



# Entry 1 School Information and Cover Page

Created: 07/11/2018 • Last updated: 10/31/2018

Please be advised that you will need to complete this cover page (including signatures) before all of the other tasks assigned to you by your authorizer are visible on your task page. While completing this task, please ensure that you select the correct authorizer (**as of June 30, 2018**) or you may not be assigned the correct tasks.

**a. SCHOOL NAME** ROCHDALE EARLY ADVANTAGE CS (NYC CHANCELLOR)

(Select name from the drop down menu)

**b. CHARTER AUTHORIZER (As of June 30th, 2018)** NYCDOE Authorized Charter School

(For technical reasons, please re select authorizer name from the drop down menu).

**c. DISTRICT / CSD OF LOCATION** NYC CSD 28

## d1. SCHOOL INFORMATION

	PRIMARY ADDRESS	PHONE NUMBER	FAX NUMBER	EMAIL ADDRESS
	122 05 Smith Street Jamaica, NY 11434	718 978 0075	718 978 0110	<a href="mailto:info@reacschool.com">info@reacschool.com</a>

## d2. PHONE CONTACT NUMBER FOR AFTER HOURS EMERGENCIES

Contact Name	Tawanna Muniz
Title	Business Manager
Emergency Phone Number (### ### ####)	

**e. SCHOOL WEB ADDRESS (URL)** [www.reacschool.com](http://www.reacschool.com)

**f. DATE OF INITIAL CHARTER** 12/2009

**g. DATE FIRST OPENED FOR INSTRUCTION** 09/2010

**h1. APPROVED SCHOOL MISSION (Regents, NYCDOE, and Buffalo BOE authorized schools only)**

MISSION STATEMENT

The Rochdale Early Advantage Charter School (REACS) provides an early college preparatory program serving students from Kindergarten through Grade 8. It is committed to a balanced multiliteracy approach, educating each student to “stand out from the crowd” intellectually, historical culturally, digitally, economically, physically, artistically and civically in an increasingly diverse and fast changing global society. Driven by the principles of purpose, passion and proficiency, ROCHDALE EARLY ADVANTAGE offers each student a challenging, college bound education that develops character and critical thinking ability infused with family and social values to support lifelong learning, leadership and productive citizenship.

**h2. KEY DESIGN ELEMENTS (Regents, NYCDOE, and Buffalo BOE authorized schools only)**

KEY DESIGN ELEMENTS (Brief heading followed by a description of each Key Design Elements (KDE). KDEs are those general aspects of the school that are innovative or unique to the school’s mission and goals, are core to the school’s overall design, and are critical to its success. The design elements may include a specific content area focus; unique student populations to be served; specific educational programs or pedagogical approaches; unique calendar, schedule, or configurations of students and staff; and/or innovative organizational structures and systems.

Variable 1	Our educational program is infused with supplemental programs that also promote a sense of democracy, celebrate diversity, and engage our students in active community service. Also key to our educational plan is small group instruction, small class sizes, and low teacher to student ratios. In addition, paraprofessionals in the classes will provide individualized instruction. These are among the myriad ways that the ROCHDALE EARLY ADVANTAGE Charter School students will stand out from their peers.
Variable 2	The educational program is embedded in research based programs that align with current New York State Common Core standards. Great care was placed in researching specific programs that would meet the high standards of the experienced planning team. This led us to “Literacy by Design”, "Journeys", and “Go Math” as three key programs for ELA and mathematics that have proven to increase student outcomes on the state exams.

Variable 3	Using data is essential to monitoring and tailoring instruction in order to move students towards meeting and or exceeding standards. Therefore, as evidenced throughout our application students will be carefully assessed and the data used to drive all aspects of their education from the setting of goals to determining the progress. Staff will share data with students and parents while working cooperatively to ensure that progress is made towards the desired outcomes.
Variable 4	The mission of the ROCHDALE EARLY ADVANTAGE Charter School is fully supported by the educational program and it is dependent upon the entire school community. Students who speak English as a Second Language (ESL) and Special Education (Sp. Ed.) students will benefit from instruction within inclusive classes where differentiation is incorporated for individual goals. This philosophy will foster acceptance by all and empower students to honor the differences of others.
Variable 5	(No response)
Variable 6	(No response)
Variable 7	(No response)
Variable 8	(No response)
Variable 9	(No response)
Variable 10	(No response)

**i. TOTAL ENROLLMENT ON JUNE 30, 2018** 282

**j. GRADES SERVED IN SCHOOL YEAR 2017-18**

Check all that apply

Grades Served	K, 1, 2, 3, 4, 5
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**k1. DOES THE SCHOOL CONTRACT WITH A CHARTER OR EDUCATIONAL MANAGEMENT ORGANIZATION?** No

## 11. FACILITIES

Does the school maintain or operate multiple sites?

	No, just one site.
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## 12. SCHOOL SITES

Please list the sites where the school will operate for the upcoming school year.

	Physical Address	Phone Number	District/CSD	Grades Served at Site (K 5, 6 9, etc.)	Receives Rental Assistance	Rental Assistance for Which Grades (write N/A if applicable)
Site 1 (same as primary site)	122 05 Smith Street Jamaica, NY 11434	718 978 0075	NYC CSD 28	K 5	No	N/A
Site 2						
Site 3						

### 12a. Please provide the contact information for Site 1.

	Name	Work Phone	Alternate Phone	Email Address
School Leader				
Operational Leader	Tawanna Muniz	718 978 0075		<a href="mailto:tmuniz@reacsschool.com">tmuniz@reacsschool.com</a>
Compliance Contact	Chene Williams	718 978 0075		<a href="mailto:cwilliams@reacsschool.com">cwilliams@reacsschool.com</a>
Complaint Contact	Tawanna Muniz	718 978 0075		<a href="mailto:tmuniz@reacsschool.com">tmuniz@reacsschool.com</a>
DASA Coordinator				

**m1. Are any sites in co-located space? If yes, please proceed to the next question.** No

**IF LOCATED IN PRIVATE SPACE IN NYC OR DISTRICTS OUTSIDE NYC**

**m3. Upload a current Certificate of Occupancy (COO) for each school site that is located in private space in NYC or located outside of NYC. Except for schools in district space (co-location space), school must provide a copy of the annual fire inspection report.**

**Site 1 Certificate of Occupancy (COO)**

(No response)

**Site 1 Fire Inspection Report**

(No response)

**Site 2 Certificate of Occupancy**

(No response)

**Site 2 Fire Inspection Report**

(No response)

**Site 3 Certificate of Occupancy**

(No response)

**Site 3 Fire Inspection Report**

(No response)

**n1. Were there any revisions to the school's charter during the 2017-18 school year? (Please include approved or pending material and non-material charter revisions).** No

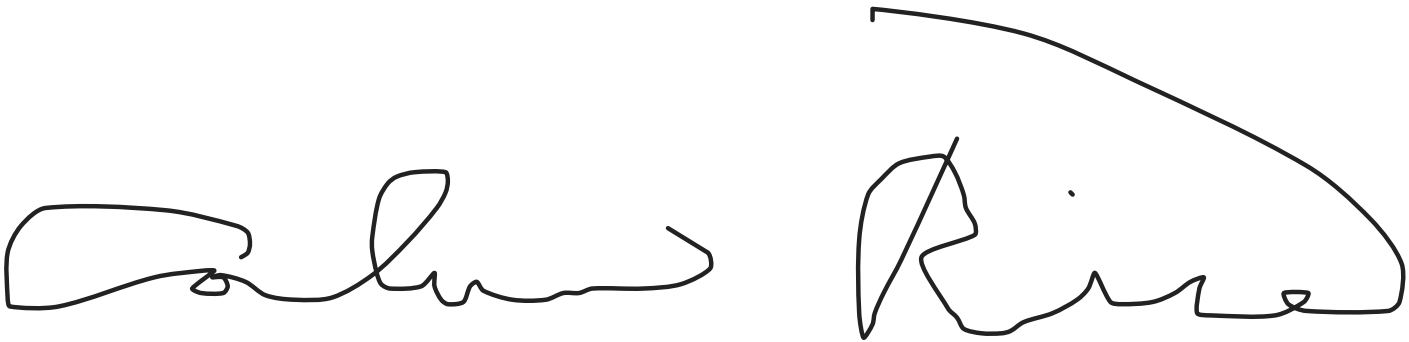
**o. Name and Position of Individual(s) Who Completed this Annual Report.**

Tawanna Muniz, Business Mgr and Jen Pasek, Consultant

**p. Our signatures (Head of School and Board President) below attest that all of the information contained herein is truthful and accurate and that this charter school is in compliance with all aspects of its charter, and with all pertinent Federal, State, and local laws, regulations, and rules. We understand that if any information in any part of this report is found to have been deliberately misrepresented, that will constitute grounds for the revocation of our charter. Check **YES** if you agree and then use the mouse on your PC or the stylist on your mobile device to sign your name).**

Yes

**Signature, Head of Charter School**



**Signature, President of the Board of Trustees**



**Date**

2018/10/31

**Thank you.**



# Entry 2 NYS School Report Card Link

Last updated: 07/11/2018

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## ROCHDALE EARLY ADVANTAGE CS (NYC CHANCELLOR)

### 1. CHARTER AUTHORIZER (As of June 30th, 2018)

NYCDOE Authorized Charter School

(For technical reasons, please re select authorizer name from the drop down menu).

### 2. NEW YORK STATE REPORT CARD

<https://data.nysed.gov/reportcard.php?year=2017&instid=800000067015>

**Provide a direct URL or web link to the most recent New York State School Report Card for the charter school (See <https://reportcards.nysed.gov/>).**

(Charter schools completing year one will not yet have a School Report Card or link to one. Please type "URL is not available" in the space provided).



# Entry 3 Progress Toward Goals

Created: 07/31/2018 • Last updated: 10/31/2018

## PROGRESS TOWARD CHARTER GOALS

**Board of Regents authorized and NYCDOE authorized charter schools only.** Complete the tables provided. List each goal and measure as contained in the school's currently approved charter, and indicate whether the school has met or not met the goal. Please provide information for all goals by November 1st.

### 1. ACADEMIC STUDENT PERFORMANCE GOALS

If performance data is not available by August 1st, please state this in the last column and update by November 1st.

#### 2017-18 Progress Toward Attainment of Academic Goals

	Academic Student Performance Goal	Measure Used to Evaluate Progress Toward Attainment of Goal	Goal Met or Not Met	Indicate if data is not available. If/when available, Describe Efforts School Will Take If Goal Is Not Met
Academic Goal 1	In each year of the charter term, portfolio assessments of students in grades K through 5 will demonstrate academic growth, especially in ELA and Mathematics, in order to demonstrate performance at or	Student Portfolios: Teachers at Rochdale use portfolios as an alternative tool to assess students versus the traditional paper and pencil type test. Teacher are required to add two pieces of artifacts each month (per content) to show an additional form of evaluating student achievement. Our portfolio assessments are a very effective way to look at student growth, skill mastery, needs and reteach areas. The portfolio is used to evaluate and look in depth at student improvement over a period of time. Each piece of work is	Met	



