OFFICIAL MINUTES

of the **REGULAR MEETING** of the Greenwich Township Board of Education held **Monday, June 11, 2012** in the Nehaunsey Middle School Library.

The meeting was called to order by President Roseanne Lombardo at 6:00 p.m.

Roll Call:

Roseanne Lombardo Lisa Morina Louis Fabiani Andrew Chapkowski Jill Trainor

Jason Murschell (arrived at 6:25 p.m.)

Also present were Mr. Vincent Tarantino, Interim Superintendent/Principal and Scott A. Campbell (arrived 7:38 p.m.), School Business Administrator/Board Secretary.

As required under the guidelines of the Open Public Meeting Law, notice of this meeting was sent to the *The Courier Post, The Gloucester County Times* and the *Township Clerk*. It was also posted in the Greenwich Township School Buildings. (Optional: Videotaping Regulations – "The proceedings of this meeting are being videotaped and anyone wishing to discuss an individual child should so note.")

STUDENT RECOGNITION: "Drug Awareness Poster Contest Winners"

OPENING PROCEDURES

1.

Cathy Tortella presented awards to the poster contest winners. Those winners are as follows: Michaela Worrell, Morgan Schiepan, Angelo Taormina, Jethro Bobole, D.J. Grimes, Chloe Gibbons, Brandon LaGates, Carly Coleman, Courtney Cella and the Grand Prize Winner who will have her poster on the cover of the School calendar as well as one inside the calendar, Alicia Walker. Mrs. Tortella also wanted to thank the Greenwich Township Municipal Alliance

for their donation of the funds to provide for these calendars.

2. EXECUTIVE SESSION #1

Pursuant to certain requirements of the *Open Public Meetings Act, N.J.S.A.* 10:4-6, et seq., which provides that an Executive Session, not open to the public, may be held for certain specified purposes when authorized by Resolution. The Board of Education for Greenwich Township, assembled in public session on *June 11, 2012* hereby resolves that an Executive Session closed to the public shall be held on *June 11, 2012*, at 6:10 p.m. in the Nehaunsey Middle School

1 2 3		discussion o	n 48, located at 415 Swedesboro Road, Gibbstown, New Jersey, for f certain matters which relate to items authorized by <i>Open Public t,</i> (<i>N.J.S.A.10:4-12b</i>) to be discussed in closed session.
4 5 6			Matters Involving Individual PrivacyMatters Relating to the Employment Relationship
7 8 9			 Matters Required By Law to be Confidential Matters Relating to Litigation, Negotiations and Attorney- Client Privileges
10 11 12 13		determinatio	red that such matter may be disclosed to the public upon the n of the Board that applicable exception no longer applies and the st will no longer be served by such confidentiality.
14 15 16 17		Motion:	(Chapkowski/Trainor) to enter into Executive Session at 6:10 p.m. to discuss the following:
18 19 20			Personnel MatterLegal
21 22		Motion carrie	ed by unanimous voice vote.
23 24		Motion:	(Chapkowski/Trainor) to return to the Regular Meeting at 6:59 p.m.
25 26		Motion carrie	ed by unanimous voice vote.
27 28 29	<u>3.</u>	RESOLUTIO	<u>ON</u>
30 31		Motion:	(Fabiani/Morina) to accept the following:
32 33 34 35		recom Board	Greenwich Township Board of Education resolved upon namendation of John W. Trimble, esq., of Trimble & Armano, the discussion accepts the resignation for retirement of Carole ingham, subject to the conditions discussed in executive session.
36 37	Roll C	Call Vote:	
38 39		Jill Trainor -	
40 41		Lisa Morina Andrew Cha	- Yes pkowski - Yes
12		Louis Fabiar	ii - Yes
13 14			ombardo - Yes chell - Abstained

1 4. **APPOINTMENTS** 2 3 Motion: (Morina/Chapkowski) to approve the following: 4 5 Α. Delegates 6 7 1. The approval to appoint Roseanne Lombardo and Jill Trainor as 8 the Greenwich Township School District Delegates to the County 9 and State Board Association for the 2012-2013 school year. 10 11 Motion carried by unanimous roll call vote. 12 13 Motion: (Morina/Chapkowski) to approve the following: 14 15 B. **Physicians** 16 17 1. The approval for appointment of Underwood Memorial Hospital for 18 health and physician services for the Greenwich Township School 19 District for the 2012-2013 school year at an annual rate of 20 \$3,300.00. This item was approved at the May 14, 2012 Regular 21 Board of Education Meeting with the cost to be determined. 22 23 Motion carried by unanimous roll call vote. 24 25 **MINUTES** 5. 26 27 Motion: (Chapkowski/Morina) to approve the minutes: 28 29 May 14, 2012 – Regular Meeting 30 May 14, 2012 - Executive Session #1 31 May 14, 2012 - Executive Session #2 32 33 Jill Trainor said there is a correction on the May 14, 2012 on page 12 where it 34 stated "Mrs. Morina agreed" when it was actually Mrs. Trainor who agreed. The 35 minutes will be corrected. 36 37 Motion carried by unanimous roll call vote.

6. INTERVIEWING OF POTENTIAL BOARD CANDIDATES

38 39

40

41 42

43

44

45

Roseanne Lombardo and the Board interviewed two potential candidates, Joseph Harbeson and Susan Vernacchio, for the vacant Board of Education seat. Each candidate was asked the same questions and the final selection will be voted on in Executive Session.

Question #1 – Why do you want to be a Board Member?

Joseph Harbeson – I have been a life-long resident of Gibbstown and I feel that Sue Vernacchio and myself could give back to the community.

