

Sunflower County Consolidated School District

Mrs. Miskia Davis, Superintendent

"United For Excellence"



JOB DESCRIPTION

TITLE: Attorney to the Board

QUALIFICATIONS:

- Admission to the Mississippi bar of the state
- At least five years' successful legal practice, either privately or as a member of a partnership or firm of attorneys
- Such alternatives to the above qualifications as the Board may find appropriate and acceptable

REPORTS TO: President of the SCCSD School Board

SUPERVISES: N/A

JOB GOAL: To assist the Board in the legal performance of its duties and the fair and just discharge of its obligation to students, staff, and school patrons

PERFORMANCE RESPONSIBILITIES:

- Attend all meetings of the SCCSD School Board
- Advise the Board members in all matters of a legal or technical nature relating to the interpretation of statutes, charters, ordinances, contracts and the like
- Perform such other duties consistent with his professional competence as the Board may from time to time assign

TERMS OF EMPLOYMENT: Salary and work year established by SCCSD School Board.

EVALUATION: Performance of this job will be evaluated bi-annually by the Superintendent.

Approved by: SCCSD School Board Date: _____

Reviewed and agreed to by: _____ Date: _____
(Employee)

_____ Date: _____
(Supervisor)