	<p>approaching grade level expectations as set by the CCLS for each grade.</p>	<p>accompanied by a task, objective, and rubric which helps the teacher look back at the how the work was graded. Additionally, each portfolio has a checklist with guidelines as follows:</p> <ol style="list-style-type: none"> <li>1. Mechanics (is the work completed?)</li> <li>2. Is the information within the work done correctly?</li> <li>3. Is the work done comprehensively (depth)?</li> </ol>		
Academic Goal 2	<p>In each year of the charter term, portfolio assessments of SPED and ELL students, in grades K through 5, will demonstrate academic growth, especially in ELA and Mathematics, in order to meet at least 40% of grade level expectations as set by the CCLS for each grade.</p>	<p>Same Portfolio System for All</p>	<p>Met</p>	
Academic Goal 3	<p>For each year of the school's next charter term, the school will show academic performance with a percent of students proficient at or above Level 3 that meets or exceeds the percent proficient of the Community School District (CSD) of location and also meets or exceeds the citywide percent proficient on the New York State ELA</p>	<p>Percent Proficient on NYS ELA Exam</p> <p>REACS / NYC#28 / NYC</p> <p>Gr.3) 64% / 57% / 51%</p> <p>Gr.4) 62% / 54% / 49%</p> <p>Gr.5) 55% / 41% / 38%</p> <p>All) 61% / 51% / 46%</p>	<p>Met</p>	

	examination. (Relevant for schools serving grades 3-8.)			
Academic Goal 4	For each year of the school's next charter term, the school will show academic performance with a percent of students proficient at or above Level 3 that meets or exceeds the percent proficient of the Community School District (CSD) of location and also meets or exceeds the citywide percent proficient on the New York State math examination. (Relevant for schools serving grades 3-8.)	<p>Percent Proficient on NYS Math Exam</p> <p>REACS / NYC#28 / NYC</p> <p>Gr.3) 55% / 62% / 52%</p> <p>Gr.4) 62% / 52% / 46%</p> <p>Gr.5) 39% / 45% / 42%</p> <p>All) 54% / 53% / 47%</p>	Met	
	For each year of the school's next charter term, each grade level cohort will demonstrate growth with a reduction by a half the gap between the percent at or above Level 3 on the previous year's NYS ELA exam (baseline) and the CSD or citywide percent (whichever is higher) of students proficient at or above Level 3	<p>2017 &amp; 2018 NYS ELA Exams</p> <p>Increase in Percentage Points Proficient</p> <p>REACS / NYC #28 Growth</p>		<p>Going forward, the following strategies are in place in our ELA program. Most of our students fall in the Tier 1 format and receive whole group instruction for 90 minutes each day. We use the Journeys curriculum that has a variety of stories that are theme based, and cover ELA skills and strategies. Students are also placed in small heterogeneous and homogeneous groups to support learning levels and learning styles. This happens during the second ELA block where activities are differentiated to support level learning. Using data from curriculum</p>

Academic Goal 5	on the current year's State ELA exam. For schools in which the number of students scoring above proficiency in a grade level cohort exceeded the CSD or citywide percent proficient (whichever is higher) on the previous year's ELA exam, the school is expected to demonstrate growth comparable to the CSD in the current year (relevant for schools serving grades 3-8.)	Gr.3) +10 / +12 Gr.4) +3 / +9 Gr.5) +18 / +1 All) + 9 / +8  Although REACS outperformed the local district both years overall, not every grade level cohort did so.	Not Met	assessments, baseline assessments and F&P's, students are also assessed on their reading levels. During the ELA block, students have an opportunity to engage in leveled readers. Tier 2 and Tier 3 places students in small groups for intervention during the day. Rochdale has a very intensive and targeted Morning Intervention Program where students work in small groups of 3-7 students twice a week. They use this time to attack skills and Common Core indicators that we, as a school, have identified through data as needing more time on task in order for our scholars to become proficient.
	For each year of the school's next charter term, each grade level cohort will demonstrate growth with a reduction by a half the gap between the percent at or above Level 3 on the previous year's NYS math exam	2017 & 2018 NYS Math Exams		REACS currently uses the curriculum Go Math to support math instruction. Rochdale's math block is 90 minutes long. The second block supports differentiated instruction and activities for our various learners. Our students engage in high order thinking and activities that include both enrichment for higher students and reteach opportunities for

Academic Goal 6	(baseline) and the CSD or citywide percent (whichever is higher) of students proficient at or above Level 3 on the current year's State math exam. For schools in which the number of students scoring above proficiency in a grade level cohort exceeded the CSD or citywide percent proficient (whichever is higher) on the previous year's math exam, the school is expected to demonstrate growth comparable to the CSD in the current year (relevant for schools serving grades 3-8.)	<p>Increase in Percentage Points Proficient</p> <p>REACS / NYC #28 Growth Gr.3) 1 / +12 Gr.4) +1 / +9 Gr.5) +2 / 0 All) + 3 / +7</p> <p>Although REACS outperformed the local district both years overall, not every grade level cohort did so.</p>	Not Met	students who need additional support. We have departmentalized in various content areas to take advantage of many of the teachers' expertise in content areas. We also have a Math support specialist pushes in various grade levels twice a week to pull small groups out, as well as support teachers with strategies and instructional delivery. REACS has identified scholars who are part of the Math Lunch labs that meet twice a week, for either intervention or enrichment. Scholars are assessed using I Ready and supplemental curriculum assessments to gauge understanding of skill and content every 5-6 weeks.
Academic Goal 7				
Academic Goal 8				

**2. Do we have more academic goals to add?** No

**3. Do we have more academic goals to add?** No

## 4. ORGANIZATIONAL GOALS

### 2017-18 Progress Toward Attainment of Organizational Goals

	Organizational Goal	Measure Used to Evaluate Progress	Goal Met or Not Met	If Not Met, Describe Efforts School Will Take
Org Goal 1	Each year, 95 percent of all students enrolled on the last day of the school year will return the following school year.	School Enrollment Records		
Org Goal 2	Each year, 90 percent of all instructional staff employed during the prior school year will return and/or be asked to return the following school year.	HR Records		
Org Goal 3	Each year, the school will have an average daily student attendance rate of at least 95 percent.	ATS Attendance = 94.1%	Not Met	
Org Goal 4	In each year of the charter term, parents will express satisfaction with the school's program, based on the NYC DOE School Survey. On key questions as identified in the NYC DOE Charter School's Accountability Handbook, the school will have a percentage of			

	<p>parents that agree or strongly agree that meets or exceeds citywide averages. The school will only have met this goal if 50% or more parents participate in the survey.</p>			
Org Goal 5	<p>In each year of the charter term, staff will express satisfaction with the school's program, based on the NYC DOE School Survey. On key questions as identified in the NYC DOE Charter School's Accountability Handbook, the school will have a percentage of staff that agree or strongly agree that meets or exceeds citywide averages. The school will only have met this goal if 50% or more staff participate in the survey.</p>			

5. Do you have more organizational goals to add?

No

6. FINANCIAL GOALS

2017-18 Progress Toward Attainment of Financial Goals

	Financial Goals	Measure Used to Evaluate Progress	Goal Met	Met or Not	If Not Met, Describe Efforts School Will Take
Financial Goal 1	Each year, the school will operate on a balanced budget (revenues equal or exceed expenditures) and maintain a stable cash flow.	Financial Records	Met		
Financial Goal 2					
Financial Goal 3					
Financial Goal 4					
Financial Goal 5					



# Entry 4 Expenditures per Child

Last updated: 07/31/2018

## ROCHDALE EARLY ADVANTAGE CS (NYC CHANCELLOR)Section Heading

### Financial Information

This information is required of ALL charter schools. Provide the following measures of fiscal performance of the charter school in Appendix B (Total Expenditures and Administrative Expenditures Per Child):

### 1. Total Expenditures Per Child

To calculate **'Total Expenditures per Child'** take total expenditures (from the unaudited 2017-18 Schedule of Functional Expenses) and divide by the year end FTE student enrollment. (Integers Only. No dollar signs or commas).

**Note:** *The information on the Schedule of Functional Expenses on pages 41-43 of the Audit Guide can help schools locate the amounts to use in the two per pupil calculations:* <http://www.p12.nysed.gov/psc/AuditGuide.html>

Line 1: Total Expenditures	4724683
Line 2: Year End FTE student enrollment	282
Line 3: Divide Line 1 by Line 2	16732



## 2. Administrative Expenditures per Child

To calculate **'Administrative Expenditures per Child'** To calculate "Administrative Expenditures per Child" first *add* together the following:

1. Take the relevant portion from the 'personnel services cost' row and the 'management and general' column (from the unaudited 2017 18 Schedule of Functional Expenses)
2. Any contracted administrative/management fee paid to other organizations or corporations
3. Take the total from above and divide it by the year end FTE enrollment. The relevant portion that must be included in this calculation is defined as follows:

Administrative Expenditures: Administration and management of the charter school includes the activities and personnel of the offices of the chief school officer, the finance or business offices, school operations personnel, data management and reporting, human resources, technology, etc. It also includes those administrative and management services provided by other organizations or corporations on behalf of the charter school for which the charter school pays a fee or other compensation. Do not include the FTE of personnel whose role is to directly support the instructional program.

### Notes:

***The information on the Schedule of Functional Expenses on pages 41-43 of the Audit Guide can help schools locate the amounts to use in the two per pupil calculations:***

***<http://www.p12.nysed.gov/psc/AuditGuide.html>.***

**Employee benefit costs or expenditures should not be reported in the above calculations.**

Line 1: Relevant Personnel Services Cost (Row)	678602
Line 2: Management and General Cost (Column)	124563
Line 3: Sum of Line 1 and Line 2	803165
Line 5: Divide Line 3 by the Year End FTE student enrollment	2844

***Thank you.***

# **Rochdale Early Advantage Charter School**

## ***Communication With Those Charged With Governance***

October 29, 2018





October 29, 2018

To the Audit Committee  
Rochdale Early Advantage Charter School

We have audited the financial statements of Rochdale Early Advantage Charter School (the “School”) for the year ended June 30, 2018 and are prepared to issue our report thereon dated October 29, 2018. Professional standards require that we provide you with the following information related to our audit. This letter is divided into two sections: 1) required communications from the auditors to those with audit oversight responsibilities and 2) opportunities for strengthening internal controls or enhancing operating efficiency and our related recommendations.

## **REQUIRED COMMUNICATIONS**

### **A. Our Responsibility under U.S. Generally Accepted Auditing Standards:**

As stated in our engagement letter April 4, 2018, our responsibility, as described by professional standards, is to express an opinion about whether the financial statements prepared by management with your oversight are fairly presented, in all material respects, in conformity with U.S. generally accepted accounting principles. Our audit of the financial statements does not relieve you or management of your responsibilities. Our responsibility is to plan and perform the audit to obtain reasonable, but not absolute, assurance that the financial statements are free of material misstatement. As part of our audit, we considered the internal control of Rochdale Early Advantage Charter School. Such considerations were solely for the purpose of determining our audit procedures and not to provide any assurance concerning such internal control. We are responsible for communicating significant matters related to the audit that are, in our professional judgment, relevant to your responsibilities in overseeing the financial reporting process. However, we are not required to design procedures specifically to identify such matters.

### **B. Planned Scope and Timing of the Audit:**

We performed the audit according to the planned scope and timing previously communicated to you in our meeting about planning matters in July 2018.

### **C. Auditor Independence:**

We affirm that MBAF CPAs, LLC is independent with respect to Rochdale Early Advantage Charter School.

### **D. Qualitative Aspects of Accounting Practices:**

Management is responsible for the selection and use of appropriate accounting policies. In accordance with the terms of our engagement letter, we will advise management about the appropriateness of accounting policies and their application. The significant accounting policies used by Rochdale Early Advantage Charter School are described in Note 2 to the financial statements. As described therein, the School elected to implement the application of an accounting pronouncement pertaining to accounting for uncertain tax positions. We noted no transactions entered into by the School during the

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year for which there is a lack of authoritative guidance or consensus. There are no significant transactions that have been recognized in the financial statements in a different period than when the transaction occurred.

**E. Accounting Estimates Used in the Financial Statements:**

Accounting estimates are an integral part of the financial statements prepared by management and are based on management's knowledge and experience about past and current events and assumptions about future events. Certain accounting estimates are particularly sensitive because of their significance to the financial statements and because of the possibility that future events affecting them may differ significantly from those expected. The most sensitive estimate's affecting the financial statements was:

**Allowance for Doubtful Accounts:**

As of June 30, 2018, Rochdale Early Advantage Charter School recorded grants and other receivables of \$150,019. Management concluded that no allowance for doubtful accounts was necessary. Management calculated based on the assessment of the credit-worthiness of the School's donors, the aged basis of the receivables, as well as economic conditions and historical information. Based on our audit procedures which included a discussion with the School fiscal Consultant and a test of subsequent collections, we concur with management's conclusion.

**Depreciation:**

Management's estimate of depreciation is based on estimated useful lives of assets. We evaluated the estimated useful of assets in comparison to generally accepted accounting principles in determining that it is reasonable in relation to the financial statements taken as a whole.

**Functional Statement Allocation:**

Management's estimate of the allocation of functional expenses is directly identified with the program or supporting service to which they relate. We evaluated the key factors and assumptions used to develop the estimate in determining that it is reasonable in relation to the financial statements taken as a whole.

**F. Sensitive Disclosures Affecting the Financial Statements:**

The disclosures in the financial statements are neutral, consistent, and clear. Certain financial statement disclosures are particularly sensitive because of their significance to financial statement users. The most sensitive disclosure(s) affecting the financial statements were:

The disclosure of Risk Management in Note 5 to the financial statements which describes various risks to which the School is exposed.

