

1 **OFFICIAL MINUTES**

2
3 of the **REGULAR MEETING** of the Greenwich Township Board of Education held
4 **Monday, September 8, 2014** in the Nehaunsey Middle School library.

5
6 The meeting was called to order by President Roseanne Lombardo at 6:33 p.m.

7
8 Roll Call:

9
10 Roseanne Lombardo
11 Susan Vernacchio
12 Andrew Chapkowski
13 Duane Sarmiento
14 Jill Trainor

15
16 Also present were Mr. Stephen Derkoski, Interim Superintendent and Mr. Scott A.
17 Campbell, School Business Administrator/Board Secretary.

18
19 Absent:

20
21 Lisa Morina

22
23 As required under the guidelines of the Open Public Meeting Law, notice of this meeting
24 was sent to the ***The South Jersey Times, Courier Post,*** and the ***Township Clerk.*** It
25 was also posted in the Greenwich Township School Buildings. (Optional: Videotaping
26 Regulations – “The proceedings of this meeting are being videotaped and anyone
27 wishing to discuss an individual child should so note.”)

28
29 ****There was no audio recording of this meeting due to technical duties.****

30
31 **FLAG SALUTE**

32
33 **1. MINUTES**

34
35 Motion: (Trainor/Vernacchio) to approve the minutes:
36
37 August 11, 2014 – Regular Meeting

38
39 Motion carried by unanimous roll call vote.

40
41 **2. SUPERINTENDENT’S REPORT**

42
43 Motion: (Chapkowski/Trainor) to approve the following as one, A-C:
44
45

1 A. Administrative Reports

2
3 No reports at this time.

4
5 B. Week of Respect

- 6
7 1. The approval to recognize October 6, 2014 through October 10,
8 2014 as a “Week of Respect” by providing age appropriate
9 instruction focusing on the prevention of Harassment, Intimidation
10 and Bullying in our schools.

11
12 C. School Violence Awareness Week Resolution

- 13
14 1. The approval of the following resolution:

15
16 **WHEREAS**, *N.J.S.A. 18A:36-5.1* specifies
17 designation of “School Violence Awareness Week” in the State of New
18 Jersey during the month of October; and

19
20 **WHEREAS**, the Greenwich Township School District
21 shall observe this week by organizing activities to prevent school violence
22 including, but not limited to, age-appropriate opportunities for student
23 discussion on conflict resolution, issues of student diversity and tolerance,

24
25 **NOW, THEREFORE, BE IT RESOLVED**, by the
26 Board of Education of the Township of Greenwich that the week of
27 October 20, 2014 through October 24, 2014 will be designated as “School
28 Violence Awareness Week” for the 2014-2015 school year.

29
30 Motion carried by unanimous roll call vote.

31
32 **3. THE SUPERINTENDENT RECOMMENDS APPROVAL OF THE FOLLOWING**
33 **ACTION ITEMS**

34
35 Motion: (Chapkowski/Trainor) to approve the following as one, A-F:

- 36
37 A. The approval to amend the salary of Christina Gori, Teacher, to
38 \$51,358.00 (Step 3, MA) from \$50,672.00 (Step 3, BA + 30) for the 2014-
39 2015 school year effective September 1, 2014.
40
41 B. The approval to amend the salary of Tara Reale, Teacher, to \$49,986.00
42 (Step 3, BA + 15) from \$49,300.00 (Step 3, BA) for the 2014-2015 school
43 year effective September 1, 2014.
44

- 1 C. The approval for Janet Jenkins, Learning Disability Teacher Consultant
 2 (LDTTC), to provide learning evaluations at a rate of \$275.00 per evaluation
 3 for the 2014-2015 school year.
 4
 5 D. The *retroactive* approval for the appointment of Holly Fisler as a
 6 Cafeteria/Lunchroom Aide at Broad Street School for the 2014-2015
 7 school year, two (2) hours per day, full session student days only, at an
 8 hourly rate of \$9.70 per hour, not to exceed \$3,356.20.
 9
 10 E. The approval for the appointment of Holly Fisler for the following
 11 Substitute Support Staff positions for the 2014-2015 school year.
 12 Substitute rate of pay will be \$9.00 per hour.
 13
 14 Substitute Secretary Substitute Non-Instructional Aide
 15
 16 F. The approval for the appointment of Joseph Muraca as a Substitute
 17 Custodian for the 2014-2015 school year. Substitute rate will be \$9.00 per
 18 hour.

