

**Southwest Georgia STEM Charter School
Governance Committee Meeting Minutes
Rescheduled Meeting (Previously cancelled due to inclement weather)
March 12, 2020
6:00 pm (Georgia Charter Schools Conference in Atlanta)**

Call to Order - Chairman Tony Lee - 6:00 pm

Approval of January Minutes - Action Item

Motion - Tony Lee Second - Chris Weathersby

Approval of Agenda - Action Item

Motion - Tony Lee Second - Michelle Graham

Public Comment - None

Comprehensive Performance Framework Criteria

Tony Lee shared Southwest Georgia STEM Charter School's results from the Comprehensive Performance Framework in the area of Operational Performance for the years of 2016-2017 (56) , 2017-2018 (66), and 2018-2019 (48). The scores in the parentheses are based on a scale of 100.

0-69 pts. - Does not meet Operational Performance Standards

70-79 - Approaches Operational Performance Standards

80-100 - Meets Operational Performance Standards

Currently we are not meeting in the Operational Performance Standards. The Committee reviewed the summary report which details each criteria for scoring in the area of Operational Performance. We were able to tell which criteria needed improvement versus which standards we were receiving full points. It appears that there were many items not submitted in a timely manner that caused the school to receive 0 points. A timeline of all due materials was created and we are working toward improving necessary policies.

10th Grade

The committee was able to draft a letter and send it to SCSC staff appealing to go before the SCSC Board during the month of April to add the 10th grade - as is - to the charter.

Renewal Process

Jeff Homan will lead the Board of Directors through the process of everything they need to do for the upcoming renewal. The committee visited the website and reviewed all of the steps in the process.

Strategic Planning

Jeff Homan will lead the Board of Directors through the process of strategic planning for Southwest Georgia STEM Charter School. The Board will be providing Jeff Homan with their

vision for where the school is headed and he will help guide the Board through the process of rebranding the school and changing public perception of the school.

Policies and Procedures

The Board will meet in the Southwest Georgia STEM Charter School Board Office on a date (TBA) to sit as a team to review the current policies and procedures. The meeting will entail reviewing the current policies and deciding if they meet the CPF. If there need to be amendments, the amendments will be made and voted on during the next Board meeting. Once all policies are updated and approved, they will be added to the school's website.

District Personnel Handbook

The Board of Directors will be working to incorporate all updated policies into a School Personnel Manual for all employees. This School Personnel Handbook will include necessary Human Resource information for all staff.

Adjourn - 7:17 pm

Motion - Michelle Graham Second - Chris Weathersby