunn, Ms. Eastlack, Mr. Hamilton, Mr. Hughes, Greenwich Township Representative, Mr. Lisa, Mrs. Lozada-Shaw, Mrs. Priest, Mr. Ridinger, Mrs. Stevenson and Mr. Walter. No members were absent. Also present were Dr. Laurie Bandlow, Superintendent and Ms. Johnson, Business Administrator / Board Secretary.

**Resolution / presentation**

Motion made by Lozada-Shaw, seconded by Walter to accept the Superintendent’s recommendation to approve the following items:

Recommend adoption of Resolutions honoring staff members with 25 years of service and those who are retiring.

**Twenty-Five Year Service Awards**: **Retirements**:

Barbara Kalnas Kristine Bergmann

Brenda Caltabiano Barbara Kalnas

Edward Ross Michael Peek

 Gordon Redman

1. Student of the Month Awards for March and April 2016:

|  |  |
| --- | --- |
| **Billingsport Early Childhood Center** | **Loudenslager School** |
| ***March*****Kayla Smith** | ***March*****David Booker****Xavier Ellison****Corrine Bartley****Aryieonna Moore****David Bentley** |
| ***April*****Antonio Serrano** | ***April*****Jayla Johnson****Serenity Gaines****Malakyi Hubbard** |

Student Member Report: Tajhe Thomas reported on PHS events that have taken place recently; Senior Class Trip, Italian Trip, Brotherhood Assembly and the Band trip to Ohio. He also introduced Taylor Brady, Sophomore, who will be the next student representative for 2016 – 2017 school year.

ROLL CALL

Roll Call Vote: Ms. Dunn, Ms. Eastlack, Mr. Hamilton, Mr. Hughes, Mr. Lisa, Mrs. Lozada-Shaw, Mrs. Priest, Mr. Ridinger, Mrs. Stevenson and Mr. Walter voting 10 YES.

Motion carried

**Public Comment**

None

**Correspondence**

None

**Executive Session**

Motion made by Priest, seconded by Walter and unanimously carried (10-0) to adopt the following resolution:

BE IT RESOLVED: The Paulsboro Board of Education may adjourn to Executive Session to discuss personnel issues the results of which may be made known at this meeting.

Motion made by Dunn, seconded by Walter and unanimously carried (10-0) to return to the regular meeting.

**Old Business**

1. Negotiations Update – PEA (Paulsboro Education Association)

The next scheduled meeting will be held on Thursday, June 30, 2016.

**New Business**

1. Superintendents Evaluation – Each member should have received notification via email that the Superintendents evaluation is available online to complete with New Jersey School Boards Association. Please sign on to the NJSBA website and complete the evaluation by Monday, June 6, 2016. This will ensure that we are completing the evaluation in the timeline required by QSAC.

**Board Secretary/Business Administrator’s Report**

Motion made by Walter, seconded by Priest to accept the Superintendent’s recommendation to approve the following items:

**Approval of Minutes *(Attachments*)**

Regular Meeting - April 25, 2016

Executive Session - April 25, 2016

**Recommend approval of the budget transfers**:

|  |  |  |  |
| --- | --- | --- | --- |
| From Account | To Account | Amount | Explanation |
| 11-000-261-420Undistributed Required MaintenanceCleaning/Repair/Main | 11-000-270-107-00-998UndistributedStudent Trans.Sal Non-Instr Aides | 3,447 | Reallocate Dept. Budget |
| 11-150-100-101-00-050Reg Prg-Home Instr.InstructionSalaries-Teachers | 11-150-100-320-00-050Reg Prg-Home Instr.InstructionPurch Prof/Educ Srv | 1,205 | Reallocate Dept. Budget |
| 11-000-216-320-15UndistributedSP/OT/PT.Related ServPurchased Prof /Educational Srv | 11-000-216-320-15UndistributedSP/OT/PT.Related ServMiscellaneous | 395 | Reallocate Dept. Budget |

**Recommend approval of the Cash Receipts Report (*Attachment)***

**Recommend payment of bills that are duly signed and authorized. (*Attachment)***

**Recommend approval of the March Financial Reports:**



Informational: The Board may approve the above reports with a single motion. The Report of the Treasurer of School Monies and Report of Secretary to the Board of Education as well as associated accounts will be available at the meeting or in advance by contacting Business Administrator Jennifer Johnson.

**Recommend adoption of the following resolution**: Be It Resolved, pursuant to NJAC 6A:23-2-11(c)4, we, the members of the Paulsboro Board of Education, certify that as of March 31, 2016, after review of the secretary’s monthly financial report (appropriations section) and upon consultation with the appropriate district officials, to the best of our knowledge, no major account or fund has been over expended in violation of NJAC 6A:23-2.11(b) and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.

Recorded via roll call vote of the Board of Education.

***Pursuant to NJAC 6A:23A-16.10(c)2***, I, Jennifer Johnson, Business Administrator to the Board of Education certify that anticipated revenue is as follows as of March 31, 2016.

ROLL CALL

Roll Call Vote: Ms. Dunn, Ms. Eastlack, Mr. Hamilton, Mr. Hughes, Mr. Lisa, Mrs. Lozada-Shaw, Mrs. Priest, Mr. Ridinger, Mrs. Stevenson and Mr. Walter voting 10 YES.

Motion carried



  Monday, May 23, 2016

***Pursuant to NJAC 6A:23-2.ll(c)3***, I Jennifer Johnson, Business Administrator to the Board of Education, certify that as of March 31, 2016, no budgetary line item account has encumbrances and expenditures which in total exceed the amount appropriated by the district Board of Education pursuant to NJAC 6A:23-2-2.11(a).

  Monday, May 23, 2016

**Recommend adoption of the following resolution**: Be It Resolved, pursuant to NJAC 6A:23-2-11(c)4, we, the members of the Paulsboro Board of Education, certify that as of **March 31**, 2016, after review of the secretary’s monthly financial report (appropriations section) and upon consultation with the appropriate district officials, to the best of our knowledge, no major account or fund has been over expended in violation of NJAC 6A:23-2.11(b) and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.

**Reorganization of Board Of Education Business**

Motion made by Walter, seconded by Lozada-Shaw to approve Reorganization of Board of Education items 1-5 (Attached):

ROLL CALL

Roll Call Vote: Ms. Dunn, Ms. Eastlack, Mr. Hamilton, Mr. Hughes, Mr. Lisa, Mrs. Lozada-Shaw, Mrs. Priest, Mr. Ridinger, Mrs. Stevenson and Mr. Walter voting 10 YES.

Motion carried

**Report Of The Superintendent**

**Personnel**

Motion by Lozada-Shaw, seconded by Walter to accept the Superintendent’s recommendation to approve items A – O:

1. Recommend appointment of the substitute teachers on the attached list from Source 4

Teachers. (**Attachment**)

Informational: The Board of Education has a contract with Source 4 Teachers to provide substitute teachers for the district. Source 4 Teachers verifies proper certification, Criminal History Background checks, etc. The Paulsboro Board of Education must then approve the names of the substitute teachers in order for them to work within the district.

1. Recommend approval of the following tenure contracts and salaries for Paulsboro High School administrators, Director of Assessment, and Director of Special Services for the 2016-2017 school year.  Salaries are as per the agreement with the Paulsboro Administrators Association (PAA).

|  |  |  |  |
| --- | --- | --- | --- |
| Position | Administrator | 2015-20162.0% Increase | 2016-20172.5% Increase |
| High School Principal | Paul Morina | $131,138 | $134,417 |
| Director of Special Services | John Giovannitti | $126,417 | $129,578 |
| Director of Assessment | Lucia Pollino | $131,963 | $135,263 |
| Assistant Principal | James Pandolfo | $104,089 | $106,692 |

1. Recommend appointment of the following supervisors for the 2016-2017 school year effective July 1, 2016. The recommendation includes a 2.0% salary increase.

|  |  |  |  |
| --- | --- | --- | --- |
| **Staff Member** | **Position** | **2015-2016****Salary** | **2016-2017****Salary** |
| Jack Henderson | Supervisor of Support Staff | $71,750 | $73,185 |
| Joseph Magazu | Supervisor of Technology | $59,548 | $60,739 |

1. Recommend appointment of the following confidential employees for the 2016-2017 school year effective July 1, 2016. This recommendation includes a 2.0% salary increase.

|  |  |  |  |
| --- | --- | --- | --- |
| **Staff Member** | **Position** | **2015-2016****Salary** | **2016-2017****Salary** |
| Lynne Green | Secretary to the Superintendent of Schools | $53,600 | $54,672 |
| Lisa Capasso | Payroll Secretary | $50,247 | $51,252 |
| Deborah Kappra | Secretary to the Business Administrator/Secretary to the Board of Education  | $48,450 | $49,420 |

1. Recommend approval to appoint the following aides for the 2016-2017 school year. All appointments are contingent on enrollments.

