

Wyoming Area School District  
Regular Meeting of the Wyoming Area Board of Education  
252 Memorial Street, Exeter, Pennsylvania, 18643  
Tuesday, April 25, 2017, 7:00 p.m.

Agenda

Pledge of Allegiance

Roll Call

Communications Report

Approval of Minutes: Regular Meeting of March 28, 2017

Superintendent's Report

Student Representative's Report

Treasurer's Report

New Business

Finance Report

Education Report

Activities Report

Building Report

Policy Report

Police Report

Open Discussion

Adjournment



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Communications Report

1. Luzerne Intermediate Unit submitting their regular meeting minutes of February 22, 2017.
2. Right to Know Request submitted for employee salaries and job descriptions.
3. Right to Know Request submitted for information relating to copiers and printers.
4. Right to Know Request submitted for information relating to union employees.
5. Damien Rutkoski requesting permission to hold a Spring Fling Dance fundraiser in the Secondary Center gym.
6. Christine Rutledge, National Honor Society Advisor, requesting permission to use the Secondary Center cafeteria for the National Honor Society Senior Celebration.
7. Stephanie Lasher, Part-time (10 month) cleaner, submitting her resignation.
8. Ann Marie Parente, Secretary at Intermediate Center, submitting her letter of retirement.
9. Art Bobbouine, Fortis Institute, requesting permission to rent the Secondary Center auditorium for their graduation ceremony.

Summary of Applications Received

Elementary – 1

ESL - 1

Special Education – 16

Health/Physical Education - 1

WYOMING AREA SCHOOL DISTRICT  
REGULAR MEETING OF THE BOARD OF EDUCATION

TUESDAY, APRIL 25, 2017 - 7:00 P.M.

SUPERINTENDENT'S REPORT

1. *Tom Blaskiewicz, West Pittston Mayor is here to distribute certificates to the "shoveling crew":*

*Derek Ambrosino*

*Brian Williams*

*Cameron Carr*

*Jacob Williams*

*Dante DeLuca*

*Carl DeLuca - WAFPA*

*Dominic DeLuca*

*Randy Spencer – Coach*

*Marc Anthony Minichello*

*Tom Campenni - Coach*

*Blaise Sokach-Minnick*

*Stephen Sokach- Minnick*

2. *Congratulations to all students who participated in the Wyoming Area Drama's Club presentation of "The Addams Family" on March 24<sup>th</sup>, 25<sup>th</sup> and 26<sup>th</sup> at the Secondary Center Auditorium. Also Congratulations to Barbara Bullions, Drama Club Director and Assistant, Chuck Yarmey.*
3. *The WA Mini Thon was a huge success thanks to Mr. Macario and Ms. Aritz, and many students and volunteers. It all started when Mr. Macario and Ms. Aritz attended Leadership Wilkes-Barre. Their goal was to develop a Social Improvement Project. This sprung the idea of having our own Mini Thon, and resulted in some students being chosen to be a part of the committee and help out with what would be an amazing event. The Mini Thon committee began fundraising and organizing the event in October, and the main event was set to take place in March. At the conclusion of this project, WA Mini Thon raised \$25,800.28 to help battle pediatric cancer.*

*The money raised went to two childhood cancer foundations, Little Eric's Foundation and Four Diamonds. Four Diamonds is the foundation that started Mini Thon, helping schools, like ours, participate in the fight against childhood cancer. Students including, Zach Sheridan, Julia Crane, Vianna Hindmarsh, Aubriana Marranca, Maria Amato, Jason Wiedl, Michael Branley, Joseph Gober, Christina Kosco, Tierney Porfirio, Luke Coolbaugh, Mikey Bonita, Addison Orzel, Julia Kopetchny, and Alex Gushka, participated in making this project a success.*

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SUPERINTENDENT'S REPORT

4. *Congratulations to our SECRETARIES who will be honored on "Secretaries Day" (April 26<sup>th</sup>):*