**G. Corrected and Uncorrected Misstatements:**

Professional standards require us to accumulate all known and likely misstatements identified during the audit, other than those that are trivial, and communicate them to the appropriate level of management. Except as those made known to you, management has corrected all such misstatements. In addition, none of the misstatements detected as a result of audit procedures and corrected by

management were material, either individually or in the aggregate, to the financial statements taken as a whole. We will identify those adjustments proposed both corrected and uncorrected:

**Proposed and Corrected:**

**Corrected:**

In the current year, there was 3 audit adjustments that increased net assets by \$9,187. The most significant adjusting journal entry was as follows:

- 1) To correct per pupil revenue earned by \$6,327.

In the prior year, there were 6 audit adjustments that decreased net assets by approximately \$336,000.

**Proposed and Uncorrected:**

There were no audit adjustments proposed and uncorrected.

**H. Audit Difficulties and Disagreements with Management:**

For purposes of this letter, professional standards define a disagreement with management as a financial accounting, reporting, or auditing matter, whether or not resolved to our satisfaction, that could be significant to the financial statements or the auditors' report.

We are pleased to report that no such disagreements arose during the course of our audit.

**I. Management Representations:**

We have requested certain representations from management that are included in the management representation letter dated October 29, 2018.

**J. Management Consultations with Other Independent Accountants:**

In some cases, management may decide to consult with other accountants about auditing and accounting matters, similar to obtaining a "second opinion" on certain situations. If a consultation involves application of an accounting principle to the School's financial statements or a determination of the type of auditor's opinion that may be expressed on those statements, our professional standards require the consulting accountant to check with us to determine that the consultant has all the relevant facts. To our knowledge, there were no such consultations with other accountants.

**K. Other Audit Findings or Issues:**

We generally discuss a variety of matters, including the application of accounting principles and auditing standards, with management each year prior to retention as the School's auditors. However, these discussions occurred in the normal course of our professional relationship and our responses were not a condition to our retention.

We wish to thank management and personnel for their support and assistance during our audit. We would be pleased to further discuss the contents of this report with you at your convenience.

This information is intended solely for the use of the Audit Committee, Board of Trustees, and management of Rochdale Early Advantage Charter School and is not intended to be and should not be used by anyone other than these specified parties.

Very truly yours,

MBAF CPAs, LLC

MBAF CPAs, LLC

# **ROCHDALE EARLY ADVANTAGE CHARTER SCHOOL**

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FINANCIAL STATEMENTS

JUNE 30, 2018

(WITH SUMMARIZED COMPARATIVE INFORMATION FOR THE YEAR ENDED JUNE 30, 2017)

## ROCHDALE EARLY ADVANTAGE CHARTER SCHOOL

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## INDEPENDENT AUDITOR'S REPORT

To the Board of Trustees  
Rochdale Early Advantage Charter School

### ***Report on the Financial Statements***

We have audited the accompanying financial statements of Rochdale Early Advantage Charter School (the "School"), which comprise the statement of financial position as of June 30, 2018, and the related statements of activities, functional expenses, and cash flows for the year then ended, and the related notes to the financial statements.

### ***Management's Responsibility for the Financial Statements***

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

### ***Auditor's Responsibility***

Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the School's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the School's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

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### ***Opinion***

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of Rochdale Early Advantage Charter School as of June 30, 2018, and the changes in its net assets and its cash flows for the year then ended in accordance with accounting principles generally accepted in the United States of America.

### ***Report on Summarized Comparative Information***

We have previously audited Rochdale Early Advantage Charter School's 2017 financial statements and we expressed an unmodified audit opinion on those audited financial statements in our report dated October 26, 2017. In our opinion, the summarized comparative information presented herein as of and for the year ended June 30, 2017 is consistent, in all material respects, with the audited financial statements from which it has been derived.

### ***Other Reporting Required by Government Auditing Standards***

In accordance with *Government Auditing Standards*, we have also issued our report dated October 29, 2018, on our consideration of Rochdale Early Advantage Charter School's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering Rochdale Early Advantage Charter School's internal control over financial reporting and compliance.

**MBAF CPAs, LLC**

New York, NY  
October 29, 2018

**ROCHDALE EARLY ADVANTAGE CHARTER SCHOOL**

STATEMENT OF FINANCIAL POSITION

JUNE 30, 2018

(WITH SUMMARIZED COMPARATIVE INFORMATION FOR JUNE 30, 2017)

<b>ASSETS</b>	<b>2018</b>	<b>2017</b>
Cash	\$ 1,956,168	\$ 2,358,396
Cash - restricted	100,190	100,180
Grants and other receivables	150,019	252,274
Prepaid expenses and other assets	7,500	7,500
Property and equipment, net	132,351	185,454
Construction in progress - deposit	1,500,000	-
	<b>\$ 3,846,228</b>	<b>\$ 2,903,804</b>
<b>LIABILITIES AND NET ASSETS</b>		
<b>LIABILITIES</b>		
Accounts payable and accrued expenses	\$ 41,190	\$ 59,778
Accrued salaries and other payroll related expenses	412,487	306,013
Due to NYC Department of Education	-	30,069
	453,677	395,860
NET ASSETS - UNRESTRICTED	3,392,551	2,507,944
	<b>\$ 3,846,228</b>	<b>\$ 2,903,804</b>

The accompanying notes are an integral part of these financial statements.

**ROCHDALE EARLY ADVANTAGE CHARTER SCHOOL**

## STATEMENT OF ACTIVITIES

FOR THE YEAR ENDED JUNE 30, 2018

(WITH SUMMARIZED COMPARATIVE INFORMATION FOR THE YEAR ENDED JUNE 30, 2017)

	2018	2017
OPERATING REVENUE		
State and local per pupil operating revenue	\$ 5,329,681	\$ 4,859,089
Federal grants	151,935	95,170
State grants	16,213	16,812
	<u>5,497,829</u>	<u>4,971,071</u>
EXPENSES		
Program		
General education	2,991,008	3,337,991
Special education	961,163	623,498
Management and general	828,625	852,033
Fundraising	63,257	-
	<u>4,844,053</u>	<u>4,813,522</u>
SURPLUS FROM SCHOOL OPERATIONS	<u>653,776</u>	<u>157,549</u>
SUPPORT AND OTHER INCOME		
Refund from construction company	200,000	-
Contributions, grants and other income	20,838	4,708
Benefit income, net of direct expenses of \$22,971 and \$3,343 for the years ended June 30, 2018 and 2017, respectively	9,983	6,744
Interest income	10	10
	<u>230,831</u>	<u>11,462</u>
CHANGE IN NET ASSETS	884,607	169,011
NET ASSETS - BEGINNING OF YEAR	<u>2,507,944</u>	<u>2,338,933</u>
NET ASSETS - END OF YEAR	<u>\$ 3,392,551</u>	<u>\$ 2,507,944</u>

The accompanying notes are an integral part of these financial statements.

**ROCHDALE EARLY ADVANTAGE CHARTER SCHOOL**

STATEMENT OF FUNCTIONAL EXPENSES

FOR THE YEAR ENDED JUNE 30, 2018

(WITH SUMMARIZED COMPARATIVE INFORMATION FOR THE YEAR ENDED JUNE 30, 2017)

		Program Services			Supporting Services		2018	2017
		General Education	Special Education	Total	Management and General	Fundraising		
FUNCTIONAL EXPENSES								
<b>Personnel Services Costs</b>	<b>No. of Positions</b>							
Administrative staff personnel	4	\$ 88,422	\$ 58,948	\$ 147,370	\$ 132,633	\$ 14,737	\$ 294,740	\$ 594,880
Instructional personnel	37	1,533,447	483,275	2,016,722	-	-	2,016,722	1,820,570
Non-instructional personnel	6	-	-	-	376,185	7,677	383,862	180,307
Total salaries and staff	47	1,621,869	542,223	2,164,092	508,818	22,414	2,695,324	2,595,757
Payroll taxes and employee benefits		456,031	140,317	596,348	91,206	14,032	701,586	495,969
Legal fees		-	-	-	4,135	-	4,135	1,007
Accounting and audit services		-	-	-	65,893	-	65,893	62,844
Professional fees - other		168,516	51,851	220,367	33,703	5,185	259,255	268,577
Rent expense		396,040	120,520	516,560	72,538	13,502	602,600	428,600
Repairs and maintenance		16,923	5,207	22,130	3,385	521	26,036	24,653
Insurance		16,359	5,033	21,392	3,272	503	25,167	37,243
Equipment and furnishings		2,312	711	3,023	462	71	3,556	-
Utilities		9,061	1,600	10,661	1,040	160	11,861	-
Staff development		29,600	9,108	38,708	5,920	911	45,539	46,946
Student and staff recruitment		13,189	2,603	15,792	1,562	-	17,354	14,866
Technology		25,113	7,727	32,840	5,023	773	38,636	51,981
Supplies and materials		76,628	23,578	100,206	15,326	2,358	117,890	151,758
Food services		-	-	-	-	-	-	4,413
Student services		72,044	24,015	96,059	-	-	96,059	158,622
Office expense		15,243	4,690	19,933	3,049	469	23,451	53,517
Advertising		-	-	-	-	-	-	3,200
Depreciation and amortization		51,121	15,730	66,851	10,224	1,573	78,648	98,287
Miscellaneous expense		20,959	6,250	27,209	3,069	785	31,063	282
Write off of due from construction company		-	-	-	-	-	-	300,000
Write off of uncollected security deposit		-	-	-	-	-	-	15,000
Cost of direct benefit to donors		-	-	-	-	22,971	22,971	3,343
		2,991,008	961,163	3,952,171	828,625	86,228	4,867,024	4,816,865
Less: direct expenses deducted directly from benefit income in the statement of activities		-	-	-	-	(22,971)	(22,971)	(3,343)
		<b>\$ 2,991,008</b>	<b>\$ 961,163</b>	<b>\$ 3,952,171</b>	<b>\$ 828,625</b>	<b>\$ 63,257</b>	<b>\$ 4,844,053</b>	<b>\$ 4,813,522</b>

The accompanying notes are an integral part of these financial statements.

**ROCHDALE EARLY ADVANTAGE CHARTER SCHOOL**

## STATEMENT OF CASH FLOWS

FOR THE YEAR ENDED JUNE 30, 2018

(WITH SUMMARIZED COMPARATIVE INFORMATION FOR THE YEAR ENDED JUNE 30, 2017)

	2018	2017
<b>CASH FLOWS FROM OPERATING ACTIVITIES</b>		
Cash received from operating revenue	\$ 5,570,015	\$ 4,915,071
Other cash received	30,831	26,462
Refund from construction company	200,000	-
Cash paid to employees and suppliers	(4,677,519)	(4,243,596)
<b>NET CASH PROVIDED BY OPERATING ACTIVITIES</b>	<b>1,123,327</b>	<b>697,937</b>
<b>CASH FLOWS FROM INVESTING ACTIVITIES</b>		
Deposit of construction in progress	(1,500,000)	-
Purchase of property and equipment	(25,545)	(94,677)
<b>NET CASH USED IN INVESTING ACTIVITIES</b>	<b>(1,525,545)</b>	<b>(94,677)</b>
<b>NET (DECREASE) INCREASE IN CASH</b>	<b>(402,218)</b>	<b>603,260</b>
<b>CASH AND CASH - RESTRICTED - BEGINNING OF YEAR</b>	<b>2,458,576</b>	<b>1,855,316</b>
<b>CASH AND CASH - RESTRICTED - END OF YEAR</b>	<b>\$ 2,056,358</b>	<b>\$ 2,458,576</b>
<b>Reconciliation of change in net assets to net cash provided by operating activities:</b>		
Change in net assets	\$ 884,607	\$ 169,011
Adjustments to reconcile change in net assets to net cash provided by operating activities:		
Depreciation and amortization	78,648	98,287
Write off of due from construction company	-	300,000
Write off of uncollected security deposit	-	15,000
Changes in operating assets and liabilities:		
Grants and other receivables	102,255	(81,559)
Accounts payable and accrued expenses	(18,588)	26,069
Accrued salaries and other payroll related expenses	106,474	45,570
Due to NYC Department of Education	(30,069)	25,559
Due from construction company	-	100,000
<b>NET CASH PROVIDED BY OPERATING ACTIVITIES</b>	<b>\$ 1,123,327</b>	<b>\$ 697,937</b>
<b>SUPPLEMENTAL DISCLOSURES OF CASH FLOW INFORMATION:</b>		
<b>Cash and cash - restricted consist of:</b>		
Cash	\$ 1,956,168	\$ 2,358,396
Cash - restricted	100,190	100,180
<b>Total</b>	<b>\$ 2,056,358</b>	<b>\$ 2,458,576</b>

The accompanying notes are an integral part of these financial statements.