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Aide** | **School** | **Position** | **Hours/Day** | **2015-2016** | **2016-2017\*\*** |
| **Salary/Hour****(in $)** | **Step** | **Salary/Hour****(in $)** | **Step** |
| Joseph Duca | PHS | Instructional | 5.5 | 20.58 | 1 |  |  |
| Eleanor Gentile  | PHS | Basic Skills | 5.5 | 15.50 | 15 |  |  |
| D’Nita Hamilton | PHS | Instructional | 5.5 | 20.58 | 1 |  |  |
| Barbara Murphy\* | PHS | One-on-One#2703 | 6.0 | 20.69 | 11 |  |  |

 \* Partially funded by Greenwich Township Public Schools.

 \*\*Salaries to be determined upon completion of PEA contract negotiations.

1. Recommend approval to appoint Joseph Duca to the position of long term substitute (fully certified) Teacher of Health and Physical Education from April 21, 2016 to June 17, 2016. Mr. Duca will be on Step A - $44,041(prorated) as per agreement with the Paulsboro Education Association.

Informational: Interviews were conducted by Paulsboro High School Principal Paul Morina.

Mr. Duca is filling in for Antonio Chila who is on medical leave.

1. Recommend appointment of Joseph J. Schramm to the position of Part-time Interim Director of Athletics effective August 1, 2016 – June 30, 2017 at a salary of $64,575. This is a part-time position that may not exceed 30 hours per week and does not include medical benefits. The hours of work are flexible but the Director of Athletics is expected to be present during the school day to handle matters under his jurisdiction and attend meetings.
2. Recommend appointment of Kenneth Ridinger to the position of Attendance Officer effective July 1, 2016 through June 30, 2017. He will earn $11,749 per year.
3. Recommend approval for Secretary to the Director of Athletics Adina Giovannitti to work up to 20 days coordinated with the Part Time Athletic Director during July and August 2016 in order to assist with preparation for the fall athletic session. Ms. Giovannitti will work 6 hours per day at a rate of $21 per hour not to exceed $2,520. (11-000-240-105-06-003)
4. Recommend approval for Paulsboro High School Nurse Christine Spitale to work up to 25 hours at a rate of $32.00 per hour. The purpose of this employment is to prepare for, assist the School Physician with and complete post examination paperwork for student-athlete physicals for the fall season. (11-402-100-100-06-003)

Informational: This is the same number of hours and salary as last year. School Physician Anthony Villare, MD will conduct the physicals during August.

1. Recommend approval for Paulsboro High School Guidance Counselors Vincent Giovannitti and Melba Moore-Suggs to work up to 120 hours. The total hours will be shared between both of the High School Counselors. (11-000-218-104-01-003) In addition, Junior High School Counselor Christie Rego-Konzik will work 5 days at 6 hours per day. (11-000-218-104-04-003) The pay rate is $32.00 per hour.

 Informational: Guidance Counselors assist with new student registrations, individual student schedule changes/problems, update records and schedules for students who attend summer school as well as assist with 7th and 9th grade student orientation programs.

1. Recommend approval for the following specialists to complete initial evaluations and re-evaluations of students being studied to determine if they have a disability or who already have an Individual Education Program (IEP) between July 1, 2016 and June 30, 2017. Specialists are paid $215.00 per case. The recommendation is for a total of 20 evaluations combined for all specialists. (BOE employees 11-000-219-104-00-052) (Non employees 11-000-219-320-15)

 Type of Specialist Names of Specialists

 School Social Workers Charisse Generette

 Speech-Language Specialists Maureen Jenzano Shiela Lenoff

 Kristen Shute Matthew Brady

 School Psychologists Nicole Crosby Tiffany Alvarez

 Naomi Firestein Angela Brown

 Learning Disability Teacher/Consultants Karolyn Adams Andrea Blandy

Informational: The additional evaluations are needed in order for the Child Study Team to remain in compliance with the timelines for evaluations/re-evaluations mandated by the Individuals with Disabilities Education Act (IDEA). The same specialists were approved by the Board of Education at this time last year.

1. Recommend approval for School Psychologists Angela Brown, Naomi Firestein and Nicole Crosby and Learning Disabilities Teacher/Consultants Andrea Blandy and Karolyn Adams to complete registrations for students new to Paulsboro with Individual Educational Programs (IEP), assist with the development of schedules for students with IEPs, update student records, adjust class lists as well as consult with administrators in order to be certain that educational services for students with IEPs are in compliance with IDEA. The hours are to be shared between the five people listed in this recommendation. (11-000-219-104-00-53)

Recommend approval for specific General Education and Special Education teachers to attend initial classification and change of placement meetings for students new to the district or who are newly diagnosed with a disability that makes them eligible for services via the Individuals with Disabilities Education Act (IDEA). The hours are to be shared between all of the positions listed in this recommendation.  (11-000-219-104-00-54)

Informational:

Staff members will earn $32 not to exceed 246 hours ($7,872.00) during July and August 2016.

IDEA as well as New Jersey regulations delineate specific timelines to complete classification of students with disabilities, develop their Individual Educational Program (IEP) and implement the program.  The IEP is developed by a team called the IEP team composed of at least one general education teacher, one special education teacher, and a member of the Child Study Team (case manager).  The parents of each student are also members of the IEP team.

1. Recommend approval of the following teachers for the Paulsboro High School Summer Program. These appointments are contingent on enrollments. Summer School is conducted on Mondays – Thursdays from June 27, 2016 to August 2, 2016 (22 days). Teachers earn $32.00 per hour for 3.0 hours (2.75 hours of instruction plus 0.25 hours preparation) per day per course. The first session of instruction begins at 7:30 AM and ends at 10:15 AM. The second section of instruction begins at 10:30 AM and ends at 1:15 PM. Depending on specific course needs, the following teachers may also instruct other subjects in their field of certification

|  |  |
| --- | --- |
| **High School and Junior High Teacher** | **High School and Junior High Course(s)** |
| Holly Klein | English 9-12 |
| Cindy Elder | GeometryJunior High Math |
| Angela (Pollino) Petrutz\*\* | Algebra I and II |
| Cheryl Fisher | Chemistry and Physical Science |
| Joseph Benne\* | BiologyJunior High Science |
| John Marcucci\* | United States History I and IIJunior High History |
| Ashlie Gaynor\* | Physical Education |
| Joseph Duca | Physical Education |
| Kristin Martin\*\* | Junior High English |
| Janice Esters\* | Nurse (Elementary Summer School nurse also covers this program) |

\*These staff members were also approved by the Board of Education for the 2015 Summer School

 program.

\*\*Out of district employees

Informational: Teachers (11-422-100-10101-003), Nurse (11-422-200-104-00-003)

1. Recommend approval of the following staff members to operate the 2016 Summer Feeding Program.

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **Position** | **Employee** | **Salary per Hour** | **Days of Work** | **Work Hours per Day** | **Total** | **Work Hours** |
| Director | Nicholas Carbo | Note 1 | 45 | NA | NA | 7:30 AM- 1:30 PM |
| Site Supervisor Paulsboro High School/Cook/Server | Irene RiddellNote 2 | $13.00 | 35 | 5 | $2,275.00 | 7:30 AM 12:30 PM |
| Worker PHS | Ann Marie ThompsonNote 2 | $10.50 | 35 | 4 | $1,470.00 | 7:45 AM- 12:30 PM |
| Site Supervisor Loudenslager/Paulsboro High School  | Linda BrandtNote 2 | $11.00 | 19 | 5 | $1,045.00 | 7:15 AM-12:15 PM |
| Worker Loudenslager /Paulsboro High School  | Kimberly Parker | $10.50 | 19 | 4 | $798.00 | 8:00 AM-12:00 PM |
| Nutri-Serve Substitutes | Diane Webber | $8.50 | As Needed | As Needed | NA | As Needed |
| Substitutes | Linda Brandt | $11.00 | As Needed | As Needed | NA | As Needed |
| Total | $5,588.00 |  |

Note 1: Mr. Carbo is employed by Nutri-Serve.

