

NEW MILFORD BOARD OF EDUCATION
New Milford Public Schools
50 East Street
New Milford, Connecticut 06776

BOARD OF EDUCATION
MEETING NOTICE

DATE:	October 9, 2012
TIME:	7:30 P.M.
PLACE:	Sarah Noble Intermediate School – Library Media Center

GEORGE C. BUCKBEE
TOWN CLERK

2012 OCT -5 P 1:08

NEW MILFORD, CT

AGENDA

New Milford Public Schools Mission Statement

The mission of the New Milford Public Schools, a collaborative partnership of students, educators, family, and community, is to prepare each and every student to compete and excel in an ever-changing world, embrace challenges with vigor, respect and appreciate the worth of every human being, and contribute to society by providing effective instruction and dynamic curriculum, offering a wide range of valuable experiences, and inspiring students to pursue their dreams and aspirations.

1. CALL TO ORDER

A. Pledge of Allegiance

2. RECOGNITION

- A. Sylvia Onorato, Student, New Milford High School, 2012 Youth Honor Awards recipient by *Stepping Stones* magazine
- B. Ms. Bonnie Jo Cheron, Child Development Teacher, New Milford High School, for her many years of dedication to the preschool program

3. PUBLIC COMMENT

The Board welcomes Public Participation and asks that speakers please limit their comments to three minutes. Speakers may offer objective comments of items on this agenda. The Board will not permit any expression of personal complaints or defamatory comments about Board of Education personnel and students, nor against any person connected with the New Milford Public School System.

4. PTO REPORT

5. STUDENT REPRESENTATIVES' REPORT

6. APPROVAL OF MINUTES

- A. Approval of the following Board of Education Meeting Minutes
 - 1. Regular Meeting September 11, 2012

7. SUPERINTENDENT'S REPORT

8. BOARD CHAIRMAN'S REPORT

9. COMMITTEE REPORTS

- A. Facilities Sub-Committee - Mr. Nichols
- B. Operations Sub-Committee - Mr. McSherry
- C. Policy Sub-Committee - Mr. Brant
- D. Committee on Learning - Mr. Lawson
- E. Education Connection – Mrs. Celli Rigdon
- F. Connecticut Boards of Education (CABE) - Mrs. Faulenbach
- G. Negotiations Committee - Mrs. Faulenbach

10. DISCUSSION AND POSSIBLE ACTION

- A. Exhibit A: Personnel – Certified, Non-Certified Appointments, Resignations and Leaves of Absence dated October 9, 2012

- B. Monthly Reports
 - 1. Purchase Resolution D-649
 - 2. Budget Position as of September 30, 2012
- C. Gifts & Donations
 - 1. Exhibit B: PTO
- D. Grant Awards
 - 1. District Consolidated Grant
 - 2. ED 229 Bilingual Education Program Grant
- E. Approval of the Following Curricula
 - 1. Experimental Chemistry
 - 2. German I
 - 3. Marketing II
- F. Policies for Approval
 - 1. 4118.25/4218.25 Reporting Child Abuse and Neglect
 - 2. 5111 Admission/Placement/Age of Entrance
 - 3. 5112.3 School Attendance
 - 4. 5113 Truancy
 - 5. 6200 Adult Education
 - 6. 9125 Attorney
 - 7. 9270 Conflict of Interest
- G. Policy for First Review
 - 1. 5114.12 Student Due Process
- H. Appointment of Board's legal counsel to serve as hearing officer in lieu of Board for student expulsion and student accommodations hearings when the Board Chair deems it necessary or otherwise appropriate

11. ITEMS FOR INFORMATION AND DISCUSSION

- A. Textbook Previews – Grades 10 and 12
- B. Field Trip Report

12. EXECUTIVE SESSION (anticipated)

- A. Discussion regarding the Memorandum of Understanding with the Administrators' union regarding salary payment

13. DISCUSSION AND POSSIBLE ACTION

- A. Memorandum of Understanding with the Administrators' union regarding salary payment

14. ADJOURN

ITEMS OF INFORMATION

Policy Sub-Committee Minutes – September 18, 2012

Committee on Learning Minutes – September 18, 2012

Facilities Sub-Committee Minutes – October 2, 2012

Operations Sub-Committee Minutes – October 2, 2012

Policy Sub-Committee Meeting October 16, 2012 – 6:30 p.m. Lillis Administration Building, Room 2	Board of Education Meeting November 13, 2012 – 7:30 p.m. Sarah Noble Intermediate School, LMC
Committee on Learning October 16, 2012 – 7:30 p.m. Lillis Administration Building, Room 2	Policy Sub-Committee Meeting November 20, 2012 – 6:30 p.m. Lillis Administration Building, Room 2
Facilities Sub-Committee Meeting November 6, 2012 – 6:30 p.m. Lillis Administration Building, Room 2	Committee on Learning November 20, 2012 – 7:30 p.m. Lillis Administration Building, Room 2
Operations Sub-Committee Meeting November 6, 2012 – 7:30 p.m. Lillis Administration Building, Room 2	

New Milford Board of Education
Regular Meeting Minutes
September 11, 2012
Sarah Noble Intermediate School Library Media Center

Present:	Mrs. Wendy Faulenbach, Chairperson Mr. Tom Brant Mr. David A. Lawson Mr. Thomas McSherry Mr. Daniel Nichols Mrs. Lynette Celli Rigdon Mr. David R. Shaffer Mrs. Daniele Shook Mr. William Wellman
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2012 SEP 13 P 4: 08
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Also Present:	Dr. JeanAnn Paddyfote, Superintendent of Schools Mr. Joshua Smith, Assistant Superintendent of Schools Ms. Ellamae Baldelli, Director of Human Resources Mr. Gregg Miller, Director of Fiscal Services Mr. Daniel DiVito, Director of Technology Dr. Len Tomasello, Principal, Sarah Noble Intermediate School Daniel Winter, Student Representative John Vazquez, Student Representative
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1.	Call to Order A. Pledge of Allegiance The meeting of the New Milford Board of Education was called to order at 7:30 p.m. The Pledge of Allegiance immediately followed the call to order.	Call to Order Pledge of Allegiance
2.	Recognition A. Teacher of the Year for 2013 – Mr. Michael J. Fitzgerald, Music Teacher, SNIS <ul style="list-style-type: none"> Dr. Paddyfote introduced Mr. Fitzgerald and acknowledged his 16 years of service to the district as a music educator and band director at Sarah Noble Intermediate School. The meeting recessed at 7:35 p.m. for a brief reception and reconvened at 7:45 p.m.	Recognition A. Teacher of the Year for 2013 Mr. Michael J. Fitzgerald, Music Teacher, SNIS
3.	Public Comment There was none.	Public Comment

4.	PTO Report <ul style="list-style-type: none"> • Michele Romaniello reported there have not been any meetings of the PTO yet but her focus will be on more scholarships for seniors. • Also, the discount card is for sale at a cost of \$10 and includes discounts at several local businesses. 	PTO Report
5.	Student Representatives' Report <ul style="list-style-type: none"> • There was a smooth opening for the first day of school. • Underclass pictures are ongoing and senior pictures will start Thursday. • There will be an Open House on Thursday at 7:00 p.m. • September 14th is the Summer Reading discussion. • Athletics gets started this week with a football game this Friday and a cross country meet today. • There will be a Senior Parent presentation on the evening of October 10th on the college process. • The first Activity Day at the high school will be September 20th. 	Student Representatives' Report
6. A.	Approval of Minutes Approval of the following Board of Education Meeting Minutes: <ol style="list-style-type: none"> 1. Regular Meeting June 12, 2012 2. Special Meeting June 21, 2012 3. Special Meeting July 10, 2012 <p>Mr. Nichols moved to approve the Regular Meeting Minutes of June 12, 2012, Special Meeting Minutes of June 21, 2012, and Special Meeting Minutes of July 10, 2012, seconded by Mrs. Celli Rigdon and passed unanimously.</p>	Approval of Minutes A. Approval of the following Board of Education Meeting Minutes: <ol style="list-style-type: none"> 1. Regular Meeting June 12, 2012 2. Special Meeting June 21, 2012 3. Special Meeting July 10, 2012 <p>Motion made and passed unanimously to approve the Regular Meeting Minutes of June 12, 2012, Special Meeting Minutes of June 21, 2012, and Special Meeting Minutes of July 10, 2012.</p>

7.	<p>Superintendent's Report</p> <ul style="list-style-type: none"> • Dr. Paddyfote reported teachers and staff were welcomed back on August 22nd and a professional development day was held August 23rd. The convocation was successful as well. • Dr. Ted Sergi was the guest speaker at the convocation, the high school band played and Casey Cable sang the National Anthem. • The first day of school was successful. Current enrollment is 4,603 students, slightly more than projected. • The district was awarded a grant by the Connecticut Community Foundation which will be used to promote kindergarten readiness. 	<p>Superintendent's Report</p>
8.	<p>Board Chairman's Report</p> <ul style="list-style-type: none"> • Mrs. Faulenbach welcomed the Board members back after the summer break. • She will be working on eliminating the lag time between Sub-Committee meetings. • A request has been made to the Chair by a Board member to visit the schools and she is putting together a schedule for that. • Over the summer Dr. Paddyfote, Mr. Miller and the Chair met with the Mayor to discuss end-of-year Board of Education issues and work being done in the district. She said the SmartBus Technology had been discussed and this will allow for a collaboration of the Schools, Town and Police Department if the Board of Education approves the contract. 	<p>Board Chairman's Report</p>
9.	<p>Committee Reports</p> <p>A. Facilities Sub-Committee – Mr. Nichols</p> <ul style="list-style-type: none"> • Mrs. Faulenbach said Mr. Calhoun updated the Committee on the projects worked on over the summer including the Hill & Plain boiler project and the Schaghticoke locker project which will be done over the Christmas break. • Mr. Calhoun spoke about the WPA project which is an effort to recognize the mural and 	<p>Committee Liaison Reports</p> <p>A. Facilities Sub-Committee</p>

