

**NEW MILFORD BOARD OF EDUCATION**  
**New Milford Public Schools**  
**50 East Street**  
**New Milford, Connecticut 06776**

**BOARD OF EDUCATION**  
**MEETING NOTICE**

<b>DATE:</b>	<b>April 23, 2019</b>
<b>TIME:</b>	<b>7:30 P.M.</b>
<b>PLACE:</b>	<b>Sarah Noble Intermediate School – Library Media Center</b>

**AGENDA**

**New Milford Public Schools Mission Statement**

The mission of the New Milford Public Schools, a collaborative partnership of students, educators, family, and community, is to prepare each and every student to compete and excel in an ever-changing world, embrace challenges with vigor, respect and appreciate the worth of every human being, and contribute to society by providing effective instruction and dynamic curriculum, offering a wide range of valuable experiences, and inspiring students to pursue their dreams and aspirations.

**1. CALL TO ORDER**

A. Pledge of Allegiance

**2. RECOGNITION**

A. Excellence in Writing: SMS student Stella Mahlke

B. First Place Winner Unified Sports Michael's Cup Essay Contest: SMS student Carly Lynch

C. NMHS Art Students: Isabella Baggott, Aaron Hollister, Chloe Onorato, Christina Onorato, Alyssa Parsons, Colleen Ryan, Julia Sparaco, Emma Street, Michaela Zegarelli and Kyle Paist

D. NMPS Stars of the Month: Rebecca Allen, Diana Beddows, Jane Cornelis, Kelly Gallo, Megan Lago, George Osuch

**3. PUBLIC COMMENT**

An individual may address the Board concerning any item on the agenda for the meeting subject to the following provisions:

A. A three-minute time limit may be allocated to each speaker with a maximum of twenty minutes being set aside per meeting. The Board may, by a majority vote, cancel or adjust these time limits.

B. If a member of the public comments about the performance of an employee or a Board member, whether positive, negative, or neutral, and whether named or not, the Board shall not respond to such comments unless the topic is an explicit item on the agenda and the employee or the Board member has been provided with the requisite notice and due process required by law. Similarly, in accordance with federal law pertaining to student confidentiality, the Board shall not respond to or otherwise discuss any comments that might be made pertaining to students.

**4. PTO REPORT**

**5. STUDENT REPRESENTATIVES' REPORT**

**6. APPROVAL OF MINUTES**

A. Approval of the following Board of Education Meeting Minutes

1. Regular Meeting Minutes March 19, 2019

2. Special Meeting Minutes March 26, 2019

3. Special Meeting Minutes April 4, 2019

**7. SUPERINTENDENT'S REPORT**

**8. BOARD CHAIRMAN'S REPORT**

**9. COMMITTEE AND LIAISON REPORTS**

A. Facilities Sub-Committee – Mr. McCauley

B. Operations Sub-Committee – Mrs. Faulenbach

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- C. Policy Sub-Committee – Mrs. McInerney
- D. Committee on Learning – Mr. Schemm
- E. EdAdvance – Mrs. Monaghan
- F. Connecticut Boards of Education (CABE) – Mr. Lawson
- G. Magnet School – Mrs. Monaghan

#### **10. DISCUSSION AND POSSIBLE ACTION**

- A. Exhibit A: Personnel – Certified, Non-Certified Appointments, Resignations and Leaves of Absence dated April 23, 2019
- B. Monthly Reports
  - 1. Budget Position
  - 2. Purchase Resolution: D-721 (Revised)
  - 3. Request for Budget Transfers (Revised)
- C. Gifts and Donations
  - 1. PTO – Exhibit B
- D. Approval of the Following Curricula
  - 1. CP Algebra II
  - 2. Honors Algebra II
  - 3. Honors Geometry
  - 4. NGSS CREC Bundles for K-8 Science
- E. Policy for Approval
  - 1. 1323 Gifts to Students
- F. Policies for Second Review
  - 1. 6146 Graduation Requirements
  - 2. 6141.4 Independent Study
  - 3. 6172.6 Virtual/Online Courses/College/University Courses

#### **11. ITEMS FOR INFORMATION AND DISCUSSION**

- A. Field Trip Report
- B. NMPS 2019-2020 School Calendar
- C. Insurance Update

#### **12. ADJOURN**

#### **ITEMS OF INFORMATION**

Policy Sub-Committee Minutes – April 2, 2019  
 Committee on Learning Minutes – April 2, 2019  
 Facilities Sub-Committee Minutes – April 9, 2019  
 Operations Sub-Committee Minutes – April 9, 2019

Policy Sub-Committee Meeting May 7, 2019 – 6:45 p.m. Lillis Administration Building, Room 2	Operations Sub-Committee Meeting May 14, 2019 – 7:30 p.m. Lillis Administration Building, Room 2
Committee on Learning Sub-Committee Meeting May 7, 2019 – 7:30 p.m. Lillis Administration Building, Room 2	Board of Education Workshop May 21, 2019 – 6:30 p.m. Sarah Noble Intermediate School, LMC
Facilities Sub-Committee Meeting May 14, 2019 – 6:45 p.m. Lillis Administration Building, Room 2	Board of Education Regular Meeting May 21, 2019 – 7:30 p.m. Sarah Noble Intermediate School, LMC

**New Milford Board of Education**  
**Regular Meeting Minutes**  
**March 19, 2019**  
**Sarah Noble Intermediate School Library Media Center**

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Present:	Mr. David A. Lawson, Chairman Mrs. Angela C. Chastain Mr. Bill Dahl Mr. Joseph Failla Mrs. Wendy Faulenbach Mr. Brian McCauley Mrs. Tammy McInerney
Absent:	Mrs. Eileen P. Monaghan Mr. J.T. Schemm

Also Present:	Ms. Alisha DiCorpo, Assistant Superintendent of Schools Ms. Ellamae Baldelli, Director of Human Resources Mrs. Laura Olson, Director of Pupil Personnel and Special Services Mr. Anthony Giovannone, Director of Operations and Fiscal Services Mr. Kevin Munrett, Facilities Director Mr. Nestor Aparicio, Assistant Facilities Director Mrs. Anne Bilko, Principal, Sarah Noble Intermediate School Mr. Greg Shugrue, Principal, New Milford High School Mr. Keith Lipinsky, Athletic Director, New Milford High School Dr. Len Tomasello, Acting Principal, Northville Elementary School  Ms. Elizabeth Meskill, Student Representative Mr. Craig Benvenuti, Student Representative
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1.	<b>Call to Order</b>	<b>Call to Order</b>
A.	<b>Pledge of Allegiance</b>  The regular meeting of the New Milford Board of Education was called to order at 7:30 p.m. The Pledge of Allegiance immediately followed the call to order.  <ul style="list-style-type: none"> <li>Mr. Lawson said Ms. Alisha DiCorpo, acting as Superintendent, would be filling in this evening in the absence of Interim Superintendent Tracy.</li> </ul>	<b>A. Pledge of Allegiance</b>
2.	<b>Recognition</b>	<b>Recognition</b>
A.	<b>CMEA Northern Region Middle School Music Festival: SMS chorus students Hannah Hallacker, Leah Lawson, Riley Mahon, Diya Sukumaran and</b>	<b>A. CMEA Northern Region Middle School Music Festival: SMS chorus students Hannah</b>



<p><b>Cassandra Williams; SMS instrumental students Irene Chen, Charles Greiner, Madison Jewell, Evan Klimowich, Gabriel Larsen, Stella Mahlke, Ashton Manaog, Yae Young Min, Maayan Rosenberg, Henry Runyan, Aidan Smith, Andrew Taborsak, Brandon Zhang and Ryan Zimmitti</b></p> <ul style="list-style-type: none"> <li>Ms. DiCorpo invited SMS Music teachers Diana Beddows, Darryl Gregory, and Tim Polhemus to help with the recognition for these students who auditioned and were accepted into the Northern Region Middle School Music Festival which takes place this weekend.</li> </ul> <p><b>B. <i>The Piper</i> Student Magazine – NMHS</b></p> <ul style="list-style-type: none"> <li>Ms. DiCorpo congratulated advisor Michelle Minto, NMHS English Department Chair Kathy DelMonico and <i>The Piper</i> staff members for their superior rating by the NCTE.</li> </ul> <p><b>C. NMPS Stars of the Month: Cynthia Bonnell, Maria Brito, Maureen Dunkerton, Katherine Fossi, Charlene Kirkwood, and Virginia Quinn-Mooney</b></p> <ul style="list-style-type: none"> <li>Ms. DiCorpo invited Mrs. Tracey O'Connor from Ingersoll Automotive to assist with the recognition. Ms. DiCorpo read a comment about each Star from the person who nominated them. They each received a pin recognizing their nomination and Katherine Fossi was randomly selected to drive the Ingersoll Automotive Courtesy Car for the month.</li> </ul> <p><b>D. Board of Education Appreciation for Service</b></p> <ul style="list-style-type: none"> <li>Ms. DiCorpo said March is Board Appreciation month. She thanked Board members for their time, dedication and service to the community.</li> </ul> <p>The meeting recessed at 7:48 p.m. for a brief reception and reconvened at 7:56 p.m.</p>	<p><b>Hallacker, Leah Lawson, Riley Mahon, Diya Sukumaran and Cassandra Williams; SMS instrumental students Irene Chen, Charles Greiner, Madison Jewell, Evan Klimowich, Gabriel Larsen, Stella Mahlke, Ashton Manaog, Yae Young Min, Maayan Rosenberg, Henry Runyan, Aidan Smith, Andrew Taborsak, Brandon Zhang and Ryan Zimmitti</b></p> <p><b>B. <i>The Piper</i> Student Magazine – NMHS</b></p> <p><b>C. NMPS Stars of the Month: Cynthia Bonnell, Maria Brito, Maureen Dunkerton, Katherine Fossi, Charlene Kirkwood, and Virginia Quinn-Mooney</b></p> <p><b>D. Board of Education Appreciation for Service</b></p>
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3.	<b>Public Comment</b> <ul style="list-style-type: none"> <li>There was none.</li> </ul>	<b>Public Comment</b>
4.	<b>PTO Report</b> <ul style="list-style-type: none"> <li>Mrs. Mandi MacDonald said K-8 school book fairs had wrapped up. SMS used student volunteers for the first time at the fairs, to great success. SNIS and SMS offered flower grams. HPS and NES PTOs provided teachers with dinner during parent conferences. K-5 Family Science Nights are happening this week. SMS held a sold out Captain Marvel movie fundraiser. NMHS will be hosting "Penny Wars" and "Flock a Teacher" events. The Summer Camp Expo was a big success and will help with scholarships and educational support.</li> </ul>	<b>PTO Report</b>
5.	<b>Student Representative's Report</b> <ul style="list-style-type: none"> <li>Elizabeth and Craig reported. The Math Honor Society is hosting its annual "Pi Day" carnival in conjunction with the FBLA Kickball Tournament. "No Vaping Day" will be held next week, with HOSA support. Spring Spirit Week is also next week; Pep Rally is next Friday. The all school musical Footloose opens next Friday. The National Honor Society will be selling flowers before all shows. ADL's "No Place for Hate" program for juniors is April 2.</li> </ul>	<b>Student Representative's Report</b>
6.	<b>Discussion and Possible Action</b> <p>A. <b>Discussion of written legal opinion pertaining to status and response to school-based parent complaints. Executive session is anticipated. The Board may take action when it returns to public session.</b></p>	<b>Discussion and Possible Action</b> <p>A. <b>Discussion of written legal opinion pertaining to status and response to school-based parent complaints. Executive session is anticipated. The Board may take action when it returns to public session.</b></p>

	<p><b>Mrs. Faulenbach moved that the Board enter into executive session for the purpose of discussing a written legal opinion pertaining to status and response to school-based parent complaints, and to invite into the session Ms. Alisha DiCorpo, Ms. Ellamae Baldelli and Attorney Michael McKeon, seconded by Mr. McCauley and passed unanimously.</b></p> <p><b>The Board entered Executive Session at 8:01 p.m.</b></p> <p><b>The Board returned to Public Session at 8:52 p.m.</b></p>	<p><b>Motion made and passed unanimously that the Board enter into executive session for the purpose of discussing a written legal opinion pertaining to status and response to school-based parent complaints, and to invite into the session Ms. Alisha DiCorpo, Ms. Ellamae Baldelli and Attorney Michael McKeon.</b></p>
7.	<p><b>Approval of Minutes</b></p> <p><b>A. Approval of the following Board of Education Meeting Minutes:</b></p> <p><b>1. Regular Meeting Minutes February 26, 2019</b></p> <p><b>Mr. Dahl moved to approve the following Board of Education Meeting Minutes: Regular Meeting Minutes February 26, 2019, seconded by Mrs. McInerney and passed 6-0-1.</b></p> <p><b>Aye: Mrs. Chastain, Mr. Dahl, Mrs. Faulenbach, Mr. Lawson, Mr. McCauley, Mrs. McInerney</b> <b>Abstain: Mr. Failla</b></p>	<p><b>Approval of Minutes</b></p> <p><b>A. Approval of the following Board of Education Meeting Minutes:</b></p> <p><b>1. Regular Meeting Minutes February 26, 2019</b></p> <p><b>Motion made and passed to approve the following Board of Education Meeting Minutes: Regular Meeting Minutes February 26, 2019.</b></p>
8.	<p><b>Superintendent's Report</b></p> <ul style="list-style-type: none"> <li>Ms. DiCorpo said there was a good turnout for parent conferences, which were held March 13 and 14. She was happy to participate in Read Across America Day, along with many other community members. Committee work continues after school hours to further the educational work of the district.</li> </ul>	<p><b>Superintendent's Report</b></p>
9.	<p><b>Board Chairman's Report</b></p> <ul style="list-style-type: none"> <li>Mr. Lawson said the Board passed the 2019-20 budget after reducing it by more than \$400,000 from the Superintendent's proposal. The Mayor</li> </ul>	<p><b>Board Chairman's Report</b></p>