Susan Vernacchio – I want to be a Board member because I feel as though some things were left undone in my last term. Unfortunately I wasn't able to commit to the election as we have had some medical issues in my family and going forward things have worked out and I feel that I will be able to offer some time back to the district. Things need to be moving forward and I just feel that I'm able to offer my skills to the Board. I come from many different backgrounds job wise. I am an accountant two days a week, I run the books for many different non-profit nursing homes and I am also the director at Gibbstown SACC so I have a lot of "comings and goings" in the district. I see a lot of things that I think need to be done and I would hope as a board member, I could get some of these things done.

Question #2 – What specific skills would you bring to this Board?

Joseph Harbeson – Problem solving. In my past jobs, I dealt with a lot of problem solving, fast-paced, along with dealing with other companies, finding out what the issue is and solving it so both sides are happy with the results.

Susan Vernacchio – I kind of answered that—I have done numerous budgets on the Board and other places where I have worked. I have been involved with large organizations and well as small organizations. I'm used to doing things from "soup to nuts". I'm used to multi-tasking and doing all aspects of the job. I've been on many different committees here on the Board. I've seen how they all are important and how they all tie back together.

Question #3 – <u>Please give some specific examples of your ability or skills</u> in a team-work environment and interpersonal relationships.

Joseph Harbeson – As I have said before, I have worked for a larger corporation, did a lot of traveling with them setting up trade shows so on a day-by-day basis, I was working with a full team of maybe five or six other employees where as I said

before, coming up with solutions along with cost-cutting or cost-spending solutions.

Susan Vernacchio – As far as teamwork, I was a member of the Board. I don't necessarily know if it worked as the best team that I've ever participated with but there were some years where it did seem to work a little better that others. I am the head of the team over at Gibbstown SACC so I do have that whereas at my other job, I am a small "frog" in the larger sea so I understand teamwork from the low guy to the major player. And again, my vast experience with the Board, I think I can be an asset.

Question #4 – What do you see as the role of a School Board Member?

Joseph Harbeson – I see the role of a School Board Member as someone that needs to work with the community in the best interest of the community and the taxpayers, along with the children; that is the most important part. That is the reason there are schools and why we need to be on the school board to help guide the children so they get the correct education and move forward and be successful as well.

Susan Vernacchio – I see the role of a School Board Member basically as an "over-seer". We hire administration and teachers to do their job; we hire janitors to do their job; everyone has a job. Our job is to oversee things and make sure things are running adequately within the realm of the policies that are established by the state as well as the board itself. Our job is to make sure they are being done without, per say, us doing them ourselves. That's why we hire certain individuals to do those things.

Question #5 – Please describe your previous community or non-profit experiences.

Joseph Harbeson – Right now, I am currently a member of the Paulsboro
Sportsman Association and formally a member of the South
Jersey Officials Organization which is refereeing for the
Tri-County Youth Football League.

Susan Vernacchio – My non-profit experience is not only with this Board but I do the tax return for the PTA which is non-profit and Gibbstown SACC is also non-profit so I understand non-profit accounting with fund balances and that sort so I do

understand it. I haven't had as much opportunity because the Board took up a lot of my time, to do any of my other community service work that I had been doing in the past. The Board kept me pretty busy.

Question #6 – What areas would you like to strengthen in our district?

Joseph Harbeson – I feel that technology is very important to the future of children. I'm not sure if right now this school is where it needs to be technology wise. I think there are some great opportunities out there to basically bolster that for the kids but without the technology it will be hard for them to succeed with the world is today.

Susan Vernacchio – I'd like to strengthen communication. Communication is so lacking—the grapevine in this town is atrocious. I think better communication would be key. I'm not going to say better fiscal management because I truly believe our district does good business. I firmly believe that the money that we receive from the taxpayers is put to good use. But I think communication and communicating that and knowing that students come first above and beyond anything else, students' education has to be number one and asking the public and the community to help pay for that and help fund that…their jobs as taxpayers is to fund education for the students.

Question #7 – Are you aware of the time, training commitments and ethics law disclosures required for School board membership?

Joseph Harbeson – Yes. I really would like to have the opportunity to work with everyone here. As I said before, it is about the kids and giving back to the community. That's the most important thing.

Susan Vernacchio – I'm sure there is on-going training but I have been through all the training and the things that are necessary. Yes, it is a huge time constraint especially when you get on some of the committees such as negotiations which will be coming up. We have to look for a new Superintendent; there's going to be a lot of hours that are going to be needed. We all have to work as a team. There is going to be a lot of time constraints but nothing that I have shied away from. I have been willing to put my time in.

Roseanne Lombardo thanked both candidates and asked if the Board had any other questions. Louis Fabiani said to Mrs. Vernacchio that the Board has a policy to record all committee meetings but there was one meeting that was conducted back in February that she was present and that meeting was not recorded and he would like to know why? Mrs. Vernacchio asked who else was present? Mr. Fabiani said that Vincent Tarantino, Scott Campbell and the auditor were there. Mrs. Vernacchio said that it doesn't sound like a committee meeting; it was most likely the exit interview of the audit. Mr. Tarantino wanted to follow protocol and tape the meeting but Mrs. Vernacchio said the auditor was very uncomfortable when asked if the meeting could be recorded. She also said that was the only meeting where she was there without other board members and it was because the auditor asked for the chairperson of the Budget & Finance Committee to be there. Mrs. Vernacchio said that the auditor then came before the whole board at the February 23rd meeting to disclose what was discussed at that exit interview. Mr. Fabiani said that a motion was brought up where we were to tape all the meetings and Mrs. Vernacchio apologized but that exit interview was not recorded. Mrs. Lombardo said she was present at a few meetings where it was not recorded because the recorder was missing and if the auditor stated they were uncomfortable with it then it wasn't done. Lisa Morina said there were meetings at Broad Street that were not taped also so let's not go there.

President Roseanne Lombardo said a decision will be made tonight in Executive Session.

