

NEW MILFORD BOARD OF EDUCATION

New Milford Public Schools
50 East Street
New Milford, Connecticut 06776

**BOARD OF EDUCATION
MEETING NOTICE**

GEORGE C. BUCKBEE
TOWN CLERK

2011 MAY - 6 P 2:50

NEW MILFORD, CT

DATE: May 10, 2011
TIME: 7:30 P.M.
PLACE: Sarah Noble Intermediate School – Library Media Center

AGENDA

New Milford Public Schools Mission Statement

The mission of the New Milford Public Schools, a collaborative partnership of students, educators, family, and community, is to prepare each and every student to compete and excel in an ever-changing world, embrace challenges with vigor, respect and appreciate the worth of every human being, and contribute to society by providing effective instruction and dynamic curriculum, offering a wide range of valuable experiences, and inspiring students to pursue their dreams and aspirations.

1. CALL TO ORDER

A. Pledge of Allegiance

2. STAFF & STUDENT RECOGNITION

A. Students and Staff from Sarah Noble Intermediate School, Schaghticoke Middle School and New Milford High School participating in the Northern Region Music Festival, All State Music Festival and the All Eastern Music Festival.

3. PUBLIC COMMENT

The Board welcomes Public Participation and asks that speakers please limit their comments to three minutes. Speakers may offer objective comments of items on this agenda. The Board will not permit any expression of personal complaints or defamatory comments about Board of Education personnel and students, nor against any person connected with the New Milford Public School System.

4. PTO REPORT

5. STUDENT REPRESENTATIVES' REPORT

6. APPROVAL OF MINUTES

A. Approval of the following Board of Education Meeting Minutes
1. Regular Meeting Minutes April 12, 2011

7. SUPERINTENDENT'S REPORT

8. BOARD CHAIRMAN'S REPORT

9. COMMITTEE/LIAISON REPORTS

- A. Facilities Sub-Committee – Mr. Nichols
- B. Operations Sub-Committee – Mr. McSherry
- C. Policy-Sub-Committee - Mrs. Latour
- D. Committee on Learning – Mrs. Thomas
- E. Education Connection – Mrs. Rigdon
- F. Connecticut Boards of Education (CABE) – Mrs. Thomas

10. DISCUSSION AND POSSIBLE ACTION

- A. Exhibit A as of May 10, 2011: Personnel – Certified, Non-Certified Appointments, Resignations and Leaves of Absence
- B. Monthly Reports
 - 1. Purchase Resolution D-636
 - 2. Budget Position as of 4/30/11
 - 3. Request for Budget Transfers
- C. Gifts & Donations
 - 1. Exhibit B: PTO
- D. Policies for Second Review:
 - 1. 4111/4211 Recruitment and Selection
 - 2. 4111.1/4211.1 Equal Employment Opportunity
 - 3. 4112.4/4212.4 Physical Examinations
 - 4. 4112.5/4212.5 Criminal History Checks
 - 5. 4112.8/4212.8 Nepotism
 - 6. 4115 Certified Evaluations
 - 7. 4118.112/4218.112 Sexual and Other Unlawful Harassment
 - 8. 4118.13/4218.13 Conflict of Interest
 - 9. 4118.5/4218.5 Electronic Monitoring
 - 10. 4121 Substitute Teachers
 - 11. 4131 Professional Development
 - 12. 4147.1/4247.1 Occupational Exposure to Bloodborne Pathogens
 - 13. 4148/4248 Employee Protection
 - 14. 5145.5 Sexual and Other Unlawful Harassment of Students
- E. Policy for Approval
 - 1. 3160 Budget and Transfer of Funds
- F. Approval of the Connecticut Community Foundation Grant
- G. Education Jobs Fund
- H. Textbook Approval for Grade 12

11. ITEM FOR DISCUSSION

- A. Field Trip Report

12. EXECUTIVE SESSION (anticipated)

- A. Discussion of Superintendent's Performance, Evaluation, Employment, and Contract.