<i>Nancy Alberigi</i>	<i>Doreen Mariannacci</i>
<i>Debbie Andiaro</i>	<i>Lori Napkora</i>
<i>Gloria Bovani</i>	<i>Ann Marie Parente</i>
<i>Donna Chupka</i>	<i>Theodora Rabel</i>
<i>Donna Collins</i>	<i>Jean Marie Radle</i>
<i>Paula Denisco</i>	<i>Toni Scalzo</i>
<i>Annette Falzone</i>	<i>Benjamin Schultz</i>
<i>Rachelle Furman</i>	<i>Gina Steve</i>
<i>Michelle Hoeffner</i>	<i>Kimberly Thomas</i>
<i>Denise Holmes</i>	<i>Jackie Vasquez</i>
<i>Deborah Konopka</i>	<i>Kathy Youells</i>
<i>Gladys Lincoln</i>	

5. *The 6<sup>th</sup> grade students at the Wyoming Area Intermediate Center recently held "Egypt Day" to culminate their second thematic unit, From the Pyramids to the Afterlife and Beyond. Each student had to create a project based on the material learned in social studies class that was authentic, colorful, and true to the ancient Egyptian time period. Students also gave a short oral presentation describing the factual and background knowledge for their projects along with how they created their artistic piece. Mr. Joe Long is the principal at the Wyoming Area Intermediate Center.*



6. *Seventh grade students celebrated Shakespeare's Birthday this past week. Students sang Happy Birthday and ate cake. Thank you to Mrs. Menta and Mr. Macario for organizing and other members of the Seventh Grade team for assisting.*





7. *On Saturday April 22<sup>nd</sup>, the Wyoming Area Garden Club celebrated Earth Day by planting blueberries and preparing the raised beds for spring planting. They will be doubling the size of our available agricultural area while adding an extensive blueberry patch along with an herb and onion garden. They will also be setting up a new composting system to recycle part of the school yard waste for use in the garden.*

*The club boasts a membership of over 30 members from grades 7 -12 and continues to grow as we work together on new projects.*

*We are planting 14 blueberry bushes in hopes that in a few years they can be used to raise funds for the garden. The school garden was funded by the Walmart Farm to School Grant (seed exchange) and with their help we were able to establish the garden. We are very appreciative of the numerous donations we received from John P. Bonin in conjunction with the JR Peters Company and Bonnie Plants, of peat pots, fertilizer, and planting medium along with the technical assistance to support the growth of the school garden. We also received a generous donation of onion plants from Brown's Omaha Plant Farms. Seeds N' Such donated several different varieties of tomato and pepper seeds.*

*Senior members of the Garden Club will receive pins for their service and they are working on raising money for the club through a t-shirt sale and a hat sale. So far the School Garden has been independently funded by our primary grant. This grant is now depleted and we need donations now more than ever. All of the produce is either used by the school or given to those in need.*

*Thank you to Mr. Hando, English/Social Studies Teacher, Wyoming Area High School Garden Coordinator.*



8. *On Saturday, April 22<sup>nd</sup>, Seniors attended the first of three Saturday School Sessions. The students attended a presentation provided by Luzerne County CareerLink and the Luzerne/Schuylkill Counties Work Investment Board. The presentation was focused on exploring careers and the needed education and training to attain certain careers. Students also learned about the CareerLink Website resources to search for jobs. Thank you to Christine Jensen and Trina Moss for their presentation. In addition to the CareerLink presentation, students participated in Chess Club, Quilting Club, and Garden Club activities. AP Calc students attended a tutoring session and there were initial prep for Class Day. There was an excellent turnout.*

*Dr. Pollard would like to thank Mrs. Ranieli, Mr. Pacchioni, Mr. Hando, Mrs. Berti, Mrs. Villano, and Mr. Lulewicz for their assistance on a very successful first Senior Saturday.*



9. *The National Interscholastic Athletic Administration Association is pleased to announce that Joseph Pizano, Athletic Director at Wyoming Area, has been recognized by this association as a Certified Athletic Administrator.*

*To earn this distinction, Joseph has demonstrated the highest level of knowledge and expertise in the field of interscholastic athletic administration. The voluntary certification process included a thorough evaluation of the candidate's educational background, experience and professional contributions, as well as a rigorous, comprehensive written examination. Joseph is one of an elite group of interscholastic athletic administrators nationwide to attain this level of professionalism.*

