

NEW MILFORD BOARD OF EDUCATION
New Milford Public Schools
50 East Street
New Milford, Connecticut 06776

BOARD OF EDUCATION
MEETING NOTICE

DATE:	February 25, 2020
TIME:	7:30 P.M.
PLACE:	Sarah Noble Intermediate School – Library Media Center

RECEIVED
TOWN CLERK
2020 FEB 21 PM 12:10
CG
NEW MILFORD, CT

AGENDA

New Milford Public Schools Mission Statement

The mission of the New Milford Public Schools, a collaborative partnership of students, educators, family, and community, is to prepare each and every student to compete and excel in an ever-changing world, embrace challenges with vigor, respect and appreciate the worth of every human being, and contribute to society by providing effective instruction and dynamic curriculum, offering a wide range of valuable experiences, and inspiring students to pursue their dreams and aspirations.

1. CALL TO ORDER

A. Pledge of Allegiance

2. RECOGNITION

A. National Geographic Geography Bee: SMS student William Orlando

B. NMPS Stars of the Month: Marni Gross, Kathleen Lewis, Joseph Raps, Sasha Salem, Betsy Stewart, Christina Strell

3. PUBLIC COMMENT

An individual may address the Board concerning any item on the agenda for the meeting subject to the following provisions:

A. A three-minute time limit may be allocated to each speaker with a maximum of twenty minutes being set aside per meeting. The Board may, by a majority vote, cancel or adjust these time limits.

B. If a member of the public comments about the performance of an employee or a Board member, whether positive, negative, or neutral, and whether named or not, the Board shall not respond to such comments unless the topic is an explicit item on the agenda and the employee or the Board member has been provided with the requisite notice and due process required by law. Similarly, in accordance with federal law pertaining to student confidentiality, the Board shall not respond to or otherwise discuss any comments that might be made pertaining to students.

4. PTO REPORT

5. STUDENT REPRESENTATIVES' REPORT

6. APPROVAL OF MINUTES

A. Approval of the following Board of Education Meeting Minutes

1. Budget Hearings and Adoption Minutes January 21, 22, 28, and 29, 2020

2. Special Meeting Minutes February 4, 2020

3. Special Meeting Minutes February 11, 2020

7. SUPERINTENDENT'S REPORT

A. Agriscience Program

8. BOARD CHAIRMAN'S REPORT

9. DISCUSSION AND POSSIBLE ACTION

A. Exhibit A: Personnel – Certified, Non-Certified Appointments, Resignations and Leaves of Absence dated February 25, 2020

B. Monthly Reports

1. Budget Position dated January 31, 2020
2. Purchase Resolution: D-731
3. Request for Budget Transfers

C. Gifts and Donations

1. PTO – Exhibit B

D. Grant Approval

1. Public, Educational and Governmental Programming and Educational Technology Investment Account (PEGPETIA) Grant

E. Approval of New Program or Course

1. Computer Science SMS
2. Coaching Boys into Men/Coaching Girls to Leaders

F. New Milford Barn Quilt Trail

10. ITEMS FOR INFORMATION AND DISCUSSION

A. Field Trip Report

B. Textbook Preview

C. Town of New Milford Audit Report dated June 30, 2019

11. ADJOURN

ITEMS OF INFORMATION

Policy Sub-Committee Minutes – February 4, 2020

Committee on Learning Sub-Committee Minutes – February 4, 2020

Facilities Sub-Committee Minutes – February 11, 2020

Operations Sub-Committee Minutes – February 11, 2020

Policy Sub-Committee Meeting March 3, 2020 – 6:45 p.m. Lillis Administration Building, Room 2	Operations Sub-Committee Meeting March 10, 2020 – 7:30 p.m. Lillis Administration Building, Room 2
Committee on Learning Sub-Committee Meeting March 3, 2020 – 7:30 p.m. Lillis Administration Building, Room 2	Board of Education Regular Meeting March 17, 2020 – 7:30 p.m. Sarah Noble Intermediate School, LMC
Facilities Sub-Committee Meeting March 10, 2020 – 6:45 p.m. Lillis Administration Building, Room 2	

**New Milford Board of Education
Budget Hearings & Adoption Minutes
January 21, 22, 28 & 29, 2020
Sarah Noble Intermediate School Library Media Center**

**Budget Hearing Minutes
January 21, 2020
Sarah Noble Intermediate School Library Media Center**

Present:	Mrs. Angela C. Chastain, Chairperson Mr. Joseph Failla Mrs. Wendy Faulenbach Mr. Pete Helmus Mr. Brian McCauley Mrs. Tammy McInerney Mrs. Eileen P. Monaghan Mrs. Cynthia Nabozny Mrs. Olga I. Rella
-----------------	--

Also Present:	Dr. Kerry Parker, Superintendent of Schools Ms. Alisha DiCorpo, Assistant Superintendent of Schools Ms. Ellamae Baldelli, Human Resources Director Mr. Anthony Giovannone, Director of Fiscal Services and Operations Mrs. Laura Olson, Director of Pupil Personnel and Special Services Mr. Kevin Munrett, Facilities Director Mr. Brandon Rush, Technology Director Mr. Greg Shugrue, New Milford High School Principal Dr. Christopher Longo, Schaghticoke Middle School Principal Mrs. Anne Bilko, Sarah Noble Intermediate School Principal Mrs. Gwen Gallagher, Northville Elementary School Principal Mr. Eric Williams, Hill and Plain Elementary School Principal
----------------------	---

1.	Call to Order Pledge of Allegiance The budget hearing meeting of the New Milford Board of Education was called to order at 7:00 p.m. by Mrs. Chastain, Chairperson. The Pledge of Allegiance immediately followed the call to order.	Call to Order Pledge of Allegiance
2.	Presentation of the Superintendent's Proposed 2020-2021 School Budget <ul style="list-style-type: none"> Dr. Parker said it was discovered earlier today that an error had been made in the calculation of certified teacher salaries. She said the wrong step schedule was used, and as such the certified teacher numbers are overstated and will be corrected. This will result in an overall 	Presentation of the Superintendent's Proposed 2020-2021 School Budget

	<p>lower increase, below 3%, which has been her goal all along.</p> <ul style="list-style-type: none">• Mrs. Faulenbach said she appreciates the transparency, and is glad that the error at least works in our favor. She said in preparing to make the correction, she hopes for diligence versus speed. There is time before budget adoption to make sure the numbers are correct. That is the most important thing.• Dr. Parker thanked the administrative team for their work on the budget, which she said was a collaborative team effort. She reminded the Board that the budget is built from October 1, 2019 official numbers.• She began the presentation with a snapshot of New Milford Public Schools at a glance. As of October 1, 2019 there are 3925 Students PreK-12; 196 Students (0.04%) with non-English home language (15 different languages); 1028 (26%) minority students; 1350 (34%) students on Free/Reduced Lunch; and 597 (14.8%) PreK-12 students receiving special education services. The district has approximately 787,000 sq. ft. of building space and 187 acres of playgrounds and fields.• The Superintendent's Proposed 2020-2021 Budget totals \$66,008,008, which is an increase of 3.07% from the previous year. Dr. Parker provided the breakdown by major object codes.• Dr. Parker highlighted specific changes for 2020-2021: Bilingual teachers and coordinators (2.49 FTEs); Special Education EXCEL teacher for NES (0.5 FTE); 3 part time EXCEL paraeducators for NES (1.5 FTEs); increase in schedule time for 3 part time EXCEL paraeducators for HPS (0.3 FTEs); \$38,000 for Adult Education Civics Grant; \$25,000 for School Resource Officers or Armed Security Officers; \$17,500 for Strategic Plan and Portrait of the Graduate work; \$60,000 for Student Information System; a \$10,000 removal of draw from the NMHS musical activity fund, decrease of one regular education staff (1.0 FTE) at SNIS due to enrollment;	
--	--	--

	<p>decrease of one mathematics staff (1.0 FTE) at NMHS.</p> <ul style="list-style-type: none"> • In a comparison with 2018-2019 Net Current Expenditure Per Pupil (NCEP) Averages, New Milford Public Schools is reported at \$15,556; this is in comparison to the state average of \$16,988, DRG average of \$17,288 and nearby districts averaging \$23,060. • Dr. Parker ended her presentation by stating that the proposed budget is strategically focused on supporting the programmatic needs and resources of the District. 	
3.	<p>Discussion of the Superintendent's Proposed 2020-2021 Budget including, but not limited to, PK – Grade 5</p> <ul style="list-style-type: none"> • The PK-5 presentation started with a review of current and projected enrollment and continued with a thorough review of elementary programming pieces. • Ms. DiCorpo said the K-5 elementary program fosters children's continued development of foundational concepts and skills, their application, as well as the children's understanding of themselves and the world in which they live. Instruction integrates content and process, concepts and assessments, and is grounded in the belief that children learn through active engagement in their own learning process. Our elementary schools develop and build on foundational skills in literacy and numeracy as well as age-appropriate social and emotional development. Resources align with programs. • The Reading program is aligned K-8 and includes phonics. Writing is also aligned K-8. Ms. DiCorpo said classroom libraries are important at the elementary level. • Ms. DiCorpo said, regarding budget, there is a significant increase for math resources requested. This is the first year of a three year contract with Pearson to acquire consumables; the first year is the most expensive. 	<p>Discussion of the Superintendent's Proposed 2020-2021 Budget including, but not limited to, PK – Grade 5</p>

- | | | |
|--|---|--|
| | <ul style="list-style-type: none">• The Science program is aligned with Next Generation Science Standards. CREC units of study have been purchased, and the CT Science Center is contracted with for support. A Science enrichment teacher helps but is not a coordinator; she also serves 90 students.• In the Social Studies program, they are working to develop curriculum fully aligned with the CT Social Studies Framework.• Ms. Baldelli said, regarding staffing, the recommendation is for a decrease in one general classroom teacher at the grade 3 level.• Ms. DiCorpo said the Music, Visual Arts, PE and Health curriculums are updated. She thanked all the teachers who write curriculum for their efforts.• Regarding the Talented and Gifted program, Ms. DiCorpo said there is one teacher who presently services 38 students at SNIS and 48 at SMS.• Ms. DiCorpo said a bilingual teacher is mandated when twenty or more students speak the same language. Current numbers show Spanish speakers at all schools: 30 at HPS, 21 at NES, 32 at SNIS, 23 at SMS, and 22 at NMHS. She said in the last four months the district has enrolled eighteen students who speak different languages. While the increased diversity is good, it means additional resources for testing and programming.• Mrs. Chastain noted that the bilingual additions are mandated. She asked what cost is being factored in for this. Mr. Giovannone said \$66,968 per position, which is at the midpoint. Ms. DiCorpo noted that this is a shortage area, and positions are difficult to fill.• Mrs. Olson spoke to the variety of embedded special education services at all levels. These include a mandated EXCEL program for qualifying students by age three. Numbers are up and additional staffing is requested.• Mrs. Rella asked what class the 0.5 teacher will teach. Mrs. Olson said the 4 year olds, as that is where the increase is. | |
|--|---|--|

- Mrs. Olson noted that Special Education services for the three elementary schools provide a continuum of specialized instruction and related services in alignment with each student's Individualized Education Plan (IEP). The schools offer direct instruction in a variety of settings for English Language Arts (ELA), mathematics, writing, social skills, speech/language, behavioral regulation, occupational therapy and physical therapy. In addition, students are taught in the least restrictive environment which correlates with the mandates of IDEA. Specialized programs include Multisensory Reading instruction, Behavior Intervention Programs, co-taught instruction in identified classrooms at all three schools, Individualized Learning Centers and Developmental classrooms, and speech/language services. The district has one Board Certified Behavior Analyst at the K-5 level who works with the most dysregulated students. There is a psychologist and social worker as well. One Department Chair/Inclusion teacher is shared between the two PreK-2 schools. Paraeducators and tutors provide additional support. Contracted services include student care workers, occupational and physical therapy, and services for autistic students.
- Mrs. Olson said while demographics show a slight decrease, the intensity of student needs fluctuates. Staff are assigned according to student need.
- Ms. DiCorpo spoke to the important role of interventionists and coaches in providing support to both staff and students.
- Other support staff highlighted include the Library Media Specialist, instructional tutors, and school counselors.
- Mrs. Monaghan asked how many counselors there are. Ms. Baldelli said there is one each at HPS and NES and two at SNIS. She noted that the Special Education Supervisor is a new position this year and is spread among the three schools.

- Mr. Failla noted there are only nine instructional tutors spread over three schools, servicing 1500 students.
- Mrs. Chastain asked about the number of social workers. Mrs. Olson said there is one at SNIS and one shared between HPS and NES.
- The presentation concluded with a summary of major object codes by school.
- Mrs. McInerney noted that supply lines have decreased in general.
- Mrs. Faulenbach agreed. She said NES is particularly noteworthy since it is projected to increase by 27 students.
- Dr. Parker said they reviewed figures from last year and asked the principals to bring forward their needs. This is the result.
- Mrs. Faulenbach noted that previous budgets were based on a per pupil allotment.
- Mr. Giovannone said they consciously tried to move away from that this year and Dr. Parker asked them to present what they have and what they need. Staff audited, looked at repurposing, and then at what they needed for adequate functioning.
- Mrs. Chastain said they would begin a page by page review and invite questions.
- Mrs. Monaghan said the grade 1 projected class sizes of 22/23 are difficult for her to accept.
- Mr. McCauley said that number is a red flag for him as well. He asked if there is space in the schools to accommodate teacher adds here. Mr. Williams and Mrs. Gallagher said there is.
- Mrs. McInerney said this is the same ratio as that used for grades 4/5 and it is too high for 6 year olds. She said if a teacher is added, class size would go down to just over 19.
- Mrs. Chastain said in recent years positions have been added in the fall and she prefers to make these changes up front. She said other towns, like Danbury, are seeing increased enrollment and she thinks New Milford will get spill over. Many of these students are also non-English speaking.

- Mr. Williams said they are continuing to see students enrolling weekly. He pulled the last three years of data on summer enrollments and they average 10-12 grade 1 students, and 6-8 grade 2 students. He said the population is becoming more transient in general.
- Mrs. Faulenbach agreed the numbers are concerning.
- Dr. Parker noted that in other school districts, general education paraeducators are added to assist larger classes versus adding a new class.
- Mrs. McInerney said the district has had difficulty filling para positions in the past.
- Mrs. Faulenbach and Mrs. McInerney both asked about the increase in math lines. Ms. DiCorpo said this is where the Pearson math consumables are showing.
- Mrs. Monaghan noted that science lines are up while library lines are down. Ms. DiCorpo said this is to support the CREC units of study.
- Mr. McCauley commented that this is the most understandable budget book he has seen in his time on the Board. He appreciates the structure.
- Mrs. Faulenbach noted that the blended increase for elementary is new. She said the 9.58% increase still only represents 1% of the entire budget.
- Mrs. Chastain noted that the math request for NES was not as much as HPS. Ms. DiCorpo said that was a result of the audit. The outgoing administration did not reduce that line as much last year. Mrs. Gallagher said as a result they have a balance this year to use towards supplies.
- Mrs. McInerney questioned reductions in music and library. Mrs. Gallagher said the music is for piano tuning, which they are not utilizing. She said the library line ebbs and flows to align with actuals over the years. She said the library media specialist is in agreement.
- Mrs. Nabozny said a piano should be tuned annually and she recommended reinstating that funding.
- Mr. Failla asked Mrs. Bilko if she was comfortable with the recommended cut to

	<p>grade 3 staffing. Mrs. Bilko said enrollment is always in flux. She said this is a district decision and she is confident in her teachers. She said class size is always a focus.</p> <ul style="list-style-type: none">• Mrs. Monaghan said the class size at this level is good in her opinion.• Mrs. McInerney noted the increase to social studies supplies at SNIS. Mrs. Bilko said this line took a major cut last year and they are trying to bring some back.• Mrs. McInerney noted several decreases to the music lines. Mrs. Bilko said these wax and wane with need. They go by actuals, with teacher input.• Mrs. Monaghan asked how many music teachers are at SNIS. Mrs. Bilko said there are two general music teachers and one instrumental teacher.• Mrs. Monaghan asked why the psychology salary line is down. Mr. Giovannone said this is due to a retirement with a lower salaried replacement.• Mrs. Faulenbach asked about the \$25,000 request for security and the status of the MOU.• Dr. Parker said the plan is to have Chief Cerruto speak in executive session at the February meeting.• Mr. Giovannone said the \$25,000 would be in addition to the repurposing of existing funds.• Mr. Failla said he is bothered by the inclusion of security funding without the information that would be provided in executive session. He said he wants that information in order to inform his decision.• Mr. McCauley said he wanted to look at the big picture. Of the 3.07% requested increase of \$1,967,316, more than \$1.7 million is contractual salary and benefits. That means that less than 1% is discretionary. This is basically a cost of living increase. The proposed budget is really very spare.• Mr. Failla said he has listened to the comments about grade 1 class size tonight and he asked what the ideal number is. He said the budget is already a 3.07% increase from last year and	
--	--	--

	<p>asked how the Board will sell that to the Town. He said they must be cost conscious.</p> <ul style="list-style-type: none"> • Mrs. Faulenbach agreed, saying the entire budget book is foundation. All members have things they would like to add but it is a long process. There may be other areas to look at. She said it is helpful when recommending an addition to look also at where a take away might be found to keep the overall number down. The Board must be able to defend the budget number and bring the community with us. • Mrs. McNerney said it is important that the community see these budget items as “need to haves”. She reiterated her stand that the needs of the younger grades must be addressed, to prevent problems from becoming established going forward. • Mr. McCauley agreed with Mrs. Faulenbach and he said it will be important to find balance to support any grade 1 addition. • Mrs. Rella asked if all paraeducators are special education paras. Ms. Baldelli said there are four instructional paraeducators, assigned by the building principals. 	
4.	<p>Opportunity for the Public to be heard</p> <ul style="list-style-type: none"> • Roseann Petruso said she is a teacher and instructional coach in a neighboring district. She spoke in favor of lower class sizes to provide teacher time to address all student needs. She said student behavioral concerns can affect instruction for all and suggested more BCBA staff be added. She said the curriculum work is impressive but wondered if there are enough coaches to support it. She also wondered about the status of the district’s social emotional learning program. She is concerned the budget isn’t funded enough. • Heather Byrd, a 5th grader, said she is speaking in support of band, TAG, and specials like gym, art, and music. She also said supplies are important. • Megan Byrd, a New Milford parent, said every budget penny matters to someone. She said staff 	<p>Opportunity for the Public to be heard</p>

	<p>need supplies and paraeducator support. She said the constant “cut this, cut that” at some point turns into “should have afforded” for the betterment of society. She said she does not like the class size numbers and the absence of SROs this year. She is glad to see the emphasis on security in this budget. She said overall she thought the budget is well thought out and put together and she recommended that the Board send the full amount forward to the Town. She thanked the Town Council members who attended tonight’s hearing.</p> <ul style="list-style-type: none"> • Mrs. Chastain said there will be two chances for the public to speak tomorrow night. 	
5.	<p>Recessed to Wednesday, January 22, 2020</p> <p>Mrs. Chastain recessed the meeting at 9:06 p.m. until January 22, 2020.</p>	<p>Recessed to Wednesday, January 22, 2020</p> <p>The meeting recessed at 9:06 p.m.</p>

**Budget Hearing Minutes
January 22, 2020
Sarah Noble Intermediate School Library Media Center**

Present:	<p>Mrs. Angela C. Chastain, Chairperson Mr. Joseph Failla Mrs. Wendy Faulenbach Mr. Pete Helmus (arrived at 7:04 p.m.) Mr. Brian McCauley Mrs. Tammy McInerney Mrs. Eileen P. Monaghan Mrs. Cynthia Nabozny Mrs. Olga I. Rella</p>
-----------------	--

Also Present:	Dr. Kerry Parker, Superintendent of Schools Ms. Alisha DiCorpo, Assistant Superintendent of Schools Ms. Ellamae Baldelli, Human Resources Director Mr. Anthony Giovannone, Director of Fiscal Services and Operations Mrs. Laura Olson, Director of Pupil Personnel and Special Services Mr. Kevin Munrett, Facilities Director Mr. Brandon Rush, Technology Director Mr. Greg Shugrue, New Milford High School Principal Mr. Keith Lipinsky, New Milford High School Athletic Director Dr. Christopher Longo, Schaghticoke Middle School Principal Mrs. Anne Bilko, Sarah Noble Intermediate School Principal Mrs. Gwen Gallagher, Northville Elementary School Principal Mr. Eric Williams, Hill and Plain Elementary School Principal
---------------	--

1.	Call to Order Pledge of Allegiance The budget hearing meeting of the New Milford Board of Education was reconvened at 7:00 p.m. by Mrs. Chastain, Chairperson. The Pledge of Allegiance immediately followed the call to order.	Call to Order Pledge of Allegiance
2.	Opportunity for the Public to be heard <ul style="list-style-type: none"> There were no comments made. 	Opportunity for the Public to be heard
3.	Discussion of the Superintendent's Proposed 2020-2021 Budget including, but not limited to, Grades 6 - 12 <ul style="list-style-type: none"> Dr. Parker said tonight's presentation, which focuses on the secondary level, will follow a similar approach to last night with an emphasis on programs. Ms. DiCorpo said the middle school builds on the work started at the elementary level, with the understanding that the middle school years are a transition time for students who begin to formally identify their interests going forward. Teachers at this level teach in a specialized content area. Emphasis continues on development in Language Arts: Reading and Writing, with the same curriculum structure as in elementary. Additional funding is requested in the budget for classroom libraries for book clubs, where 	Discussion of the Superintendent's Proposed 2020-2021 Budget including, but not limited to, Grades 6 - 12

	<p>students discuss the same book, so multiple copies are needed. A Literacy Coach provides support.</p> <ul style="list-style-type: none"> • The Mathematics program builds on the Investigations program at the elementary level with the Connected Math program. Course offerings include algebra and geometry. There is no Math Coach at SMS, but the Data Coach provides some support. • Science continues the CREC units of study; all teachers have been trained on the Next Generation Science Standards. • Grades 6 and 7 Social Studies focus on World Regional Studies. Grade 8 emphasizes 18th/19th century America. Writing is integrated through embedded assessments. • Middle school is the first time World Language is offered. Students may take either Spanish or French. The new graduation requirements now allow a transfer of one credit for a middle school language provided the student successfully meets required parameters. • There are no recommended changes to staffing for 2020-2021 at the middle school. • Mrs. McInerney asked what the guidelines are for number of students in a class at the middle school level. Ms. Baldelli said at the secondary level the guidelines call for an overall 100-125 pupil teacher ratio. • Ms. DiCorpo said general music is offered to grades 6 and 7. Orchestra, Band, Wind Ensemble, Chorus, Advanced Chorus and several other music electives also are offered as a part of this program. The Visual Arts' updated curriculum builds off of national standards. There is one head teacher over all the unified arts area. The Health teacher is shared over three schools. The focus at the middle school level is on healthy relationships and self advocacy. For Physical Education, the emphasis is on manipulation and movement. Units of study also support the fitness exam. • PLTW is offered in grades 7 and 8. • Mr. Failla asked how often students have the PLTW class in a semester. Dr. Longo said 	
--	---	--

	<p>previously it was one time in a six day rotation, but now it is twice, so students meet about fourteen times.</p> <ul style="list-style-type: none">• Ms. DiCorpo said the district is trying to add more time within the middle school schedule for classes such as PLTW but it is a work in progress and not ready to bring to the Board.• Mrs. Rella asked if there is collaboration with the high school PLTW. Ms. DiCorpo said yes, the teachers meet periodically and they collaborate on the alignment of resources.• Ms. DiCorpo said Practical Arts focuses on food with some sewing machine use taught too.• Mr. Failla asked if there was any student feedback about the course. Ms. DiCorpo said no, they hear more requests at the high school for culinary options and have begun preliminary investigation into creating a pathway for that.• Mrs. Rella said that seems sensible, especially in light of the Community Culinary School in town. She suggested there might be a tie in.• Ms. DiCorpo said she has met with New Milford's Economic Development Director to discuss possibilities for job shadowing and internships as part of a pathway. She said they are in the process of obtaining training that will provide definitions from the state to share with community members to ensure students all partake in like experiences. She said it will probably be a three to five year phase in.• Mrs. McInerney said last year this program was proposed to be cut. She said she would like to see the data behind that proposal in order to mull it over for this year. Ms. DiCorpo said it had to do with the lack of curriculum in that area. The syllabus is old and there is no pathway for it right now. It is a survey course only. She said it is difficult to even get certification from the state.• Mrs. McInerney asked what the trend is for Practical Arts in other districts. Ms. DiCorpo said she would check.• Mrs. McInerney said she appreciated the economic piece to the course but she was	
--	--	--

	<p>aware that personal finance is a graduation requirement at the high school. She suggested Practical Arts may be antiquated at this point and expensive to offer as a stand alone.</p> <ul style="list-style-type: none">• Dr. Parker said the power of this conversation is exactly why the district needs strategic planning overall.• Mrs. Faulenbach agreed, saying strategic planning has been pushed aside for far too long. Fluid conversation is needed outside of budget time.• Ms. DiCorpo said the middle school computer education course is also a survey course and they are working on some changes to bring it more in line with a pathway. She said Robotics is just getting started, primarily with after school activities.• Mrs. Monaghan asked if students take both Practical Arts and PLTW. Dr. Longo said they do, in different semesters.• Mrs. Monaghan said she thinks the money for Practical Arts should be taken and used somewhere else because she feels its cost is not justified.• Mr. Failla said he remains a strong advocate for skills based programming as an alternative to college. He said it is important to fill that gap.• Ms. DiCorpo said the TAG teacher is shared with SNIS. At SMS, the teacher services 48 students currently.• The mandated Bilingual program has been offered at SMS for the last few years in a pull out, push in model. The coordinator provides staff support.• Mrs. Rella asked why Spanish language version textbooks are not provided in the regular classroom. Ms. DiCorpo said they can be budgeted as needed. She said the online social studies text is offered in various languages. The district will also be testing in Spanish and English, where appropriate.• Mrs. Olson gave the update on special education programming at the middle school. She said at this level, one particular focus is on the social emotional needs of the student.	
--	---	--

Sarah Noble Intermediate School Library Media Center

Multisensory reading services 36 students at SMS. There is one BIP program. A part time ESS program is new this year and has 8 slots filled. Co-teaching is thriving with 29 sections. There is one ILC program, 1.4 psychologist, and 2.0 FTE social workers. The substance abuse counselor offers support here as a 0.2 FTE. The other 0.8 FTE is spent at the high school.