## ROCHDALE EARLY ADVANTAGE CHARTER SCHOOL

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### NOTES TO FINANCIAL STATEMENTS JUNE 30, 2018

#### 1. NATURE OF THE ORGANIZATION

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Rochdale Early Advantage Charter School (the "School") is a New York State, not-for-profit educational corporation that was incorporated on December 15, 2009 to operate a charter school pursuant to Article 56 of the Educational Law of the State of New York. On January 15, 2008, the Board of Regents of the University of the State of New York granted the School a provisional charter. The charter is renewable by the Board of Regents of the University of the State of New York once the term expires. The School opened its doors in the Fall of 2010 in Rochdale, New York with a rigorous academic program and a highly structured and supportive school culture. The School received an extension to their charter term to June 30, 2022.

The School, as determined by the Internal Revenue Service, is exempt from Federal income tax under section 501(a) of the Internal Revenue Code ("IRC") as an organization described in Section 501(c)(3) of the IRC and a similar provision under New York State income tax laws. The School has also been classified as an entity that is not a private foundation within the meaning of Section 509(a) of the IRC and qualifies for deductible contributions as provided in section 170(b)(1)(A)(ii) of the IRC.

The School's primary sources of income are from government funding.

The School operates classes for students in pre-kindergarten to 5<sup>th</sup> grades.

#### 2. SIGNIFICANT ACCOUNTING POLICIES

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##### Financial Statement Presentation

The School's financial statements have been prepared on the accrual basis of accounting in accordance with accounting principles generally accepted in the United States of America ("U.S. GAAP").

The classification of the School's net assets and its support, revenues and expenses is based on the existence or absence of donor-imposed restrictions. It requires that the amounts for each of the three classes of net assets – permanently restricted, temporarily restricted, and unrestricted – be displayed in a statement of financial position and that the amounts of change in each of those classes of net assets be displayed in a statement of activities.

These classes are defined as follows:

Permanently Restricted – Net assets resulting from contributions and other inflows of assets whose use by the School is limited by donor-imposed stipulations that neither expire by passage of time nor can be fulfilled or otherwise removed by actions of the School.

Temporarily Restricted – Net assets resulting from contributions and other inflows of assets whose use by the School are limited by donor-imposed stipulations that either expire by passage of time or can be fulfilled and removed by actions of the School pursuant to those stipulations. When such stipulations end or are fulfilled, such temporarily restricted net assets are reclassified to unrestricted net assets and reported in the statement of activities. However, if a restriction is fulfilled in the same period in which the contribution is received, the School reports the support as unrestricted.

Unrestricted – The part of net assets that is neither permanently nor temporarily restricted by donor-imposed stipulations.

The School has no temporarily or permanently restricted net assets at June 30, 2018 and 2017.

## ROCHDALE EARLY ADVANTAGE CHARTER SCHOOL

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### NOTES TO FINANCIAL STATEMENTS JUNE 30, 2018

## 2. SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

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### **Cash - Restricted**

At June 30, 2018 and 2017, an escrow account of \$100,190 and \$100,180, respectively, is held aside for contingency purposes. The New York City Department of Education ("NYCDOE") requires that the School maintains an escrow account of at least \$70,000.

### **Grants and Other Receivables**

Grants and other receivables represent amounts due from federal and state grants. Grants and other receivables are expected to be collected within one year, are recorded at net realizable value, and amount to \$150,019 and \$252,274 at June 30, 2018 and 2017, respectively. The School has determined that no allowance for uncollectible accounts for grants and other receivables is necessary at June 30, 2018. Such estimate is based on management's assessments of the creditworthiness of its grantors, the aged basis of its receivables, as well as current economic conditions and historical information.

### **Revenue Recognition**

Revenue from state and local governments resulting from the School's charter status is based on the number of students enrolled and is recorded when services are performed in accordance with the charter agreement.

Revenue from federal, state and local government grants and contracts are recorded by the School when qualifying expenditures are incurred and billable. Funds received in advance for which qualifying expenditures have not been incurred would be reflected as refundable advances from state and local government grants in the accompanying statement of financial position.

### **Property and Equipment**

Property and equipment are stated at cost and are depreciated on the straight-line method over the estimated useful lives of the assets. Leasehold improvements are amortized over the lesser of the life of the asset or the period covered by the charter. The School has established a \$1,000 threshold above which assets are evaluated to be capitalized. Property and equipment acquired with certain government contract funds is recorded as an expense pursuant to the terms of the contract in which the government funding source retains ownership of the property. Maintenance and repairs are charged to expense as incurred; major renewals and betterments are capitalized.

### **Impairments**

The School reviews long-lived assets to determine whether there has been any permanent impairment whenever events or circumstances indicate the carrying amount of an asset may not be recoverable. If the sum of the expected future undiscounted cash flows is less than the carrying amount of the assets, the School recognizes an impairment loss. No impairment losses were recognized for the years ended June 30, 2018 and 2017.

### **Advertising**

The School expenses advertising costs as incurred. The School incurred \$3,200 of advertising costs for the year ended June 30, 2017. There were no advertising costs for the year ended June 30, 2018.

### **Functional Allocation of Expenses**

Expenses that can be directly identified with the program or supporting service to which they relate are charged accordingly. Other expenses by function have been allocated among program and supporting service classifications using bases determined by management based upon benefits received.



## ROCHDALE EARLY ADVANTAGE CHARTER SCHOOL

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### NOTES TO FINANCIAL STATEMENTS JUNE 30, 2018

## 2. SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

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### Estimates

The preparation of financial statements in conformity with U.S. GAAP requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities, and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenses during the reporting period. Actual results could differ from those estimates.

### Subsequent Events

The School has evaluated events through October 29, 2018, which is the date the financial statements were available to be issued.

### Comparative Financial Information

The June 30, 2018 financial statements include certain prior period summarized comparative information. In addition, only certain of the notes to the financial statements for the year ended June 30, 2017 are presented. As a result, the June 30, 2017 comparative information does not include sufficient detail to constitute a presentation in conformity with U.S. GAAP. Accordingly, such June 30, 2017 information should be read in conjunction with the School's financial statements for the year ended June 30, 2017, from which the summarized information was derived.

### Income Taxes

The School follows the accounting standard for uncertainty in income taxes. The standard prescribes a minimum recognition threshold and measurement methodology that a tax position taken or expected to be taken in a tax return is required to meet before being recognized in the financial statements. It also provides guidance for derecognition, classification, interest and penalties, disclosure, and transition.

The School files informational returns in the federal and New York State jurisdictions. With few exceptions, the School is no longer subject to federal, state, or local income tax examinations for fiscal years before 2015.

The School believes that it has appropriate support for the positions taken on its tax returns. Nonetheless, the amounts ultimately paid, if any, upon resolution of the issues raised by the taxing authorities may differ materially from the amounts filed. Management believes that its nonprofit status would be sustained upon examination.

Should there be interest on underpayments of income tax, the School would classify it as "Interest Expense." The School would classify penalties in connection with underpayments of income tax as "Other Expense."

### Adoption of Accounting Pronouncement

In fiscal year 2018, the School adopted the accounting standards update which amends the cash flow statement presentation of restricted cash. The update requires amounts generally described as restricted cash and restricted cash equivalents be included with cash and cash equivalents when reconciling the beginning-of-year and end-of-year total amounts shown on the statement of cash flows. The School adopted the update retrospectively for fiscal year 2017. The adoption of this update had no effect on the School's change in net assets or cash flows.

## ROCHDALE EARLY ADVANTAGE CHARTER SCHOOL

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### NOTES TO FINANCIAL STATEMENTS JUNE 30, 2018

## 2. SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

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### Recent Accounting Pronouncements

In May 2014, the Financial Accounting Standards Board ("FASB") issued an accounting standards update which affects the revenue recognition of entities that enter into either (1) certain contracts to transfer goods or services to customers or (2) certain contracts for the transfer of nonfinancial assets. The update indicates an entity should recognize revenue in an amount that reflects the consideration the entity expects to be entitled to in exchange for the goods or services transferred by the entity. The update is to be applied to the beginning of the year of implementation or retrospectively and is effective for annual periods beginning after December 15, 2018 and in interim periods in annual periods beginning after December 15, 2019. Early application is permitted but no earlier than annual reporting periods beginning after December 31, 2016. The School is currently evaluating the effect the update will have on its financial statements.

In February 2016, the FASB issued an accounting standards update which amends existing lease guidance. The update requires lessees to recognize a right-of-use asset and related lease liability for many operating leases now currently off-balance sheet under current U.S. GAAP. Accounting by lessors remains largely unchanged from current U.S. GAAP. The update is effective using a modified retrospective approach for fiscal years beginning after December 15, 2019, and for interim periods within fiscal years beginning after December 15, 2020, with early application permitted. The School is currently evaluating the effect the update will have on its financial statements.

In August 2016, the FASB issued an accounting standards update which aims to improve information provided to creditors, donors, grantors, and others while also reducing complexity and costs. The update is the first phase of a project regarding not-for-profits which aims to improve and simplify net asset classification requirements and improve the information presented and disclosed in financial statements about liquidity, cash flows, and financial performance. The update is effective retrospectively for financial statements issued for fiscal years beginning after December 15, 2017, and interim periods within fiscal years beginning after December 15, 2018, with earlier application permitted. The School is currently evaluating the effect the update will have on its financial statements.

In June 2018, the FASB issued an accounting standards update in an effort to clarify and improve the scope and the accounting guidance for contributions received and contributions made. The FASB believes the update should assist entities in (1) evaluating whether transactions should be accounted for as contributions (non-reciprocal transactions) within the scope of not-for-profit guidance, or as an exchange (reciprocal) transaction subject to other guidance and (2) determining whether a contribution is conditional or not. The update is effective on a modified prospective basis for fiscal years beginning after December 15, 2018, and interim periods within annual periods beginning after December 15, 2019, with early adoption permitted. The School is currently evaluating the potential accounting, transition, and disclosure effects the update will have on its financial statements.

## ROCHDALE EARLY ADVANTAGE CHARTER SCHOOL

### NOTES TO FINANCIAL STATEMENTS JUNE 30, 2018

#### 3. PROPERTY AND EQUIPMENT

Property and equipment consist of the following as of June 30,

	2018	2017	Estimated Useful Lives
Furniture and fixtures	\$ 150,175	\$ 150,175	7 years
Computer hardware and software	224,488	204,753	3 years
Equipment	34,739	28,929	5 years
Software	1,029	1,029	3 years
			Lesser of the life of the asset or the period covered by the charter
Leasehold improvements	419,679	419,679	
	830,110	804,565	
Less: Accumulated depreciation and amortization	697,759	619,111	
	<u>\$ 132,351</u>	<u>\$ 185,454</u>	

Depreciation and amortization expense for the years ended June 30, 2018 and 2017 was \$78,648 and \$98,287, respectively.

In prior years, the School paid a total of \$560,000 for construction costs, which was put on hold in fiscal year 2015. During the year ended June 30, 2016, the construction project was terminated. \$160,000 of the construction costs was for architect and construction related fees. This amount was expensed during the year ended June 30, 2016. During the year ended June 30, 2017, the School received \$100,000 of the \$400,000 that was due to be refunded from the construction company. During the year ended June 30, 2017, the School wrote off the remaining \$300,000 because it did not expect to receive an additional refund. During the year ended June 30, 2018, however, the School received \$200,000 from the construction company.

#### 4. AGREEMENTS FOR SCHOOL FACILITIES

The School entered into a sublease agreement with the New Jerusalem Baptist Church ("NJBC"), effective July 1, 2010. Monthly minimum rental payments under the lease are \$29,000 per month for the term of the lease.

The School amended their lease with NJBC effective January 1, 2018. The School is obligated under a non-cancelable sub-lease for office and classroom space expiring in June 30, 2023. The terms of the new lease includes monthly rental payments of \$58,000 through September 1, 2019, and a security deposit of \$1,500,000 that will be applied towards the cost of acquiring, designing, and constructing property. Upon occupancy of additional space after completion of renovations, rental payments will increase to \$75,000 a month. As of June 30, 2018, there are no future construction commitments. Rent expense for the years ended June 30, 2018 and 2017 was \$602,600 and \$428,600, respectively, which is included in the accompanying statement of functional expense under rent expense.