*Congratulations to Mr. Pizano!*



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Treasurers Report

First National Community Bank	General Fund	7,215,064.77
First National Community Bank	Payroll Account	5,255.53
First National Community Bank	Cafeteria Account	49,776.30
First National Community Bank	Student Activities Account	170,658.06
First National Community Bank	Athletic Fund Account	16,875.03
First National Community Bank	Purchasing Account	500.00
Pennsylvania Local Government Investment Trust	Earned Income Tax Revenue	311,751.50

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Finance Report

1. Received the following checks:

<u>Berkheimer Tax Administrator</u>	
Earned Income Tax	57,031.55
Local Services Tax	1,674.08
Per Capita Tax	625.80
Delinquent Per Capita	<u>778.61</u>
Total:	60,110.04
<u>State &amp; Federal Subsidy Payments</u>	
Retirement	680,989.34
Title I – Improving Basic Programs	51,612.08
Title II – Improving Teacher Quality	7,718.92
School District Special Education	221,836.00
School District Transportation	<u>274,984.00</u>
Total:	1,237,140.34
<u>Local Realty Transfer Tax</u>	
Luzerne County	7,200.62
Wyoming County	<u>245.00</u>
Total:	7,445.62
<u>Rebate</u>	
Landmark Bank Credit Card	51.15
<u>Miscellaneous</u>	
District Court 11-2-01	305.19

2. Approve the April payment of \$128,799.85 to the Luzerne Intermediate Unit in accordance with the terms of the approved contract for programs and services for the 2016-2017 school year. The payment will be reduced by IDEA Pass Thru Funding of \$24,227.08 from the Luzerne Intermediate Unit resulting in a net payment of \$104,572.77.
3. Approve the April payment of \$43,077.00 to the West Side Career & Technology Center for the 2016-2017 school year.
4. Approve the following refund of paid property taxes for the year 2016:

PIN# 16-D11S1-006-001-000	548.29
PIN# 65-E11NW3-009-010	<u>110.20</u>
Total:	658.49

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5. Approve the May 1, 2017 payments to Wilmington Trust (M&T Bank) for the following debt obligations:

General Obligation Bonds Series 2015	134,915.63
General Obligation Bonds Series 2016	126,287.51

6. Approve permission to advertise for a social worker.
7. Approve to authorize Albert B. Melone Company, Business Consultant, to solicit quotes if necessary for securing a 2017-2018 Tax Anticipation Note.
8. Approve the amendment to the services agreement with Geisinger Wyoming Valley Medical Center extending athletic training services through and including April 22, 2019 at a rate of \$37.50 per hour.

- (9.) Approve the payment of \$1,000 to the Luzerne Intermediate Unit for the 2017 Michael M. Ostrowski Performing Arts Institute (PAI) Memorial Scholarship, which sponsors two students to attend PAI on a full performance grant. This is one of the premier summer arts programs in the country held at Wyoming Seminary.**

- (10.) Approve the payment to the Luzerne Intermediate Unit #18 for ESL (English as a Second Language) instructional hours for December 2016 to February 2017 as follows:**

December (total of 25.5 hours at \$54.43)	1,387.97
January (total of 41.5 hours at \$54.43)	2,258.85
February (total of 24.5 hours at \$54.34)	<u>1,331.33</u>
Total:	4,978.15

- (11.) Approve the general ledger sheet:**

Bill Listing: April 2017	609,459.16	
Prepays: March 2017	<u>95,247.15</u>	704,706.31
Cafeteria Account:	75,787.17	
Athletic Account:	<u>1,234.00</u>	<u>77,021.17</u>
	Total:	781,727.48



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Finance Report

Motion by \_\_\_\_\_, second by \_\_\_\_\_, to accept the finance report.

