

Frazier School District

Board of School Directors Regular Monthly May Board Meeting

Held On: Monday, May 20th, 2019

7:10 p.m.

Board Room of the Administration Building

The regular monthly meeting for May of the members of the Board of School Directors of the Frazier School District was held on Monday, May 20, 2019, and was called to order at 7:10 p.m. by Board President, Thomas Shetterly. The meeting was held in the Board Room of the Administration Building, located at 142 Constitution Street, Perryopolis, PA.

Present: Debbie Alekson, Tracy Angelo, Jill Devine, Jason Erdely, Stacey Erdely, Brian Secrest, Thomas Shetterly, Vicki Olexa
Absent: Lisa Strickler
Others: Superintendent: Dr. William R. Henderson, III
High School Principal: Mr. Jason Pappas
Middle School Principal: Mr. Michael Turek
Elementary Schools Principal: Dr. Kelly Muic
Special Education Supervisor: Mrs. Amanda Law
District Business Manager: Mr. Kevin Mildren
Director, Technology: Mr. Scott Hazelbaker
Cafeterias/Transportation Supervisor: Mrs. Suzanne Boni
Supervisor of Buildings, Grounds & Maintenance: Mr. John M. Phillips
Solicitor: Attorney Sam Davis / Davis & Davis
FEA Representative: Rachel Lindey
Press: Mark Morrison, Herald Standard
Citizens: None

At the completion of the Roll Call, conducted by the Board Secretary, all in attendance recited the Pledge of Allegiance, led by Board President, Thomas Shetterly.

Motion by Olexa, second by Devine, to approve the regular monthly meeting minutes for March; held on Monday, March 18, 2019.

[Roll Call Vote]

Vote: Yes – Alekson, Angelo, Devine, J. Erdely, S. Erdely, Secrest, Shetterly, Olexa
Absent - Strickler

(Summary: Eight yes. One absent. Motion carried.)

Motion by J. Erdely and second by Olexa, to re-elect Tracy Angelo as the Board Treasurer for an additional one-year term.

[Roll Call Vote]

Vote: Yes – Alekson, Angelo, Devine, J. Erdely, S. Erdely, Secrest, Shetterly, Olexa
Absent - Strickler

(Summary: Eight yes. One absent. Motion carried.)

Motion by J. Erdely and second by S. Erdely, to re-elect Vicki Olexa, as the Board Secretary for an additional four-year term.

[Roll Call Vote]

Vote: Yes – Alekson, Angelo, Devine, J. Erdely, S. Erdely, Secrest, Shetterly, Olexa
Absent - Strickler

(Summary: Eight yes. One absent. Motion carried.)

Motion by Olexa, second by S. Erdely, to support the resolution supporting Senate Bill 34 and House Bill 526 for school districts to provide their own cyber learning program within their traditional district programs.

[Roll Call Vote]

Vote: Yes – Alekson, Angelo, Devine, J. Erdely, S. Erdely, Secrest, Shetterly, Olexa
Absent - Strickler

(Summary: Eight yes. One absent. Motion carried.)

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Motion by Olexa, second by S. Erdely, to support the resolution requesting local officials to support legislation that corrects the tuition for regular and special education cyber charter schools, so that actual costs of educating students relieves the financial burden on school districts and taxpayers.

[Roll Call Vote]

Vote: Yes – Alekson, Angelo, Devine, J. Erdely, S. Erdely, Secrest, Shetterly, Olexa
Absent - Strickler

(Summary: Eight yes. One absent. Motion carried.)

Motion by Olexa, second by Devine, to approve a proposal from HUWA Enterprises to prepare an engineering grading plan for the stadium field, not to exceed \$2,500.

[Roll Call Vote]

Vote: Yes – Devine, J. Erdely, S. Erdely, Secrest, Shetterly, Olexa
No - Alekson, Angelo
Absent - Strickler

(Summary: Six yes. Two no. One absent. Motion carried.)

It was decided to take 5a – 5d as one with one motion, one second and one vote.

Motion by Olexa, second by Devine, to approve the following reports for the months of March and April 2019, as presented. No comments or questions.