The School entered into a one year lease agreement with Rescue Church of Christ effective September 1, 2016. The minimum monthly lease payments for the term of the lease are \$8,060. On September 1, 2018, the School renewed their lease with Rescue Church of Christ through June 30, 2019. The minimum monthly lease payments for the term of the lease are \$8,060.

## ROCHDALE EARLY ADVANTAGE CHARTER SCHOOL

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### NOTES TO FINANCIAL STATEMENTS JUNE 30, 2018

#### 4. AGREEMENTS FOR SCHOOL FACILITIES (CONTINUED)

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Future minimum rental payments are as follows:

June 30,	
2019	\$ 776,600
2020	696,000
2021	696,000
2022	696,000
2023	696,000
Total	<u>\$ 3,560,600</u>

#### 5. RISK MANAGEMENT

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- A. The School is exposed to various risks of loss related to torts; thefts of, damage to, and destruction of assets; injuries to employees; and natural disasters. The School maintains commercial insurance to help protect itself from such risks.
- B. The School entered into contractual relationships with certain governmental funding sources. The governmental agencies may request return of funds as a result of noncompliance by the School, as well as additional funds for the use of facilities. The accompanying financial statements make no provision for the possible disallowance or refund.
- C. The School's charter is up for renewal on June 30, 2022. Although the School anticipates that this renewal will be granted by the authorizers, no assurance can be provided that this will occur.

#### 6. PENSION PLAN

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The School adopted a 403(B) plan (the "Plan") which covers most of the employees. The Plan is a defined contribution plan. Full time employees are eligible to enroll in the Plan on a monthly date with no minimum service time required. The Plan provides for the School to contribute up to 2% of participating employees' salaries. The School contribution becomes fully vested after 6 years. For the years ended June 30, 2018 and 2017, pension expense for the School was \$26,917 and \$28,137, respectively, which is included in payroll taxes and employee benefits in the accompanying statement of functional expenses.

#### 7. CONCENTRATIONS

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- A. Financial instruments that potentially subject the School to a concentration of credit risk include cash accounts at a major financial institution that, at times, exceeded the Federal Deposit Insurance Corporation insured limit of \$250,000.
- B. The School received approximately 96% of its revenue from the NYCDOE for the year ended June 30, 2018.
- C. The School's grants and other receivables consist of three major grantors at June 30, 2018.
- D. The School's payables consist of four major vendors at June 30, 2018.



**Independent Auditor's Report on Internal Control over Financial Reporting and on Compliance and Other Matters Based on an Audit of Financial Statements Performed in Accordance With Government Auditing Standards**

To the Board of Trustees  
Rochdale Early Advantage Charter School

We have audited, in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States, the financial statements of Rochdale Early Advantage Charter School (the "School"), which comprise the statement of financial position as of June 30, 2018, and the related statements of activities, functional expenses, and cash flows for the year then ended, and the related notes to the financial statements, and have issued our report thereon dated October 29, 2018.

**Internal Control Over Financial Reporting**

In planning and performing our audit of the financial statements, we considered the School's internal control over financial reporting ("internal control") to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the School's internal control. Accordingly, we do not express an opinion on the effectiveness of the School's internal control.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the School's financial statements will not be prevented, or detected and corrected on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations during our audit, we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

**Compliance and Other Matters**

As part of obtaining reasonable assurance about whether the School's financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

We noted certain matters that we reported to management of the School in a separate letter dated October 29, 2018.

An Independent Member of Baker Tilly International

**Purpose of this Report**

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the School's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the School's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

**MBAF CPAs, LLC**

New York, NY  
October 29, 2018



# Entry 5c Additional Financial Docs

Last updated: 10/31/2018

The additional items listed below should be uploaded if applicable. Please explain the reason(s) if the items are not included. Examples might include: a written management letter was not issued; the school did not expend federal funds in excess of the Single Audit Threshold of \$750,000; the corrective action plan will be submitted by the following date (should be no later than 30 days from the submission of the report); etc.

## Section Heading

### 1. Management Letter

(No response)

**Explanation for not uploading the Management Letter.** N/A

### 2. Form 990

(No response)

**Explanation for not uploading the Form 990.** Extension filed

### 3. Federal Single Audit

Note: A copy of the Federal Single Audit must be filed with the Federal Audit Clearinghouse. Please refer to OMB Uniform Guidelines for the federal filing requirements.

(No response)

**Explanation for not uploading the Federal Single Audit.** N/A

### 4. CSP Agreed Upon Procedure Report

(No response)

**Explanation for not uploading the procedure report.** N/A

5. Evidence of Required Escrow Account

(No response)

Explanation for not uploading the Escrow evidence.

Refer to Financial Statements See the Assets section (Cash in escrow)

6. Corrective Action Plan

A **Corrective Action Plan** for Audit Findings and Management Letter Recommendations, which must include:

- a. The person responsible
- b. The date action was taken, or will be taken
- c. Description of the action taken
- d. Evidence of implementation (if available)

(No response)

Explanation for not uploading the Corrective Action Plan.

N/A





# Entry 5d Financial Services Contact Information

Last updated: 10/29/2018

Regents, NYCDOE and Buffalo BOE authorized schools should enter the financial contact information requested and upload the independent auditor's report and internal controls reports as one combined file.

## ROCHDALE EARLY ADVANTAGE CS (NYC CHANCELLOR)Section Heading

### 1. School Based Fiscal Contact Information

	School Based Fiscal Contact Name	School Based Fiscal Contact Email	School Based Fiscal Contact Phone
	Tawanna Muniz	<a href="mailto:tmuniz@reacschool.com">tmuniz@reacschool.com</a>	718 978 0075

### 2. Audit Firm Contact Information

	School Audit Contact Name	School Audit Contact Email	School Audit Contact Phone	Years Working With This Audit Firm
	MBAF	<a href="mailto:JVORA@MBAFCPA.COM">JVORA@MBAFCPA.COM</a>	212 576 1414	7

### 3. If applicable, please provide contact information for the school's outsourced financial services firm.

	Firm Name	Contact Person	Mailing Address	Email	Phone	Years with Firm
	Charter School Business Management	Keith Morton	237 West 35th Street Suite 301 New York, NY 10001	<a href="mailto:kmorton@csbm.com">kmorton@csbm.com</a>	888 710 2726	8

NEW YORK State Education Department  
Request for Proposals to Establish Charter Schools Authorized by the  
Board of Regents

**2018-19 Budget & Cash Flow Template**

**General Instructions and Notes for New Application Budgets and Cash Flows Templates**

<b>1</b>	Complete ALL SIX columns in <b>BLUE</b>
<b>2</b>	Enter information into the <b>GRAY</b> cells
<b>3</b>	Cells containing <b>RED</b> triangles in the upper right corner in columns B through G contain guidance on that particular item
<b>4</b>	School district per-pupil tuition information is located on the State Aid website at <a href="https://stateaid.nysed.gov/charter/">https://stateaid.nysed.gov/charter/</a> . Rows may be inserted in the worksheet to accomodate additional districts if necessary.
<b>5</b>	The Assumptions column should be completed for all revenue and expense items unless the item is self-explanatory. Where applicable, please reference the page number or section in the application narrative that indicates the assumption being made. For instance, student enrollment would reference the applicable page number in Section I, C of the application narrative.

































































































&lt;Enter School Name Here&gt;

## PROJECTED BUDGET FOR 2018-2019

July 1, 2018 to June 30, 2019

Please Note The student enrollment data is entered below in the Enrollment Section beginning in row 155. This will populate the data in row 10.

	REGULAR	SPECIAL	OTHER	FUNDRAISING	MANAGEMENT &	TOTAL
Total Revenue	4,162,717	577,917	-	20,000	688,815	5,449,449
Total Expenses	3,898,378	576,633	-	15,000	687,113	5,177,124
Net Income	264,339	1,284	-	5,000	1,702	272,325
Actual Student Enrollment	275	25				-
Total Paid Student Enrollment	-	-				-

## PROGRAM SERVICES

## SUPPORT SERVICES

REGULAR EDUCATION	SPECIAL EDUCATION	OTHER	FUNDRAISING	MANAGEMENT & GENERAL	TOTAL
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## REVENUE

## REVENUES FROM STATE SOURCES

Per Pupil Revenue

CY Per Pupil Rate

District of Location

\$15,307.00

School District 2 (Enter Name)

School District 3 (Enter Name)

School District 4 (Enter Name)

School District 5 (Enter Name)

3,903,285	-	-	-	688,815	4,592,100
-	-	-	-	-	-
-	-	-	-	-	-
-	-	-	-	-	-
-	-	-	-	-	-
3,903,285	-	-	-	688,815	4,592,100

Special Education Revenue

-	497,005	-	-	-	497,005
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Grants

Stimulus

Other

Other State Revenue

-	-	-	-	-	-
-	-	-	-	-	-
-	-	-	-	-	-

## TOTAL REVENUE FROM STATE SOURCES

3,903,285	497,005	-	-	688,815	5,089,105
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## REVENUE FROM FEDERAL FUNDING

DEA Special Needs

Title I

Title Funding - Other

School Food Service (Free Lunch)

Grants

Charter School Program (CSP) Planning &amp; Implementation

Other

Other Federal Revenue

-	28,490	-	-	-	28,490
25,000	30,000	-	-	-	55,000
7,500	7,500	-	-	-	15,000
-	-	-	-	-	-

-	-	-	-	-	-
11,922	11,922	-	-	-	23,844
-	-	-	-	-	-

## TOTAL REVENUE FROM FEDERAL SOURCES

44,422	77,912	-	-	-	122,334
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## LOCAL and OTHER REVENUE

Contributions and Donations, Fundraising

Erate Reimbursement

Interest Income, Earnings on Investments,

NYC-DYCD (Department of Youth and Community Developmt.)

Food Service (Income from meals)

Text Book

Other Local Revenue

12,000	-	-	20,000	-	32,000
3,000	3,000	-	-	-	6,000
10	-	-	-	-	10
-	-	-	-	-	-
-	-	-	-	-	-
-	-	-	-	-	-
200,000	-	-	-	-	200,000

## TOTAL REVENUE FROM LOCAL and OTHER SOURCES

215,010	3,000	-	20,000	-	238,010
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## TOTAL REVENUE

4,162,717	577,917	-	20,000	688,815	5,449,449
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## EXPENSES

## ADMINISTRATIVE STAFF PERSONNEL COSTS

No. of Positions

Executive Management

Instructional Management

Deans, Directors &amp; Coordinators

1.00	-	-	-	95,680	95,680
2.00	-	-	-	233,960	233,960
-	-	-	-	-	-

CFO / Director of Finance	-	-	-	-	-	-
Operation / Business Manager	1.00	-	-	-	94,691	94,691
Administrative Staff	3.00	-	-	-	168,200	168,200
<b>TOTAL ADMINISTRATIVE STAFF</b>	<b>7</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>592,531</b>	<b>592,531</b>

#### INSTRUCTIONAL PERSONNEL COSTS

Teachers - Regular	13.00	838,402	-	-	-	838,402
Teachers - SPED	7.00	-	441,923	-	-	441,923
Substitute Teachers	-	-	-	-	-	-
Teaching Assistants	8.00	200,000	86,396	-	-	286,396
Specialty Teachers	6.00	362,671	-	-	-	362,671
Aides	2.00	42,000	6,000	-	15,360	63,360
Therapists & Counselors	1.00	43,000	20,814	-	-	63,814
Other	-	162,500	-	-	-	162,500
<b>TOTAL INSTRUCTIONAL</b>	<b>37</b>	<b>1,648,573</b>	<b>555,133</b>	<b>-</b>	<b>15,360</b>	<b>2,219,066</b>

#### NON-INSTRUCTIONAL PERSONNEL COSTS

Nurse	-	-	-	-	-	-
Librarian	-	-	-	-	-	-
Custodian	-	-	-	-	-	-
Security	-	-	-	-	-	-
Other	1.00	12,500	12,500	-	15,000	40,000
<b>TOTAL NON-INSTRUCTIONAL</b>	<b>1</b>	<b>12,500</b>	<b>12,500</b>	<b>-</b>	<b>15,000</b>	<b>40,000</b>

#### SUBTOTAL PERSONNEL SERVICE COSTS

<b>45</b>	<b>1,661,073</b>	<b>567,633</b>	<b>-</b>	<b>-</b>	<b>622,891</b>	<b>2,851,597</b>
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#### PAYROLL TAXES AND BENEFITS