Roll Call:

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Education Report

1. Reporting as per Federal Regulations Requirement that the District's Federal Programs (Title I, Title II, and Drugs and Alcohol) have been planned for the 2016-2017 school year. Anyone desiring information regarding these programs, contact Janet Serino, Superintendent, at the District's Business Office.
2. Approve the revised professional substitute list for the 2016-2017 school year.
3. Approve the school calendar for the 2017-2018 school year.
- (4.) Approve the appointment of \_\_\_\_\_ as Special Education Teacher.**

Motion by \_\_\_\_\_, second by \_\_\_\_\_, to accept the education report.

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Activities Report

1. Approve to vacate all extra-curricular positions at the end of the 2016-2017 school year. Positions will be posted for the 2017-2018 school year as per the Collective Bargaining Agreement.
2. Approve the appointment of John Richards as a volunteer baseball coach for 2016-2017 spring sports season.
- (3.) Approve the appointments of the following head coaches for the 2017-2018 Fall sports season:**

Rhonda Pizano	Cheerleading	2,571.00
Paul Hindmarsh	Cross Country	2,627.00
Randy Spencer	Football	7,996.00
Gordon Williams	Golf	2,000.00
Rick Branco	Boys Soccer	4,713.00
Nikki Sitkowski	Girls Soccer	4,713.00
Tiffany Callaio	Girls Tennis	1,593.00
Brian Reese	Girls Volleyball	2,158.00

Motion by \_\_\_\_\_, second by \_\_\_\_\_, to accept the activities report.

Roll Call:



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Building Report

1. Approve the request of Damien Rutkoski to hold a Spring Fling Dance fundraiser in the Secondary Center gym for 9-12 grades on Friday, May 5, 2017, 7:00 p.m. to 10:00 p.m., pending approval by the building principal and athletic director. (Class A)
2. Approve the request of Christine Rutledge, National Honor Society Advisor, to use the Secondary Center cafeteria for the National Honor Society Senior Celebration on Wednesday, May 31, 2017, 7:00 p.m., pending approval by the building principal and food service director. (Class A)
3. Accept, with regret, Stephanie Lasher's resignation as part-time (10 month) cleaner, retroactive to April 6, 2017. Stephanie would like to be placed on the substitute list.
4. Accept, with regret, Ann Marie Parente's letter of retirement as Secretary at the Intermediate Center effective May 31, 2017.
5. Approve the revised support personnel substitute list for the 2016-2017 school year.
6. Approve the request of Art Bobbouine, Fortis Institute, to rent the Secondary Center auditorium for their graduation ceremony at \$500.00 on Friday, June 23, 2017, 5:00 p.m. to 8:00 p.m. If the date is not available then Friday, June 30th, pending approval by the building principal. A fee of \$25.00 per hour may be charged to the organization if a custodian's services are needed. (Class E)

Motion by \_\_\_\_\_, second by \_\_\_\_\_, to accept the building report.

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Policy Report

1. Approve the second reading and adoption of policy #827 Conflict of Interest.
2. Approve the second reading and adoption of attachment to policy #626, entitled Procurement-Federal Programs.
3. Approve the first reading of revised policy #610 Purchases Subject to Bid/Quotation.
4. Approve the first reading of revised policy #611 Purchases Budgeted.
5. Approve the first reading of attachment to policy #626, entitled Administration of Federal Funds- Type of Costs, Obligations and Property Management.

Motion by \_\_\_\_\_, second by \_\_\_\_\_, to accept the policy report.

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 Police Report

**Wyoming Area Police Department  
 Monthly Report for March, 2017  
 Total Calls for Service**

<u>CODE</u>		<u>COUNT</u>
0000	Parent Conference	1
0002	Transport	1
1890	Narcotics – Reports	1
2450	Harassment	1
2690	All Other Offenses - Reports	2
2811	Curfew Law	1
3610	Disturbances – Juvenile	3
3900	Traffic & Parking Problems	3
4090	Non-Criminal – Reports	6
7016	Follow Up Information	1
7504	Assist Other Agencies – Other Police	1
TRUA	Compulsory School Attendance	9
Total		30

Monthly Comparison

February Calls for Service

37

March Calls for Service

30

Plus/Minus Comparison

-7

