

NEW MILFORD BOARD OF EDUCATION  
New Milford Public Schools  
50 East Street  
New Milford, Connecticut 06776

FACILITIES SUB-COMMITTEE  
MEETING NOTICE

RECEIVED  
TOWN CLERK  
2020 MAR -6 P 12:48  
NEW MILFORD, CT

**DATE:** March 10, 2020  
**TIME:** 6:45 P.M.  
**PLACE:** Lillis Administration Building—Room 2

AGENDA

New Milford Public Schools Mission Statement

The mission of the New Milford Public Schools, a collaborative partnership of students, educators, family, and community, is to prepare each and every student to compete and excel in an ever-changing world, embrace challenges with vigor, respect and appreciate the worth of every human being, and contribute to society by providing effective instruction and dynamic curriculum, offering a wide range of valuable experiences, and inspiring students to pursue their dreams and aspirations.

**1. Call to Order**

**2. Public Comment**

An individual may address the Board concerning any item on the agenda for the meeting subject to the following provisions:

- A. A three-minute time limit may be allocated to each speaker with a maximum of twenty minutes being set aside per meeting. The Board may, by a majority vote, cancel or adjust these time limits.
- B. If a member of the public comments about the performance of an employee or a Board member, whether positive, negative, or neutral, and whether named or not, the Board shall not respond to such comments unless the topic is an explicit item on the agenda and the employee or the Board member has been provided with the requisite notice and due process required by law. Similarly, in accordance with federal law pertaining to student confidentiality, the Board shall not respond to or otherwise discuss any comments that might be made pertaining to students.

**3. Items of Information**

- A. Celtic Energy Update
- B. SNIS Elevator
- C. SNIS Air Conditioner – Cafeteria
- D. Annual Bids
- E. Municipal Building Committee Projects
- F. Relocation of Administrative Offices

**4. Public Comment**

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**5. Adjourn**

**Sub-Committee Members: Brian McCauley, Chairperson**  
**Pete Helmus**  
**Eileen P. Monaghan**  
**Olga I. Rella**

**Alternates: Angela C. Chastain**  
**Wendy Faulenbach**



**New Milford Public Schools**  
Facilities Department  
386 Danbury Road  
New Milford, CT 06776  
(860) 354-6265  
FAX (860) 210-2233

TO: Kerry Parker, Superintendent  
FROM: Kevin Munrett, Facilities Director  
DATE: March 6, 2020  
RE: Sarah Noble Intermediate School - Elevator Project

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The Connecticut Department of Administrative Services adopted a code change to ASME A17.1-2013; Safety Code for Elevators and Escalators:

*"For Single Bottom Elevators: All hydraulic single bottom cylinder elevators, where the cylinders installed below ground, shall either have the cylinder replaced, safeties installed or an installation of a plunger gripper..."*

We discussed this project at Facilities and Operation Sub-Committees in the fall/winter months. This project is an unfunded mandate by the State which does not offer any reimbursement for this work. This project needs to take place after school dismisses for the summer and conclude before return in late August. We received pricing based off the U.S. Communities Contract #EV2516 for \$49,000.00.

The vendor will reserve a time slot for this work only once they receive a purchase order from the school district. The project lead-time is unknown but the entire replacement should take 2-3 weeks. Many other schools and municipalities are faced with similar time constraints and it is my recommendation that we seek these funds via the capital reserve account in order to issue a purchase order, procure the materials and book our time slot for late-June/early July.

We would also request the mayor waive any permit fees associated with this project.

I will be happy to answer any and all questions regarding this matter at the next meeting.



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TO: Kerry Parker, Superintendent  
FROM: Kevin Munrett, Facilities Director  
DATE: March 6, 2020  
RE: Sarah Noble Intermediate School - Roof Top Unit 1 (Cafeteria) Replacement

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Roof Top Unit (RTU) # 1 at Sarah Noble is a 20 year old, 50-ton Trane Packaged Industrial Unit (cooling only). This unit provides air conditioning to the cafeteria and kitchen of the school.

In September of 2019, 2 of the 4 compressors failed on this unit. We sought pricing options for repair (\$18,000) vs. replacement (\$66,000) through US Communities Contract #USC-15-JLP-023. We had several discussions at Facilities & Operations Sub-Committees in the fall/winter months.

There is currently a 7-week lead time for the new unit with an additional 2-3 day installation time associated with this replacement. It is my recommendation that we seek these funds via the capital reserve account in order to place the order and replace the unit before the warmer months are upon us.

After April 1<sup>st</sup>, there is a 2.75% price increase on this contract price. This particular unit does qualify for Eversource's Energy Conscious Blueprint Program that could lead to a \$120/ton or \$6,000.00 rebate from Eversource.

We would also request the mayor waive any permit fees associated with this project.

I will be happy to answer any and all questions regarding this matter at the next meeting.