Payroll Taxes	193,925	-	-	-	34,222	228,147
Fringe / Employee Benefits	303,586	-	-	-	15,000	318,586
Retirement / Pension	65,000	-	-	-	10,000	75,000
<b>TOTAL PAYROLL TAXES AND BENEFITS</b>	<b>562,511</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>59,222</b>	<b>621,733</b>

#### TOTAL PERSONNEL SERVICE COSTS

<b>2,223,584</b>	<b>567,633</b>	<b>-</b>	<b>-</b>	<b>682,113</b>	<b>3,473,330</b>
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#### CONTRACTED SERVICES

Accounting / Audit	24,000	-	-	-	-	24,000
Legal	10,000	-	-	-	-	10,000
CSBM Consultant Fee	40,000	-	-	-	-	40,000
Nurse Services	-	-	-	-	-	-
Food Service / School Lunch	-	-	-	-	-	-
Payroll Services	10,000	-	-	-	5,000	15,000
Special Ed Services	-	-	-	-	-	-
Titlement Services (i.e. Title I)	23,844	-	-	-	-	23,844
Other Purchased / Professional / Consulting	180,000	-	-	-	-	180,000
<b>TOTAL CONTRACTED SERVICES</b>	<b>287,844</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>5,000</b>	<b>292,844</b>

#### SCHOOL OPERATIONS

Board Expenses	7,000	-	-	-	-	7,000
Classroom / Teaching Supplies & Materials	20,000	3,000	-	-	-	23,000
Special Ed Supplies & Materials	-	2,000	-	-	-	2,000
Textbooks / Workbooks	83,000	2,000	-	-	-	85,000
Supplies & Materials other	-	-	-	-	-	-
Equipment / Furniture	8,000	-	-	-	-	8,000
Telephone	13,700	-	-	-	-	13,700
Technology	52,000	2,000	-	-	-	54,000
Student Testing & Assessment	20,000	-	-	-	-	20,000
Field Trips	15,000	-	-	-	-	15,000
Team Building	20,000	-	-	-	-	20,000
Student Services - other	40,000	-	-	-	-	40,000
Office Expense	35,500	-	-	-	-	35,500
Staff Development	58,000	-	-	-	-	58,000
Staff Recruitment	7,500	-	-	-	-	7,500
Student Recruitment / Marketing	7,500	-	-	-	-	7,500
enrichments/assembly	61,000	-	-	-	-	61,000
Travel (Staff)	5,000	-	-	-	-	5,000

Fundraising	-	-	-	15,000	-	15,000
Other	38,000	-	-	-	-	38,000
<b>TOTAL SCHOOL OPERATIONS</b>	<b>491,200</b>	<b>9,000</b>	<b>-</b>	<b>15,000</b>	<b>-</b>	<b>515,200</b>

#### FACILITY OPERATION & MAINTENANCE

Insurance	31,750	-	-	-	-	31,750
Janitorial	45,000	-	-	-	-	45,000
Building and Land Rent / Lease	696,000	-	-	-	-	696,000
Repairs & Maintenance	50,000	-	-	-	-	50,000
Equipment / Furniture	8,000	-	-	-	-	8,000
Security	65,000	-	-	-	-	65,000
Utilities	-	-	-	-	-	-
<b>TOTAL FACILITY OPERATION &amp; MAINTENANCE</b>	<b>895,750</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>895,750</b>

#### DEPRECIATION & AMORTIZATION

	-	-	-	-	-	-
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#### DISSOLUTION ESCROW & RESERVES / CONTIGENCY

	-	-	-	-	-	-
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#### TOTAL EXPENSES

	<b>3,898,378</b>	<b>576,633</b>	<b>-</b>	<b>15,000</b>	<b>687,113</b>	<b>5,177,124</b>
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#### NET INCOME

	<b>264,339</b>	<b>1,284</b>	<b>-</b>	<b>5,000</b>	<b>1,702</b>	<b>272,325</b>
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#### ENROLLMENT - \*School Districts Are Linked To Above Entries\*

	REGULAR EDUCATION	SPECIAL EDUCATION	TOTAL ENROLLED
District of Location	275	25	300
School District 2 (Enter Name)			-
School District 3 (Enter Name)			-
School District 4 (Enter Name)			-
School District 5 (Enter Name)			-
<b>TOTAL ENROLLMENT</b>	<b>275</b>	<b>25</b>	<b>300</b>

#### REVENUE PER PUPIL

	15,137	23,117	-
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#### EXPENSES PER PUPIL

	14,176	23,065	-
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Ops. Ass/Adm. Ass/Office Ass
school aide/Para FT
Bonus/Enrichment/Summer program/
kitchen Aide/FG PT
Charter School Business Management
Adp
NYSL
Academic consultants/ Subs
telephone/mobile
music/parent/sports/ supplies/postage
enrichment//assembly programs

[illegible]































Disclosure of Financial Interest by a Current or Proposed Charter School Education Corporation Trustee

Trustee Name:

Alicia A Davis

Name of Charter School Education Corporation (for an unmerged school, this is the Charter School Name):

Rochdale Early Advantage Charter School

1. List all positions held on the education corporation board (e.g., president, treasurer, parent representative). PTO President morning

2. Is the trustee an employee of any school operated by the Education Corporation? Yes No

If Yes, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Is the trustee an employee or agent of the management company or institutional partner of the charter school(s) governed by the Education Corporation? Yes No

If Yes, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.


4. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) governed by the Education Corporation during the time you have served on the board, and in the six-month period prior to such service. If there has been no such financial interest or transaction, write None. Please note that if you answered Yes to Questions 2-4 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of Financial Interest/Transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to yourself
None	Please write "None" if applicable. Do not leave this space blank.		

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5. Identify each individual, business, corporation, union association, firm, partnership, committee proprietorship, franchise holding company, joint stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) governed by the Education Corporation and in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write **None**.

<div data-bbox="203 667 389 802" data-label="Text"> <p>[REDACTED]</p> </div>	<div data-bbox="446 667 592 766" data-label="Text"> <p>[REDACTED]</p> </div>	<div data-bbox="641 667 803 802" data-label="Text"> <p>[REDACTED]</p> </div>	<div data-bbox="852 667 1209 892" data-label="Text"> <p>[REDACTED]</p> </div>	<div data-bbox="1258 724 1421 850" data-label="Text"> <p>[REDACTED]</p> </div>
<div data-bbox="203 924 365 955" data-label="Text"> <p>[REDACTED]</p> </div>				

DocuSigned by:  [REDACTED]  
 Signature \_\_\_\_\_ Date \_\_\_\_\_

*Please note that this document is considered a public record and as such, may be made available to members of the public upon request under the Freedom of Information Law. Personal contact information provided below will be redacted.*

**Business Telephone:** [REDACTED]

**Business Address:** [REDACTED]

**E-mail Address:** [REDACTED]  
 [REDACTED]  
 [REDACTED]

Disclosure of Financial Interest by a Current or Proposed Charter School Education Corporation Trustee

Trustee Name:

Chene Williams

Name of Charter School Education Corporation (for an unmerged school, this is the Charter School Name):

Rochdale Early Advantage Charter School

1. List all positions held on the education corporation board (e.g., president, treasurer, parent representative). Vice Chair

2. Is the trustee an employee of any school operated by the Education Corporation? Yes No

If Yes, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Is the trustee an employee or agent of the management company or institutional partner of the charter school(s) governed by the Education Corporation? Yes No

If Yes, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

4. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) governed by the Education Corporation during the time you have served on the board, and in the six-month period prior to such service. If there has been no such financial interest or transaction, write None. Please note that if you answered Yes to Questions 2-4 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of Financial Interest/Transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to yourself
None	Please write "None" if applicable. Do not leave this space blank.		

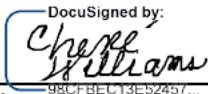


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5. Identify each individual, business, corporation, union association, firm, partnership, committee proprietorship, franchise holding company, joint stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) governed by the Education Corporation and in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write **None**.

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps Taken to Avoid Conflict of Interest
None				
Please write "None" if applicable. Do not leave this space blank.				

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SignatureDate

Please note that this document is considered a public record and as such, may be made available to members of the public upon request under the Freedom of Information Law. Personal contact information provided below will be redacted.

Disclosure of Financial Interest by a Current or Proposed Charter School Education Corporation Trustee

Trustee Name:

Damian Benons

Name of Charter School Education Corporation (for an unmerged school, this is the Charter School Name):

Rochdale Early Advantage Charter School

1. List all positions held on the education corporation board (e.g., president, treasurer, parent representative). Academic committee and Fundraising committee

2. Is the trustee an employee of any school operated by the Education Corporation? Yes No

If Yes, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Is the trustee an employee or agent of the management company or institutional partner of the charter school(s) governed by the Education Corporation? Yes No

If Yes, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

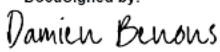
4. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) governed by the Education Corporation during the time you have served on the board, and in the six-month period prior to such service. If there has been no such financial interest or transaction, write None. Please note that if you answered Yes to Questions 2-4 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of Financial Interest/Transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to yourself
n/a	Please write "None" if applicable. Do not leave this space blank.		

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5. Identify each individual, business, corporation, union association, firm, partnership, committee proprietorship, franchise holding company, joint stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) governed by the Education Corporation and in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write **None**.

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps Taken to Avoid Conflict of Interest
n/a				
<i>Please write "None" if applicable. Do not leave this space blank.</i>				

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Signature

Date

*Please note that this document is considered a public record and as such, may be made available to members of the public upon request under the Freedom of Information Law. Personal contact information provided below will be redacted.*

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

Disclosure of Financial Interest by a Current or Proposed Charter School Education Corporation Trustee

Trustee Name:

Heather D. Crosley, Esq.

Name of Charter School Education Corporation (for an unmerged school, this is the Charter School Name):

Rochdale Early Advantage Charter School

1. List all positions held on the education corporation board (e.g., president, treasurer, parent representative). Board member

2. Is the trustee an employee of any school operated by the Education Corporation? Yes No

If Yes, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Is the trustee an employee or agent of the management company or institutional partner of the charter school(s) governed by the Education Corporation? Yes No

If Yes, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

4. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) governed by the Education Corporation during the time you have served on the board, and in the six-month period prior to such service. If there has been no such financial interest or transaction, write None. Please note that if you answered Yes to Questions 2-4 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of Financial Interest/Transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to yourself
None	Please write "None" if applicable. Do not leave this space blank.		

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5. Identify each individual, business, corporation, union association, firm, partnership, committee proprietorship, franchise holding company, joint stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) governed by the Education Corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write **None**.

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps Taken to Avoid Conflict of Interest
None				
<i>Please write "None" if applicable. Do not leave this space blank.</i>				

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Signature

Date

*Please note that this document is considered a public record and as such, may be made available to members of the public upon request under the Freedom of Information Law. Personal contact information provided below will be redacted.*

**Business Telephone:** \_\_\_\_\_

**Business Address:** \_\_\_\_\_

**E-mail Address:** \_\_\_\_\_

**Home Telephone:** \_\_\_\_\_

**Home Address:** \_\_\_\_\_

Disclosure of Financial Interest by a Current or Proposed Charter School Education Corporation Trustee

Trustee Name:

Kamla Sandiford

Name of Charter School Education Corporation (for an unmerged school, this is the Charter School Name):

Rochdale Early Advantage Charter School

1. List all positions held on the education corporation board (e.g., president, treasurer, parent representative). Personnel Chairperson

2. Is the trustee an employee of any school operated by the Education Corporation?  
\_\_\_ Yes ☒ No

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Is the trustee an employee or agent of the management company or institutional partner of the charter school(s) governed by the Education Corporation?  
\_\_\_ Yes ☒ No

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

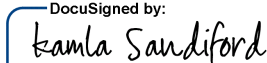
4. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) governed by the Education Corporation during the time you have served on the board, and in the six-month period prior to such service. If there has been no such financial interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-4 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of Financial Interest/Transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to yourself
"None"	Please write "None" if applicable. Do not leave this space blank.		

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5. Identify each individual, business, corporation, union association, firm, partnership, committee proprietorship, franchise holding company, joint stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) governed by the Education Corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write **None**.