- Mrs. Faulenbach said it was fantastic to have the counselor position filled finally and that she wished we had more in this area.
- Mrs. Olson said other support services mirror the elementary schools. She said she was pleased to report that SMS is in the final stages of having a therapy dog in use.
- Demographics show an anticipated reduction of seventeen students so a special education teacher will be redeployed to HPS, which has higher needs. The move is budget neutral.
- Ms. DiCorpo said the middle school benefits from interventionists and coaches. Mrs. Rella asked if there were tutors to support the interventionists. Ms. DiCorpo said there are 2.5 tutors in support.
- Mr. Failla asked if there is a method to monitor the success of the tutors' work since he thinks they provide good value at reasonable cost. Ms. DiCorpo said it is difficult to fill the tutor positions because they must be a certified teacher and are paid at a lower rate.
- Mrs. Chastain noted that the certification requirement is Board policy, not a state requirement.
- Ms. DiCorpo said the Library Media Specialist enhances classroom work. She said there is a requested increase in the library book line based on the annual audit.
- Regarding the counselors, Ms. DiCorpo said they continue to work on social emotional learning; the Choose Love program was introduced this year. There is an increase requested for career investigation to link Naviance from the middle school to high school.

- SMS has head teachers and team leaders. The team leaders perform managerial functions for their team and the head teachers work with the instructional coaches to plan professional learning for their group.
- Mrs. McInerney asked how many there are of each. Ms. DiCorpo said there are 9 total team leaders and 7 head teachers (one for each major subject area, and one for unified arts).
- Dr. Longo spoke regarding athletics. He said this is the first opportunity for students to become student athletes. There are 10 interscholastic teams, which travel, and 11 in-house intramural teams. There is also a Unified Sports team. The fall season runs through November, winter is December-January, and spring is March-May.
- Mr. Failla noted the large numbers in track and field and asked Dr. Longo if their needs are being met. Dr. Longo said the sport, by its nature, allows a large group to participate.
- Mr. Failla asked if the same level of participation continues at the high school. Dr. Longo said there is some carryover but there are more offerings at the high school so some students change focus.
- Mrs. Chastain asked if there is still a late bus offered. Dr. Longo said yes, twice a week, on Mondays and Wednesdays. He said advisors try to schedule their events on those days too to take advantage of the bus. Mr. Giovannone said the bus costs \$60 per day. Mr. Shugrue said the high school has a late bus four days per week.
- Mr. Giovannone spoke to the major object codes. He said certified salaries are still being recalculated. The non-certified reduction is three paraeducators who are being redeployed. The professional services reduction is for Chromebooks that are being moved into the Technology budget. The exception is Chromebooks for special education which are left here to take advantage of excess cost qualification. Professional services are for decreased repairs based on historical actuals. Other services decrease is to printing/postage.

	<p>The supply line decrease is in Chromebooks and also a byproduct of projected enrollment decreases. Capital is reduced furniture. Fees are based on actual from prior year spending.</p> <ul style="list-style-type: none">• Mrs. Chastain invited line-by-line review.• Mrs. Rella asked about the increase to world language workbooks. Dr. Longo said this is based on audit of inventory.• Mrs. McInerney noted the decrease to art supplies. Dr. Longo said this is also based on audit of inventory.• Mr. McCauley asked about the decrease to science periodicals. Dr. Longo said the information is more web based now. <ul style="list-style-type: none">• Dr. Parker said the focus at the high school continues to be based around programming.• Ms. DiCorpo said at this level, students are focused on making decisions for their future. The high school programming is comprehensive.• There are 24 courses offered in the English department for student choice.• Mr. Failla asked how the college essay factors in. Ms. DiCorpo said it has been moved to the beginning of the junior year. She also noted the importance of the Digital Writing Portfolio.• Math offerings total 23 courses and include algebra, geometry, calculus, statistics and practical math. The budget includes a request for replacement texts in this area.• Science courses are aligned to the NGSS, and offer students individual choice in the areas of earth science, biology, chemistry and physics. PLTW is part of the science department. There are 5 courses in the PLTW area. College credit is possible. There is work to be done on encouraging enrollment.• Mrs. Chastain said PLTW courses are often described as engineering classes which will turn off some students. She suggested that it might be good to shift how they are described. Ms. DiCorpo agreed and said she would remind staff to be cognizant during course selection.	
--	---	--

January 21, 22, 28 & 29, 2020

Sarah Noble Intermediate School Library Media Center

- Mrs. Nabozny asked if space is an issue for the PLTW program. Mr. Shugrue said it is not.
- There are 24 social studies classes including the required US History and Civics.
- Mr. Failla said he found the recently reviewed textbook “busy” with visuals and thin paged.
- Ms. DiCorpo said the book is a resource for the course and would not be used chapter by chapter. She said students were surveyed by the department and requested a hard copy book. The request is in this budget.
- World Language is offered in French, German and Spanish with 8 courses each. The Seal of Biliteracy was added in 2019. The assessment line has a requested increase to test for the Seal of Biliteracy in a second language not English.
- Mr. McCauley asked about offering world language earlier than middle school. Ms. DiCorpo said it is difficult to find staff.
- Music is a regionally recognized program, with over 10 courses offered. There is a requested increase for equipment replacement.
- Visual Arts offers 14 courses including digital photography.
- Health offers 8 courses. Health 1 is required for graduation. Other courses offer preprofessional and vocational pathways. The Perkins grant is helpful in this area. The district is exploring the addition of a pharmacy tech course. PE offers 4 courses including the PE Leader. There is a lot of choice in instruction within the courses.
- Business has 17 course offerings, including preprofessional and vocational pathways. The Perkins grant is a benefit here as well. The district is exploring a Future Bankers of America program. Building internships and externships is also a priority. Tech Ed is hands on at the high school and also includes some automation work in CADD. The district is still working to set up the MedInstill partnership for students.
- Mrs. McInerney asked if the Tech Ed area is geared for career entry. Ms. DiCorpo said it provides students an opportunity to develop skills that might lead to future careers but not

	<p>to start apprenticeship per se. Mrs. McNerney said that is why internships are so important.</p> <ul style="list-style-type: none">• Mrs. McNerney asked why Architectural Drafting wasn't offered under the Visual Arts umbrella. Ms. DiCorpo said it is more math heavy, with drafting and building plans.• Ms. DiCorpo said the high school has a mandated bilingual program. They couldn't find a qualified bilingual teacher so are using a TESOL teacher this year instead. The coordinator has been a huge help with this program.• Ms. Baldelli said, regarding staffing, one reduction in math is being recommended.• Mrs. Chastain asked for the reasoning behind this. Mr. Shugrue said they struggle with math staffing; there are three openings now. There is an anticipated retirement as well. Mr. Shugrue said the plan is to eliminate the SAT Prep course and offer it outside of school hours. It would be covered by a teacher stipend.• Mr. Failla said this program was proposed to bring about an uptick in student SAT scores and now we will be pushing student to have to pay for it outside of school, on top of all the other fees they pay at the high school.• Mr. Shugrue said the program would be free to students. He said they have not seen a significant uptick in scores since the course was offered and he thinks resources could be better utilized during the day.• Ms. DiCorpo said Khan Academy offers free personalized resources based on students' PSAT performance. The district offers students the opportunity to take the PSAT in grades 9 and 10.• Mr. Failla said he would like the impact of this change tracked over the next few years.• Mrs. Rella said with Khan Academy, some students are electing to take other courses instead of the SAT Prep.• Ms. DiCorpo said another possible avenue to pursue is the Early College Experience through UConn. This would align a course with college credit. This would be helpful to students.	
--	---	--

- Mrs. Chastain asked if the position is retained, but not in math, are there other electives that could be offered.
- Dr. Parker said she would be happy to repurpose the position full time grades 6-12 to work on internships, Portrait of the Graduate, community liaison and recruiting. This should be someone who understands education, but not necessarily a certified teacher.
- Mrs. Olson spoke regarding special education. She said the biggest emphasis at the high school level is making the student more accountable and autonomous.
- The Multisensory Reading program has 17 students. There are two full time BIP programs, 32 co-taught classes, two ILC programs and a 0.8 substance abuse counselor. There is a full time Department Chair/Inclusion Teacher and a Supervisor of Special Education. The ESS program is full time; there are 18 slots of which 14/15 are currently filled. Demographics are projecting an increase in special education students, but there are more special education teachers at the high school so it is easier to accommodate increases.
- Mrs. Faulenbach said she would like to see the statistics on the number of interactions with the substance abuse counselor, as well as the number of crisis interventions.
- Ms. DiCorpo said department chairs oversee each academic area and unified arts. They also teach three classes.
- Counselors focus on the graduation track as well as on student social emotional health. Ms. DiCorpo said they discussed credit recovery options but it is not included in this budget request.
- Mrs. Faulenbach asked what the cost is for the credit recovery discussed and how many students it would service. Ms. DiCorpo said it would be \$24,000 for Odysseyware with teacher supervisor. She will check on the number of students.

- Mr. Shugrue and Mr. Lipinsky described the high school's comprehensive athletic program, which includes 27 distinct programs.
- Mrs. Chastain asked if the student numbers listed are unique numbers. Mr. Lipinsky said there is some overlap. He said last year there were 575 unique athletes and this year they are projecting 630. Mrs. Chastain asked if Mr. Lipinsky thought the removal of pay to play was leading to the increase. Mr. Lipinsky said he thought it was a factor for some, but also a combination including recruiting from grade 8 and a large freshman class.
- Mr. Failla asked if coaches discouraging athletes from playing more than one sport had been addressed. Mr. Lipinsky said no coach does that. The department has a multisport philosophy.
- Mr. Helmus said he had never heard that as an issue prior to Mr. Failla mentioning it tonight.
- Mr. Failla said it was common knowledge.
- Mr. Failla asked about the required reconditioning of equipment, specifically football equipment which had been brought up at a previous meeting. Mr. Lipinsky said equipment has a life span and some are reaching expiration dates. Mr. Failla asked if enough money is being allocated for safety. Mr. Lipinsky said yes.
- Mr. Failla asked about uniform replacement. Mr. Shugrue said there is no funding included in this budget for uniform purchases. No uniforms have been purchased since 2017-18.
- Dr. Parker said they originally considered including a request for \$25,000 to purchase uniforms for approximately 10 teams, but it was cut from the budget in the eleventh hour to keep the overall increase down.
- Mrs. Chastain asked that field trips be renamed athletic transportation for this area of the budget.
- Mrs. Chastain asked how much funding is needed to bring all uniforms up to date. Mr. Lipinsky estimated under \$50,000.

- Mr. Failla said he felt this request should have been brought before the Board. He understands the budget is tight, but athletics get cut year after year.
- Mrs. Faulenbach asked if uniforms could be considered a capital expenditure. Mr. Giovannone said no but perhaps the Board might choose to use end of year funds if available.
- Mrs. Faulenbach suggested perhaps a conversation could be had with the Town about using the Waste Management Fund which is designated for recreational use.
- Mr. Failla said he would strongly support that.
- Mrs. Chastain asked if field advertising could be used for uniforms or if parents could buy their own child's uniform. Mr. Shugrue said Board policy prohibits supplanting the budget.
- Mrs. Faulenbach said band uniforms are also needed. Mr. Shugrue said that cost is \$72,150.
- Mrs. McInerney said she thinks this needs to be added to the budget. The Board needs to tell the Town what we need and the Town needs to fund it or provide another source for funding.
- Regarding the advertising campaign, Mrs. McInerney said it needs a lot more organization. She said people would support it if they knew specifically that their money was going back to the athletics program.
- Mr. Shugrue said gate receipts average \$25,000 per year and perhaps they could go directly back to the athletics account as the Board is doing with the all school musical this year.
- Mrs. Faulenbach said that will have a budgetary impact since you would really just be reallocating the funds from revenue.
- Mr. Failla asked a question about the need for field netting on game days. Mr. Munrett said he is in the process of getting a proposal but the problem is in the spacing of poles and the need for fittings.
- Mr. Giovannone summarized the major object codes. The certified staff is being recalculated. The non-certified staff shows two less paras due to grant and redeployment. Professional

	<p>services has an increase for Naviance, reductions for the reallocation of Chromebooks. Property services is decreased for repairs as actual. Supplies show an increase for textbooks.</p> <ul style="list-style-type: none"> • Mrs. McInerney asked for a breakdown of dues. Mr. Shugrue said there is \$1,000 for CAS/CIAC, \$50 for National Council of Social Studies, \$2,190 for online subscription for Physics text and \$120 for the Seal of Biliteracy. • Mrs. McInerney asked about the increase in math. Mr. Shugrue said it is due to low inventory in Algebra 2 books. • Mrs. McInerney asked about Science field trips. Mr. Shugrue said it is for the Science Olympiad at Yale. • Mrs. McInerney asked about the equipment increase. Mr. Shugrue said this is for Vernier lab sensors. • Mrs. Monaghan asked about the equipment request in music. Mr. Shugrue said this is for stands and chairs. • Mrs. McInerney asked about Business supplies. Mr. Shugrue said this is for toner. • Mr. McCauley asked about the library supplies. Mr. Shugrue said this is for Makerspace tech related mechanisms and consumables. • Mrs. McInerney asked about general equipment. Mr. Shugrue said this is for cafeteria table replacement: 5 tables at \$1,300 each. • Mrs. Monaghan asked where the after school bus shows in the budget. Mr. Giovannone said it is in general transportation. • Mrs. McInerney asked about the decrease in student activities supplies. Mr. Shugrue said that was inventory related. • Mrs. McInerney asked about the head teacher stipends at the elementary level. Ms. DiCorpo said they did not make the cut from budget drivers to budget final. 	
4.	Opportunity for the Public to be heard	Opportunity for the Public to be heard

**New Milford Board of Education
Budget Hearings & Adoption Minutes
January 21, 22, 28 & 29, 2020
Sarah Noble Intermediate School Library Media Center**

Page 24

	<ul style="list-style-type: none"> Megan Byrd said she thought it was important that the public and Town officials see a list of all the things that were discussed which are not included in the budget. She thanked the Town officials who attended tonight's hearing. 	
5.	Recessed to Tuesday, January 28, 2020 Mrs. Chastain recessed the meeting at 10:04 p.m. until January 28, 2020.	Recessed to Tuesday, January 28, 2020 The meeting recessed at 10:04 p.m.

**Budget Hearing Minutes
January 28, 2020
Sarah Noble Intermediate School Library Media Center**

Present:	Mrs. Angela C. Chastain, Chairperson Mr. Joseph Failla Mrs. Wendy Faulenbach Mr. Pete Helmus Mr. Brian McCauley Mrs. Tammy McInerney Mrs. Eileen P. Monaghan Mrs. Cynthia Nabozny Mrs. Olga I. Rella
-----------------	--

Also Present:	Dr. Kerry Parker, Superintendent of Schools Ms. Alisha DiCorpo, Assistant Superintendent of Schools Ms. Ellamae Baldelli, Human Resources Director Mr. Anthony Giovannone, Director of Fiscal Services and Operations Mrs. Laura Olson, Director of Pupil Personnel and Special Services Mr. Kevin Munrett, Facilities Director Mr. Brandon Rush, Technology Director Mr. Greg Shugrue, New Milford High School Principal Dr. Christopher Longo, Schaghticoke Middle School Principal Mrs. Anne Bilko, Sarah Noble Intermediate School Principal Mrs. Gwen Gallagher, Northville Elementary School Principal Mr. Eric Williams, Hill and Plain Elementary School Principal
----------------------	---

1.	Call to Order	Call to Order
A.	Pledge of Allegiance The budget hearing meeting of the New Milford Board of Education was reconvened at 7:00 p.m. by Mrs. Chastain, Chairperson. The Pledge of Allegiance immediately followed the call to order.	A. Pledge of Allegiance

2.	<p>Opportunity for the Public to be heard</p> <ul style="list-style-type: none"> • There were no comments made. 	<p>Opportunity for the Public to be heard</p>
3. A.	<p>Discussion Superintendent's Proposed 2020-2021 Budget including, but not limited to, District-wide</p> <ul style="list-style-type: none"> • Dr. Parker referenced the revisions made to the budget pages that changed the overall budget amount to \$65,843,593, which is an increase of \$1,802,901 or 2.82% over the current year's budget. Dr. Parker also referenced material provided to the Board as follow up to questions asked last week: NMHS Course Sections by Department, a draft Credit Recovery Proposal for NMHS, and a proposal for a netting system for the NMHS softball field. • Dr. Parker said the first slide in the district-wide proposal was added in response to questions last week regarding what was considered over the last several months as budget drivers but not ultimately requested. She said these items represent what the district administration would have included in the budget in a perfect world. The items total \$1,273,345 and would have brought the increase to 4.8%. • Mrs. Faulenbach questioned how many out of district placeholders are currently in the proposed budget. Dr. Parker said four; this year there are six. • Mr. Rush, Technology Director, said a large piece of the Technology budget request will go towards refreshing Chromebooks. He said many Chromebooks are at end of life, and have expired updates. Not doing the refresh may lead to problems at testing time. He said the goal is to have all devices up to date to start the next school year. The number requested by school can be found in the Capital Five Year Plan. He said the district is also in the process of exploring new Smartboards to see which ones will best meet staff and student needs. Mr. Rush said this is the last year for the PLTW 	<p>Discussion A. Superintendent's Proposed 2020-2021 Budget including, but not limited to, District-wide</p>

	<p>computers. They will move them out to other classrooms after that and replace them with new machines for this high level usage.</p> <ul style="list-style-type: none">• Mrs. Chastain asked what the expected life is of a Chromebook. Mr. Rush said typically four to five years for the style the district purchases.• Mrs. Faulenbach asked if the requested Chromebooks are embedded in the budget or captured in capital at the end. Mr. Rush said they are in capital.• Mrs. Chastain asked what each Chromebook costs. Mr. Rush said \$175, plus \$25 for the license. This is the consortium price.• Regarding the Student Information System (SIS), Mr. Rush said staff has expressed a high level of dissatisfaction with the current vendor and the district is in its last year prior to renewal. An RFP was posted and three bids were received. A committee will vet vendors in the spring, give feedback and a decision will be made. The impact to the budget is \$60,000 for a one-time implementation fee, in addition to the current \$50,000 operating expense.• The district copiers are at the end of a five year lease with Ricoh; currently we are in a month to month lease. The copier fleet is aging and reports of breakage are increasing. An RFP was posted and eight bids received. The plan is to replace all district copiers under a new five year lease. The new plan will also include print use tracking and authentication codes.• Mrs. Faulenbach asked about cost. Mr. Rush said it is \$116,000 per year, which is lower than recurring now.• Mr. Munrett, Facilities Director, said custodians cover 772,225 square feet. There are 30.5 custodians so that works out to over 25,000 square feet per person, per night. In addition, they set up for over 200 events annually. Supplies and materials are green certified; there is a 1.75% increase requested. Controllable budget items are nearly flat. The uniform increase is contractual.• The district schools encompass over 187 acres. The Maintenance staff services over 1000 work	
--	---	--

	<p>orders annually. Mr. Munrett said having professional staff in house saves the district from having to hire more costly outside consultants. Mr. Munrett said increases in this area include printing to update and digitize architectural prints and contracted services for Windows 7 and security systems.</p> <ul style="list-style-type: none">• Mr. Munrett said they continue to have collaborative meetings with the Town regarding roofs, asphalt and energy conservation. Items on the Five Year Capital Plan include assess controls, building automation, vehicle replacement, SNIS elevator retrofit, NMHS alarm panel upgrade and custodial equipment district-wide. The SNIS RTU that has been discussed previously is not included because it is time sensitive and is needed this year.• Mrs. Faulenbach asked about the cost of the RTU and Mr. Munrett said it is \$65,000.• Ms. DiCorpo, Assistant Superintendent, presented regarding the Department of Instruction which includes curriculum development; professional development and training for all staff; instructional testing, support and intervention and state mandates; 504 services and resources; support for homeless students; summer programs; Adult Education; and Computer Based Instruction (CBI) program.• Ms. DiCorpo said there is a \$10,000 increase requested based on the curriculum five year plan for 72 curriculums. There is a slight increase to professional development.• Mr. McCauley asked if the mandated TEAM program is funded by the state. Ms. DiCorpo said there is some funding, but not enough, especially for New Milford which has a significant number of new teachers.• Ms. DiCorpo said the Summer Bridge Program has been very successful, and they have seen long term gains as a result.• There is a request for \$38,000 to replace an EL Civics grant for which the district no longer qualifies due to a change in the standards. Ms.	
--	--	--

