

**SMITHVILLE ELEMENTARY SCHOOL
221 EAST BRYANT STREET
SMITHVILLE, TN 37166
TELEPHONE (615)597-4415
FAX (615)597-7547**

STUDENT EXCUSE FORM

The four (4) conditions under which a child's absence from school shall be excused are:

- 1. Child's personal illness. (A physician's statement may be required)
- 2. Death in family.
- 3. Special recognized religious holidays regularly observed by persons of the child's faith.
- 4. Extenuating circumstance. (Upon the written request of the parents or guardian in the discretion of the Principal and when necessary to be approved by the Attendance Review Board.)
- 5. Other _____

NAME _____ GRADE _____

ID #: _____

TEACHER _____ DATE OF ABSENCE _____

I CERTIFY THAT MY CHILD WAS ABSENT FROM SCHOOL ON THE ABOVE DATE FOR THE REASON CHECKED:

Parent's
Signature _____ Date _____

Any forgery or misrepresentation of information pertaining to attendance will result in a 10-day suspension from regular classes. This form must be returned to the school within a period of three(3) days after the student returns to school. A second violation of forgery or misrepresentation on this form will result in request for expulsion by the principal.

FOR
OFFICIAL
USE ONLY

EXCUSED ()

UNEXCUSED ()

PRINCIPAL'S SIGNATURE

TEACHER'S SIGNATURE