- Financial Report
- Cafeteria Fund Report
- Middle School/High School Activity Fund Report
- Capital Reserve Fund Report

[Roll Call Vote]

Vote: Yes – Alekson, Angelo, Devine, J. Erdely, S. Erdely, Secrest, Shetterly, Olexa
Absent - Strickler

(Summary: Eight yes. One absent. Motion carried.)

Motion by Olexa, second by S. Erdely, to approve payment of bills due and payable and additional bills due and payable.

[Roll Call Vote]

Vote: Yes – Alekson, Angelo, Devine, J. Erdely, S. Erdely, Secrest, Shetterly, Olexa
Absent - Strickler

(Summary: Eight yes. One absent. Motion carried.)

Motion by Olexa, second by S. Erdely, to approve the preliminary budget in the amount of \$18,411,440 for the 2019-2020 school year.

[Roll Call Vote]

Vote: Yes – Alekson, Angelo, Devine, J. Erdely, S. Erdely, Secrest, Shetterly, Olexa
Absent - Strickler

(Summary: Eight yes. One absent. Motion carried.)

It was agreed to take 6a – 6pm as one with one motion, one second and one vote:

Motion by Olexa, second by Devine, to retroactively approve the following field trips, conferences and workshops:

- a. Mike Steeber and Cindy Marr with Tech Ed and Ecology Club Students
Number in Group – 30
Tuesday, May 7, 2019
Fallingwater, Mill Run, PA
Transportation covered by Fallingwater Wright Grant - \$275.00
Two (2) Substitutes - \$220.00
Total cost to the district: \$220.00
- b. Rachel Lindey, Mock Trial Sponsor and Club Students
Wednesday, May 1, 2019 – Fayette County Courthouse
One (1) Substitute - \$110.00
Transportation – 300.00
Total cost to the district: \$410.00

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- c. Rachel Lindey, NHS Sponsor and Honor Students
Art Appreciation – The Mattress Factory
Wednesday, May 22nd, 2019 – Pittsburgh, Pa
One (1) Substitute - \$110.00
Transportation covered by NHS
Total cost to the district: \$300.00
- d. Mike Steeber, Robotics Sponsor and Robotic Club Students
STEAM competition – Friday, April 26th, 2019
One (1) substitute - \$110.00
Transportation: - \$275.00
Total cost to the district: \$385.00
- e. Mike Steeber and Physics Classes
Kennywood
Number in Group – 30
Tuesday, May 21, 2019
One (1) substitute: \$110.00
Transportation costs: \$300.00
Total cost to the district: \$410.00
- f. Kelly Muic Lombard, Elementary Principal
2019 Annual PAFPC Conference – Seven Springs
May 6th, 2019
Registration: \$200.00
Mileage: \$56.00
Meals: \$25.00
Total cost to the district: \$281.00
- g. Third Grade Classes
Laurel Caverns Geological Park
Thursday, May 2nd, 2019
Number in Group – 98
No substitutes needed
Transportation paid for by PTO
No cost to the district
- h. Amy Roadman, Art Teacher and MS Art Club
Tuesday, May 21, 2019
Touchstone Center for Crafts
Number in Group – 30
Registration costs to be covered by student
Transportation paid for by Art Club
Three (3) Substitutes - \$330.00
Total cost to the district: \$330.00
- i. Andrea Allen, Gifted Teacher and Elementary Student
Apple Store – South Hills Village
Monday, May 20, 2019
District Van to be used
One (1) Substitute - \$110.00
Total cost to the district: \$110.00
- j. Leigh Ann Morsey and Four (4) 5th grade students
Seton LaSalle High School
English Festival – Friday, May 10th, 2019
Transportation – School Van
Registration Costs - \$80.00
One (1) Substitute - \$110.00