	<p>stained glass art project at East Street. A plaque commemorating the artists will be placed in the building.</p>	
B. Operations Sub-Committee – Mr. McSherry	<p>Mr. McSherry reported that most of the items discussed at Operations were on the agenda. Additional items of information included GPS on buses and a new town software program.</p>	B. Operations Sub-Committee
C. Policy Sub-Committee – Mr. Brant	<p>Mr. Brant said there were policies on the agenda tonight for second review and the next meeting would be next Tuesday.</p>	C. Policy Sub-Committee
D. Committee on Learning – Mr. Lawson	<p>Mr. Lawson said there have been state and national initiatives with mandates that have now been interpreted that will change the way things have been done in terms of delivery of instruction and preparation of instruction. He said the Committee will be looking at components of these initiatives throughout the year. He noted some of these are unfunded mandates.</p>	D. Committee on Learning
E. Education Connection – Mrs. Celli Rigdon	<p>Mrs. Celli Rigdon said Governor Malloy has created a Red Tape Review and Removal Task Force to reduce mandates by 33%. Dr. Thibodeau, the Director of Education Connection, is part of the Committee. The next meeting is October 4th.</p>	E. Education Connection
F. Connecticut Boards of Education (CABE) – Mrs. Faulenbach	<p>Mrs. Faulenbach noted there is a workshop scheduled for October 1st to which Board members are invited. Also, there will be a recognition event on November 16th in Mystic to honor Board members who have served 10+ years.</p>	F. Connecticut Boards of Education

	<p>G. Negotiations Committee – Mrs. Faulenbach</p> <p>Mrs. Faulenbach said there are currently three bargaining units in negotiations: the nurses, secretaries and teamsters. The Board is represented by Mrs. Faulenbach and Mr. McSherry.</p>	<p>G. Negotiations Committee</p>
<p>10.</p>	<p>DISCUSSION AND POSSIBLE ACTION</p> <p>A. Exhibit A: Personnel — Certified, Non-Certified Appointments, Resignations and Leaves of Absence dated September 11, 2012</p> <p>Mr. McSherry moved to approve Exhibit A: Personnel — Certified, Non-Certified Appointments, Resignations and Leaves of Absence dated September 11, 2012, seconded by Mr. Shaffer.</p> <ul style="list-style-type: none"> • Mrs. Celli Rigdon recused herself from the vote. • Mr. Wellman thanked Ms. Baldelli for expanding the description for the Adult Education teachers. <p>Motion passed 8-0-1.</p> <p>Aye: Mr. Brant, Mrs. Faulenbach, Mr. Lawson, Mr. McSherry, Mr. Nichols, Mr. Shaffer, Mr. Shook, Mr. Wellman Abstain: Mrs. Celli Rigdon</p> <p>B. Monthly Reports</p> <ol style="list-style-type: none"> 1. Purchase Resolution D-648 2. Budget Position as of August 31, 2012 3. Request for Budget Transfers <p>Mr. Nichols moved to approve monthly reports: Purchase Resolution D-648, Budget Position as of August 31, 2012, and Request for Budget Transfers, seconded by Mr. Brant.</p>	<p>A. Exhibit A: Personnel — Certified, Non-Certified Appointments, Resignations and Leaves of Absence dated September 11, 2012</p> <p>Motion made and passed to approve Exhibit A: Personnel — Certified, Non-Certified Appointments, Resignations and Leaves of Absence dated September 11, 2012.</p> <p>B. Monthly Reports</p> <ol style="list-style-type: none"> 1. Purchase Resolution D-648 2. Budget Position as of August 31, 2012 3. Request for Budget Transfers <p>Motion made and passed to approve monthly reports: Purchase Resolution D-648, Budget Position as of August 31, 2012, and Request for Budget Transfers.</p>

	<ul style="list-style-type: none"> Mr. Wellman asked what the cost per copy was for the copiers. Mr. Miller said the cost is \$0.01 per copy. Mr. DiVito noted that he asked what was being copied and was told it was tests and quizzes, forms, schedules, and materials to be sent home. Mr. Wellman said if the budget is \$100,000 per year at \$0.01 per copy then the district is copying around one million copies and with all the ways to communicate today he cannot support this expenditure. <p>The motion passed 8-1. Aye: Mr. Brant, Mrs. Faulenbach, Mr. Lawson, Mr. McSherry, Mr. Nichols, Mrs. Celli Rigdon, Mr. Shaffer, Mrs. Shook No: Mr. Wellman</p>	
C. Gifts & Donations	<p>1. Stop & Shop A+ Rewards Donation</p> <p>Mr. Lawson moved to accept the Stop & Shop A+ Rewards Donation for New Milford High School in the amount of \$1,103.01, seconded by Mr. Nichols.</p> <ul style="list-style-type: none"> Mrs. Faulenbach thanked Stop & Shop for the donation, noting all donations are very much appreciated. <p>The motion passed unanimously.</p>	<p>C. Gifts & Donations</p> <p>1. Stop & Shop A+ Rewards Donation</p> <p>Motion made and passed unanimously to accept the Stop & Shop A+ Rewards Donation for New Milford High School in the amount of \$1,103.01.</p>
D. Bid Awards	<p>1. School Facility Utilization Study</p> <p>Mr. Nichols moved to award the bid for the School Facility Utilization Study to Milone and MacBroom, seconded by Mr. Lawson.</p> <ul style="list-style-type: none"> Mr. Shaffer asked for an explanation of this project. Mr. Miller said an RFP had been sent in late July for a school facility utilization study with a four week turn around for bidders. 	<p>D. Bid Awards</p> <p>1. School Facility Utilization Study</p> <p>Motion made and passed unanimously to award the bid for the School Facility Utilization Study to Milone and MacBroom.</p>

	<p>Six bids were sent back with a range in pricing from \$13,500 to \$122,500. The mid-range bidders were around \$45,000 - \$50,000. The 2012-2013 budget allowed for \$47,500.</p> <ul style="list-style-type: none"> • Mrs. Faulenbach noted this had been brought up at the Operations Sub-Committee meeting as well. • Dr. Paddyfote said this was a recommendation to the Board during the last budget cycle that money be spent on a facility plan as enrollment was declining. She thought it would be a wise use of money to make sure the district was using the facilities in the most efficient way. In addition to Dr. Paddyfote, the bids were reviewed independently by Mr. Smith and Mr. Miller and they agreed that Milone and MacBroom provided the services needed. • Mr. Shaffer asked if there was a deadline for the information from the report and Dr. Paddyfote said there were timelines for the 11 tasks spelled out in the RFP. She said the plan calls for eight committee meetings and the committee will include teachers, parents, Board members, community members, and maybe students. <p>The motion passed unanimously.</p>	
E.	<p>Policies for Second Review:</p> <ol style="list-style-type: none"> 1. 9125 Attorney 2. 9270 Conflict of Interest 3. 9332 Electronic Communications <ul style="list-style-type: none"> • Mrs. Celli Rigdon asked if policy 9332 was a new policy. Dr. Paddyfote said there was a different version of this policy in bits and pieces in another policy. She said there has been an issue around people exchanging e-mails and not warning the action which could be a violation of FOIA. • Mrs. Celli Rigdon noted that in the student policy series if a student does something wrong there is accountability and she wondered what happened if a Board member did something wrong. Mrs. Faulenbach responded that there is 	<p>E. Policies for Second Review:</p> <ol style="list-style-type: none"> 1. 9125 Attorney 2. 9270 Conflict of Interest 3. 9332 Electronic Communications

	<p>accountability for Board members as well, such as FOIC.</p> <ul style="list-style-type: none"> • Mr. Wellman asked if in policy 9125 Attorney, it shouldn't say that the attorney not only provides counsel but legal representation as well. He also noted that there is no definition of qualified in the statement to "locate prospective qualified lawyers." • Mrs. Faulenbach asked if the word suitability doesn't cover qualified and Mr. Wellman said he felt the Board would want someone with at least five years of experience representing other clients or Boards of Education with records that can be looked at by this Board. • Mr. Lawson said the possible reason the policy says advise and assist is because the legal counsel may counsel the Board to hire a different firm. • Mr. Wellman said he also had a question on policy 9270, Conflict of Interest, noting the policy said direct conflicts and indirect conflicts but did not define what an indirect conflict might be. 	
F. Tuition Rates for 2012-2013	<p>Mr. Nichols moved to approve the Tuition Rates for 2012-2013 as follows: New Milford High School : \$11,159.54; Schaghticoke Middle School : \$10,545.72; and Sarah Noble Intermediate School and Elementary Schools: \$9,708.37, seconded by Mr. Brant.</p> <p>The motion passed unanimously.</p>	<p>F. Tuition Rates for 2012-2013</p> <p>Motion made and passed unanimously to approve the Tuition Rates for 2012-13 as follows: New Milford High School : \$11,159.54; Schaghticoke Middle School : \$10,545.72; and Sarah Noble Intermediate School and Elementary Schools: \$9,708.37.</p>
G. End-of-Year Balance for 2012	<p>Mr. Nichols moved to request that the End-of-Year Balance for 2012, subject to final audit, be designated to capital reserve, seconded by Mr. McSherry.</p>	<p>G. End-of-Year Balance for 2012</p> <p>Motion made and passed unanimously to request that the End-of-Year Balance for 2012, subject to final audit, be designated to capital reserve.</p>

- Mrs. Faulenbach noted that procedurally, the request was sent to the Town Council, which may be modified based on the final audit, then to the Board of Finance. She said this was the fund that was drawn on for the boiler and locker projects.
- Mr. Shaffer asked how much was currently in the capital reserve fund and Mr. Miller responded that there was approximately \$875,000 before these projects. That amount would be cut roughly in half by these projects.

The motion passed unanimously.

H. SmartBus Technology

Mr. Nichols moved to approve the SmartBus Technology contract, subject to modifications recommended by the Board Counsel and the Town of New Milford and the New Milford Police Department, seconded by Mr. Brant.

- Mrs. Faulenbach said this was brought to the Facilities Sub-Committee in June.
- Mr. Wellman said he wanted to reaffirm that the Board's role here with respect to the contract was to allow the equipment to be placed on the bus but that no remuneration would be received from the fines to be assessed by the Police department.
- Mrs. Faulenbach noted this was a safety issue and there would be no financial gain.
- Mr. McSherry said the financial gain might benefit the Town but the Board would not receive anything if the Town did benefit.
- Mr. Lawson asked how the project would be implemented and Mr. Miller said the contract was two phases with the first phase being a trial of 60 – 90 days on two or three buses. After the trial period, there could be a permanent contract if the project is working.

The motion passed unanimously.

H. SmartBus Technology

Motion made and passed unanimously to approve the SmartBus Technology contract, subject to modifications recommended by the Board Counsel and the Town of New Milford and the New Milford Police Department.