Note 2: These employees also worked in the 2015 Summer Feeding Program.

Informational: Paulsboro is considered a high need community so all children 0-18 are entitled to breakfast and lunch during the summer recess. The Federal Child Nutrition Program reimburses the district for meals served.

Paulsboro High School – 6/27/16 – 8/27/16 (Monday through Thursday)

Breakfast – 7:45AM – 8:45AM

Lunch – 10:30AM – 12:30PM

Loudenslager School – 6/27/16 – 8/1/16 (Monday through Thursday)

Breakfast – 8:00AM – 9:00AM

Lunch – 11:00AM – 12:00PM

Billingsport School will be closed due to construction.

ROLL CALL

Roll Call Vote: Ms. Dunn, Ms. Eastlack, Mr. Hamilton (\*Abstained on Item E), Mr. Hughes, Mr. Lisa, Mrs. Lozada-Shaw, Mrs. Priest, Mr. Ridinger, Mrs. Stevenson, and Mr. Walter voting 10 YES.

Motion carried

Motion by Lozada-Shaw, seconded by Walter to accept the Superintendent’s recommendation to approve

items P – W:

1. Recommend approval of the following staff for the elementary summer school program funded through No Child Left Behind and Individuals with Disability Act (IDEA Basic & Preschool):

|  |  |  |
| --- | --- | --- |
| **Class for students moving into the grade listed** | **Teacher** | **Aide** |
| Kindergarten to First | Susan Addes\* | Angela Painter\* |
| Kindergarten to First | Mary Elton\* |
| First to Second | Lindsay Walsh\* | No Aide |
| Second to Third  | Maria Phillips | Cheryl DiLorenzo\* |
| Second to Third | Triana Hernandez |
| Third to Fourth | William Tuff | No Aide |
| Fourth to Fifth | Jennifer Hoffman | No Aide |
| Fifth to Sixth | Anthony Petrutz | No Aide |

\*These staff members were also approved by the Board of Education for the 2015 Summer

 School program.

Informational: Billingsport Teachers (20-231-100-101-02-003)

 Loudenslager Teachers (20-231-100-101-03-003)

|  |
| --- |
| **Special Education Classes****(Helps students maintain their skills in the present grade-extended school year)** |
| **Grade** | **Teacher** | **Aide** |
| Preschool | Kimberley Katelhon\* | Marie Lexa\* |
| Kindergarten | Erica Highley\* | Dottie Palmisano\* |
| First Grade | Ann Giovannitti\* | Leone Brennan\* |
| Second Grade | Caitlin Cusack\* | Lorraine Oswald\* |
| Combined Grades 3-6 | Jillian Suter-Garren  | Erica Scott\* |

\*These staff members were also approved by the Board of Education for the 2015 Summer

 School program.

Informational: Billingsport Teachers (20-253-100-101-02-003) Pre School

 Billingsport Teachers (20-250-100-101-02-003) Grades K-2

 Loudenslager Teachers (20-250-100-101-03-003) Grades 3-6

|  |
| --- |
| **Additional Summer School Staff** |
| Nurse | Janice Esters\*  |
| Counselor | Charisse Generette\* |
| Secretary | Joann Hoehn\*  |
| Speech Therapist | Matthew Brady (2 days a week) |

\*These staff members were also approved by the Board of Education for the 2015 Summer

 School program.

Informational: Nurse (11-422-200-104-00-003)

 Counselor (20-253-200-104-02-003) PreK

 Counselor (20-250-200-104-00-003) Grade K-6

 Secretary (11-422-200-105-00-003)

1. Recommend approval of the following staff as substitutes for the Paulsboro High School and the Elementary summer school programs:
* Secretary: Adina Giovannitti\*, Michelle Jankauskas
* Aides (High School): Barbara Ann Murphy, D’Nita Hamilton
* Aides (Elementary): Danielle Doran, D’Nita Hamilton, Heather Parks\*, Danielle

 Relation, Marietta Relation

* Counselor: Jackie Centifonti
* Teacher: Alexandra DiLorenzo\*, Gina Mariano\*
* Nurse: Elaine Hadfield\*

\*These staff members were also approved by the Board of Education for the 2015 Summer

 School program.

1. Recommend approval of the following tenure contracts and salaries for administrators serving students in grades preschool – eight for the 2016-2017 school year. Salaries are as per the agreement with the Paulsboro Administrators Association (PAA).

|  |  |  |  |
| --- | --- | --- | --- |
| Position | Administrator | 2015-20162.0% Increase | 2016-20172.5% Increase |
| Junior High School Principal | Mildred Tolbert | $118,966 | $121,941 |
| Elementary School Principal | Matthew Browne | $86,643  | $ 88,809  |
| Elementary School Principal | Paul Bracciante | $102,174 | $104,729 |

1. Recommend approval to appoint the following aides for the 2016-2017 school year. All appointments are contingent on enrollments.

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| Aide | School | Position |  | **2015-2016** | **2016-2017** |
| Hours/Day | Salary/Hour | Step | Salary/Hour\* | Step |
| Judith Burlingame | B | Preschool | 5.83 | 15.50 | 15 |  |  |
| Romell Martin | B | Preschool | 5.83 | 15.50 | 12 |  |  |
| Dawn Melis | B | Preschool | 5.83 | 15.50 | 15 |  |  |
| Danielle Doran | B | Preschool Disabled | 5.83 | 20.69 | 3 |  |  |
| Marie Lexa | B | Preschool Disabled | 5.83 | 20.69 | 10 |  |  |
| Lorraine Oswald | B | Kindergarten | 5.83 | 15.50 | 15 |  |  |
| Angela Painter | B | Kindergarten | 5.83 | 14.34 | 11 |  |  |
| Dottie Palmisano | B | Kindergarten | 5.83 | 14.34 | 11 |  |  |
| Keri Lyn Cooper | B | Preschool Disabled | 5.83 | 20.69 | 5 |  |  |
| Theresa Stone | B | One on One (#2811) | 5.83 | 15.50 | 13 |  |  |
| Evelyn Johnson | B | One on One | 5.83 | 20.58 | 1 |  |  |
| Barbara Wurtz | B | Kindergarten | 5.83 | 15.50 | 15 |  |  |
| Cheryl Sierocinski | B | Basic Skills Reading | 5.83 | 20.69 | 11 |  |  |
| Rachel Kuser | B | Basic Skills | 5.83 | 20.69 | 3 |  |  |
| Mary Ann Costa | B | Special Education | 5.83 | 20.69 | 11 |  |  |
| Leone Brennan | B | One-on-One (#2154) | 5.83 | 20.69 | 11 |  |  |
|  |  |  |  |  |  |  |  |
| Paula Estrada | L | One-on-One (#2583) | 5.83 | 20.69 | 4 |  |  |
| \*Danielle Relation | L | Resource Room | 3.80 | 20.58 | 1 |  |  |
| \*Sherry Burl | L | Resource Room | 3.80 | 20.69 | 3 |  |  |
| Heather Parks | L | Basic Skills | 5.83 | 20.69 | 11 |  |  |
| Marietta Relation | L | Basic Skills | 5.83 | 20.69 | 11 |  |  |
| June Lord | L | Special Education | 5.83 | 12.07 | 8 |  |  |
| Gloria Melchiore | L | Special Education | 5.83 | 20.69 | 11 |  |  |
| Sherry Reynolds | L | Special Education  | 5.83 | 20.69 | 11 |  |  |
| Erica Scott | L | Special Education  | 5.83 | 20.69 | 4 |  |  |
| Joseph Benne | L | Special Education | 5.83 | 20.69 | 10 |  |  |
|  |  |  |  |  |  |  |  |
| Colanero, Teresa | PHS-JR  | Special Education  | 5.5 | 20.69 | 10 |  |  |
| Glocker, Dave | PHS-JR  | Special Education  | 5.5 | 20.69 | 3 |  |  |
| Beth Ann Smith | PHS-JR  | Special Education | 5.5 | 20.63 | 2 |  |  |

 \* Part time positions (19 hours/week).

\* \*Salaries to be determined upon completion of PEA contract negotiations.