13. DISCUSSION AND POSSIBLE ACTION

- A. Superintendent's Performance, Evaluation, Employment, and Contract

14. ADJOURN

ITEMS OF INFORMATION


- Facilities Sub-Committee Minutes – May 3, 2011
- Operations Sub-Committee Minutes – May 3, 2011

Policy Sub-Committee Meeting May 17, 2011 – 6:30 PM Lillis Administration Bldg., Room 2	Operations Sub-Committee Meeting June 7, 2011 – 7:30 p.m. Lillis Administration Bldg., Room 2
Committee on Learning May 17, 2011 – 7:30 PM Lillis Administration Bldg., Room 2	Board of Education Reception June 14, 2011 – 6:00 p.m. Sarah Noble Intermediate School - LMC
Facilities Sub-Committee Meeting June 7, 2011 – 6:30 p.m. Lillis Administration Bldg., Room 2	Board of Education Regular Meeting June 14, 2011 – 7:30 p.m. Sarah Noble Intermediate School - LMC

New Milford Board of Education
 Regular Meeting Minutes

May 10, 2011

Sarah Noble Intermediate School Library Media Center

Present:	Mrs. Wendy Faulenbach, Chairperson Mr. David Lawson Mr. Thomas McSherry Mr. William Wellman Ms. Alexandra Thomas Mr. Daniel Nichols Mrs. Lynette Rigdon Mr. Rodney Weinberg	GEORGE C. BUCKBEE TOWN CLERK  2011 MAY 13 A 10:20
Absent:	Mrs. Nancy Tarascio-Latour	

NEW MILFORD, CT

Also Present:	Dr. JeanAnn C. Paddyfote, Superintendent of Schools Dr. Maureen McLaughlin, Assistant Superintendent of Schools Mr. Daniel DiVito, Director of Information Technology Ms. Ellamae Baldelli, Director of Human Resources Mr. Gregg Miller, Director of Fiscal Services Mr. Greg Shugrue, Principal, New Milford High School Mrs. Dana Ford, Principal, Schaghticoke Middle School Mr. Les Weintraub, Principal, Sarah Noble Intermediate School Mrs. Adele Johnson, Director, Pupil Personnel & Special Services Mrs. Susan Murray, Principal Northville Elementary School Josh Jugler, Student Representative
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1.	Call to Order A. Pledge of Allegiance The meeting of the New Milford Board of Education was called to order at 7:30 pm. The Pledge of Allegiance immediately followed the call to order.	Call to Order Pledge of Allegiance
2. A.	Staff & Student Recognition Students and Staff from Sarah Noble Intermediate School, Schaghticoke Middle School and New Milford High School participating in the Northern Region Music Festival, All State Music Festival and the All Eastern Music Festival were recognized. The meeting recessed at 7:59 pm for a reception. The meeting reconvened at 8:08 pm.	Staff & Student Recognition Students and Staff from Sarah Noble Intermediate School, Schaghticoke Middle School and New Milford High School participating in the Northern Region Music Festival, All State Music Festival and the All Eastern Music Festival were recognized.
3.	Public Comment <ul style="list-style-type: none"> • Christine Sprindis, a New Milford resident and kindergarten teacher at Northville Elementary School spoke in support of the full day kindergarten program. 	Public Comment

4.	<p>PTO Report</p> <ul style="list-style-type: none"> • Mrs. Faulenbach spoke on behalf of the PTO and noted that the listserv will be up and running soon. • The PTO will provide 13 - \$1,000 scholarships to graduating seniors. • Feedback on the district-wide newsletter has been very positive. 	PTO Report
5.	<p>Student Representatives Report</p> <ul style="list-style-type: none"> • A blood drive was held today at the high school. • Thursday there will be a health fair. • Freshman and Sophomore awards will be May 16th. • There will be a concert on May 19th and 26th. • The Senior prom is next Friday. • Junior and senior awards will be May 26th. 	Student Representatives Report
6. A.	<p>Approval of Minutes</p> <p>Approval of the following Board of Education Meeting Minutes</p> <p style="padding-left: 40px;">1. Regular Meeting Minutes April 12, 2011</p> <p>Mr. Nichols moved to approve the Regular Meeting Minutes dated April 12, 2011, seconded by Mr. Lawson and passed unanimously.</p>	<p>Approval of Minutes</p> <p>Approval of the following Board of Education Meeting Minutes</p> <p style="padding-left: 40px;">1. Regular Meeting Minutes April 12, 2011</p> <p>Motion made and passed unanimously to approve the Regular Meeting Minutes dated April 12, 2011.</p>
7.	<p>Superintendent's Report</p> <ul style="list-style-type: none"> • Dr. Paddyfote noted that she attended a show at Sarah Noble entitled "Mice of Merwinsville" which was written and produced locally. • Last Friday there was a graduate party fundraiser luncheon. She noted that almost all seniors attend the Grad Party the evening of graduation. • At the awards ceremony given by the Western Connecticut Superintendents Association on May 9th, two students from the high school: Lydia Morales and Nicholas Grudev, and two from Schaghticoke: Emilyn Tuomala and Adkhil Chedalavada were recognized. • The calendar for next year is on the website and this year school will end June 23rd for all schools except Schaghticoke which will end June 24th. 	Superintendent's Report
8.	<p>Board Chairman's Report</p> <ul style="list-style-type: none"> • Mrs. Faulenbach said she was grateful to the voters for supporting the budget and thanked the 	Board Chairman's Report

