**Williamsburg Independent Parent Teacher Organization**

**Executive Board Agenda—November 1, 2016**

**Welcome from PTO President**  Dominique Moses

**Approval of Minutes from October** Amy Hatcher

**Treasurer’s Report** Emily Coleman

**Reports**

* Rally for Special Education – Lisa Cain

**Old Business**

* Back2School Kickstart Kit
	+ Won’t be here until November
	+ More Sponsor = More goodies for teachers
* Attendance Incentives
	+ We received $400 in donations for popsicles this month. Emily has received funds/written receipts for each of those donations
	+ Last month 5 classes got pizza parties. Update?
	+ Each student 6-12 who gets 100% goes into a drawing for each 6 week period. **We need to come up with items**… free meals at local restaurants.. free movie tickets.. Walmart give card… etc 2 per grade. When are the 6 week grading periods?
	+ Emily has 8 pool passes for grades 6-9, and 6 football tickets for grades 10-12 for 1st grading period
	+ Nikki has 6 movie tickets for 2nd grading period
* Air Conditioner
	+ School Board decided on contractor
	+ School Board will now decide on Engineer
* Volunteer Procedures
	+ No New information at this time
* Breakfast with Santa
	+ Chair Person: Emily Coleman
	+ December 17, 2016, at 9:00am-12:00pm
	+ $5/person or $20/family (4+)
	+ 100% proceeds goes to attendance incentives
	+ Sponsors:
		- Cumberland – will donate books for Santa gifts
		- WISD Family resource center – will donate books for Santa gifts
		- Ellisons – Tammy Bird will check into this
	+ Food:
		- We will order through Cumberland cafeteria to get food at cost
		- Pancakes, Sausage, Milk/Juice
	+ Try to get donations for food/prizes
		- Walmart - Dominique
		- Dollar General
	+ Will have coloring/activity sheets and crayons at the tables for the kids
	+ Volunteers:
		- Santa/Mrs. Clause to hand out gifts/pictures – Tom & Tammy Stephens??
		- College/HS students needing volunteer hours will be there to help
		- Signups for cooking, setup, greeting/visiting, clean up
	+ Griddles:
		- Signups for griddles, we will need them to cook food
* Staff Appreciation Luncheon – sign ups
	+ Date: November 30, 2016, 10-12
	+ Theme: Soups/crockpot
* Shoe Drive
	+ Chair Person: Dominique Moses
	+ Suggested Dates: January 3-March 31 or January 9-April 14
	+ Collect gently worn used or new shoes
	+ Call funds2orgs to pick up shoes at end of collection
	+ They send us a check based on weight of shoes
		- Flash Drive
			* 90 days
			* Earn an estimated $3,000
	+ Funds2org provides fundraising coach, start kit, access to marketing materials, custom facebook cover banner
* Penny Wars
	+ Chair Person: Tammi Bird
	+ Suggested dates: January 23-February 3
		- Super bowl is February 5
	+ Grades Prek-6
	+ Teams: Teams in playoffs

**New Business**

* **Membership Report/Ideas?**
	+ Do we have a master list of members from last year? How many members have paid the membership fee?
* **Fundraiser Report/Ideas?**

**Announcements**

* Fall Break November 23-27
* Staff Appreciation Luncheon November 30
* Christmas in a Small Town December 11
* Next Meeting December 13
* Breakfast with Santa December 17

**Adjournment**