

**PORTAGE AREA SCHOOL DISTRICT
BOARD OF SCHOOL DIRECTORS
REGULAR MEETING
MARCH 9, 2016**

<u>Mr. JT Bandzuh</u>	2019_____
<u>Mrs. Susan Berardinelli</u>	2019_____
<u>Mr. Jason Corte</u>	2017_____
<u>Mr. Matthew Decort, Secretary</u>	2017_____
<u>Mrs. Kathy Hough, Vice President</u>	2019_____
<u>Mr. John Jubina</u>	2017_____
<u>Mr. Christian Smith</u>	2017_____
<u>Mr. Dennis Squillario, Treasurer</u>	2019_____
<u>Mr. Erik Thrower, President</u>	2019_____
<u>Mr. Eric A. Zelanko</u> Superintendent of Schools	_____
<u>Mr. Ralph J. Cecere</u> Junior-Senior High School Principal	_____
<u>Mr. Christian Serenko</u> Elementary School Principal	_____
<u>Mr. Pete Noel</u> Supervisor of Special Education	_____
<u>Mr. Michael Kunko</u> Business Manager	_____
<u>Mrs. Denise Moschgat</u> Recording Secretary	_____
<u>Dennis McGlynn, Esquire</u> Solicitor	_____

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I. CALL TO ORDER

The meeting of the Portage Area Board of School Directors will please come to order. Pledge of Allegiance and a moment of silence will be led by the board Vice-President.

II. ROLL CALL

The Recording Secretary will please call the roll.

III. RECOGNITION OF VISITORS

Those who wish to speak should limit their remarks to three but no longer than five minutes.

IV. SECOND READING OF PROPOSED DISTRICT POLICY

916 – Volunteers

V. ROUTINE MATTERS

1. NEXT REGULAR MEETING

The Committee of the Whole Meeting will be held **Wednesday, April 13, 2016** beginning at 6:30 p.m. in the elementary school auditorium with the Regular Meeting immediately following.

2. APPROVING THE MINUTES

Motion_____Second_____Vote_____

The Administration recommends approving the February board meeting minutes. A copy of the minutes was distributed with the advance agenda.

3. REPORTS

Vo-Tech Operating Committee representative **Erik Thrower**

Superintendent **Eric A. Zelanko**

High School Principal **Mr. Ralph Cecere**

Elementary School Principal **Mr. Christian Serenko**

Supervisor of Special Education **Mr. Pete Noel**

School Solicitor **Dennis McGlynn, Esquire**

Business Administrator **Michael J. Kunko**

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4. REPORTS: A. FINANCIAL, B. INVOICES (GENERAL FUND, CAFETERIA FUND AND ATHLETIC FUND), C. TAX COLLECTORS

Motion_____Second_____Vote_____
(Roll Call Vote)

A. Treasurers' Reports

A. General Fund	Page 2
B. Cafeteria Report	Page 3
C. School Wage Tax Financial Report	Page 4
D. Elementary School Activity Fund	Page 5
E. Junior / Senior High School Activity Fund	Page 6
F. Petty Cash (A – B – C)	Page 7
G. Payroll Financial Report	Page 8
H. Athletics	Page 9
I. General Fund	Page 10
J. Capital Reserve Fund	Page 10.1
K. Capital Projects Fund	Page 10.2
L. Investments/Pledged Collateral Report	Page 11

B.

General Fund Invoices (Page 10)	\$
Cafeteria Fund Invoices (Page 3B)	\$
Elementary Activity Fund Expenditures (Page 5)	\$
Junior/Senior High School Activity Fund Expenditures (Page 6A)	\$
Athletic Fund Invoices (Page 9)	\$
Capital Reserve Fund Invoices (10.1)	\$0.00
Capital Projects Fund Invoices (10.2)	\$0.00
Total Invoices paid	\$

C.

Mrs. Chappell - Cassandra Boro – Property, Per Capita, Occupation	\$
Mrs. Redfern - Portage Boro – Property, Per Capita, Occupation	\$
Mrs. Chappell Portage Township – Property, Per Capita, Occupation	\$
Berkheimer Tax Administrators PASD – EIT (Current)	\$
Total Taxes	\$

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5. APPROVING SUMMER SCHOOL PROGRAM

Motion_____Second_____Vote_____

(Roll Call Vote)

The Administration recommends approving a summer school program for the summer of 2016 at an estimated cost of \$3,300. Two, three week sessions will be planned on dates to be determined.

6. APPROVING IDEA-B SECTION 611 AND SECTION 619 SUBGRANT CONTRACTS

Motion_____Second_____Vote_____

(Roll Call Vote)

The Administration recommends renewing its contracts with the Appalachia Intermediate Unit 8 for IDEA-B Section 611 and Section 619 awards. Section 611 funds are \$167,482.33 and Section 619 funds are \$299.

7. PARTICIPATING IN THE SEAMLESS SUMMER OPTION (SSO) AGREEMENT

Motion_____Second_____Vote_____

(Roll Call Vote)

The Administration recommends participating in the Seamless Summer Option (SSO) agreement for the summer of 2016. The purpose of this option is to feed children in low-income areas during the summer months. The district has participated in this program in the past.

8. REQUESTING PERMISSION TO ADVERTISE FOR BIDS

Motion_____Second_____Vote_____

The Administration requests permission to advertise for bids for coal, music, cafeteria supplies, and winter sports for the 2016-2017 school year.