	<p>DiCorpo said these critical dollars directly affect the Adult Education EL population which makes up the majority of the program's students.</p> <ul style="list-style-type: none"> • The CBI program has nineteen students currently. Their Chromebook use counts against the high school count. • Ms. DiCorpo discussed Agriscience and Magnet School enrollment. Agriscience enrollment is capped at twenty. Magnet School seats total eighteen. • Mrs. McInerney asked if students could still choose Nonnewaug. Ms. DiCorpo said not for new entry; the state determined Shepaug as our program last year. Ms. DiCorpo said transportation for both programs is at no cost for next year through an agreement with the bus company. • Mrs. Monaghan asked if Nonnewaug and Shepaug cost the same to the district and Ms. DiCorpo said they do. • Mr. Failla asked if all the Agriscience seats are filled and if there is a waiting list beyond. Ms. DiCorpo said all seats are filled at Shepaug and 11 of 12 seats at Nonnewaug. Ms. DiCorpo said the district is not privy to who is accepted or on the waiting list but she does know that Shepaug reaches out as seats become available. • Mr. Failla asked how students are made aware of the opportunity. Ms. DiCorpo said Shepaug sends out marketing materials, and they come on-site to SMS to present. • Ms. DiCorpo said information had been requested about administrative responsibilities. She listed sample topics including dysregulated students, the discipline referral process, investigations and mediations, the teacher evaluation process, planned and impromptu meetings with stakeholders, curriculum concerns, re-entry meetings or case conferences, PPTs, 504s, DCF/211/911 referrals, scheduling, testing, professional development, daily duties, events, assemblies, evening events and administrative team meetings. The data does not quantify the work 	
--	--	--

	<p>administrators do in classrooms with teachers. Ms. DiCorpo said that is difficult to organize on top of everything else. Sample breakdowns of time spent on various duties were also provided.</p> <ul style="list-style-type: none">• Mrs. Chastain said the data is very helpful to focus on specifics versus the abstract.• Mrs. McInerney noted that an administrator position had been requested last year but she does not see it in this budget request. Ms. DiCorpo said she had moved away from the director position to ask for two coordinator positions, one for Humanities and one for STEM, in order to try to get “more boots on the ground”. That request did not make the cut from budget driver to budget.• Mrs. Olson, Director of Pupil Personnel and Special Services, shared demographic information which shows identifications trending upwards. In comparison to the state, the district is trending slightly lower. She said out of district placements are a huge piece of the budget and the district has been fairly steady in this area. There are 32 this year and we are projecting 32 next year; these include eight mediated agreements. There are four placeholders budgeted next year. These placements can range from \$60,000 to \$300,000 depending on services. New Milford’s private placements as a percentage of total special education are 3.6%, compared to the state average of 5.2%.• Mr. McCauley asked when the ESS program started in district. Mrs. Olson said 2017-18 and the program has been very successful.• Mrs. Olson said the Litchfield Hills Transition Center program is in its thirteenth year and provides mandated services for 18-21 year olds. She expects their numbers to increase next year. This program provides cost avoidance savings for the district. Mrs. Olson thanked the community partners for their support of the program.• Mrs. McInerney said the Board had discussed a possible move from the MAXX due to issues	
--	---	--

	<p>and asked what the status of the move is. Mrs. Olson said they had looked at a few sites in town but that was as far as it had gone. Mrs. McInerney asked if there was a threshold that would precipitate a move. Mrs. Olson said there are limitations now but students are still thriving. She said they are expecting an increase in population in two years, so this may be a topic for next year's budget.</p> <ul style="list-style-type: none">• Mrs. Olson noted that the professional services line encompasses many services including student care workers, specialized therapists and consultants, the Institute of Professional Practice for autism support, behaviorists K-5 and BCBA supervision and consultation.• Mrs. Rella asked how the district monitors that services are happening in the schools with all the providers. Mrs. Olson said the IEP is the primary monitoring system, administrators keep the pulse of their buildings and the supervisors provide oversight as well.• Mrs. Chastain asked for any questions for any section.• Mrs. Monaghan noted that the number of tutors was up but the budget number was down. Mr. Giovannone said this is based on actuals of past vacancies; positions often go unfilled for portions of the year. He said funding for 504 private tutoring is also in that line and they looked at historical actuals there too.• Ms. DiCorpo said that the district requires tutors to be certified but their pay is low in comparison to teachers.• Mrs. McInerney questioned the TAG travel which has increased 50% and supplies that are up 118%. Ms. DiCorpo said this is a new staff member who is traveling for more professional development, which is not often local.• Mrs. Faulenbach noted that the actual dollar amount is minimal, only \$100.• Ms. DiCorpo said the supply line varies based on enrichments offered as well as the number of students. More students are being serviced.	
--	--	--

January 21, 22, 28 & 29, 2020

Sarah Noble Intermediate School Library Media Center

- Mrs. Monaghan asked about the deployment of the six social workers. Mrs. Olson said they service students K-12.
- Mrs. McInerney asked about the counseling certified salary line. Mr. Giovannone said this is due to the hiring of the substance abuse counselor. There is a corresponding decrease to the professional services line.
- Mr. Failla said he would like to see information on what progress the counselor is making. Dr. Parker said that the counselor has only been on board for six weeks and she expects to have those measurements to share with the Board by May of this year.
- Mr. McCauley asked about the increase to Health supplies. Mrs. Olson said that is for epipens. Parents are not mandated to supply them.
- Mrs. Rella asked about the speech supplies. Mrs. Olson said they are for low tech devices, and testing materials. Tests must be re-normed every 4-5 years.
- Mrs. Monaghan asked about the \$402,900 in professional services. Mr. Giovannone said this is a realignment of the two ESS programs to one line together.
- Mrs. Faulenbach asked about the settlement cost in the legal services line. Mr. Giovannone said it is \$21,400.
- Mrs. Faulenbach asked about the reduction made to the turnover savings line. She said this line is watched very carefully each month, a reduction was already made last year to it, and she is leery about continuing to reduce it. Mr. Giovannone said it is all about risk tolerance.
- Mr. Giovannone said the benefit increase is 1.76% overall. This includes an offset to health insurance from the Internal Service Fund authorized by the Town Finance Director.
- Mrs. Faulenbach noted that technically it is a 5.3% increase without the offset. She said we need to be conscious of the trade-off, in that this offset creates a hole for next year's budget. She said she appreciates the collaboration to make a tight budget, but the community needs

	<p>to know it will be a factor next year. She said overall the health insurance would be much more devastating if the district was still self insured. Mr. Giovannone said the increase under the old plan would have been between 13-17%.</p> <ul style="list-style-type: none">• Mrs. Faulenbach said there was also a \$200,000 revenue offset last year that created a hole for this year's budget before the process even started.• Mr. Failla said he raised that issue last year, saying that the Town did the district no favors. That is showing now here.• Mrs. Faulenbach asked what line MUNIS shows in, what year we are in for the contract, and what the amount of the debt is. Mr. Giovannone said it is in the professional services line under Fiscal Services and that he will check on specifics.• Mrs. Faulenbach said she appreciated the notation on page 73 under 5 Year Capital Plan Expenses about projects being completed with funding taken from the capital reserve account after the capital was zero'd out.• Mr. Giovannone noted that the bus contract is in year 3 of 5 for 2020-21. Mrs. Faulenbach asked for the number of buses. Mr. Giovannone said he would get that information.• Mrs. Faulenbach asked if the security enhancements in the capital plan could be staggered. She said if the Board approves this budget with the capital plan as is, they are authorizing these projects to be taken from the capital reserve, in the amount of \$525,200.• Mr. Giovannone said the current capital reserve balance, without audit, is \$661,200.• Mrs. Faulenbach noted the collaboration with the Town this year on such projects as the playgrounds. While she does not doubt the validity of the projects in the capital plan, funding them through capital reserve will result in a historically low balance. She said this is a very serious move when a large unforeseen expense could require a supplemental appropriation from the Town.	
--	--	--

- Mr. Munrett said there is risk to staggering the enhancements because they are not supported by the current system.
- Mrs. McNerney said Mrs. Faulenbach makes a very good point. She said the Town is putting forth lower and lower budget requests. She asked what happens next year when the Board won't have a capital reserve to turn to.
- Mr. Failla said this is a larger conversation with the Town regarding their reductions to the BOE and its ability to run the district.
- Mrs. Chastain asked about the request for vehicle replacement. Mr. Munrett said it is to replace a 2002 pickup truck with a rotted frame. She asked why a 350 is requested. Mr. Munrett said it is a plow vehicle. Mrs. Chastain noted that the district purchased a truck two years ago. Mr. Munrett said 30% of the fleet is over twelve years old.
- Mrs. Faulenbach asked about the scrubbers. Mr. Munrett said he tries to stagger their purchase but none were bought last year. Mrs. Faulenbach asked about the age of the equipment. Mr. Munrett said he would get it.
- Mr. Failla asked about the school musical request. Dr. Parker said they are leaving it in the musical account instead of putting it in revenue. This will give more control to the musical for use.
- Mr. Failla asked what the parking fee is and noted revenue was down. He reiterated that he thinks it is an unfair burden to a select group. Mr. Giovannone said the fee is \$225. Less revenue is coming in. Mrs. Chastain noted that enrollment is down too as a factor.
- Mrs. Faulenbach noted some revenues were bumped up. Mr. Giovannone said the district is expecting more in excess cost based on the certified state report. At the same time, the district is reducing the percentage expected to 66% for this budget. The Medicaid line is a function of tracking actuals. EXCEL tuition is based on projections.
- Mrs. Chastain asked Mr. Shugrue why he is not reducing an English teacher, along with the

	Math teacher, as a result of eliminating SAT Prep. Mr. Shugrue deferred to Dr. Parker. Dr. Parker said she based her decision on Mr. Shugrue's recommendation.	
4.	Opportunity for the Public to be heard <ul style="list-style-type: none"> Megan Byrd asked that the revised budget documents be added to the district website for transparency. Dr. Parker said they would be put up in the morning as a follow up to tonight's discussion with the Board. 	Opportunity for the Public to be heard
5.	Discussion and Possible Action (Executive Session Anticipated) <p>A. Discussion of security strategy, as well as the deployment of security personnel, and/or devices affecting security, as well as emergency plans in the New Milford Public Schools</p> <p>B. Discussion of Non-Bargaining Unit employment and salary</p> <p>Mrs. Faulenbach moved that the Board enter into Executive Session for the purpose of:</p> <p>Discussing security strategy, as well as the deployment of security personnel, and/or devices affecting security, as well as emergency plans in the New Milford Public Schools,</p> <p>Discussing Non-Bargaining Unit employment and salary,</p> <p>And to invite into the session Dr. Kerry Parker, Ms. Alisha DiCorpo, Ms. Ellamae Baldelli, Mr. Anthony Giovannone, Mr. Brandon Rush, Mrs. Laura Olson, Mr. Kevin Munrett, New Milford Police Chief Spencer Cerruto, Lieutenant Lee Grabner and Lieutenant Earl Wheeler.</p>	Discussion and Possible Action (Executive Session Anticipated) <p>A. Discussion of security strategy, as well as the deployment of security personnel, and/or devices affecting security, as well as emergency plans in the New Milford Public Schools</p> <p>B. Discussion of Non-Bargaining Unit employment and salary</p> <p>Motion made and passed unanimously that the Board enter into Executive Session for the purpose of:</p> <p>Discussing security strategy, as well as the deployment of security personnel, and/or devices affecting security, as well as emergency plans in the New Milford Public Schools,</p> <p>Discussing Non-Bargaining Unit employment and salary, And to invite into the session Dr. Kerry Parker, Ms. Alisha DiCorpo, Ms. Ellamae Baldelli, Mr. Anthony Giovannone, Mr. Brandon Rush, Mrs. Laura Olson, Mr. Kevin</p>

	<p>Seconded by Mr. Failla.</p> <p>The motion passed unanimously.</p> <p>The Board entered executive session at 9:11 p.m.</p> <p>Police Chief Cerruto, Lieutenant Grabner and Lieutenant Wheeler left executive session at 9:51 p.m.</p> <p>Ms. DiCorpo, Mr. Rush, Mrs. Olson, and Mr. Munrett left executive session at 9:51 p.m.</p> <p>Ms. Baldelli and Mr. Giovannone left executive session at 10:00 p.m.</p> <p>The Board returned to public session at 10:06 p.m.</p>	<p>Munrett, New Milford Police Chief Spencer Cerruto, Lieutenant Lee Grabner and Lieutenant Earl Wheeler.</p>
6.	<p>Recessed to Wednesday, January 29, 2020</p> <p>Mrs. Chastain recessed the meeting at 10:06 p.m. until January 29, 2020.</p>	<p>Recessed to Wednesday, January 29, 2020</p> <p>The meeting recessed at 10:06 p.m.</p>

**Budget Hearing Minutes
January 29, 2020
Sarah Noble Intermediate School Library Media Center**

Present:	<p>Mrs. Angela C. Chastain, Chairperson</p> <p>Mr. Joseph Failla</p> <p>Mrs. Wendy Faulenbach</p> <p>Mr. Pete Helmus</p> <p>Mr. Brian McCauley</p> <p>Mrs. Tammy McInerney</p> <p>Mrs. Eileen P. Monaghan</p> <p>Mrs. Cynthia Nabozny</p> <p>Mrs. Olga I. Rella</p>
-----------------	---

Also Present:	Dr. Kerry Parker, Superintendent of Schools Ms. Alisha DiCorpo, Assistant Superintendent of Schools Ms. Ellamae Baldelli, Human Resources Director Mr. Anthony Giovannone, Director of Fiscal Services and Operations Mrs. Laura Olson, Director of Pupil Personnel and Special Services Mr. Kevin Munrett, Facilities Director Mr. Brandon Rush, Technology Director Mr. Greg Shugrue, New Milford High School Principal Dr. Christopher Longo, Schaghticoke Middle School Principal Mrs. Anne Bilko, Sarah Noble Intermediate School Principal Mrs. Gwen Gallagher, Northville Elementary School Principal Mr. Keith Lipinsky, New Milford High School Athletic Director
----------------------	---

1.	Call to Order	Call to Order
A.	Pledge of Allegiance The budget hearing meeting of the New Milford Board of Education was reconvened at 7:00 p.m. by Mrs. Chastain, Chairperson. The Pledge of Allegiance immediately followed the call to order.	A. Pledge of Allegiance
2.	Recognition	Recognition
A.	NMPS Stars of the Month: Daniella Brooks, Darryl Gregory, Linda Hurley, Eileen McDougal, Christine Santorella, Susan Sullivan Dr. Parker read a comment about each Star from the person who nominated them. They each received a pin recognizing their nomination and Linda Hurley was randomly selected to drive the Ingersoll Automotive Courtesy Car for the month.	A. NMPS Stars of the Month: Daniella Brooks, Darryl Gregory, Linda Hurley, Eileen McDougal, Christine Santorella, Susan Sullivan
3.	Public Comment	Public Comment
	<ul style="list-style-type: none"> Heidi Edel spoke in support of the hiring actions for EL and she encouraged the Board to continue to support all teachers to learn about EL students. Carolyn Hyde said she has three children in New Milford schools and works for Headstart where the EL population is growing. She thanks the Board for the EL teachers. She applauds the “spork” initiative at NES which is 	

	<p>what learning should be about. The second graders who brought about this change were given a voice. She asked the Board to also keep classroom size in mind tonight.</p> <ul style="list-style-type: none"> • Roseann Petruso commended the administrators and staff for presenting the impressive work of the district. She said she has heard a lot of “doing the best we can with what we have” and wishes that would change to “we have all we need to do the best we can”. She appreciates the Town officials’ attendance. She is concerned about grade 1 class sizes, especially in light of emotional learning needs. She would like to see athletic uniforms funded. She said it will be important to sell the budget to the community and she suggested focusing on ways to bring the community into our schools through tours etc. She also suggested going out into the community, for example to the senior center. • Megan Byrd spoke on behalf of Amy Photopoulos, a parent and member of the Board of Finance, who is home with the flu. Mrs. Photopoulos requested the addition of 2 FTE for grade 1 to mitigate class size and help with emotional needs. She is in favor of strategic planning to help prioritize future choices. She requested funding for sports and band uniforms. Mrs. Byrd suggested the Board go out to the Town to inform them about the schools and build budget support. 	
<p>4.</p> <p>A.</p>	<p>Approval of Minutes</p> <p>Approval of the following Board of Education Meeting Minutes:</p> <p>1. Special Annual Meeting Minutes December 19, 2019</p> <p>Mrs. McInerney moved to approve the following Board of Education Meeting Minutes: Special Annual Meeting Minutes December 19, 2019, seconded by Mrs. Faulenbach and passed unanimously.</p>	<p>Approval of Minutes</p> <p>A. Approval of the following Board of Education Meeting Minutes:</p> <p>1. Special Annual Meeting Minutes December 19, 2019</p> <p>Motion made and passed unanimously to approve the following Board of Education Meeting Minutes: Special Annual Meeting Minutes December 19, 2019.</p>

	<p>2. Special Meeting Minutes December 19, 2019</p> <p>Mrs. Monaghan moved to approve the following Board of Education Meeting Minutes: Special Meeting Minutes December 19, 2019, seconded by Mrs. Faulenbach and passed unanimously.</p> <ul style="list-style-type: none"> • Mr. Helmus asked to comment. He said in reallocation of administrative offices, the notes say that he said any capital savings go to the Town. That's not exactly what he meant. Capital savings for the BOE gets handed to the Town as a capital expense and that's why it would undermine BOE support if that continues to happen. <p>3. Regular Meeting Minutes January 7, 2020</p> <p>Mr. McCauley moved to approve the following Board of Education Meeting Minutes: Regular Meeting Minutes January 7, 2020, seconded by Mrs. Rella and passed unanimously.</p> <p>4. Special Meeting Minutes January 14, 2020</p> <p>Mr. McCauley moved to approve the following Board of Education Meeting Minutes: Special Meeting Minutes January 14, 2020, seconded by Mrs. McInerney and passed 8-0-1.</p> <p>Aye: Mrs. Chastain, Mr. Failla, Mrs. Faulenbach, Mr. McCauley, Mrs. McInerney Mrs. Monaghan, Mrs. Nabozny, Mrs. Rella Abstain: Mr. Helmus</p>	<p>2. Special Meeting Minutes December 19, 2019</p> <p>Motion made and passed unanimously to approve the following Board of Education Meeting Minutes: Special Meeting Minutes December 19, 2019.</p> <p>3. Regular Meeting Minutes January 7, 2020</p> <p>Motion made and passed unanimously to approve the following Board of Education Meeting Minutes: Regular Meeting Minutes January 7, 2020.</p> <p>4. Special Meeting Minutes January 14, 2020</p> <p>Motion made and passed to approve the following Board of Education Meeting Minutes: Special Meeting Minutes January 14, 2020.</p>
5.	<p>Superintendent's Report</p> <ul style="list-style-type: none"> • Dr. Parker said she wanted to thank all the administrators, departments and support staff for their work in preparing this budget. She also wanted to thank the members of the Board 	<p>Superintendent's Report</p>

	for sharing their depth of knowledge and for their thoughtful questioning as we shared the work of the district and its needs.	
6.	Board Chairman's Report <ul style="list-style-type: none"> Mrs. Chastain said she had no report to give. 	Board Chairman's Report
7.	Discussion and Possible Action <p>A. Exhibit A: Personnel – Certified, Non-Certified, Appointments, Resignations and Leaves of Absence dated January 29, 2020</p> <p>Mrs. Monaghan moved to approve Exhibit A: Personnel – Certified, Non-Certified Appointments, Resignations and Leaves of Absence as of January 29, 2020, seconded by Mr. McCauley.</p> <ul style="list-style-type: none"> Mr. Failla noted there were two more math vacancies and asked how their absence is being covered. Ms. Baldelli said the total is now three. She said the high school is using a variety of teachers to pick up an extra class, there is a virtual school component and the assistant principals are helping. She said they are looking for candidates, but it is a shortage area across the state. Mrs. Rella said she has heard from students about their frustration with the lack of support for the online course and the high school needs to be aware of that. Mrs. McInerney asked about the status of the English vacancy at SMS. She said she was aware there is a long term substitute in place and that the class has had a lot of change. She wondered if the substitute would be there for the rest of the year. Ms. Baldelli said the vacancy is posted and they are looking for a replacement. In the meantime, the substitute is being supported by other teachers. <p>The motion passed unanimously.</p>	Discussion and Possible Action <p>A. Exhibit A: Personnel – Certified, Non-Certified, Appointments, Resignations and Leaves of Absence dated January 29, 2020</p> <p>Motion made and passed unanimously to approve Exhibit A: Personnel – Certified, Non-Certified Appointments, Resignations and Leaves of Absence as of January 29, 2020.</p>

	<p>B. Monthly Reports</p> <ol style="list-style-type: none"> 1. Budget Position dated 12/31/19 2. Purchase Resolution: D-730 3. Request for Budget Transfers <p>Mrs. Faulenbach moved to approve monthly reports - Budget Position dated 12/31/19, Purchase Resolution: D-730, and Request for Budget Transfers, seconded by Mr. McCauley.</p> <ul style="list-style-type: none"> Mrs. Faulenbach asked for confirmation of the capital reserve total on page 4. Mr. Giovannone said \$661,200 is correct. <p>The motion passed unanimously.</p> <p>C. Policy for Approval</p> <ol style="list-style-type: none"> 1. 6146 Graduation Requirements <p>Mrs. McInerney moved to approve Policy 6146 Graduation Requirements, seconded by Mrs. Monaghan.</p> <ul style="list-style-type: none"> There was no discussion <p>The motion passed unanimously.</p> <p>D. Adoption of the 2020-2021 Board of Education Budget</p> <p>Mr. McCauley moved to approve the Superintendent's proposed 2020-2021 budget in the amount of \$65,843,593, seconded by Mrs. Monaghan.</p> <ul style="list-style-type: none"> Mr. McCauley said he appreciates the careful review of the budget. He said it is bare bones. He also appreciated the slide last night which showed the budget drivers that were not included in the final budget presented. He hopes they make it into future budgets, items such as the social worker, more classroom teachers and the special education chairperson. 	<p>B. Monthly Reports</p> <ol style="list-style-type: none"> 1. Budget Position dated 12/31/19 2. Purchase Resolution: D-730 3. Request for Budget Transfers <p>Motion made and passed unanimously to approve monthly reports - Budget Position dated 12/31/19, Purchase Resolution: D-730, and Request for Budget Transfers.</p> <p>C. Policy for Approval</p> <ol style="list-style-type: none"> 1. 6146 Graduation Requirements <p>Motion made and passed unanimously to approve Policy 6146 Graduation Requirements</p> <p>D. Adoption of the 2020-2021 Board of Education Budget</p> <p>Motion made to approve the Superintendent's proposed 2020-2021 budget in the amount of \$65,843,593.</p>
--	--	---

	<p>Mr. McCauley made a motion to amend the Superintendent's Proposed 2020-2021 budget by increasing it by \$120,000 for the purpose of hiring two grade 1 teachers, seconded by Mrs. McInerney.</p> <ul style="list-style-type: none">• Mr. McCauley said 23 grade 1 students in a class is too many. He said that number could even grow to 24/25. He said another alternative could be to add one teacher and reassign a grade 3 teacher, which would bring the average class size at grade 3 to 23.• Mrs. McInerney said she wholeheartedly supports adding two grade 1 teachers and prefers not to touch grade 3 where the students are transitioning to a bigger school. She said she toured HPS classes this week. She is afraid of additional summer enrollments for grade 1 and thinks the number is already too high.• Mr. Helmus said he also visited HPS and was impressed with the professionalism of the staff. He said he didn't see any magic number, staff handled all well. He saw some paraeducator help, small area instruction. Mr. Williams appeared very good at juggling his resources. He said he is new to the Board. Dr. Parker and her administrative staff didn't recommend any additions so he thinks the Board should trust their guidance to manage. He thinks the numbers are fine for now.• Mrs. Monaghan agrees the grade 1 numbers are a lot and she worries about new enrollment. She wants to be practical and reposition some money to help make the change. She suggests cutting Practical Arts at SMS and using that teacher salary towards the grade 1 adds. She suggested some of the practical arts instruction could be handled through a stipended club.• Mrs. Faulenbach asked if the \$120,000 includes benefits. Mr. Giovannone said with benefits, the cost should be \$175,834 for two teacher adds. Mrs. Faulenbach said she appreciates the conversation but that it is early on to add two full positions to the budget. She said the Board can make modifications when faced with higher	<p>Motion made and failed to amend the Superintendent's Proposed 2020-2021 budget by increasing it by the revised amount of \$175,834 for the purpose of hiring two grade 1 teachers.</p>
--	---	--

