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2
3 **OFFICIAL MINUTES**

4 of the **REGULAR MEETING** of the Greenwich Township Board of Education held
5 **Monday, May 11, 2020** virtually through zoom.

6 The meeting was called to order by President Gerald Michael, Jr. at 6:31 p.m.

7
8 **Roll Call:**
9

<input checked="" type="checkbox"/> Mr. Gerald Michael, Jr. School Board President	(Chair) Negotiations Committee Alternate Delegate to County & State Board Associations Greenwich Township Representative to Paulsboro Bd of Education Strategic Planning Committee Curriculum/Technology Committee Personnel Committee
<input checked="" type="checkbox"/> Mrs. Roseanne Lombardo School Board Vice-President	(Chair) Strategic Planning Committee Delegate to County & State Board Associations Personnel Committee
<input checked="" type="checkbox"/> Mr. Andrew Chapkowski Absent	(Chair) Buildings & Grounds Committee Budget & Finance Committee Curriculum/Technology Committee Personnel Committee
<input checked="" type="checkbox"/> Mr. Chad Kent	(Chair) Curriculum/Technology Committee Buildings & Grounds Committee Negotiations Committee Policy Committee Personnel Committee
<input checked="" type="checkbox"/> Mr. Duane Sarmiento	(Chair) Policy Committee Buildings & Grounds Committee Public Relations Committee Personnel Committee
<input checked="" type="checkbox"/> Ms. Amy Vandergrift	(Chair) Public Relations Budget & Finance Committee Strategic Planning Committee Personnel Committee
<input checked="" type="checkbox"/> Mrs. Susan Vernacchio	(Chair) Budget & Finance Committee Negotiations Committee Public Relations Committee Personnel Committee

10 Quorum **YES**

11
12 Also present were Dr. Jennifer Foley-Hindman, Chief School Administrator and Mr.
13 Scott A. Campbell, School Business Administrator/Board Secretary.

14
15 As required under the guidelines of the Open Public Meeting Law, notice of this meeting
16 was sent to **The Courier Post**, and **The Township Clerk**. It was also posted in the
17 Greenwich Township School Buildings. (Optional: Videotaping Regulations – “The
18 proceedings of this meeting are being videotaped and anyone wishing to discuss an
19 individual child should so note.”)
20
21
22
23

1 **FLAG SALUTE**

2
3 **1. MINUTES**

4
5 Motion: (Kent/Chapkowski) to approve the following minutes:

6
7 April 27, 2020 – Regular Meeting

8
9 Motion carried by unanimous voice vote.

10
11 **2. ADMINISTRATIVE/PRINCIPAL REPORTS**

12
13 Motion: (Lombardo/Vernacchio) to approve the following as one, A-C:

14
15 A. School Health Services

16
17 1. School Health Services report as of **April 30, 2020** for Broad Street
18 School. **(No report - School closed due to COVID-19)**

19
20 2. School Health Services report as of **April 30, 2020** for Nehaunsey
21 Middle School. **(No report - School closed due to COVID-19)**

22
23 B. Monthly Attendance, Enrollment, Drills and Monthly Overview:

MONTHLY ATTENDANCE – APRIL 2020	
Broad Street School	100%
Nehaunsey Middle School	100%

BROAD STREET SCHOOL ENROLLMENT – APRIL 2020	
Grade PS	Total: 25
Grade K	Total: 43
Grade 1	Total: 34
Grade 2	Total: 43
Grade 3	Total: 52
Grade 4	Total: 41
Grade 5	Total: 53
TOTAL ENROLLMENT: 291	

NEHAUNSEY MIDDLE SCHOOL ENROLLMENT – APRIL 2020	
Grade 6	Total: 50
Grade 7	Total: 46
Grade 8	Total: 52
TOTAL ENROLLMENT: 148	

NO DRILLS FOR APRIL 2020 – SCHOOL CLOSED DUE TO COVID-19

Date	Time*/Location	Duration	Action/Drill	Weather Conditions
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NO MONTHLY EVENT OVERVIEW FOR APRIL 2020 – SCHOOL CLOSED DUE TO COVID-19

Date	Event	Location
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C. Student Discipline, Violence/Vandalism and HIB

1. The approval of the Student Discipline, Violence/Vandalism and HIB as of **April 30, 2020: (SCHOOL CLOSED DUE TO COVID-19)**

Infractions Referrals Reports	Number of Incidents April 2020		2019-2020 Total-to-Date	
	BSS	NMS	BSS	NMS
Dating Violence	0	0	0	0
Detention After School	0	0	0	13
Harassment, Intimidation or Bullying	0	0	2	8
Lunch Detention	0	0	63	52
Out-School-Suspension (OSS)	0	0	3	6
Restricted Study	0	0	7	16
Violence, Vandalism, Substance Abuse	0	0	0	1

Motion carried by unanimous voice vote.