	<p>PTO for hosting the budget forums.</p> <ul style="list-style-type: none"> June will be the end of year wrap up meeting and there may be a need for more than one meeting but she would keep the members informed. 	
9.	Committee/Liaison Reports	Committee Liaison Reports
A.	<p>Facilities Sub-Committee – Mr. Nichols</p> <p>Mr. Nichols said the meeting was primarily informational including the Hill & Plain parking update and security for schools for the future.</p>	A. Facilities Sub-Committee
B.	<p>Operations Sub-Committee – Mr. McSherry</p> <p>Mr. McSherry noted that everything that was on the Operations agenda is on the Board agenda this evening.</p>	B. Operations Sub-Committee
C.	<p>Policy Sub-Committee – Mrs. Tarascio-Latour</p> <p>Mrs. Faulenbach noted the 4000 series were on the agenda for second review and there was one 3000 series policy for approval.</p>	C. Policy Sub-Committee
D.	<p>Committee on Learning – Mrs. Thomas</p> <p>Mrs. Thomas said at the meeting next Tuesday, they will discuss summer school opportunities for high school students using Odysseyware, curriculum work plans for the summer, August professional development plans, and how GPAs are calculated including honor roll information.</p>	D. Committee on Learning
E.	<p>Education Connection – Mrs. Rigdon</p> <p>Mrs. Rigdon said at the last meeting the budget for Education Connection was approved including a 2 ½% raise for staff. She will be meeting with the federal representative regarding Head Start.</p>	E. Education Connection
F.	<p>Connecticut Association of Boards of Education (CABE) – Mrs. Thomas</p> <p>Mrs. Thomas suggested anyone interested in watching what happens in Hartford in terms of education should go to the CABE website.</p>	F. Connecticut Association of Boards of Education (CABE)

<p>10. A.</p>	<p>Discussion and Possible Action Exhibit A as of May 10, 2011: Personnel – Certified, Non-Certified, Appointments, Resignations and Leaves of Absences</p> <p>Mr. Nichols moved to approve Exhibit A as of May 10, 2011: Personnel – Certified, Non-Certified, Appointments, Resignations and Leaves of Absences, seconded by Mr. McSherry.</p> <ul style="list-style-type: none"> Mrs. Rigdon asked what the strike-outs on the exhibit signified and Ms. Baldelli said the two candidates wanted to be substitute teachers but both withdrew due to personal reasons. <p>The motion passed unanimously.</p>	<p>Discussion and Possible Action Exhibit A as of May 10, 2011: Personnel – Certified, Non-Certified, Appointments, Resignations and Leaves of Absences</p> <p>Motion made and passed unanimously to approve Exhibit A: Personnel – Certified, Non-Certified, Appointments, Resignations and Leaves of Absences.</p>
<p>B.</p>	<p>Monthly Reports</p> <ol style="list-style-type: none"> Purchase Resolution D-636 Budget Position as of 4/30/11 Request for Budget Transfers <p>Mr. McSherry moved to approve Monthly Reports: Purchase Resolution D-636, Budget Position as of 4/30/11, and Budget Transfers seconded by Mrs. Thomas.</p> <ul style="list-style-type: none"> Mr. McSherry asked Mr. Miller to comment on the balance and Mr. Miller said that the available balance this year is almost in sync with the available balance last year. He said he has to change his estimate for year end closing to a surplus of \$250,000 though he will update the Board one more time at the June meeting. Both Mr. Nichols and Mrs. Thomas remarked that the surplus was less than 1% of the budget. Mr. Lawson asked about the state budget and Mr. Miller said he did not think the state budget had been finalized as of this time. <p>The motion passed unanimously.</p>	<p>Monthly Report</p> <ol style="list-style-type: none"> Purchase Resolution D-636 Budget Position as of 4/30/11 Request for Budget Transfers <p>Motion made and passed unanimously to approve monthly reports: Purchase Resolution D-636, Budget Position as of 4/30/11, and Budget Transfers.</p>
<p>C.</p>	<p>Gift & Donations</p> <ol style="list-style-type: none"> Exhibit B: PTO <p>Mr. Lawson moved to accept Exhibit B: PTO Gifts &</p>	<p>Gift & Donations</p> <ol style="list-style-type: none"> Exhibit B: PTO