	<p>numbers if they occur. She can't support the motion now.</p> <ul style="list-style-type: none">• Mrs. Faulenbach asked Mr. McCauley if he was comfortable using Mr. Giovannone's figure for his motion. Mr. McCauley said he was.• Mr. Failla said the Board looks at class sizes every budget and there is no clear indication for what number works. Guidelines are for 25. He has faith in the teachers. He said you never know where the census will go, population has been declining; these are anticipated sizes. If the Board sees a significant increase, then adjustments can be made then.• Mrs. Rella said she agrees with Mr. McCauley and would love to be able to afford smaller sizes, but she trusts the teachers will handle the numbers. She would like to see support with additional paraeducators to provide another pair of hands.• Mrs. Chastain said she doesn't disagree that we are approaching a caution area and will keep watching.• Mr. McCauley said he wanted to put the discussion out there to keep it on the radar. He would like more paras but ultimately doesn't see that as the answer as they are pulled too many places.• Mrs. McInerney said she doesn't understand the current discussion and is very disappointed and fearful. She wondered if Board members had made up their minds before the meeting. She said the Board is not doing what is best for children at this level. Surrounding towns average 18-20. She supports this motion.• Mrs. Monaghan said young students establish a rapport with their teachers so she thinks it is important to make any needed changes before school starts, not after the class has started.• Mrs. Faulenbach said there will be opportunities to keep an eye on this prior to September, even in June. She said this is a collaborative process; no decisions were made ahead of time. The Superintendent did not recommend these additions. The discussion can be ongoing with moves made if needed in the future.	
--	--	--

<ul style="list-style-type: none">• Mrs. Monaghan asked where finances will come from in the future if it is not budgeted for now.• Mrs. Faulenbach said the Board adjusts lines all the time to prioritize need. They find a way to make it work. <p>The motion failed 3-6-0.</p> <p>Aye: Mr. McCauley, Mrs. McInerney, Mrs. Monaghan No: Mrs. Chastain, Mr. Failla, Mrs. Faulenbach, Mr. Helmus, Mrs. Nabozny, Mrs. Rella</p> <p>Mrs. Monaghan made a motion to amend the Superintendent's Proposed 2020-2021 budget by decreasing it by \$70,447 for the purpose of dropping interscholastic athletics at SMS, seconded by Mr. McCauley for discussion.</p> <ul style="list-style-type: none">• Mrs. Monaghan said that is a lot of money for athletics at the middle school. She would keep intramurals. She said students could participate in after school sports supported by stipends. Parks and Recreation has fourteen sports in their youth program. There are Town programs too for other opportunities to redirect students to. She wants to at least start the discussion.• Mr. Failla said the number of students who currently compete in track and field at the middle school is significant. Sports provide a balance of health and activity, teamwork, structure, and competition, which is such a part of the educational process as a whole. Meeting fitness requirements could also become an issue. He can't possibly agree with this motion.• Mrs. Rella said this would be a mistake. Sports brings the school together for spirit. After school programs could be an issue for working parents. Plus these programs feed our high school programs.• Mr. McCauley said he can't support the motion either but it is worth having the discussion in case further cuts are needed down the road. <p>The motion failed 1-8-0.</p>	<p>Motion made and failed to amend the Superintendent's Proposed 2020-2021 budget by decreasing it by \$70,447 for the purpose of dropping interscholastic athletics at SMS.</p>
--	---

<p>Aye: Mrs. Monaghan No: Mrs. Chastain, Mr. Failla, Mrs. Faulenbach, Mr. Helmus, Mr. McCauley, Mrs. McInerney, Mrs. Nabozny, Mrs. Rella</p> <p>Mrs. Chastain made a motion to amend the Superintendent's Proposed 2020-2021 budget by decreasing it by \$290,900 for the purpose of eliminating the full ESS program, leaving the half program only, and leaving it to administration to determine where that will be put in place, seconded by Mrs. Faulenbach.</p> <ul style="list-style-type: none">• Mrs. Chastain said the budget cycle is always rough and she tries to look for the happy medium of supporting education and putting forward a budget that will pass at referendum. One of the things she looks at is the number of students a program supports. She said we cannot sustain the cost of this program for the limited number of students it supports. She said it was adopted in part because it was supposed to decrease out of district placements (ODPs), but ODPs have been constant for the past six years. Plus the Board has added lots of social emotional learning. She said very few districts offer this program. In our area, it is only Wilton and Greenwich and New Milford is not them. She views this program as a want, not a need.• Mr. McCauley said he strongly disagrees, the program is an absolute need today. As a special education teacher, he sees the tremendous need every day and said we need more programs like this one.• Mrs. McInerney said she understands this is a cost savings from outplacements. Mrs. Olson said the district brought three students back from ODP at the start, but now it is cost avoidance.• Mrs. McInerney said if the Board does away with this program, 14 to 15 students will be displaced. What happens to them? Do they get pushed back out into the general high school population? Do they become outplacements? She said she can't support this motion.	<p>Motion made and passed to amend the Superintendent's Proposed 2020-2021 budget by decreasing it by \$290,900 for the purpose of eliminating the full ESS program, leaving the half program only, and leaving it to administration to determine where that will be put in place.</p>
---	---

- Mr. McCauley said he is shocked. He said it is very early to be discussing cutting a program already. He said the program does provide cost avoidance. He said if backs are against the wall in June, maybe they could discuss it then. He is opposed.
- Mrs. Monaghan asked if there were more students being identified and if that is why there is no dip in ODP. Mrs. Olson said mental health needs are increasing across the nation. She said everything is a risk. ESS is a high cost program but Mrs. Olson says she stands behind the data. She said it is a matter of how much risk the Board is willing to take on.
- Mrs. Faulenbach said the motion still leaves a third of the program in place.
- Dr. Parker said administrators will look to customize the remaining program where it is most needed.
- Mrs. Olson said support will go from 25 students to 9.
- Mrs. Rella said the program is run by an outside entity. She asked if it could be done in-house with trained New Milford staff for less expense. Mrs. Olson said it is possible, but those staff would have to be hired and the program would probably lose student exclusivity.
- Mr. McCauley said there were several requests that didn't make it into the budget including a social worker, special education department chair and credit recovery program so realistically there won't be new hires for this. He will not support the motion.
- Mrs. Faulenbach said this is a difficult decision, it is hard to bring amendments forward. She said they are not eliminating the program. Choices are needed.
- Mr. McCauley said we don't need to make this choice now. Adjustments can be made later if required. He urged Board members to leave the budget as is, at a 2.82% increase, which is bare bones for programs. He strongly disagrees with this motion and called it a fire sale.
- Mrs. Monaghan again suggested the elimination of the Practical Arts program at SMS, and to use

	<p>that money here to help keep this program, which she says is a higher priority.</p> <ul style="list-style-type: none">• Mrs. McInerney said eliminating this program will be disastrous to the students it is serving who need it to become functioning young adults, and she begged the Board not to do this. <p>The motion passed 6-3-0.</p> <p>Aye: Mrs. Chastain, Mr. Failla, Mrs. Faulenbach, Mr. Helmus, Mrs. Nabozny, Mrs. Rella No: Mr. McCauley, Mrs. McInerney, Mrs. Monaghan</p> <ul style="list-style-type: none">• Mr. McCauley left the meeting at 8:27 p.m.• Mrs. Chastain asked for an update on the new budget total. Mr. Giovannone said it stands at \$65,552,693, which is a 2.36% increase. <p>Mrs. Faulenbach made a motion to amend the Superintendent's Proposed 2020-2021 budget by reducing the revenue line of \$525,200 and decreasing the corresponding line items in the Five Year Capital Plan to match, seconded by Mr. Failla.</p> <ul style="list-style-type: none">• Mrs. Faulenbach said this action has no budgetary impact. She said it was proper to include the capital in the budget for discussion of these necessary and important items, but she thinks the Board should come back to them as separate requests to the Town rather than give them wholesale approval now as part of the budget. She wants them to be reviewed individually as was done last year. She appreciates the notation in the budget that references that.• Mr. McCauley rejoined the meeting at 8:31 p.m.• Mrs. Faulenbach said the Board should look for continued collaboration and consider all other funding sources for capital items. The capital reserve balance is \$661,200 and approving \$525,200 in capital expenditures will leave a dangerously low balance. She said there is a risk in going through the request process with the	<p>Motion made and passed unanimously to amend the Superintendent's Proposed 2020-2021 budget by reducing the revenue line of \$525,200 and decreasing the corresponding line items in the Five Year Capital Plan to match.</p>
--	--	--

	<p>Town, but that the process also provides checks and balances.</p> <ul style="list-style-type: none"> • Mrs. McInerney said she agrees the capital reserve is too low due to budget cuts year after year. She said she will support the motion in spite of the fact that all capital requests are needed. She said we need to partner with the Town to prioritize needs in the new year. • Mr. McCauley said he will support the motion due to the capital reserve total. • Mr. Failla said he is very concerned about the low total as well. He said the upside is that they have a good relationship with the Mayor and Town Council to help move things forward. • Mrs. Faulenbach said all line items are needed. We will work through the process, collaborate, and see where we can push funds back into education. <p>The motion passed unanimously.</p> <p>Mrs. Chastain made a motion to amend the Superintendent's Proposed 2020-2021 budget by decreasing the English salary line at the high school by \$87,917 to eliminate the SAT Prep English component in conjunction with the Math component, seconded by Mrs. Faulenbach.</p> <ul style="list-style-type: none"> • Mrs. McInerney asked for the reasoning behind this request. • Mrs. Chastain said they are dropping the course so do not need the English staffing for it. They have already eliminated the Math position in the budget. • Mrs. McInerney asked if this position was full time SAT Prep. Mr. Shugrue said it is currently. • Mr. Failla said he does not like to see classes eliminated but hard choices need to be made. • Dr. Parker said when the two mandated bilingual teachers needed to be added they looked at FTEs to offset. They took one FTE at SNIS and then asked Mr. Shugrue to absorb one from an open position at the high school. 	<p>Motion made and passed to amend the Superintendent's Proposed 2020-2021 budget by decreasing the English salary line at the high school by \$87,917 to eliminate the SAT Prep English component in conjunction with the Math component.</p>
--	---	---

	<p>Mr. Shugrue offered the Math opening and Dr. Parker took it.</p> <ul style="list-style-type: none"> • Mrs. McInerney asked Mr. Shugrue is this will create a hardship in other English classes. And if it would not, why was it not cut before? • Dr. Parker said it was a lack of knowledge on her part, being new to the district. She did not realize the Math and English were intertwined for SAT Prep. <p>The motion passed 8-1-0.</p> <p>Aye: Mrs. Chastain, Mr. Failla, Mrs. Faulenbach, Mr. Helmus, Mr. McCauley, Mrs. McInerney, Mrs. Monaghan, Mrs. Rella No: Mrs. Nabozny</p> <ul style="list-style-type: none"> • Mrs. Chastain asked for an update on the new budget total. Mr. Giovannone said it stands at \$65,464,776, which is a 2.22% increase. <p>Mrs. Chastain moved to adopt the 2020-2021 Board of Education Budget by approving the Superintendent's Proposed 2020-20201 budget as amended in the amount of \$65,464,776, seconded by Mr. Failla.</p> <ul style="list-style-type: none"> • Mrs. McInerney said she is very disappointed in what was done here today and won't support this budget. • Mr. McCauley said he can't support it either with the cut to the ESS program. Even if we can help one student, we should. • Mrs. Monaghan agreed, saying high school years are precarious and how the Board can cut services to fifteen students is beyond her. She will not support the budget. <p>The motion passed 6-3-0.</p> <p>Aye: Mrs. Chastain, Mr. Failla, Mrs. Faulenbach, Mr. Helmus, Mrs. Nabozny, Mrs. Rella No: Mr. McCauley, Mrs. McInerney, Mrs. Monaghan</p>	<p>Motion made and passed to adopt the 2020-2021 Board of Education Budget by approving the Superintendent's Proposed 2020-20201 budget as amended in the amount of \$65,464,776.</p>
--	---	--

8.	Adjourn Mrs. Monaghan moved to adjourn the meeting at 8:49 p.m., seconded by Mrs. Faulenbach and passed unanimously.	Adjourn Motion made and passed unanimously to adjourn the meeting at 8:49 p.m.
----	--	--

Respectfully submitted:



Wendy Faulenbach

Secretary

New Milford Board of Education

**New Milford Board of Education
Special Meeting Minutes
February 4, 2020
Lillis Administration Building – Board Room**

Present:	Mrs. Angela C. Chastain Mr. Joseph Failla Mrs. Wendy Faulenbach Mr. Brian McCauley Mrs. Tammy McInerney Mrs. Eileen P. Monaghan Mrs. Cynthia Nabozny Mrs. Olga I. Rella	RECEIVED TOWN CLERK 2020 FEB -6 P 12:11 CY
Absent:	Mr. Pete Helmus	

NEW MILFORD, CT

Also Present:	Dr. Kerry Parker, Superintendent of Schools Attorney William Connon, Pullman and Comley LLC
----------------------	--

1.	Call to Order	Call to Order
A.	Pledge of Allegiance The special meeting of the New Milford Board of Education was called to order at 5:30 p.m. by Mrs. Chastain. The Pledge of Allegiance immediately followed the call to order.	A. Pledge of Allegiance
2.	Public Comment	Public Comment
	<ul style="list-style-type: none"> There were no comments. 	
3.	Discussion and Possible Action	Discussion and Possible Action
A.	Discussion of strategy and negotiations with the Board's legal counsel regarding pending claims and litigation involving the NMEA. Executive session is anticipated pursuant to C.G.S. sec. 1-200(6)(B). The Board may take action upon its return to open session.	A. Discussion of strategy and negotiations with the Board's legal counsel regarding pending claims and litigation involving the NMEA. Executive session is anticipated pursuant to C.G.S. sec. 1-200(6)(B). The Board may take action upon its return to open session.

**New Milford Board of Education
Special Meeting Minutes
February 4, 2020
Lillis Administration Building – Board Room**

Page 2

	<p>Mrs. Faulenbach made a motion that the Board enter into Executive Session for the purpose of discussing strategy and negotiations with the Board's legal counsel regarding pending claims and litigation involving the NMEA and to invite into the session Dr. Kerry Parker and Attorney William Connon.</p> <p>Seconded by Mrs. Monaghan.</p> <p>The motion passed unanimously.</p> <p>The Board entered executive session at 5:32 p.m.</p> <p>Dr. Parker and Attorney Connon left executive session at 6:29 p.m.</p> <p>The Board returned to public session at 6:41 p.m.</p>	<p>Motion made and passed unanimously that the Board enter into Executive Session for the purpose of discussing strategy and negotiations with the Board's legal counsel regarding pending claims and litigation involving the NMEA and to invite into the session Dr. Kerry Parker and Attorney William Connon.</p>
4.	<p>Adjourn</p> <p>Mrs. McNerney moved to adjourn the meeting at 6:41 p.m., seconded by Mr. McCauley and passed unanimously.</p>	<p>Adjourn</p> <p>Motion made and passed unanimously to adjourn the meeting at 6:41 p.m.</p>

Respectfully submitted:



Wendy Faulenbach
Secretary
New Milford Board of Education

**New Milford Board of Education
Special Meeting Minutes
February 11, 2020
Lillis Administration Building – Board Room**

Present:	Mrs. Angela C. Chastain Mrs. Wendy Faulenbach Mr. Pete Helmus (arrived 5:44 p.m.) Mr. Brian McCauley Mrs. Tammy McInerney Mrs. Eileen P. Monaghan Mrs. Cynthia Nabozny Mrs. Olga I. Rella
Absent:	Mr. Joseph Failla

RECEIVED
TOLSON

2020 FEB 13 P 12:09

NEW MILFORD, CT

Also Present:	Dr. Kerry Parker, Superintendent of Schools Attorney William Connon, Pullman and Comley LLC (via telephone) Attorney Zachary Schurin, Pullman and Comley LLC (via telephone)
----------------------	--

1.	Call to Order	Call to Order
A.	Pledge of Allegiance The special meeting of the New Milford Board of Education was called to order at 5:30 p.m. by Mrs. Chastain. The Pledge of Allegiance immediately followed the call to order.	A. Pledge of Allegiance
2.	Public Comment <ul style="list-style-type: none"> There were no comments. 	Public Comment
3.	Discussion and Possible Action	Discussion and Possible Action
A.	Discussion of strategy and negotiations, which may involve the Board's legal counsel, regarding pending claims and litigation involving the NMEA. Executive session is anticipated pursuant to C.G.S. sec. 1-200(6)(B). The Board may take action upon its return to open session.	A. Discussion of strategy and negotiations, which may involve the Board's legal counsel, regarding pending claims and litigation involving the NMEA. Executive session is anticipated pursuant to C.G.S. sec. 1-200(6)(B). The Board may take action upon its return to open session.

New Milford Board of Education
Special Meeting Minutes
February 11, 2020
Lillis Administration Building – Board Room

Page 2

<p>Mrs. Faulenbach made a motion that the Board enter into Executive Session for the purpose of discussing strategy and negotiations, which may involve the Board's legal counsel, regarding pending claims and litigation involving the NMEA and to invite into the session Attorney William Connon and Attorney Zachary Schurin, via telephone, and Dr. Kerry Parker and Ms. Ellamae Baldelli.</p> <p>Seconded by Mrs. Monaghan.</p> <p>The motion passed unanimously.</p> <p>The Board and Dr. Parker entered executive session at 5:32 p.m.</p> <p>Mr. Helmus entered executive session at 5:44 p.m.</p> <p>Attorney Connon and Attorney Schurin joined by telephone at 5:47 p.m.</p> <p>Attorney Connon and Attorney Schurin left executive session at 6:19 p.m.</p> <p>The Board returned to public session at 6:37 p.m.</p> <p>Mrs. Monaghan made a motion that the Board pursue legal arguments with the NMEA, seconded by Mr. Helmus.</p> <ul style="list-style-type: none">• Mrs. Faulenbach suggested the minutes reflect the Board's consensus to pursue parallel conversations with the NMEA to seek resolution. <p>The motion failed 4-4-0.</p> <p>Aye: Mrs. Chastain, Mrs. Faulenbach, Mr. Helmus, Mrs. Monaghan</p> <p>No: Mr. McCauley, Mrs. McInerney, Mrs. Nabozny, Mrs. Rella</p>	<p>Motion made and passed unanimously that the Board enter into Executive Session for the purpose of discussing strategy and negotiations, which may involve the Board's legal counsel, regarding pending claims and litigation involving the NMEA and to invite into the session Attorney William Connon and Attorney Zachary Schurin, via telephone, and Dr. Kerry Parker and Ms. Ellamae Baldelli.</p> <p>Motion made and failed that the Board pursue legal arguments with the NMEA.</p>
---	--

**New Milford Board of Education
Special Meeting Minutes
February 11, 2020
Lillis Administration Building – Board Room**

Page 3

4.	Adjourn Mrs. McInerney moved to adjourn the meeting at 6:42 p.m., seconded by Mr. McCauley and passed unanimously.	Adjourn Motion made and passed unanimously to adjourn the meeting at 6:42 p.m.
-----------	--	---

Respectfully submitted:



Wendy Faulenbach
Secretary
New Milford Board of Education

NEW MILFORD PUBLIC SCHOOLS

EXHIBIT A

Regular Meeting of the Board of Education
Sarah Noble Intermediate School
New Milford, Connecticut
February 25, 2020
** as of February 21, 2020

ACTION ITEMS

A. Personnel

1. CERTIFIED STAFF

a. RESIGNATIONS

- 1. Mrs. Kathy Mannion**, Elementary Teacher, Hill and Plain School

Move that the Board of Education approve the resignation of **Mrs. Kathy Mannion** as Elementary Teacher at Hill and Plain School effective February 15, 2020.

Personal Reasons

2. CERTIFIED STAFF

b. NON-RENEWALS

- 1. None**

3. CERTIFIED STAFF

c. APPOINTMENTS

- 1. None**

4. MISCELLANEOUS STAFF

a. RESIGNATIONS

- 1. None**

5. MISCELLANEOUS STAFF

b. APPOINTMENTS

- 1. None**

6. NON-CERTIFIED STAFF AND LICENSED STAFF

a. RESIGNATIONS

- 1. None**

7. NON-CERTIFIED AND LICENSED STAFF

b. APPOINTMENTS

- 1. **Ms. Megan Piersall**, Tutor, Hill and Plain School

Move that the Board of Education appoint **Ms. Megan Piersall** as Tutor at Hill and Plain School effective March 2, 2020.

Education History:

BA: UConn

Major: Human Development & Family Studies

MS: University of Bridgeport

Major: Elementary Education

\$16.00 per hour

2. ****Mrs. Betsey Thibodeau**, Districtwide Coordinator of Nursing Services
Move that the Board of Education appoint **Mrs. Betsey Thibodeau** as Districtwide Coordinator of Nursing Services effective February 25, 2020.

2019-2020 Stipend:
\$3000 pro-rated from 8/27/19-1/13/20
\$5000 pro-rated from 1/14/20-6/30/20

8. ADULT EDUCATION STAFF

a. RESIGNATIONS

1. None

9. ADULT EDUCATION STAFF

b. APPOINTMENTS

1. None

10. BAND STAFF

a. RESIGNATIONS

1. None

11. BAND STAFF

b. APPOINTMENTS

1. None

12. COACHING STAFF

a. RESIGNATIONS

1. None

13. COACHING STAFF

b. APPOINTMENTS

1. ****Mr. Lou Alhage**, Boys' Freshman Lacrosse Coach, New Milford High School
Move that the Board of Education appoint **Mr. Lou Alhage** as Boys' Freshman Lacrosse Coach at New Milford High School effective March 21, 2020.
2. ****Mr. Jason Arnauckas**, Girls' Varsity Tennis Coach, New Milford High School
Move that the Board of Education appoint **Mr. Jason Arnauckas** as Girls' Varsity Tennis Coach at New Milford High School effective March 21, 2020.
3. ****Mr. Chris Bacich**, Boys' Assistant Track and Field Coach, New Milford High School
Move that the Board of Education appoint **Mr. Chris Bacich** as Boys' Assistant Track and Field Coach at New Milford High School effective March 21, 2020.