	<p>cut another \$248,000 and the Town Council cut over \$750,000. All told the budget has been cut over \$1.4 million from proposed. It has now been passed to the Board of Finance who will hold a public hearing on April 6 at 10:00 a.m. in the SNIS café. They will then deliberate and may add or subtract further.</p> <ul style="list-style-type: none"> <li>• The superintendent search is ongoing and interviews will start next month.</li> </ul>	
<b>10.</b>	<p><b>Committee And Liaison Reports</b></p> <p><b>A. Facilities Sub-Committee – Mr. McCauley</b></p> <ul style="list-style-type: none"> <li>• Mr. McCauley said they discussed the SNIS roof top unit, where consensus was for replacement versus repair, the Lillis oil tank and roofs. All topics are on the agenda this evening.</li> </ul> <p><b>B. Operations Sub-Committee – Mrs. Faulenbach</b></p> <ul style="list-style-type: none"> <li>• Mrs. Faulenbach said the agenda was amended to add the topics from Facilities, which all have a financial component, along with the usual monthly reports, donations etc. They are on for possible action this evening.</li> </ul> <p><b>C. Policy Sub-Committee – Mrs. McInerney</b></p> <ul style="list-style-type: none"> <li>• Mrs. McInerney said the committee spent the meeting discussing graduation requirements so all other agenda items were moved to a future meeting. The graduation requirements are time sensitive so affected policies are on for first review tonight to begin discussion. Changes are proposed to the number of credits, clustering of credits and for mastery based credit. She said the Policy and Committee on Learning minutes provide more detail.</li> </ul> <p><b>D. Committee on Learning – Mr. Schemm</b></p> <ul style="list-style-type: none"> <li>• There was no report.</li> </ul>	<p><b>Committee And Liaison Reports</b></p> <p><b>A. Facilities Sub-Committee</b></p> <p><b>B. Operations Sub-Committee</b></p> <p><b>C. Policy Sub-Committee</b></p> <p><b>D. Committee on Learning</b></p>

<p><b>E.</b></p> <p><b>F.</b></p> <p><b>G.</b></p>	<p><b>EdAdvance – Mrs. Monaghan</b></p> <ul style="list-style-type: none"> <li>• There was no report.</li> </ul> <p><b>Connecticut Boards of Education (CABE) – Mr. Lawson</b></p> <ul style="list-style-type: none"> <li>• Mr. Lawson said the legislative session is ongoing with several education related bills in consideration including an increase to the special education reimbursement rate, regionalization, and no cuts to ECS money during the year.</li> </ul> <p><b>Magnet School – Mrs. Monaghan</b></p> <ul style="list-style-type: none"> <li>• There was no report.</li> </ul>	<p><b>E. EdAdvance</b></p> <p><b>F. Connecticut Boards of Education (CABE)</b></p> <p><b>G. Magnet School</b></p>
<p><b>11.</b></p> <p><b>A.</b></p> <p><b>B.</b></p>	<p><b>Discussion and Possible Action</b></p> <p><b>Exhibit A: Personnel – Certified, Non-Certified Appointments, Resignations and Leaves of Absence dated March 19, 2019</b></p> <p><b>Mrs. Faulenbach moved to approve Exhibit A: Personnel – Certified, Non-Certified Appointments, Resignations and Leaves of Absence as of March 19, 2019, seconded by Mr. McCauley.</b></p> <ul style="list-style-type: none"> <li>• Mr. Failla asked for a rundown of all stipends for all categories across the board. Ms. Baldelli said she would provide it.</li> <li>• Mr. Failla said he would like to be kept up to date on the athletic programs, which are a part of the learning process.</li> </ul> <p><b>The motion passed unanimously.</b></p> <p><b>Monthly Reports</b></p> <ol style="list-style-type: none"> <li><b>Budget Position</b></li> <li><b>Purchase Resolution: D-720</b></li> <li><b>Request for Budget Transfers</b></li> </ol>	<p><b>Discussion and Possible Action</b></p> <p><b>Exhibit A: Personnel – Certified, Non-Certified Appointments, Resignations and Leaves of Absence dated March 19, 2019</b></p> <p><b>Motion made and passed unanimously to approve Exhibit A: Personnel – Certified, Non-Certified Appointments, Resignations and Leaves of Absence as of March 19, 2019.</b></p> <p><b>Monthly Reports</b></p> <ol style="list-style-type: none"> <li><b>Budget Position</b></li> <li><b>Purchase Resolution: D-720</b></li> <li><b>Request for Budget Transfers</b></li> </ol>



<p><b>Mrs. Faulenbach moved to approve monthly reports: Budget Position dated February 28, 2019; Purchase Resolution D-720; and Request for Budget Transfers, seconded by Mr. McCauley.</b></p> <ul style="list-style-type: none"> <li>• Mrs. Faulenbach said the Operations minutes reflect the conversation which took place and questions asked. She asked for follow up regarding the Technology Director salary. Mr. Giovannone said it is in the Technology line, not the certified salary line.</li> <li>• Mrs. Faulenbach said the certified salary line will be impacted as much as \$60,000 by the sick day loyalty program. She said the current \$111,000 balance is much smaller than last year at this time. She cautioned that the favorable line items are traditionally very volatile and can change very quickly.</li> <li>• Mr. Dahl asked how many staff members had taken the sick day loyalty program. Ms. Baldelli said four, maybe five, total. She said the \$60,000 was an original projection if all applied for the program and that the ending number would not be as high as that.</li> <li>• Mr. Giovannone said that was the number as of the report's date.</li> </ul> <p><b>The motion passed unanimously.</b></p> <p><b>C. Gifts &amp; Donations</b></p> <p><b>1. PTO – Exhibit B</b></p> <p><b>Mr. McCauley moved to accept Gifts and Donations: PTO – Exhibit B in the amount of \$2,170.00, seconded by Mrs. McInerney.</b></p> <ul style="list-style-type: none"> <li>• There was no discussion.</li> </ul> <p><b>The motion passed unanimously.</b></p> <p><b>2. New Milford Diamond Club</b></p> <p><b>Mr. Dahl moved to accept Gifts and Donations: New</b></p>	<p><b>Motion made and passed unanimously to approve monthly reports: Budget Position dated February 28, 2019; Purchase Resolution: D-720; and Request for Budget Transfers.</b></p> <p><b>C. Gifts &amp; Donations</b></p> <p><b>1. PTO – Exhibit B</b></p> <p><b>Motion made and passed unanimously to approve Gifts &amp; Donations: PTO – Exhibit B in the amount of \$2,170.00.</b></p> <p><b>2. New Milford Diamond Club</b></p> <p><b>Motion made and passed unanimously to approve Gifts &amp;</b></p>
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	<p><b>Milford Diamond Club in the amount of \$12,000.00, seconded by Mr. Lawson.</b></p> <ul style="list-style-type: none"> <li>Mrs. Faulenbach said the Board was very grateful for the donation and she asked Mr. Munrett if he had been able to reach out to the Diamond Club to make sure they were all on the same page. Mr. Munrett said they were, and had had a very productive meeting earlier in the day.</li> </ul> <p><b>The motion passed unanimously.</b></p> <p><b>D. Approval of the Following Curricula</b></p> <ol style="list-style-type: none"> <li>Advanced Creative Writing</li> <li>World Literature and Culture</li> </ol> <p><b>Mr. McCauley moved to approve the following curricula:</b></p> <ol style="list-style-type: none"> <li>Advanced Creative Writing</li> <li>World Literature and Culture</li> </ol> <p><b>Seconded by Mrs. McInerney.</b></p> <ul style="list-style-type: none"> <li>Mr. Lawson said he was glad to see that the district is on track with curriculum and that he hopes it can stay that way.</li> </ul> <p><b>The motion passed unanimously.</b></p> <p><b>E. Policy for Second Review</b></p> <ol style="list-style-type: none"> <li>1323 Gifts to Students</li> </ol> <p><b>F. Policies for First Review</b></p> <ol style="list-style-type: none"> <li>6146 Graduation Requirements</li> <li>6141.4 Independent Study</li> <li>6172.6 Virtual/Online Courses/College/University Courses</li> </ol> <ul style="list-style-type: none"> <li>Mrs. Faulenbach said this is a very important topic and there is lots to review and digest with many more meetings to come. The changes represent a huge shift and will have a big effect.</li> </ul>	<p><b>Donations: New Milford Diamond Club in the amount of \$12,000.00.</b></p> <p><b>D. Approval of the Following Curricula</b></p> <ol style="list-style-type: none"> <li>Advanced Creative Writing</li> <li>World Literature and Culture</li> </ol> <p><b>Motion made and passed unanimously to approve the following curricula:</b></p> <ol style="list-style-type: none"> <li>Advanced Creative Writing</li> <li>World Literature and Culture</li> </ol> <p><b>E. Policy for Second Review</b></p> <ol style="list-style-type: none"> <li>1323 Gifts to Students</li> </ol> <p><b>F. Policies for First Review</b></p> <ol style="list-style-type: none"> <li>6146 Graduation Requirements</li> <li>6141.4 Independent Study</li> <li>6172.6 Virtual/Online Courses/College/University Courses</li> </ol>
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	<p>She encouraged all Board members to come to Policy meetings and send in questions.</p> <ul style="list-style-type: none"><li>• Mrs. Chastain asked if the legislation had passed. Ms. DiCorpo said it was still proposed but districts are preparing. Mrs. Chastain said she was aware of some heavy opposition lobbying.</li><li>• Mrs. Chastain said there has been a lot of discussion about the need to increase rigor, add AP classes etc. so she asked Ms. DiCorpo to help her understand why middle school credit is being allowed under the district's plan. Ms. DiCorpo said it brings additional choices for students and will only be granted for courses that directly align with high school.</li><li>• Mrs. Chastain asked if colleges had been consulted to see if it is allowed. Ms. DiCorpo said it will be acceptable as long as it counts as a Board approved credit on the high school transcript.</li><li>• Mrs. Chastain asked what percentage of students are not reaching 25 credits. Ms. DiCorpo said the majority of students are acquiring 26 credits now; the graduation rate is high.</li><li>• Ms. DiCorpo referenced the High Leverage Policy Analysis Handout and said this is what was used to guide the proposal which was developed for discussion. She said this is only one proposal, done as a mock up for discussion, and there are many options. She wants to engage the Board for discussion as to where to go forward. The legislative changes relate to pathways and mastery based credit but there are different ways to get there.</li><li>• Mrs. Chastain asked how the pathways could not be considered as tracking students. Ms. DiCorpo said because the path chosen is an individual decision by the student and family among options.</li><li>• Mrs. Chastain said this is a big swing and at first glance she has a lot of concerns. She is hesitant to make changes prior to the actual legislation passing.</li><li>• Mrs. Faulenbach agreed, saying she is not quite on board yet. She appreciates all the work put</li></ul>	
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	<p>into this so far and said future discussion will need to involve all.</p> <ul style="list-style-type: none"> <li>• Mrs. Chastain said she also appreciates the work. She asked if there had been any student or parent input yet. Ms. DiCorpo said not yet. She wanted the Board input to the next steps. Parent and student input will be part of the larger work before NEASC reaccreditation through the “vision of a graduate” piece that is now required.</li> <li>• Mrs. Chastain said she’d like to involve recent graduates to survey them regarding how they were served by their high school experience and what else they would have wished for.</li> </ul>	
<b>G.</b>	<p><b>SNIS Roof Top Unit Replacement</b></p> <p><b>Mr. Dahl moved to approve the replacement of the SNIS roof top unit in the amount of \$37,020.98 through the U.S. Communities purchasing agreement, and to request that amount from capital reserve, seconded by Mr. McCauley.</b></p> <ul style="list-style-type: none"> <li>• Mrs. Faulenbach said this was discussed at both Facilities and Operations and consensus was to go for replacement over band-aid repair. She said this was cut from the 2019-20 budget. At that time, the Board said it would look at items individually for consideration, which was the way it was done in the past.</li> </ul> <p><b>The motion passed 6-1-0.</b></p> <p><b>Aye: Mrs. Chastain, Mr. Dahl, Mrs. Faulenbach, Mr. Lawson, Mr. McCauley, Mrs. McInerney</b> <b>No: Mr. Failla</b></p>	<p><b>G. SNIS Roof Top Unit Replacement</b></p> <p><b>Motion made and passed to approve the replacement of the SNIS roof top unit in the amount of \$37,020.98 through the U.S. Communities purchasing agreement, and to request that amount from capital reserve.</b></p>
<b>H.</b>	<p><b>Lillis Oil Tank</b></p> <p><b>Mrs. Faulenbach moved to approve Change Order #1 and to send it to the Town Finance Director and Mayor for signature, seconded by Mr. McCauley.</b></p>	<p><b>H. Lillis Oil Tank</b></p> <p><b>Motion made and passed unanimously to approve Change Order #1 and to send it to the Town Finance Director and Mayor for signature.</b></p>