7. SUPERINTENDENT'S REPORT

1

2

3

4

5

6

7

8

9

10

11 12

13

14 15

16

17

18

19

20

21

22 23

24

25 26

27 28

29 30

31 32

33

34 35

36

37 38

39

40 41

42

43 44 45 Motion: (Trainor/Chapkowski) to approve the following as one, A & B:

A. Administrative Reports

- 1. Enrollment Statistics, Fire Drills and Suspensions, as of May 31, 2012. (Attachment EXHIBIT B1)
- 2. School Health Services Monthly Reports as of May 31, 2012. (Attachment EXHIBIT B2)
- 3. 2011-2012 Violence & Vandalism Report as of May 31, 2012. (Attachment EXHIBIT B3)
- 4. Monthly Report of Attendance Officer as of May 31, 2012. (Attachment EXHIBIT B4)

B. School Bus Emergency Evacuation Drill Reports

1. The acceptance of the School Bus Emergency Evacuation Drill Reports as follows: (Attachments – EXHIBIT C1 & C2)

School	Date	Time	Location	Bus Route Numbers
Broad Street	5/24/12	9:00 a.m.	Bus Platform	GR01, GR02, GR04, GR05, GPS1, GPS2
Nehaunsey	5/24/12	1:30 p.m.	Bus Platform	GRN1, GRN2, GRN3, GRN4, GRN5

Motion carried by unanimous roll call vote.

8. THE SUPERINTENDENT RECOMMENDS APPROVAL OF THE FOLLOWING ACTION ITEMS

Motion: (Trainor/Morina) to approve the following as one, A-T:

- A. The *retroactive* approval for Special Education Aide, Melissa Trombly-Ray, to take an unpaid leave of absence from June 5, 2012 through June 13, 2012.
- B. The approval for *reappointment* of Kathleen Bially, Part-Time Library Media Specialist for the 2012-2013 school year at a revised salary of \$21,280.00. Mrs. Bially was originally approved at the May 14, 2012 Regular Board of Education Meeting at a salary of \$19,040.00; however, due to the need for attendance at in-service days she will be required to work additional days during the school year.
- C. The approval for *reappointment* of Debra Knestaut, Special Education Aide for the 2012-2013 school year at a revised salary of \$28,397.46, assignment to be determined. Mrs. Knestaut was originally approved at the May 14, 2012 Regular Board of Education Meeting. Mrs. Knestaut has completed seven years of service in the district and as per the GTEA contract will receive an additional \$2.00 per day.
- D. The approval for the following staff to be appointed to the School Safety Team/Anti-Bullying Committee for the 2012-2013 school year:

Daniel Giorgianni, Coordinator Alisa Whitcraft, Specialist Katie Eckert, Specialist Lori Chiavoroli Terry DiSanto Tina Sayers Christine Franklin, Parent Member

E. The approval for the appointment of the following as summer custodians, pending a positive Criminal History check and/or completion of required paperwork, effective June 18, 2012 through August 17, 2012, eight (8) hours per day, five (5) days per week, at an hourly rate of \$8.50 per hour.

Justin Frisby

Kyle Curtis

F. The approval for the appointment of the following individuals as Homebound Instructors for the 2012-2013 school year on an as needed basis at an hourly rate of \$30.00 per hour not to exceed 10 hours per week (regular education and special education) as per Article XII of the GTEA Contract:

Katherine Caruso Suzanne Pezzino Lisa Villacorta Kathy Seacrist Andrew Mettler Stacy Podolski Megan Sizemore

G. The approval for the appointment of the following teaching staff members for the grade/group/special area chairperson positions for the 2012-2013 school year listed below:

Grade Level	Location	Staff Member
Kindergarten	Broad Street School	Stephanie Beckett
Grade 1	Broad Street School	Kiley Barker
Grade 2	Broad Street School	Kimberly Chila
Grade 3	Broad Street School	Sandi Nastase
Grade 4	Broad Street School	Tina Sayers
BSIP	Broad Street School	Janet Jachimowicz-Geary

- H. The approval for the appointment of Alanna Schell as a Special Education Teacher for the Multiply Disabled 2012 Extended School Year Program effective June 18, 2012 through July 20, 2012, 20 day total, 4 ½ hours per day, \$30.00 per hour, not to exceed \$2,700.00.
- I. The approval for the appointment of Kathy Seacrist as a Special Education Teacher for the Multiply Disabled 2012 Extended School Year Program effective June 18, 2012 through July 20, 2012, 20 day total, 4 ½ hours per day, \$30.00 per hour, not to exceed \$2,700.00.
- J. The approval for the appointment of the following individuals as Teacher's Aides for the Multiply Disabled 2012 Extended School Year Program effective June 18, 2012 through July 20, 2012, 20 day total, 4 ½ hours per day, \$15.00 per hour, not to exceed \$1,350.00.