1. Recommend approval to appoint the following employees for the 2016-2017 school year.

|  |  |  |  |
| --- | --- | --- | --- |
| **Name** | **Work Day****or** **Work Year** | **2015-2016** | **2016-2017** |
| **Step** | **Salary****(in $)** | **Step** | **Salary\*****(in $)** |
| **Cafeteria Workers** |
| Linda Brandt | 5.0 hours | 13 | 16.12 |  |  |
| Kimberly Parker | 5.0 hours | 8 | 15.97 |  |  |
| Irene Riddell  | 8.0 hours | 15 | 16.12 |  |  |
| Ann Marie Thompson  | 8.0 hours | 15 | 16.12 |  |  |
|  |
| **Custodians** |
| Cindy Anderson | (12 month) | 2 | 26,840 |  |  |
| Thomas Gouse | (12 month) | 1 | 26,626 |  |  |
| Shirley Jenkins | (12 month) | 1 | 26,626 |  |  |
| Paul Johnston | (12 month) | 7 | 30,256 |  |  |
| Nancy O’Brien | (12 month) | 1 | 26,626 |  |  |
| Deborah Mincey  | (10 month) | 13 | 28,091 |  |  |
| Daniel Moore | (12 month) | 13 | 33,709 |  |  |
| Kathleen Parks | (12 month) | 1 | 26,626 |  |  |
| John Ponter | (12 month) | 4 | 27,928 |  |  |
| Dietra Roane  | (12 month) | 13 | 33,709 |  |  |
| Michael Robinson | (12 month) | 2 | 26,840 |  |  |
| Dennis Weiss | (12 month) | 13 | 33,709 |  |  |
| Vacant | (12 month) |  |  |  |  |
|  |
| **Grounds** |
| Wayne Farrow | (12 month) | 13 | 34,289 |  |  |
|  |
| **Maintenance**  |
| Earl McEwen | (12 month) | 11 | 36,232 |  |  |
| Patrick Relation | (12 month) | 12 | 36,232 |  |  |
|  |
| **Secretaries** |
| Lauren Abbott | (12 month) | 4 | 38,550 |  |  |
| Theresa Croce  | (12 month) | 14 | 45,912 |  |  |
| Rita Cucinotta  | (10 month)  | 9 | 35,841 |  |  |
| Adina Giovannitti | (10 month)  | 14 | 38,260 |  |  |
| Joann Hoehn  | (10 month)  | 14 | 38,260 |  |  |
| Michelle Jankauskas  | (10 month)  | 9 | 35,841 |  |  |
| Karen Minniti | (12 month) | 14 | 45,912 |  |  |
| Janet Montemore | (12 month) | 14 | 45,912 |  |  |
| Lisa Phillips | (10 month) | 13 | 38,260 |  |  |
|  |
| **Bus Drivers**  |
| Donna Alestra | (10 month) | 10 | 23.25 |  |  |
| Marie Polimeni | (10 month) | 11 | 23.25 |  |  |
| Howard Camp | (10 month) | 3 | 23.25 |  |  |
| Adam Miskiewicz | (10 month) | 3 | 23.25 |  |  |
| Vacant |  |  |  |  |  |
| Vacant |  |  |  |  |  |
| **Bus Aides** |
| Mary Bailey  | (10 month) | 1 | 10.56 |  |  |
| Vacant | (10 month) |  |  |  |  |
|  |
| **Computer Technician** |
| Charles Brown | (12 month) | 8 | 49,251 |  |  |
| Vacancy | (12 month) |  |  |  |  |

 \*Salaries to be determined upon completion of PEA contract negotiations.

1. Recommend approval to appoint the following employees for the 2016-2017 school year. All

appointments are contingent on enrollments. This recommendation includes a 2.0% salary increase.

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Aide** | **School** | **Position** | **Hours/Day** | **Salary/Hour****2015-2016** | **Salary/Hour****2016-2017** |
| Kellie Mann | B | Playground/Cafeteria | 2.0 | $9.46 | $9.64 |
| Traci Dyess | B | Playground/Cafeteria | 2.0 | $8.58 | $8.72 |
| Christine Dudlick | B | Playground/Cafeteria | 2.0 | $8.38 | $8.54 |
| Theodore Garretson | B | Playground/Cafeteria | 2.0 | $8.38 | $8.54 |
| Katie Walsh | B | Playground/Cafeteria | 2.0 | $8.38 | $8.54 |
| Christin Goss \*\*\* | B | Playground/Cafeteria | 2.0 |  | $8.38 |
|  |  |  |  |  |  |
| Anna Kavanaugh | L | Playground/Cafeteria | 2.0 | $10.90 | $11.11 |
| Chandaler Bevans | L | Playground/Cafeteria | 2.0 | $8.38 | $8.54 |
| Natascia Powell | L | Playground/Cafeteria | 2.0 | $8.38 | $8.54 |

\*\*\*This recommendation is contingent on Ms. Goss successfully completing the Criminal History Background review. Ms. Goss was interviewed by Billingsport Early Childhood Center Principal Paul Bracciante who also checked references.

Informational: The maximum salary for these positions was frozen at $14.50. This action was taken several years ago.

1. Recommend approval for Loudenslager Elementary School Secretary Michelle Jankauskasto work up to 10 days in order to assist with tasks required for the opening of the 2016-2017 school year. Ms. Jankauskas will work 6 hours per day at $21 per hour. (11-000-24-105-03-003)

Informational: This is the same number of days/hours of work as was authorized by the Board of Education in the past.

1. Recommend approval for Billingsport Early Childhood Center Secretary Joann Hoehn to work up to 10 days in order to assist with tasks required for the opening of the 2016-2017 school year. Ms. Hoehn will work 6 hours per day at $21 per hour. (11-000-240-105-02-003)

Informational: This is the same number of days/hours of work as was authorized by the Board of Education in the past.

ROLL CALL

Roll Call Vote: Ms. Dunn, Ms. Eastlack, Mr. Hamilton (\*Abstained on Item Q), Mr. Lisa, Mrs. Lozada-Shaw, Mrs. Priest (\*Abstained on Items S and T), Mr. Ridinger, Mrs. Stevenson (\*Abstained on Item P), and Mr. Walter voting 9 YES.

1. Informational:
	1. The following are paid class covers:

|  |  |
| --- | --- |
| **Month** | **Paulsboro High and Junior High School** |
| **Average Last 7 years** | **Range** | **2015-2016** |
| September | 2.8 | 0-11 | 10 |
| October | 31.3 | 9-62 | 122 |
| November | 38.4 | 19-60 | 109 |
| December | 47.9 | 31-71 | 110 |
| January | 47.5 | 15-73 | 107 |
| February | 43.7 | 12-63 | 118 |
| March | 71.7 | 28-96 | 100 |
| April | 60.0 | 36-97 | 125 |
| May | 100.9 | 65-157 |  |
| June | 48.3 | 22-97 |  |
| Total | 49.3 | 23.7-77.5 | 801 |

**STAFF AND CURRICULUM DEVELOPMENT**

Motion by Lozada-Shaw, seconded by Walter to accept the Superintendent’s recommendation to approve

items A – B:

1. Recommend approval for the Director of Assessment Dr. Lucia Pollino to attend the Career Ready Practices on Thursday, June 9, 2016 at Rowan at Gloucester County College. Cost to the Board of Education is $7.29 for mileage.

 Informational: This workshop outlines the skills that all individuals need to have to truly be

 adaptable, reflective, and proactive in life and careers.

1. Recommend approval for Teacher of Health & Physical Education Ashlie Gaynor to attend the First Aid/CPR/AED Instructor Training on Thursday, June 9, 2016 and Friday, June 10, 2016 at the Southeast PA Chapter PHSS in Philadelphia, PA. Cost to the Board of Education is registration ($300.00), substitute teacher (2 X $120.00/day = $240.00) and supplies for training staff members ($200.00) which totals $740.00.

Informational: The purpose of the workshop is to train instructor candidates to teach basic level American Red Cross First Aid, CPR and AED courses.

ROLL CALL

Roll Call Vote: Ms. Dunn, Ms. Eastlack, Mr. Hamilton, Mr. Hughes, Mr. Lisa, Mrs. Lozada-Shaw, Mrs. Priest, Mr. Ridinger, Mrs. Stevenson and Mr. Walter voting 10 YES.