11.	ITEMS FOR INFORMATION AND DISCUSSION	ITEMS FOR INFORMATION AND DISCUSSION
A.	Field Trip Report	A. Field Trip Report
12.	Adjourn Mr. Nichols moved to adjourn the meeting at 8:26 p.m. seconded by Mr. McSherry and passed unanimously.	Adjourn Motion made and passed unanimously to adjourn the meeting at 8:26 p.m.

Respectfully submitted:



Daniele Shook
Secretary
New Milford Board of Education

NEW MILFORD PUBLIC SCHOOLS

EXHIBIT A

Regular Meeting of the Board of Education
Sarah Noble Intermediate School
New Milford, Connecticut
October 9, 2012

ACTION ITEMS

A. Personnel

1. CERTIFIED STAFF

a. RESIGNATIONS

1. None currently

2. CERTIFIED STAFF

b. APPOINTMENTS

- 1. **Ms. Valerie Nezvesky**, Elementary Teacher, Northville Elementary School
Move that the Board of Education appoint **Ms. Valerie Nezvesky** as Elementary Teacher at Northville Elementary School effective October 15, 2012.
2012-13 salary - \$49,782 (Step 1F) prorated to start date.

Education History:
BS: UCONN
Major: Elementary Education
MA: UCONN
Major: Education/Curriculum & Instruction

Replacing: C. Brandorff

3. NON-CERTIFIED STAFF

a. RESIGNATIONS

1. None currently

4. NON-CERTIFIED STAFF

b. APPOINTMENTS

- 1. Ms. Mallory Lee**, Paraeducator, Hill and Plain School
Move that the Board of Education appoint **Ms. Mallory Lee** as Paraeducator at Hill and Plain School effective October 10, 2012.
- 2. Ms. Amy Tobin**, Paraeducator, Northville Elementary School
Move that the Board of Education appoint **Ms. Amy Tobin** as Paraeducator at Northville Elementary School effective October 10, 2012.

\$13.38 per hour

Replacing: M. Hinz

\$13.38 per hour

Replacing: S. Carlson

5. SUBSTITUTES

a. APPOINTMENTS

- 1. Mr. Mark Grant**, Substitute Teacher
Move that the Board of Education appoint **Mr. Mark Grant** as a Substitute Teacher effective October 10, 2012.
- 2. Mr. Andrew Kisling**, Substitute Teacher
Move that the Board of Education appoint **Mr. Andrew Kisling** as a Substitute Teacher effective October 10, 2012.

Education History:
BS: Springfield College
Major: Physical Education

Education History:
BA: Bridgewater State Univ.
Major: Aviation Science

3. Mrs. Chalice Racey, Substitute Teacher

Move that the Board of Education appoint **Mrs. Chalice Racey** as a Substitute Teacher effective October 10, 2012.

Education History:

BA: St. Francis Univ.
Major: History
MA: Manhattanville College
Major: Humanities
6th Yr.: Ed. Admin. & Supervision

4. Ms. Caitlin Schneider, Substitute Teacher

Move that the Board of Education appoint **Ms. Caitlin Schneider** as a Substitute Teacher effective October 10, 2012.

Education History:

BA: Massachusetts College of Liberal Arts
Major: History
MS: Manhattanville College
Major: Social Studies and Special Education

5. Ms. Cathy Yanik, Substitute Teacher

Move that the Board of Education appoint **Ms. Cathy Yanik** as a Substitute Teacher effective October 10, 2012.

Education History:

BA: ECSU
Major: Elementary Education

6. ADULT EDUCATION STAFF**a. APPOINTMENTS**

1. None currently

7. BAND STAFF**a. RESIGNATIONS**

1. **Mr. Richard Nelson**, Music/Visual Tech for Band, New Milford High School

Move that the Board of Education accept the resignation of **Mr. Richard Nelson** as Music/Visual Tech for Band at New Milford High School effective September 21, 2012.

Personal Reasons

2. **Ms. Amanda Welch**, Music/Visual Tech for Band, New Milford High School

Move that the Board of Education accept the resignation of **Ms. Amanda Welch** as Music/Visual Tech for Band at New Milford High School effective September 21, 2012.

Personal Reasons

8. BAND STAFF**b. APPOINTMENTS**

1. None currently

9. COACHING STAFF**a. RESIGNATIONS**

1. None currently

10. COACHING STAFF**b. APPOINTMENTS**

1. **Ms. Eileen Holden**, Co-Ed Intramural Basketball Coach for Grades 5 and 6, Sarah Noble Intermediate School
Move that the Board of Education appoint **Ms. Eileen Holden** as Co-Ed Intramural Basketball Coach for Grades 5 and 6 at Sarah Noble Intermediate School effective January 7, 2013.

2012-2013 Stipend - \$1895

2. **Mr. David Mumma**, Co-Ed Intramural Basketball Coach for Grades 5 and 6, Sarah Noble Intermediate School
Move that the Board of Education appoint **Mr. David Mumma** as Co-Ed Intramural Basketball Coach for Grades 5 and 6 at Sarah Noble Intermediate School effective January 7, 2013.

2012-2013 Stipend - \$1895

11. LEAVES OF ABSENCE

1. **Mrs. Rebecca Cavaliere**, Paraeducator, Northville Elementary School
Move that the Board of Education approve the request of **Mrs. Rebecca Cavaliere** for an unpaid personal leave of absence beginning October 1, 2012 through January 1, 2013.

Unpaid leave:
10/1/12-1/1/13

The Committee on Learning Curriculum
can be previewed in the
Office of the Assistant Superintendent
Lillis Administration Building – Room #6

Office Hours
8:00 a.m. 4:00 p.m.



Office of the
Assistant Superintendent

MEMORANDUM

TO: Dr. JeanAnn Paddyfote, Superintendent
FROM: Joshua Smith, Assistant Superintendent
DATE: October 4, 2012
SUBJECT: Textbook Previews – Grades 10 & 12

The textbooks listed below will be brought before the Board of Education for adoption at the November meeting. Board members may review these books, which will be located in the Assistant Superintendent's office, between the hours of 8:00 a.m. and 4:00 p.m.

The Immortal Life of Henrietta Lacks by Rebecca Skloot (Grade 10)

This story takes the reader on a journey, from the "colored" ward of Johns Hopkins Hospital in the 1950's to Henrietta's hometown in Virginia, to discover the answer to "who owns cells?" The story presents the reader with issues of ethics, class, and race.

Passing by Nella Larsen (Grade 12)

This story focuses on two female protagonists dealing with racial ambiguities in the 1920's.

APPROVED FIELD TRIPS

October 2012

<u>School</u>	<u>Grade/Dept.</u>	<u>Trip Date</u>	<u>Day(s) of the Wee</u>	<u># of Students</u>	<u># of Adults</u>	<u>Destination</u>	<u>Subs</u>	<u>Student Cost</u>
NMHS	Adult Education	9/11/12	Tuesday	6	1	Ridley-Lowell - Danbury, CT	No	\$0
NMHS	9-12/Athletics	9/22/12	Saturday	25	3	Western Connecticut State University - Danbury, CT	No	\$0
NMHS	Adult Education	9/25/12	Tuesday	6	1	Ridley-Lowell - Danbury, CT	No	\$0
NMHS	Adult Education	10/9/12	Tuesday	6	1	Ridley-Lowell - Danbury, CT	No	\$0
HPS	K	10/12/12	Friday	36	5	Sullivan Farm - New Milford, CT	No	\$10
HPS	K	10/15/12	Monday	35	3	Sullivan Farm - New Milford, CT	No	\$10
NMHS	Adult Education	10/16/12	Tuesday	6	1	Ridley-Lowell - Danbury, CT	No	\$0
HPS	K	10/16/12	Tuesday	37	3	Sullivan Farm - New Milford, CT	No	\$10
SNIS	5	10/16/12	Tuesday	96	34	Old Sturbridge Village - Sturbridge, MA	No	\$34
NES	K	10/18/12	Thursday	53	6	Sullivan Farm - New Milford, CT	No	2.13*
SNIS	5	10/18/12	Thursday	96	34	Old Sturbridge Village - Sturbridge, MA	No	\$34
NES	K	10/19/12	Friday	53	6	Sullivan Farm - New Milford, CT	No	\$2.13
JPS	K	10/23/12	Tuesday	100	20	Sullivan Farm - New Milford, CT	No	\$9.23
NMHS	12/English	10/25/12	Thursday	45	5	Metropolitan Museum of Art - New York, NY	Yes-2	\$53
SNIS	5	10/25/12	Thursday	96	34	Old Sturbridge Village - Sturbridge, MA	No	\$34
JPS	3	10/30/12	Tuesday	104	25	Institute for American Indian Studies - Washington, CT	No	\$18.80
SNIS	5	11/1/12	Thursday	96	34	Old Sturbridge Village - Sturbridge, MA	No	\$34
NMHS	9-12/Music	11/10/12	Saturday	75	5	CMEA Northern Region Auditions - Avon, CT	No	\$20
NMHS	Adult Education	11/13/12	Tuesday	6	1	Ridley-Lowell - Danbury, CT	No	\$0
NMHS	9/Social Studies	11/14/12	Wednesday	113	7	St. John the Divine - New York, NY	Yes-2	\$45
NMHS	Adult Education	11/27/12	Tuesday	6	1	Ridley-Lowell - Danbury, CT	No	\$0
NMHS	Adult Education	12/4/12	Tuesday	6	1	Ridley-Lowell - Danbury, CT	No	\$0
NMHS	Adult Education	12/11/12	Tuesday	6	1	Ridley-Lowell - Danbury, CT	No	\$0
*NES PTO paying for transportation								

**New Milford Board of Education
Policy Sub-Committee Minutes
September 18, 2012
Lillis Administration Building, Room 2**

Present: Mr. Tom Brant, Chairperson
Mr. David A. Lawson
Mr. David R. Shaffer
Mrs. Daniele Shook

GEORGE C. BUCKBEE
TOWN CLERK

2012 SEP 20 P 4:11

NEW MILFORD, CT

Also Present: Dr. JeanAnn C. Paddyfote, Superintendent of Schools
Mr. Joshua Smith, Assistant Superintendent of Schools
Ms. Ellamae Baldelli, Director of Human Resources