	<ul style="list-style-type: none"> <li>Mrs. Faulenbach clarified that the dollar amount was \$3,000. Mr. Giovannone said that is correct and the request had been revised since Operations to reflect accounts.</li> </ul> <p><b>The motion passed unanimously.</b></p> <p><b>Mr. Lawson moved to approve Change Order #2 and to request that amount from capital reserve, seconded by Mrs. Chastain.</b></p> <p><b>Mrs. Faulenbach moved to amend the motion to request no more than \$100,000 from capital reserve to fund the Lillis oil tank project, seconded by Mr. Lawson.</b></p> <ul style="list-style-type: none"> <li>Mrs. Faulenbach said the itemized charges are still being reviewed, but the tank project needs to be completed and paid for, and the request would be from capital reserve. The Town portion is complete and the overage is now on the Board. She is hoping the security grant reimbursement will come shortly and that money can be put into the capital reserve account to start replenishing.</li> <li>Mr. Failla said he agreed, the problems and mistakes must be owned by the Board and they need to pay and move on.</li> </ul> <p><b>The motion as amended passed unanimously.</b></p> <p><b>I. Roofs</b></p> <ul style="list-style-type: none"> <li>Mr. Lawson said there is no motion needed. The Board has forwarded all requested information for the SNIS and NMHS roofs to the Mayor's Office for the Town Council to look at to bond.</li> <li>Mrs. Faulenbach said the repairs being done now are separate from the larger conversation about bonding.</li> <li>Mrs. McNerney asked what the next steps are with the Town. Mr. Lawson said, to his knowledge, the Town plans to create a building committee.</li> </ul>	<p><b>Motion made to approve Change Order #2 and to request that amount from capital reserve.</b></p> <p><b>Motion made and passed unanimously as amended to request no more than \$100,000 from capital reserve to fund the Lillis oil tank project</b></p> <p><b>I. Roofs</b></p>
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	<ul style="list-style-type: none"> <li>• Mrs. Chastain said she had spoken with the Mayor and it was her understanding they were on track with bonding and that the roofs would not be part of the building committee.</li> <li>• Mr. Lawson said they need clarification.</li> <li>• Mrs. Faulenbach said time is running out and they need to keep conversation moving and visible. She said both roofs have been in the district's capital plan and that neither is a surprise to the Town.</li> <li>• Mrs. Chastain said it was important to stress student safety and have the work done in the summer.</li> </ul>	
<b>12.</b>	<p><b>Items For Information And Discussion</b></p> <p><b>A. Field Trip Report</b></p> <ul style="list-style-type: none"> <li>• Mrs. Chastain said she was pleased to call attention to a few field trips. Kudos to the play preview at SNIS; it is nice for the younger students to see role models. She loves the idea of the "Accounting is my major" field trip. She is pleased to see the schools take advantage to our proximity to NY with a trip to the Botanical Gardens.</li> </ul> <p><b>B. Excess Cost</b></p> <ul style="list-style-type: none"> <li>• Mr. Giovannone said the memo projects a shortfall at end of year against excess cost projections.</li> </ul> <p><b>C. Mastery Based Credit</b></p> <ul style="list-style-type: none"> <li>• Mr. Lawson suggested that Board members review the handout and send any questions to the Policy sub-committee. He asked that questions and answers be shared with all Board members to inform discussion going forward.</li> </ul> <p><b>D. BOE 2019-2020 Budget Update</b></p>	<p><b>Items For Information And Discussion</b></p> <p><b>A. Field Trip Report</b></p> <p><b>B. Excess Cost</b></p> <p><b>C. Mastery Based Credit</b></p>



	<ul style="list-style-type: none"> <li>• Mr. Lawson referenced his opening remarks about budget earlier this evening. He said the combined \$1.4 million cut means an increase of approximately \$600,000 over last year and does not even cover contractual obligations.</li> <li>• Mrs. Faulenbach said insurance alone is over \$300,000. The Board of Finance public hearing is Saturday, April 6 at 10:00 a.m. and she encouraged people to come and speak as part of the process.</li> <li>• Mr. Lawson said he commended the Board of Finance for offering the hearing on Saturday to try and get more public input.</li> <li>• Mr. Failla said that the cuts suggested are so significant this year that he spoke in opposition at the Town Council meeting. He said the ten year average was striking in that it is only a .5% increase. He gave credit to administrators and teachers but said they are struggling more and more every year.</li> <li>• Mr. Lawson said the Board scrutinized the budget very carefully and all gave up things near and dear to come up with a unanimous approval.</li> <li>• Mrs. Chastain said she is not a believer that increased spending necessarily leads to a better education but felt the Board was very fiscally responsible with this year's budget. She encouraged anyone saying that cuts should be made to come to our schools and then tell the Board where to cut because there aren't any cuts to be made.</li> <li>• Mrs. Faulenbach agreed, saying this is a shocking number and the money is just not there to cut. There will be ramifications. She said it would be great if the Board had \$800,000 in insurance forgiveness to offset its operational budget like the Town did, but they don't, and there are no rabbits to pull out of the hat.</li> <li>• Mr. Lawson said at this point there isn't even a hat.</li> </ul>	<b>D. BOE 2019-2020 Budget Update</b>
<b>13.</b>	<b>Adjourn</b>	<b>Adjourn</b>

	<b>Mr. Dahl moved to adjourn the meeting at 9:45 p.m., seconded by Mr. McCauley and passed unanimously.</b>	<b>Motion made and passed unanimously to adjourn at 9:45 p.m.</b>
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Respectfully submitted:



Angela C. Chastain

Secretary

New Milford Board of Education

**New Milford Board of Education  
Special Meeting Minutes  
March 26, 2019  
Lillis Administration Building – Board Room**

<b>Present:</b>	Mr. David A. Lawson, Chairman Mrs. Angela C. Chastain Mr. Bill Dahl Mr. Joseph Failla Mrs. Wendy Faulenbach Mr. Brian McCauley Mrs. Tammy McInerney Mrs. Eileen P. Monaghan Mr. J.T. Schemm	RECEIVED TOWN CLERK 2019 MAR 27 P 12:15 NEW MILFORD, CT
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<b>Also Present:</b>	Dr. Stephen Tracy, Interim Superintendent of Schools Ms. Ellamae Baldelli, Director of Human Resources
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<b>1.</b>	<b>Call to Order</b>	<b>Call to Order</b>
<b>A.</b>	<b>Pledge of Allegiance</b>	<b>A. Pledge of Allegiance</b>
	<p>The special meeting of the New Milford Board of Education was called to order at 6:30 p.m. by Mr. Lawson. The Pledge of Allegiance immediately followed the call to order.</p>	
<b>2.</b>	<b>Public Comment</b>	<b>Public Comment</b>
	<ul style="list-style-type: none"> <li>There was none.</li> </ul>	
<b>3.</b>	<b>Discussion and Possible Action</b>	<b>Discussion and Possible Action</b>
<b>A.</b>	<b>Interview and discuss candidate for the position of Hill and Plain Elementary School Principal. Executive session is anticipated.</b>	<b>A. Interview and discuss candidate for the position of Hill and Plain Elementary School Principal. Executive session is anticipated.</b>
<b>B.</b>	<b>Appointment of candidate to the position of Hill and Plain Elementary School Principal.</b>	<b>B. Appointment of candidate to the position of Hill and Plain Elementary School Principal.</b>
	<p>Motion made by Mr. McCauley that the Board enter into Executive Session to interview and discuss the candidate for the position of Hill and Plain Elementary</p>	<p>Motion made and passed unanimously that the Board enter into Executive Session to interview and discuss the candidate for the</p>

	<p>School Principal, and invite into the session Dr. Stephen Tracy and the candidate.</p> <p>Motion seconded by Mrs. Faulenbach.</p> <p>Motion passed unanimously.</p> <p>The Board entered executive session at 6:31 p.m.</p> <p>The candidate left executive session at 7:15 p.m.</p> <p>The Board returned to public session at 7:57 p.m.</p> <p>Motion made by Mr. Failla that the Board of Education approve the appointment of:  Mr. Eric Williams as Hill and Plain Elementary School Principal effective on or about April 24, 2019  2018-2019 salary - \$127,742; prorated to start date.</p> <p>\$126,242 (Step 1) + \$1,500 (6<sup>th</sup> year)</p> <p>Motion seconded by Mr. Schemm.</p> <p>The motion passed 8-1.</p> <p>Aye: Mr. Dahl, Mr. Failla, Mrs. Faulenbach,  Mr. Lawson, Mr. McCauley, Mrs. McInerney,  Mrs. Monaghan, Mr. Schemm  No: Mrs. Chastain</p>	<p><b>position of Hill and Plain Elementary School Principal, and invite into the session Dr. Stephen Tracy and the candidate.</b></p> <p><b>Motion made and passed that the Board of Education approve the appointment of: Mr. Eric Williams as Hill and Plain Elementary School Principal effective on or about April 24, 2019  2018-2019 salary - \$127,742; prorated to start date.</b></p>
4.	<p><b>Discussion and Possible Action</b></p> <p><b>A. Discussion of confidential student matter pertaining to non-resident student's requested tuition waiver. Executive session is anticipated. The Board may take action when it returns to public session.</b></p> <p>Motion made by Mr. Dahl that the Board enter into Executive Session to discuss a confidential student matter pertaining to non-resident student's requested tuition waiver, and invite into the session Dr. Stephen Tracy.</p>	<p><b>Discussion and Possible Action</b></p> <p><b>A. Discussion of confidential student matter pertaining to non-resident student's requested tuition waiver. Executive session is anticipated. The Board may take action when it returns to public session.</b></p> <p><b>Motion made and passed unanimously that the Board enter into Executive Session to discuss a confidential student matter pertaining to non-resident student's</b></p>

Respectfully submitted:

**Angela C. Chastain**  
**Secretary**  
**New Milford Board of Education**

**New Milford Board of Education  
Special Meeting Minutes  
April 4, 2019  
Lillis Administration Building – Board Room**

<b>Present:</b>	Mr. David A. Lawson, Chairman Mr. Joseph Failla Mrs. Wendy Faulenbach Mrs. Tammy McInerney Mrs. Eileen P. Monaghan Mr. J.T. Schemm
<b>Absent:</b>	Mrs. Angela C. Chastain Mr. Bill Dahl Mr. Brian McCauley

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NEW MILFORD, CT

<b>Also Present:</b>	Dr. Stephen Tracy, Interim Superintendent of Schools Mr. Anthony Giovannone, Director of Operations and Fiscal Services Mr. Kevin Munrett, Facilities Director
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<b>1.</b>	<b>Call to Order</b>  <b>A. Pledge of Allegiance</b>  The special meeting of the New Milford Board of Education was called to order at 7:00 p.m. by Mr. Lawson. The Pledge of Allegiance immediately followed the call to order.	<b>Call to Order</b>  <b>A. Pledge of Allegiance</b>
<b>2.</b>	<b>Public Comment</b>  • There was none.	<b>Public Comment</b>
<b>3.</b>	<b>Discussion and Possible Action</b>  <b>A. Rescission of Board action from March 19, 2019 meeting regarding Lillis Oil Tank</b>  Mrs. Faulenbach moved to rescind the motions and Board actions taken at the March 19, 2019 meeting regarding the Lillis Oil Tank, seconded by Mr. Failla.  • Mr. Lawson said the actions are being rescinded because additional funds are needed over what was requested.	<b>Discussion and Possible Action</b>  <b>A. Rescission of Board action from March 19, 2019 meeting regarding Lillis Oil Tank</b>  <b>Motion made and passed unanimously to rescind the motions and Board actions taken at the March 19, 2019 meeting regarding the Lillis Oil Tank.</b>



	<p>The motion passed unanimously.</p> <p><b>B. Lillis Oil Tank funding</b></p> <p>Mr. Lawson moved to request that the Town Council and Board of Finance approve \$135,280.39 from the capital reserve account to meet additional costs relating to the Lillis oil tank project, seconded by Mrs. Monaghan.</p> <ul style="list-style-type: none"> <li>• Mr. Lawson said he, Mrs. Faulenbach, Dr. Tracy, Mr. Munrett, the ETT Environmental contractor, and a neutral contractor met with the Mayor, two Town Council members, Board of Finance Chair and Town Finance Director yesterday to review the change orders and final cost figures. He said it was determined that everything is in line. He said prevailing wage costs came in lower than expected because it is for workers only and the owner/operator did some of the work himself. A spreadsheet summarizes the charges.</li> <li>• Mrs. Faulenbach said the Town had expressed a desire some time ago to check whether or not prevailing wage was necessary for this project. She asked if the Town ever got an answer. Dr. Tracy said not to his knowledge.</li> <li>• Mr. Lawson said both contractors agreed that even if the Board had paid for expensive engineering and radar up front, at an estimated cost of between \$20,000-\$50,000, the issues encountered with the clay pipe and ledge would not have been detected. Both contractors said these types of issues are not uncommon in New England.</li> <li>• Dr. Tracy said even if the problems had somehow been known ahead of time, the result would have been higher initial bids to cover the anticipated expenses. He said, contrary to some public comments, the project has been well handled and at a reasonable cost given the issues.</li> <li>• Mr. Schemm asked if there will be a public record of yesterday's meeting with the Mayor and others and Mr. Lawson said no.</li> </ul>	<p><b>B. Lillis Oil Tank funding</b></p> <p><b>Motion made and passed unanimously to request that the Town Council and Board of Finance approve \$135,280.39 from the capital reserve account to meet additional costs relating to the Lillis oil tank project.</b></p>
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- Mr. Schemm said he thinks it is highly disingenuous to have this type of meeting out of public light. Mr. Lawson said his concern was with putting contractors out in the public eye where perhaps someone might make slanderous comments.
- Mrs. Faulenbach said there were time constraints as well. Based on the previous “no” answer at Town Council, they thought it was important to do whatever they could to keep the project moving along.
- Mrs. McInerney said she is concerned that not all Town Council members who had complaints were present.
- Mr. Lawson reviewed the spreadsheet. He said some estimates are on the high side to make sure sufficient funds are requested.
- Mrs. Faulenbach said the spreadsheet was put together with the data at hand. She said they heard clearly at yesterday’s meeting not to come back for more funds. She asked if administration is comfortable that the project will not exceed this amount.
- Dr. Tracy said the contractor understands and agrees that this is the last chance to price out costs and that he cannot exceed the total.
- Mrs. McInerney asked if this is on top of the \$105,000 from the Town. Mr. Munrett said that is correct.
- Mr. Failla said that the total cost then is roughly \$240,000 and Dr. Tracy agreed.
- Mr. Failla said his opinion is that the replacement tank should have been kept above ground; it would be safer and easier down the road. Mr. Munrett said that would have required additional lead time and added cost.
- Mr. Schemm said he was aware that this all started because the state was requiring replacement due to age of existing tank. He asked for a reminder of what the fine would have been. Mr. Munrett said it was a possible \$10,000 per day if the state so chose.
- Mr. Failla said he doesn’t believe the state would have done that. He thinks they could have worked with them.

- Mr. Schemm said he wished the Board offices weren't still at East Street so we wouldn't have these costs.
- Mrs. Faulenbach said we also don't know what costs would have been involved in a move.
- Dr. Tracy reiterated that the increased costs were not a matter of mismanagement, but ill fortune. He said the Board chose to deal with the issues, and not just cover over them for the next person to deal with. He said ultimately the successful completion of the project will enhance a community asset for the Town, protect the environment and comply with law. He said that at this point there is urgency to complete the project, because right now the tank is unstable and subject to the elements. If it shifts, or cracks, and leaks, there will be a much bigger issue.