Motion carried

Motion by Lozada-Shaw, seconded by Walter to accept the Superintendent’s recommendation

to approve item C:

1. Recommend to add Kelly Moncrief to work during the summer 2016, writing/updating curriculum. Teachers will work under the direction of Dr. Pollino. All district curriculum will be current, will include ELA, Technology and College and Career Readiness Standards and be ready for BOE approval at the September 2016 Board Meeting. The areas of Mathematics and Science were those areas to be reviewed as per the five-year curriculum review cycle. Ms. Moncrief presently teaches Biology.

ROLL CALL

Roll Call Vote: Ms. Dunn, Ms. Eastlack, Mr. Hamilton, Mr. Lisa, Mrs. Lozada-Shaw, Mrs. Priest, Mr. Ridinger, Mrs. Stevenson and Mr. Walter voting 9 YES.

Motion carried

1. Informational:
2. The following are class enrollments for Paulsboro Senior High School:

|  |  |
| --- | --- |
| **GRADE** | **ENROLLMENT** |
| 9 | 78 |
| 10 | 86 |
| 11 | 92 |
| 12 | 80 |
| TOTAL | **336** |

1. The following are class enrollments for Paulsboro Junior High School:

|  |  |
| --- | --- |
| **GRADE** | **ENROLLMENT** |
| 7 | 85 |
| 8 | 69 |
| TOTAL | **154** |

1. The following are class enrollments for Loudenslager Elementary School and Billingsport Early Childhood Center:

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **GRADE** | **ENROLLMENT PER CLASS BILLINGSPORT EARLY CHILDHOOD CENTER** |  **GRADE** | **ENROLLMENT PER CLASS****LOUDENSLAGER ELEMENTARY SCHOOL** |  |
| Pre-School Disabled | 7 |  |  |  |  | 3 | 22 | 24 | 22 |  |  |
| Pre-school | 15 | 11 | 15 | 12 |  | 4 | 20 | 23 | 19 |  |  |
| K | 19 | 21 | 22 | 20 | 21 | 5 | 20 | 18 | 19 | 19 |  |
| 1 | 26 | 24 | 24 | 26 |  | 6 | 15 | 16 | 14 | 19 |  |
| 2 | 23 | 22 | 24 |  |  | Special Education | 11 | 5 |  |  |  |
| Special Education | 10 | 9 | 8 |  |  |  |  |  |  |  |  |
| TOTAL |  |  |  |  | **359** | TOTAL |  |  |  |  | **286** |

**Instructional Services**

Motion by Dunn, seconded by Walter to accept the Superintendent’s recommendation

to approve items A – B:

1. Recommend approval to contract with New Jersey School Boards Association to conduct Strategic Planning for the Paulsboro Public Schools at a cost of $6,500.
2. Recommend approval to provide homebound instruction for the following students:

|  |  |  |
| --- | --- | --- |
| **Student Name/Case #** | **Grade:** | **Hours of Instruction** |
| Z.S. | 10 | Student will be placed on Home Instruction, due to medical reasons. Student will receive home instruction starting 4/20/2016, at $32.00/hour, 10 hours a week. |

Informational: Students who are hospitalized, at home but too ill to attend school, or who are awaiting evaluation by the Child Study Team receive homebound instruction. General Education students receive 5 hours per week of instruction. Special education students receive 10 hours of instruction per week. In some cases, facilities or a company under contract to the facility, provide the instruction then bill the home district. It is not unusual for the facility to provide 10 hours of education to all students on homebound instruction.

ROLL CALL

Roll Call Vote: Ms. Dunn, Ms. Eastlack, Mr. Hamilton, Mr. Hughes, Mr. Lisa, Mrs. Lozada-Shaw, Mrs. Priest, Mr. Ridinger, Mrs. Stevenson and Mr. Walter voting 10 YES.

Motion carried

Motion by Lozada-Shaw, seconded by Walter to accept the Superintendent’s recommendation

to approve items C – F:

1. Recommend approval for Rowan University Student Danielle McKeown to complete a Practicum Experience for Counseling in an Educational Setting at Paulsboro Junior High School this fall. Paulsboro Junior High School Counselor Christie Rego-Konzik will serve as her Cooperating Counselor for this practicum experience.

Informational: Ms. McKeown will complete a minimum of 70 hours during his practicum.

1. Recommend approval to support the application of Just Our Youth (JOY) Making a Difference, Inc. to operate a Summer Program at Paulsboro High School and Paulsboro Junior High School from June 20, 2016 to July 15, 2016. The only cost to the Board of Education is to provide space for the program.
2. Recommend approval to provide homebound instruction for the following students:

|  |  |  |
| --- | --- | --- |
| **Student Name/Case #** | **Grade:** | **Hours of Instruction** |
| B.M. (ESLS) | 1 | Student is receiving home instruction through Brookfield/Inspira School for a minimum of 10 hours/week at $32/hour. Student attended Inspira Children’s Behavioral Health Center in West Deptford, New Jersey.Informational: Student attending Inspira Children’s Behavioral Health Center in West Deptford, New Jersey starting April 29, 2016. |
| J.S. (ESLS) | 1 | Student is attending Kennedy University Hospital – partial program. Student will receive home instruction through Education Inc., starting on May 4, 2016 for a minimum of 10 hours/week at $44.00/hour. |
| J.B. | 1 | Student is receiving home instruction through Brookfield/Inspira School for a minimum of 5 hours/week at $32/hour. Student attended Inspira Children’s Behavioral Health Center in West Deptford, New Jersey.Informational: Student attending Inspira Children’s Behavioral Health Center in West Deptford, New Jersey starting May 3, 2016. |
| I.L. | 1 | Student is receiving home instruction through Brookfield/Inspira School for a minimum of 5 hours/week at $32/hour. Student attended Inspira Children’s Behavioral Health Center in West Deptford, New Jersey.Informational: Student attending Inspira Children’s Behavioral Health Center in West Deptford, New Jersey starting May 4, 2016. |

Informational: Students who are hospitalized, at home but too ill to attend school, or who are awaiting evaluation by the Child Study Team receive homebound instruction. General education students receive 5 hours per week of instruction. Special education students receive 10 hours of instruction per week. In some cases, facilities or a company under contract to the facility, provide the instruction then bill the home district. It is not unusual for the facility to provide 10 hours of education to all students on homebound instruction.

1. Recommend to accept a letter of intent to home school F.D. a 1st grade student for the remainder of the 2015-2016 school year.

Informational: Parents may opt to home school their children. They inform the should district of this intent. As that point, the school district does not have responsibility for the child’s education. If the child is home schooled through graduation, they do not receive a diploma from the public school district. If the parents opt to resume a public school education, the child is tested to determine what grade they will attend.

ROLL CALL

Roll Call Vote: Ms. Dunn, Ms. Eastlack, Mr. Hamilton, Mr. Lisa, Mrs. Lozada-Shaw, Mrs. Priest, Mr. Ridinger, Mrs. Stevenson and Mr. Walter voting 9 YES.

Motion carried

1. Informational:
2. Monthly Reports of Administrators (**Attachment**)

**Student Activities**

Motion by Lozada-Shaw, seconded by Walter to accept the Superintendent’s recommendation to approve

items A – G:

1. Recommend approval for the Paulsboro High School Band to participate in the Paulsboro Memorial Day Ceremony on Monday, May 30, 2016 at 10:30 PM. Band Director Jenna Ouellette will chaperone the activity. There is no cost to the Board of Education.

Informational: The band has been approved annually to participate in this important activity.

1. Recommend approval to employ student workers beginning on June 18, 2016 for the purpose of disconnecting, moving and reconnecting classroom computers that are being returned at the end of the lease. The students will earn $10.00 per hour for a total not to exceed 400 hours to be shared among all workers.

Informational: In order to expedite the return of leased equipment, and use the existing technology staff to prepare the replacement computers. In the past, custodians did this task. Unfortunately, some of the equipment was damaged. With a large amount of new devices coming in we need to be certain that we have these important resources available for the beginning of the school year.

1. Recommend approval to conduct a Class of 2016 vs. Faculty volleyball game on Friday, June 10, 2016 at 2:45 PM. There is no cost to the Board of Education.

Informational: The physical education teachers will provide the equipment. This event started last year and was well attended by staff and students.

1. Recommend approval to enroll Paulsboro High School as a member of the New Jersey Interscholastic Athletic Association to participate in the approved interschool athletic programs sponsored by the NJSIAA for the 2016-2017 school year.

Informational: The resolution must state that Paulsboro agrees to be governed by the Constitution, Bylaws, Rules and Regulations of the NJSIAA.

