

CENTENNIAL BOARD OF COOPERATIVE EDUCATIONAL SERVICES BOARD OF DIRECTORS

November 19, 2009
MEETING MINUTES

1.0 OPENING OF MEETING

The Board of Directors of the Centennial Board of Cooperative Educational Services met on November 19, 2009 at the Centennial BOCES Office - 2020 Clubhouse Drive – Greeley, Colorado.

1.1 CALL TO ORDER

Mr. John Dudley, Board President, called the meeting to order at 6:30 p.m.

1.2 SELF INTRODUCTIONS

1.3 ROLL CALL

Board Members (or alternates) present:

- 1) Carolyn Breninger, Johnstown-Milliken RE-5J
- 2) Rob Carruth, Morgan RE-3
- 3) Don Dillehay, Brush RE-2J
- 4) John Dudley, Ault-Highland RE-9
- 5) Marianne Kaiser, Prairie RE-11
- 6) Pat Montoya, Weld RE-1
- 7) Ron Pfleiderer, Platte Valley RE-7
- 8) Bob Richardson, Park R-3
- 9) Bob Smith, St Vrain RE-1J
- 10) Lucile Steiner, Thompson R-2J Alternate
- 11) Tim Swain, Eaton RE-2
- 12) Kathy Wood, Weldon Valley RE-20J

Board Members (or alternates) absent:

- 1) No Representative Chosen Yet , Wiggins RE-50J
- 2) Connie Allmer, Briggsdale RE-10
- 3) Donald Johnston, Pawnee RE-12

Superintendents present:

- 1) Randy Miller, Eaton RE-2
- 2) Marty Foster, Johnstown / Milliken RE-5J
- 3) Jo Barbie, Weld RE-1
- 4) Glenn McClain, RE-7
- 5) Rob Ring, Ault/Highland RE-9

BOCES Staff present:

Jack McCabe, Executive Director
Mary Ellen Good, Federal Programs Director
Terry Buswell, Chief Financial Officer / HR
Becky Minnis, Special Education Director
Melony Sandquist, Executive Administrative Assistant

Guests Present:

Sandi Searls, St Vrain retiring Board Member
Tony Paglia, Estes Board Member effective Dec 2009
Mike Dixon, Brush Board Member effective Dec 2009

1.4 APPROVAL OF AGENDA

Ms. Kathy Wood moved to approve the Agenda as presented. Seconded by Mr. Ron Pfeleiderer. The motion passed by a unanimous roll call vote: [Carolyn Breninger, yes; Rob Carruth, yes; Don Dillehay, yes; John Dudley, yes; Marianne Kaiser, not present for vote; Pat Montoya, yes; Ron Pfeleiderer, yes; Bob Richardson, yes; Bob Smith, yes; Lucile Steiner, yes; Tim Swain, yes; Kathy Wood, yes]

1.5 APPROVAL OF MINUTES

Mr. Ron Pfeleiderer moved to approve the Minutes from September 17, 2009. Seconded by Ms. Kathy Wood. The motion passed by a unanimous roll call vote: [Carolyn Breninger, yes; Rob Carruth, yes; Don Dillehay, yes; John Dudley, yes; Marianne Kaiser, yes; Pat Montoya, yes; Ron Pfeleiderer, yes; Bob Richardson, yes; Bob Smith, yes; Lucile Steiner, yes; Tim Swain, yes; Kathy Wood, yes]

1.6 BOARD REPORTS / REQUESTS

- **Board Recognition**
 - Mr. John Dudley expressed appreciation to the Board Members for their service and presented plaques to the members who will not be returning:
 - Sandi Searls
 - Rob Pfeleiderer
 - Bob Richardson
 - Don Dillehay (plaque will be mailed)
 - Kathy Wood (plaque will be mailed)
 - Milton Beydler (plaque will be mailed)
- **Appointment of Interim Board Secretary**
 - Mr. John Dudley appointed Mr. Tim Swain, Board Treasurer, as interim Board Secretary until elections take place at next month's December 10, 2009 Board Meeting.
- **Policy Committee Selection for 2009-2010**
 - Mr. John Dudley tabled this agenda item until December 10, 2009 after new Board Members are seated.

2.0 EXECUTIVE SESSION

Mr. John Dudley requested that Ms. Melony Sandquist, Executive Administrative Assistant, and Ms. Sandi Searls, retired Board Member from St Vrain, be present in Executive Session.

Mr. Tim Swain moved that the Board of Directors go into Executive Session for the purpose of discussions regarding personnel matters as authorized by C.R.S. § 24-6-402(4)(f). This matter involves the Executive Director's Contract. Those present at the outset of the Executive Session shall be Members of the Board of Directors, Executive Director, Superintendents, Board Alternates and New Board Members, Sandi Searls and Melony Sandquist. Seconded by Ms. Marianne Kaiser. The motion passed by a unanimous roll call vote: [Carolyn Breninger, yes; Rob Carruth, yes; Don Dillehay, yes; John Dudley, yes; Marianne Kaiser, yes; Pat Montoya, yes; Ron Pfeleiderer, yes; Bob Richardson, yes; Bob Smith, yes; Lucile Steiner, yes; Tim Swain, yes; Kathy Wood, yes]

Executive Session adjourned and the regular meeting was re-convened at 7:31 pm. Board Members reviewed the packet of information that was handed and included the following documents:

1. Employment Contract – Executive Director of Centennial BOCES effective July 1, 2007
2. 2008-2009 Executive Director's Contract Amendment – dated June 19th, 2008
3. 2009-2010 Executive Director's Contract Amendment – signed and dated February 19th, 2009
4. Memorandum 6.1 – February 19, 2009 Board Agenda
5. Resolution – original as submitted in the February 19, 2009 Board Agenda –
 - a. Authorizing a Change in Contract Language – Item 2.3 – February 19, 2009
 - b. Changes noted by strikethrough and underlines
6. Resolution – signed after passing at the February 19, 2009 Board Meeting
 - a. Changes were cleared before for signing
7. Attorney Opinion – Martin Semple
8. Attorney Opinion – Jim Branum

Mr. John Dudley called for a motion relevant to discussion that took place in Executive Session.