The motion passed unanimously.

**C. School Security Competitive Grant Reimbursement**

Mrs. Faulenbach moved to request that the Town Council and Board of Finance deposit the School Security Competitive Grant reimbursement funds, as received by the Town of New Milford on March 28, 2019 in the amount of \$210,477.26, into the capital reserve account, seconded by Mrs. McInerney.

- Mr. Lawson said he was proud of the proactive stance of the district regarding security measures. He said New Milford was ahead of many districts in taking action. Enhancements were funded out of capital reserve and the operating budget over several years. Later on, the state provided a grant. The Finance department had to retroactively apply for reimbursement. He commended Mr. Giovannone and his predecessor for their diligence in tracking eligible expenses. He said the reimbursement total came in much higher than anticipated, as a result of their efforts. He said the reimbursement went to the Town, so

**C. School Security Competitive Grant Reimbursement**

**Motion made and passed unanimously to request that the Town Council and Board of Finance deposit the School Security Competitive Grant reimbursement funds, as received by the Town of New Milford on March 28, 2019 in the amount of \$210,477.26, into the capital reserve account.**

	<p>now a request must be made to move it to the Board's capital reserve.</p> <ul style="list-style-type: none"><li>• Mrs. Faulenbach said it should go to capital reserve, since it was all Board of Education funds to begin with.</li><li>• Mr. Failla said it has been quite a while since the last full evaluation of security was done and he asked if there has been any thought given to a re-evaluation in conjunction with the new Chief of Police.</li><li>• Mr. Lawson said he had invited Board members to join him a few months ago to give the Chief a cursory tour of a couple of the schools, and discussion about further collaboration is in the works for once the Chief is settled into his new position.</li><li>• Mrs. Faulenbach asked how the grant formula was calculated. Mr. Giovannone said the reimbursement was 45% of eligible expenses.</li><li>• Mrs. Faulenbach said that the overall investment in security was actually much higher then.</li><li>• Mr. Giovannone said a total of \$588,578 was spent from the operating budget over a period of several years. He said Mr. Munrett and his staff were very helpful with the checklist for reimbursement. He said he spoke to the auditors in December, and again this week, and shared with them his memo to the Board regarding the reimbursement. They agreed that the Board should be afforded the normal process of requesting that this money go to capital reserve.</li><li>• Mrs. Faulenbach said this should be no surprise to the Town. The Board discussed their intention to make this request at both the sub-committee and full Board level more than once.</li><li>• Mr. Failla said at the time that security updates were being done, the Town added school resources officers, so someone may mention that as a funding source.</li><li>• Mr. Lawson said the Board had paid for SROs prior to that time.</li><li>• Mrs. Faulenbach said the Town increased their numbers and moved funding to the Town side.</li></ul>	
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	<ul style="list-style-type: none"><li>• Mr. Giovannone said the grant reimbursement is specific to equipment and monitoring services as well as training for the like, and personnel is not an eligible expense.</li></ul> <p>The motion passed unanimously.</p>	
<b>D. Roofs</b>	<ul style="list-style-type: none"><li>• Mr. Lawson said this topic is more for discussion since it will be on the Town agenda. The topic has been ongoing for months. As it has been explained to him, the Town will be bonding a total of \$19 million, with \$4,875,000 dedicated to Board of Education roofs. He is told SNIS roof replacement will be given top priority, at an estimate of \$3,570,000, leaving approximately \$1,305,000 to be allotted towards fixing the high school roof. As such, it appears the Town is choosing the option of re-shingling the high school roof versus a metal roof and/or solar options. This is not in the Board's control.</li><li>• Mrs. Faulenbach said the Board had given the Town all they asked for regarding the high school options.</li><li>• Mr. Munrett said he has been told that removing shingles and placing a new layer is more likely to cost \$1,600,000 or more. He said the Garland Company which has been involved in previous roof work would not even bid on this option, because they do not support the choice being made.</li><li>• Mr. Lawson asked what the district has been averaging annually in shingle replacement. Mr. Munrett said between \$10-\$20,000 in a normal year. He said this had come up in conversation and the district was criticized for wasting money, however the Town is looking to stick with shingles.</li><li>• Mrs. McInerney asked if the Town has agreed to pick up that cost in the future. Mr. Munrett said they have not.</li><li>• Mrs. Faulenbach said they have been advised that this is all the money the Town has.</li></ul>	<b>D. Roofs</b>

- Mrs. Monaghan said she was glad that the Town was not choosing the shingle over shingle option which would add weight, but she is concerned they are not doing anything about the venting issue. Mr. Munrett said adding venting would bring the project closer to \$3,000,000.
- Mr. Lawson said he personally believes a metal roof would be a better, longer lasting option.
- Mr. Failla said he is frustrated with the amount the Town has chosen to bond, as it effectively limits what can be done about the high school roof. He said the auditors have actually recommended that the Town bond more than it does. He said a shingle roof is not appropriate for the location. When shingles come off in the wind, as they will, leaking and rotting will continue.
- Mr. Lawson mentioned the option of presenting a non-binding resolution to the Town expressing the Board's preference for a metal roof and the reasons behind it.
- Mrs. Faulenbach said timing is an issue since the bonding request is being made next week.
- Mrs. Monaghan said that a high school facilities committee is due to be formed next week and she expects to be on it.
- Mr. Failla said he feels the Board is between a rock and a hard place. The Board is ultimately responsible to oversee the assets but are hamstrung in what is being done.
- Dr. Tracy said there are three projects still in the pipeline: the SNIS oil tank, the SNIS roof and the NMHS roof. Based on past experience, he said it will be important to have all people at the table at the beginning for discussion.
- Mr. Lawson said the Town's roof process has not been transparent in spite of months of public discussion on the Board's side at both sub-committee and full Board meetings.
- Mr. Schemm said he worked at the high school beginning in 2001 and there were leaks then. May 2018 brought a major issue and the SNIS roof was a priority even before that. The Board provided information to the Town to get into the December bonding cycle. As of this month,

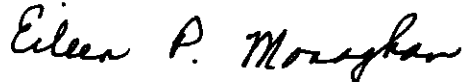


**New Milford Board of Education  
Special Meeting Minutes  
April 4, 2019  
Lillis Administration Building – Board Room**

**Page 8**

	<p>there is still not even a plan in front of the Board to mediate. He said he finds it totally frustrating, especially since the Board will ultimately be held accountable.</p> <ul style="list-style-type: none"><li>• Mrs. Faulenbach wanted to note for clarity that the roof projects going forward will be done by the Town without Board input. She said it is her opinion that both roofs should be replaced.</li><li>• Mr. Lawson said many valid points have been raised but the projects are no longer under the Board's purview. They do not have the funds.</li></ul>	
<b>4.</b>	<p><b>Adjourn</b></p> <p>Mrs. Faulenbach moved to adjourn the meeting at 8:03 p.m., seconded by Mr. Schemm and passed unanimously.</p>	<p><b>Adjourn</b></p> <p><b>Motion made and passed unanimously to adjourn the meeting at 8:03 p.m.</b></p>

Respectfully submitted:



Eileen P. Monaghan  
Assistant Secretary  
New Milford Board of Education

NEW MILFORD PUBLIC SCHOOLS

**EXHIBIT A**

Regular Meeting of the Board of Education  
Sarah Noble Intermediate School  
New Milford, Connecticut  
April 23, 2019  
\*as of April 12, 2019

ACTION ITEMS

A. Personnel

1. **CERTIFIED STAFF**

a. **RESIGNATIONS**

1. **Mrs. Christine Cahalane**, Math Teacher, Schaghticoke Middle School

**Move** that the Board of Education approve the resignation of **Mrs. Christine Cahalane** as Math Teacher at Schaghticoke Middle School effective June 30, 2019.

Personal Reasons

2. **\*\*Ms. Leah Lalama**, Math Teacher, New Milford High School

**Move** that the Board of Education approve the resignation of **Ms. Leah Lalama** as Math Teacher at New Milford High School effective June 6, 2019.

Personal Reasons

3. **Ms. Catherine Topp**, Reading Consultant, Northville Elementary School

**Move** that the Board of Education approve the resignation, due to retirement, of **Ms. Catherine Topp** as Reading Consultant at Northville Elementary School effective June 30, 2019.

Retirement

2. **CERTIFIED STAFF**

b. **NON-RENEWALS**

1. **None currently**

3. **CERTIFIED STAFF**

c. **APPOINTMENTS**

1. **None currently**

4. **MISCELLANEOUS STAFF**

a. **RESIGNATIONS**

2. **None currently**

5. **MISCELLANEOUS STAFF**

b. **APPOINTMENTS**

1. **None currently**

**6. NON-CERTIFIED STAFF AND LICENSED STAFF**

**a. RESIGNATIONS**

1. **Mrs. Jaci Farquharson**, Food Prep I for Food Services, New Milford High School  
Move that the Board of Education approve the resignation, due to retirement, of **Mrs. Jaci Farquharson** as Food Prep I for Food Services at New Milford High School effective April 1, 2019.

Retirement

**7. NON-CERTIFIED AND LICENSED STAFF**

**b. APPOINTMENTS**

1. **Mrs. Maria Blocker**, Paraeducator, Hill and Plain School  
Move that the Board of Education appoint **Mrs. Maria Blocker** as Paraeducator at Hill and Plain School effective April 29, 2019.

\$14.21 per hour - Hire Rate  
\$15.70 per hour – Job Rate  
(after completion of probationary period)

Replacing: L. Germann

**8. ADULT EDUCATION STAFF**

**a. RESIGNATIONS**

1. None currently

**9. ADULT EDUCATION STAFF**

**b. APPOINTMENTS**

1. None currently

**10. BAND STAFF**

**a. RESIGNATIONS**

1. None

**11. BAND STAFF**

**b. APPOINTMENTS**

1. None currently

**12. COACHING STAFF**

**a. RESIGNATIONS**

1. None currently

**13. COACHING STAFF**

**b. APPOINTMENTS**

1. **Ms. Tricia Blood**, Girls' and Boys' Intramural Frisbee Coach, Schaghticoke Middle School  
Move that the Board of Education appoint **Ms. Tricia Blood** as Girls' and Boys' Intramural Frisbee Coach at Schaghticoke Middle School effective May 1, 2019.

2018-2019 Stipend: \$992

Current staff member

**14. LEAVES OF ABSENCE**

1. **Mrs. Christine Cahalane**, Math Teacher, Schaghticoke Middle School

Move that the Board of Education approve an unpaid leave of absence for **Mrs. Christine Cahalane** beginning April 15, 2019 for the remainder of the 2018-2019 school year.

Unpaid Leave of Absence

**THE FOLLOWING ITEMS CAN BE FOUND ON THE  
OPERATIONS WEB PAGE UNDER APRIL 9, 2019**

<http://www.newmilfordps.org/Default.asp?PN=MeetingSchedule&L=2&DivisionID=16980&DepartmentID=18012&LMID=754371>

**10. DISCUSSION AND POSSIBLE ACTION**

- B. Monthly Reports
  - 1. Budget Position
- C. Gifts & Donations
  - 1. PTO – Exhibit B

**THE FOLLOWING ITEMS CAN BE PREVIEWED IN THE  
OFFICE OF THE ASSISTANT SUPERINTENDENT**

- D. Approval of the Following Curriculas
  - 1. CP Algebra II
  - 2. Honors Algebra II
  - 3. Honors Geometry

**THE FOLLOWING ITEM CAN BE FOUND ON THE COMMITTEE  
ON LEARNING WEB PAGE UNDER APRIL 2, 2019**

<http://www.newmilfordps.org/Default.asp?PN=MeetingSchedule&L=2&DivisionID=16980&DepartmentID=18010&LMID=754327>

- 4. NGSS CREC Bundles for K-8 Science

**THE FOLLOWING ITEM CAN BE FOUND ON THE  
OPERATIONS WEB PAGE UNDER APRIL 9, 2019**

<http://www.newmilfordps.org/Default.asp?PN=MeetingSchedule&L=2&DivisionID=16980&DepartmentID=18012&LMID=754371>

**11. ITEMS FOR INFORMATION AND DISCUSSION**

- B. NMPS 2019-2020 School Calendar

**MEMORANDUM  
NEW MILFORD PUBLIC SCHOOLS  
Office for Student Affairs**



**Laura M. Olson**  
Director of Pupil Personnel and Special Services

**To: Dr. Stephen Tracy, Interim Superintendent**  
**From: Laura Olson, PPS Director**  
**Date: 4/11/19**  
**Re: P.O Request for Behavioral Support at SMS**

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Dr. Tracy,

I am requesting that a purchase order in the amount of \$45,000 be approved for the SEED Center (Center for Social Enrichment and Educational Development) in Stamford, CT.

This request is budget neutral and would afford Schaghticoke Middle School the support of increased behavioral services to work with the growing demands for students with complex mental health needs.

The additional supports would continue until the end of the academic school year.

- One Board Certified Behavioral Analyst (BCBA)
- One Register Behavioral Therapist (RBT)
- Training for staff in the behavioral program
- Training for all staff: mental health needs and strategies to de-escalate behaviors

This request is detailed in budget line: BSZ 10011 53200 Professional Services

- Decrease Purchase Order #1900830 by \$45,000.
- New Purchase Order/SEED Center in the amount of \$45,000.

Thank you,

Laura Olson  
Director of Pupil Personnel and Special Services

Cc: Morse, L.  
Silverman, P.  
Giovannone, A.