1.	Call to Order The meeting of the New Milford Board of Education Policy Sub-Committee was called to order at 6:31 p.m. by Mr. Brant.	Call to Order
2.	Public Comment <ul style="list-style-type: none">None	Public Comment
3.	Discussion and Possible Action	Discussion and Possible Action
A.	Policies Recommended for Revision and Approval at Initial Board Presentation:	Policies Recommended for Revision and Approval at Initial Board Presentation:
1.	Policy 4118.25/4218.25 Reporting Child Abuse and Neglect <ul style="list-style-type: none">Dr. Paddyfote noted that this is the policy clarification that the district has been waiting for from the Department of Children and Families (DCF) since 2011.Mr. Shaffer asked if any mandated reporter would make the oral report to DCF or does a school administrator do it for them. Dr. Paddyfote said the mandated reporter was required to make the call within 12 hours.Dr. Paddyfote said that she and Ms. Baldelli reviewed the policy and that it treats non-mandated reporters the same as mandated reporters basically. This requires that over 1800 people, including volunteers and substitutes for example, be trained. While appreciating the necessity, this is a huge paperwork burden for	1. Policy 4118.25/4218.25 Reporting Child Abuse and Neglect

	<p>this unfunded mandate.</p> <ul style="list-style-type: none"> Mr. Shaffer asked how often refresher training was required. Dr. Paddyfote answered every three years. Mrs. Shook asked about the possibility of showing the training video during professional development time and Ms. Baldelli said that had been done when possible. 	
2.	<p>Policy 5111 Admission/Placement/Age of Entrance</p> <ul style="list-style-type: none"> Mr. Lawson said that he thought this policy was self-explanatory, being brought up to date with current law. 	<p>2. Policy 5111 Admission/Placement/Age of Entrance</p>
3.	<p>Policy 5112.3 School Attendance</p> <ul style="list-style-type: none"> Mr. Brant stated that Policies 5112.3 and 5113 parallel each other in many aspects. Mr. Lawson noted the repetition in language. Dr. Paddyfote stated that the redundancy was on purpose for clarity. 	<p>3. Policy 5112.3 School Attendance</p>
4.	<p>Policy 5113 Truancy</p> <ul style="list-style-type: none"> Mr. Shaffer asked for clarity on the issue of students over 18, considered adults, being able to write their own excuses vs. requiring a parent note. Mr. Lawson said that was superseded by education law which requires parents to sign. Dr. Paddyfote further clarified that the student's entitlement to education rests with the residence of the parents. Dr. Paddyfote noted that this is the first time the state has defined excuses for truancy. Mr. Lawson said that it still does not list the percentage of days required. Mr. Shaffer asked for clarification on whether dismissal on "prom days" was excused. Dr. Paddyfote said that if the student is present for half of the regular school day then it counts as a dismissal, not an absence. Mr. Smith stated that with the state definitions, any absence under ten may be excused by the parent. 	<p>4. Policy 5113 Truancy</p>

	<p>5. Policy 6200 Adult Education</p> <ul style="list-style-type: none"> Mr. Brant noted that this policy reflects changes in the law. Mr. Shaffer asked for the definition of an adult credit vs. a regular credit. Dr. Paddyfote said she would clarify that with Mrs. Duggan, the Adult Education Director. <p>Mr. Lawson moved to bring Policies 4118.25/4218.25, 5111, 5112.3, 5113 and 6200 to the full Board for approval in October. Motion seconded by Mr. Shaffer.</p> <p>Motion passed unanimously.</p> <p>B. Policies Recommended for Revision after Full Board Second Review:</p> <ul style="list-style-type: none"> Dr. Paddyfote stated that these two policies were returned to Committee for review due to questions raised at the September Board of Education meeting. Attorney Scott was consulted and additional commentary prepared for review. <p>1. Policy 9125 Attorney</p> <ul style="list-style-type: none"> Dr. Paddyfote stated that Attorney Scott made additions to section #4 under Attorney and further defined "qualified" under #1 Selection Procedures. <p>2. Policy 9270 Conflict of Interest</p> <ul style="list-style-type: none"> Dr. Paddyfote stated that the review of this policy centered on a request to define the word indirectly. Attorney Scott added a lengthy commentary for the Committee to review. <p>Mrs. Shook moved to bring Policies 9125 and 9270 to the full Board for approval in October. Motion seconded by Mr. Shaffer.</p> <p>Motion passed unanimously.</p> <p>C. Policies Recommended for Revision:</p>	<p>5. Policy 6200 Adult Education</p> <p>Motion made and passed unanimously to bring Policies 4118.25/4218.25, 5111, 5112.3, 5113 and 6200 to the full Board for approval in October.</p> <p>Policies Recommended for Revision after Full Board Second Review:</p> <p>1. Policy 9125 Attorney</p> <p>2. Policy 9270 Conflict of Interest</p> <p>Motion made and passed unanimously to bring Policies 9125 and 9270 to the full Board for approval in October.</p> <p>Policies Recommended for Revision:</p>
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<p>1. Policy 1140 Distribution of Materials by Students</p> <ul style="list-style-type: none"> • Mr. Shaffer stated that he would like the option suggested in section #1 added so that the distribution is for activities or events “during the school year”. Mr. Lawson said he was in favor as well, as this would cut down on some of the issues with summer items. • Dr. Paddyfote stated that this just applies to summer items. Under the current policy, the superintendent has limited discretion; distribution is still broad. The concern is that there is an implied endorsement of all materials distributed. She noted that other districts avoid this by having a closed public forum. • Mr. Lawson stated that he would favor a closed forum, especially in this era of instant communication. • Dr. Paddyfote agreed to bring a closed forum draft of the policy to the Committee next month for consideration before bringing the policy to the full Board for consideration. <p>2. Policy 5114.12 Student Due Process</p> <ul style="list-style-type: none"> • Mr. Shaffer asked for clarification as to which administrators conduct the annual review of handbooks. Dr. Paddyfote said the Assistant Superintendent is charged with that responsibility. She noted that all elementary schools have the same handbook which features all three logos on the front cover. At the secondary level, coordination takes place regarding discipline etc. • Mrs. Shook asked if siblings each get a copy vs. one copy per family. Dr. Paddyfote stated that each student receives an individual copy. At the secondary level, where there are implications for discipline and expulsion, they want to make sure each student reads and has a handbook accessible. Mr. Lawson noted their use as agendas as well. <p>Mr. Shaffer moved to bring Policy 5114.12 to the full Board for first review in October. Motion seconded by</p>	<p>1. Policy 1140 Distribution of Materials by Students</p> <p>2. Policy 5114.12 Student Due Process</p> <p>Motion made and passed unanimously to bring Policy 5114.12 to the full Board for first</p>
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D.	<p>Mrs. Shook. Motion passed unanimously.</p> <p>Policy Series to be Reviewed in 2012-2013</p> <ul style="list-style-type: none">• Dr. Paddyfote recommended that the Committee review the 6000 series this year which deals with Instruction. This series is very large so it will be broken up into sections for review.	<p>review in October.</p> <p>Policy Series to be Reviewed in 2012-2013</p>
4. A.	<p>Item of Information</p> <p>Regulation 5141.21 Administration of Medications</p> <ul style="list-style-type: none">• Dr. Paddyfote stated this regulation has frequent changes and is provided as an item of information. The Committee agreed that the regulation is very comprehensive.	<p>Item of Information</p> <p>Regulation 5141.21 Administration of Medications</p>
5.	<p>Adjourn</p> <p>Mr. Lawson moved to adjourn the meeting at 7:06 p.m. seconded by Mrs. Shook and passed unanimously.</p>	<p>Adjourn</p> <p>Motion made and passed unanimously to adjourn the meeting at 7:06 p.m.</p>

Respectfully submitted:



Pat Silverman
Recording Secretary

**New Milford Board of Education
Committee on Learning Minutes
September 18, 2012
Lillis Administration Building, Room 2**

Present: Mr. David A. Lawson, Chairperson
Mr. Tom Brant
Mr. David R. Shaffer
Mrs. Daniele Shook

Also Present: Dr. JeanAnn C. Paddyfote, Superintendent of Schools
Mr. Joshua Smith, Assistant Superintendent of Schools
Mrs. Eileen Reed, Science Department Chair, New Milford High School

GEORGE C. BUCKBEE
TOWN CLERK

2012 SEP 20 P 3:08

NEW MILFORD, CT

1.	Call to Order The meeting of the New Milford Board of Education Committee on Learning was called to order at 7:30 p.m. by Mr. Lawson. <ul style="list-style-type: none"> Mr. Lawson welcomed Mr. Smith. He reminded Committee members that questions and comments should go through the Chair. 	Call to Order
2.	Public Comment <ul style="list-style-type: none"> None 	Public Comment
3.	Discussion and Possible Action	Discussion and Possible Action
A.	Review and Approval of curriculum:	Review and Approval of curriculum:
1.	Experimental Chemistry <ul style="list-style-type: none"> Mrs. Eileen Reed presented the Experimental Chemistry curriculum which was written by Chemistry teacher Kristin Stolle. The course has been offered for many years, typically with three to four sections per year. This year there are three sections. It is a hands-on course with the focus on experimental activities vs. math based chemistry. Major chemistry concepts are covered with a focus on real world applications. A food chemistry unit has been added. The revision is in the new format for the common core. Mr. Shaffer asked what "describe periodic trends" referred to on page 20. Mrs. Reed said that was a reference to how the periodic table is organized. Mr. Shaffer asked for a definition of DHMO on page 20. Mrs. Reed said this 	Experimental Chemistry

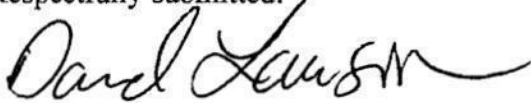
	<p>substance was used in a discovery activity by students.</p>	
2.	<p>German I</p> <ul style="list-style-type: none"> • Mr. Smith presented the German I curriculum. He stated that this is a rewrite in the new format. It increases practical applications and technology use. • Mr. Shaffer noted the use of the word academic in the title. He stated that there was a discussion at last year's Committee to remove the level from the title. • Mr. Shaffer asked about the current enrollment in German. Mr. Smith said he would find out. Mr. Lawson stated that the Committee's task was to approve the curriculum not discuss enrollment. • Mr. Shaffer mentioned that he had visited a German class at the high school previously and that they had said the Pledge of Allegiance in German. He thought that was a good activity but did not see it included in the curriculum guide. Mr. Lawson said that would be the teacher's decision to include as an activity. 	<p>German I</p>
3.	<p>Marketing II</p> <ul style="list-style-type: none"> • Mr. Smith said the Marketing II curriculum was an enhancement that put an increased emphasis on real world applications, entrepreneurship, global community, and financial business plans. • Mr. Shaffer asked where the three college credits are applied. Mr. Smith said students pay a minimal fee and receive the credits from Naugatuck Community College. Mr. Shaffer asked if the course uses Naugatuck's final exam. Mr. Smith said it does not. <p>Mrs. Shook moved to bring the following curricula to the full Board for approval: Experimental Chemistry, German I and Marketing II, seconded by Mr. Brant and passed unanimously.</p>	<p>Marketing II</p> <p>Motion made and passed unanimously to bring the following curricula to the full Board for approval: Experimental Chemistry, German I and Marketing II.</p>