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps Taken to Avoid Conflict of Interest
None				
<i>Please write "None" if applicable. Do not leave this space blank.</i>				

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Signature

Date

*Please note that this document is considered a public record and as such, may be made available to members of the public upon request under the Freedom of Information Law. Personal contact information provided below will be redacted.*

**Business Telephone:** [REDACTED]

**Business Address:** [REDACTED]

**E-mail Address:** [REDACTED]

**Home** [REDACTED]

**Home Address:** [REDACTED]

Disclosure of Financial Interest by a Current or Proposed Charter School Education Corporation Trustee

Trustee Name:

Lillian E. Hamer, OTD, OTR/L

Name of Charter School Education Corporation (for an unmerged school, this is the Charter School Name):

Rochdale Early Advantage Charter School

1. List all positions held on the education corporation board (e.g., president, treasurer, parent representative). Chairperson

2. Is the trustee an employee of any school operated by the Education Corporation? Yes No

If Yes, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Is the trustee an employee or agent of the management company or institutional partner of the charter school(s) governed by the Education Corporation? Yes No

If Yes, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

4. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) governed by the Education Corporation during the time you have served on the board, and in the six-month period prior to such service. If there has been no such financial interest or transaction, write None. Please note that if you answered Yes to Questions 2-4 above, you need not disclose again your employment status, salary, etc.

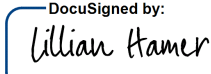
Date(s)	Nature of Financial Interest/Transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to yourself
NONE	Please write "None" if applicable. Do not leave this space blank.		



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5. Identify each individual, business, corporation, union association, firm, partnership, committee proprietorship, franchise holding company, joint stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) governed by the Education Corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write **None**.

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps Taken to Avoid Conflict of Interest
NONE				
<i>Please write "None" if applicable. Do not leave this space blank.</i>				

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Signature

Date

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**Business Telephone:** \_\_\_\_\_

**Business Address:** \_\_\_\_\_

**E-** \_\_\_\_\_

**Home** \_\_\_\_\_

**Home Address:** \_\_\_\_\_

**Disclosure of Financial Interest by a Current or Proposed Charter School Education Corporation Trustee**

**Trustee Name:**

Lorraine Stephens

**Name of Charter School Education Corporation (for an unmerged school, this is the Charter School Name):**

Rochdale Early Advantage Charter School

1. List all positions held on the education corporation board (e.g., president, treasurer, parent representative). Fundraising Chair

2. Is the trustee an employee of any school operated by the Education Corporation?  
\_\_\_ Yes ☒ No

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Is the trustee an employee or agent of the management company or institutional partner of the charter school(s) governed by the Education Corporation?  
\_\_\_ Yes ☒ No

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

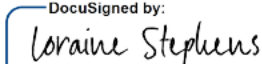
4. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) governed by the Education Corporation during the time you have served on the board, and in the six-month period prior to such service. If there has been no such financial interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-4 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of Financial Interest/Transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to yourself
None	Please write "None" if applicable. Do not leave this space blank.		

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5. Identify each individual, business, corporation, union association, firm, partnership, committee proprietorship, franchise holding company, joint stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) governed by the Education Corporation and in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write **None**.

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps Taken to Avoid Conflict of Interest
None				
<i>Please write "None" if applicable. Do not leave this space blank.</i>				

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Signature

Date

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Business Telephone: 

Business Address: 

E-mail Address: 

Home Telephone: 

Home Address: 

Disclosure of Financial Interest by a Current or Proposed Charter School Education Corporation Trustee

Trustee Name:

Marcia Anglin

Name of Charter School Education Corporation (for an unmerged school, this is the Charter School Name):

Rochdale Early Advantage Charter School

1. List all positions held on the education corporation board (e.g., president, treasurer, parent representative). Treasurer

2. Is the trustee an employee of any school operated by the Education Corporation? Yes No

If Yes, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date. N/A

3. Is the trustee an employee or agent of the management company or institutional partner of the charter school(s) governed by the Education Corporation? Yes No

If Yes, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date. n/A

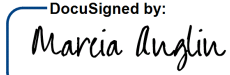
4. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) governed by the Education Corporation during the time you have served on the board, and in the six-month period prior to such service. If there has been no such financial interest or transaction, write None. Please note that if you answered Yes to Questions 2-4 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of Financial Interest/Transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to yourself
NONE	Please write "None" if applicable. Do not leave this space blank.		

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5. Identify each individual, business, corporation, union association, firm, partnership, committee proprietorship, franchise holding company, joint stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) governed by the Education Corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write **None**.

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps Taken to Avoid Conflict of Interest
NONE				
<i>Please write "None" if applicable. Do not leave this space blank.</i>				

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 Signature \_\_\_\_\_ Date \_\_\_\_\_

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Business Telephone: 

Business Address: 

E-mail Address: 

Home Telephone: 

Home Address: 

Disclosure of Financial Interest by a Current or Proposed Charter School Education Corporation Trustee

Trustee Name:

Calvin Rice

Name of Charter School Education Corporation (for an unmerged school, this is the Charter School Name):

Rochdale Early Advantage Charter School

1. List all positions held on the education corporation board (e.g., president, treasurer, parent representative). Chairman, CEO

2. Is the trustee an employee of any school operated by the Education Corporation?  
☒ Yes ☐ No

If Yes, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

As CEO I am responsible for the supervision and /or oversight of all administrative and facilities staff.

3. Is the trustee an employee or agent of the management company or institutional partner of the charter school(s) governed by the Education Corporation?  
☒ Yes ☒ No

If Yes, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

4. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) governed by the Education Corporation during the time you have served on the board, and in the six-month period prior to such service. If there has been no such financial interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-4 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of Financial Interest/Transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to yourself
NONE	Please write "None" if applicable. Do not leave this space blank.		

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5. Identify each individual, business, corporation, union association, firm, partnership, committee proprietorship, franchise holding company, joint stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) governed by the Education Corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write **None**.

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps Taken to Avoid Conflict of Interest
NONE				
<i>Please write "None" if applicable. Do not leave this space blank.</i>				

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Signature

Date

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**Business Telephone:** [REDACTED]

**Business Address:** [REDACTED] [REDACTED]

**E-mail Address:** [REDACTED]

**Home Telephone:** [REDACTED]

**Home Address:** [REDACTED]

Disclosure of Financial Interest by a Current or Proposed Charter School Education Corporation Trustee

Trustee Name:

Ronald Wilson

Name of Charter School Education Corporation (for an unmerged school, this is the Charter School Name):

Rochdale Early Advantage Charter School

1. List all positions held on the education corporation board (e.g., president, treasurer, parent representative). Secretary

2. Is the trustee an employee of any school operated by the Education Corporation? Yes No

If Yes, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Is the trustee an employee or agent of the management company or institutional partner of the charter school(s) governed by the Education Corporation? Yes No

If Yes, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

4. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) governed by the Education Corporation during the time you have served on the board, and in the six-month period prior to such service. If there has been no such financial interest or transaction, write None. Please note that if you answered Yes to Questions 2-4 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of Financial Interest/Transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to yourself
None	Please write "None" if applicable. Do not leave this space blank.		



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5. Identify each individual, business, corporation, union association, firm, partnership, committee proprietorship, franchise holding company, joint stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) governed by the Education Corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write **None**.

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps Taken to Avoid Conflict of Interest
None				
<i>Please write "None" if applicable. Do not leave this space blank.</i>				

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Signature

Date


*Please note that this document is considered a public record and as such, may be made available to members of the public upon request under the Freedom of Information Law. Personal contact information provided below will be redacted.*

Business Telephone: 

Business Address: 

E-mail Address: 

Home Telephone: 

Home Address: 

**Disclosure of Financial Interest by a Current or Proposed Charter School Education Corporation Trustee**

**Trustee Name:**

Sylvia Fairclough-Leslie

**Name of Charter School Education Corporation (for an unmerged school, this is the Charter School Name):**

Rochdale Early Advantage

1. List all positions held on the education corporation board (e.g., president, treasurer, parent representative). Member

2. Is the trustee an employee of any school operated by the Education Corporation?  
\_\_\_ Yes ☒ No

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Is the trustee an employee or agent of the management company or institutional partner of the charter school(s) governed by the Education Corporation?  
\_\_\_ Yes ☒ No

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

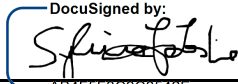
4. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) governed by the Education Corporation during the time you have served on the board, and in the six-month period prior to such service. If there has been no such financial interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-4 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of Financial Interest/Transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to yourself
N/a	Please write "None" if applicable. Do not leave this space blank.		

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5. Identify each individual, business, corporation, union association, firm, partnership, committee proprietorship, franchise holding company, joint stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) governed by the Education Corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write **None**.

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps Taken to Avoid Conflict of Interest
N/a				
<i>Please write "None" if applicable. Do not leave this space blank.</i>				

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Date

*Please note that this document is considered a public record and as such, may be made available to members of the public upon request under the Freedom of Information Law. Personal contact information provided below will be redacted.*

**Business Telephone:** \_\_\_\_\_

**Business Address:** \_\_\_\_\_

**E-mail Address:** \_\_\_\_\_

**Home Telephone:** \_\_\_\_\_

**Home Address:** \_\_\_\_\_



# Entry 8 BOT Table

Created: 07/31/2018 • Last updated: 08/01/2018

## 1. Current Board Member Information (Enter info for each BOT member)

	Trustee Name and Email Address	Position on the Board	Committee Affiliations	Voting Member Per By Laws (Y/N)	Number of Terms Served	Start Date of Current Term (MM/DD/YYYY)	End Date of Current Term (MM/DD/YYYY)	Board Meetings Attended During 2017 18
1	Lillian Hamer, <a href="mailto:lilhamer@prodigy.net">lilhamer@prodigy.net</a>	Chair	Finance, Academic	Yes	8	07/01/2018	06/30/2019	11
2	Chene Williams, <a href="mailto:cjiluv2teach@aol.com">cjiluv2teach@aol.com</a>	Vice Chair	Personnel , Academic	Yes	8	07/01/2018	06/30/2019	11
3	Marcia Anglin, <a href="mailto:bellanglin@yahoo.com">bellanglin@yahoo.com</a>	Treasurer	Finance, Academic	Yes	8	07/01/2018	06/30/2019	8
4	Silvia Fairclough Leslie, <a href="mailto:sylles2@gmail.com">sylles2@gmail.com</a>	Trustee/Member	Personnel , Finance	Yes	8	07/01/2018	06/30/2019	10
5	Alicia Davis, <a href="mailto:arion53@hotmail.com">arion53@hotmail.com</a>	Parent Rep	Fundraising	Yes	1	07/01/2018	06/30/2019	5 or less
6	Ron Wilson, <a href="mailto:ronwil24@msn.com">ronwil24@msn.com</a>	Secretary	Personnel , Academic	Yes	4	07/01/2018	06/30/2019	11
	Loraine Stephens ,		Fundraisi					

7	<a href="mailto:lorrainestephens09@gmail.com">lorrainestephens09@gmail.com</a>	Trustee/Member	ng, Academic	Yes	4	07/01/2018	06/30/2019	9
8	Damien Benons, <a href="mailto:dbreacs@gmail.com">dbreacs@gmail.com</a>	Trustee/Member	Personnel , Academic	Yes	4	07/01/2018	06/30/2019	7
9	Calvin Rice, <a href="mailto:rice5516@aol.com">rice5516@aol.com</a>	Other	Finance, Fundraising	No	8	07/01/2018	06/30/2019	11

**1a. Are there more that 9 members of the Board of Trustees?** Yes

**1b. Current Board Member Information**

	Trustee Name and Email Address	Position on the Board	Committee Affiliations	Voting Member Per By Laws (Y/N)	Number of Terms Served	Start Date of Current Term (MM/DD/YYYY)	End Date of Current Term (MM/DD/YYYY)	Board Meetings Attended During 2017 18
10	Kamla Sandiford , <a href="mailto:getsmart22@aol.com">getsmart22@aol.com</a>	Other	Personnel , Academic	Yes	6	07/01/2018	06/30/2019	9
11	Heather Crosbely, <a href="mailto:heatherdcrosley@gmail.com">heatherdcrosley@gmail.com</a>	Trustee/Member	Fundraising	Yes	1	07/01/2018	06/30/2019	5 or less
12								
13								
14								
15								

<b>1c. Are there more that 15 members of the Board of Trustees?</b>	No
<b>2. Total number of members on June 30, 2018</b>	10
<b>3. Total number of members joining the Board during the 2017-18 school year</b>	1
<b>4. Total number of members departing the Board during the 2017-18 school year</b>	1
<b>5. Number of voting members in 2017-18, as set by the by-laws, resolution or minutes</b>	7
<b>6. Number of Board meetings conducted during the 2017-18 School Year</b>	12
<b>7. Number of Board meetings scheduled for the coming 2018-19 school year</b>	12

**Thank you.**



# Entry 9 - Board Meeting Minutes

Last updated: 07/31/2018

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## [Instructions for submitting minutes of the BOT monthly meetings](#)

Regents, NYCDOE, and Buffalo BOE authorized schools must either provide a link to a complete set of minutes that are posted on the charter school website, or upload a complete set of board meeting minutes from July 2017 June 2018, which should match the number of meetings held during the 2017 18 school year.