3. SUPERINTENDENT’S RECOMMENDATIONS

Motion: (Kent/Vernacchio) to approve the following:

- A. The approval for the *reappointment* of the following Central Office/Non-Represented staff, at the salary indicated for the 2020-2021 school year, effective July 1, 2020 through June 30, 2021.

Name	Position	Salary
Gerardo Batista	Supervisor of Buildings & Grounds	\$77,400.00
Scott Campbell	School Business Administrator/Board Secretary	*Reappoint
Gina Casella	Accounts Payable – Confidential	\$48,575.00
Dr. Jennifer Foley-Hindman	Chief School Administrator/Principal of Nehaunsey Middle School	\$143,250.00
Carol Garrison	Confidential Secretary to the C.S.A.	\$56,728.00
Michael Grelli	Technology Coordinator	\$90,381.00
Judith Medica	Secretary to the Business Administrator/Transportation Coordinator	\$51,673.00

John Tirico	Director of Special Services	\$110,593.00
Alisa Whitcraft	Principal of Broad Street School	\$134,231.00

Contract needs to be reviewed by the Executive County Business Official prior to approving salary

Motion carried by unanimous roll call vote.

Motion: (Vernacchio/Kent) to approve the following:

B. The approval for the *reappointment* of the following Part-Time Aides, Cafeteria/Lunchroom Aides, Custodians and Specials for the 2020-2021 school year, at the salary indicated, effective July 1, 2020 through June 30, 2021.

Linda DiPietro	PT Aide-BSS	\$20.10 per hour/annual maximum \$21,240.00		Charles DeVault	PT Custodial/Maintenance	\$16.51 per hour/annual maximum \$24,130.00
Christine Franklin	PT Aide-BSS	\$26.15 per hour/annual maximum \$23,639.00		John Maloney	PT Custodial/Maintenance	\$16.51 per hour/annual maximum \$24,130.00
Rosemary Craytor	Cafeteria Aide-NMS	\$12.00 per hour/annual maximum \$4,176.00		Loretta Taylor	PT Custodian	\$12.65 per hour/annual maximum \$18,488.00
Alison Grelli	Cafeteria Aide-BSS	\$13.00 per hour/annual maximum \$8,034.00		Carin Haabak	PT Payroll/Benefits Clerk	\$28.85 per hour
Melissa Saggese	Cafeteria Aide-NMS	\$12.00 per hour/annual maximum \$4,176.00		Charles Owen	Treasurer of School Monies	Annual salary \$3,750.00
Tracy Sparks	Cafeteria Aide/BSS	\$12.00 per hour/annual maximum \$4,176.00		Janet Jenkins	L.D.T.C.	\$295.00 per case; not to exceed \$7,375.00

Motion carried by unanimous roll call vote.

Motion : (Vernacchio/Chapkowski) to approve the following as one, C & D:

C. The motion to approve Virtual and/or Remote Learning Program per S2337/A3904, to meet the 180-day requirement, which was previously submitted to the Department of Education and has been implemented since the District's closure on March 13, 2020.

D. The approval of the revised COVID-19 Plan for Learning updated May 2020. (Attachment)

1 Motion carried by unanimous voice vote.
2

3 **4. BUDGET & FINANCE**
4

5 Motion: (Michael/Kent) to approve the following as one, A-C:
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- 7 A. The approval of the 2020-2021 Contract for Participation in Cooperative
8 Transportation Services. No changes in cost. (Attachment)
9
10 B. The approval of the 2020-2021 contract with Professional Medical
11 Staffing, LLC, for coverage of School Nurses when necessary, at a rate of
12 \$151.00 per hour for a registered nurse.
13
14 C. The approval of the 2020-2021 Food Service Department Lunch Charge
15 Policy. (Attachment)
16

17 Motion carried by unanimous voice vote.
18

19 Motion: (Vernacchio/Lombardo) to approve the following:
20

- 21 D. The approval of Resolution appointing a Risk Management Consultant
22 with Gloucester, Cumberland and Salem School Districts Joint Insurance
23 Fund. (Attachment)
24