**NEW MILFORD PUBLIC SCHOOLS**

**Office of the Superintendent  
50 East Street  
New Milford, Connecticut 06776  
(860) 355-8406 FAX (860) 210-4132**



**Dr. Stephen Tracy  
Interim Superintendent of Schools**

**TO: Board of Education  
FROM: Stephen Tracy, Interim Superintendent  
RE: TRANSFER REQUEST  
DATE: April 18, 2019**

At the Board of Education's April 23 meeting, I will be requesting the transfer of \$8,000 from the Certified Salary Account to the Department of Instruction's Professional Services line. As the result of the unanticipated leadership change at the Northville School this spring, it is necessary to provide the Acting Principal with the support that he needs to assure that all teacher observations and evaluation reports are completed in a timely fashion, in keeping with the requirements of the district's teacher evaluation program and state guidelines. The transfer will enable us to engage the services of ReVision Learning to conduct twenty-eight classroom observations, including related teacher conferences and written reports. The total cost of the ReVision services is estimated to be \$18,200. Remaining funds for this purpose are available in the Professional Services line.



## PURCHASE RESOLUTION D - 721

**\*REVISED\*** AGENDA ITEM 3C-2  
APRIL 2019 MEETING

WHEREAS, the equipment, supplies and/or services for which the following Purchase Orders have been issued and deemed necessary by the Superintendent of Schools, and the cost, thereof, are within the budget appropriations approved by the voters of the Town, NOW, BE IT RESOLVED, that the said purchase orders and all disbursements in connection, thereof, are hereby approved.

Funding	Location	Vendor Name	Description	Amount	Object Code
<b>GENERAL</b>	<b>SPED</b>	<b>THE SEED CENTER</b>	<b>BEHAVIORAL SUPPORT/INTERVENTION @ SMS THROUGH FISCAL YEAR END</b>	<b>\$ 45,000.00</b>	<b>53200</b>
GENERAL	DOI	NORTHWEST EVALUATION ASSOC.	MAP GROWTH FOR K-8	\$ 36,823.00	53220
<b>GENERAL</b>	<b>DOI</b>	<b>REVISION LEARNING</b>	<b>COMPLEMENTARY EVALUATOR SUPPORT @ NES</b>	<b>\$ 18,200.00</b>	<b>53200</b>
5 YEAR CAPITAL	FAC	THE GARLAND COMPANY, INC.	SNIS ROOF TEMPORARY REPAIRS, NOT TO EXCEED	\$ 14,000.00	57300
GENERAL	DOI	LEXIA LEARNING SYSTEMS LLC	LEXIA CORE5 READING STUDENT SUBSCRIPTION RENEWAL	\$ 12,240.00	56110
GENERAL	DOI	UNIVERSITY OF BRIDGEPORT	SPRING TUITION FOR INTERN	\$ 7,650.00	51202

**BOLD WITH ITALICS NOTES REVISED - ADDED TO REPORT SINCE OPERATIONS MEETING ON 4/9/19**



## BUDGET TRANSFER REQUESTS

\*REVISED\* AGENDA ITEM 3C-3

APRIL 2019 MEETING

DETAIL			FROM (-)			TO (+)		
#	REASON	AMOUNT	LOCATION	ORG	OBJECT	LOCATION	ORG	OBJECT
DOI-1	ADDITIONAL FUNDS FOR WORKBOOKS	\$200.00	DISTRICT	BDZ10032 ELL	53210 SUBSTITUTE SERVICES	DISTRICT	BDZ10032 ELL	56460 WORKBOOKS
DOI-2	FUNDS FOR COMPLEMENTARY EVALUATOR SUPPORT AT NES	\$7,200.00	NES	BLB10000 GENERAL EDUCATION	51115 CERTIFIED TEACHER SALARIES	DISTRICT	BDZ10000 DEPARTMENT OF INSTRUCTION	53200 PROFESSIONAL SERVICES

DETAIL			FROM (-)			TO (+)		
#	REASON	AMOUNT	LOCATION	ORG	OBJECT	LOCATION	ORG	OBJECT
FAC-1	FROM CUSTODIAL TO MAINTENANCE TO SATISFY WATER MAIN REPAIR BILL APPROVED LAST MONTH	\$2,500.00	SNIS	BFF26143 CUSTODIAL	54301 REPAIRS	SNIS	BFF26243 MAINTENANCE	54301 REPAIRS
		\$3,000.00	NMH	BFE26143 CUSTODIAL				
		\$1,500.00	SMS	BFD26143 CUSTODIAL				
		\$1,500.00	NES	BFB26143 CUSTODIAL				
DISTRICT-1	MORE LEGAL USE THEN ORIGINAL BUDGET WAS BUILT FOR. THIS TRANSFER BRINGS LINE OUT OF THE NEGATIVE BUT WILL NEED ANOTHER TRANSFER BEFORE FISCAL YEAR END.	\$27,500.00	DIST	BAZ25443 SUPERINTENDENT PLANNING	53200 PROFESSIONAL SERVICES	DIST	BAZ23143 BOARD OF EDUCATION	53010 LEGAL SERVICES
DISTRICT-2	MORE ADVERTISING USE THEN ORIGINAL BUDGET WAS BUILT FOR. THIS TRANSFER SHOULD SATISFY LINE THROUGH FISCAL YEAR END.	\$2,200.00	DIST	BAZ23243 ADMINISTRATION	55301 POSTAGE	DIST	BAZ23143 BOARD OF EDUCATION	55400 ADVERTISING

BOLD WITH ITALICS NOTES REVISED - ADDED TO REPORT SINCE OPERATIONS MEETING ON 4/9/19

**Community Relations****Gifts to Students**

The Superintendent must approve gifts to students of trophies, prizes or awards from persons or organizations not connected with the schools intended to be presented on school grounds or at any school sponsored activity. While the Board welcomes and encourages public support of excellence in the schools, all trophies, prizes and awards must conform to the policy of the Board of Education.

Policy adopted: May 7, 2001  
Policy revised: June 9, 2009  
Policy reviewed: October 15, 2013

**NEW MILFORD PUBLIC SCHOOLS**  
New Milford, Connecticut

## FOR SECOND REVIEW

*Commentary: Proposed changes reflect Public Act 17-42 concerning New Graduation Requirements commencing classes graduating in 2023. PA 17-42 places significant emphasis on flexibility and multiple pathways for students. These pathways better prepare students to pursue their aspirations and dreams. Through more flexibility and student choice, it is our goal that a graduate leaves New Milford High School prepared to successfully tackle the challenges laid before them.*

6146(a)

### Instruction

### Graduation Requirements

#### Pathways for the NMHS Graduate

**Two Year College/Career Ready Pathway:** Minimum requirement is a high school diploma and attainment of the distribution of credits as prescribed. It is recommended that the student take the most personally challenging course load during their high school tenure and integrate work in the field whenever possible (internships, job shadowing, work, etc.)

**Four Year College Pathway:** Minimum requirement is a high school diploma and attainment of the distribution of credits as prescribed. Most four-year colleges require that the graduate take four credits in English and math, three credits in science and social studies, and at least two credits in a world language.

**Highly Competitive Colleges Pathway:** Minimum requirement is a high school diploma and attainment of the distribution of credits as prescribed. Most highly competitive colleges require that the graduate take four credits in English, math, science and social studies, and at least three credits in a world language. It is also highly encouraged that the level of these courses be at the Advanced Placement level and at the very least honors level when available.

To graduate from the New Milford Public Schools, a student must earn a minimum number of credits, fulfill credit distribution requirements and meet district performance standards.

#### **I. Academic credit distribution requirements**

A. Students must complete the following credits:

Year of Graduation 2013, 2014	4.0 — English
	3.0 — Mathematics
	3.0 — Social Studies (including 0.5 credit in civics and 1 credit for U.S. history)
	3.0 — Science
	1.0 — Physical Education
	1.0 — Arts (Fine or Practical)
	0.5 — Health
	7.0 — Electives
	=====
	22.5 TOTAL CREDITS

## Instruction

### Graduation Requirements

Year of Graduation 2015	<del>4.0 English</del> <del>3.0 Mathematics</del> <del>3.0 Social Studies (including 0.5 credit in civics and 1 credit for U.S. history)</del> <del>3.0 Science</del> <del>2.0 Physical Education</del> <del>1.0 Arts (Fine or Practical)</del> <del>0.5 Health</del> <del>7.0 Electives</del>  <del>23.5 TOTAL CREDITS</del>
Year of Graduation 2016	<del>4.0 English</del> <del>3.0 Mathematics</del> <del>3.0 Social Studies (including 0.5 credit in civics and 1 credit for U.S. history)</del> <del>3.0 Science</del> <del>2.0 Physical Education</del> <del>1.0 Arts (Fine or Practical)</del> <del>0.5 Health</del> <del>8.0 Electives (including 0.5 in humanities)</del>  <del>24.5 TOTAL CREDITS</del>
Year of Graduation 2017 <b>19-22</b>	4.0 English 4.0 Mathematics 3.0 Social Studies (including 0.5 credit in civics and 1 credit for U.S. history) 3.0 Science 2.0 Physical Education 1.0 Arts (Fine or Practical) 0.5 Health 8.5 Electives (including 0.5 in humanities and 0.5 in Financial Literacy)  26.0 TOTAL CREDITS

#### Commencing with the Class of 2023:

##### Humanities Cluster: 9 Credits

- No less than 3 credits in English
  - English I, II, III/AP (3 Credits)
- No less than 3 credits in Social Studies
  - Must include 1.0 credit in US History and 0.5 credit in Civics)
  - 1.5 additional credits in Social Studies (See Program of Studies)
- 3 additional credits of student choice (additional English, Social Studies, Level 4 or above in World Language, Art History, History of Jazz, History of American Musical Theater etc.)

## Instruction

### Graduation Requirements

#### **STEM Cluster: 9 Credits**

- No less than 3 credits in Science
  - Integrated Science, Biology, Chemistry (3 Credits)
- No less than 3 credits in Math (See Program of Studies)
  - Maximum of 3 credits awarded for successful completion (B-/80) of Math courses of Algebra 1 or higher taken at the middle school
- 3 additional credits of student choice (additional Science, Math, Tech. Ed., Intro to Business, Computer Literacy, Business Computer Applications, Website Design I&II, Intro to Computer Programming, AP Computer Science A, AP Computer Science Principles etc.)

#### **Health & Wellness Cluster: 2 Credits**

- 1 credit in Physical Education
- 1 credit in Health & Safety Education
  - Must include 0.5 credit in Health 1
  - Additional 0.5 credit of student choice (\*Health 2, Allied Health, Medical Technology, Emergency Medical Technician, Sports Medicine, Early Childhood ,Child Development etc.)

#### **World Language Cluster: 1 Credit**

- 1 credit of any World Language course at New Milford High School
  - 1 credit awarded for successful completion (B-/80) of Part A & Part B of the same World Language course from grades 7 & 8

#### **Electives Cluster: 3 Credits**

- 1 credit in Practical or Fine Arts (See Program of Studies)
- 0.5 credit in Personal Finance - Required by state law
- 1.5 additional credits of student choice

#### **Mastery Based: 1 Credit**

- 0.5 Credit in Assured Skills Experiences
- 0.5 Credit in Assured Content Experiences

#### **25 Credits Total**

~~B. A credit shall consist of not less than the equivalent of a forty minute class period for each school day of a school year unless such credit is earned at an institution accredited by the Department of Higher Education or regionally accredited.~~

## Instruction

### Graduation Requirements

#### **II. District's performance standards**

~~These performance standards identify the basic skills that students are expected to achieve in order to graduate. A New Milford High School graduate must complete all academic requirements and demonstrate basic skills in Reading & Writing, Quantitative Thinking (Math & Science) and Information Literacy. The Superintendent of Schools or designee shall develop administrative regulations regarding performance standards for each basic skill, including the method(s) of assessing a student's level of competency in such skills. The assessment criteria must include, but not be based exclusively on, the results of the state or national high school state wide mastery examination.~~

#### **III. Options if graduation requirements are not met**

~~The Board of Education is dedicated to providing students who may have difficulty fulfilling these requirements with different options and multiple opportunities to meet the academic and performance standards for graduation.~~

~~Those students who have not successfully completed the assessment criteria will be afforded alternative means of meeting this criteria. The following is not an inclusive list:~~

- ~~• Pass 0.5 credit of English 4~~
- ~~• Completion of a research project, approved in advance by the Science Department, that involves data collection, and is graded according to an established rubric~~
- ~~• Pass Departmental Exam covering the topics of arithmetic, algebra, geometry and statistics~~
- ~~• Pass 0.5 credit of Practical Math~~
- ~~• English Writing SAT I of 450 or better~~
- ~~• Math Reasoning SAT I of 450 or better~~
- ~~• Math SAT II Math Level 1C of 450 or better~~

~~Seniors who are not eligible for graduation with their class due to a failure to meet the district graduation requirements in one or more subjects may select one of the following options:~~

- ~~1. Successful completion of a summer course or summer courses comparable (as determined by the Principal) to the subject(s) in which the student was deficient~~
- ~~2. Enroll in an on line course in accordance with Policy 6172.6 (Virtual/On-line Courses/College/University Courses)~~
- ~~3. Make arrangement for re-testing to meet performance standards~~
- ~~4. Return to school in September as a fifth year senior~~

#### **IV. II. Exemptions, modifications, and accommodations**

- A. If a physician or advanced practice registered nurse certifies in writing that the physical education requirement is medically contraindicated because of the physical condition of the student, this requirement may be fulfilled by an elective.



## Instruction

### Graduation Requirements

- B. Exemptions; modifications and accommodations of graduation requirements will be made for any student with a disability as determined by the planning and placement team or 504 team.
- C. ~~Only credits for courses taken in grades nine through twelve shall satisfy graduation requirements except that the Superintendent of Schools or designee may grant credit for certain courses identified in subsection (e) of Section 10-221a of the Connecticut General Statutes.~~ **A maximum of three credits may be granted for successful completion of courses taken at the middle school level that align with the high school curriculum.**
- D. The Board may permit a student to graduate during a period of expulsion pursuant to Connecticut General Statutes 10-233d if the Board determines that the student has satisfactorily completed the necessary credits for graduation.
- E. In accordance with state law, the Board of Education may award a high school diploma to a veteran of World War II, the Korean hostilities, or the Vietnam Era who left high school to serve in the armed forces and did not receive a diploma as a consequence of such service as well as any person who withdrew from high school prior to graduation to work in a job that assisted the war effort during World War II, did not receive a diploma as a consequence of such work and has resided in the state for at least fifty consecutive years.