2019-2020 Stipend: \$2473

2019-2020 Stipend: \$3158

Current Staff Member

2019-2020 Stipend: \$3172

- | | |
|---|--|
| <p>4. **Ms. Tricia Blood, Girls' & Boys' Intramural Frisbee Coach, Schaghticoke Middle School
 <u>Move</u> that the Board of Education appoint Ms. Tricia Blood as Girls' & Boys' Intramural Frisbee Coach at Schaghticoke Middle School effective March 15, 2020.</p> | <p>2019-2020 Stipend: \$992
 Current Staff Member</p> |
| <p>5. **Ms. Tricia Blood, Girls' Intramural Softball Coach, Schaghticoke Middle School
 <u>Move</u> that the Board of Education appoint Ms. Tricia Blood as Girls' Intramural Softball Coach at Schaghticoke Middle School effective March 15, 2020.</p> | <p>2019-2020 Stipend: \$992
 Current Staff Member</p> |
| <p>6. **Mr. Frank Bonacci, Girls' Varsity Softball Coach, New Milford High School
 <u>Move</u> that the Board of Education appoint Mr. Frank Bonacci as Girls' Varsity Softball Coach at New Milford High School effective March 21, 2020.</p> | <p>2019-2020 Stipend: \$4943</p> |
| <p>7. Mrs. Daniella Brooks, Grade 4 Girls' and Boys' Intramural Baseball/Softball Coach, Sarah Noble Intermediate School
 <u>Move</u> that the Board of Education appoint Mrs. Daniella Brooks as Grade 4 Girls' and Boys' Intramural Baseball/Softball Coach at Sarah Noble Intermediate School effective March 12, 2020.</p> | <p>2019-2020 Stipend: \$1985
 Current Staff Member</p> |
| <p>8. **Mr. Evan Cassells, Boys' Varsity Lacrosse Coach, New Milford High School
 <u>Move</u> that the Board of Education appoint Mr. Evan Cassells as Boys' Varsity Lacrosse Coach at New Milford High School effective March 21, 2020.</p> | <p>2019-2020 Stipend: \$4846</p> |
| <p>9. **Mr. Jason Ezra, Boys' Volunteer Lacrosse Coach, New Milford High School
 <u>Move</u> that the Board of Education appoint Mr. Jason Ezra as Boys' Volunteer Lacrosse Coach at New Milford High School effective March 21, 2020.</p> | <p>Volunteer</p> |
| <p>10. **Mr. Peter (Casey) Gawlak, Girls' Varsity Outdoor Track and Field Coach, New Milford High School
 <u>Move</u> that the Board of Education appoint Mr. Peter (Casey) Gawlak as Girls' Varsity Outdoor Track and Field Coach at New Milford High School effective March 21, 2020.</p> | <p>2019-2020 Stipend: \$4882</p> |

- | | |
|---|--|
| <p>11. **Mr. Mark Grant, Boys' JV Baseball Coach, New Milford High School
 <u>Move</u> that the Board of Education appoint Mr. Mark Grant as Boys' JV Baseball Coach at New Milford High School effective March 14, 2020.</p> | <p>2019-2020 Stipend: \$3214

Current Staff Member</p> |
| <p>12. **Ms. Kelsey Heaton, Girls' Varsity Lacrosse Coach, New Milford High School
 <u>Move</u> that the Board of Education appoint Ms. Kelsey Heaton as Girls' Varsity Lacrosse Coach at New Milford High School effective March 21, 2020.</p> | <p>2019-2020 Stipend: \$4846</p> |
| <p>13. **Mr. Rob Hibbard, Boys' Interscholastic Baseball Coach, Schaghticoke Middle School
 <u>Move</u> that the Board of Education appoint Mr. Rob Hibbard as Boys' Interscholastic Baseball Coach at Schaghticoke Middle School effective March 15, 2020.</p> | <p>2019-2020 Stipend: \$1985

Current Staff Member</p> |
| <p>14. **Ms. Eileen Holden, Girls' Interscholastic Softball Coach, Schaghticoke Middle School
 <u>Move</u> that the Board of Education appoint Ms. Eileen Holden as Girls' Interscholastic Softball Coach at Schaghticoke Middle School effective March 15, 2020.</p> | <p>2019-2020 Stipend: \$1985

Current Staff Member</p> |
| <p>15. **Ms. Dawn Hough, Girls' and Boys' Volunteer Track and Field Coach, New Milford High School
 <u>Move</u> that the Board of Education appoint Ms. Dawn Hough as Girls' and Boys' Volunteer Track and Field Coach at New Milford High School effective March 21, 2020.</p> | <p>Volunteer</p> |
| <p>16. **Mr. Aaron Johnson, Boys' Varsity Volunteer Baseball Coach, New Milford High School
 <u>Move</u> that the Board of Education appoint Mr. Aaron Johnson as Boys' Varsity Volunteer Baseball Coach at New Milford High School effective March 14, 2020.</p> | <p>Volunteer</p> |
| <p>17. **Mr. Ryan Johnson, Boys' Varsity Baseball Coach, New Milford High School
 <u>Move</u> that the Board of Education appoint Mr. Ryan Johnson as Boys' Varsity Baseball Coach at New Milford High School effective March 14, 2020.</p> | <p>2019-2020 Stipend: \$4943</p> |

- | | |
|--|--|
| <p>18. **Ms. Felicia Lennon, Girls' Volunteer Softball Coach, New Milford High School
 <u>Move</u> that the Board of Education appoint Ms. Felicia Lennon as Girls' Volunteer Softball Coach at New Milford High School effective March 21, 2020.</p> | <p>Volunteer</p> |
| <p>19. **Mr. Sean Mahon, Boys' Intramural Baseball Coach, Schaghticoke Middle School
 <u>Move</u> that the Board of Education appoint Mr. Sean Mahon as Boys' Intramural Baseball Coach at Schaghticoke Middle School effective March 15, 2020.</p> | <p>2019-2020 Stipend: \$992
 Current Staff Member</p> |
| <p>20. **Mrs. Theresa McGuinness, Girls' Interscholastic Track Coach, Schaghticoke Middle School
 <u>Move</u> that the Board of Education appoint Mrs. Theresa McGuinness as Girls' Interscholastic Track Coach at Schaghticoke Middle School effective March 15, 2020.</p> | <p>2019-2020 Stipend: \$1985
 Current Staff Member</p> |
| <p>21. **Mr. Sean McMahon, Boys' JV Lacrosse Coach, New Milford High School
 <u>Move</u> that the Board of Education appoint Mr. Sean McMahon as Boys' JV Lacrosse Coach at New Milford High School effective March 21, 2020.</p> | <p>2019-2020 Stipend: \$3151</p> |
| <p>22. **Mr. Gary Millar, Girls' JV Softball Coach, New Milford High School
 <u>Move</u> that the Board of Education appoint Mr. Gary Millar as Girls' JV Softball Coach at New Milford High School effective March 21, 2020.</p> | <p>2019-2020 Stipend: \$3214</p> |
| <p>23. **Mr. James Mullin, Boys' Varsity Golf Coach, New Milford High School
 <u>Move</u> that the Board of Education appoint Mr. James Mullin as Boys' Varsity Golf Coach at New Milford High School effective March 21, 2020.</p> | <p>2019-2020 Stipend: \$3142</p> |
| <p>24. Mr. David Mumma, Grade 4 Girls' and Boys' Intramural Baseball/Softball Coach, Sarah Noble Intermediate School
 <u>Move</u> that the Board of Education appoint Mr. David Mumma as Grade 4 Girls' and Boys' Intramural Baseball/Softball Coach at Sarah Noble Intermediate School effective March 12, 2020.</p> | <p>2019-2020 Stipend: \$1985
 Current Staff Member</p> |

- | | |
|--|--|
| <p>25. **Mr. Sean Murray, Girls' and Boys' Spring Weight Room Supervisor, New Milford High School
 <u>Move</u> that the Board of Education appoint Mr. Sean Murray as Girls' and Boys' Spring Weight Room Supervisor at New Milford High School effective March 21, 2020.</p> | <p>2019-2020 Stipend: \$5042

Current Staff Member</p> |
| <p>26. **Mrs. Victoria Murray, Girls' and Boys' Unified Track and Field Coach, New Milford High School
 <u>Move</u> that the Board of Education appoint Mrs. Victoria Murray as Girls' and Boys' Unified Track and Field Coach at New Milford High School effective March 30, 2020.</p> | <p>2019-2020 Stipend: \$992

Current Staff Member</p> |
| <p>27. **Mr. Mike Nahom, Girls' Volunteer Track and Field Coach, New Milford High School
 <u>Move</u> that the Board of Education appoint Mr. Mike Nahom as Girls' Volunteer Track and Field Coach at New Milford High School effective March 21, 2020.</p> | <p>Volunteer</p> |
| <p>28. **Mr. Chris O'Loughlin, Boys' Freshman Baseball Coach, New Milford High School
 <u>Move</u> that the Board of Education appoint Mr. Chris O'Loughlin as Boys' Freshman Baseball Coach at New Milford High School effective March 14, 2020.</p> | <p>2019-2020 Stipend: \$2473</p> |
| <p>29. **Mr. Rory Perry, Boys' Varsity Tennis Coach, New Milford High School
 <u>Move</u> that the Board of Education appoint Mr. Rory Perry as Boys' Varsity Tennis Coach at New Milford High School effective March 21, 2020.</p> | <p>2019-2020 Stipend: \$3158

Current Staff Member</p> |
| <p>30. **Mr. Ryan Rebstock, Boys' Varsity Track and Field Coach, New Milford High School
 <u>Move</u> that the Board of Education appoint Mr. Ryan Rebstock as Boys' Varsity Track and Field Coach at New Milford High School effective March 21, 2020.</p> | <p>2019-2020 Stipend: \$4882

Current Staff Member</p> |
| <p>31. **Ms. Sarah Swann, Girls' JV Lacrosse Coach, New Milford High School
 <u>Move</u> that the Board of Education appoint Ms. Sarah Swann as Girls' JV Lacrosse Coach at New Milford High School effective March 21, 2020.</p> | <p>2019-2020 Stipend: \$3151

Current Staff Member</p> |

- 32. **Mr. Matt Wall**, Boys' Interscholastic Track Coach,
Schaghticoke Middle School
Move that the Board of Education appoint **Mr. Matt Wall** as
Boys' Interscholastic Track Coach at Schaghticoke Middle
School effective March 15, 2020.

2019-2020 Stipend: \$1985

Current Staff Member

- 33. **Mr. David Warren**, Boys' Volunteer Lacrosse Coach,
New Milford High School
Move that the Board of Education appoint **Mr. David
Warren** as Boys' Volunteer Lacrosse Coach at New Milford
High School effective March 21, 2020.

Volunteer

14. LEAVES OF ABSENCE

- 1. Mrs. Stephanie Heaton**, Paraeducator, Northville
Elementary School
Move that the Board of Education approve an unpaid leave
of absence for **Mrs. Stephanie Heaton** from March 5, 2020
through a date to be determined, tentatively six weeks.

Unpaid Leave of Absence



SUMMARY BY MOC (MAJOR OBJECT CODE)								
RANGE	MAJOR OBJECT CODE DESCRIPTION	ORIGINAL BUDGET	TRANSFERS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	BALANCE	% USED
100'S	SALARIES - CERTIFIED	28,786,342	-82,360	28,703,982	14,492,436	14,056,446	155,099	99.46%
100'S	SALARIES - NON CERTIFIED	9,334,085	0	9,334,085	5,118,201	3,035,159	1,180,725	87.35%
200'S	BENEFITS	11,327,946	0	11,327,946	7,093,309	3,642,086	592,552	94.77%
300'S	PROFESSIONAL SERVICES	4,087,606	108,440	4,196,046	2,136,606	1,438,456	620,985	85.20%
400'S	PROPERTY SERVICES	969,278	635	969,913	493,073	295,564	181,275	81.31%
500'S	OTHER SERVICES	7,628,684	-26,000	7,602,684	4,219,654	2,767,467	615,564	91.90%
600'S	SUPPLIES	2,626,716	96	2,626,812	1,080,946	1,144,331	401,535	84.71%
700'S	CAPITAL	84,047	0	84,047	29,483	8,087	46,477	44.70%
800'S	DUES AND FEES	88,621	-811	87,810	81,522	1,255	5,033	94.27%
900'S	REVENUE	-892,633	0	-892,633	-178,628	0	-714,005	20.01%
GRAND TOTAL		64,040,692	0	64,040,692	34,566,601	26,388,851	3,085,240	95.18%

SALARIES - NON CERTIFIED BREAKOUT								
OBJECT	ACCOUNT DESCRIPTION	ORIGINAL BUDGET	TRANSFERS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	BALANCE	% USED
51180	SALARIES - NON CERT - STIPENDS	565,784	0	565,784	207,795	0	357,989	36.73%
51201	SALARIES - NON CERT - PARA EDUCATOR	2,009,328	0	2,009,328	1,002,579	904,571	102,179	94.91%
51202	SALARIES - NON CERT - SUBSTITUTES	854,478	0	854,478	626,342	0	228,136	73.30%
51210	SALARIES - NON CERT - SECRETARY	1,888,333	0	1,888,333	1,090,210	716,163	81,960	95.66%
51225	SALARIES - NON CERT - TUTORS	300,695	0	300,695	127,616	0	173,079	42.44%
51240	SALARIES - NON CERT - CUSTODIAL	1,891,646	0	1,891,646	1,053,536	722,603	115,507	93.89%
51250	SALARIES - NON CERT - MAINTENANCE	920,746	0	920,746	500,821	319,024	100,901	89.04%
51285	SALARIES - NON CERT - TECHNOLOGY	457,410	0	457,410	250,787	190,509	16,115	96.48%
51336	SALARIES - NON CERT - NURSES	445,665	0	445,665	258,516	182,290	4,860	98.91%
TOTAL		9,334,085	0	9,334,085	5,118,201	3,035,159	1,180,725	87.35%

BENEFIT BREAKOUT								
OBJECT	ACCOUNT DESCRIPTION	ORIGINAL BUDGET	TRANSFERS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	BALANCE	% USED
52200	BENEFITS - FICA	638,931	-360	638,571	305,990	0	332,581	47.92%
52201	BENEFITS - MEDICARE	534,567	0	534,567	269,614	0	264,953	50.44%
52300	BENEFITS - PENSION	840,836	360	841,196	841,196	0	0	100.00%
52600	BENEFITS - UNEMPLOYMENT COMP	15,000	0	15,000	19,982	0	-4,982	133.22%
52810	BENEFITS - HEALTH INSURANCE	8,572,329	0	8,572,329	5,193,866	3,378,463	0	100.00%
52820	BENEFITS - DISABILITY INSURANCE	125,000	0	125,000	59,331	65,669	0	100.00%
52830	BENEFITS - LIFE INSURANCE	121,000	0	121,000	61,236	59,764	0	100.00%
52900	BENEFITS - OTHER EMPLOYEE BENEFITS	480,283	0	480,283	342,093	138,190	0	100.00%
TOTAL		11,327,946	0	11,327,946	7,093,309	3,642,086	592,552	94.77%



EXPENDITURES

OBJECT	ACCOUNT DESCRIPTION	ORIGINAL BUDGET	TRANSFERS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	BALANCE	% USED
51110	CERTIFIED SALARIES	28,786,342	-82,360	28,703,982	14,492,436	14,056,446	155,099	99.46%
51200	NON-CERTIFIED SALARIES	9,334,085	0	9,334,085	5,118,201	3,035,159	1,180,725	87.35%
52000	BENEFITS	11,327,946	0	11,327,946	7,093,309	3,642,086	592,552	94.77%
53010	LEGAL SERVICES	213,500	0	213,500	209,103	0	4,397	97.94%
53050	CURRICULUM DEVELOPMENT	75,000	0	75,000	24,796	0	50,204	33.06%
53200	PROFESSIONAL SERVICES	2,020,502	25,480	2,045,982	864,846	874,033	307,103	84.99%
53201	MEDICAL SERVICES - SPORTS	30,500	0	30,500	19,667	0	10,833	64.48%
53210	TIME & ATTENDANCE SOFTWARE	10,500	0	10,500	2,357	501	7,641	27.22%
53220	IN SERVICE	118,560	-1,000	117,560	45,568	3,436	68,556	41.68%
53230	PUPIL SERVICES	931,976	82,360	1,014,336	546,957	423,203	44,176	95.64%
53300	OTHER PROF/ TECH SERVICES	65,215	0	65,215	29,177	14,559	21,478	67.07%
53310	AUDIT/ACCOUNTING	45,000	0	45,000	45,000	0	0	100.00%
53500	TECHNICAL SERVICES	260,690	1,600	262,290	174,785	9,683	77,822	70.33%
53530	SECURITY SERVICES	206,163	0	206,163	93,123	113,040	0	100.00%
53540	SPORTS OFFICIALS SERVICES	110,000	0	110,000	81,226	0	28,774	73.84%
54101	CONTRACTUAL TRASH PICK UP	92,995	0	92,995	43,753	33,196	16,046	82.75%
54301	REPAIRS & MAINTENANCE	455,243	0	455,243	251,929	154,349	48,965	89.24%
54302	FIRE / SECURITY MAINTENANCE	2,500	0	2,500	1,203	0	1,297	48.11%
54303	GROUND MAINTENANCE	14,028	0	14,028	3,700	0	10,328	26.38%
54310	GENERAL REPAIRS	48,446	0	48,446	15,036	10,673	22,737	53.07%
54320	TECHNOLOGY RELATED REPAIRS	36,430	0	36,430	14,583	7,278	14,569	60.01%
54411	WATER	68,195	0	68,195	29,729	38,466	0	100.00%
54412	SEWER	22,900	0	22,900	22,025	0	875	96.18%
54420	LEASE/RENTAL EQUIP/VEH	228,541	635	229,176	111,116	51,602	66,458	71.00%
55100	PUPIL TRANSPORTATION - OTHER	106,250	0	106,250	55,970	47,330	2,950	97.22%
55101	PUPIL TRANS - FIELD TRIP	23,000	0	23,000	14,368	1,175	7,457	67.58%
55105	TRANSPORTATION - SUMMER	16,000	0	16,000	0	0	16,000	0.00%
55110	STUDENT TRANSPORTATION	4,560,865	0	4,560,865	2,644,818	1,834,744	81,304	98.22%
55190	STUDENT TRANSPORTATION PURCHAS	1,500	0	1,500	0	0	1,500	0.00%
55200	GENERAL INSURANCE	279,746	0	279,746	279,746	0	0	100.00%
55300	COMMUNICATIONS	48,668	0	48,668	24,696	23,971	0	100.00%
55301	POSTAGE	35,531	0	35,531	12,888	22,643	0	100.00%
55302	TELEPHONE	77,145	0	77,145	58,265	18,880	0	100.00%



EXPENDITURES

OBJECT	ACCOUNT DESCRIPTION	ORIGINAL BUDGET	TRANSFERS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	BALANCE	% USED
55400	ADVERTISING	5,000	0	5,000	2,647	275	2,078	58.45%
55505	PRINTING	51,372	0	51,372	30,887	4,154	16,331	68.21%
55600	TUITION	35,000	0	35,000	1,300	4,750	28,950	17.29%
55610	TUITION TO IN STATE DIST	796,641	-26,000	770,641	412,255	109,794	248,592	67.74%
55630	TUITION TO PRIVATE SOURCES	1,540,697	0	1,540,697	666,377	690,681	183,639	88.08%
55800	TRAVEL	51,269	0	51,269	15,436	9,069	26,763	47.80%
56100	GENERAL INSTRUCTIONAL SUPPLIES	168,242	-635	167,607	81,887	20,944	64,776	61.35%
56110	INSTRUCTIONAL SUPPLIES	415,078	230	415,308	214,473	61,437	139,398	66.44%
56120	ADMIN SUPPLIES	28,397	0	28,397	11,787	2,283	14,327	49.55%
56210	NATURAL GAS	194,960	0	194,960	54,278	140,682	0	100.00%
56220	ELECTRICITY	964,971	0	964,971	361,213	603,758	0	100.00%
56230	PROPANE	4,500	0	4,500	1,077	1,802	1,620	63.99%
56240	OIL	205,437	0	205,437	51,639	153,798	0	100.00%
56260	GASOLINE	33,246	0	33,246	6,521	19,188	7,538	77.33%
56290	FACILITIES SUPPLIES	308,111	0	308,111	162,569	100,838	44,704	85.49%
56291	MAINTENANCE COMPONENTS	15,000	0	15,000	10,743	4,155	103	99.32%
56292	UNIFORMS/ CONTRACTUAL	14,200	0	14,200	8,361	3,119	2,721	80.84%
56293	GROUNDKEEPING SUPPLIES	22,750	0	22,750	2,520	13,322	6,908	69.64%
56410	TEXTBOOKS	60,228	245	60,473	31,431	9,924	19,119	68.38%
56411	CONSUMABLE TEXTS	55,481	0	55,481	9,690	719	45,072	18.76%
56420	LIBRARY BOOKS	58,696	520	59,216	30,907	5,611	22,698	61.67%
56430	PERIODICALS	19,157	-475	18,682	13,736	541	4,405	76.42%
56460	WORKBOOKS	13,916	0	13,916	13,683	49	184	98.68%
56500	SUPPLIES - TECH RELATED	44,346	211	44,557	14,433	2,162	27,963	37.24%
57340	COMPUTERS/TECH HARDWARE	14,100	0	14,100	8,731	2,000	3,370	76.10%
57345	INSTRUCTIONAL EQUIPMENT	8,140	0	8,140	2,788	440	4,912	39.66%
57400	GENERAL EQUIPMENT	49,683	0	49,683	16,163	5,647	27,873	43.90%
57500	FURNITURE AND FIXTURES	12,124	0	12,124	1,801	0	10,323	14.86%
58100	DUES & FEES	88,621	-811	87,810	81,522	1,255	5,033	94.27%
EXPENDITURE TOTAL		64,933,325	0	64,933,325	34,745,230	26,388,851	3,799,245	94.15%



REVENUES

OBJECT	ACCOUNT DESCRIPTION	ORIGINAL BUDGET	TRANSFERS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	BALANCE	% USED
43103	EXCESS COSTS	-533,633	0	-533,633	0	0	-533,633	0.00%
43105	MEDICAID REIMBURSEMENT	-51,000	0	-51,000	-22,774	0	-28,226	44.66%
44105	FOI & FINGERPRINTING FEES	-1,900	0	-1,900	0	0	-1,900	0.00%
44705	BUILDING USE FEES (BASE RENTAL)	-55,000	0	-55,000	-13,891	0	-41,109	25.26%
49102	BUILDING USE FEES (CUSTODIAL)	-27,951	0	-27,951	-10,238	0	-17,713	36.63%
44800	REGULAR ED TUITION	-104,725	0	-104,725	-61,725	0	-43,000	58.94%
44822	SPECIAL ED TUITION	-18,200	0	-18,200	0	0	-18,200	0.00%
44860	ADMISSIONS/ATHLETIC GATE RECEIPTS	-25,400	0	-25,400	-17,000	0	-8,400	66.93%
44861	PARKING PERMIT FEES	-64,824	0	-64,824	-53,000	0	-11,824	81.76%
44862	SCHOOL MUSICAL TICKET SALES	-10,000	0	-10,000	0	0	-10,000	0.00%
REVENUE TOTAL		-892,633	0	-892,633	-178,628	0	-714,005	20.01%

GRAND TOTAL	64,040,692	0	64,040,692	34,566,601	26,388,851	3,085,240	95.18%
--------------------	-------------------	----------	-------------------	-------------------	-------------------	------------------	---------------

BOE Capital Reserve Acct #43020000-10101

Total as of 1/31/20	346,200
PENDING DEPOSIT FROM BOE 18.19 FYE BALANCE AS PER FINAL AUDIT	315,000
Projected Total 3/1/20	661,200

BOE Turf Field Replacement Acct #43020000-49510

CONTRIBUTION - <u>BOE 17.18 FYE BALANCE</u> CONTRIBUTION - <u>BOE TEAM FEE'S & BANNERS</u>	50,000 8,735
PENDING DEPOSIT FROM BOE 18.19 FYE BALANCE AS PER FINAL AUDIT	50,000
Projected Total 3/1/20	108,735



PURCHASE RESOLUTION D - 731

AGENDA ITEM 3B-2
FEBRUARY 2020 MEETING

WHEREAS, the equipment, supplies and/or services for which the following Purchase Orders have been issued and deemed necessary by the Superintendent of Schools, and the cost, thereof, are within the budget appropriations approved by the voters of the Town, NOW, BE IT RESOLVED, that the said purchase orders and all disbursements in connection, thereof, are hereby approved.