Ms. Kathy Wood moved that the Executive Director's Employment Contract be through June 30, 2011 subject to the renewal provisions in Paragraph 2.3 and the provisions of Paragraph 8.2 of the original Contract as amended.

Mr. Ron Pfeiderer moved to temporarily adjourn the meeting so that Board Members could consult with their Superintendents. Seconded by Ms. Carolyn Breninger. The motion failed by a roll call vote of 4 yes; 8 no: [Carolyn Breninger, yes; Rob Carruth, no; Don Dillehay, no; John Dudley, no; Marianne Kaiser, no; Pat Montoya, no; Ron Pfeiderer, yes; Bob Richardson, no; Bob Smith, yes; Lucile Steiner, no; Tim Swain yes; Kathy Wood, no]

Ms. Marianne Kaiser seconded the original Motion made by Kathy Wood. The motion passed by a majority roll call vote of 10 yes; 2 no: [Carolyn Breninger, no; Rob Carruth, yes; Don Dillehay, yes; John Dudley, yes; Marianne Kaiser, yes; Pat Montoya, yes; Ron Pfeiderer, yes; Bob Richardson, yes; Bob Smith, yes; Lucile Steiner, yes; Tim Swain, no; Kathy Wood, yes]

3.0 CONSENT AGENDA / ACTION ITEMS

- 3.1 Approve Personnel Items – as presented in the Agenda
 - o Staff Appointments
 - o Staff Resignations
 - o Contract Changes
- 3.2 Approve Supplemental Appropriations – as presented in the Agenda
- 3.3 Approve Special Ed Agreements – as presented in the Agenda
- 3.4 Approve Technology Audit Service Agreement with Brush RE-2J – as presented in the Agenda
- 3.5 Approve 2010-2011 Budget Development Process / Timeline – as presented in the Agenda

Ms. Marianna Kaiser moved to approve the Consent Agenda as presented. Seconded by Mr. Rob Carruth. The motion passed by a unanimous roll call vote: [Carolyn Breninger, yes; Rob Carruth, yes; Don Dillehay, yes; John Dudley, yes; Marianne Kaiser, yes; Pat Montoya, yes; Ron Pfeiderer, yes; Bob Richardson, yes; Bob Smith, yes; Lucile Steiner, yes; Tim Swain, yes; Kathy Wood, yes]

4.0 REPORTS / DISCUSSIONS

4.1 Program Directors' Reports

- Terry Buswell – Business Services / HR
 - Update on WOHS property sale. Hope to close by December 22, 2009
 - There is \$28,000 available for Grant Writing. Districts contact Terry for details
 - Update on CVA Funds status with CCCS

- Mary Ellen Good – Federal Programs / Learning Services
 - The JAC (Juvenile Assessment Center) recently received recognition for reducing truancy
 - RIF (Reading Is Fundamental) Program was recently recognized nationally
 - 36 Teachers are participating in the Teaching American History Grant
 - National Homeless Conference was held in Denver last week with approximately 800 in attendance. Marc Fortney from CBOCES was a presenter at the conference
 - Migrant Fiestas are fast approaching. There will be 4 this year

- Becky Minnis – Special Education / Gifted & Talented
 - Transition IEP Trainings have taken place. CDE performed a pre-audit and BOCES looks good for compliance issues
 - IDEA Stimulus funds through CDE are still being clarified
 - Gifted & Talented audit will be January 28, 29. Currently working on focus groups with the districts to prepare for the audit

- Jack McCabe – Executive Director / Technology Services
 - Stimulus dollar grant award date for Eagle Net has been extended to later in December
 - Mr. McCabe passed out information titled “Common and Shared Services Vision and Opportunity” from Michael Locatis, Chief Information Officer for the Governor’s Office of Information Technology, State of Colorado – Governor Bill Ritter
 - Starting the CBOCES Budget Process; will be developing sub-committees to assist with this process

4.2 Financial Reports – Terry Buswell

- Board Notes
- Investment Report
- 2010-2011 Budget Development Process / Timeline
- Financial Summary Report – 2 pages
- Expense Detail Report – 15 pages

4.3 Audit Report – Terry Buswell

- We are still waiting on final results / documents from Swanhorst & Company. We will share that information with you as soon as it is received
- Wendy Swanhorst will attend the December 10th Board Meeting

5.0 ACTION ITEMS

5.1 Approve Revised Policies / Procedure on First Reading

- EHB Centennial BOCES Records
- EHB-R Centennial BOCES Records Procedure
- JFABD Admission and Success of Homeless Students

Mr. Bob Richardson moved to approve the revised policies / procedure on first reading. Seconded by Mr. Ron Pfleiderer. The motion passed by a unanimous roll call vote: [Carolyn Breninger, yes; Rob Carruth, yes; Don Dillehay, yes; John Dudley, yes; Marianne Kaiser, yes; Pat Montoya, yes; Ron Pfleiderer, yes; Bob Richardson, yes; Bob Smith, yes; Lucile Steiner, yes; Tim Swain, yes; Kathy Wood, yes]

The meeting was adjourned at 8:30 pm by consensus.

Respectfully Submitted,

Melony Sandquist
Executive Administrative Assistant