1 2 3 4		Christine Ei Daniel Gioro Eileen O'Do Megan Size	gianni ennell	Linda DiPiet Jason Godfr Lisa Villacor	ey		
5 6 7 8 9	K.	The approval for the appointment of Lorie Muraca as a Special Education Teacher for the PreSchool Disabled Summer Program effective June 18, 2012 through July 20, 2012, 20 day total, 2 ½ hours per day, \$30.00 per hour, not to exceed \$1,500.00.					
10 11 12 13 14 15	L.	The approval for the appointment of Deborah Silvestro, as a TAide for the PreSchool Disabled Summer Program effective July 20, 2012, 20 day total, 2 ½ hours per day, \$15.00 not to exceed \$750.00.					
16 17 18 19 20 21 22 23 24 25	M.	The approval of the appoint Summer Nurses for the 2 June 18, 2012 through Justipend of \$2,700.00. (Massession and Mrs. Tortella	012 Extended Ily 20, 2012, 2 s. Spitale will v	School Year l 0 day total, 4 work the first to	Program effective ½ hours per day for a en days of the		
	N.	The approval for the appo Speech/Language Special effective June 18, 2012 the day, 10 hours per week for	alist for the 20° nrough July 20	12 Extended S , 2012, 20 day	School Year Program		
26 27 28 29 30	Ο.	The approval for the <i>reap</i> Substitute Cafeteria/Lunc Substitute rate of pay will	hroom Aides f	or the 2012-20			
31 32 33 34		Janice Behring Nancy Butler Nancy Rooks	Antoinette B Denise Gray Tracy Sarmi	<i>,</i>	Debra Bradford Stacy Ann Parker		
35 36 37 38	P.	The approval for the <i>reap</i> Substitute Custodians for pay will be \$8.50 per hou	the 2012-201				
39 40 41		Antoinette E Jennifer Kirl	•	Allison Grelli Tracy Sarmi			
42 43 44 45	Q.	The approval for the <i>reap</i> Substitute Non-Instruction Substitute rate will be \$8.	nal Aides for th	•			

Antoinette Bentley Nancy Butler Allison Grelli Nancy Rooks

R. The approval for the *reappointment* of the following individuals as Substitute Secretaries for the 2012-2013 school year. Substitute rate of pay will be \$8.50 per hour.

Debra Bradford Nancy Butler Annamarie Dick Denise Gray Allison Grelli Nancy Rooks Tracy Sarmiento

- S. The approval for the *reappointment* of Christine Wojcik, Substitute Secretary for the 2012-2013 school year. Substitute rate will be \$10.95 per hour. (Due to Mrs. Wojcik's longevity in the district, her regular hourly rate will apply.)
- T. The approval to appoint the following teaching staff members for the extracurricular positions listed below for the 2012-2013 school year:

Position	Stipend	Staff Member
Art Enrichment – Nehaunsey Middle School	\$720.00	Maria Gorman
Audio Visual Coordinator – Broad Street School	No Stipend	Michael Grelli
Bell Choir - Nehaunsey Middle School	\$900.00	Laura Enuco
Chorus – Broad Street School/Nehaunsey	\$900.00	Laura Enuco
Eighth Grade Advisor – Graduation	\$1,250.00	T. William Porreca
Eighth Grade – Graduation Accompanist	\$250.00	Laura Enuco
Eighth Grade – Trip Organizer/Fundraising	\$350.00	T. William Porreca
Yearbook/Video Club	No Stipend	Michael Grelli
Intramural Bowling – 8 weeks (2 teachers)	\$500.00 Each	Lori Chiavoroli Jody Harris
Italian Club	\$720.00	Adriana Marini-Cossetti
Jr. National Honor Society Advisors (2 teachers)	\$720.00 Each	Andrew Mettler Nora Traum
Recreational Activities Club – Nehaunsey Middle School (2 teachers)	\$720.00 Each	Daniel Giorgianni Andrew Mettler
SADD Advisor	\$500.00	Sharon Salvatore
PEP Club (2 teachers)	\$720.00 Each	Nicole McGann Stephania Tomaszewski

Jason Murschell wanted to know on item T how we determine their stipend, what tasks the teachers are expected to perform for that stipend and do we have a record of how many hours each of these tasks take? Roseanne Lombardo said she didn't know the exact hours they put in because those hours were cut back during the budget process. Mrs. Lombardo said Alisa Whitcraft will have a

schedule as to when each of these clubs meet so they will be able to get that information to Mr. Murschell.

Roll Call Vote:

Andrew Chapkowski – Yes
Louis Fabiani – Yes
Lisa Morina – Abstained on item G; yes to all others
Jason Murschell – Yes
Jill Trainor – Yes
Roseanne Lombardo – Abstained on item G; yes to all others

9. CURRICULUM & INSTRUCTION

Motion: (Lombardo/Chapkowski) to approve the following as one, A-F:

A. Extended School Year 2012

1. The approval of the following special education Extended School Year 2012 summer placements:

Student #ODP	Program	Address	Dates	Cost
2012-ESY1	Gloucester County Therapeutic Recreation	North Campus Bankbridge Regional	July 12 – August 9 Monday – Thursday	\$1,400.00
2012-ESY2	Gloucester County Therapeutic Recreation	North Campus Bankbridge Regional	July 12 – August 9 Monday – Thursday	\$1,400.00
2012-ESY3	Great Times Camp	Waterford, NJ (no transportation)	July 9 – July 13 July 16 – July 20 Monday – Friday	\$970.00
2012-ESY4	Watch Me Grow PreSchool	Gibbstown, NJ	July-August 20 day total	Not to exceed \$200.00

B. Out-of-District Placements

1. The approval of the following special education private school placements for the 2012-2013 school year:

Student #ODP	Program	Tuition	ESY	Other
2012-01	Bancroft	\$54,223.24	Yes	
2012-02	BDC	\$37,755.00	Yes	
2012-03	Bancroft	\$54,223.24	Yes	1:1 aide \$32,648.00
2012-04	HollyDell	\$68,334.48	Yes	
2012-05	Kingsway Learning Center	\$47,336.10	Yes	

2012-06	Bankbridge	\$32,310.00	No	
2012-07	St. John of God	\$44,687.60	Yes	
2012-08	Bankbridge	\$32,310.00	No	
2012-09	St. John of God	\$44,687.60	Yes	
2012-10	LARC	\$46,502.40	Yes	1:1 aide *
2012-11	Ranch Hope – Strang School	\$46,227.15	Yes	
2012-12	Bankbridge Regional South	\$33,930.00	Yes	

^{*}The rate for 2011-2012 was \$29,925.00. Figure for 2012-2013 not available.

C. Tuition Students

1. The approval to accept the following tuition students to attend the Greenwich Township School District for the 2012-2013 school year.