4.	Items of Information	Items of Information
A.	<p>State & National Initiatives – CSS/Smarter Balance/Student Performance Indicators/Evaluations</p> <ul style="list-style-type: none"> • Mr. Smith spoke on the initiatives happening at the state and national level. There is currently a big emphasis for legislation and change in education resulting in many changes that will be implemented over time. A common core of state standards has been adopted by 46 states and a national assessment is in the development stage. New standards for teacher and administrative evaluation are in the works as are changes in tenure and professional development. Mr. Smith said change is happening at such a fast pace that the information being disseminated is not always accurate. • Mr. Lawson suggested that a glossary of terms would be helpful and Mr. Smith said he would prepare a handout. 	<p>State & National Initiatives – CSS/Smarter Balance/Student Performance Indicators/Evaluations</p>
B.	<p>CMT/CAPT Presentation and District Academic Goals</p> <ul style="list-style-type: none"> • Mr. Smith provided an overview of CMT/CAPT and other district academic measures and how they relate to state and national norms. He reminded the Committee that assessments are only one measure of our students' success. • He highlighted the significant gains in reading made at the 4-6 grade level which he attributed to the addition of literacy coaches and the professional development given for literacy instruction. • In a comparison to our DRG, the district typically ranks in the middle to low end, clearly showing there is work to be done. • At the high school level, there has been a decline in reading, suggesting the need for professional development in that area. • At the Advanced Placement level, scores can vary significantly based on the number of 	<p>CMT/CAPT Presentation and District Academic Goals</p>

	<p>students taking each test. There has been consistent growth in the number of students taking tests.</p> <ul style="list-style-type: none"> • Mr. Smith feels that using the new state indicators, the district will rank in the transition to progressing level, which means we will meet most annual targets but not all. • Mr. Smith plans to focus future courses of action on professional development in reading and literacy skills, on the K-8 math curriculum, and on writing to the new assessment formula. • Mr. Lawson suggested that in light of the work that needs to be done, the Board may need to consider adding a math coordinator for K-12. • Dr. Paddyfote added that the Board would have to look at the overall picture as complementary educators for evaluation may be needed as well. Coming reforms may have strong budgetary impacts. 	
C.	<p>Five-Year Curriculum Plan</p> <ul style="list-style-type: none"> • Mr. Smith distributed a draft of the Five-Year Curriculum Plan through 2017. He suggested changes will be necessary to accommodate reforms and that it may be necessary to fund professional development vs. revising curriculum. • Mr. Shaffer expressed concern about the upcoming high school accreditation and the effect outdated course guides might have. • Mr. Lawson stated that he was sure NEASC was aware that the urgent change at the state and national level was creating issues. • Mrs. Shook stated that she approved of the emphasis on training over curriculum revisions, considering it more urgent. It is more important to train teachers in how to teach the curriculum than to just revise what we have with no training. 	<p>Five-Year Curriculum Plan</p>

5.	Adjourn Mrs. Shook moved to adjourn the meeting at 8:32 p.m. seconded by Mr. Brant and passed unanimously.	Adjourn Motion made and passed unanimously to adjourn the meeting at 8:32 p.m.
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Respectfully submitted:



David Lawson, Chairperson
Committee on Learning

**New Milford Board of Education
Facilities Sub-Committee Minutes
October 2, 2012
Lillis Administration Building, Room 2**

Present: Mrs. Wendy Faulenbach, Chairperson
Mr. Thomas McSherry
Mrs. Lynette Celli Rigdon
Mr. William Wellman

Absent: Mr. Daniel Nichols

Also Present: Dr. JeanAnn C. Paddyfote, Superintendent of Schools
Mr. Joshua Smith, Assistant Superintendent
Ms. Ellamae Baldelli, Director of Human Resources
Mr. Gregg Miller, Director of Fiscal Services
Mr. John Calhoun, Facilities Manager
Mr. Leo Rogoza, Assistant Facilities Manager

GEORGE C. BUCKBEE
TOWN CLERK

2012 OCT - 3 P 3: 21

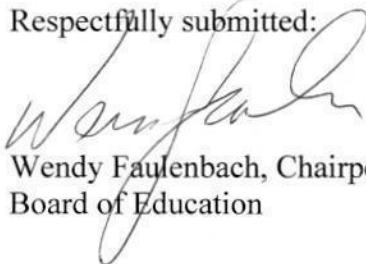
NEW MILFORD, CT

1.	Call to Order The meeting of the New Milford Board of Education Facilities Sub-Committee was called to order at 6:30 p.m. by Mrs. Faulenbach, acting as Chairperson in Mr. Nichol's absence.	Call to Order
2.	Public Comment <ul style="list-style-type: none"> None 	Public Comment
3.	Discussion and Possible Action A. SMS Roof Analysis: Replacement Plan <ul style="list-style-type: none"> Mr. Calhoun said he is looking to be proactive in the maintenance of the district buildings' roofing systems. Schaghticoke Middle School is his primary concern. Much of the roof dates back to the 1970's, other parts from the 1990's, and it is all out of warranty. He introduced Steve Botelho and John Phillips of Garland Company, Inc. who have completed an evaluation of the SMS roof. Mr. Botelho said they had examined the SMS roof. The 1970's parts were covered with a second layer of roof when the addition was done in the 1990's. The "newer" sections of the roof appear to be in decent shape, showing some wear over time, but may be able to be restored vs. replaced, which is much less expensive. The estimated cost for restoration 	Discussion and Possible Action SMS Roof Analysis: Replacement Plan

	<p>would be in the \$125,000 range. The other roofing sections, which have two layers, would have to be replaced since that is the capacity for code. Inspection shows some wetness in the bottom layers which can eventually create issues of air quality. Replacement cost is estimated at \$1,600,000.</p> <ul style="list-style-type: none"> • Mrs. Faulenbach asked if this could be done over time and if it was in the five year capital plan and Mr. Calhoun said yes to both questions. The roof could be replaced in sections. • Mr. Calhoun said the last roof project in the district was NES in the late 1990's/early 2000's. • Mrs. Faulenbach asked if the significant snow two winters ago caused any further damage and Mr. Calhoun said it had caused some but that there was no alternative at the time to removing the snow. • Mr. Calhoun said the roof at NMHS is new as of 2000 and SNIS had been reroofed at the same time. Mr. McSherry asked if that was similar to what was done at SMS with covering the original roof and Mr. Calhoun said yes. • Mr. Calhoun said he would have Garland Company continue its roofing evaluation with the other district buildings and confirmed for Mrs. Celli Rigdon that there was money budgeted to allow that. • Mr. Botelho recommended an infrared scan of the SMS roof to further define the amount of wetness currently in the roof and make sure that restoration is possible. He estimated the cost of the scan as between \$3500 and \$5000. • Mrs. Faulenbach asked Mr. Calhoun if his goal at this stage was to continue to gather data. Mr. Calhoun said the project was in the beginning steps for the district, with SMS being the priority for this upcoming budget season. 	
B. HPS Boiler Project Update	<ul style="list-style-type: none"> • Mr. Calhoun was happy to report that this 	HPS Boiler Project Update

	<p>project was completed successfully. A training session for his staff will take place Tuesday to review the use of the Siemens digital controls. The efficiencies of the new boilers and the use of the digital controls will result in future cost savings to the district. Mr. Calhoun offered a tour to any Board member interested.</p> <p>C. Energy Efficiency Opportunities</p> <ul style="list-style-type: none"> Mr. Calhoun continues to explore energy efficiency opportunities. On the electrical side, he is looking at controls for food service coolers, freezers and vending machines. He is also reviewing classroom and hallway motion sensors for automatic shut off of lights. In the next month or two, he will meet with the water company to look at water consumption issues and ways to decrease usage. <p>D. Work Order Analysis</p> <ul style="list-style-type: none"> Mr. Calhoun said that work orders are initiated in two ways: from the Facilities department for routine and preventive maintenance, and by building personnel when they see a need. In 2010-2011, there were 1737 tracked requests. In 2011-2012, there were 1148 tracked requests. Mr. Calhoun attributed the decrease to proactive preventive maintenance and the use of quality replacement parts when needed. 	<p>Energy Efficiency Opportunities</p> <p>Work Order Analysis</p>
4.	<p>Adjourn</p> <p>Mr. McSherry moved to adjourn the meeting at 7:23 p.m. seconded by Mrs. Celli Rigdon and passed unanimously.</p>	<p>Adjourn</p> <p>Motion made and passed unanimously to adjourn the meeting at 7:23 p.m.</p>

Respectfully submitted:



Wendy Faulenbach, Chairperson
Board of Education

**New Milford Board of Education
Operations Sub-Committee Minutes
October 2, 2012
Lillis Administration Building, Room 2**

Present: Mr. Thomas McSherry, Chairperson
Mr. David Lawson
Mrs. Lynette Celli Rigdon
Mr. William Wellman

Also Present: Dr. JeanAnn C. Paddyfote, Superintendent of Schools
Mr. Joshua Smith, Assistant Superintendent
Ms. Ellamae Baldelli, Director of Human Resources
Mr. Gregg Miller, Director of Fiscal Services
Mrs. Laura Olson, Director of Pupil Personnel & Special Services
Mr. John Calhoun, Facilities Manager