Funding	Location	Vendor Name	Description	Amount	Object Code
5 YEAR CAPITAL	TECH.	SHI INTERNATIONAL	REPLACEMENT CHROMEBOOKS & LICENSES FOR SMS (174 UNITS)	\$40,200.00	57340
GENERAL	SPED	VILLA MARIA EDUCATION CENTER, INC.	TUITION FOR PLACEMENT THROUGH FISCAL YEAR END	\$35,000.00	55630
GENERAL	SPED	CHILDREN'S CENTER OF HAMDEN	TUITION FOR PLACEMENT THROUGH 3/31/20	\$28,296.11	55630
5 YEAR CAPITAL	FAC.	DUMOUCHEL PAPER COMPANY	EQUIPMENT PURCHASES - 2 RIDE ON SCRUBBERS AND 1 SHAMPOO MACHINE	\$15,700.00	57310
GENERAL	TECH.	AMPLIFIED IT, LLC.	GOOGLE SUITE MIGRATION	\$9,669.00	55330
GENERAL	NMHS	COLLEGE ENTRANCE EXAMINATION BOARD	PSAT - GRADE 10 & 11 (682 UNITS)	\$8,866.00	53200
GENERAL	FAC.	J&J AUTO REPAIR	ENGINE REPLACEMENT FOR 2008 FORD F350	\$6,961.75	54301
GENERAL	FAC.	THYSSENKRUPP ELEVATOR	NMHS ELEVATOR EVALUATION & TESTING	\$6,446.00	54301
5 YEAR CAPITAL	TECH.	CDW GOVERNMENT, INC.	HARD DRIVES (95 UNITS) AND STORAGE BAY ADAPTERS (95 UNITS)	\$6,266.00	57340
GRANT - PERKINS	NMHS	EDADVANCE	REGIONAL HEALTHCARE SHADOWING PROGRAM	\$6,000.00	53200
CAPITAL	TECH.	APPLE, INC.	LAPTOPS FOR NMHS (3 UNITS)	\$5,694.00	57400

GRANT EXPENDITURES ARE PRESENTED IN BOLD AND ITALICIZED FONT IN THE ABOVE LISTING



BUDGET TRANSFER REQUESTS

AGENDA ITEM 3B-3
FEBRUARY 2020 MEETING

Requesting Approval Across MOC	DETAIL			FROM (-)			TO (+)		
	#	REASON	AMOUNT	LOCATION	ORG	OBJECT	LOCATION	ORG	OBJECT
	SPED-1	ADDITIONAL PART TIME BEHAVIORIST BASED ON STUDENT NEED TO BE PAID THROUGH CONTRACTED SERVICES	\$26,000.00	SPED	BSZ10028 SPECIAL EDUCATION	55610 PUBLIC TUITION	SPED	BSZ10011 SPECIAL EDUCATION	53200 PROFESSIONAL SERVICE

Informational Within Major Object Code	DETAIL			FROM (-)			TO (+)		
	#	REASON	AMOUNT	LOCATION	ORG	OBJECT	LOCATION	ORG	OBJECT

NONE AT THIS TIME

EXHIBIT B

New Milford PTO
Parent Teacher Organization
PO Box 1343
New Milford, CT 06776

3 February 2020

Dr. Kerry Parker
Superintendent
50 East Street
New Milford, CT 06776

Dear Dr. Parker:

The New Milford PTO is pleased to present the following gifts to the Board of Education for approval. Please arrange for these gifts to be placed on the agenda at the next Board of Education meeting.

Hill & Plain School:

\$3,500.00 for visiting authors to present to all students in all grades for literature enrichment.

Northville Elementary School:

\$1,900.00 for Cultural Arts enrichment. The Frogtown Puppeteers bring performances that help children academically and socio-economically.

Schaghticoke Middle School:

\$3,000.00 (approved deposit for next school year). Author Alan Gratz to speak to students about the wildly popular historical fiction books he has written.

Sarah Noble Intermediate School:

\$2,000.00 for a presentation of 'Myth of Persephone'.

Total: \$10,400.00

Sincerely,
Mandi MacDonald
NMPTO President

New Milford Public Schools
Information Technology Department
50 East Street
New Milford, Connecticut 06776
(860) 210-2615



Brandon Rush
Director of Technology

To: Dr. Kerry Parker
From: Brandon Rush
Date: February 3, 2020
RE: 2020 PEGPETIA Grant Program

The Public, Educational and Governmental Programming and Educational Technology Investment Account (PEGPETIA) Grant is a grant administered by the Connecticut Department of Energy and Environmental Protection. The intention of this grant is to promote and improve public, educational and governmental (PEG) access programming in Connecticut. A large portion of this grant will be used to purchase a video streaming system which will allow the district to broadcast both pre-recorded and live video/image feeds within the district. These streams will be made available to a number of devices such as computers, televisions and mobile devices. Equipment required to develop this content such as cameras, microphones and other necessities will be purchased via grant funds as well.

Maximum Grant Amount:
\$150,000

Grant Amount Requested:
\$149,611.22

The website for the grant application is below:

https://www.ct.gov/pura/cwp/view.asp?a=3359&Q=490944&puraNav_GID=1702

Introducing a New Program or Course

At times, a need for a new program or an opportunity for a new course presents itself. Decisions to make these changes, while always encouraged, need to be made carefully and only after thoughtful planning.

The form that follows this page is designed to help encourage thoughtful planning and careful decision-making and is to be used when proposing a new program or course. It is important to note that requests should be made in a timely fashion so that it may be adequately budgeted and staffed. Therefore, it is requested that a proposal for any new course that is planned to be offered in the next budget year be submitted to the office of the Assistant Superintendent no later than September 30th in the academic year proceeding its initial offering.

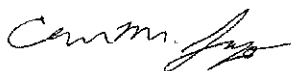
Requests for a new program or course must have the principal's prior approval. In the case of high school/middle school, it must also have the department chair's prior endorsement (where applicable) as well.

Once a proposal is received by the Assistant Superintendent, it will be reviewed and, if approved, brought to the Committee on Learning for endorsement, then to the full Board of Education for approval, allowing program development to move forward (i.e. curriculum writing).

Once the curriculum is written, it will come back to the Committee on Learning for endorsement and, if so endorsed, sent to the Board of Education for formal adoption.

Request for a New Program or Course

Signature of Principal:



Date: 11/26/19

Signature of Dept. Chair (if applicable):

Date: _____

Title of Proposal:

Computer Science

Person submitting Proposal:

Jennifer Morrison

Curriculum Area:

Technology

Number of Credits/Level (if applicable):

Prerequisite Courses (if applicable):

NA

Grade(s):

6,7,8

1. **Description of Program/Course** (What is it this course/program addresses? How does it relate to the Common Core? What other pertinent information about the proposal do you wish to share?)

Computer Science is the study of computers and algorithmic processes, principles, designs, and their impact on society. This is separate from and builds on computer literacy and digital citizenship.

Computer Science is not specifically part of the Common Core but Connecticut has adopted the Computer Science Teachers Association Standards to guide computer science education in the state.

Additionally, Connecticut has added Computer Science to the list of curriculum to be offered Grades K-12.

2. **Describe the Current Situation and why the new proposal seems needed.** Please also describe what alternatives were considered and what you believe are the advantages and disadvantages of the proposal (use attachment if more space is needed).

The Computer Technology Curriculum at Schaghticoke is over 5 years old, for a field that is constantly changing this is a long time. The current curriculum focuses mainly on digital citizenship and computer literacy but does include a few aspects of computer science. While we considered re-writing the current curriculum (and that may still be necessary), we felt that offering Computer Science as an option while continuing to offer the current curriculum would allow students to focus on the area that best met their interests/needs.

3. **Forecasted impact of change** (use attachment if more space is needed):

A. Please describe the likely impact of change on the students intended to be directly served by the program/course.

It is hoped that students who opt for Computer Science will be more likely to take Computer Science classes in high school. Offering students a choice between the 2 Tech classes will hopefully increase student engagement.

B. Will it have impact on other students, if so how?

None is anticipated.

C. How will it affect students currently being served or who may be caught in a transition process (if applicable)?

None anticipated, the curriculum will be designed to minimize prerequisite skills. Students who choose Computer Science in later grades (not having chosen it in 6th but starting in 7th) should not find the transition difficult.

D. What is the impact of this proposal on staffing?

Depending on scheduling constraints, this should have no impact on staffing.

E. Are there scheduling implications associated with this proposal? If yes, detail those implications.

Arranging one teacher's schedule to accommodate teaching 6, 7, and 8th grades in our current 2X/6 day schedule will present some challenges.

F. Are there space implications associated with the program/course?

This class should be able to be taught in an existing computer classroom.

G. How might this impact other programs? (For example: Is a new elective likely to affect enrollment in other departments?)

This will not affect other Unified Arts classes, it will add a choice within the existing Computer Technology classes.

4. **What resources are required for the program?**

A. Is there a need for new technology? If so, please explain.

Depending on the specific curriculum there may be a need for software/website access although we hope to use sites that are free. There may be a need for a few class tablets for modeling apps if that becomes a part of the curriculum.

B. What current materials will need replacement?

None at this time.

C. Are there staffing needs required because of the resources?

At this time, no. We are looking to rearrange schedules of staff to incorporate this course. As students become more interested in future years, this may change. We will reevaluate at that time.

D. Would there be specific needs for materials for SPED or ELL?

No. If there is any need, the Special Education department will help to support that need.

E. Is specialized training required for staff?

Yes. Teachers have attended training in this area and have the knowledge base and expertise to teach this course if approved after curriculum writing.

5. **Who will be involved in curriculum writing and when does one envision it will occur?**

We hope to have technology staff at SMS write the curriculum.
In terms of timing, as soon as possible.

6. Develop a projected budget of impact costs for three years and show below.

Description	Year 1	Year 2	Year 3	Total
Cost of Texts	\$0.00	\$0.00	\$0.00	\$0.00
Supplies				
Professional Development	\$2,000			
Curriculum Writing			\$0.00	\$0.00
Staffing	\$0.00	\$0.00	\$50,000	\$0.00
Other (identify)				
Total	\$2,000		\$50,000	\$52,000

Additional explanation of budget impact (if needed):

If we adapt the Code.org curriculum (we cannot teach this curriculum fully due to our schedule, it is designed for a full year meeting everyday), then few additional tools or texts would be needed. The final unit in that curriculum calls for Adafruit Playground Express units - a classroom pack of 15 (sufficient for paired programming, 2 kits would be needed if programming was individual) costs \$350.00.

There are many options that could be combined using free software and tools we currently own - for example, Carnegie Mellon has an excellent Python curriculum that would fit into 1 semester for the 8th grade. Much depends on the direction the district wants the class to take.

Coaching Boys INTO MEN

Coaching Boys into Men Overview

Coaching Boys into Men (CBIM) is a violence prevention program for athletic coaches to inspire them to teach their young male athletes about the importance of respect for themselves, others, and particularly women and

Coaching Boys into Men

Many people judge athletic accomplishments by counting wins and losses, but some coaches will tell you that their legacy is much more personal. Everyday millions of lives are devastated by violence in the home. Teenagers, like adults, sometimes experience violence and abuse in their young relationships as well.

Coaching Boys into Men® (CBIM) is a program that helps build healthy relationships and prevent violence – stopping it before it even starts. Over the course of a season, CBIM coaches lead their players through brief weekly activities that address themes such as personal responsibility, respectful behavior, and relationship abuse through the use of 12 specially designed play cards.

For more info contact:
Linda Blozie/Dylan Figueiredo
CCADV
860.282.7899
cbim@ctcadv.org

cca | DV

Connecticut Coalition Against Domestic Violence



Training

1

ARE YOU READY?

This training will help athletes:

1. Understand your expectations and ground rules for the upcoming season, such as arriving on time, respectful behavior, etc.
2. Anticipate upcoming CBIM program trainings focusing on building healthy relationships and respect for women and girls.

Warm Up

“Since this is the start of the season, I want to talk about your responsibilities on this team and my expectations of you. This season we’ll not only be focusing on your development as athletes, but also on your development as young men. This includes how you carry yourself and how you treat others, particularly people you may be dating or hooking up with. Each week, I want to talk to you guys about some of these things. Starting today, we will focus on how we can better show respect for ourselves, your teammates, and others.”



**Respect.
Integrity.
Nonviolence.**

Dear Parent/Guardian,

Over the course of the season, your child has the opportunity to be involved in an exciting program called Coaching Boys into Men (CBIM). CBIM is a program that helps build healthy relationships and prevent violence before it starts. CBIM uses coaches to mentor young athletes about responsibility and respect for others, especially towards women and girls. This national, research-based program discusses twelve topics such as personal responsibility, insulting language, disrespectful behavior towards women and girls, when aggression crosses the line, and digital disrespect.

Participation in program discussions includes a pre and post survey that will be used to measure learning outcomes and program effectiveness. The survey is completely confidential and will not require or include any identifiable information. If you do not wish to have your child participate in CBIM team discussions, please sign below and have your child return this form to me. Participation is voluntary and non-participation will not have any bearing on your child's involvement in team activities.

On the other side of this form is a CBIM information sheet. If you have any questions or concerns, please feel free to contact me at. I believe CBIM will be a beneficial learning experience for the whole team. Thank you.

I do not wish to have my child participate in CBIM discussions and surveys:

Parent Signature _____

Athletes Name _____

Date _____

Coaching Boys INTO MEN

PRE-SEASON ASSESSMENT FOR ATHLETES

IN THE PAST THREE MONTHS HAVE ANY OF YOUR COACHES TALKED TO YOU ABOUT:

1.1 Being respectful toward women and girls?

- ☐ I wasn't on a team in the past 3 months
☐ Yes, my coached talked to us.
☐ No, my coach didn't talk to us.

1.2 Stopping kids from doing harmful or violent things towards a girl or girls?

- ☐ I wasn't on a team in the past 3 months
☐ Yes, my coached talked to us.
☐ No, my coach didn't talk to us.

1 NOT ABUSIVE

2 A LITTLE ABUSIVE

3 SOMEWHAT ABUSIVE

4 VERY ABUSIVE

5 EXTREMELY ABUSIVE

2. THIS IS A LIST OF THINGS SOME PEOPLE DO OR SAY TO SOMEONE THEY DATE.
PLEASE RATE EACH OF THE FOLLOWING ACTIONS.

- | | | | | | |
|---|---|---|---|---|---|
| 1 | 2 | 3 | 4 | 5 | 1. Name calling or insulting them. |
| 1 | 2 | 3 | 4 | 5 | 2. Telling them they're ugly or stupid. |
| 1 | 2 | 3 | 4 | 5 | 3. Making fun of them in front of other people |
| 1 | 2 | 3 | 4 | 5 | 4. Telling them what to do all the time. |
| 1 | 2 | 3 | 4 | 5 | 5. Telling them which friends they can and cannot talk to or see. |
| 1 | 2 | 3 | 4 | 5 | 6. Pressuring them not to break up. |
| 1 | 2 | 3 | 4 | 5 | 7. Not listening to what they have to say. |
| 1 | 2 | 3 | 4 | 5 | 8. Trying to convince them to have sex. |
| 1 | 2 | 3 | 4 | 5 | 9. Preventing them from leaving a room. |
| 1 | 2 | 3 | 4 | 5 | 10. Keeping tabs on them or spying on them. |
| 1 | 2 | 3 | 4 | 5 | 11. Being physically/sexually intimate with someone without asking. |
| 1 | 2 | 3 | 4 | 5 | 12. Constantly contacting them via phone, text or social media to find out who they are with , where they are and what they're doing. |
| 1 | 2 | 3 | 4 | 5 | 13. Threatening to hit them. |
| 1 | 2 | 3 | 4 | 5 | 14. Forcing them to have sex. |

1 VERY UNLIKELY 2 SOMEWHAT UNLIKELY 3 UNCERTAIN LIKELY 4 SOMEWHAT LIKELY 5 VERY LIKELY

3. HOW LIKELY ARE YOU TO DO SOMETHING TO TRY AND STOP WHAT'S HAPPENING IF A TEAMMATE OR FRIEND OF YOURS IS:

- | | | | | | |
|---|---|---|---|---|---|
| 1 | 2 | 3 | 4 | 5 | 1. Making rude or disrespectful comments about a girl's body, clothing or make-up? |
| 1 | 2 | 3 | 4 | 5 | 2. Spreading rumors about a girl's sexual reputation, like saying she's easy? |
| 1 | 2 | 3 | 4 | 5 | 3. Fighting with a girl where he's starting to cuss or threaten her? |
| 1 | 2 | 3 | 4 | 5 | 4. Doing unwelcome or uninvited things toward a girl or group of girls such as howling, whistling, or making sexual gestures? |
| 1 | 2 | 3 | 4 | 5 | 5. Shoving, grabbing or physically hurting a girl? |
| 1 | 2 | 3 | 4 | 5 | 6. Showing other people sexual messages or naked/sexual pictures on a cell phone or the Internet? |
| 1 | 2 | 3 | 4 | 5 | 7. Telling sexual jokes that disrespect women and girls? |
| 1 | 2 | 3 | 4 | 5 | 8. Taking sexual advantage of a girl who is drunk or high from drugs? (like touching, kissing, having sex with her)? |
| 1 | 2 | 3 | 4 | 5 | 9. Pressuring a girl to be physically or sexually intimate without asking whether she wants to? |

4.1 WHAT GRADE ARE YOU IN?

- ☐ 9th Grade
☐ 10th Grade
☐ 11th Grade
☐ 12th Grade
☐ Other: Please specify _____

4.3 HOW DO YOU DESCRIBE YOURSELF?

- ☐ Male
☐ Female
☐ Other: Please specify _____

4.2 HOW DO YOU IDENTIFY YOUR RACE/ETHNICITY?

- ☐ American Indian/Alaska Native
☐ Asian
☐ Black or African American
☐ Hispanic or Latino
☐ White or Caucasian
☐ Multi-racial (More than one race)
☐ I don't know
☐ Other: Please specify _____

Coaching Boys INTO MEN

POST-SEASON ASSESSMENT FOR ATHLETES

IN THE PAST THREE MONTHS HAVE ANY OF YOUR COACHES TALKED TO YOU ABOUT:

1.1 Being respectful toward women and girls?

___ I wasn't on a team in the past 3 months

___ Yes, my coached talked to us.

___ No, my coach didn't talk to us.

1.2 Stopping kids from doing harmful or violent things towards a girl or girls?

___ I wasn't on a team in the past 3 months

___ Yes, my coached talked to us.

___ No, my coach didn't talk to us.

1 NOT
ABUSIVE

2 A LITTLE
ABUSIVE

3 SOMEWHAT
ABUSIVE

4 VERY
ABUSIVE

5 EXTREMELY
ABUSIVE

2. THIS IS A LIST OF THINGS SOME PEOPLE DO OR SAY TO SOMEONE THEY DATE.
PLEASE RATE EACH OF THE FOLLOWING ACTIONS.

- | | | | | | |
|---|---|---|---|---|---|
| 1 | 2 | 3 | 4 | 5 | 1. Name calling or insulting them. |
| 1 | 2 | 3 | 4 | 5 | 2. Telling them they're ugly or stupid. |
| 1 | 2 | 3 | 4 | 5 | 3. Making fun of them in front of other people |
| 1 | 2 | 3 | 4 | 5 | 4. Telling them what to do all the time. |
| 1 | 2 | 3 | 4 | 5 | 5. Telling them which friends they can and cannot talk to or see. |
| 1 | 2 | 3 | 4 | 5 | 6. Pressuring them not to break up. |
| 1 | 2 | 3 | 4 | 5 | 7. Not listening to what they have to say. |
| 1 | 2 | 3 | 4 | 5 | 8. Trying to convince them to have sex. |
| 1 | 2 | 3 | 4 | 5 | 9. Preventing them from leaving a room. |
| 1 | 2 | 3 | 4 | 5 | 10. Keeping tabs on them or spying on them. |
| 1 | 2 | 3 | 4 | 5 | 11. Being physically/sexually intimate with someone without asking. |
| 1 | 2 | 3 | 4 | 5 | 12. Constantly contacting them via phone, text or social media to find out who they are with , where they are and what they're doing. |
| 1 | 2 | 3 | 4 | 5 | 13. Threatening to hit them. |
| 1 | 2 | 3 | 4 | 5 | 14. Forcing them to have sex. |

1 VERY UNLIKELY 2 SOMEWHAT UNLIKELY 3 UNCERTAIN LIKELY 4 SOMEWHAT LIKELY 5 VERY LIKELY

3. HOW LIKELY ARE YOU TO DO SOMETHING TO TRY AND STOP WHAT'S HAPPENING IF A TEAMMATE OR FRIEND OF YOURS IS:

- | | | | | | |
|---|---|---|---|---|---|
| 1 | 2 | 3 | 4 | 5 | 1. Making rude or disrespectful comments about a girl's body, clothing or make-up? |
| 1 | 2 | 3 | 4 | 5 | 2. Spreading rumors about a girl's sexual reputation, like saying she's easy? |
| 1 | 2 | 3 | 4 | 5 | 3. Fighting with a girl where he's starting to cuss or threaten her? |
| 1 | 2 | 3 | 4 | 5 | 4. Doing unwelcome or uninvited things toward a girl or group of girls such as howling, whistling, or making sexual gestures? |
| 1 | 2 | 3 | 4 | 5 | 5. Shoving, grabbing or physically hurting a girl? |
| 1 | 2 | 3 | 4 | 5 | 6. Showing other people sexual messages or naked/sexual pictures on a cell phone or the Internet? |
| 1 | 2 | 3 | 4 | 5 | 7. Telling sexual jokes that disrespect women and girls? |
| 1 | 2 | 3 | 4 | 5 | 8. Taking sexual advantage of a girl who is drunk or high from drugs? (like touching, kissing, having sex with her)? |
| 1 | 2 | 3 | 4 | 5 | 9. Pressuring a girl to be physically or sexually intimate without asking whether she wants to? |

4.1 WHAT GRADE ARE YOU IN?

- ☐ 9th Grade
☐ 10th Grade
☐ 11th Grade
☐ 12th Grade
☐ Other: Please specify _____

4.3 HOW DO YOU DESCRIBE YOURSELF?

- ☐ Male
☐ Female
☐ Other: Please specify _____

4.2 HOW DO YOU IDENTIFY YOUR RACE/ETHNICITY?

- ☐ American Indian/Alaska Native
☐ Asian
☐ Black or African American
☐ Hispanic or Latino
☐ White or Caucasian
☐ Multi-racial (More than one race)
☐ I don't know
☐ Other: Please specify _____



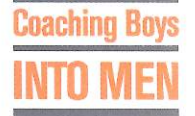
Coaching Boys into Men



Coaching Boys into Men ©

Coaching Boys into Men (CBIM) is a violence prevention program for athletic **coaches** to inspire them to teach their **young male** athletes about the importance of respect for themselves, others, and particularly women and girls.

CBIM is coaching social and emotional intelligence skills in boy's sports.



Coaching Boys into Men ©

- All about fostering healthy relationships among athletes and their peers
 - Builds trust and sets expectations for acceptable behavior
 - Defines abusive behaviors and teaches healthy relationship skills
 - Explains why the behavior shift should occur
 - Leverages coaches' influence as role models to their athletes
- Fits into the sports season
 - 12 "mini-training" lessons 15 min. per week



CBIM Card Series



Prep Cards (5)

Help you prepare for CBIM during the season

Training Cards (12)

Outline the delivery of weekly discussions

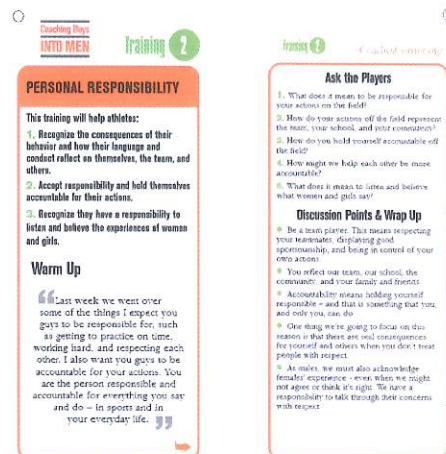
Halftime & Overtime Cards (3)

Strategies to engage your school and community in CBIM



CBIM Training Topics

1. Pre-Season Speech
2. Personal Responsibility
3. Insulting Language
4. Disrespectful Behavior Towards Women & Girls
5. Digital Disrespect
6. Understanding Consent
7. Bragging About Sexual Reputation
8. When Aggression Crosses the Line
9. There's No Excuse for Relationship Abuse
10. Communicating Boundaries
11. Modeling Respect and Promoting Equality
12. The CBIM Pledge





Coaching Boys INTO MEN

Coaching Boys into Men WORKS!