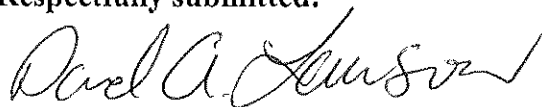
	<p>Donations for Northville Elementary School in the amount of \$2,000 and Sarah Noble Intermediate School in the amount of \$4,000, seconded by Mr. Nichols.</p> <ul style="list-style-type: none"> • Dr. Paddyfote said Mr. Wellman had e-mailed a question about the two events funded by the PTO gifts and she said the Douglas Florian's presentation was about poetry and the author/illustrator of the books was the presenter. The Sarah Noble gift went to bring Carol Burch who does story telling with demographic relevance to New Milford. • Mr. Lawson said the support of PTO is remarkable. <p>The motion passed unanimously.</p> <p>D. Policies for Second Review: Policy 4111/4211 Recruitment and Selection Policy 4111.1/4211.1 Equal Employment Opportunity Policy 4112.4/4212.4 Physical Examinations Policy 4112.5/4212.5 Criminal History Checks Policy 4112.8/4212.8 Nepotism Policy 4115 Certified Evaluations Policy 4118.112/4218.112 Sexual and Other Unlawful Harassment Policy 4118.13/4218.13 Conflict of Interest Policy 4118.5/4218.5 Electronic Monitoring Policy 4121 Substitute Teachers Policy 4131 Professional Development Policy 4147.1/4247.1 Occupational Exposure to Bloodborne Pathogens Policy 4148/4248 Employee Protection Policy 5145.5 Sexual and Other Unlawful Harassment of Students</p> <p>Mrs. Faulenbach noted these policies were on the agenda for second review.</p>	<p>Motion made and passed unanimously to accept Exhibit B: PTO Gifts & Donations for Northville Elementary School in the amount of \$2,000 and Sarah Noble Intermediate School in the amount of \$4,000.</p> <p>Policies for Second Review: Policy 4111/4211 Recruitment and Selection Policy 4111.1/4211.1 Equal Employment Opportunity Policy 4112.4/4212.4 Physical Examinations Policy 4112.5/4212.5 Criminal History Checks Policy 4112.8/4212.8 Nepotism Policy 4115 Certified Evaluations Policy 4118.112/4218.112 Sexual and Other Unlawful Harassment Policy 4118.13/4218.13 Conflict of Interest Policy 4118.5/4218.5 Electronic Monitoring Policy 4121 Substitute Teachers Policy 4131 Professional Development Policy 4147.1/4247.1 Occupational Exposure to Bloodborne Pathogens Policy 4148/4248 Employee Protection Policy 5145.5 Sexual and Other Unlawful Harassment of Students</p>
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<p>E.</p>	<p>Policy for approval: 3160 Budget and Transfer of Funds</p> <p>Mr. Nichols moved to approve Policy 3160 Budget and Transfer of Funds, seconded by Mrs. Thomas.</p> <ul style="list-style-type: none">• Mr. Wellman said in the first paragraph the statement says “transfer any unexpended or” and he felt it should be “and.” He asked if the Board would transfer money and then transfer back if an expenditure wasn’t covered.• Mrs. Faulenbach said the change in words would change the intent of the policy.• Mr. Lawson said the policy committee looked at this with legal counsel’s recommendation and it was reviewed three times.• Mrs. Rigdon felt it would be best to see what legal counsel would say if the word was changed from “or” to “and.”• Mr. Nichols noted this is the third time this policy has been seen.• Mr. Miller said anything contracted or committed is encumbered in the budget and what is left is available to be transferred.• Mr. Wellman said the policy should reflect the actual practice. <p>The motion passed 6-2. Aye: Mr. Weinberg, Mr. McSherry, Mr. Lawson, Mrs. Faulenbach, Mr. Nichols, Mrs. Thomas No: Mr. Wellman, Mrs. Rigdon</p>	<p>Policy for approval: 3160 Budget and Transfer of Funds</p> <p>Motion made and passed to approve Policy 3160 Budget and Transfer of Funds.</p>
<p>F.</p>	<p>Approval of the Connecticut Community Foundation Grant</p> <p>Mr. Nichols moved to approve the grant from the Connecticut Community Foundation in the amount of \$3,996.79 for the Pre-K – K Transition Program, seconded by Mrs. Thomas.</p> <ul style="list-style-type: none">• Mr. Lawson asked if this grant was for the orientation session and Dr. Paddyfote said it was for the materials as well as for other Pre-K to K transition activities. Dr. McLaughlin noted it was not just for the orientation but to build a bridge between the day cares, preschools and	<p>Approval of the Connecticut Community Foundation Grant</p>