9. REQUESTING PERMISSION TO RESCHEDULE MAY BOARD MEETING

Motion_____Second_____Vote_____

The Administration requests permission to reschedule the May 11, 2016 board meeting to **May 18, 2016**.

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VI. PERSONNEL MATTERS

1. ADDITIONS TO THE SUBSTITUTE LISTS

Motion_____Second_____Vote_____
(Roll Call Vote)

The Administration recommends adding the following individuals to the substitute lists:

Thomas Leitz	IU 08 Substitute Teacher
Kenneth Fouser	IU 08 Substitute Teacher

All individuals added to the substitute lists will provide all necessary clearances and certifications prior to having any contact with the students.

2. ADDITIONS TO THE SUBSTITUTE LISTS

Motion_____Second_____Vote_____
(Roll Call Vote)

The Administration recommends hiring Jade Zatek as an assistant track coach beginning with the 2015-2016 school year. Salary will be based on the current contract between the district and the PAEA for extra-curricular activities.

3. APPROVING SUMMER WORKERS

Motion_____Second_____Vote_____

The Administration requests permission to advertise for summer workers.

4. ADDING VOLUNTEER COACHES

Motion_____Second_____Vote_____

The Administration recommends adding the following volunteer coaches:

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VII. BOARD REQUESTS / USE OF FACILITIES

Motion _____ Second _____ Vote _____
(Roll Call Vote)

Request for Approved Travel:

Requester	Destination	Date(s)	Approximate Cost
Tyler Johnson, Josh Burkett, Bryan Jubina and Nicole Hunt	Social Studies Conference IU 08 Altoona	March 4, 2016	\$340.00 (Substitutes)
Lydia Dobrowolsky	Holocaust, Genocide and Human Rights Violation workshop Appalachia IU 8	March 4, 2016 8:00 a.m. – 3:00 p.m.	\$85.00 (substitute)
Ralph J. Cecere, Jr., Mike Kunko, Val Gentile	A/CAPA Conference Pittsburgh, PA	April 1, 2016 6:00 a.m. – 5:00 p.m.	\$0.00
Eric Zelanko and Amanda Bailey	PSSC's Special Program Summit, State College	March 30, 2016 8:30 a.m. – 3:00 p.m.	\$335.32
Lydia Dobrowolsky	The Challenge of Reading – IU 08 Richland	May 5, 2016 9:00 a.m. – 3:00 p.m.	\$160.00
Gayle Price and Vivian Herman	Writing for PSSA (Collins) Workshop	March 31, 2016 8:00 a.m. – 3:30 p.m.	\$420.00

Request for Approved Field Trip:

Requester	Destination	Date(s)	Approximate Cost	Budgeted Y/N
First Grade Teachers	Field trip to the Pasquerilla Performing Arts Center to watch "Curious George"	April 25, 2016 9:10 a.m. – 1:45 p.m.	\$0.00 (Paid by PTO)	N/A
Bernie Gorba	Take 11 physics student to Physics Day at Kennywood Park	May 18, 2016 7:30 a.m. – 5:00 p.m.	\$508.00	Yes
Michael Fox, Wrestling Head Coach	Take three students to Cannonsburg for Regional Wrestling Tournament	March 4 & 5, 2016	\$535.00 (substitute, meals)	Yes
Ralph J. Cecere, Jr.	Take nine students to SuperConference 23 at Mount Aloysius College	May 4, 2016 7:40 a.m. – 2:30 p.m.	\$0.00	N/A
Kristen Gribbin	Take 20 students to St. Francis University Business Day	March 18, 2016 8:00 a.m. – 2:00 p.m.	\$261.74	Yes
Tara Williams and Laurie Crisafulli	Take 28 students to Penn State Palmer Museum of Art	April 29, 2016 8:00 a.m. – 2:30 p.m.	\$400.22*	Yes
Mary Ann George	Take 9 students to Admiral Peary Vo Tech for SAGE testing	March 7, 2016 11:15 a.m. – 2:40 p.m.	\$0.00	N/A
Kelly Myers	Take one student to Region III PMEA chorus at Altoona High School	March 17 – 19, 2016	\$520.82	

*Up to a \$300 reimbursement for transportation is available.

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Requests for Use of Facilities:

Requester	Purpose	Facility	Date(s)	Rental Fee/ Amount
Brandy Miller and Demetrius Myers	Senior Project – Dodgeball Tournament	Len Chappell Gymnasium	March 19, 2016	No Charge
Alyssa Seaman and Emily Niper	Senior Project – Volley 4 Prom	Len Chappell Gymnasium	April 2, 2016 8:00 am – 8:00 pm	No Charge
Brian Randall, Assistant Boys Basketball Coach	Seniors v Faculty Annual Basketball Game	Len Chappell Gymnasium	March 2, 2016 5:00 – 10:00 p.m.	No Charge
Anthony Akins	Senior Project - Board Games Club	High School Library	Various dates and times as can be scheduled.	No Charge
Marty Slanoc	Host the 2016 Bunny Dash 5K	District football stadium	March 26, 2016 6:00 a.m. to ?	No Charge

VII. MOTION TO MAKE THE AGENDA PART OF THE MINUTES

Motion _____ Second _____ Vote _____

IX. MOTION SHOULD BE MADE TO ADJOURN THE MEETING

Motion _____ Second _____ Vote _____

Time: _____