- Ending in 2012, CBIM underwent a rigorous three-year evaluation in Sacramento, California funded by the **Centers for Disease Control (CDC)** and conducted by Dr. Elizabeth Miller, now of the **University of Pittsburgh**.
- CBIM has been proven to positively affect male athletes' bystander behaviors and to reduce abuse perpetration among athletes who receive the program, supporting the effectiveness of a school athletics-based approach as one strategy to prevent dating violence among teens.
- CBIM meets the CT SDE frameworks for health and physical education.

cca|dv



Coaching Boys INTO MEN

Coaching Boys into Men WORKS!

Methodology

- Sixteen high schools and over 2,000 athletes participated in the randomized-controlled trial.
- Athletic coaches from eight of the sixteen schools received training and implemented the program.
- The remaining eight schools were "control" schools, meaning that they did not participate in CBIM until after the evaluation was complete
- Coaches participating in CBIM completed a 60-minute training session to prepare them for the program. Athletes were assessed before the season began, 3 months after the program ended and 12 months later

cca|dv



Coaching Boys INTO MEN

Coaching Boys into Men WORKS!

Results

- At 3 month follow-up athletes who participated in CBIM were significantly more likely to report intentions to intervene (e.g., telling an adult, talking to the people involved, etc.), and when witnessing abusive or disrespectful behaviors among their peers, they were actually more likely to intervene than those not in the program
- One year later, compared to athletes who did not receive the program, athletes who participated in CBIM were more likely to report less abuse perpetration and less negative bystander behavior (e.g., not saying anything, or laughing) when witnessing abusive or disrespectful behavior among their peers.

cca|dv

Becoming a CBIM Coach



cca|dv

cca|dv



Coaching Boys INTO MEN

Who's Using CBIM in Connecticut

Middle School

- Woodrow Wilson Middle School in Middletown

High School

- Norwich Free Academy (Basketball)
- Berlin High School (Football)
- Enfield High School (Football)
- Suffield High School (Basketball)
- Hartford Public High (Football)
- Kingswood Oxford School (Soccer)
- CREC Schools (Basketball)
- Maloney High School in Meriden (Basketball)

Other

- Bloomfield Youth Services

cca|dv



Coaching Boys INTO MEN

Who's Committed to Using CBIM

High School

- Rockville High School (Spring Sports 2020)
- Glastonbury (Football 2020)
- Capital Prep Magnet School (All sports)

College

- Wesleyan University (All sports)
- Southern CT State University (all sports)

Other Prospects

- Wilton School Systems
- Wethersfield High School
- Rocky Hill High School
- Sacred Heart High School

cca|dv

Training and On-Going Support

- Youth Agency to hold initial training with coaches
- As program grows, Youth Agency will be the facility for all training
- Ongoing training allows more coaches to get involved over time



Coaching Girls to Leaders

12 Session curriculum designed
For girls that addresses:

1. Pre-Season Speech
2. Personal Responsibility
3. Safe Supportive Culture
4. Confidence
5. Communicating Boundaries
6. Assertion vs. Aggression
7. Cultivating Positive Friendships
8. Digital Disrespect
9. Understanding Consent
10. Developing Resilience
11. Modeling Respect
12. Wrap Up and Pledge

COACHING GIRLS
TO LEADERS

CARD SERIES

eca|dv

Coaching Boys
INTO MEN

eca|dv

Coaching Girls to Leaders

Session 2: Personal Responsibility

This session will help females athletes:

1. Recognize the consequences of their behavior and how their language and conduct reflects on the themselves, the team and others.
2. Accept responsibility and hold themselves accountable for their actions.

WARM UP

"Last week we went over some of the things I expect you to be responsible for, such as getting to practice on time, working hard and respecting one another. I also want you to be accountable for your actions. You are the person responsible and accountable for everything you say and do in sports and in your everyday life."

Coaching Girls to Leaders

QUESTIONS?

eca|dv

eca|dv

Coaching Boys
INTO MEN



TOWN OF NEW MILFORD

Roger Sherman Town Hall
10 Main Street
New Milford, Connecticut 06776
Telephone 860-355-6010 • Fax 860-355-6002
Office of the Mayor
Pete Bass



February 14, 2020

Angela C. Chastain, Chairwoman
New Milford Board of Education
50 East Street
New Milford CT 06776

Dear Chairwoman Chastain,

It is with great pleasure that I inform you that the large red barn on New Milford High School property, has been chosen as one of the ten historically significant barns to be included in the 2020 expansion of the New Milford Barn Quilt Trail.

Funds for the expansion of the Barn Quilt Trail are being raised wholly by the all-volunteer New Milford Barn Quilt Trail Committee. There will be no cost to New Milford public schools to receive or host this beautiful piece of artwork, showcasing the agricultural history of the property. It will be a gift that we hope will remain in place indefinitely.

Although barn quilt trails are popular in over 40 states (www.barnquiltinfo.com), showcasing an area's rich agricultural heritage to residents and visitors, the New Milford Barn Quilt Trail is the first and only one in Connecticut. The first eight barn quilt blocks, some of which were based on vintage and antique quilt patterns, together with the ten additional ones this year, will create a full circuit through our town starting and ending in our downtown Village Center. The red barn at the high school will host the first barn quilt block that travelers along Route 7 to see.

There is a good possibility that high school art students can become directly involved in selecting and designing the barn quilt block for the red barn. Art Foote, the owner of KatArt, a local graphic design firm, has offered to have one of their professional designers work with a high school art teacher and interested students to choose a design, and, if they would like, participate in learning how to project the small scale design onto an 8' x 8' all-weather polyurethane quilt block and paint it. At present, the Quilt Trail Committee members are reaching out to an art teacher to learn if there is interest. One possibility is a design incorporating ears of corn in honor of the original farm family, the Larsons, whose farm, famous for its summer corn, preceded the high school at that site.

As the New Milford Board of Education policy votes on all cash or in-kind gifts to the school, I request that this item be discussed and voted on at your next appropriate Board of Education meeting. Superintendent Kerry Parker has expressed enthusiasm for the project; I look forward

to an affirmative vote from you and the other Board of Education members at your next meeting. If you would like a member of the Barn Quilt Trail Committee to come to that meeting to take questions, please contact Tammy Reardon at (860) 457-4195.

If you have any questions, please don't hesitate to call my office. I look forward to hearing about the Board of Education's decision.

With thanks,

Pete Bass,
Mayor



**EXPANSION OF THE NEW MILFORD BARN QUILT TRAIL—
ECONOMIC, QUALITY-OF-LIFE AND PLACE-CREATION BRANDING BENEFITS
PROGRESS REPORT TO THE NEW MILFORD TOWN COUNCIL
February 24, 2020**

- Barn quilt trails exist in over 40 US states, including New York (13 counties) and the New England states of Maine (3 counties), Massachusetts (1 county), New Hampshire (1 county) and Vermont (1 county) and Connecticut (New Milford only): www.barquiltinfo.com
- In 2017 New Milford became the first town in our state to create a barn quilt trail with eight sites accompanied by a web page: <http://newmilfordfarmlandpres.org/barn-quilt-trail/>, accessible to the quilt trail visitors via mobile devices, and thousands of brochures and cards distributed here and throughout CT
- The New Milford Barn Quilt Trail was completed in 2017 using a \$7500 grant from the CT Office of Tourism obtained in 2013 by former Mayor and quilt trail founder Pat Murphy plus matching Town funds and in-kind donations of local volunteer time assembled during her successor, Mayor David Gronbach's administration
- This year, support from Mayor Pete Bass, and expertise from Economic Development Director Karen Pollard and Town Grant Writer and Compliance Officer Tammy Reardon have helped accelerate 2020 10-barn expansion project
- The New Milford Barn Quilt Trail has been appreciated by many locals over the past two years, including two families that have already painted and hung their own barn quilt blocks that will become part of the expanded trail. Several other families have expressed the desire to be included in the trail expansion plans. Sightings of tourists from as far away as Idaho continue to surface
- Calling on the expertise of the New Milford Trust for Historic Preservation, members of the six-member barn quilt trail committee have been working since Q3, 2019, to identify almost 30 surviving barns and outbuildings in good condition in our town. Owners of ten of these mostly antique New Milford barns were invited to participate in the expanded trail
- At present, two barn quilt blocks have been painted and hung by New Milford residents themselves. A third has been designed and painted *pro bono* by a neighbor. Four of the seven remaining barn owners have designs ready to be painted, thanks in part, to three local graphic designers who have pitched in to help with four of the designs, in most cases *pro bono*.

- The remaining three quilt block designs are presently being adapted from antique or contemporary resources. All of the designs hold personal significance for their owners. (See 2nd attachment for a complete list of all barn quilt block sites and status of designs.)
- The expanded New Milford Barn Quilt Trail can produce economic, place-creation branding and quality of life benefits to our town through an investment *that does not require additional taxpayer dollars*. When completed by Q3 2020, the expansion will create a Town-wide circuit of barn quilt sites that begins and ends in our Village Center, attracting residents and visitors to our downtown shops and restaurants
- The original 2017 eight-site barn quilt trail cost \$17,000. We have budgeted \$17,000 for the addition of ten more sites. The budget includes paints, the all-weather polyurethane 8'x 8' boards, the cost of commissioning the digital transfer of designs to the boards when necessary, the estimated 25 hours required to paint each of the outstanding seven designs, and an inauguration celebration and guided tour of the new town-wide New Milford Barn Quilt Trail that will be open to the public
- Since funding from the CT Office of Tourism is no longer available, we expect to raise the project's cost with the support of the SustainableCT Community Match Fund, which raises donations through a crowd-funding website, www.ioby.com
- *The advantage is that every dollar we raise in the six-week online campaign, slated to go live on March 1, will be matched by SustainableCT.* We have been asked to seek as many small donations from area resident as possible (the average individual donation in other projects funded through ioby.com has been \$35). Here is the link to donate, starting March 1: <https://ioby.org/project/new-milford-barn-quilt-trail-phase-two>
- Corporate and community organizations are also encouraged to support this endeavor with sponsorships. Sponsors to date include New Milford Trust for Historic Preservation, New Milford Commission on the Arts, and the New Milford Farmland & Forest Preservation Committee
- Should adequate funds remain at the end of the project, an exciting possibility is to raise the profile of the trail through the implementation of a QR-square. This will give visitors free access to instant information on their mobile devices about the quilt block design and history of the farm itself as well as showcasing background on New Milford's impressive agricultural heritage as a significant regional tobacco and dairy producer in the 19th and 20th centuries

**EIGHTEEN SITES ON EXPANDED NEW MILFORD BARN QUILT TRAIL 2020:
A COMPLETE CIRCUIT STARTING AND ENDING IN VILLAGE CENTER**

SITE/ADDRESS	DESCRIPTION	2017 OR 2020?	DESIGN READY?
Couillard Family Barn 13 Dorwin Hill Road	Surviving large, weathered antique tobacco barn with all louvers intact	2020	Yes, ready to paint
Duffy Family Barn 173 Ridge Road	Small antique general-purpose barn, stone base, weathered w/red window frames	2017	Yes, in place on barn
Drohojowski Family Farm Barn, 93 Upland Road	Small, white outbuilding on Upland Road property edge	2020	Yes, ready to paint
Finnegan's Farm West 55 Upland Road	Modern white barn in traditional barn style, quilt block is Pennsylvania Dutch Hex design	2020	Yes, in place on barn
GMS Rowing Center 172 Grove Street	Antique tobacco barn, c. 1914 repurposed as the rowing center's headquarters	2020	Yes, ready to paint
Harris Hill Farm, next to farmhouse, 122 Ridge Road	Large red, weathered vintage 20 th century barn	2017	Yes, in place on barn
Hipp Family Farm, 150 Chestnut Lane Rd. (Rte. 109)	Large, red antique dairy and tobacco barn	2020	Being painted
Hunt Hill Farm Trust 44 Upland Road	The Silo, antique dairy barn formerly owned by Ruth and Skitch Henderson	2017	Yes, in place on barn
Lillis Family Farm, 241 Litchfield Road (Route 202)	Small white repurposed antique dairy barn, 1929.	2017	Yes, in place on barn
New Milford High School, Corner Route 7 & Larson Rd.	Large, red dairy barn belonging to former owners/farmers, the Larson Family	2020	Not ready, in design phase
New Milford Historical Society, 6 Aspetuck Avenue	1790s Boardman store, formerly on The Green.	2020	Not ready, in design phase
New Milford Town Hall Parking Lot on Church St.	Small red tobacco storage barn	2017	Yes, in place on barn
Norkowski Barn, 155 Chestnut Lane Rd. (Rte. 109)	Small red barn facing Rte. 109, from early 1800s adapted to tobacco barn.	2020	Yes, in place on barn
Smyrski Preserve 227 Merryall Road	Large white former dairy barn, owned by Weantinoge	2017	Yes, in place on barn
Sullivan Farm, 140 Park Lane Road (Rte. 202)	Large red barn repurposed by New Milford Youth Agency for youth agro-ed, farmstand	2017	Yes, in place on barn
TNC/Sunny Valley Preserve 55 Sunny Valley Road	Long, white vintage mid-20 th century dairy barn	2020	Not ready, in design phase
Weantinoge /NM Town Preserve, 44 Upland Road	Small, weathered antique barn next to Upland Road	2020	Yes, ready to paint
Wieting Family Farm 19 Wheaton Road	Large antique white dairy barn with two silos	2017	Yes, in place on barn

Approved Field Trips February 2020

School	Grade/Dept.	Trip Date	Day(s) of the Week	# of Students	# of Adults	Destination	Subs	Student Cost
SMS	6-8	1/11/20	Saturday	23	2	King Phillip HS West Hart. Auditions Music Festival	0	\$0.00
SNIS	4-5	2/13/20	Thursday	40	3	NMHS String Fest	0	\$0.00
SMS	6-7	2/13/20	Thursday	43	3	NMHS String Fest	0	\$0.00
NMHS	9-12	2/22/20	Saturday	10	2	NMHS Winter Guard Competition Newtown HS	0	\$0.00
NMHS	9-12	2/22/20	Saturday	22	3	Newtown HS Winter Percussion Competition	0	\$0.00
NES	2	02/21 & 2/28	Friday	128	25	Pratt Center (AM/PM session on each date)	0	\$7.00
NMHS	11-12	3/18/20	Wednesday	30	2	Lincoln Tech Shelton (culinary)	2	\$0.00 (Perkins)
NMHS	11-12	03/19/20	Thursday	30	2	Lincoln Tech E. Windsor (automotive)	2	\$0.00 LTI paying for trans.
SMS	6-8	3/20/20	Friday	18	2	Wethersfield HS (Northern Region Music Festival)	2	\$0.00
SMS	6-8	3/21/20	Saturday	18	2	Wethersfield HS (Northern Region Music Festival)	0	\$0.00
SMS	6-8	3/23/20	Monday	13	2	New Milford Lanes (Unified Sports End of Year)	0	\$0.00
SMS	7-8	4/3/20	Friday	60	5	Bernard's Restaurant, French classes	5	\$54.00
NMHS	11-12	4/7/20	Tuesday	30	2	Universal Technical Institute - automotive careers	2	\$0.00 (UTI Paying for Trans)
NMHS	11-12	4/8/20	Wednesday	30	2	Porter & Chester Institute	2	\$0.00 (Perkins)
NMHS	10-12	4/8/2020	Wednesday	40	3	National Sept. 11 Memorial and Museum/Financial District	3	\$65.00
SNIS	3	4/29/20	Wednesday	275	16	SMS: School Play	0	\$2.00
NES	K	5-15-20	Friday	160	32	Beardsley Zoo	0	TBD (based on PTO Grant)
SNIS	4	5/19/20	Tuesday	135	48	Bronx Zoo	0	\$26.00 (after PTO Grant)
SNIS	4	05/21/20	Thursday	135	58	Bronx Zoo	0	\$26.00 (after PTO Grant)
SNIS	3	5/27/20	Wednesday	138	20	Maritime Aquarium	4	\$18.00
NMHS	9-12	6/6/20	Wednesday	40	2	Construction Career Days, Wallingford	2	\$10.00
SNIS	5	6/3,6/4, 6/5	Wed-Fri	276	44	Soundwaters, Stamford (1/3 grade each day)	5	\$35.00



NEW MILFORD PUBLIC SCHOOLS
Office of the Assistant Superintendent

50 East Street
New Milford, Connecticut 06776
(860) 354-3235 FAX (860) 210-2643

TO: Dr. Kerry Parker, Superintendent
FROM: Ms. Alisha DiCorpo, Assistant Superintendent
DATE: January 16, 2020
RE: Textbook Preview–Grade 12

The textbook listed below will be brought before the Board of Education for adoption at the next Board of Education meeting. Board members may review this book, which will be located in the Assistant Superintendent's office, between the hours of 8:00 a.m. and 4:00 p.m.

Understanding Comics: The Invisible Art: Scott McCloud, William Morrow/Harper Collins
Publisher – Grade 12 (Will also be used as a reference for 9-12)

There is no present textbook used for this form of narrative in our classes. The goal of media literacy includes visual literacy and requires sequential and graphic storytelling. The text shows and explains formal techniques, mechanics, art, etc. used to create graphic narratives.

This textbook also provides history, instruction, and models of how to create graphic narratives including application of formal techniques that help create meaning and provide the message.

Cost of Book: \$25.00

Number of Copies Needed: 100

Total: \$2500.00 (does not include shipping)



Office of Fiscal Services & Operations
50 East Street
New Milford, Connecticut 06776

Item of Information 4-A
Operations Sub-Committee
February 2020

TO: Kerry Parker, Superintendent
FROM: Anthony J. Giovannone, Director of Fiscal Services and Operations
Date: February 7, 2020
RE: Town of New Milford Audit Report dated June 30, 2019

On Wednesday, January 8, 2020, the independent Auditor's report was presented by Mahoney Sabol during the Board of Finance meeting. The important highlights are:

Weakness / Deficiency:

- There were zero (0) material weaknesses or deficiencies identified.

Expenses:

- BOE expenses in Fiscal Year 18/19 account for 66.8% of the total expenditures for all New Milford Governmental Activities.

Fund Balance at 18/19 Fiscal Year End:

- The unspent fund balance at the end of 18/19 for the Board of Education is **\$565,216** or 0.90% of the original budget which was \$63,010,586:
 1. **\$199,999** of this balance was approved and designated for use to offset the 19/20 operating budget for the Board of Education. As per the Town Finance Director of the Town, this will still require an application to the Town Council and Board of Finance as a supplemental appropriation in order to repurpose the \$199,999 of the Board of Education's 18/19 fiscal year end balance toward the 19/20 operating budget for the Board of Education.
 2. **\$315,217** of this balance has already been approved for transfer to the Board of Education "Capital Reserve Account". The MUNIS transfer for this item will be posted by the Finance Director of the Town during the month of February 2020.
 3. **\$50,000** of this balance has already been approved for transfer to the Board of Education "Contributions to the Turf Field Replacement Account". The MUNIS transfer for this item will be posted by the Finance Director of the Town during the month of February 2020.

I will be happy to answer any and all questions regarding this matter at the next meeting.

Sincerely,
Anthony J. Giovannone
Director of Fiscal Services and Operations

**New Milford Board of Education
Policy Sub-Committee Minutes
February 4, 2020
Lillis Administration Building, Room 2**

Present: Mrs. Angela C. Chastain, Chairperson
Mrs. Wendy Faulenbach
Mrs. Tammy McInerney
Mrs. Cynthia Nabozny

Also Present: Dr. Kerry Parker, Superintendent of Schools
Ms. Alisha DiCorpo, Assistant Superintendent of Schools

RECEIVED
TOWN CLERK
2020 FEB -6 P 12:12
CY
NEW MILFORD, CT

1.	Call to Order The meeting of the New Milford Board of Education Policy Sub-Committee was called to order at 6:45 p.m. by Mrs. Chastain.	Call to Order
2.	Public Comment • There was none.	Public Comment
3.	Discussion A. 9000 Series Review: <ol style="list-style-type: none"> 9000 Role of the Board and Member (Powers, Purposes, Duties) 9005 Role of the Board and Its Members (Integrity) 9010 Limits of Authority 9012 Legal Responsibilities of Boards of Education 9020 Public Statements 9270 Conflict of Interest 9271 Code of Ethics <ul style="list-style-type: none"> Mrs. Chastain said this is a continuation of the 9000 series review. She invited comments on any of the policies, noting that they are all interconnected. Mrs. Faulenbach said it is always good to look at Board bylaws. She said if no changes are made, an updated review date will be added. The bylaws provide a way for the Board to patrol itself and to bring accountability. 	Discussion A. 9000 Series Review: <ol style="list-style-type: none"> 9000 Role of the Board and Member (Powers, Purposes, Duties) 9005 Role of the Board and Its Members (Integrity) 9010 Limits of Authority 9012 Legal Responsibilities of Boards of Education 9020 Public Statements 9270 Conflict of Interest 9271 Code of Ethics

	<ul style="list-style-type: none">• Regarding policy 9000, Mrs. Faulenbach said there is a lot of information here, lots of pieces about the Board's role, and it is important to review it periodically.• Regarding policy 9005, Mrs. Faulenbach said Board members have been vigilant in the past about declaring conflict of interest issues. She said it can be difficult sometimes when visiting the schools to remember what hat you are wearing: parent, volunteer or Board member. The Board member hat should be worn only when designated to do so.• Mrs. McInerney agreed, saying there will be people who want to engage and it can be a fine line to walk.• Mrs. Chastain said it is important to be aware of the perception others have of you as well. They may see you as a Board member whether that is the hat you are wearing then or not.• Mrs. Faulenbach said it can be a constant juggling act and it is important for Board members to be careful in their interactions with the public.• Mrs. McInerney said she thought it was important for all Board members to review policies periodically because they govern action.• Regarding policy 9020, Mrs. Faulenbach said it is a reminder that official statements go through the Board Chair, often in consultation with legal counsel. She said in the case of a press release, she is hopeful that Board members would see it prior to release, especially in this "instant" society.• Mrs. McInerney said she thought it was important to clarify how information sent to the Board by letter or email is forwarded. She understands confidentiality, but said it is important to keep all Board members informed.• Mrs. Faulenbach said she had made a note to discuss this when the policy regarding the role of the Chair is discussed.• Mrs. Chastain said in some cases distribution	
--	---	--

	<p>may be limited due to student or staff personal information being included or a possible grievance or hearing down the road.</p> <ul style="list-style-type: none"> • Mrs. McNerney said she thinks the new BOE district emails may bring some immediacy too. While she said she thinks the general emails are good practice, she said Board members will have to be cautious in making any response. • Mrs. Faulenbach said there has been conversation through the years about how communications are disseminated. She said it is always a work in progress and it will be important for the Board, collectively, to continue to standardize the communication platform going forward. 	
4.	<p>Item of Information</p> <p>A. Regulation</p> <p>1. 1800 Animals on School Property</p> <ul style="list-style-type: none"> • Dr. Parker said a few minor changes were made to the appendices only, regarding terminology of owner/handler and for sign offs. • Mrs. Chastain asked if animals entering the building are insured. Dr. Parker said yes, the owner/handler must indemnify. • Mrs. Faulenbach asked what the Policy agenda will consider next. • Mrs. Chastain said they would continue the review of the 9000 series bylaws. • Dr. Parker said they would also be looking at the policy and regulation regarding school attendance areas and making some suggestions for changes after consultation with legal counsel. • Mrs. Chastain said if there were any other policies the committee wishes to review to let her know. 	<p>Item of Information</p> <p>A. Regulation</p> <p>1. 1800 Animals on School Property</p>

**New Milford Board of Education
Policy Sub-Committee Minutes
February 4, 2020
Lillis Administration Building, Room 2**

Page 4

5.	Public Comment <ul style="list-style-type: none">• There was none.	Public Comment
6.	Adjourn <p>Mrs. Faulenbach moved to adjourn the meeting at 7:04 p.m. seconded by Mrs. Nabozny and passed unanimously.</p>	Adjourn <p>Motion made and passed unanimously to adjourn the meeting at 7:04 p.m.</p>