### Early Graduation

Students may finish in ~~seven~~ **six** semesters provided all graduation requirements have been satisfied. Any student interested in being considered for early graduation must notify his/her counselor of his/her intentions by May 1 of the junior year. Students applying for early graduation must obtain the Early Graduation Policy statement and related application form from the Guidance Office and take course no. 990.

Course No.	Course	Prerequisites
990	Early Graduation	By Special Arrangement Only

(cf. 5121 - Examination/Grading/Rating)

(cf. 5123 - Promotion/Acceleration/Retention)

(cf. 6111 - School Calendar)

**(cf. 6141.4 – Independent Study)**

~~(cf. 6145.6 – Travel and Exchange Programs)~~

(cf. ~~6142.2~~ **6146.2** – Statewide Proficiency/Mastery Examinations)

**(cf. 6172.6 – Virtual/Online Courses/College/University Courses)**

## Instruction

### Graduation Requirements

Legal reference:	Connecticut General Statutes
10-14n	State-wide mastery examination
10-161	Establishment of graduation date
10-18	Courses in United States history, government and duties and responsibilities of citizenship
10-19	Teaching about alcohol, nicotine or tobacco, drugs and acquired immune deficiency syndrome
10-221a	High school graduation requirements
10-223a	Promotion and graduation policies. Basic skills necessary for graduation, assessment process
<b>Public Act No. 17-42</b>	<b>An Act Concerning Revisions to the High School Graduation Requirements</b>

Policy adopted: June 10, 2003  
 Policy revised: June 27, 2005  
 Policy revised: June 8, 2010  
 Policy revised: October 11, 2011  
 Policy revised: September 10, 2013  
 Policy revised: October 8, 2013

NEW MILFORD PUBLIC SCHOOLS  
 New Milford, Connecticut

## FOR SECOND REVIEW

*Commentary: Suggested changes broaden opportunities for students who need to make up credits to pursue studies in courses not currently offered at New Milford High School.*

**6141.4(a)**

### **Instruction**

#### **Independent Study**

To meet the needs of extremely capable and highly motivated students, the Board of Education hereby establishes the following policy with respect to The Independent Study Programs at New Milford High School.

This policy is to provide equity as well as opportunities for all students who need to make up credits and **to broaden opportunities for students to pursue study in courses not currently offered at New Milford High School.** It is limited in scope to the following criteria and falls under the discretion of the High School Principal.

1. Independent Study proposals will be presented to the Principal or his/her designee prior to the school year or semester the independent study is to occur. Approval must be obtained from the Principal before the second week of the school year or semester. If a proposal is submitted subsequent to the second week of the semester, the Superintendent may approve the proposal, if the High School Principal can show cause as to why the time frame outlined above should be waived.
2. Independent Study ordinarily will be available only for approved Board of Education Courses, **and for courses not listed in the Program of Studies with written prior approval from both the Department Chair, and Principal or Principal's designee.** If a student submits a proposal which goes beyond the regular school curriculum, that student must have a record of outstanding responsibility and motivation in their academic pursuits.
3. The proposal must have a faculty sponsor certified in the area most closely associated with the Independent Study proposal. The staff member who guides and lends technical support does so voluntarily and not in lieu of any other assignment.
4. The Independent Study course is classified as an elective. It may not supplant any required high school class/course without first obtaining a waiver from the High School Principal.
5. Independent Study credits must be judged to require equivalent commitment of time and must be certified by the faculty sponsor.

## **Instruction**

### **Independent Study**

6. An assessment component of the Independent Study proposal must be clearly delineated. A portfolio, performance or exam are acceptable assessment vehicles. The sponsoring staff member will conduct an assessment or review any outside assessment agreed upon as a prior part of the Independent Study proposal. The sponsor must approve the level of work in the project in order for any credit to be awarded.
7. A maximum number of two (2) Independent Study credits may be earned by an individual unless, based upon the unique needs or circumstances of the student, the Superintendent of Schools has first granted approval to any plan that calls for an individual to be awarded more than two (2) independent credits in his/her high school career.

## FOR SECOND REVIEW

*Commentary: No changes are requested to this policy in regards to Public Act 17-42 concerning New Graduation Requirements. It maintains the ability of students to earn a maximum of three (3) units of academic credit to be applied toward graduation requirements by completing on-line or virtual courses or university/college courses.*

**6172.6(a)**

### **Instruction**

#### **Virtual/Online Courses/College/University Courses**

The Board of Education believes that education through virtual/on-line courses or through university or college courses is an effective means of instruction for students. A virtual school is hereby defined as an educational organization that offers courses at various grade levels through Internet or Web-based methods. These schools can offer courses to enhance, supplement or enrich the existing curriculum and can also provide an alternative means of instruction. Interactive learning does not require the student to be physically present in the same location as the instructor or other students.

Virtual/on-line courses will be part of this District's educational program delivery system to increase accessibility and flexibility in the delivery of instruction. In addition to regular classroom-based instruction, students in the District may earn credit through programs provided by virtual/on-line courses.

All virtual/on-line educational programs and courses will be consistent with District instructional goals and aligned with Connecticut's academic standards, curriculum frameworks and assessments. The administration is directed to periodically review instructional materials of virtual on-line courses to ensure they meet program standards.

The Board of Education recognizes students may benefit from on-line courses or post-secondary courses to assist students in obtaining credits necessary to earn a New Milford High School diploma, to maintain academic standing, or to provide enrichment for those who might require special courses.

The District will not use on-line courses as the sole medium for instruction in any required subject area for students in grades K-8.

High school students may earn a maximum of three (3) units of academic credit to be applied toward graduation requirements by completing on-line or virtual courses or university/college courses through agencies approved by the Board unless the principal waives that provision in writing stating the reasons why, citing whatever circumstances that has caused this waiver.

Credits from an on-line or virtual course or a university/college course may be earned toward graduation only in the following circumstances:

## **Instruction**

### **Virtual/Online Courses/College/University Courses (continued)**

1. The workload required by the on-line course is equivalent to that of a similar course taught in a traditional classroom setting.
2. The content is rigorous and aligned with curriculum guidelines approved by the State Board of Education, where appropriate.
3. The course engages students and has interactive components, which may include, but are not limited to, required interactions between students and their teachers, participation in on-line demonstrations, discussion boards or virtual labs.
4. The program of instruction for such on-line coursework is planned, ongoing and systematic.
5. The courses are (a) taught by teachers who are certified in the state or another state and have received training on teaching in an on-line environment, or (b) offered by institutions of higher education that are accredited by the Board of Regents for Higher Education or State Board of Education or regionally accredited;
6. The course is not offered at the District's high school.
7. The high school does offer the course, but the student is unable to take it due to an unavoidable schedule conflict.
8. The course will serve as an alternative or a supplement to extended homebound instruction.
9. The District has expelled the student from the regular school setting, and the student has been offered an alternative educational opportunity.
10. The Principal, with agreement from the student's teachers and parents/guardians, determines the student requires a differentiated or accelerated learning environment.
11. A student has failed a course and wishes to recover credits in that course area.
12. The student's PPT or Section 504 Team has determined it to be an appropriate means of instruction.

As determined by Board/school policy, students applying for permission to take a virtual course will do the following:



## **Instruction**

### **Virtual/Online Courses/College/University Courses (continued)**

- Complete prerequisites and provide teacher/counselor recommendations to confirm the student possesses the maturity level needed to function effectively in an on-line/college learning environment.
- Obtain the written approval of the Principal or his/her designee before a student enrolls in a virtual course or the university/college course.
- Adhere to the District code of conduct to include rules of behavior and consequences for violations.
- Adhere to attendance requirements of the District.
- Understand that any and all fees imposed on the learner are the sole responsibility of the learner and not the New Milford Board of Education or its designee.

The school must receive an official record of the final grade before awarding credit toward graduation. Only approved courses shall be posted on student transcripts.

Students will have access to sufficient library media resources such as a “virtual library” available through the World Wide Web, laboratory facilities, technical assistance, and hands-on training and information.

- Approval of any course shall be based upon its compliance with Connecticut’s academic standards and requirements.

On-line course delivery must be from institutions accredited by the new England Association of Schools and Colleges, Southern Association of Colleges and Schools, Middle States Association of Colleges and Schools, North Central Association of Colleges and Schools, Northwest Association of Schools and Colleges or Western Association of Schools and Colleges or, if the institution is foreign, recognized by the Connecticut State Department of Education as having appropriate academic standards.

Legal Ref: Connecticut General Statutes Section  
10-221 (Board of Education to prescribe rules, policies and procedures)  
10-221a High school graduation requirements. Student support and remedial services.

Policy adopted: December 9, 2008  
Policy revised: March 12, 2013

NEW MILFORD PUBLIC SCHOOLS  
New Milford, Connecticut

**Approved Field Trips April 2019**

<b>School</b>	<b>Grade/Dept.</b>	<b>Trip Date</b>	<b>Day(s) of the Week</b>	<b># of Students</b>	<b># of Adults</b>	<b>Destination</b>	<b>Subs</b>	<b>Student Cost</b>
SNIS	4-6	3/27/19	Wednesday	60	3	SMS: Rehearsal for concert	0	\$0.00
SMS	6-8	4/11/19	Thursday	20	3	DolrBills/Unified Sports Culmination	0	\$0.00
NMHS	9-12	4/11-4/13/19	Thursday	5	1	CMEA All State Music Festival	0	\$325.00
NMHS	9-12	4/24/19	Wednesday	40	2	SMS: Names	0	\$0.00
NMHS	11-12	4/27/19	Saturday	6	1	Sikorsky Aircraft: Comp. Programming	0	\$0.00
NMHS	9-11	4/30/19	Tuesday	15	2	Bethel High School/Athletic Council	0	\$0.00
NMHS	9-12	5/18/19	Saturday	50	5	Studio Tour/Lycum Theater	0	\$180.00
SMS	7	5/21/19	Tuesday	45	1	Sherwood Island State Park: Blue Science EdAdvance Grant	1	\$0.00
NMHS	9-12	5/23/19	Thursday	37	2	SMS: Athletic Council visiting 8th Graders	0	\$0.00
NMHS	11-12	5/28/19	Tuesday	23	2	Garner Correctional Inst.: Forensic Pyschology Class	0	\$18.00
NMHS	9-12	5/28/19	Tuesday	6	1	The Maxx: Team Waramaug	0	\$0.00
NMHS	9-12	5/28/19	Tuesday	30	2	MetLife Stadium: Sports/Entertainment Marketing Project	2	\$25.00
NES	1	5/29/19	Wednesday	140	26	Pratt Center	0	\$3.25
NMHS	10	6/07/19	Friday	25	2	Boehringer Ingelheim : Biology	2	\$14.00



**New Milford Board of Education  
Policy Sub-Committee Minutes  
April 2, 2019  
Lillis Administration Building, Room 2**

**Present:** Mrs. Tammy McInerney, Chairperson  
Mr. J.T. Schemm  
Mrs. Angela C. Chastain, Alternate

**Absent:** Mr. Joseph Failla  
Mrs. Wendy Faulenbach

**Also Present:** Dr. Stephen Tracy, Interim Superintendent of Schools  
Ms. Alisha DiCorpo, Assistant Superintendent of Schools  
Mr. Greg Shugrue, Principal, New Milford High School

RECEIVED  
TOWN CLERK  
2019 APR -4 P 12:55

NEW MILFORD, CT

<b>1.</b>	<b>Call to Order</b>  The meeting of the New Milford Board of Education Policy Sub-Committee was called to order at 6:45 p.m. by Mrs. McInerney. Mrs. Chastain was seated in the absence of Mrs. Faulenbach.	<b>Call to Order</b>
<b>2.</b>	<b>Public Comment</b>  <ul style="list-style-type: none"> <li>There was none.</li> </ul>	<b>Public Comment</b>
<b>3.</b>	<b>Discussion and Possible Action</b>  <b>A. Policies for Review:</b> <ol style="list-style-type: none"> <li><b>6146 Graduation Requirements</b></li> <li><b>6141.4 Independent Study</b></li> <li><b>6172.6 Virtual/Online Courses/College/University Courses</b> <ul style="list-style-type: none"> <li>Mrs. McInerney said the graduation policies on for this evening were discussed by the Board as a first review last month. All Board members could comment and ask follow-up questions. The policies are here at committee for further discussion before going back to the April Board meeting for second review.</li> <li>Mrs. McInerney asked if other schools are allowing middle school credit. Ms. DiCorpo said she had not done a general survey yet. She is aware that Bethel is, with a limit of two credits.</li> <li>Mrs. McInerney asked if Algebra I and</li> </ul> </li> </ol>	<b>Discussion and Possible Action</b>  <b>A. Policies for Review:</b> <ol style="list-style-type: none"> <li><b>6146 Graduation Requirements</b></li> <li><b>6141.4 Independent Study</b></li> <li><b>6172.6 Virtual/Online Courses/College/University Courses</b></li> </ol>

Geometry I at SMS are the same as Algebra I CP and Geometry I at the high school. Ms. DiCorpo said it is the same curriculum, but students do not receive high school credit currently.

