**Williamsburg Independent Parent Teacher Organization**

**Executive Board Agenda—November 1, 2016**

**Welcome from PTO President**  Dominique Moses

**Approval of Minutes from October** Amy Hatcher

**Treasurer’s Report** Emily Coleman

**Reports**

* Rally for Special Education – Lisa Cain

**Old Business**

* Back2School Kickstart Kit
  + Won’t be here until November
  + More Sponsor = More goodies for teachers
* Attendance Incentives
  + We received $400 in donations for popsicles this month. Emily has received funds/written receipts for each of those donations
  + Last month 5 classes got pizza parties. Update?
  + Each student 6-12 who gets 100% goes into a drawing for each 6 week period. **We need to come up with items**… free meals at local restaurants.. free movie tickets.. Walmart give card… etc 2 per grade. When are the 6 week grading periods?
  + Emily has 8 pool passes for grades 6-9, and 6 football tickets for grades 10-12 for 1st grading period
  + Nikki has 6 movie tickets for 2nd grading period
* Air Conditioner
  + School Board decided on contractor
  + School Board will now decide on Engineer
* Volunteer Procedures
  + No New information at this time
* Breakfast with Santa
  + Chair Person: Emily Coleman
  + December 17, 2016, at 9:00am-12:00pm
  + $5/person or $20/family (4+)
  + 100% proceeds goes to attendance incentives
  + Sponsors:
    - Cumberland – will donate books for Santa gifts
    - WISD Family resource center – will donate books for Santa gifts
    - Ellisons – Tammy Bird will check into this
  + Food:
    - We will order through Cumberland cafeteria to get food at cost
    - Pancakes, Sausage, Milk/Juice
  + Try to get donations for food/prizes
    - Walmart - Dominique
    - Dollar General
  + Will have coloring/activity sheets and crayons at the tables for the kids
  + Volunteers:
    - Santa/Mrs. Clause to hand out gifts/pictures – Tom & Tammy Stephens??
    - College/HS students needing volunteer hours will be there to help
    - Signups for cooking, setup, greeting/visiting, clean up
  + Griddles:
    - Signups for griddles, we will need them to cook food
* Staff Appreciation Luncheon – sign ups
  + Date: November 30, 2016, 10-12
  + Theme: Soups/crockpot
* Shoe Drive
  + Chair Person: Dominique Moses
  + Suggested Dates: January 3-March 31 or January 9-April 14
  + Collect gently worn used or new shoes
  + Call funds2orgs to pick up shoes at end of collection
  + They send us a check based on weight of shoes
    - Flash Drive
      * 90 days
      * Earn an estimated $3,000
  + Funds2org provides fundraising coach, start kit, access to marketing materials, custom facebook cover banner
* Penny Wars
  + Chair Person: Tammi Bird
  + Suggested dates: January 23-February 3
    - Super bowl is February 5
  + Grades Prek-6
  + Teams: Teams in playoffs

**New Business**

* **Membership Report/Ideas?**
  + Do we have a master list of members from last year? How many members have paid the membership fee?
* **Fundraiser Report/Ideas?**

**Announcements**

* Fall Break November 23-27
* Staff Appreciation Luncheon November 30
* Christmas in a Small Town December 11
* Next Meeting December 13
* Breakfast with Santa December 17

**Adjournment**