

All district staff and students shall abide by the licensing agreement that accompanies each piece of software purchased by this district or used on district equipment. A notebook shall be kept in the room that is the primary equipment location. Included in this notebook shall be:

1. Licensing agreements for the software used on the equipment and warranties.
2. Serial numbers.
3. Printout of autoexec.bat, config.sys, windows.sys ini, and win.ini (if applicable) or a utility printout.

A copy of all licensing agreements shall be filed with the computer coordinator. The district building, room location, and name of software shall be written on, or attached to, the agreement. Whenever a software backup copy is made, it will be used exclusively for that purpose, with the original secured in a locked location.

All personal software used on district equipment will be accompanied by:

1. The original discs;
2. A copy of the licensing agreement; and
3. A written statement by the owner of the software stating that the software is personal software and is being used observing the software agreement.

The computer coordinator shall monitor the observance of all policies. If deviations from the policies are observed, the responsible party will be asked to comply with this policy. If the individual does not comply with this policy immediately, the individual shall be reported to the building principal who will take necessary steps to insure compliance.

YYYYYYYY

LEGAL REFERENCE:

17 USC Section 101 et seq.
Marcus v. Rowley, 695 F.2d 1171 (9th Cir. 1983)

ADOPTED: July 14, 1999

POLICY TITLE: COMPUTER NETWORK AND INTERNET

Policy No. 698, Pg. 1 of 2

STATEMENT OF PURPOSE:

The formulation of this guide is motivated by the need to develop policy for the student's use of the Internet, and any other network, while attending school in the Wendell School District. The Internet access is a service provided by this district, and is a privilege, not a right. The district reserves the right to monitor and review all activities on the network. Access may be denied, revoked, or suspended at any time because of inappropriate use.

Students and staff will have the opportunity to participate in learning and teaching sources from all around the world. While this is a great educational tool, students and staff may have access to information that is controversial and/or inappropriate. The District is not responsible for other people's actions or the quality and content of the information available. We trust our students and staff to know what is appropriate and inappropriate, and to be responsible in how they access and transmit information through the Internet and/or network. Users who bring such material to the school environment will be dealt with according to the discipline policies of the individual school intentionally accessing or using such materials may result in termination of the access privilege, suspension, or expulsion. Staff found guilty of intentional misuse may be subject to disciplinary action including possible termination.

The computer network services provided by the district is provided on an "as is, as available" basis. No warranties are made or given with respect to any service and any information or software contained therein.

USE POLICY

For the remainder of the policy, the use of the word "network" shall refer to the Internet as well as any local network used in the District.

The use of the network is a privilege, not a right! This privilege may be revoked at any time. Denial to access the network will occur automatically when:

- the user places unlawful information on a system
- the user uses abusive or otherwise objectional language, or violates the law.

Prior to using the network, student must have filled out a "User Agreement for Networks in the Wendell School District", and parents must have signed this form. This form must be on file with the appropriate staff member. Forms will be provided by the instructor who will supervise the student's use of the network. (See Form A)

ADOPTED: March 15, 1996

FORM A

USER AGREEMENT FOR NETWORKS

Users of the networks and the Internet in the Wendell School District shall:

1. Respect the privacy of others.
2. Use appropriate language, and do nothing that violates the law.
3. Use the network for the exchange of educational and research information.
4. Use their own software unless specifically told not to do so by the instructor.
5. Protect the network from the spread of computer viruses.
6. Change their password frequently.
7. Avoid congestion of the network.
8. Care for the networks and any equipment or system forming the network.
9. Act appropriately at all times while in the computer room, media center, or classroom.
10. NEVER reveal personal, family, or school phone numbers or addresses.
11. Be familiar with Internet protocol before getting on-line, or seek the guidance of the instructor.
12. Be aware that all communications and information accessible on the network is open to school district scrutiny.
13. Avoid submitting, publishing, or displaying information that encourages the use of controlled substances, or that is racially offensive, threatening, or defamatory.
14. Never attempt to log-in to the system using another user's account or password.

By signing this form, the user accepts the responsibility of using the network in an appropriate manner, and agrees to the principles and procedures listed in this document. The user also understands that any violation of the regulations listed above is unethical, and may constitute a criminal offense. Should there be any violations, all network privileges in the Wendell School District may be revoked, school disciplinary action may result, and legal action may occur.

Student Signature

Date

As the parent or guardian of this student user, I have read the Network and Internet Agreement. I understand that this access is designed for educational purposes. I also realize it is impossible for Wendell School District to restrict access to all materials, and I will not hold the District responsible for materials acquired on the computer.

Parent/Guardian Signature

Date