GEORGE C. BUCKBEE
TOWN CLERK

2012 OCT -3 P 3:22

NEW MILFORD, CT

1.	Call to Order The meeting of the New Milford Board of Education Operations Sub-Committee was called to order at 7:32 p.m. by Mr. McSherry.	Call to Order
2.	Public Comment <ul style="list-style-type: none">• None	Public Comment
3.	Discussion and Possible Action A. Exhibit A: Personnel — Certified, Non-Certified Appointments, Resignations and Leaves of Absence <ul style="list-style-type: none">• Mr. McSherry noted that this month's Exhibit A was much shorter than last month's opening of school exhibit. Ms. Baldelli said it consists primarily of a few non-certified and substitute hirings, and a few seasonal resignations and hirings for band and coaches.• Mr. Wellman noted that he sees some fine former teachers appearing as substitutes and asked if there had been any thought given as to whether this was a good procedure to rehire retired teachers. Ms. Baldelli said that there are on-going preliminary discussions about possibly limiting this in the future. Dr. Paddyfote noted that the retirement agreement has a statement about not returning to district employment and she wanted to make sure that the district was not in violation by bringing them back as substitutes. Ms. Baldelli agreed	Discussion and Possible Action Exhibit A: Personnel — Certified, Non-Certified Appointments, Resignations and Leaves of Absence

	<p>to bring the topic back for discussion in the future. Mr. Lawson did not see a problem. Mrs. Celli Rigdon said she viewed it as gaining expertise for very little cost.</p> <p>Mr. Lawson moved to bring Exhibit A: Personnel - Certified, Non-Certified Appointments, Resignations and Leaves of Absence to the full Board for approval.</p> <p>Motion seconded by Mrs. Celli Rigdon.</p> <p>Motion passed unanimously.</p>	<p>Motion made and passed unanimously to bring Exhibit A: Personnel - Certified, Non-Certified Appointments, Resignations and Leaves of Absence to the full Board for approval.</p>
<p>B. Monthly Reports</p> <p>1. Purchase Resolution D-649</p> <p>2. Budget Position as of September 30, 2012</p> <ul style="list-style-type: none"> • Mr. McSherry noted that there was no request for transfers this month and Mr. Miller said that it has settled down from the start of school. • Mr. Wellman asked if the budget line for non-public schools was for tuition and how many students were involved. • Mr. Miller confirmed it was for out of district placement. Mrs. Olson stated that it covered 33 students. • Mr. Wellman asked if any of the amounts were reimbursable from the state and Mr. Miller said yes but that the amount varies from year to year. He agreed to provide Mr. Wellman with last year's data. <p>Mr. Lawson moved to bring the monthly reports: Purchase Resolution D-649 and the Budget Position as of September 30, 2012 to the full Board for approval.</p> <p>Motion seconded by Mrs. Celli Rigdon.</p> <p>Motion passed unanimously.</p>	<p>Monthly Reports</p> <p>1. Purchase Resolution D-649</p> <p>2. Budget Position as of September 30, 2012</p>	<p>Motion made and passed unanimously to bring the monthly reports: Purchase Resolution D-649 and the Budget Position as of September 30, 2012 to the full Board for approval.</p>
<p>C. Gifts & Donations</p> <p>1. PTO – Exhibit B</p> <ul style="list-style-type: none"> • Mr. Lawson was grateful that the PTO was able 	<p>Gifts & Donations</p> <p>1. 1. PTO – Exhibit B</p>	

	<p>to provide such a generous donation so early in the school year.</p> <p>Mr. Lawson moved to bring PTO – Exhibit B Gifts & Donations to the full Board for approval. Motion seconded by Mrs. Celli Rigdon and passed unanimously.</p>	
D.	<p>Grants</p> <ol style="list-style-type: none"> 1. District Consolidated Grant 2. ED 229 Bilingual Education Program Grant <ul style="list-style-type: none"> • Mr. Lawson asked if this grant money could be used for tutors and professional development and Mr. Smith said yes. <p>Mrs. Celli Rigdon moved to bring the District Consolidated Grant and the ED 229 Bilingual Education Program Grant to the full Board for approval. Motion seconded by Mr. Lawson and passed unanimously.</p>	<p>Motion made and passed unanimously to bring PTO – Exhibit B Gifts & Donations to the full Board for approval.</p> <p>Grants</p> <ol style="list-style-type: none"> 1. District Consolidated Grant 2. ED 229 Bilingual Education Program Grant <p>Motion made and passed unanimously to bring the District Consolidated Grant and the ED 229 Bilingual Education Program Grant to the full Board for approval.</p>
E.	<p>System for Educator Evaluation and Development (SEED)</p> <ul style="list-style-type: none"> • Dr. Paddyfote presented information on the teacher evaluation requirements resulting from a new public act. The state Department of Education is developing the process and document. Thirteen districts are piloting with state financial support. The process will be reviewed by the Neag School of Education at UCONN and an interim evaluation will take place in January 2013. By July 1, 2013 every district must use some form of the document. The Board of Education will be required to approve the form chosen by March 2013. The new document is called SEED, which stands for the System for Educator Evaluation and Development. There are several design principles. The document contains three processes for teacher evaluation: a goal setting 	<p>System for Educator Evaluation and Development (SEED)</p>

	<p>plan, a mid-year check, and an end of year review. Teacher evaluation components consist of 45% student growth and development, 5% whole school development, 10% parent feedback, and 40% observation of performance. The document is changing constantly. Evaluations must be done for every single teacher every year, as opposed to our current system in which tenured teachers are evaluated every three years. Concerns have already arisen regarding validity across evaluators and the appeal process. Ratings are in four categories ranging from a high of exemplary to a low of below standard. Most staff are designed by the state to fall into the proficiency category. Many observations are required under the new plan for which the district does not have the manpower currently. Dr. Paddyfote stated that if the model holds, it will have budgetary implications.</p> <ul style="list-style-type: none"> • Mr. McSherry asked Dr. Paddyfote her opinion on the plan. Dr. Paddyfote stated that she is still working her way through, but that it appears to be very comprehensive with a real shift in emphasis on performance and feedback. Her main concern is with how quickly the rollout of the plan is occurring. • Mr. Lawson asked if this was an unfunded mandate and Dr. Paddyfote said yes. • Mr. Wellman expressed concern that this was just bureaucrats changing the language of the game to make it more layered. • Mr. Lawson stated that he thinks the plan will be very good for identifying staff at the lowest level. • Mrs. Celli Rigdon asked if the plan would require changes to the contracts and was told that state law overrides. 	
F.	Appointment of Board's legal counsel to serve as hearing officer in lieu of Board for student expulsion and student accommodations hearings when the Board Chair deems it necessary or otherwise appropriate	Appointment of Board's legal counsel to serve as hearing officer in lieu of Board for student expulsion and student accommodations hearings when the

	<ul style="list-style-type: none"> • Dr. Paddyfote stated that this recommendation resulted from the need to hold hearings within a certain timeframe. In the case of an expulsion, the hearing must take place within ten days of the suspension. In the case of transportation, the hearing must take place within ten calendar days of the receipt of the request. It is sometimes very difficult to get a quorum of the Board in a timely fashion. If approved, one of the attorneys from the Board's current firm could act as hearing officer in this circumstance. • Mr. McSherry asked if this affected current Board policy at all and Dr. Paddyfote said no. • Mr. Lawson asked if appeal was possible whether it was the Board or a hearing officer and Dr. Paddyfote said appeal of some kind is always possible. • Mr. Wellman said he had difficulty with the idea that the Board would not hear expulsions personally. Dr. Paddyfote reiterated that a hearing officer would only be used in a case where a Board quorum could not be assembled during the required timeframe so as not to forfeit the case. <p>Mr. Lawson moved to recommend to the full Board that the Board appoint its legal counsel to serve as hearing officer in lieu of the Board for student expulsion and student accommodations hearings when the Board Chair deems it necessary or otherwise appropriate.</p> <p>Motion seconded by Mrs. Celli Rigdon.</p> <p>Motion passed 3-1-0. Yes: Mr. Lawson, Mr. McSherry, Mrs. Celli Rigdon No: Mr. Wellman</p>	<p>Board Chair deems it necessary or otherwise appropriate</p> <p>Motion made and passed to recommend to the full Board that the Board appoint its legal counsel to serve as hearing officer in lieu of the Board for student expulsion and student accommodations hearings when the Board Chair deems it necessary or otherwise appropriate.</p>
4.	Item of Information	Item of Information
A.	Update on Transportation Complaints	Update on Transportation Complaints

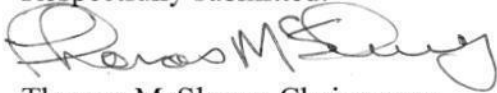
	<ul style="list-style-type: none"> • Dr. Paddyfote stated that a current regulation suggests informing the Board periodically of transportation issues and that the beginning of the year seems a fitting time to do it. • Mr. Miller stated that he had 55 requests for change last year and 18 so far this year. Most of these usually occur within the first two or three months of school. There were two hearings last year, both appealed to the state level, and the Board prevailed at both. This year, there is one pending momentarily. The general nature of the requests is covered under current Board policy. These requests include: length of ride, walking distance to stop, overcrowding concerns, allegation of unsafe stop, crossing state highway adding to length and request for courtesy stops. He stated that he visits many stops to have firsthand knowledge of set up. Dr. Paddyfote commended Mr. Miller on his good work in this area. 	
5.	<p>Executive Session</p> <p>A. Discussion and Possible Action regarding the Memorandum of Understanding with the Administrators' union regarding salary payment</p> <p>Motion made by Mr. Lawson to enter into Executive Session to discuss the Memorandum of Understanding with the Administrators' union regarding salary payment as per collective bargaining and negotiations strategy FOIA exemption and to invite in Dr. JeanAnn Paddyfote, the Superintendent of Schools.</p> <p>Seconded by: Mrs. Celli Rigdon</p> <p>Motion passed unanimously.</p> <p>The Board entered Executive Session at 8:23 p.m.</p> <p>The Board returned to Public Session 8:33 p.m.</p>	<p>Executive Session</p> <p>Discussion and Possible Action regarding the Memorandum of Understanding with the Administrators' union regarding salary payment</p> <p>Motion made and passed unanimously to enter Executive Session to discuss the Memorandum of Understanding with the Administrators' union regarding salary payment as per collective bargaining and negotiations strategy FOIA exemption and to invite in Dr. JeanAnn Paddyfote, the Superintendent of Schools.</p>

New Milford Board of Education
Operations Sub-Committee Minutes
October 2, 2012
Lillis Administration Building, Room 2

Page 7

6.	Adjourn Mrs. Celli Rigdon moved to adjourn the meeting at 8:34 p.m. seconded by Mr. Wellman and passed unanimously.	Adjourn Motion made and passed unanimously to adjourn the meeting at 8:34 p.m.
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Respectfully submitted:



Thomas McSherry, Chairperson
Operations Sub-Committee

**New Milford Board of Education
Regular Meeting Minutes
October 9, 2012
Sarah Noble Intermediate School Library Media Center**

Present:	Mrs. Wendy Faulenbach, Chairperson Mr. David A. Lawson Mr. Thomas McSherry Mrs. Lynette Celli Rigdon Mr. David R. Shaffer Mrs. Daniele Shook Mr. William Wellman
Absent:	Mr. Daniel W Nichols Mr. Tom Brant
Also Present:	Dr. JeanAnn Paddyfote, Superintendent of Schools Mr. Joshua Smith, Assistant Superintendent of Schools Ms. Ellamae Baldelli, Director of Human Resources Mr. Gregg Miller, Director of Fiscal Services Mr. Daniel DiVito, Director of Technology Mr. John Calhoun, Director of Facilities Mr. Greg Shugrue, Principal, New Milford High School Daniel Winter, Student Representative John Vazquez, Student Representative

GEORGE C. BUCKBEE
TOWN CLERK
2012 OCT 12 A 8:30
NEW MILFORD, CT

1.	Call to Order A. Pledge of Allegiance The meeting of the New Milford Board of Education was called to order at 7:30 p.m. The Pledge of Allegiance immediately followed the call to order.	Call to Order Pledge of Allegiance
2.	Recognition A. Sylvia Onorato, Student, New Milford High School, 2012 Youth Honor Awards recipient by <i>Skipping Stones</i> magazine B. Ms. Bonnie Jo Cheron, Child Development Teacher, New Milford High School, for her many years of dedication to the preschool program The meeting recessed at 7:45 p.m. for a brief reception and reconvened at 7:56 p.m.	Recognition A. Sylvia Onorato, Student, New Milford High School, 2012 Youth Honor Awards recipient by <i>Skipping Stones</i> magazine B. Ms. Bonnie Jo Cheron, Child Development Teacher, New Milford High School, for her many years of dedication to the preschool program

3.	Public Comment There was none.	Public Comment
4.	PTO Report <ul style="list-style-type: none"> • Michele Romaniello reported that the fall fundraisers are done and that the PTO is considering a bigger scholarship fundraiser such as a 5K fun run. • There are two grants on the agenda for approval tonight. • Pumpkins in the Park will be held at Harrybrooke Park. • Discount cards are currently for sale. • October 27th is Make a Difference Day in the community. 	PTO Report
5.	Student Representatives' Report <ul style="list-style-type: none"> • School is going well and tonight at 7:00 p.m. was Senior Parents' Night hosted by the Guidance department. • Spirit Week is next week. • The Homecoming dance is October 20th. • National Honor Society induction is October 22nd. • The band concert will be October 25th. • A Financial Aid session will be held November 7th for senior parents. 	Student Representatives' Report
6.	Approval of Minutes A. Approval of the following Board of Education Meeting Minutes: 1. Regular Meeting September 11, 2012 Mr. McSherry moved to approve the Regular Meeting Minutes of September 11, 2012, seconded by Mr. Lawson and passed unanimously.	Approval of Minutes A. Approval of the following Board of Education Meeting Minutes: 1. Regular Meeting September 11, 2012 Motion made and passed unanimously to approve the Regular Meeting Minutes of September 11, 2012.
7.	Superintendent's Report <ul style="list-style-type: none"> • Dr. Paddyfote said the district is above 	Superintendent's Report

	<p>projected enrollment by 41 students.</p> <ul style="list-style-type: none"> • Mr. Miller and she have been working on plans with Milone and MacBroom for the Facilities Utilization Study and she is looking for 25 to 27 stakeholders to serve on the committee. • On October 3rd, Dr. Paddyfote attended the United Way breakfast where the Youth Leadership group received a grant. She is hoping to invite them to the November Board meeting for recognition. 	
8.	<p>Board Chairman's Report</p> <ul style="list-style-type: none"> • Mrs. Faulenbach said she, Mr. Miller and the Police Chief presented the SmartBus technology to the Town Council which they accepted. • At the next Board meeting Mrs. Faulenbach will release the Board's Annual Report. 	Board Chairman's Report
9.	<p>Committee Reports</p> <p>A. Facilities Sub-Committee</p> <ul style="list-style-type: none"> • Mrs. Faulenbach said Mr. Calhoun discussed a report from Garland Co. regarding the replacement or restoration of the Schaghticoke roof which is part of the five year capital plan. • A report was received about the Hill & Plain boiler replacement project which has been completed. • Mr. Calhoun is looking for additional energy efficiencies, focusing on the Food Service department. <p>B. Operations Sub-Committee – Mr. McSherry</p> <ul style="list-style-type: none"> • Mr. McSherry reported that most of the items discussed at Operations were on the agenda. He noted the committee also discussed the new System for Educator Evaluation and Development (SEED). <p>C. Policy Sub-Committee</p> <ul style="list-style-type: none"> • Mrs. Faulenbach said there are seven policies 	<p>Committee Liaison Reports</p> <p>A. Facilities Sub-Committee</p> <p>B. Operations Sub-Committee</p> <p>C. Policy Sub-Committee</p>

	for adoption tonight and one for first review.	
D.	<p>Committee on Learning – Mr. Lawson</p> <ul style="list-style-type: none"> Mr. Lawson said there were some new curriculum passed out tonight for review before the next meeting. He noted that the Committee on Learning will discuss the new initiatives which have been mandated and that will have a financial impact. There are two major initiatives including implementing the core standards and the educator evaluation. The Committee will also discuss the state and national scores which show room for improvement. 	D. Committee on Learning
E.	<p>Education Connection – Mrs. Celli Rigdon</p> <ul style="list-style-type: none"> Mrs. Celli Rigdon said the last meeting discussion involved the financial problems with Region 12 and 6 and ways they might consolidate. The next meeting is November 1st. 	E. Education Connection
F.	<p>Connecticut Boards of Education – Mrs. Faulenbach</p> <ul style="list-style-type: none"> Mrs. Faulenbach noted she and Mrs. Celli Rigdon had gone to a meeting to discuss the mandates coming forward including educator evaluation. The meeting was designed to begin the process of helping boards to understand the challenges of the new initiatives. There was also a discussion of the safe school climate. 	F. Connecticut Boards of Education
G.	<p>Negotiations Committee – Mrs. Faulenbach</p> <ul style="list-style-type: none"> Mrs. Faulenbach said there was no update from the last meeting. 	G. Negotiations Committee
10.	DISCUSSION AND POSSIBLE ACTION	
A.	<p>Exhibit A: Personnel — Certified, Non-Certified Appointments, Resignations and Leaves of Absence dated October 9, 2012</p>	A. Exhibit A: Personnel — Certified, Non-Certified Appointments, Resignations and Leaves of Absence dated

		October 9, 2012
	<p>Mr. McSherry moved to approve Exhibit A: Personnel — Certified, Non-Certified Appointments, Resignations and Leaves of Absence dated October 9, 2012, seconded by Mr. Shaffer and passed unanimously.</p>	<p>Motion made and passed unanimously to approve Exhibit A: Personnel — Certified, Non-Certified Appointments, Resignations and Leaves of Absence dated October 9, 2012.</p>
	<p>B. Monthly Reports</p> <ol style="list-style-type: none"> 1. Purchase Resolution D-649 2. Budget Position as of September 30, 2012 	<p>B. Monthly Reports</p> <ol style="list-style-type: none"> 1. Purchase Resolution D-649 2. Budget Position as of September 30, 2012
	<p>Mr. Lawson moved to approve monthly reports: Purchase Resolution D-649 and Budget Position as of September 30, 2012, seconded by Mr. McSherry and passed unanimously.</p>	<p>Motion made and passed unanimously to approve monthly reports: Purchase Resolution D-649 and Budget Position as of September 30, 2012.</p>
	<p>C. Gifts & Donations</p> <ol style="list-style-type: none"> 1. Exhibit B: PTO 	<p>C. Gifts & Donations</p> <ol style="list-style-type: none"> 1. Exhibit B: PTO
	<p>Mr. Lawson moved to accept Exhibit B: PTO Gifts & Donations for Sarah Noble Intermediate School in the amount of \$12,760.00, seconded by Mr. McSherry.</p> <ul style="list-style-type: none"> • Mrs. Faulenbach thanked the PTO. <p>The motion passed unanimously.</p>	<p>Motion made and passed unanimously to accept Exhibit B: PTO Gifts & Donations for Sarah Noble Intermediate School in the amount of \$12,760.00.</p>
	<p>D. Grant Awards</p> <ol style="list-style-type: none"> 1. District Consolidated Grant 2. ED 229 Bilingual Education Program Grant 	<p>D. Grant Awards</p> <ol style="list-style-type: none"> 1. District Consolidated Grant 2. ED 229 Bilingual Education Program Grant
	<p>Mr. McSherry moved to approve the following grants: District Consolidated Grant in the amount of \$223,855.00 and ED 229 Bilingual Education Program Grant in the amount of \$2,614.00, seconded by Mrs. Celli Rigdon.</p>	<p>Motion made and passed unanimously to approve the following grants: District Consolidated Grant in the amount of \$223,855.00 and ED 229</p>