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One (1) Aide - \$90.00

Total cost to the district: \$280.00

- k. Jerry Strother, MS Computer Club and Club Students
California University Convocation Center
Friday, April 26, 2019
One (1) Substitute: \$110.00
Transportation covered by students
Total cost to the district: \$110.00
- l. Anne Stillwagon, Carly Turkovich, Jodie Madigan
9th Annual Fayette County Transition Conference
Laurel Business Institute – May 8, 2019
Two (2) Substitutes are needed - \$220.00
Mileage: \$85.00
Total cost to the district (Title One Funds): \$305.00
- m. Mr. Pappas, Mrs. Hohol, and Junior and Senior Students
2019 WGFCCA College and Career Fair
California University Convocation Center
Tuesday, September 17, 2019 (2019-2020 SY)
Transportation covered by the district - \$350.00
No substitutes needed
Total cost to the district: \$350.00
- n. Fourth and Fifth Grade Classes
Sampey Park – Walking Tour
Wednesday, May 28, 2019
No transportation or substitutes needed
No cost to the district
- o. Anne Stillwagon, Title One
WRS Advanced Strategies Workshop
Wilson Language Training
Canon McMillon School District
Monday, June 3rd – Wednesday, June 5th, 2019
Registration: \$500.00
Travel: \$112.00
Total cost to the district: \$612.00 (Title One Funds)
- p. Michael Smith, Computer Club and Parent Chaperones
Dickinson College –State Competition
Monday, May 20th, 2019
Number in Group – 5
One (1) substitute - \$110.00
Transportation – School Van
Lodging - \$200 x 3 rooms = \$600.00
Total cost to the district: \$710.00

[Roll Call Vote]

Vote: Yes – Alekson, Angelo, Devine, J. Erdely, S. Erdely, Secrest, Shetterly, Olexa
Absent - Strickler

(Summary: Eight yes. One absent. Motion carried.)

Motion by Olexa, second by Devine, to approve the request submitted by John Phillips, Supervisor, Buildings, Grounds and Maintenance to post four (4) custodial workers for summer help to be paid at the contracted rate of pay. Employment in these positions will begin on Monday, June 3rd, 2019 for a period not to exceed ten (10) weeks (August 8th, 2019).

[Roll Call Vote]

Vote: Yes – Alekson, Angelo, Devine, J. Erdely, S. Erdely, Secrest, Shetterly, Olexa
Absent - Strickler

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(Summary: Eight yes. One absent. Motion carried.)

Motion by Olexa, second by S. Erdely, to approve the request submitted by William Henderson, Superintendent, to approve the 2019-2020 school calendar, as presented.

[Roll Call Vote]

Vote: Yes – Devine, J. Erdely, S. Erdely, Secrest, Olexa
No – Alekson, Angelo, Shetterly
Absent - Strickler

(Summary: Five yes. Two no. One absent. Motion carried.)

Motion by Olexa, second by J. Erdely, to approve the request to adopt the IU1 IDEA part B policies and procedures under the federal requirements for implementation at Frazier School District.

[Roll Call Vote]

Vote: Yes – Alekson, Angelo, Devine, J. Erdely, S. Erdely, Secrest, Shetterly, Olexa
Absent - Strickler

(Summary: Eight yes. One absent. Motion carried.)

Motion by Olexa, second by S. Erdely, to approve the request submitted by Kevin Mildren, Business Manager, to approve the extension of the Direct Energy agreement for the school district through August 31, 2022.

[Roll Call Vote]

Vote: Yes – Alekson, Angelo, Devine, J. Erdely, S. Erdely, Secrest, Shetterly, Olexa
Absent - Strickler

(Summary: Eight yes. One absent. Motion carried.)

Renewal of the Nutrition, Inc. contract renewal has been tabled until June 2019 meeting.

Motion by Olexa, second by Devine, to approve the request submitted to participate in the Emergency Substitute Program at the Intermediate Unit One for the 2019-2020 school year at a cost of \$400.00

[Roll Call Vote]

Vote: Yes – Alekson, Angelo, Devine, J. Erdely, S. Erdely, Secrest, Shetterly, Olexa
Absent - Strickler

(Summary: Eight yes. One absent. Motion carried.)

Motion by Olexa, second by Devine, to approve the request submitted by Amanda Law, Supervisor, Special Education, to enter into an agreement for the 2019-2020 school year with Adelphoi Education, Inc. to provide alternative educational services for youth. Tuition costs (per diem) as follows:

- Regular Education - \$86.04
- Special Education - \$94.72

[Roll Call Vote]

Vote: Yes – Alekson, Angelo, Devine, J. Erdely, S. Erdely, Secrest, Shetterly, Olexa
Absent - Strickler

(Summary: Eight yes. One absent. Motion carried.)