19
 20 Motion carried by unanimous roll call vote.

21
 22 **4. POLICIES/REGULATIONS**

23
 24 Motion: (Chapkowski/Trainor) to approve the following as one, A & B:

- 25
 26 A. Policy 2415.04 – Title I – District-Wide Parental Involvement
 27
 28 1. The approval of the evaluation of Greenwich Township School
 29 District’s Policy 2415.04 – Title I District-Wide Parental Involvement
 30 for the 2014-2015 school year.
 31
 32 B. The approval of the following list of new and/or revised district policies on
 33 **second** reading:
 34

Policy Alert No. 200 (August 2013)	
Policy/Regulation No.	Title
Policy 3144.12	Certification of Tenure Changes (<i>New</i>)
Policy 3144.3	Suspension Upon Certification of Tenure Charges (<i>New</i>)
Policy/Regulation 5512	Harassment, Intimidation and Bullying (<i>Revised</i>)
Policy Alert No. 201 (October 2013)	
Policy/Regulation No.	Title
Policy/Regulation 1240	Evaluation of Superintendent (<i>Revised</i>)
Policy/Regulation 3221	Evaluation of Teachers (<i>New</i>)
Policy/Regulation 3222	Evaluation of Teaching Staff Members, excluding Teachers and

	Administrators <i>(New)</i>
Policy 3223	Evaluation of Administrators, Excluding Principals, Vice-Principals and Assistant Principals <i>(New)</i>
Policy Alert No. 202 (April 2014)	
Policy/Regulation No.	Title
Policy 1581	Victim of Domestic or Sexual Violence Leave <i>(New)</i>
Policy 3125	Employment of Teaching Staff Members <i>(Revised)</i>
Policy/Regulation 3240	Professional Development for Teachers and School Leaders <i>(Revised)</i>
Policy 4125	Employment of Support Staff Members <i>(Revised)</i>
Policy Alert No. 203 (June 2014)	
Policy/Regulation No.	Title
Policy/Regulation 2412	Home Instruction Due to Health Condition <i>(Revised)</i>
Policy/Regulation 2417	Student Intervention and Referral Services <i>(Revised)</i>
Policy/Regulation 2481	Home or Out-of-Office Instruction for a General Education Student for Reasons Other than a Temporary or Chronic Health Condition <i>(Revised)</i>
Policy 3283	Electronic Communications Between Teaching Staff Members and Students <i>(New)</i>
Policy 4283	Electronic Communications Between Support Staff Members and Students <i>(New)</i>
Policy/Regulation 5200	Attendance <i>(Revised)</i>
Policy/Regulation 5610	Suspension <i>(Revised)</i>
Policy/Regulation 5611	Removal of Students for Firearms Offenses <i>(Revised)</i>
Policy/Regulation 5612	Assaults on District Board of Education Members or Employees <i>(Revised)</i>
Policy/Regulation 5613	Removal of Students for Assaults with Weapons Offenses <i>(New)</i>
Policy/Regulation 8462	Reporting Potentially Missing or Abused Children <i>(Revised)</i>

Motion carried by unanimous roll call vote.

5. CURRICULUM & INSTRUCTION

Motion: (Sarmiento/Lombardo) to approve the following as one, A-C:

A. DARE Program

1. The approval to reinstate the DARE Program at Nehaunsey Middle School for the 2014-2015 school year. The program will be for fifth (5th) grade students.