1. Recommend approval of the Paulsboro High School Athletics Concussion/Head Injury Policy and Return-to-Play Protocol. **(Attachment)**

Informational: The purpose of this policy is to aide in the education, prevention and treatment of sports related concussions and other head injuries sustained by the Paulsboro High School student athletes. This policy, guidelines and protocol was developed by our Athletic Trainer, Kyle Nicastro.

1. Recommend approval to classify our volunteer coaches as “Volunteer Athletic Paraprofessional Aides”.

Informational: By doing so, we will be reinforcing that these individuals may only function under the direct supervision of a certified coach or staff member and may not independently undertake coaching duties requiring certification. They will continue to have to submit a completed criminal history review and maintain current certification in CPR/AED, Heat Awareness and Concussion Awareness.

1. Recommend approval for the Class of 2016 to go to High Elevations Trampoline Park, Sewell, NJ on Tuesday, June 14, 2016. Students will be responsible for paying $10.00 and the Senior Class Account will pay the balance. The price includes a two-hour jump period and lunch. The trip is scheduled for June 14, 2016. Paulsboro High School is the only scheduled group to be in the park that day. There will be approximately 5 chaperones depending on how many students attend. Cost to the Paulsboro Board of Education is for 2 buses.

Informational: This would give the students a chance to do one last activity as a class. The trip would be after students have completed their final exams and before graduation practice starts.

ROLL CALL

Roll Call Vote: Ms. Dunn, Ms. Eastlack, Mr. Hamilton, Mr. Hughes, Mr. Lisa, Mrs. Lozada-Shaw, Mrs. Priest, Mr. Ridinger, Mrs. Stevenson, and Mr. Walter voting 10 YES.

Motion carried

Motion by Hamilton, seconded by Lozada-Shaw to accept the Superintendent’s recommendation to approve items H - L:

1. Recommend approval for students at Billingsport Early Childhood Center (BECC) to participate in “Mileage Club” program for the 2016-2017 school year. School Nurse Janice Esters is in charge of the activity.

 Informational: Students who wish to participate will walk around the large playground area at BECC during recess. They will log their mileage in order to earn Foot Tokens and certificates for miles walked. The program is designed to promote fitness, build self-esteem, and help students “burn” excess energy. The Board of Education approved the Mileage Club during the 2013-2014 school year. There is no cost to the Board of Education.

1. Recommend approval of a Kindergarten Field Trip to Historic Fort Billings on Thursday, May 26, 2016. Rain date is Tuesday, May 31, 2016.
2. Recommend approval of the YMCA Bright Beginnings Program at Billingsport Early Childhood Center.

Informational: Bright Beginnings is a community outreach program that provides children in need with the new clothes and school supplies needed to start the school year with confidence and excitement.

Before school starts in September, the YMCA takes eligible children, who have been identified through your school, shopping for school clothes.

The YMCA organizes a planned shopping day with volunteers to shop one-on-one with a child and parent. The kids meet their volunteer shopper, eat a healthy breakfast, and then head out to find approved uniform shirts and pants, as well as shoes, socks underwear and a coat.

The YMCA is hoping to provide a select group of students from throughout the entire county with an opportunity to participate in this years’ Shopping Day. They would like to offer 5 students from Billingsport Elementary School to partake in this awesome experience. Our school nurse will identify the students that would most benefit from this event.

1. Recommend approval of the YMCA extended school day program (before and after school) at Billingsport Early Childhood Center and Loudenslager Elementary School.
2. Recommend approval to have visitors to the Loudenslager Elementary School classrooms on May 26 from the VFW 5579 to talk about Memorial Day with the students. The students will have questions about specific wars. Mrs. Bailey our playground aide is the liaison for this visit.

ROLL CALL

Roll Call Vote: Ms. Dunn, Ms. Eastlack, Mr. Hamilton, Mr. Lisa, Mrs. Lozada-Shaw, Mrs. Priest, Mr. Ridinger, Mrs. Stevenson and Mr. Walter (\*Abstained on Item I) voting 9 YES.

Motion carried

1. Informational:

1. The Colonial Conference honored the following Paulsboro High School student-athletes:

Michaeala Coles Scholar Athlete

Nicholas DiPietro Scholar Athlete

Lauren Temple Sportsmanship Award

Corey Waegel Sportsmanship Award

2. The New Jersey State Interscholastic Athlete Association (NJSIAA) selected Paulsboro High

 School Student Nicholas Duca as the recipient of the Scholar Award.

**Facilities**

Motion by Dunn, seconded by Walter to accept the Superintendent’s recommendation to approve item A:

1. Recommend approval to dispose of the following:

|  |  |  |  |
| --- | --- | --- | --- |
| **Quantity** | **Item** | **Reason for Disposal** | **Method of Disposal** |

|  |  |  |  |
| --- | --- | --- | --- |
| Dell Laptops | 22 | Broken/Malfunctioning | Recycle |
| Dell Desktops | 5 | Broken/Malfunctioning | Recycle |
| Monitors | 3 | Broken/Malfunctioning | Recycle |
| Computer/Server | 2 | Broken/Malfunctioning | Recycle |
| Social Studies Textbooks and Teachers Manuals | 40 | Outdated | Recycle |

ROLL CALL

Roll Call Vote: Ms. Dunn, Ms. Eastlack, Mr. Hamilton, Mr. Hughes, Mr. Lisa, Mrs. Lozada-Shaw, Mrs. Priest, Mr. Ridinger, Mrs. Stevenson and Mr. Walter voting 10 YES.

Motion carried

**Finance**

Motion by Walter, seconded by Dunn to accept the Superintendent’s recommendation to approve

items A – F:

1. Recommend approval for Paulsboro Public Schools to contract Verizon wireless to replace the existing district cell phones beginning July 1, under State of NJ Contract #: A82583.

Informational: The contract was with AT&T and we have experienced many problems with the service including limited or no signal inside of the school buildings as well as problems with equipment that was supplied. We have tested several Verizon phones and found them to have much better signal capability inside each school building. This will be done under State of NJ Contract #: A82583 and will also provide a cost savings of approximately $500.00/month to the district.

1. Recommend approval of an agreement with Horizon Blue Cross and Blue Shield to provide employee medical insurance for the period July 1, 2016-June 30, 2017 with an 8% increase compared to the current year.

Informational: Amerihealth is the current provider for this insurance coverage. Amerihealth was seeking a 15.0% rate increase. As a result, Broker of Record Steven Anuszewski “shopped” for a carrier that will provide the same insurance at a lower price. In the past, Horizon provided medical insurance coverage for the employees of the Paulsboro Public Schools. Mr. Anuszewski obtained a letter from Horizon guaranteeing the coverage that it provides will be as good as or better than the current plan provided by Amerihealth. Rates are as follows:

|  |  |  |
| --- | --- | --- |
| Coverage | Existing Plans | Newer Options |
| Choice 15 PlanMonthly Premium | Choice 20 PlanMonthly Premium | HSA DA 100/70 | EPO Advantage |
| 2015-2016AmeriHealth | 2016-17Horizon | 2015-2016AmeriHealth | 2016-17Horizon | 2015-2016AmeriHealth | 2016-2017Horizon | 2015-2016AmeriHealth | 2016-2017Horizon |
| Single | $644..90 | $697.80 | $732.68 | $791.11 | $650.65 | $643.17 | $460.50 | $474.67 |
| Husband/Wife | $1106.44 | $1,395.57 | $1465.36 | $1,582.23 | $1301.77 | $1,286.35 | $921.01 | $949.34 |
| Parent/Child | $1096.32 | $1,186.25 | $1245.57 | $1,344.91 | $1106.44 | $1,093.41 | $782.84 | $806.94 |
| Family | $1741.22 | $1,884.04 | $1978.25 | $2,136.02 | $1757.98 | $1,736.58 | $1243.45 | $1,281.61 |

The “Newer Options” provide a lower cost insurance policy for those who want them. They are not mandated plans but rather options for employees.

1. Recommend approval to renew the agreement with Delta Dental to provide employee dental insurance for the period July 1, 2016 – June 30, 2017 with a 3.0% rate increase compared to the current year.

Informational: Delta Dental has provided coverage for the District since 1986 and the average premium increase have been less than .5% for the last 10 years.