25 Motion carried by unanimous voice vote.
26

27 **5. REPORT OF SCHOOL BUSINESS ADMINISTRATOR/BOARD SECRETARY**
28

29 Motion: (Michael/Vandergrift) to approve the following as one, A-H:
30

31 A. Bills Lists
32

- 33 1. The bills as presented by the Business Administrator in the
34 following amounts are ordered paid. (Attachment)
35

Number	Amount
#75-2020	\$127,304.98
#76-2020	\$227,999.38
#77-2020	\$17,507.89
#78-2020	\$904.28
TOTAL AMOUNT \$373,716.53	

36

1 B. Voided Checks

- 2
3 1. The approval to void the following checks:

4

Check#	Vendor	Amount	Account
24918	Logan Township School District	\$3,000.00	current

5
6 C. Student Activities

- 7
8 1. The approval of the Student Activities Account Monthly Bank
9 Reconciliation for the month of **April 2020**. (Attachment)

10
11 D. Board Secretary's Report

- 12
13 1. The acceptance of the Board Secretary's Report for the month of
14 **April 2020**. The Board Secretary certifies that no line item account
15 has been over expended in violation of *N.J.A.C. 6A:23A-16.10(c) 3*
16 and that sufficient funds are available to meet the district's financial
17 obligations for the remainder of the fiscal year. (Attachment)

18
19 E. Treasurer's Report

- 20
21 1. The approval of the Treasurer's Report in accordance with *18A:17-*
22 *36* and *18A:17-9* for the month of **April 2020**. The Treasurer's
23 Report and the Board Secretary's Report are in agreement for the
24 month of **April 2020**.

25
26 F. Revenue Certification

- 27
28 1. The Board Secretary in accordance with *N.J.A.C. 6A:23A-16.10(c)2*
29 certifies that there are no changes in anticipated revenue amounts
30 of revenue sources.

31
32 G. Board of Education Certification

- 33
34 1. The approval of the Board of Education certification for the month
35 of **April 2020**, that after review of the Secretary's monthly financial
36 reports and upon consultation with the appropriate district officials,
37 that to the best of its knowledge no major accounts or funds have
38 been over expended in violation of *N.J.A.C. 6A:23A-16.10(c)4* and
39 that sufficient funds are available to meet the district's financial
40 obligations for the remainder of the year.

1 H. Transfer List

- 2
3 1. The ratification of transfers, authorized by the Superintendent, for
4 the month of **April 2020**, to give balances to new accounts and to
5 balance existing accounts.
6

7 Motion carried by unanimous voice vote.
8

9 **6. OLD BUSINESS**

10 None at this time.
11

12
13 **7. NEW BUSINESS**

14 A. Committee Report

15
16 None at this time.
17

18 B. New Business

- 19
20
21 1. Dr. Jennifer Foley-Hindman discussed the 2018-2019 NJ School
22 Performance Summary Reports for both buildings. (Attachment)
23

24 *Andrew Chapkowski asked about negotiations and if there were any*
25 *updates? Gerald Michael responded that they have reached a tentative*
26 *agreement and are now working on the salary guide. Everything else has been*
27 *settled.*
28

29 **8. CORRESPONDENCE**

30 None at this time.
31

32
33 **9. PUBLIC – AGENDA/NON-AGENDA ITEMS**

34
35 This is the time when anyone from the public who wishes to speak to the Board
36 may do so. Please state your name, address and phone number. The Board will
37 hear your concerns. The Board may or may not take action this evening. You
38 will be notified either at this meeting, by letter or telephone of any action that the
39 Board does take.
40

41 In accordance with Board policy and procedures, speakers are not permitted to
42 publicly speak of personal issues involving school personnel, or against any
43 person connected to the school system. Any such concern should be presented
44 to the school or district-level administration so that a proper response may be
45 given.

1 No public comment at this time.

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3 **10. ADJOURNMENT**

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5 Motion: (Kent/Michael) to adjourn the meeting at 6:46 p.m.

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7 Motion carried by unanimous voice vote.

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10 Respectfully Submitted,

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12
13
14
15 _____
16 Scott A. Campbell, Board Secretary

17
18
19 ***Next Board of Education Regular Meeting is scheduled for Monday, June 8,*
20 *2020 at 6:30 p.m. ***