- Mr. Schemm asked to clarify that the changes recommend three possible middle school credits total. Ms. DiCorpo said that is correct. She said a grade of at least B- is required for credit.
- Mr. Schemm said with three credits possible from the middle school and another credit for mastery-based learning, some students entering high school will only need to acquire 21 credits additional.
- Mrs. Chastain said that is a concern. Current students need 26 credits and their day still has study halls, release time etc. because they can't get into electives. She said it's not a good model now and including middle school credit will only make it worse. Adding more classes at the high school will require more funds. She also questions the rigor of the middle school classes as compared to high school.
- Mr. Shugrue said electives are limited by budgetary constraints. He said the Board could consider mandating that seniors must take five credits but that would affect early graduates on the flip side. He also reaffirmed that the curriculum for the classes in the middle school for which students would receive high school credit are the same and that the rigor in middle school is often higher due to the age and development of the students.
- Dr. Tracy said they may be able to carve out an exemption for early grads with planning and customization.
- Mrs. Chastain asked about the possibility of eliminating senior privilege unless it is for work purposes.
- Mr. Schemm said senior privilege is not policy determined.
- Mr. Shugrue said it is important to know the history of how senior privilege was developed. He said it was an equity issue where only some student schedules worked it in and others were

	<p>left out.</p> <ul style="list-style-type: none"><li>• Mrs. Chastain asked how many other high schools offer senior privilege. Mr. Shugrue said he did not have that information. Mrs. Chastain asked if virtually all seniors leave early at least one day and Mr. Shugrue said yes.</li><li>• Mrs. Chastain suggested that it might be helpful to provide services to seniors instead of free time, perhaps something related to college planning. Mr. Shugrue said that is happening at the junior level this year.</li><li>• Mrs. McInerney said these would be important topics to bring up at the Board level during second review.</li><li>• Mr. Shugrue said the middle school courses under discussion are the same courses as those offered at the high school, including the same mid-term and final exams; students are on a higher-level math track. He said students would still have a full complement of math classes available to them at the high school, based on current courses offered.</li><li>• Mrs. Chastain asked if the higher-level courses such as BC Calculus are consistently offered. Mr. Shugrue said his philosophy is yes, but he can't guarantee high class sizes for these types of courses so the Board would have to support that.</li><li>• Ms. DiCorpo said the changes to the independent study policy are designed to enable students to fill the time allowed by the middle school credits.</li><li>• Mrs. Chastain said independent study requires staffing too. Ms. DiCorpo said the changes suggested to virtual learning allow more independence to get around that issue.</li><li>• Mr. Schemm questioned the phrase on page 6146(e) that credit "may be granted for middle school courses". Ms. DiCorpo said they left the terminology open ended because other courses may align over time with high school courses, such as computer science.</li><li>• Mr. Schemm asked who would grant credit, the Board or administrators through regulations. Ms. DiCorpo said it would be under the Board's purview as course curriculum is</li></ul>	
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	<p>rewritten and qualifies. She said she could add a line to the course proposal so the Board would see the connection. She said additional choice would provide students with a pathway for their interest.</p> <ul style="list-style-type: none"><li>• Mr. Schemm said additional choice could be messy since the credits are capped at three. Who determines what three credits will be applied if the student qualifies for more than that? Ms. DiCorpo said that would be a counseling matter.</li><li>• Mr. Schemm said he thinks there is still a lot of uncertainty with how this will all play out, especially with some students only needing 21 additional credits at the high school; that means, in reality, some students could skip senior year. He asked how many credits would be required for a student to stay enrolled and be considered a “senior”.</li><li>• Mr. Shugrue said the CIAC requires four credits per year for athletics. Mrs. Chastain said she thought that should be clearly communicated either through a regulation or the handbook.</li><li>• Mr. Schemm suggested a legal reference to Public Act 17-42 be added to page 6146(f).</li><li>• Ms. DiCorpo said she continues to monitor this Act and it is not in session for discussion yet.</li><li>• Regarding policy 6141.4, Mr. Schemm suggested the addition of a comma and clarification of the designee on page 6141.4(a).</li><li>• Dr. Tracy asked if New Milford had considered collaborating with other districts in regard to courses not offered at the high school. Mr. Shugrue said they had done so in the past with a math class, but enrollment grew and it was added to the high school course listing. He said they continue to explore possibilities.</li><li>• Mr. Shugrue said the Independent Study policy is used quite a bit by students now for credit recovery and to help advance in a particular track.</li><li>• Due to time constraints, Mrs. McInerney said that the rest of the agenda topics will be moved to the next scheduled meeting for discussion.</li></ul>	
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	<b>4. 1324 Fund-Raising by Students</b> <b>5. 1325 Advertising and Promotion</b> <b>6. 1330 Use of School Facilities</b> <b>7. 1331 Smoking</b> <b>8. 1411 Relations with Police Authorities</b> <b>9. 1412 Fire Department</b> <b>10. 1430/1440 State and Federal Aid</b> <b>11. 1620/1640 Relations with Private Schools, Colleges and Universities</b> <b>12. 1700 Possession of Firearms on School Property Prohibited</b>	<b>4. 1324 Fund-Raising by Students</b> <b>5. 1325 Advertising and Promotion</b> <b>6. 1330 Use of School Facilities</b> <b>7. 1331 Smoking</b> <b>8. 1411 Relations with Police Authorities</b> <b>9. 1412 Fire Department</b> <b>10. 1430/1440 State and Federal Aid</b> <b>11. 1620/1640 Relations with Private Schools, Colleges and Universities</b> <b>12. 1700 Possession of Firearms on School Property Prohibited</b>
<b>4.</b>	<b>Item of Information</b>  <b>A. Regulation Revision:</b> <b>1. 1325 Advertising and Promotion</b> <ul style="list-style-type: none"> <li>Due to time constraints, this regulation will be moved to the next scheduled meeting for discussion.</li> </ul>	<b>Item of Information</b>  <b>A. Regulation Revision:</b> <b>1. 1325 Advertising and Promotion</b>
<b>5.</b>	<b>Public Comment</b> <ul style="list-style-type: none"> <li>There was none.</li> </ul>	<b>Public Comment</b>
<b>6.</b>	<b>Adjourn</b>  Mrs. Chastain moved to adjourn the meeting at 7:33 p.m. seconded by Mr. Schemm and passed unanimously.	<b>Adjourn</b>  <b>Motion made and passed unanimously to adjourn the meeting at 7:33 p.m.</b>

Respectfully submitted:



Tammy McInerney, Chairperson  
Policy Sub-Committee

**New Milford Board of Education  
Committee on Learning Minutes  
April 2, 2019  
Lillis Administration Building, Room 2**

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2019 APR -4 P 12:55  
7/4/19

NEW MILFORD, CT

**Present:** Mr. J.T. Schemm, Chairperson  
Mrs. Angela C. Chastain  
Mr. Bill Dahl  
Mrs. Tammy McInerney

**Also Present:** Dr. Stephen Tracy, Interim Superintendent of Schools  
Ms. Alisha DiCorpo, Assistant Superintendent of Schools  
Mr. Greg Shugrue, Principal, New Milford High School  
Mr. Kevin Best, Math Dept. Chairperson, New Milford High School  
Mrs. Janice McNamara, Math Teacher, New Milford High School  
Mrs. Susan Brofford, K-5 Science Enrichment Teacher

<b>1.</b>	<b>Call to Order</b>  The meeting of the New Milford Board of Education Committee on Learning was called to order at 7:34 p.m. by Mr. Schemm.	<b>Call to Order</b>
<b>2.</b>	<b>Public Comment</b>  • There was none.	<b>Public Comment</b>
<b>3.</b>	<b>Discussion and Possible Action</b>  <b>A. Review and Approval of Curriculum</b> <ol style="list-style-type: none"> <li><b>CP Algebra II</b></li> <li><b>Honors Algebra II</b></li> <li><b>Honors Geometry</b></li> </ol> <ul style="list-style-type: none"> <li>Ms. DiCorpo said these revisions align current courses with the new template and transition to standards while memorializing current practice. She said a course overview page has been added due to previous request.</li> </ul> <ol style="list-style-type: none"> <li><b>CP Algebra II</b></li> </ol> <ul style="list-style-type: none"> <li>Mrs. McNamara said this is a full year, one credit course, predominantly for sophomores and juniors. The revision is aligned with common core standards. It focuses on differentiated instruction and real world applications. The teacher acts as coach as students transfer learned skills to new</li> </ul>	<b>Discussion and Possible Action</b>  <b>A. Review and Approval of Curriculum</b> <ol style="list-style-type: none"> <li><b>CP Algebra II</b></li> <li><b>Honors Algebra II</b></li> <li><b>Honors Geometry</b></li> </ol> <ol style="list-style-type: none"> <li><b>CP Algebra II</b></li> </ol>

concepts.

- Mrs. McNerney asked why the math sequence splits Algebra 1 and II with Geometry. Mrs. McNamara said that was originally done to prepare students with the skills they would need for CAPT testing as sophomores.
- Ms. DiCorpo said this aligns with existing science course sequences too so it is not an easy change for districts to make.
- Mrs. McNamara said the Geometry course also incorporates algebraic skills to keep students moving forward.
- Mr. Schemm asked if the department is using Khan SAT Practice. Mrs. McNamara said it is optional, but students do use it and that teachers do encourage it, because it is helpful. Ms. DiCorpo said that students can link to it after their first PSAT. She said SRBI classes use it directly.

## **2. Honors Algebra II**

- Mr. Best said he is presenting on behalf of Lisa Crowley and Cheryl Reiner who wrote the revision. The revision aligns with common core standards, provides differentiation and choice activities as well as flexible grouping. The Honors level differs from CP in its increased rigor and faster pace.
- Mrs. McNerney asked where students can go for help if they are struggling. Mr. Best said teachers are always willing to give help and the Math Honor Society students lend support as well.
- Mrs. McNerney asked if students are required to purchase TI83 calculators. Mr. Best said the department has a loaner program for students who do not have one. This year they loaned out over 100 calculators.
- Mrs. McNerney asked if a less expensive app had been considered. Mr. Best said the problem with an app is that it cannot be used for standardized tests such as the SAT and AP testing. Ms. DiCorpo said they are hopeful that migration may happen in the future. They are always looking for more cost effective solutions.

## **2. Honors Algebra II**

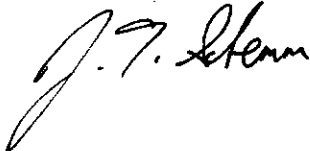
	<p><b>3. Honors Geometry</b></p> <ul style="list-style-type: none"> <li>• Mr. Best said he is presenting on behalf of Deb Murnan who wrote the revision. This course is aligned with common core standards and integrates appropriate algebra review. It embeds SAT aligned questions. The focus is on integration, movement and hands-on activities to reinforce concepts. This class is offered to students in grades 8-10.</li> <li>• Mrs. McNerney asked for clarification that the middle school math classes are honors level, not college prep. Mr. Best said that is correct.</li> </ul> <p>Mrs. McNerney moved to bring the curriculums for CP Algebra II, Honors Algebra II and Honors Geometry to the full Board for approval, seconded by Mrs. Chastain and passed unanimously.</p> <p><b>B. Next Generation Science Standards (NGSS)</b></p> <ul style="list-style-type: none"> <li>• Ms. DiCorpo said the state adopted far-reaching K-12 science standards for which curriculum had not been written. She said there is a shift in focus from students being “told about” science to students “figuring out” science. Ms. DiCorpo said she would rather the district focus on implementation versus the development of its own curriculum from scratch. She is recommending the adoption of CREC bundle units of study. These units were developed by a consortium of over 40 districts. Training is available from CREC and there is online access to professional learning. This will provide consistency with other districts across the state. The bundles will be rolled out over time to various grades, allowing for gradual implementation and spreading out the expense of the units and training. They will build up from the lower grades and those where testing occurs. She is asking the Board to approve the bundles as curriculum. The focus will be on K-8 to begin. The high school feels confident in their current curriculum, after attending NGXS standard training.</li> </ul>	<p><b>3. Honors Geometry</b></p> <p><b>Motion made and passed unanimously to bring the curriculums for CP Algebra II, Honors Algebra II and Honors Geometry to the full Board for approval.</b></p> <p><b>B. Next Generation Science Standards (NGSS)</b></p>
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	<ul style="list-style-type: none"> <li>• Mrs. Brofford said she has already received extensive training and she finds the CREC units well thought out and helpful to K-5 teachers without a strong science background.</li> <li>• Ms. DiCorpo said the plan is to focus on one unit at a time and have the CT Science Center and CREC come in for training.</li> <li>• Mrs. Chastain asked if there is budgeted funding for this. Ms. DiCorpo said it is included in the budget.</li> <li>• Mrs. Chastain asked how new staff would be trained. Ms. DiCorpo said they will be cognizant of asking candidates about their training in the standards, and will provide training through the Science Center as needed.</li> <li>• Dr. Tracy thanked Ms. DiCorpo and Mrs. Brofford for their work. He thanked the Board for its support of the funding necessary to continue curriculum development. He said the use of the “scientific method” is very important in this day and age of constant information.</li> <li>• Mr. Schemm asked if Ms. DiCorpo was looking for Board action to pilot this curriculum or as curriculum. Ms. DiCorpo said she does not want it considered a pilot because that usually implies a temporary nature, and that other choices are being considered. Neither is the case here.</li> </ul> <p>Mr. Schemm moved to bring the adoption of the NGSS CREC bundles for K-8 Science curriculum to the full Board for approval, seconded by Mr. Dahl and passed unanimously.</p>	<p><b>Motion made and passed unanimously to bring the adoption of the NGSS CREC bundles for K-8 Science curriculum to the full Board for approval.</b></p>
<b>4.</b>	<b>Item of Information</b>	<b>Item of Information</b>
<b>A.</b>	<b>Graduation Requirements</b>	<b>A. Graduation Requirements</b>
	<ul style="list-style-type: none"> <li>• Mr. Schemm said this is a carryover discussion from the Policy sub-committee.</li> <li>• Ms. DiCorpo said they are looking for input from the Board as to what direction they want to go in. She said as of a result of discussion at Policy she will reach out to other districts to find out what they are doing about middle school credit.</li> <li>• Mr. Schemm said he would be particularly</li> </ul>	

	<p>interested in those districts who are already at 25 credits. He is also curious to know how they are approaching the mastery credit aspect as well.</p> <ul style="list-style-type: none"><li>• Mrs. Chastain said New Milford is in a unique position in that we are currently at 26 credits, more than required by the Public Act 17-42. She said we don't have to add middle school credit just to catch up. Personally, she is still not convinced that Public Act 17-42 will go into effect by the state legislature.</li></ul>	
5.	<p><b>Public Comment</b></p> <ul style="list-style-type: none"><li>• There was none.</li></ul>	<p><b>Public Comment</b></p>
6.	<p><b>Adjourn</b></p> <p>Mr. Dahl moved to adjourn the meeting at 8:54 p.m., seconded by Mrs. McInerney and passed unanimously.</p>	<p><b>Adjourn</b></p> <p><b>Motion made and passed unanimously to adjourn the meeting at 8:54 p.m.</b></p>