Motion by Olexa, second by Devine, to submit for approval the tentative list of graduating seniors for the Class of 2019. The list has been prepared and presented by Mr. Jason Pappas, High School Principal.

[Roll Call Vote]

Vote: Yes – Alekson, Angelo, Devine, J. Erdely, S. Erdely, Secrest, Shetterly, Olexa
Absent - Strickler

(Summary: Eight yes. One absent. Motion carried.)

Motion by Olexa, second by Devine, to approve the request submitted by Kevin Mildren, Business Manager, to accept the following as retirement vendors for the Frazier School District at no cost to the district.

- AXA Advisors, LLC
- Oppenheimer Funds

[Roll Call Vote]

Vote: Yes – Alekson, Angelo, Devine, J. Erdely, S. Erdely, Secrest, Shetterly, Olexa
Absent - Strickler

(Summary: Eight yes. One absent. Motion carried.)

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Motion by Olexa, second by Devine, to accept the agreement between Frazier School District and the Parks and Recreation Committee of the Borough of Perryopolis for use of the baseball and softball fields at no cost to the district (pending stated changes).

[Roll Call Vote]

Vote: Yes – Alekson, Angelo, Devine, J. Erdely, S. Erdely, Secrest, Shetterly, Olexa
Absent - Strickler

(Summary: Eight yes. One absent. Motion carried.)

Motion by Olexa, second by Devine, to approve the request submitted by Dr. Henderson to accept the agreement and resolution with Intermediate Unit One to provide a secondary education program for any students who would benefit from the non-traditional school environment for the time period of July 1, 2019 through June 30th, 2020. Cost per student \$14,000 and not to exceed \$15,000].

[Roll Call Vote]

Vote: Yes – Alekson, Angelo, Devine, J. Erdely, S. Erdely, Secrest, Shetterly, Olexa
Absent - Strickler

(Summary: Eight yes. One absent. Motion carried.)

Motion by Olexa, second by Devine, to approve the request submitted by Trooper Craig Yauch, to use the middle school gymnasium to conduct interviews for the State Police Camp Cadet program on Wednesday, May 29th, 2019 from 6:00 p.m. to 8:00 p.m. [All fees waived].

[Roll Call Vote]

Vote: Yes – Alekson, Angelo, Devine, J. Erdely, S. Erdely, Secrest, Shetterly, Olexa
Absent - Strickler

(Summary: Eight yes. One absent. Motion carried.)

Motion by Olexa, second by Devine, to accept the insurance proposal from Arthur J. Gallagher & Company to provide insurance to the District for the period of July 1, 2019 through June 30, 2020. The total combined premiums are \$103,937.00 (A decrease of \$8,148 over the previous year).

[Roll Call Vote]

Vote: Yes – Alekson, Angelo, Devine, J. Erdely, S. Erdely, Secrest, Shetterly, Olexa
Absent - Strickler

(Summary: Eight yes. One absent. Motion carried.)

Motion by Olexa, second by Devine, to approve the request submitted by Dr. Muic Lombard, Elementary Principal, to retroactively approve Nicole Nemeth, as the long-term substitute during a childrearing leave of absence around May 1st, 2019. No benefits associated with this position. [Completion date to be determined based on the return of the professional staff member].

[Roll Call Vote]

Vote: Yes – Alekson, Angelo, Devine, J. Erdely, S. Erdely, Secrest, Shetterly, Olexa
Absent - Strickler

(Summary: Eight yes. One absent. Motion carried.)

Motion by Olexa, second by Devine, to approve the request submitted by Mike Turek, middle school principal, to retroactively approve Lamanda Davies, as the long-term substitute during a childrearing leave of absence around May 6th, 2019. No benefits associated with this position. [Completion date to be determined based on the return of the professional staff member].

[Roll Call Vote]

Vote: Yes – Alekson, Angelo, Devine, J. Erdely, S. Erdely, Secrest, Shetterly, Olexa
Absent - Strickler

(Summary: Eight yes. One absent. Motion carried.)