Student#	Program	Tuition	ESY	Aide	Sending District
12012-01	Middle MD Class	\$30,000.00	\$1,200.00	No	Harrison Township
12012-02	Middle MD Class	\$30,000.00	\$1,200.00	Yes	Paulsboro
12012-03	Middle MD Class	\$30,000.00	\$1,200.00	No	Paulsboro
I2012-04	Middle MD Class	\$30,000.00	\$1,200.00*	No	Paulsboro
12012-05	Primary MD Class	\$30,000.00	\$1,200.00	No	South Harrison
I2012-06	Primary MD Class	\$30,000.00	\$1,200.00	Yes	South Harrison
12012-07	Primary MD Class	\$30,000.00	\$1,200.00	No	East Greenwich

^{*}At the conclusion of these minutes, it was noted that this student will not enter the district until September 2012 and did not attend the Extended School Year program.

D. The approval of the contract with Gloucester County Special Services School District to provide Occupational Therapy and Physical Therapy services to the District for the 2012-2013 school year at the following rates. (Attachment – EXHIBITS D1 & D2)

Occupational Therapy	13 hours per week	\$37,440.00
Physical Therapy	5 hours per week	\$14,440.00

E. Field Trips

1. The approval for the following 2012-2013 school year field trips:

Grade	Field Trip Location
PreK	Cape May Zoo Duffield's Farm Market
Kindergarten	Dr. Perrige's Office Duffield's Farm Market G & G Farm Market Gibbstown Post Office Bridgeton Zoo/Cape May Zoo

	Discovery Museum Mood's Farm Market
1	NJ State Aquarium (Camden) Greenwich Township Library
2	Natural Academy of Science
3 (choose one)	Cedar Run Animal Rehabilitation Center The Colonial Pennsylvania Plantation Hagley Museum Broadway Children's Theatre Wetlands Institute Sylvia Earle Park Rowan Planetarium
4 (choose one)	Wheaton Village Battleship New Jersey Pines Cranberry Bogs Trenton State House Princeton Governor's Mansion NJ State Museum (Trenton)
5	Constitution Center Philadelphia Walking Tour Winterthur Museum
6	University of Pennsylvania Museum Rowan Planetarium
7	Franklin Institute or Kimmel Center
8	Constitution Center Washington D.C. Paulsboro High School Visitation
NJHS	Citizen's Bank Park Shady Lane/Broad Street School (Read Across America)
SADD	Wetlands Institute Blue Rocks
PEP Club	Dave & Busters (Leadership/Team Building)

F. The approval for the Request to Provide Services Contract through the Commission for the Blind and Visually Impaired for the 2012-2013 school year for the following pupils:

Pupil	Service Level	Cost
2012-CBVI-1	Level 1	\$1,700.00
2012-CBVI-2	Level 2	\$1,700.00

The New Jersey Department of Education debits the District's state aid payment for services.

Andrew Chapkowski asked on Item E, grades 3 and 4; do we choose which field trip they go on or do the teachers choose? Vincent Tarantino said the teacher's choose. Jason Murschell asked about Item E for the PEP Club trip to Dave & Busters. He wanted to know if this club has been there before and what benefit it would have to take grade school kids to a place that has a bar? He said there has to be other places that you can go for Leadership/Team Building that doesn't have a bar to which Mr. Tarantino agreed. Lisa Morina said we should table it until we find out more information. She suggested there might be a program there during the day for the kids. Daniel Giorgianni stated that he has

chaperoned one of these trips and there are things during the day for the kids to do such as arcades and games. **Mr. Tarantino** asked the Board to table that item until we get more information.

Roseanne Lombardo revised her motion to accept all except the PEP Club field trip to Dave & Busters. **Andrew Chapkowski** seconded that revised motion.

Motion carried by unanimous roll call vote.

10. BUDGET & FINANCE

Motion: (Morina/Trainor) to approve the following as one, A-D:

A. New Board Member Orientation

 The retroactive approval for Board of Education Members, Andrew Chapkowski and Jill Trainor to attend the mandated New Board Member Orientation on Saturday, June 2, 2012 from 9:00 a.m. – 2:00 p.m. at The Conference Center at Mercer, 1200 Old Trenton Road, West Windsor, NJ. Cost to the Board will be mileage.

B. Grants

- 1. The Greenwich Township Board of Education hereby approves the submission of the grant application for the 2012 Safety Grant Program through the New Jersey School Boards Association Insurance Group's ERIC South Sub fund for the purposes described in the application, in the amount of \$3,658.00 for the period July 12, 2012 through June 30, 2013.
- 2. The approval to enter into an agreement with New Jersey Child Assault Prevention (NJ CAP), Elementary, Teen & Special Needs, for the 2012-2013 school year at no cost to the Board of Education. The entire grant will be paid for by NJ CAP. (Attachment EXHIBIT E)

C. Contracts

1. The approval of the agreement between the Greenwich Township School District and Community School Builder to host and maintain the district's website and content management system effective July 1, 2012 through June 30, 2013. This service is subject to a 40% discount through the Universal Schools and Libraries Erate Program. (Attachment – EXHIBIT F)

2. The approval of the annual contract with Centris Group, LLC for the utilization of the IEP Direct software, web based access, data storage, security, maintenance and training of staff. Cost to the district for the 2012-2013 school year is \$3,516.90. Centris Group, LLC was paid \$7,533.80 for the 2011-2012 school year. A credit of \$3,516.90 was received due to the fact that the district should have only been billed for a partial year for the software. Actual cost for the 2012-2013 school year is \$7,033.80; with credit applied, the cost is \$3,516.90. (To be funded through IDEA monies.) (Attachment – EXHIBIT G)

D. Transportation

 The approval of the Greenwich Township School District's Transportation Guidelines for the 2012-2013 school year. (Attachment – EXHIBIT H)

Lisa Morina said our Transportation Guidelines do not allow for transportation between Day Care Centers but has it ever been considered to do that as a source of revenue whereas a parent would have to pay to have their child picked up or returned to a day care center? Scott Campbell said it has never been considered and he would have to look into it. Mrs. Morina asked if he could consider it as a source of revenue? She said it may not be worth it if it is only a few kids but it is something to think about. Jason Murschell feels it is a courtesy to the town. He doesn't see why we would have to charge people; just make an extra stop. Mrs. Morina doesn't know if it is more of a coordination issue. Roseanne Lombardo said when her kids went to SACC, they were dropped off at Broad Street School and then escorted across the street to SACC. Mr. Murschell said it is a convenience to the families who have their kids in child care. Mrs. Morina said it was just "food for thought".