	<ul style="list-style-type: none"> Mr. Lawson said he was pleased the grants went up. <p>The motion passed unanimously.</p> <p>E. Approval of the Following Curricula</p> <ol style="list-style-type: none"> 1. Experimental Chemistry 2. German I 3. Marketing II <p>Mrs. Shook moved to approve the following curricula: Experimental Chemistry, German I, and Marketing II, seconded by Mr. Shaffer and passed unanimously.</p> <p>F. Policies for Approval</p> <ol style="list-style-type: none"> 1. 4118.25/4218.25 Reporting Child Abuse and Neglect 2. 5111 Admission/Placement/Age of Entrance 3. 5112.3 School Attendance 4. 5113 Truancy 5. 6200 Adult Education 6. 9125 Attorney 7. 9270 Conflict of Interest <p>Mrs. Shook moved to approve the following policies: 4118.25/4218.25 Reporting Child Abuse and Neglect, 5111 Admission/Placement/Age of Entrance, 5112.3 School Attendance, 5113 Truancy, 6200 Adult Education, 9125 Attorney, 9270 Conflict of Interest, seconded by Mr. McSherry.</p> <ul style="list-style-type: none"> Mr. Wellman said in light of comments he had made previously, in particular to Policy 9125 Attorney, he would be voting against this motion. <p>The motion passed 6-1-0. Aye: Mrs. Faulenbach, Mr. Lawson, Mr. McSherry,</p>	<p>Bilingual Education Program Grant in the amount of \$2,614.00.</p> <p>E. Approval of the Following Curricula</p> <ol style="list-style-type: none"> 1. Experimental Chemistry 2. German I 3. Marketing II <p>Motion made and passed unanimously to approve the following curricula: Experimental Chemistry, German I, and Marketing II</p> <p>F. Policies for Approval</p> <ol style="list-style-type: none"> 1. 4118.25/4218.25 Reporting Child Abuse and Neglect 2. 5111 Admission/Placement/Age of Entrance 3. 5112.3 School Attendance 4. 5113 Truancy 5. 6200 Adult Education 6. 9125 Attorney 7. 9270 Conflict of Interest <p>Motion made and passed to approve the following policies:</p> <ol style="list-style-type: none"> 1. 4118.25/4218.25 Reporting Child Abuse and Neglect 2. 5111 Admission/Placement/Age of Entrance 3. 5112.3 School Attendance 4. 5113 Truancy 5. 6200 Adult Education 6. 9125 Attorney 7. 9270 Conflict of Interest
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<p>Mrs. Celli Rigdon, Mr. Shaffer, Mrs. Shook No: Mr. Wellman</p> <p>G. Policy for First Review 1. 5114.12 Student Due Process</p> <p>H. Appointment of Board's legal counsel to serve as hearing officer in lieu of Board for student expulsion and student accommodations hearings when the Board Chair deems it necessary or otherwise appropriate</p> <p>Mr. Lawson moved that the Board appoint its legal counsel to serve as hearing officer in lieu of the Board for student expulsion and student accommodations hearings when the Board Chair deems it necessary or otherwise appropriate, seconded by Mrs. Shook.</p> <ul style="list-style-type: none"> • Mr. Shaffer asked for the background on this motion and Dr. Paddyfote explained that this would give authority to the Board Chair to have the Board's attorney act as Hearing Officer in the event that a Student and Personnel Hearing Committee quorum was not available during the required timeframe. There are three types of hearings that this Sub-Committee currently holds and, on occasion, it is difficult to pull together the members with such a short time window. If the time period cannot be met, the Board's right to a hearing is forfeited. • Mr. Wellman said he had a real concern, as it relates to expulsions, that this Board not appear to be passing off to legal counsel a very serious decision. He said the language in this motion does not limit this to situations only where a sub-committee of the Board cannot be brought together and he felt this was a symbolically wrong action to take. • Mrs. Faulenbach said she felt this was a safety net if for some reason this sub-committee could 	<p>G. Policy for First Review 1. 5114.12 Student Due Process</p> <p>H. Appointment of Board's legal counsel to serve as hearing officer in lieu of Board for student expulsion and student accommodations hearings when the Board Chair deems it necessary or otherwise appropriate</p> <p>Motion made that the Board appoint its legal counsel to serve as hearing officer in lieu of the Board for student expulsion and student accommodations hearings when the Board Chair deems it necessary or otherwise appropriate.</p>
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	<p>not convene and that the Board would forfeit the option of having a hearing otherwise. She said it can be very difficult to schedule all the meetings, even though all members of the sub-committee take this very seriously. She also noted that the minutes of this meeting would reflect the discussion. She said this would be a protection for the Board in case a meeting could not be held.</p> <ul style="list-style-type: none"> • Mr. McSherry said he did not like to relinquish the authority of the Board unless it was absolutely necessary. • Mr. Wellman noted that under this motion the Board is giving up authority because the Chair alone can "deem it necessary or otherwise appropriate." • Mr. Lawson said there can often be mitigating factors why a committee cannot meet including inclement weather. He noted that with the legal system in place, an appeal can be made with proper grounds. • Mrs. Shook said she understood why this motion was needed but didn't agree with the wording. • Mr. Shaffer asked how many were on the Board sub-committee and Mrs. Faulenbach said there are four members and two alternates. She also noted that the procedure when a hearing is necessary is to consult the members with different available dates and work around the parents, attorneys, etc. Every effort is made to make the meeting but there are times when it is difficult to get together and this would give the Board another option, another way to conduct the process. • Mrs. Shook asked how many members need to be present and Mrs. Faulenbach said four is ideal. Dr. Paddyfote said there needs to be three but four is better in case of last minute illness or other unforeseen circumstance. • Mr. Lawson noted that sometimes sub-committee members may need to recuse themselves. He noted again that there is always an appeal process. • Mr. Wellman noted that with an appeal, the 	
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	<p>parents must spend more money to defend their child.</p> <ul style="list-style-type: none"> • Mrs. Faulenbach noted that the use of the Board Chair in this motion is because the Chair is the spokesperson for the Board. The Chair organizes the meetings, and ensures the quorum. She does not want the Board to lose the opportunity of due process due to lack of a quorum or emergency circumstances. • Mr. McSherry said he was fine with the Board Chair making the decision but would like to tighten up the language regarding the process if possible. • Dr. Paddyfote noted she has three transportation hearings pending right now. • Mr. Wellman asked if the policy could be changed and Dr. Paddyfote said it is part of the state statutes. • Mrs. Celli Rigdon asked if the list of alternates could be expanded and Mrs. Faulenbach said the bylaws dictate the number of alternates. • Mr. Lawson said he did not see any reason to not vote on this tonight. He felt to suggest the Board Chair would abuse this power is insulting since the Board members are the ones who elect the Chair and therefore they should trust the Chairperson. • Mrs. Shook said she did not have an issue with the Board Chair; her issue was with the expulsion. • Mr. Wellman said his comments were about the expulsions as a critical responsibility of the Board. • Dr. Paddyfote said the Board has had a commendable record of doing its own expulsions. She said there are some mandatory expellable offenses and the Board is compelled to have a hearing. This policy would only come into place if at least three members and alternates could not convene. <p>Mrs. Celli Rigdon moved to amend the motion that the Board appoint its legal counsel to serve as hearing officer in lieu of the Board for student accommodations hearings when the Board Chair</p>	<p>Main motion amended that the Board appoint its legal counsel to serve as hearing officer in lieu of the Board for student</p>
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	<p>deems it necessary or otherwise appropriate, seconded by Mr. Wellman</p> <ul style="list-style-type: none"> • Mrs. Celli Rigdon said she didn't see the urgency to having this happen tonight. • Mr. Wellman said the assumptions for these hearings are that the child is already in the wrong and should be expelled. The Board can look at each case fairly and individually. <p>Mr. Lawson withdrew his original motion and Mrs. Shook withdrew her second.</p> <p>Mr. Wellman moved that the Board appoint its legal counsel to serve as hearing officer in lieu of the Board for student accommodations hearings when the Board Chair deems it necessary or otherwise appropriate, seconded by Mrs. Shook.</p> <ul style="list-style-type: none"> • Mrs. Faulenbach said she was pleased this was a lengthy conversation. She also reiterated that none of the comments made earlier suggest that a person is guilty or not. She affirmed that the Board needs something in place to handle the hearings should emergencies occur in which a quorum cannot be convened. • Mr. McSherry said this could be revisited in the future. • Mrs. Shook asked why this policy was being pushed forward right now and Dr. Paddyfote noted that one year there were 13 student expulsions and they tend to happen very quickly, as often groups of students are involved. Dr. Paddyfote also noted that this issue was addressed at Operations the previous week and thus brought before the full Board tonight per normal procedure. <p>The motion passed unanimously.</p>	<p>accommodations hearings when the Board Chair deems it necessary or otherwise appropriate.</p> <p>Original motion withdrawn and second withdrawn.</p> <p>Motion made and passed unanimously that the Board appoint its legal counsel to serve as hearing officer in lieu of the Board for student accommodations hearings when the Board Chair deems it necessary or otherwise appropriate.</p>
11.	<p>ITEMS FOR INFORMATION AND DISCUSSION</p> <p>A. Textbook Previews — Grades 10 and 12</p> <p>B. Field Trip Report</p>	<p>ITEMS FOR INFORMATION AND DISCUSSION</p> <p>A. Textbook Previews — Grades 10 and 12</p> <p>B. Field Trip Report</p>

	<ul style="list-style-type: none"> Mr. Wellman asked about the reason for the trip to St. John the Divine and Mr. Smith said it was an opportunity to view gothic architecture. 	
12.	<p>EXECUTIVE SESSION</p> <p>A. Discussion regarding the Memorandum of Understanding with the Administrators' union regarding salary payment</p> <p>Mrs. Shook moved that the Board enter into Executive Session to discuss the Memorandum of Understanding with the Administrators' union regarding salary payment as per collective bargaining and negotiations strategy FOIA exemption and to invite in Dr. JeanAnn Paddyfote, Superintendent of Schools, seconded by Mr. McSherry.</p> <p>The motion passed unanimously.</p> <p>The Board entered executive session at 8:51 p.m. The Board returned to public session at 8:58 p.m.</p>	<p>EXECUTIVE SESSION</p> <p>A. Discussion regarding the Memorandum of Understanding with the Administrators' union regarding salary payment</p> <p>Motion made and passed unanimously that the Board enter into Executive Session to discuss the Memorandum of Understanding with the Administrators' union regarding salary payment as per collective bargaining and negotiations strategy FOIA exemption and to invite in Dr. JeanAnn Paddyfote, Superintendent of Schools.</p>
13.	<p>DISCUSSION AND POSSIBLE ACTION</p> <p>A. Memorandum of Understanding with the Administrators' union regarding salary payment</p> <p>Mr. McSherry moved to approve the Memorandum of Understanding with the Administrators' union regarding salary payment and to further move that the Board authorize the Board Chair to sign the memorandum on its behalf, seconded by Mrs. Celli Rigdon and passed unanimously.</p>	<p>DISCUSSION AND POSSIBLE ACTION</p> <p>A. Memorandum of Understanding with the Administrators' union regarding salary payment</p> <p>Motion made and passed unanimously to approve the Memorandum of Understanding with the Administrators' union regarding salary payment and to further move that the Board authorize the Board Chair to sign the memorandum on its behalf.</p>
14.	Adjourn	Adjourn

	Mr. McSherry moved to adjourn the meeting at 8:59 p.m., seconded by Mrs. Celli Rigdon and passed unanimously.	Motion made and passed unanimously to adjourn the meeting at 8:59 p.m.
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Respectfully submitted:



Daniele Shook

Secretary

New Milford Board of Education