Rates are as follows:

|  |  |  |
| --- | --- | --- |
| Coverage | Plan 1Monthly Premium | Plan 2Monthly Premium |
| 2015-2016 | 2016-2017 | 2015-2016 | 2016-2017 |
| One Party | $33.91 | $34.93 | $44.73 | $46.07 |
| Two Party | $57.21 | $58.93 | $75.47 | $77.73 |
| Three Party | $92.75 | $95.53 | $122.35 | $126.02 |

1. Recommend approval to renew the agreement with Bollinger Specialty Group to provide employee prescription insurance for the period July 1, 2016 – June 30, 2017 with a 23.0% rate increase compared to the current year.

Informational: 2 years ago, Broker of Record Steve Anuszewski negotiated a second year rate cap of 11%. The 2015-16 renewal would have warranted a 35% increase. This year’s increase was originally at 35% but though obtaining quotes from other companies the broker was able to negotiate a lower renewal.

Rates are as follows:

|  |  |
| --- | --- |
| Coverage | Monthly Premium |
| 2015-2016  | 2016-2017 |
| Single | $241.06 | $296.50 |
| Husband/Wife | $468.62 | $576.40 |
| Parent/Child(ren) | $289.99 | $356.68 |
| Family | $564.07 | $693.80 |

1. Recommend approval of an agreement with American Insurance Group (AIG) formerly Maksin to provide student accident coverage for the period July 1, 2016-June 30, 2017 with a 96.8% rate increase compared to the current year. The total annual premium for this agreement is $39,432 including basic and catastrophic coverage.

Informational: In 2004-05 the District’s premium was $32.00,189. Through “shopping” this business with other carriers, year in and year out, by 2015-16 the District’s premium has dropped to $20,039; based on its favorable claims experience. Claims increased to 222.6% in 2015-16 and AIG offered the most competitive rate.

1. Recommend approval to accept a donation from The Greater Paulsboro Chamber of Commerce in the amount of $125.00 to be used for the purchase of United States flags.

ROLL CALL

Roll Call Vote: Ms. Dunn, Ms. Eastlack, Mr. Hamilton, Mr. Hughes, Mr. Lisa, Mrs. Lozada-Shaw, Mrs. Priest, Mr. Ridinger, Mrs. Stevenson and Mr. Walter voting 10 YES.

Motion carried

**School Safety**

Motion by Lozada-Shaw, seconded by Walter to accept the Superintendent’s recommendation to approve

Items A - B:

1. Recommend that the Board of Education confirm the decision of the Superintendent

of Schools for the following cases of Harassment, Intimidation and Bullying (HIB) at Paulsboro High School.

1. Recommend that the Board of Education confirm the decision of the Superintendent

of Schools for the following cases of Harassment, Intimidation and Bullying (HIB) at Paulsboro Junior High School, Loudenslager Elementary School and Billingsport Early Childhood Center.

| **Case Number** | **Date of Incident** | **Status of Investigation** | **Nature of Case Based on Protection Categories** | **Names of Investigators** | **Type and Nature of Discipline Imposed** | **Other Measures** |
| --- | --- | --- | --- | --- | --- | --- |
| PHSJR040816001 | 4/8/2016 | Complete | Non Actionable HIB | Christie Rego-Konzik, Anti-Bullying Specialist | Conference with the affirmative action officer | Counseling type, held phone conference with parents  |
| BECC042016001 | 4/20/2016 | Complete | Intentional (with hate speech) and designed to harass, intimidate or bully | Jackie Centifonti, Anti-Bullying Specialist | Admonishment and out of school suspension 2 days | n/a |
| LOUD040416001 | Various | Complete | Non-HIB | Nicole Crosby, Anti-Bullying Specialist | n/a | Warning about behavior, self-control, and impact on others and increased supervision of pupil before and/or after school |
| PHSJR042216001 | Various | Complete | Intentional (w/out hate speech) and designed to harass, intimidate, or bully | Christie Rego-Konzik, Anti-Bullying Specialist | Out of school suspension 2 days, AEP paperwork sent to guardian | Parent conference 4/25/2016 |
| BECC050316001 | 5/3/2016 | Complete | Unintentional | Jackie Centifonti, Anti-Bullying Specialist | Admonishment, both children counseled on behavioral expectations. Encouraged to report concerns | Peer Support group |

Informational: The New Jersey Department of Education requires all suspected cases of HIB to be investigated. Some of these cases are confirmed as HIB incidents. At the end of each investigation, the Superintendent must officially act on the case. In general, she confirms the findings of those who investigated the incident. Each month, the Superintendent must request that the Board of Education confirm, reject or modify her decision. The Superintendent informs the parents of this decision as well as their right to appeal.

ROLL CALL

Roll Call Vote: Ms. Dunn, Ms. Eastlack, Mr. Hamilton, Mr. Hughes, Mr. Lisa, Mrs. Lozada-Shaw, Mrs. Priest, Mr. Ridinger, Mrs. Stevenson and Mr. Walter voting 10 YES.

Motion carried

1. Informational
2. Report of School Security Drills

**SCHOOL SECURITY DRILLS**

|  |  |  |
| --- | --- | --- |
| **Type of Drill** | **Notation** | **School** |
| **Paulsboro Senior High School****and****Paulsboro Junior High School** | **Loudenslager Elementary School** | **Billingsport Early Childhood Center** |
| Fire Evacuation | Each school must conduct one per month | 7/6/15, 9/18/15, 10/30/15, 11/4/15, 12/21/15, 1/28/16, 2/29/16, 3/23/16, 4/29/16 | 9/14/15, 10/8/15, 11/9/15, 12/7/15, 1/22/16, 2/8/16, 3/8/16, 4/26/16, 5/9/16 | 7/6/15, 9/14/15, 10/20/15, 11/3/15, 12/14/15, 1/22/16, 2/18/16, 3/16/16, 4/6/16, 5/4/16 |
| Evacuation (Non-Fire) | Each school must conduct two annually |  | 10/14/15, 11/18/15 | 10/8/15, 4/22/16 |
| Lockdown | Each school must conduct two annually | 7/8/15, 12/23/15, 3/31/16 | 1/14/16, 3/17/16 | 7/7/15, 9/21/151/7/16 |
| Bomb Threat | Each school must conduct two annually | 4/26/16 | 4/25/16 | 3/9/16, 5/17/16 |
| Active Shooter | Each school must conduct two annually | 11/30/15 | 12/8/15 | 12/2/15 |
| Other Drills | Each school must conduct two annually | Shelter in Place10/21/15, 2/25/16 | Shelter in Place9/17/15 | Shelter in Place11/10/15, 2/2/16 |
| Bus Evacuation  | Conduct two annually | 10/2, 3/15, 11/13/15 | 10/21,10/22, 10/20 | 10/21, 10/22 |
| Test of Emergency Communication System | Not required but conducted as an extra safety measure | 4/28/16 | 4/25, 4/27, 4/28 | 4/25, 4/28 |

**Policy**

Motion by Walter, seconded by Lozada-Shaw to accept the Superintendent’s recommendation to approve

item A:

1. Recommend the first reading of Policy updates to existing Board Policies (**Attachment)**
* Memo from Jean Harkness, Policy Consultant, NJSBA
* Updates Added – Summary Chart

ROLL CALL

Roll Call Vote: Ms. Dunn, Ms. Eastlack, Mr. Hamilton, Mr. Hughes, Mr. Lisa, Mrs. Lozada-Shaw, Mrs. Priest, Mr. Ridinger, Mrs. Stevenson and Mr. Walter voting 10 YES.

Motion carried

**Construction**

1. School Development Schedule for Reimbursement:

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Request for Reimbursement Schedule for the SDA | Percentage of the Grant | Billingsport | Loudenslager | Paulsboro High School |
| Design Phase Checklist | 10% | 52,015.28 | 178,188.24 | 268,943.50 |
| Construction Completion of 35% | 30% | 156,045.84 | 534,564.71 | 806,830.51 |
| Construction completion of 65% | 40% | 208,061.12 | 712,752.94 | 1,075,774.01 |
| Substantial Construction Completion | 15% | 78,022.92 | 267,282.35 | 403,415.25 |
| Final Completion Checklist | 5% | 26,007.64 | 89,094.12 | 134,471.75 |
| Total | 100% | 520,152.81 | 1,781,882.35 | 2,689,435.02 |

1. Expenditures of ROD and Non ROD projects thru May 20, 2016:

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Capital Project Expenses Thru 4/21/2016** | **Paulsboro High School** | **Billingsport** | **Loudenslager** | **Paulsboro High School Non Rod** | **Loudenslager****Non Rod** |
| Phase I Expenses | 18,300.99 | 12,304.97 | 117,947.15 | 5,705.16 | 6,775.72 |
| Phase II Expenses | 104,800.56 | 42,337.99 | 1,372,330.29 | 31,623.78 | 6,202.44 |
| **Total Expenses** | 123,101.55 | 54,642.96 | 1,490,277.44 | 37,328.94 | 12,978.16 |

Informational: Expenses relating to the bond sale charged to local funds during FY2014-2015 in the amount of $13,419.65 will be submitted for reimbursement in addition to the expense above. This amount will be allocated to all projects.