Roll Call Vote:

Louis Fabiani – Yes Lisa Morina – Yes Jason Murchell – Yes Jill Trainor – Abstained on item A; yes to all others Roseanne Lombardo – Yes Andrew Chapkowski – Abstained on item A; yes to all others

11. REPORT OF THE SCHOOL BUSINESS ADMINISTRATOR/BOARD SECRETARY

Motion: (Chapkowski/Lombardo) to approve the following as one, A-C:

A. Bills Lists

 The bills as presented by the Business Administrator in the following amounts are ordered paid. (Attachment – EXHIBIT I)

No.	Amount
P97	\$19,636.49
P98	\$253,444.61
P99	\$340,658.89
P100	\$51.38
P101	\$116,086.68
P102	\$254,987.41
P103	\$89,624.86
P106	\$321,457.71
TOTAL	\$1,395,948.03

B. Student Activities Account

 The approval of the Student Activities Account Monthly Bank Reconciliation for the month of May 2012. (Attachment – EXHIBIT J)

C. <u>Transfer Approval</u>

1. The approval to submit monthly requests for transfer approval to the Executive County Superintendent for the month of May, 2012. (Attachment – EXHIBIT K)

Lisa Morina said on purchase order #200-12 for Design Collaborative for the energy audit, we are making final payment for this energy audit and if the board will recall in January when it was originally presented to us, we would be funding this \$28,000.00 through the continuation of the project and at that time, Mr. DeLosso told us he would be assisting us with obtaining an ESCO (Energy Savings Company), but instead when he delivered the energy audit, he basically dumped it on us and told us we had to pay him. Mrs. Morina's concern is at this point, we now have a document we can't do anything with and we were presented in public session with one way of how we were going to obtain the funds where we were going to do all these projects in the summer and it was going to be "fabulous". Instead we have a three-inch thick document that we have to pay for because we are not moving forward. At the same time, the actual energy audit is with the ombudsman at the BPU because we requested assistance in moving forward. He is reviewing the document and is going to help us to figure out if we can "salvage" what we have to try to move forward. Mrs.

41 42

43 44

45

1

2

Morina would like to present to the board to table this payment to Design Collaborative until we figure out if we actually got what we paid for. She isn't sure if anyone on this board could read through that document and say whether or not it's a fair assessment of our energy needs. She also said that since it was under such controversy and we did not get what we were told we would get at that January board meeting, she thinks it's imperative that we are watchful of this project until we know that we can move forward and see some actual savings. Mrs. Morina said there are two payments on this bills list, one for \$9,745.33 and one for \$4,125.00 and she is suggesting we table that until we get back the information from the BPU ombudsman whose job it is to assist us in navigating this process since we don't actually have an expert to do that for us at this point. Roseanne Lombardo said that was a very good recommendation and asked the board how they feel about it. Louis Fabiani said he can recall at the last presentation that Mr. DeLosso recommended that given the fact of the piping that needed to be replaced and that money was not available to do that project, he suggested we not move forward with that. Mrs. Morina said that ESCO is who is supposed to be following through with that and piping wasn't the real consideration. ESCO comes in and does the projects for us. She doesn't recall piping being the issue; the issue was he was delivering the product and that was the end of that. She said we actually could move forward and do those energy savings projects at the Broad Street School. Unfortunately we didn't have an energy audit of the Nehaunsey School so we can realize the savings here. We need some guidance to move forward and we aren't going to get that now. She also said that was part of the presentation where we were having this energy audit and we don't have to use the free audit from the state; we were using Mr. DeLosso's group because it would get funded at the end and we would get the money back during the construction. Mr. Fabiani said Mrs. Morina is taking a different approach but Mrs. Morina said that is the approach that Mr. DeLosso suggested but now we don't have him. She also said we do need that guidance and the BPU may come back to us and say we didn't get what we paid for. So before we pay in full, we should wait until they come back and tell us what our next course of action should be. Otherwise we have "no leverage". Mrs. **Lombardo** agreed and said that is a lot of money to put out and she is no expert in this so she would like to hear from someone who is. Jason Murschell asked Mrs. Morina how long the BPU would take to review that? Mrs. Morina said she just dropped the documents off on Friday. Andrew Chapkowski amended his motion to not pay PO# 200-12 for Design Collaborative for the energy audit and Roseanne Lombardo seconded it.

Motion carried by unanimous roll call vote.