B. Workshops

1. The approval for the following individuals to attend out-of-districts workshops:

Name	Workshop Title/Location/Date	Cost
Angela Addeo Jennifer Ellick	NJ SMART Session EIRC Mullica Hill, NJ 9/15/14 8:30 a.m. – 11:30 a.m.	\$-0- Plus Mileage Plus one (1) Substitute
Sean Keane Nicole Leach Bethanne O'Donnell Stacey Ridinger	McRel Training for New Teachers EIRC Mullica Hill, NJ 10/7/14 9:00 a.m. – 3:00 p.m.	\$149.00 Each Plus Mileage Plus Substitutes
Nicole Leach Kate Caruso	ELA PARCC Consortium EIRC Mullica Hill, NJ 10/10/14, 10/24/14, 12/5/14, 1/16/15, 1/30/15 8:30 a.m. – 1:30 p.m.	\$800.00 Plus Mileage Plus Substitute
Vanessa Gottesfeld	International Dyslexia Association It's Complicated: The Relationship Among Executive Functions, Working Memory, Oral Language and Reading Comprehension Hilton Somerset Double Tree Hotel/Meeting Center 200 Atrium Drive Somerset, NJ 08873 Friday 10/24/14 (8:15 a.m. – 3:15 p.m.) Saturday 10/25/14 (8:00 a.m. – 3:00 p.m.)	\$353.00 Plus Mileage Plus Substitute (1 day)
Cathy Tortella	NJ State School Nurses Association Fall Conference Cumberland County College Vineland, NJ 10/25/14 8:00 a.m. – 4:30 p.m.	\$55.00 (Approval in advance to reimburse Mrs. Tortella) Plus Mileage

C. Field Experience Student

1. The approval for the following Rowan University student for field experience placement (Physical Education) on the following dates:

9/17/14	9/29/14	10/8/14	10/20/14
9/22/14	10/1/14	10/13/14	10/22/14
9/24/14	10/6/14	10/15/14	10/27/14

<u>Student</u>	<u>Cooperating Teacher</u>
Leah Wernsing	Steven Wehrle

Motion carried by unanimous roll call vote.

6. BUDGET & FINANCE

Motion: (Sarmiento/Chapkowski) to approve the following as one, A & B:

1
2 A. Appointments
3

- 4 1. The approval to extend the current professional services contracts
5 until June 30, 2015:
6

7 **Auditor** – Bowman & Company, LLP

8 **Solicitor** – John Armano, Trimble & Armano

9 **Insurance Agent** – Hardenbergh Insurance Group

10 **Health Benefits** – Broker of Record – Integrity Consulting Group

11 **Environmental Consultant** – Environmental Design, Inc.
12

13 **Note: No increase in rate from 2013-2014 school year.**
14

- 15 2. Resolution – Contract Execution:
16

17 **WHEREAS**, funds are available for this purpose; and
18

19 **WHEREAS**, the Local Public Contracts Law (*N.J.S.A.*
20 *18A: 18-5 et seq*) no longer requires that the resolution authorizing
21 the award of contracts for “Professional Services” be bid
22 competitively:
23

24 **NOW, THEREFORE, BE IT RESOLVED**, by the
25 Board of Education of Greenwich, County of Gloucester and State
26 of New Jersey, as follows:
27

28 The President and Secretary are hereby authorized and
29 directed to execute contracts until June 30, 2015:
30

- 31 a. **Bowman & Company, LLP** for auditing and accounting
32 services,
33 b. **John Armano, Trimble & Armano** for legal representation,
34 c. **Hardenbergh Insurance Group** for insurance agent
35 d. **Integrity Group Consulting** for dental, health and
36 prescription broker services,
37 e. **Environmental Design, Inc.** for environmental consultant.
38

- 39 3. The above contracts are awarded without competitive bidding as a
40 “professional service” under provisions of the Local Public
41 Contracts Law because the above persons or firms named are
42 licensed to practice a recognized profession in the State of New
43 Jersey as above stated and further such services to be performed
44 cannot be bid competitively because it is impossible to prepare

1 specifications for same in accordance with the above-captioned
2 statutes.

3
4 B. Contract

- 5
6 1. The approval of the Nonpublic Services Agreement for Chapters
7 192/193 between the Gloucester County Special Services School
8 District and the Greenwich Township Board of Education for the
9 2014-2015 school year as per the attached. (Attachment –
10 EXHIBIT B)

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12 Motion carried by unanimous roll call vote.