### **ROCHDALE EARLY ADVANTAGE CS (NYC CHANCELLOR)**

**Are all monthly BOT meeting minutes posted, which should match the number of meetings held during 2017-18 school year, on the charter school's website?**

Yes

the charter school's website.

**A. Provide if posted on the charter school's website a URL link to the Monthly Board Meeting Minutes, which should match the number of meetings held during the 2017-18 school year.**

[http://www.reacschool.com/school\\_board/2018/index.shtml](http://www.reacschool.com/school_board/2018/index.shtml)



# Entry 10 Enrollment and Retention of Special Populations

Last updated: 07/31/2018

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## [Instructions for Reporting Enrollment and Retention Strategies](#)

Describe the efforts the charter school has made in 2017 18 toward meeting targets to attract and retain enrollment of students with disabilities, English language learners, and students who are economically disadvantaged. In addition, describe the school's plans for meeting or making progress toward meeting its enrollment and retention targets in 2018 19.

## **ROCHDALE EARLY ADVANTAGE CS (NYC CHANCELLOR)Section Heading**



## Recruitment/Attraction Efforts Toward Meeting Targets

	Describe Recruitment Efforts in 2017 18	Describe Recruitment Plans in 2018 19)
Economically Disadvantaged	We use the classroom curriculum data for weekly/monthly assessment. We also used previous New York State Test results to help support our students' academic growth. Students will increase reading test scores by 5-10%, Differentiate instruction to support all learners, Send teachers to Professional Development to increase instruction strategies to enhance our student academic growth, Lunch lab for Math, Test Prep, Afterschool Program, Morning Intervention	We plan to continue with current practices as well as brainstorm additional strategies to implement going forward.
English Language Learners	Differentiate instruction as well as scaffold instruction. Additionally, we use technology and various websites and books on tape. Within our ELA and Math curriculum, there is a component for teachers to differentiate	We plan to continue with current practices as well as brainstorm additional strategies to implement going forward.
Students with Disabilities	Professional Development for identified SPED teachers, Comprehensive overview for all IEP Students. SPED coordinator does a comprehensive overview for general education and SPED teachers, Create intervention and behavior plan for specified SPED Students. Our SPED Coordinator meets with parents and families to identify needs of all students. Instruction is modified to accommodate students with special needs. a. Small groups, b. Venn Diagrams, c. Technology, d. Various co teacher models	We plan to continue with current practices as well as brainstorm additional strategies to implement going forward.

## Retention Efforts Toward Meeting Targets

	Describe Retention Efforts in 2017 18	Describe Retention Plans in 2018 19)
Economically Disadvantaged	Test Prep, Small group instruction, Peer Tutoring, Scaffolding, Target Assistance, Target assistance using various data Sources	Continue Current Efforts
English Language Learners	Target small groups, Focus content material through pre activity and post activity Theme based instruction, Small group instruction, Professional Development to teachers to support all ELL students	Continue Current Efforts
Students with Disabilities	Small group instruction, targeted assistance with identified teachers, Intervention specialist to support students, Create behavior plans, Incentives, Parent meetings, Afterschool Program, Saturday Academy	Continue Current Efforts



# Entry 11 Classroom Teacher and Administrator Attrition

Last updated: 07/31/2018

Report changes in teacher and administrator staffing.

## Instructions for completing the Classroom Teacher and Administrator Attrition Tables

Charter schools must complete the tables titled 2017-2018 Classroom Teacher and Administrator Attrition to report changes in teacher and administrator staffing during the 2017-2018 school year. Please provide the full time equivalent (FTE) of staff on June 30, 2017; the FTE for any departed staff from July 1, 2017 through June 30, 2018; the FTE for added staff from July 1, 2017 through June 30, 2018; and the FTE of staff added in newly created positions from July 1, 2017 through June 30, 2018 using the tables provided.

### 1. Classroom Teacher Attrition Table

	FTE Classroom Teachers on 6/30/17	FTE Classroom Teachers Departed 7/1/17 6/30/18	FTE Classroom Teachers Filling Vacant Positions 7/1/17 6/30/18	FTE Classroom Teachers Added in New Positions 7/1/17 6/30/18	FTE of Classroom Teachers on 6/30/18
	26	1	1	0	26

### 2. Administrator Position Attrition Table

	FTE Administrative Positions on 6/30/17	FTE Administrators Departed 7/1/17 6/30/18	FTE Administrators Filling Vacant Positions 7/1/17 6/30/18	FTE Administrators Added in New Positions 7/1/17 6/30/18	FTE Administrative Positions on 6/30/18
	8	1	0	0	7

3. Tell your school's story

Charter schools may provide additional information in this section of the Annual Report about their respective teacher and administrator attrition rates as some teacher or administrator departures do not reflect advancement or movement within the charter school networks. Schools may provide additional detail to reflect a teacher’s advancement up the ladder to a leadership position within the network or an administrator’s movement to lead a new network charter school.

(No response)

4. Charter schools must ensure that all prospective employees receive clearance through [the NYSED Office of School Personnel Review and Accountability](#) (OSPRA) prior to employment. After an employee has been cleared, schools are required to maintain proof of such clearance in the file of each employee. For the safety of all students, charter schools must take immediate steps to terminate the employment of individuals who have been denied clearance. Once the employees have been terminated, the school must terminate the request for clearance in the TEACH system.

Have all employees have been cleared through the NYSED TEACH system?

Yes

5. For perspective or current employees whose clearance has been denied, have you terminated their employment and removed them from the TEACH system?

	Yes
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Thank you



# Entry 12 Uncertified Teachers

Last updated: 07/31/2018

**FTE Count of All Teachers** 26  
**(Certified and Uncertified) as of**  
**6/30/18**

**FTE Count of All Certified** 23  
**Teachers as of 6/30/18**

## Instructions for Reporting Percent of Uncertified Teachers

The table below is reflective of the information collected through the online portal for compliance with New York State Education Law 2854(3)(a-1) for teaching staff qualifications. Enter the relevant full time equivalent (FTE) count of teachers in each column. For example, a school with 20 full time teachers and 5 half time teachers would have an FTE count of 22.5. If more than one column applies to a particular teacher, please select one column for the FTE count. Please do not include paraprofessionals, such as teacher assistants.

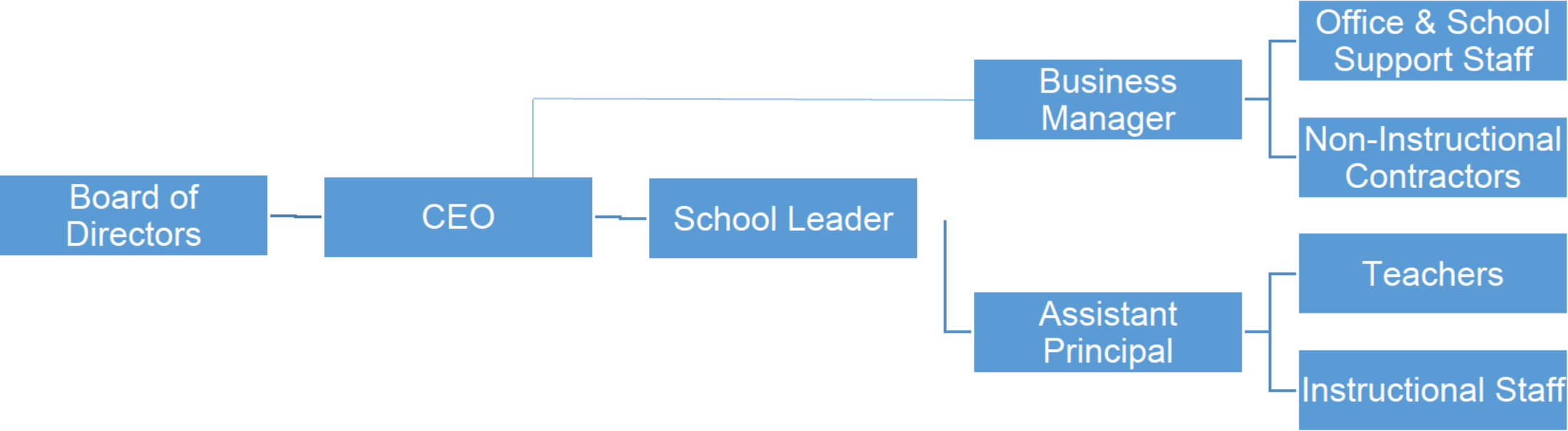
**FTE count of uncertified teachers on 6/30/18, and each uncertified teacher should be counted only once.**

	FTE Count
1. Total FTE count of uncertified teachers (6 30 18)	3
2. FTE count of uncertified teachers with at least three years of elementary, middle or secondary classroom teaching experience (6 30 18)	1
3. FTE count of uncertified teachers who are tenured or tenure track college faculty (6 30 18)	0
4. FTE count of uncertified teachers with two years of Teach for America experience (6 30 18)	0
5. FTE count of uncertified teachers with exceptional business, professional, artistic, athletic, or military experience (6 30 18)	0
6. FTE count of uncertified teachers who do not fit into any of the prior four categories (6 30 18)	2

**Thank you.**



Rochdale Early Advantage Charter School  
Organization Chart



# **Rochdale Early Advantage Charter School**

## **2018-2019 Calendar**

### **183 Total Days**

#### **September 2018**

5: First Day of School  
5: ½ Day for Pre-K & Kindergarten  
6: ½ Day Pre-K  
10-11 Rosh Hashanah – School In Session  
13: Meet the Teacher Night  
19: Yom Kippur – No School  
21: ½ day Students/ PD – 12:00 Noon\*

#### **October 2018**

8: Columbus Day – No School  
18: Title I Parents Meeting  
20: ½ day K-5 Students/ PD – 12:00 Noon\*  
23: Mathematics Night  
25: ELA Night

#### **November 2018**

6: Election Day – No Students  
15: Parent/Teacher Conference/Report Cards  
16: ½ day K-5 Students/ PD – 12:00 Noon\*  
19: School Pictures  
22-23: Thanksgiving Recess

#### **December 2018**

15: Awards Ceremony  
21: Holiday Presentation (Grades 3-5)  
22: ½ day K-5 Students/ PD – 12:00 Noon\*  
24: Jan 1, 2019: Christmas Recess

#### **January 2019**

2: Students return to school from recess  
6: Saturday Academy Begins (10:00 – 1:00 pm)  
18: ½ day K-5 Students/ PD – 12:00 Noon\*  
21: M.L. King Holiday – School Closed

#### **February 2019**

5: Chinese New Year – School In Session  
14: Valentine's Day Social  
15: ½ day K-5 Students/ PD – 12:00 Noon\*  
19-23: Mid-Winter Recess – No School

#### **March 2019**

14: Parent Teacher Conference/ ½ Day for students  
19: School Pictures  
22: ½ day K-5 Students/ PD – 12:00 Noon\*

#### **April 2018**

19-26: Spring Recess – No School  
29: Students return to school after recess

#### **May 2019**

13: Science Fair  
24: ½ day K-5 Students/ PD – 12:00 Noon\*  
27: Memorial Day – School Closed  
31: Spring Show (Grades K-2)

#### **June 2019**

4: Eid al-Fitr – School Closed  
6: Anniversary Day – No Students/K-5 only  
7: International Day  
10: Field Day  
11: Clerical Day – No Students/K-5 only  
17: Kindergarten Graduation  
19: Grade 5 Graduation  
20: Pre-K Graduation  
21: ½ day Pre-K-5 Students/ PD – 12:00 Noon  
26: Last Day of School ½ Day (Grades K-5)

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August 28<sup>th</sup> – New Student Orientation  
August 29<sup>th</sup> – AED CPR Staff Training