12. **REGULATORY**

Motion: (Fabiani/Morina) to approve the following as one, A-D:

- A. The approval for the Greenwich Township Police Department to use the Nehaunsey Middle School the week of June 18, 2012 through June 22, 2012 from approximately 8:00 a.m. 4:00 p.m. for Active Shooter Training. This was approved at the Regular/Reorganization Meeting on April 23, 2012 to take place at Broad Street School; however, the Extended School Year Program will be in session at that time.
- B. The approval for the Greenwich Township Historical Society to use a classroom at the Broad Street School to store their collection of historical artifacts during the 2012-2013 school year.
- C. The approval for repairs to be made on the bathrooms at Broad Street School. Total estimated cost for all repairs is \$6,000.00. (Attachment EXHIBIT L)
- D. The approval for submission of the 2012-2013 Alternate Toilet Room Facilities Early Intervention, Pre-Kindergarten and Kindergarten form to the New Jersey State Department of Education to be in compliance with the N.J.A.C. 6A:26-6.2(h)4ii and iii. This would be for rooms 104, 106, 107 and 111 at Broad Street School. (Attachment EXHIBIT M)

Lisa Morina wanted to know on item B if that is a second room they are requesting or is it the room they are currently using and if so, has that issue been resolved? Roseanne Lombardo said it isn't resolved as of yet. We are telling them that they do have a classroom but we haven't decided if we are going to be moving them or not and also because the PTA is getting bumped out of their first grade classroom due to it becoming a first grade classroom again. Mrs. Lombardo feels that the PTA should have first preference over the Historical Society because the PTA is in the school almost every day doing something for the kids. We have to make a decision because Diane Shirley is trying to get into that classroom and the PTA is trying to clear their stuff out and we may have to ask the Historical Society to move so it is something that we have to resolve. Scott Campbell said that Mr. Vince Giovannitti, Councilman, contacted him and he said he couldn't guarantee what room the Historical Society would have but we weren't looking to get them out of the building. Mr. Campbell said he is not responsible for the e-mail content that went out but he knows what he said to Mr. Giovannitti and he will leave it at that. Mr. Tarantino said the board has to make a decision tonight. Mrs. Lombardo made a suggestion that the Historical Society move down to the second grade classroom and the PTA use the room that the Historical Society was using.

Motion carried by unanimous roll call vote.

13. USE OF FACILITIES

Vincent Tarantino said he was presented with a memo from Rob Harris, Child Study Team Director who is also a board member at East Greenwich Township. The memo requests possible usage of classrooms at Broad Street School for the East Greenwich Township summer ESY programs due to the construction going on at East Greenwich that may impact their programs. Mr. Tarantino said that there would be a fee and possible sharing of services with the nurse. He also suggested that he and Scott Campbell reach out to Mr. Joseph Conroy, Superintendent at East Greenwich, and negotiate some terms per the Board's permission, with a fee that is fair to both parties. They will need four classrooms for approximately 12 students. Mr. Tarantino said we would probably have to charge them per classroom per day and they would share the cost of the nurse. He also said he would need authorization to negotiate a fair agreement with East Greenwich for occupying that space. Mr. Campbell said we do have a fee schedule in place for our use of facilities and it can range from \$25.00 a classroom a day plus utilities.

Motion: (Lombardo/Fabiani) to approve negotiating with East Greenwich for

possible usage of classrooms at Broad Street School.

Motion carried by unanimous roll call vote.

14. OLD BUSINESS

None at this time.

15. NEW BUSINESS

Vincent Tarantino commented about a satellite nurse's office at Broad Street School. After discussion with Scott Campbell and the school nurse, we came up with a satellite office for emergency purposes and it is located near the playground entrance and the cafeteria. This office will be shared with the maintenance supervisor who is hardly ever there and he has agreed to share that office.

Jason Murschell said looking back on the minutes and the recording of those minutes, if it is on the tape that goes out to the public, why isn't it transcribed in our minutes? If that tape is requested and that is what we are putting out, then it should be transcribed to us. It should be someone's responsibility to listen to that tape all the way through. Mr. Murschell said he didn't know the whole process of how far the minutes are listened to. If it is being distributed as a request of official minutes, then it should be typed up on our minutes that we receive. Mr. Murschell said there should be a policy of what is considered in the printed minutes. Is it everything that goes until that tape is shut off or is it until we hear

"meeting adjourned and in the same case, if there is an official request, we need to have an established policy of what is released. Lisa Morina said that it brings to mind the point that when comments are made underneath the breath or to another fellow board member, should those be included in consideration when they are derogatory or directed at the public? There were a lot of things that were said on that tape that were not transcribed and thankfully for the people that said them, they were not transcribed. They were not part of the official minutes but they were part of the audio. Mr. Murschell said if there is something derogatory in the audio, we can X-out the specific word and say "see tape for reference" but he feels it should be transcribed and maybe our Policies & Regulations Committee could look into that. Mrs. Lombardo asked Scott Campbell if the secretary listens to the tapes until it says adjourned to which Mr. Campbell said she did and also that no one knew what was on that tape. Mr. Murschell then said that before you put that tape out to the public, it should be checked. Mr. Campbell said if you don't know it is on there, how are you going to do that? He said Mike Grelli is the one who copies the tape and he copies from start to finish. He doesn't listen to the tapes so how would he know to stop it at a certain point. Mr. Campbell also said that to alleviate that issue, we have to stop the tape at adjournment and he usually does but that night, he didn't. He has since then. Louis Fabiani asked how this conversation got released to the public? Mr. Murschell said that is an outside matter. Mrs. Lombardo said anybody can put anything on "you-tube" as her kids have put videos of themselves on there. We have to make sure the tape gets shut off as soon as we adjourn. Mr. Campbell said that when Mr. Lani and Mr. Reel were on the board, they didn't like the way he was recording the minutes and they requested to have the meetings recorded and he, Mr. Campbell, told them to be careful what you wish for because it can come back to haunt you one day and sure enough it did. It didn't come back to haunt them but it did come back to haunt other people. He also said that the Board has the right to abolish that policy of recording minutes if they choose.