13
14 **7. REPORT OF THE SCHOOL BUSINESS ADMINISTRATOR/
15 BOARD SECRETARY**

16
17 Motion: (Vernacchio/Trainor) to approve the following as one, A-G:

18
19 A. Student Activities Account

- 20
21 1. The approval of the Student Activities Account Monthly Bank
22 Reconciliation for the months of July 2014 and August 2014.
23 (Attachments – EXHIBITS C1 and C2)

24
25 B. Bills Lists

- 26
27 1. The bills as presented by the Business Administrator in the
28 following amounts are ordered paid. (Attachment – EXHIBIT C3)

29

No.	Amount
P113	\$360.00
P114	\$27.54
P002	\$2,924.39
P003	\$114,485.14
P004	\$2,477.08
P005	\$130,657.81
P006	\$18,658.48
P007	\$140,040.42
P008	\$10,442.53
P009	\$143,109.63
P010	\$4,912.00

P011	\$213,714.84
P012	\$11,701.92
P014	\$122,099.12
P015	\$9,075.00
P016	\$3,010.00
P017	\$217.71
P019	\$74,552.00
TOTAL	\$1,002,465.61

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C. Board Secretary’s Report

1. The acceptance of the Board Secretary’s Report for the month of July 2014. The Board Secretary certifies that no line item account has been over expended in violation of *N.J.A.C. 6A:23A – 16.10(c)3* and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year. (Attachment – EXHIBIT D)

D. Treasurer’s Report

1. The approval of the Treasurer’s Report in accordance with *18A:17-36* and *18A:17-9* for the month of July 2014. The Treasurer’s Report and Secretary’s Report are in agreement for the month of July 2014. (Attachment – EXHIBIT E)

E. Revenue Certification

1. The Board Secretary in accordance with *N.J.A.C. 6A:23A – 16.10(c)2* certifies that there are no changes in anticipated revenue amounts or revenue sources.

F. Board of Education Certification

1. The approval of the Board of Education certification for the month of July 2014 that after review of the secretary’s monthly financial report and upon consultation with the appropriate district officials, that to the best of its knowledge no major accounts or funds have been over expended in violation of *N.J.A.C. 6A:23A-16.10(c)4* and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.

1 G. Transfer List

- 2
3 1. The ratification of transfers, authorized by the Superintendent, for
4 the month of July 2014 to give balances to new accounts and to
5 balance existing accounts. (Attachment – EXHIBIT F)
6

7 Motion carried by unanimous roll call vote.

8
9 **8. REGULATORY**

10
11 A. Cafeteria Prices

- 12
13 1. The approval of Nutri-Serve Food Management, Inc.’s cafeteria
14 prices for additional lunch items and adult prices as well as
15 beverages and a la carte items for 2014-2015 school year.
16 (Attachment – EXHIBIT G)
17

2014-2015 CAFETERIA PRICES				
Nehaunsey Middle School			Broad Street School	
Breakfast	\$2.00		Breakfast	\$2.00
Reduced	\$0.30		Reduced	\$0.30
Lunch	\$3.00		Lunch	\$3.00
Reduced	\$0.40		Reduced	\$0.40
Entrée Only	\$2.50		Entrée Only	\$2.50
Extra Entrée	\$1.50		Extra Entrée	\$1.50
Adult Breakfast	\$2.25		Adult Breakfast	\$2.25
Adult Lunch	\$5.00		Adult Lunch	\$5.00
Adult Salad	\$3.50		Adult Salad	\$3.50
Adult Milk	\$0.50		Adult Milk	\$0.50
Milk	\$0.50		Milk	\$0.50
Juice	\$0.55		Juice	\$0.55
Switch	\$1.00		Switch	\$1.00
Snapple	\$1.25		Small Water	\$0.50
Small Water	\$0.50			
Large Water	\$1.00			
Chips	\$0.75		Chips	\$0.75
Cookies	\$0.40		Cookies	\$0.40
Ice Cream	\$0.75		Ice Cream	\$0.75
Soup	\$0.75		Soup	\$0.75

