

## **JCC Provided Technology Device Use and Care Guidelines**

### **GRAD YEAR AND NAME:** \_\_\_\_\_

Providing students with an individual JCC Device in a 1-to-1 environment provides an opportunity to enhance each student's overall learning experience. All JCC Devices and installed applications or programs on the JCC Devices remain property of Jackson County Central School District and are subject to the same acceptable use guidelines as all other JCC provided electronic devices. JCC reserves the right, at any time, to confiscate and search a student's JCC Device to ensure compliance with the Acceptable Use and Bullying Prohibition Policy. Students in violation of the Acceptable Use Policy or Bullying Prohibition policy may be subject to but not limited to; disciplinary action, repossession, or overnight confiscation of the JCC Device; the student will still be responsible for completing all school work assigned.

**This agreement will apply to each year your student attends JCC.**

**Students will not receive a JCC Device until all Student/Parent/Guardian signatures are completed.**

**JCC Device, Charger Unit and Case Care: The Use and Care guidelines include all JCC issued Devices, accompanying Chargers/Cords, and the JCC provided Case**

- User will keep the JCC provided device in an approved school provided case **AT ALL TIMES**. Users wishing to use a different case **must** get pre-approval from the JCC Technology Department prior to changing a school provided case.
- User will keep all food and liquid away from JCC Device. User will not damage or destroy the case in any way.
- Screen protectors may not be removed, and no part of the case may be damaged, written on, or removed. The JCC issued Device, Case, Charger and Cord must be turned in to the Technology Department at the end of the school year. All must be in good and usable repair.
- Lost Chargers, Cords, or sets must be paid for by the student prior to replacements being issued.
- JCC/Other Identification Tags/Stickers on JCC Devices may not be removed or covered by the User.
- Do not set anything heavy on the JCC Device.
- Do not drop, toss, or slide the JCC Device. Do not place items on top of the JCC Device.
- Carry the JCC Device, at all times, in a manner that keeps the JCC Device secure and undamaged.
- Clean with a soft, dry cloth.
- Defacing the JCC Device, or its case, is prohibited (stickers, markers, etc.)
- Do not expose JCC Device to temperature extremes; don't leave it in a car.
- Use only your finger or a JCC Device approved stylus on the JCC Device.
- Treat your JCC Device with care at all times. User is responsible for damages.
- If the JCC Device is lost, stolen, or damaged, Student User must immediately notify their School Principal and the JCC Technology Department.
- The JCC Device may only be connected to a JCC approved school syncing computer. No JCC Device may be connected and/or synced to a personal or other business, individual computer.
- User is responsible for ensuring JCC Device is fully charged for each day of school.
- Adding and deleting of JCC Device Apps, or unapproved programs, is prohibited.
- Addition of personal email accounts, iCloud accounts or any other non JCC approved account is prohibited at all times.

## JCC Provided Technology Device Use and Care Guidelines

- User will follow the school districts Bullying Prohibition Policy (514) and the Internet Acceptable Use and Safety Policy (524) when using any JCC Device.
- JCC Devices will not be taken into bathrooms or locker rooms.
- Do not change any of the JCC Device configuration items, including the JCC Device name, picture or other JCC Device settings,, unless told to do so by your teacher, principal or Technology Department. User may change the wallpaper and background on your JCC Device, provided wallpaper and background is school appropriate.
- Passcodes may be placed on JCC Devices by the Student User, **provided** the Technology Department is informed of the passcode for documentation purposes.
- The whereabouts of the JCC Device should be known at all times. It is Student User's responsibility to keep their JCC Device safe and secure.
- The JCC Device camera and voice recorder may not be used in any manner that would violate the rights and privacy of other students or staff.
- The JCC Device is provided by JCC solely for the student's educational use. No JCC issued device may be used by other family members or friends.
- User will be charged for the full replacement of any damaged or destroyed JCC owned/issued case.
- **Any** JCC Device repair or replacement costs resulting from JCC Device use by a family member, or an individual other than the assigned user, is the responsibility of the JCC Student User.
- If the JCC Device is broken beyond repair, the JCC Student User is responsible for the full cost of replacement the JCC Device and/or related items, including chargers, cords or cases.
- The full replacement cost of lost or Stolen JCC issued Devices, Case, Cords, or Chargers are the sole responsibility of the JCC Student User.
- The Student User is responsible for the full repair/replacement cost of any damaged JCC Device when the said Device is in a case that has been damaged or where any or all of the case has been removed.

**Costs for Damages/Replacement of JCC Devices:** JCC's actual cost of repair for Devices begins at \$100.0 depending on the damage. The cost of Device replacement is different for iPads and Chromebooks. Any Device **not** in a JCC approved **and** undamaged case will be considered intentional damage and the student will be assessed the full cost of repair or replacement. If a student damages a Device but wishes to continue using it because it works fine, they will not be charged for damage **UNTIL** the device is turned in for repair **OR** the Device is turned in for the final time - graduation, leaving the District or moving from iPad to Chromebook. Damage to Devices and/or Cases must be reported to the Technology Department immediately.

### **Repair - Accidental 1st and 2nd breakage**

1st Break:	\$50.00	2nd Break:	\$50.00
3rd Break:	Full cost of repair/replacement		

### **Replacement:**

Ipad	\$300.00	iPad Case	\$35.00		
iPad Cord	\$19.00	iPad Charger	\$19.00	Charger Set	\$38.00
Chromebook	\$220.00	CB Case:	\$28.00	CB Charger Set	\$28.00

### **Student/Parent/Guardian Signatures:**

## JCC Provided Technology Device Use and Care Guidelines

1. I have read, and do understand, the JCC District policy relating to required and acceptable use of JCC issued electronic devices, such as JCC Devices, Chromebooks, and other related devices. I agree to abide by them. I further understand that should I commit any violation, my access privileges may be revoked, school disciplinary action may be taken, and/or appropriate legal action may be taken. Finally, I understand I am responsible for charges related to damage or loss of a JCC Device.
2. Technology, including school computers, Interactive Promethean Whiteboards, and JCC Devices have been implemented into Jackson County Schools for educational purposes. Access to any or all technology may be revoked at any time for abusive or inappropriate conduct related to use of electronic technologies. Failure to comply with the [District's Bullying Prohibition Policy \(514\)](#), [Internet Acceptable Use & Safety Policy \(524\)](#), or the [JCC Device Care and Use guidelines](#) may result in the loss of privilege to take the JCC Device home or use of the JCC Device altogether. The JCC Device is the property of the Jackson County Central School District and may be seized and reviewed at any time, in accordance with the [Search of Student Lockers, Desks, Personal Possessions, and student's person policy \(502\)](#).
3. I have read and do understand the school district policies relating to safety and acceptable use of the school district computer system and the Internet and agree to abide by them. I further understand that should I commit any violation, my access privileges may be revoked, school disciplinary action may be taken, and/or appropriate legal action may be taken.
4. I have read all the policies and guidelines in the Jackson County Central School District's 1:1 JCC Device Program Policies and guidelines document and understand my responsibilities as a student in the JCC Device Program:
5. *I understand this agreement applies to EACH year I attend Jackson County Central Schools.*

### STUDENT:

User's First/Last Name (please print clearly):

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User Signature/Date/and graduation year:

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### PARENT OR GUARDIAN:

Parent/Guardian's First/Last Name and First/Last Name of Student (please print clearly):

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Parent or Guardian's Signature/Date:

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