Respectfully submitted:



Angela C. Chastain, Chairperson
Policy Sub-Committee

**New Milford Board of Education
Committee on Learning Minutes
February 4, 2020
Lillis Administration Building, Room 2**

Present: Mr. Joseph Failla, Chairperson
Mr. Brian McCauley
Mrs. Tammy McInerney
Mrs. Cynthia Nabozny

Also Present: Dr. Kerry Parker, Superintendent of Schools
Ms. Alisha DiCorpo, Assistant Superintendent of Schools
Mr. Keith Lipinsky, New Milford High School Athletic Director
Dr. Christopher Longo, Schaghticoke Middle School Principal
Ms. Jennifer Morrison, Schaghticoke Middle School Tech Ed Teacher

RECEIVED
TOWN CLERK
2020 FEB -6 P 12:12
CY
NEW MILFORD, CT

1.	Call to Order The meeting of the New Milford Board of Education Committee on Learning was called to order at 7:30 p.m. by Mr. Failla.	Call to Order
2.	Public Comment • There was none.	Public Comment
3.	Presentation A. Coaching Boys into Men • Ms. DiCorpo said this national curriculum will provide an important addition to the social emotional learning in the district. • Ms. Linda Blozie, Director of Training and Prevention for the CT Coalition Against Domestic Violence, and Mr. Jason O'Connor, New Milford Youth Agency, spoke about the program. • Ms. Blozie said Coaching Boys into Men (CBIM) is a violence prevention program for athletic coaches to inspire them to teach their young male athletes about the importance of respect for themselves, others, and particularly women and girls. CBIM is coaching social and emotional intelligence skills in boys' sports. It is all about fostering healthy relationships	Presentation A. Coaching Boys into Men

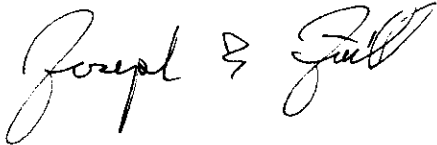
	<p>among athletes and their peers: building trust and setting expectations for acceptable behavior and defining abusive behaviors and teaching healthy relationship skills. The program leverages coaches' influence as role models to their athletes and fits into the sports season, using 12 "mini-training" lessons of 15 minutes per week. It incorporates CSDE frameworks for PE and Health.</p> <ul style="list-style-type: none">• Ms. Blozie said the program is provided free of charge, the only requirement is that athletes' participating take a pre and post assessment. Data will be given to the district, with specific student data non-identifiable for privacy purposes. There is an opt out as well.• Ms. Blozie and her trainers will train Mr. O'Connor and Mr. Lipinsky so that they can train and support the athletic coaches going forward.• Mrs. McInerney asked if the program will be high school based. Ms. DiCorpo said the plan is to start at the high school with a pilot program, in this case, the baseball team.• Mr. O'Connor said the Youth Agency has been working to increase positive masculinity in town, and this program provides another avenue. Eventually they would like to reach out to the larger community in town.• Mrs. McInerney asked if the program is only designed for athletics since she can see other non-athletic groups benefiting as well.• Mr. O'Connor said athletics is the focus of this particular program.• Ms. Blozie noted that with slight language changes, the program is versatile enough to be adapted to non-athletic groups.• Mr. Failla said this program fits well with his general philosophy that athletics are part of the entire school learning experience. He hopes the program is rolled out soon, and expanded out.• Ms. Blozie said there is a similar program for girls called Coaching Girls to Leaders but it is	
--	--	--

	<p>not quite as user friendly as CBIM. She is working on a redesign.</p> <ul style="list-style-type: none"> • Ms. DiCorpo said the pilot program will include the softball coaches as participants. • Dr. Parker said it is important for girls to find their voices as well. • Ms. DiCorpo said they are conscious of students who do not identify. Ms. Blozie said the program speaks in terms of gender neutral positive relationships, using the term partner vs. boyfriend or girlfriend. 	
4.	<p>Discussion and Possible Action</p> <p>A. Request for New Program or Course</p> <p>1. Computer Science SMS</p> <ul style="list-style-type: none"> • Ms. DiCorpo said the high school has a strong computer science pathway; the next step is the middle school. • Dr. Longo said they reviewed the state and national computer science standards in light of where they are now and what changes could be made in conjunction with the middle school schedule to help align with high school courses. The focus is shifting from use to creation of digital tools. He said they surveyed students and 70% would prefer a computer science course over a computer tech course. • Mrs. McInerney asked if it is possible to deliver both courses in the schedule. Dr. Longo said they are looking at a couple of models while building the schedule. • Ms. Morrison said, at the middle school, the computer science course will be a survey course for exposure only, designed to spark interest for high school and beyond. • Ms. Morrison said she believes everyone should take computer science. Ms. DiCorpo said the state agrees that the base is computer science. • Mr. Failla said in our modern society it is so important to learn these skills at a young age. 	<p>Discussion and Possible Action</p> <p>A. Request for New Program or Course</p> <p>1. Computer Science SMS</p>

<ul style="list-style-type: none"> • Dr. Parker asked about the impact costs shown in year three. Dr. Longo said it is an expectation that the course will become more popular over time so additional resources may be needed down the road, similar to the building of PLTW over time. • Ms. Morrison said there are a lot of resources available now that are free to use, such as websites like code.org. Ms. DiCorpo said free resources are vetted through an approval process before being utilized in the classroom. • Mr. Failla asked if hardware resources are adequate now. Ms. Morrison said they can easily run on what they have to start. Most websites see where schools are going and are compatible with Chromebooks. <p>Mr. McCauley moved to bring the request for new program or course: Computer Science SMS to the full Board for approval, seconded by Mrs. McNerney and passed unanimously.</p> <ul style="list-style-type: none"> • Mr. Failla asked if the CBIM program would be presented to the full Board. • Ms. DiCorpo said it was her intent to move ahead with the pilot program, including the girls with softball, if there is no objection tonight. • Mrs. McNerney said she thought there should be a vote down the road, since the program is curriculum based, and there is a teaching component. • Mr. McCauley agreed, saying he views the pre and post assessments as being similar to past surveys on attitudes and behaviors and vaping, that were approved by the Board in the past. • Mrs. Faulenbach, Parliamentarian, said there should be no action taken tonight since the item was not warned for action. Instead, she said the COL chair could reach out to the Board Chair and ask that the item be added to the full agenda. • Mr. Failla said he would do that, on the 	<p>Motion made and passed unanimously to bring the request for new program or course: Computer Science SMS to the full Board for approval.</p>
--	---

	committee's behalf.	
5.	Public Comment <ul style="list-style-type: none">• There was none.	Public Comment
6.	Adjourn Mr. McCauley moved to adjourn the meeting at 8:24 p.m., seconded by Mrs. McInerney and passed unanimously.	Adjourn Motion made and passed unanimously to adjourn the meeting at 8:24 p.m.

Respectfully submitted:



Joseph Failla, Chairperson
Committee on Learning

**New Milford Board of Education
Facilities Sub-Committee Minutes
February 11, 2020
Lillis Administration Building—Room 2**

Present: Mr. Brian McCauley, Chairperson
Mr. Pete Helmus
Mrs. Eileen P. Monaghan
Mrs. Olga I. Rella

Also Present: Dr. Kerry Parker, Superintendent
Mr. Kevin Munrett, Facilities Director
Mr. Anthony Giovannone, Director of Operations and Fiscal Services

RECEIVED
TOWN CLERK
2020 FEB 13 P 12:08

67

NEW MILFORD, CT

1.	Call to Order The meeting of the New Milford Board of Education Facilities Sub-Committee was called to order at 6:45 p.m. by Mr. McCauley.	Call to Order
2.	Public Comment • There was none.	Public Comment
3.	Items of Information A. Celtic Energy Follow up • Mr. Munrett said six vendors responded to the Town's bid request and the award will be made March 12, per the Town. • Mr. McCauley asked if the chosen vendor will do the actual audit and Mr. Munrett said yes, with Celtic Energy overseeing. B. SNIS Air Conditioner - Cafeteria • Mr. Munrett said they have been talking about the need to replace this failed unit for a while now. They are hoping to tie it in to the Celtic audit, but time is an issue with cooling season approaching. He will have more information for the March Facilities meeting regarding possible options for replacement and financing. • Mrs. Rella asked if the unit only cools the cafeteria. Mr. Munrett said that is correct. • Mr. McCauley said it is necessary but costly, with the replacement price around \$60,000.	Items of Information A. Celtic Energy Follow up B. SNIS Air Conditioner - Cafeteria

<p>C. NMHS Elevator Violations</p> <ul style="list-style-type: none"> • Dr. Parker clarified that the elevators are not in violation currently; the state is requiring that they be tested. • Mr. Munrett said this is a new mandated test to the high school elevators that will be required every five years. • Mrs. Monaghan asked the cost. Mr. Munrett said \$6,446. • Mr. Helmus asked if the project will be bid. Mr. Munrett said the district has an exclusive contract with Thyssen Krupp so they will be doing the testing according to state code. • Mrs. Rella asked if the elevators are expected to pass. Mr. Munrett said he is hopeful. 	<p>C. NMHS Elevator Violations</p>
<p>D. Relocation of Administrative Offices</p> <ul style="list-style-type: none"> • Mr. Munrett said this has been a standing item for discussion since prior to budget season. • Dr. Parker said the Mayor had requested a walkthrough of the Lillis Building. She and Mrs. Chastain accompanied him last week, while he took pictures and got a good understanding of building issues. Then the Mayor sent two people from the Town for a followup; they walked around with Mr. Munrett. Dr. Parker said the Mayor's plan is still to go before the Town regarding building usage. She said there is also an RFP for enrollment projections in the works. Dr. Parker said even if the Town chooses to keep and renovate the Lillis building, central offices will need to relocate at least temporarily when that happens. In the meantime, issues continue to crop up. On Monday morning there was no heat because the boiler had stopped over the weekend, and offices were in the 50s for temperature. In addition, some offices have already been relocated due to building issues, making it more complicated for central administrators to work as a group. • Mr. Helmus asked if the Mayor had any suggestions for where the offices might relocate, at least temporarily. Dr. Parker said he did not. 	<p>D. Relocation of Administrative Offices</p>

	<ul style="list-style-type: none"> • Mr. McCauley asked Dr. Parker if she still thought that SNIS was the best alternative. Dr. Parker said SNIS has space available, easy access, and provides the opportunity for all central offices to be together in a relatively small space for at least several years. • Mrs. Rella said she thought it was worth the investment in the SNIS building, even if only for a few years. • Dr. Parker said temporary set up costs for things such as dividers would be less than permanent structures. • Mr. Helmus asked if there is a downside to temporary relocation, in order to keep options open in case enrollment goes up. Dr. Parker said she doesn't see one; it is not a big investment to start. • Mrs. Monaghan said it is a great option in her opinion and she shared the idea with the Municipal Building Committee (MBC) as a way to free up Lillis for sale and help pay for needed roofs. 	
	<p>E. Municipal Building Committee Projects</p> <ul style="list-style-type: none"> • Mrs. Monaghan, in her position as liaison to the MBC, distributed a summary of Municipal Building Committee discussions. She said the MBC reviewed options for the high school roof. They will vote at the next meeting as to their recommendation. • Mr. McCauley noted the committee was leaning towards the standing seam roof, which had been the Board's preference. • Mr. Munrett said this proposal includes a low slope roof. • Mrs. Monaghan said the MBC asked for the Facilities department's help to clean up the debris on the roof. • Mr. Munrett said they have been cleaning where able, but the part of the roof under discussion will require a lift, as it is difficult to access. • Mrs. Monaghan said the MBC discussed the SNIS oil tank, where the focus was on the size of the tank. • Mr. Munrett said the committee plans to go out 	<p>E. Municipal Building Committee Projects</p>

	<p>to bid for engineering specs for this project to clarify state requirements, risk assessment for fuel need etc.</p> <ul style="list-style-type: none">• Mrs. Monaghan said the MBC is just starting to look at the scope of the NES roof.• Mr. Munrett said this had been the next roof to be done prior to the microburst.• Mr. McCauley asked if previous district studies regarding the NES roof have been shared and Mr. Munrett said they have been.• Mrs. Monaghan said the architect of the roof project mentioned that the state will automatically help fund any update on a security system, which interested her due to the district's current need to upgrade.• Mr. Munrett said he had verified with the state that pre-approval is needed before any payment.	
4.	<p>Public Comment</p> <ul style="list-style-type: none">• Cynthia Nabozny asked if the mandated high school elevator tests include the theatre elevator. Mr. Munrett said it is the two main elevators only, because the valve being tested is specific to them.	<p>Public Comment</p>
5.	<p>Adjourn</p> <p>Mrs. Rella moved to adjourn the meeting at 7:11 p.m., seconded by Mrs. Monaghan and passed unanimously.</p>	<p>Adjourn</p> <p>Motion made and passed unanimously to adjourn the meeting at 7:11 p.m.</p>

Respectfully submitted:



Brian McCauley, Chairperson
Facilities Sub-Committee

**New Milford Board of Education
Operations Sub-Committee Minutes
February 11, 2020
Lillis Administration Building—Room 2**

Present: Mrs. Wendy Faulenbach, Chairperson
Mr. Pete Helmus
Mrs. Eileen P. Monaghan
Mrs. Olga I. Rella

Also Present: Dr. Kerry Parker, Superintendent
Ms. Ellamae Baldelli, Director of Human Resources
Mr. Anthony Giovannone, Director of Fiscal Services and Operations
Mrs. Laura Olson, Director of Pupil Personnel and Special Services
Mr. Kevin Munrett, Facilities Director
Mr. Brandon Rush, Director of Technology

RECEIVED
TOLSON CLERK
2020 FEB 13 P 12:08

5

NEW MILFORD, CT

1.	Call to Order The meeting of the New Milford Board of Education Operations Sub-Committee was called to order at 7:30 p.m. by Mrs. Faulenbach.	Call to Order
2.	Public Comment <ul style="list-style-type: none"> There was none. 	Public Comment
3.	Discussion and Possible Action <ul style="list-style-type: none"> Mrs. Faulenbach welcomed new members to the committee and encouraged them to ask any questions on agenda items as they are reviewed. <p>A. Exhibit A: Personnel — Certified, Non-Certified Appointments, Resignations and Leaves of Absence</p> <ul style="list-style-type: none"> Ms. Baldelli said there will be a revised Exhibit A for the Board meeting. Spring athletic recommendations are coming in. <p>Mrs. Monaghan moved to bring Exhibit A: Personnel - Certified, Non-Certified Appointments, Resignations and Leaves of Absence to the full Board for approval.</p> <p>Motion seconded by Mr. Helmus. Motion passed unanimously.</p>	Discussion and Possible Action <p>A. Exhibit A: Personnel — Certified, Non-Certified Appointments, Resignations and Leaves of Absence</p> <p>Motion made and passed unanimously to bring Exhibit A: Personnel - Certified, Non-Certified Appointments, Resignations and Leaves of Absence to the full Board for approval.</p>

<p>B.</p>	<p>Monthly Reports</p> <ol style="list-style-type: none"> 1. Budget Position dated January 31, 2020 2. Purchase Resolution D-731 3. Request for Budget Transfers <ul style="list-style-type: none"> • Mr. Giovannone highlighted the certified salary line and said the Business Office is starting to proof this out versus encumbrance. • Mrs. Faulenbach asked how the total compares to last year at this time. Mr. Giovannone said he would follow up for the full Board meeting. • Mr. Giovannone referenced the revenue line. He said this is where excess cost will show up. The first payment is usually received in February and is a good indication for end of year projections. Mrs. Faulenbach asked for the comparison to last year. Mr. Giovannone said he would follow up for the full Board meeting. • Mrs. Faulenbach said the projected excess cost figure, as part of general revenue, can be found on the top of page 4 of 4. Mrs. Faulenbach said you can also see capital reserve and turf field account totals on this page. • Mr. Giovannone noted that the unemployment line is overdrawn and will require a transfer; several claims hit at once. • Regarding the purchase resolution, Mrs. Faulenbach referenced the elevator expense that was discussed at the Facilities meeting. She asked if this was coming out of the Facilities operating budget and Mr. Giovannone said yes. Mrs. Faulenbach said the district is lucky to have these funds to reallocate for this unexpected expenditure and it is both a testament to the hard work of staff in house, as well as the light winter and cost savings. Mr. Giovannone said they will budget for this on a five year cycle going forward, now that they know it will be required. • Mrs. Faulenbach asked about the Chromebook request. Mr. Rush said this is part of the refresh cycle in the current budget. Mr. Giovannone said this request was approved in October 2019 from capital reserve. Mrs. Faulenbach noted that this is from the capital budget, not operating. 	<p>B. Monthly Reports</p> <ol style="list-style-type: none"> 1. Budget Position dated January 31, 2020 2. Purchase Resolution D-731 3. Request for Budget Transfers
------------------	---	--

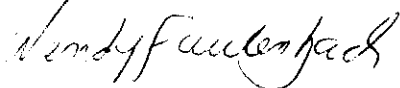
	<ul style="list-style-type: none"> • Mrs. Rella asked if the Chromebooks were already purchased and Mr. Rush said no, they are waiting for Board approval. Mrs. Rella asked if these come with an 8 year license. Mr. Rush said he will check. • Mrs. Monaghan asked if these are at the EdAdvance contract rate. Mr. Rush said yes, this is state contract and where EdAdvance was purchasing. They are just going directly to the supplier. • Mrs. Faulenbach asked if the scrubber also comes out of capital. Mr. Giovannone said it does, along with the CDW request. • Regarding the budget transfer request, Mrs. Monaghan asked what school the behavioral therapist will service. Mrs. Olson said the high school. <p>Mrs. Monaghan moved to bring the monthly reports: Budget Position January 31, 2020, Purchase Resolution D-731 and Request for Budget Transfers to the full Board for approval.</p> <p>Motion seconded by Mrs. Rella.</p> <p>Motion passed unanimously.</p>	
C.	<p>Gifts & Donations</p> <p>1. PTO — Exhibit B</p> <ul style="list-style-type: none"> • Dr. Parker said this is a wonderful donation. The PTO is incredible and continue to do great things for kids. <p>Mrs. Rella moved to bring Gifts & Donations: PTO-Exhibit B to the full Board for approval.</p> <p>Motion seconded by Mrs. Monaghan.</p> <p>Motion passed unanimously.</p>	<p>Motion made and passed unanimously to bring the monthly reports: Budget Position dated January 31, 2020, Purchase Resolution D-731, and Request for Budget Transfers to the full Board for approval.</p>
D.	<p>Grant</p> <p>1. Public, Educational and Governmental Programming and Educational Technology Investment Account (PEGPETIA) Grant</p>	<p>C. Gifts & Donations</p> <p>1. PTO — Exhibit B</p> <p>Motion made and passed unanimously to bring Gifts & Donations: PTO-Exhibit B to the full Board for approval.</p> <p>D. Grant</p> <p>1. Public, Educational and Governmental Programming and Educational Technology Investment Account</p>

	<ul style="list-style-type: none"> • Mr. Rush said this grant promotes access programming in CT. The district will use funds awarded to purchase a video streaming system and well as digital signage and other equipment. • Mrs. Faulenbach said this is exciting, especially since the Five Year Capital Plan includes purchasing an LED sign. She asked when the district will find out whether or not funds have been awarded. Mr. Rush said he did not know, but the submission deadline was January 31, 2020. <p>Mrs. Rella moved to bring the Public, Educational and Governmental Programming and Educational Technology Investment Account (PEGPETIA) Grant to the full Board for approval.</p> <p>Motion seconded by Mrs. Monaghan.</p> <p>Motion passed unanimously.</p>	<p>(PEGPETIA) Grant</p> <p>Motion made and passed unanimously to bring the Public, Educational and Governmental Programming and Educational Technology Investment Account (PEGPETIA) Grant to the full Board for approval.</p>
4.	<p>Items of Information</p> <p>A. Town of New Milford Audit Report dated June 30, 2019</p> <ul style="list-style-type: none"> • Mrs. Faulenbach thanked Mr. Giovannone for the helpful memo. • Mr. Giovannone said the audit was very successful. The memo outlines end of year motions and status. Items 2 and 3, capital reserve account transfer of \$315,217 and contribution to turf field account of \$50,000, will be posted by the Town this month. Regarding the \$199,999 designated for use to offset the 19/20 BOE operating budget, the Town Finance Director says it will require an application to the Town Council and Board of Finance as a supplemental appropriation. • Mrs. Faulenbach said this was an action requested by the Town Council, to offset the current budget. It was the first time done in her memory and auditors were consulted at the 	<p>Items of Information</p> <p>A. Town of New Milford Audit Report dated June 30, 2019</p>

	<p>time to confirm procedure. Mrs. Faulenbach said personally she disagrees with this characterization as a supplemental appropriation to the BOE, since that makes it appear that the BOE fell short at year end. That is not the case, there was a surplus that the Town requested to move. The Town Council voted on it as an earmarked number, there was no vote at referendum.</p> <ul style="list-style-type: none"> • Mr. Giovannone said he is requesting a joint call with the Town and auditors. • Mr. Giovannone said the posting could potentially complicate matters when comparing the original 2020-21 budget to the revised 2019-20 budget. The 2019-20 original budget as compared to the 2020-21 original budget is the correct comparison that was used and results in the 2.22% increase stated in the current Board Adopted Budget. • Mrs. Faulenbach said it is important to work collaboratively with the Town to continue the dialogue and work this out. • Mr. Helmus clarified that this will make the budget percentage increase incorrect if one was to compare the revised 2019-20 budget to the 2020-21 original budget. Mr. Giovannone agreed and noted that the correct comparison to be made is original versus original. 	
B.	<p>Relocation of Administrative Offices</p> <ul style="list-style-type: none"> • Dr. Parker said this topic was discussed at Facilities. • Mrs. Faulenbach said this is an ongoing conversation and she would hope that any future meetings with the Town would include the Facilities and Operations chairs. • Mrs. Monaghan said the MBC was at the discussion stage regarding their role in all this. • Dr. Parker said she doesn't understand what role they would have. Mrs. Faulenbach agreed, saying they do not oversee relocation. She said the committee's design was focused on construction projects involving municipal 	<p>B. Relocation of Administrative Offices</p>

	<p>buildings. She said the committee members are all volunteers and while she would be happy to take input, their time should be valued and well utilized.</p> <ul style="list-style-type: none">• Mrs. Faulenbach said the BOE is the steward of the Town owned Lillis building and a motion would be required by the Board to relinquish control. She said it is important to work with the Town on an overall plan. She said decisions will need to be made. She cautioned quotes about any savings, since this is a cost avoidance issue only. She said the Lillis building has struggles but the Board has made many past investments in the building over the years, which Town agencies have benefited from. She suggested that if the building is sold, the Board be a piece of that.• Mr. Helmus said it was his understanding that the MBC is a fact finding group that makes advisory recommendations.• Mrs. Faulenbach agree, saying ultimately decisions will be made by the Town Council and Board of Finance.• Mrs. Faulenbach asked Dr. Parker if she had a timeframe in mind for a move. Dr. Parker said she did not, but wanted to continue with the conversation. She said the budget was status quo and shifts would be requested if needed.	
5.	<p>Public Comment</p> <ul style="list-style-type: none">• There was none.	<p>Public Comment</p>
6.	<p>Adjourn</p> <p>Mr. Helmus moved to adjourn the meeting at 8:16 p.m. seconded by Mrs. Monaghan and passed unanimously.</p>	<p>Adjourn</p> <p>Motion made and passed unanimously to adjourn the meeting at 8:16 p.m.</p>

Respectfully submitted:



Wendy Faulenbach, Chairperson
Operations Sub-Committee