1 Motion carried by unanimous roll call vote.
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3 **9. OLD BUSINESS**
4

5 *Interim Superintendent **Stephen Derkoski** updated the Board on the successful*
6 *school opening for the 2014-2015 school year.*
7

8 *An overview was given by **Scott A. Campbell** with the timetable for the*
9 *completion of the Child Study Team office at Broad Street School.*

10
11 *A resolution for the preference to Veterans will go before the policy committee.*

12
13 ***Andrew Chapkowski** asked when we will move forward on an architect. **Scott***
14 ***Campbell** responded that two of the three committee members are no longer on*
15 *the board so once that is resolved, we can move on it.*
16

17 **10. NEW BUSINESS**
18

19 ***Scott Campbell** gave an overview of the summer employees' work provided by*
20 *Mark Vogeding, Summer Supervisor.*
21

22 ***Scott Campbell** reviewed the scope of two roof repair projects with Tremco*
23 *through the Middlesex Regional Consortium.*
24

25 Motion: (Lombardo/Sarmiento) to approve two roof repair projects with
26 Weatherproofing Technologies, Inc. One will be at Broad Street
27 School and the other at Nehaussey Middle School.
28

29 Motion carried by unanimous roll call vote.
30

31 **11. RESOLUTION**
32

33 Motion: (Sarmiento/Trainor) to approve the following resolution:
34

35 **RESOLUTION**
36

37 The resolution of the Greenwich Township Board of Education approval of the
38 submission of the partition wall system project in room 105 at Broad Street
39 School. The project is "other capital" and the Board of Education is not seeking
40 state funding and amendment to the LRFP.
41

42 Motion carried by unanimous roll call vote.
43
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45

1 **12. CORRESPONDENCE**

2
3 None at this time.

4
5 **13. PUBLIC – AGENDA/NON-AGENDA ITEMS**

6
7 This is the time when anyone from the public who wishes to speak to the Board
8 may do so. Please state your name, address and phone number. The Board will
9 hear your concerns. The Board may or may not take action this evening. You will
10 be notified either at this meeting, by letter, or telephone of any action the Board
11 does take.

12
13 In accordance with Board policy and procedures, speakers are not permitted to
14 publicly speak of personal issues involving school personnel, or against any
15 person connected to the school system. Any such concern should be presented
16 to the school or district-level administration so that a proper response may be
17 given.

18
19 *Lee Lucas, 361 Democrat Road, Gibbstown, NJ asked the names of the*
20 *candidates to the vacant school board position? He also asked a question on*
21 *Common Core and how it relates to loss of federal aid and what it meant if it is*
22 *not properly implemented? **Stephen Derkoski** replied that the potential*
23 *candidates were Nelson Hall and John J. Hughes. **Mr. Derkoski** then gave a*
24 *brief overview of the Common Core and assured Mr. Lucas that we have met all*
25 *guidelines.*

26
27 **14. PERSPECTIVE BOARD MEMBER INTERVIEW**

28
29 The Board interviewed Mr. John J. Hughes for the vacant school board position.
30 (Mr. Nelson Hall was unavailable for the interview.) A decision will be made after
31 discussion in the Executive Session and the Board will vote after they return to
32 the Regular meeting.

33
34 **15. EXECUTIVE SESSION**

35
36 Pursuant to certain requirements of the *Open Public Meetings Act, N.J.S.A. 10:4-*
37 *6, et seq.*, which provides that an Executive Session, not open to the public, may
38 be held for certain specified purposes when authorized by Resolution.

39
40 The Board of Education for Greenwich Township, assembled in public session on
41 **September 8, 2014** hereby resolves that an Executive Session closed to the
42 public shall be held on **September 8, 2014**, at **7:17 p.m.** in the Nehaunsey
43 Middle School Library, located at 415 Swedesboro Road, Gibbstown, New
44 Jersey, for discussion of certain matters which relate to items authorized by

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