Motion by Olexa, second by Devine, to approve the request to revise the co-curricular supplemental contract language to include the following provision:

“In the event the employee does not fulfill the contract term due to resignation, is removed by official board action, or removed by administrative action, the employee will receive a pro-rated salary as determined by the business office for the time served in such a position.”

[Roll Call Vote]

Vote: Yes – Alekson, Angelo, Devine, J. Erdely, S. Erdely, Secrest, Shetterly, Olexa
Absent - Strickler

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(Summary: Eight yes. One absent. Motion carried.)

Motion by Olexa, second by J. Erdely, to elect the following extracurricular staff for the 2019-2020 school year:

- | | | |
|----|---------------|---|
| 1. | Jacob Girvin | Assistant Football Coach |
| 2. | Robert Acklin | Assistant Football Coach |
| 3. | Josh Miller | Assistant Football Coach |
| 4. | Andy Johnson | MS Football, Head Coach |
| 5. | Jim Shahan | MS Football, Assistant Coach (pending clearances) |
| 6. | Ryan Gerney | Band Director |

[Roll Call Vote]

Vote: Yes – Devine, J. Erdely, S. Erdely, Shetterly, Olexa
No – Alekson, Angelo, Secrest
Absent - Strickler

(Summary: Five yes. Three no. One absent. Motion carried.)

Motion by Olexa, second by Devine, to approve the request submitted by Amanda Law, Supervisor, Special Education, to elect two professional staff members (to be determined) for the extended learning summer program at the contracted rate of pay.

[Roll Call Vote]

Vote: Yes – Alekson, Angelo, Devine, J. Erdely, S. Erdely, Secrest, Shetterly, Olexa
Absent - Strickler

(Summary: Eight yes. One absent. Motion carried.)

Motion by Olexa, second by Devine, to accept letter of resignation from Angela Able, 4-hour custodian, effective April 10th, 2019, and approval to post position.

[Roll Call Vote]

Vote: Yes – Alekson, Angelo, Devine, J. Erdely, S. Erdely, Secrest, Shetterly, Olexa
Absent - Strickler

(Summary: Eight yes. One absent. Motion carried.)

Motion by Olexa, second by Devine, to approve the request submitted by a middle school professional staff member to take an intermittent Family Medical Leave of Absence (FMLA) effective Tuesday, April 9th, 2019.

[Roll Call Vote]

Vote: Yes – Alekson, Angelo, Devine, J. Erdely, S. Erdely, Secrest, Shetterly, Olexa
Absent - Strickler

(Summary: Eight yes. One absent. Motion carried.)

Motion by Olexa, second by Devine, to approve the substitute list of employees for the month of May 2019, as presented.

[Roll Call Vote]

Vote: Yes – Alekson, Angelo, Devine, J. Erdely, S. Erdely, Secrest, Shetterly, Olexa
Absent - Strickler

(Summary: Eight yes. One absent. Motion carried.)

It was agreed to take 8i, 8j, and 8k all as one with one motion, one second and one vote:

Motion by Olexa, second by J. Erdely, to approve the following motions:

8i – Retroactive approve of request submitted by Kevin Mildren, Business Manager, to move Lisa Kortina, to the 8-hour cafeteria worker position at the contracted rate of pay of \$18.65/hour and benefits in accordance with the non-professional agreement.

8j - Retroactive approve of request submitted by Kevin Mildren, Business Manager, to elect Heather Wilson into the 6-hour cafeteria worker position at the contracted rate of pay of \$15.85/hour and benefits in accordance with the non-professional agreement. Approval has been granted to waive the 30-day probation period.

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8k – Approval of request submitted by Kevin Mildren, Business Manager, to elect Dyanna Fulmer, to the 4-hour cafeteria worker position effective Tuesday, May 21st, 2019, at the contracted rate of pay of \$14.00/hour. Benefits will be in accordance with the non-professional agreement. Approval has been granted to waive the 30-day probation period.

[Roll Call Vote]

Vote: Yes – Alekson, Angelo, Devine, J. Erdely, S. Erdely, Secrest, Shetterly, Olexa
Absent - Strickler

(Summary: Eight yes. One absent. Motion carried.)