1. Phase II projects for Paulsboro Board of Education ROD projects approved at the meeting held on Monday March 28, 2016.

|  |  |  |  |
| --- | --- | --- | --- |
| **Construction Component** | **Billingsport** | **Loudenslager** | **Paulsboro High School** |
| Install Dehumidification in 2001 Wing | 31,250.00 |  |  |
| Heater Distribution Valves | 12,500.00 |  |  |
| Roof | 312,500.00 |  |  |
| Heating Controls | 145,728.75 | 155,625.00 | 483,750.00 |
| Security System | 62,500.00 | 62,500.00 | 187,500.00 |
| Move Alarm System |  | 31,250.00 |  |
| Boiler PHS |  |  | 375,000.00 |
| Replace Hot Water PHS |  |  | 31,250.00 |
| **Total Construction Costs** | $564,478.75 | $249,375.00 | $1,077,500.00 |

Informational: The preconstruction meeting for Billingsport Roof Replacement took place on Friday, May 6th with the architect, roofer, Clerk of the Works, Building Principal, and the Business Administrator. Time lines were discussed to ensure completion prior to the start of school. And to reinforce collaboration needed with Newfield Board of Education who is installing air conditioning in the All Purpose Room at Billingsport School funded through the Preschool Early Childhood Expansion Grant. Next meeting is scheduled for Tuesday, June 21, 2016.

**Centennial**

Motion by Walter, seconded by Priest to accept the Superintendent’s recommendation to approve

items A - J:

1. Recommend approval to accept a donation of Margaret Kaufman’s (PHS 47) notebook containing memorabilia from the Class of 1947 including:
* Photos of Margaret Kaufman
* Class and reunion photographs
* ***Graduation Memories***
* Margaret Kaufman’s diploma
* Margaret Kaufman’s Certificates of Attendance
* Margaret Kaufman’s report cards (Grades 1 to 12)
* 1947 Commencement program
* Newspaper clippings about students in the Class of 1947

The donation was made by Amelia Kaufman Miller (PHS 1946). In one sense the donation is valued at $30.00 but for what it represents it is priceless.

1. Recommend approval to accept a donation of the book ***Our Great State Papers***, Copyright 1930. The book was owned and donated by Amelia Kaufman Miller (PHS 1946). In one sense the donation is valued at $10.00 but for what it represents it is priceless.

 Informational: The book was a gift made by the Board of Education to students completing the eighth grade on June 8, 1942.

1. Recommend approval to accept a donation of three photographs of the 1939 NJFHL Girls Field Hockey Championship Team and the Paulsboro High School Girls Basketball Team (date unknown). The photographs were owned and donated by Joan Maurer. In one sense the donation is valued at $15.00 but for what it represents it is priceless.

D. Recommend approval to accept a donation including:

* Program for the 1942 Paulsboro High School play – ***Almost Eighteen***
* Photograph of “The Merry Matmen” (PHS 1941 Wrestling Team)
* 1943 Pegasus yearbook

 The items were owned and donated by Irene Keller. In one sense the donation is valued at $25.00 but for what it represents it is priceless.

E. Recommend approval to accept a donation of Class of 1943 memorabilia including:

* Two table centerpieces used at the class induction into the Golden Anniversary Club.
* 1943 ***Pegasus*** yearbook
* County School Certificate presented by the State of New Jersey Department of Public Instruction to James Hurst (PHS 1943) upon the completion of Grade 8.
* Approximately 99 photographs of the class at various reunions
* Two copies of the program from the class’s 50th Reunion.
* Monograph of memories of the Class of 1943
* Five copies of the Commencement Program
* Copies of the programs for the 20th, 30th, 35th, 40th, 45th, 55th, 60th, 61st, 62nd, 63rd, 64th and 65th class reunions
* Two trifold display boards of members of the Class of 1943 used for the Golden Anniversary Club induction.
* A photo album including numerous programs and photographs from class reunions as well as pictures of the Senior Class Play and Class Trip to New York City.
* Program from the Senior Class Play – ***Ever Since Eve***.

 The items were owned and donated by James Hurst (PHS 1943). In one sense the donation is valued at $75.00 but for what it represents it is priceless.

F. Recommend approval to accept a donation of Class of 1947 and circa 1974 memorabilia including:

* Plastic megaphone
* Tumbler from the 25th Class Reunion
* Pride in Paulsboro frisbee
* PHS Band “Buck-A-Year Booster decal (Circa 1974)
* Two 1974 Spirit Tags

 The items were owned and donated by Barbara (PHS 1947) and David (PHS Circa 1974) Simek. In one sense the donation is valued at $15.00 but for what it represents it is priceless.

1. Recommend approval to accept a donation of Ethel Dunn’s (Class of 1924) memorabilia including:
* Photograph of the 1923-24 Girls Basketball Team
* Extensive scrapbook of PHS memorabilia compile by Ethel Dunn (PHS 1924)
* ***The Story of Buck Street School***
* ***CHIPS Senior Year Book 1924***
* ***The Echo*** February 1936 (Volume 5 Number 3) Billingsport Public School
* ***The Echo*** February 1936 (Volume 5 Number 4) Billingsport Public School
* Varsity band letter
* Constitution and By-Laws of the Class of 1924
* Class Secretary’s book of minutes of class meetings.
* Eight report cards for Jack Adamson (son of Ethel Dunn Adamson) and Ethel

 Adamson.

* Commencement Program 1924
* Class of 1924 photograph when they were in 6th grade at Buck Street School
* Certificate of Promotion for Jack Adamson from grade 1 to grade 2.
* Class of 1924 photograph when they were in 9th grade.
* Various family, school and work photographs unlabeled

 The items were donated by Clint Hudnall on behalf of Ethel (nee: Dunn) Adamson. In one sense the donation is valued at $50.00 but for what it represents it is priceless.

1. Recommend approval to accept a donation of “skill and expertise” from Barbara Tierno (Owner of Paulsboro Printing) valued at $300.00. Ms. Tierno completed the layout and artwork for the Class of 2016 Centennial Diplomas free of charge.
2. Recommend approval to accept a donation of the following items from Dr. and Mrs. Walter Quint. The purchase price of the graduation items is $480.00. The materials will be presented to members of the Class of 2016 at the Paulsboro High School Centennial Commencement during June 2016.
* Prints of pen and ink drawings of Paulsboro High School
* Vintage Paulsboro High School diplomas
* Thank you notes and envelops emblazed with the pen and ink drawing of Paulsboro High School.
* Various ribbons and gold seals.
1. Recommend approval to accept a donation in the amount of $100.00 from John J. Heery Sr. (PHS 1959) to help fund the Centennial Celebration. The donation is made in memory of his brother Michael A. Heery (PHS 1954).

ROLL CALL

Roll Call Vote: Ms. Dunn, Ms. Eastlack, Mr. Hamilton, Mr. Hughes, Mr. Lisa, Mrs. Lozada-Shaw, Mrs. Priest, Mr. Ridinger, Mrs. Stevenson, and Mr. Walter voting 10 YES.

Motion carried

**Next Public Meeting**

Monday, June 27, 2016 - 7:00 PM

Regular Meeting – Paulsboro High School Library

•The Board will take official action at this meeting.

•The meeting is open to the public and comments will be solicited from citizens in attendance.

Motion made by Walter, seconded by Lozada-Shaw and unanimously carried (10-0) to adjourn the meeting at 9:01p.m.

Regular Meeting convened at approximately 7:03 p.m.

Regular Meeting recessed at approximately 7:25 p.m.

Executive Session convened at approximately 8:39 p.m.

Executive Session recessed at approximately 8:40 p.m.

Regular Meeting reconvened at approximately 8:41 p.m.

Regular Meeting adjourned at approximately 9:01 p.m.

Respectfully submitted,



Business Administrator/Board Secretary