16. CORRESPONDENCE

1

3

4

5

6

7

8

9

10

11 12

13

14

15

16

17

18

19

20

21

22

23

24

25

26

27

28

29

30

31 32

33 34

35

36 37

38 39

40

41 42

43

44 45 A letter dated June 4, 2012 was received by Diane Shirley, teacher at Broad Street School and read by Roseanne Lombardo. (Attachment – EXHIBIT N)

17. PUBLIC – AGENDA/NON-AGENDA ITEMS

This is the time when anyone from the public who wishes to speak to the Board may do so. Please state your name, address and phone number. The Board will hear your concerns. The Board may or may not take action this evening. You will be notified either at this meeting, by letter or telephone of any action the Board does take.

No public comment.

18. EXECUTIVE SESSION #2

Pursuant to certain requirements of the *Open Public Meetings Act, N.J.S.A. 10:4-6, et seq.*, which provides that an Executive Session, not open to the public, may be held for certain specified purposes when authorized by Resolution.

The Board of Education for Greenwich Township, assembled in public session on **June 11, 2012** hereby resolves that an Executive Session closed to the public shall be held on **June 11, 2012**, at <u>8:33 p.m.</u> in the Nehaunsey Middle School library, Room 48, located at 415 Swedesboro Road, Gibbstown, New Jersey, for discussion of certain matters which relate to items authorized by *Open Public Meetings Act, (N.J.S.A.10:4-12b)* to be discussed in closed session.

- Matters Relating to the Employment Relationship
- Matters Involving Individual Privacy

It is anticipated that such matter may be disclosed to the public upon the determination of the Board that applicable exception no longer applies and the public interest will no longer be served by such confidentiality.

Motion: (Lombardo/Chapkowski) to enter into Executive Session at 8:33 p.m. to discuss the following:

- Personnel
- Contractual Professionals

Motion carried by unanimous voice vote.

Motion: (Lombardo/Chapkowski) to return to the Regular Meeting at 10:36 p.m.

Motion carried by unanimous voice vote.

19. CONTRACT

Motion: (Chapkowski/Morina) to approve the following:

A. The approval of the contract between the Greenwich Township School District and Robert Suessmuth, Interim Superintendent, beginning July 1, 2012 through October 31, 2012 at a per diem rate of \$480.00. Mr. Suessmuth's contract was approved by the Executive County Superintendent. (Attachment – EXHIBIT O)

	2
	3
	4
	5
	0
	0
	/
	8
	9
1	0
1	1
1	2
1	3
1	234567890123456789012345678901234
1	5
1	6
1	7
1	ι Q
1	0
1	9
2	Ú
2	1
2	2
2	3
2	4
2	5
2	6
2	7
- 2	გ
<u>っ</u> っ	a
2	о О
ე ე	4
S	ı
ა -	2
3	3
J	4
	5
3	6
3	7
3	8
3	9
4	0
4	
4))
4 4	
4	
4	5

20. APPOINTMENTS

Motion: (Lombardo/Chapkowski) to approve the following:

A. Insurance Agent

1. The approval for the appointment of Hardenbergh Insurance Group as the Greenwich Township School District insurance agent for the 2012-2013 school year.

Motion carried by unanimous roll call vote.

Motion: (Chapkowski/Morina) to approve the following:

B. Health Benefits – Broker of Record

1. The approval for the appointment of H.R. Integrity Group as the Greenwich Township School District Health Benefits Broker of Record for the 2012-2013 school year. They will be charging a commission rate of 3.3%.

Motion carried by unanimous roll call vote.

Motion: (Chapkowski/Trainor) to approve the following:

C. Environmental Consultant

 The approval for appointment of Environmental Design, Inc. as the district's environmental consultant for the 2012-2013 school year at no cost increase to the district.

Motion carried by unanimous roll call vote.

Motion: (Morina/Chapkowski) to approve the following:

D. **RESOLUTION**

Contract Execution

WHEREAS, funds are available for this purpose; and

WHEREAS, the Local Public Contracts Law (N.J.S.A.18A:18-5 et. seq.) no longer requires that the resolution

authorizing the award of contracts for "Professional Services" be bid competitively;

NOW, THEREFORE, BE IT RESOLVED, by the Board of Education of Greenwich, County of Gloucester and State of New Jersey, as follows:

- 1. The President and Secretary are hereby authorized and directed to execute contracts for the 2012-2013 school year with:
 - a. Hardenbergh Insurance Group for insurance agent,
 - b. <u>Integrity</u> for dental, health and prescription broker services,
 - c. <u>Environmental Design Inc.</u>, for environmental consultant.
- 2. The above contracts are awarded without competitive bidding as a "professional service" under provisions of the Local Public Contracts Law because the above persons or firms named are licensed to practice a recognized profession in the State of New Jersey as above stated, and further such services to be performed cannot be bid competitively because it is impossible to prepare specifications for same in accordance with the above-captioned statutes.

Motion carried by unanimous roll call vote.

21. CONTRACTS

Motion: (Trainor/Fabiani) to approve the following:

A. The preliminary approval between the Greenwich Township Board of Education and Source4Teachers for the 2012-2013 school year pending contract negotiations between the Board of Education and Source4Teachers.

Motion carried by unanimous roll call vote.

22. APPOINTMENT OF NEW BOARD MEMBER

Susan Vernacchio was sworn in as the new Board of Education member. She will take her seat at the next board meeting.

1 2 3 4		past two ye went on to	iani wanted to thank Vincent Tarantino for being with the district the ears. The children loved him and he loved them back. Mr. Fabiani say that he saw a lot of progress made. Mrs. Lombardo also r. Tarantino thanked everyone for	
5			unity to serve this fine township.	
7	<u>23.</u>	ADJOURNMENT		
9		Motion:	(Chapkowski/Fabiani) to adjourn the meeting at 10:46 p.m.	
11 12		Motion car	ried by unanimous voice vote.	
13 14			Respectfully Submitted,	
15 16			respectionly submitted,	
17 18				
19			Scott A. Campbell, Board Secretary	
20 21				
22 23				
24				