<p>G.</p>	<p>kindergarten.</p> <ul style="list-style-type: none"> Mr. Wellman asked about the other terms in the agreement to which the letter referred. Dr. Paddyfote said she was not aware of any other terms that would be problematic. This is the second year of a grant award from the CT Community Foundation and there haven't been any problems with the grant award. <p>The motion passed unanimously.</p> <p>Education Job Funds</p> <p>Mr. Nichols moved to authorize the administration to hire nine kindergarten teachers from the Education Jobs Fund, seconded by Mr. Lawson and passed unanimously.</p>	<p>Motion made and passed unanimously to approve the grant from the Connecticut Community Foundation in the amount of \$3,996.79 for the Pre-K – K Transition Program.</p> <p>Education Job Funds</p> <p>Motion made and passed unanimously to authorize the administration to hire nine kindergarten teachers from the Education Jobs Fund.</p>
<p>H.</p>	<p>Textbook Approval for Grade 12</p> <p>Mrs. Thomas moved to approve the grade 12 textbook <u>Physics Fundamentals</u>, seconded by Mr. Nichols and passed unanimously.</p>	<p>Textbook Approval for Grade 12</p> <p>Motion made and passed to approve the grade 12 textbook <u>Physics Fundamentals</u>.</p>
<p>11.</p> <p>A.</p>	<p>Item for Discussion</p> <p>Field Trip Report</p> <ul style="list-style-type: none"> Mr. Wellman asked why two schools were taking a tour of New Milford and one had a fee and the other didn't. Dr. McLaughlin said most likely the PTO was paying for one of the trips, but she would report back with the answer. 	<p>Item for Discussion</p> <p>Field Trip Report</p>
<p>12.</p> <p>A.</p>	<p>Executive Session</p> <p>Discussion of Superintendent's Performance, Evaluation, Employment and Contract</p> <p>Mr. Nichols moved to go into Executive Session at 8:48 p.m. to discuss the Superintendent's performance, evaluation, employment and contract and to invite Dr. JeanAnn C. Paddyfote into the session, seconded by Mrs. Thomas and passed unanimously.</p> <p>Dr. Paddyfote entered Executive Session at 9:20 p.m. The Board returned to Public Session at 9:34 p.m.</p>	<p>Executive Session</p> <p>Discussion of Superintendent's Performance, Evaluation, Employment and Contract</p> <p>Motion made and passed unanimously to go into Executive Session at 8:48 pm to discuss the Superintendent's performance, evaluation, employment and contract and to invite Dr. JeanAnn C. Paddyfote into the session.</p>

<p>13. A.</p>	<p>Discussion and Possible Action Superintendent's Performance, Evaluation, Employment, and Contract</p> <p>Mr. Nichols moved to approve the Superintendent's evaluation summary for the 2010-2011 school year, and to further move that the Board authorize the Board Chair and its legal counsel to negotiate with the Superintendent a new three year contract, seconded by Mrs. Thomas.</p>	<p>Discussion and Possible Action Superintendent's Performance, Evaluation, Employment, and Contract</p> <p>Motion made and passed unanimously to approve the Superintendent's evaluation summary for the 2010-2011 school year, and to further move that the Board authorize the Board Chair and its legal counsel to negotiate with the Superintendent a new three year contract.</p>
<p>14.</p>	<p>Adjourn</p> <p>Mrs. Thomas moved to adjourn the meeting at 9:35 p.m., seconded by Mr. Nichols and passed unanimously.</p>	<p>Adjourn</p> <p>Motion made and passed unanimously to adjourn the meeting at 9:35 p.m.</p>

Respectfully submitted:



David A. Lawson, Secretary
New Milford Board of Education