Motion by Olexa, second by Devine, to approve the request submitted by John Phillips, Supervisor, Buildings, Grounds and Maintenance to hire the following custodial employees at the contracted rate of pay. Employment in these positions will begin on Monday, June 3rd, 2019, and will last for a period not to exceed ten (10) weeks.

Custodial / Maintenance

Jackie Booher
Christie Mansberry
Dyanna Fulmer

[Roll Call Vote]

Vote: Yes – Alekson, Angelo, Devine, J. Erdely, S. Erdely, Secrest, Shetterly, Olexa
Absent - Strickler

(Summary: Eight yes. One absent. Motion carried.)

Motion by Olexa, second by Devine, to elect the following staff for the summer elementary programs for the 19-20 school year:

Kindergarten Readiness Program

Heather McManus – Teacher
Laura Kaminsky - Teacher
Carly Turkovich – Teacher
Tracy Dillon – Teacher
Veronica Morgan – Aide
Jessica McGowan – Aide
Mary Jo Babyak – Aide
Monica Argot – Aide
Beth Ann Utz – Nurse (both programs)

Pre-K Transition Program

Jodie Madigan – Teacher
Charlotte Kennedy – Aide
Damara Krukowsky – Aide

[Roll Call Vote]

Vote: Yes – Alekson, Angelo, Devine, J. Erdely, S. Erdely, Secrest, Shetterly, Olexa
Absent - Strickler

(Summary: Eight yes. One absent. Motion carried.)

Motion by Olexa, second by Devine, to retroactively approve the request for a middle school professional staff member to take an intermittent FMLA for 12 weeks beginning April 11, 2019.

[Roll Call Vote]

Vote: Yes – Alekson, Angelo, Devine, J. Erdely, S. Erdely, Secrest, Shetterly, Olexa
Absent - Strickler

(Summary: Eight yes. One absent. Motion carried.)

Motion by Olexa, second by Devine, to retroactively approve the request for a district employee to take an intermittent FMLA for 12 weeks beginning April 16, 2019.

[Roll Call Vote]

Vote: Yes – Alekson, Angelo, Devine, J. Erdely, S. Erdely, Secrest, Shetterly, Olexa
Absent - Strickler

(Summary: Eight yes. One absent. Motion carried.)

Motion by Olexa, second by Devine, to approve the request to elect the following staff for the camp innovation program. Staff assignments will be based on enrollment for the program:

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- Assistant Camp Director – Rachel Whitaker
- Instructors:

Jason Salaway
Cindy Marr
Jerry Strother
Rhoda Elliott
Nicole Nemeth
Laura Vejar
Lamanda Davies

[Roll Call Vote]

Vote: Yes – Alekson, Angelo, Devine, J. Erdely, S. Erdely, Secrest, Shetterly, Olexa
Absent - Strickler

(Summary: Eight yes. One absent. Motion carried.)

Comments from the Public: None

Motion by Olexa, second by Devine to hold an executive session called at 7:25 p.m. until 8:53 p.m.

Motion by Olexa, second by Angelo, to elect the following coaches:

- Heather McManus – Head Coach, Cheerleading
- Buck Watkins – Head Coach, Wrestling
- Zach Keefer – Head Coach, Boys Basketball Coach

[Roll Call Vote]

Vote: Yes – Alekson, Angelo, Devine, J. Erdely, S. Erdely, Secrest, Shetterly, Olexa
Absent - Strickler

(Summary: Eight yes. One absent. Motion carried.)

Motion by Olexa, second by Devine, to open and post the Varsity Girls Basketball Coach position for the 2019-2020 school year.


[Roll Call Vote]

Vote: Yes – Alekson, Angelo, Devine, J. Erdely, S. Erdely, Secrest, Shetterly, Olexa
Absent - Strickler


(Summary: Eight yes. One absent. Motion carried.)

Motion by Olexa, second by S. Erdely, to move for adjournment of the meeting. All in attendance were in agreement. No objections to the motion.

The regularly scheduled monthly meeting of the members of the Board of School Directors of the Frazier School District held on Monday, May 20, 2019, in the Board Room of the Administrative Building, 142 Constitution Street, Perryopolis, PA, was adjourned at 9:05 p.m.



Board President



Board Secretary