Respectfully submitted:




J.T. Schemm, Chairperson  
Committee on Learning

**New Milford Board of Education  
Facilities Sub-Committee Minutes  
April 9, 2019  
Lillis Administration Building—Room 2**

**Present:** Mr. Brian McCauley, Chairperson  
Mrs. Angela C. Chastain  
Mr. Joseph Failla  
Mrs. Eileen P. Monaghan

**Also Present:** Dr. Stephen Tracy, Interim Superintendent  
Mr. Kevin Munrett, Facilities Director  
Mr. Anthony Giovannone, Director of Operations and Fiscal Services

<b>1.</b>	<b>Call to Order</b>  The meeting of the New Milford Board of Education Facilities Sub-Committee was called to order at 6:45 p.m. by Mr. McCauley.	<b>Call to Order</b>
<b>2.</b>	<b>Public Comment</b>  • There was none.	<b>Public Comment</b>
<b>3.</b>	<b>Items of Information</b>  <b>A. SNIS roof repairs</b> <ul style="list-style-type: none"> <li>• Mr. Munrett referenced his memo, which speaks to the ongoing leaks at SNIS. The funding requested is for masonry work towards a temporary fix while waiting on bonding.</li> <li>• Mr. Failla asked how quickly the Board will have access to the bonding funds, since this patchwork is not getting us anywhere.</li> <li>• Mr. Giovannone said it is his understanding that a municipal building committee is being formed to oversee this and other projects.</li> <li>• Mrs. Chastain said the leaks need to be addressed in the meantime. She asked where the funding is coming from for the temporary patches.</li> <li>• Mr. Giovannone said it is from high school insurance money, specifically the solar study which the Board funded and is now being reimbursed for.</li> <li>• Mr. McCauley said it is a shame that this money</li> </ul>	<b>Items of Information</b>  <b>A. SNIS roof repairs</b>  <div style="text-align: right;">   RECEIVED TOWN CLERK 2019 APR 11 P 12:57 </div>

NEW MILFORD, CT

	<p>needs to be spent because we are waiting on the project to get going.</p> <ul style="list-style-type: none"> <li>• Mr. Munrett said the actual request for funds will show up on the Purchase Resolution at the Operations meeting to follow.</li> </ul>	
<b>B.</b>	<p><b>Scout donations</b></p> <ul style="list-style-type: none"> <li>• Mr. Munrett said he had informed the Board in the fall of a boy scout donation to NES of a compost bin. He said the scout is about to start work, and while the project is under the \$1,000 threshold for Board approval, he wanted the Board to know it is happening. Similarly, the girl scouts are donating picnic tables to SNIS, also under the \$1,000 approval threshold.</li> <li>• Mr. McCauley suggested that the scouts should be recognized in front of the full Board.</li> </ul>	<b>B. Scout donations</b>
<b>C.</b>	<p><b>Lillis Oil tank</b></p> <ul style="list-style-type: none"> <li>• Mr. McCauley said there had been numerous discussions and meetings on this topic. The Town Council voted last night to approve the Board's request for funding from capital reserve to pay for additional expenses related to the project. He said the vendor came to a meeting with the Town and was very helpful in explaining the issues.</li> <li>• Mr. Munrett said the Board of Finance needs to approve the request on Wednesday and then he hopes to have the project finished shortly thereafter. He said the last step will be paving and that should only take a few days at the end.</li> <li>• Dr. Tracy said he wanted to reiterate his concern with comments of mismanagement that have been made. He said that is not the case. The ledge and sewer line would not have been found even if expensive pre-engineering had been done. Even if they had somehow been identified pre-bid, the initial bids would have been much higher as a result. He said the cost is the cost, no matter when identified.</li> </ul>	<b>C. Lillis Oil tank</b>

<b>D. Roofs</b>	<ul style="list-style-type: none"><li>• Mr. Munrett said the roofs have been discussed for many months. They are what they are, with urgent repairs needed at SNIS and NMHS. It is his understanding that the Town is bonding shortly.</li><li>• Mrs. Monaghan said she was at a meeting this week with the Town where it was said that bonding numbers are still under discussion.</li><li>• Mr. McCauley asked what roof will go first if the bonding is successful. Mr. Munrett said at the last meeting he attended, the Mayor said the most money would be bonded towards SNIS replacement. SNIS is the worst roof in the district. He was told that any money left would go towards a shingle option for the high school, to remove existing shingles and replace with new shingles.</li><li>• Mr. Failla said he is very concerned that the Town will not bond enough to do both roofs properly. He said this is a continuous problem.</li><li>• Mrs. Chastain said she doesn't understand the concern with using a shingle roof. She said she is from the Midwest where they have tornadoes, and all the roofs are shingled.</li><li>• Mr. Failla said it is his understanding that the high school is not architecturally designed to handle the wind draft of the area where it is. He said the original specs called for a metal roof. Mr. Failla said we are spending \$10,000 to \$20,000 per year to replace shingles and getting criticized for it by some Town representatives.</li><li>• Mrs. Monaghan said she was on the original high school building committee and they ran out of funding so could not do the metal roof. She said the Town might need to consider taking money from other projects to do the high school roof properly.</li><li>• Mr. Failla said the Board gets criticized for not doing the best job with its assets but are not given the funds to work with for the best benefit.</li></ul>	<b>D. Roofs</b>
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	<ul style="list-style-type: none"> <li>Mrs. Monaghan asked what the next roof coming up will be. Mr. Munrett said they will reassess as they get closer, but the next one will probably be NES, which is original to 1983. He said the HPS roof is over 50 years old but is metal and doing relatively well.</li> </ul> <p><b>E. New Milford Diamond Club donation update</b></p> <ul style="list-style-type: none"> <li>Mr. Munrett said they are working with the Club now. He distributed photos of the clay brick work to the pitcher's mound and home plate areas. There were bricks left over so they did the jv field too. The rest of the work will wait until after the season.</li> </ul> <p><b>F. SNIS roof top unit replacement update</b></p> <ul style="list-style-type: none"> <li>Mr. Munrett said approval from the Board of Finance will hopefully come tomorrow and then we will move forward with Trane on the project, with the goal being to complete it before the air conditioning is needed.</li> </ul>	<p><b>E. New Milford Diamond Club donation update</b></p> <p><b>F. SNIS roof top unit replacement update</b></p>
<b>4.</b>	<p><b>Public Comment</b></p> <ul style="list-style-type: none"> <li>There was none.</li> </ul>	<b>Public Comment</b>
<b>5.</b>	<p><b>Adjourn</b></p> <p>Mrs. Chastain moved to adjourn the meeting at 7:07 p.m., seconded by Mrs. Monaghan and passed unanimously.</p>	<p><b>Adjourn</b></p> <p><b>Motion made and passed unanimously to adjourn the meeting at 7:07 p.m.</b></p>

Respectfully submitted:



Brian McCauley, Chairperson  
Facilities Sub-Committee

**New Milford Board of Education  
Operations Sub-Committee Minutes  
April 9, 2019  
Lillis Administration Building—Room 2**

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2019 APR 11 P 12:51

NEW MILFORD, CT

**Present:** Mrs. Wendy Faulenbach, Chairperson  
Mr. Bill Dahl  
Mr. Brian McCauley  
Mrs. Eileen P. Monaghan

**Also Present:** Dr. Stephen Tracy, Interim Superintendent  
Ms. Ellamae Baldelli, Director of Human Resources  
Mr. Anthony Giovannone, Director of Fiscal Services and Operations  
Mrs. Laura Olson, Director of Pupil Personnel and Special Services  
Mr. Kevin Munrett, Facilities Director

<b>1.</b>	<b>Call to Order</b>  The meeting of the New Milford Board of Education Operations Sub-Committee was called to order at 7:30 p.m. by Mrs. Faulenbach.	<b>Call to Order</b>
<b>2.</b>	<b>Public Comment</b>  <ul style="list-style-type: none"> <li>There was none.</li> </ul>	<b>Public Comment</b>
<b>3.</b>	<b>Discussion and Possible Action</b>  <b>A. Exhibit A: Personnel — Certified, Non-Certified Appointments, Resignations and Leaves of Absence</b> <ul style="list-style-type: none"> <li>Ms. Baldelli said she will have a revision for the full Board meeting.</li> <li>Mr. McCauley asked if this was another Math teacher leaving at SMS. Ms. Baldelli said it was the same one. This person had been out on leave all year and was resigning at the end of the year due to personal reasons.</li> </ul> <p>Mr. Dahl moved to bring Exhibit A: Personnel - Certified, Non-Certified Appointments, Resignations and Leaves of Absence to the full Board for approval.</p> <p>Motion seconded by Mr. McCauley.</p> <p>Motion passed unanimously.</p>	<b>Discussion and Possible Action</b>  <b>A. Exhibit A: Personnel — Certified, Non-Certified Appointments, Resignations and Leaves of Absence</b>  <b>Motion made and passed unanimously to bring Exhibit A: Personnel - Certified, Non-Certified Appointments, Resignations and Leaves of Absence to the full Board for approval.</b>

<p><b>B. SNIS Roof Repairs</b></p> <ul style="list-style-type: none"> <li>• Mr. Giovannone said this topic was discussed at Facilities this evening as well. Temporary repairs are needed for the SNIS roof. The funding source is from the high school insurance money. It is a reimbursement for a solar study regarding the high school roof that came from the district's operating budget.</li> <li>• Dr. Tracy said the Town has been apprised.</li> <li>• Mr. Giovannone said the charge is on the Purchase Resolution for approval, this discussion is for transparency purposes only.</li> <li>• Mrs. Faulenbach asked for reassurance that the total will cover any work done. She said the last thing the Board wants is to have another project come in over budget. Mr. Munrett said they will stay in budget.</li> </ul> <p><b>C. Monthly Reports</b></p> <ol style="list-style-type: none"> <li><b>1. Budget Position dated 3/31/19</b></li> <li><b>2. Purchase Resolution D-721</b></li> <li><b>3. Request for Budget Transfers</b></li> </ol> <ul style="list-style-type: none"> <li>• Mr. Giovannone said he will bring a fiscal year end projection to the committee next month. He said the certified salary account is at \$105,000 this month, as compared to \$414,000 last year at this time. He is bringing forward a transfer for the legal account to bring it even for now, and a transfer for advertising that should hold for end of year. Excess costs are reflected on page 4, as well as an updated capital reserve total, which does not include pending requests. He said he is projecting a short fall to excess costs of approximately \$134,000.</li> <li>• Mrs. Faulenbach asked about pay to play revenues. Mr. Giovannone said they will probably be \$13,000 to \$14,000 short of projected revenue.</li> <li>• Mrs. Faulenbach asked for specifics on the balances reflected in lines 53500, 54420, 53200 and 57500. Mr. Giovannone said he would have that prior to the full Board meeting.</li> </ul>	<p><b>B. SNIS Roof Repairs</b></p> <p><b>C. Monthly Reports</b></p> <ol style="list-style-type: none"> <li><b>1. Budget Position dated 3/31/19</b></li> <li><b>2. Purchase Resolution D-721</b></li> <li><b>3. Request for Budget Transfers</b></li> </ol>
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- Mrs. Faulenbach asked about the balance in line 55630. Mrs. Olson said they had two students move out of district, but have three mediations still to come. Mrs. Faulenbach said the good news is that there is still money there if needed.
- Mrs. Faulenbach referenced the \$108,000 total in instructional supplies. Mr. Giovannone said last year at this time, it was at \$80,000.
- Mrs. Monaghan asked how line 53200 is paid out. Mrs. Olson said it depends on the vendor.
- Mr. McCauley asked for a general comment about the current budget position and Mr. Giovannone said it is in the positive and they are watching it closely.
- Mrs. Faulenbach said this year is different from last year when they were actively trying to have money to assist the Town. She hopes that will be noted.
- Dr. Tracy said they are not taking any extraordinary measures internally yet. Items duly budgeted for should be spent, but they are not looking to do any wholesale transfers.
- Mrs. Faulenbach asked about 56110 on the purchase order. Mrs. Olson said it is for an online reading program K-8.
- Mr. Giovannone said it is used throughout the year but the billing cycle is not aligned to the fiscal year.
- Mrs. Monaghan asked about the tuition payment for the intern. Ms. Baldelli said this person reports everyday and fills in where needed in district. They have received their degree, this is similar to a 5<sup>th</sup> year for experience. It has been done successfully in the past.
- Mr. McCauley asked if the person is ever hired permanently. Ms. Baldelli said occasionally.
- Dr. Tracy said he will be bringing a revised purchase order and budget transfer sheet to the full Board for approval. Due to the leadership change at NES, the district is looking to retain ReVision to assist Acting Principal Tomasello with end of year teacher evaluations. Dr. Tracy said the expected cost is \$18,200 with \$11,000

	<p>coming out of the Department of Instruction budget, and the rest from certified salary and professional services.</p> <ul style="list-style-type: none"> <li>• Mrs. Faulenbach said she would like to see a detailed memo to the Board before its meeting. She said she is terribly concerned about the non-budgeted items that have been added this year. She asked where the school is on evaluations. Ms. Baldelli said they are where they would be normally, just need assistance due to the leadership change. ReVision will provide complementary evaluators to help ensure the evaluations are meaningful and reflective for the teachers.</li> <li>• Mrs. Faulenbach asked if the teachers are on board with the plan. Ms. Baldelli said they are. She, Ms. DiCorpo and Dr. Tomasello met with union leadership, the CEA representative and the teachers affected.</li> <li>• Mr. Dahl asked what that number is and Ms. Baldelli said it is 28 teachers.</li> </ul> <p>Mr. McCauley moved to bring the monthly reports: Budget Position 3/31/19, Purchase Resolution D-721 and Request for Budget Transfers to the full Board for approval.</p> <p>Motion seconded by Mrs. Monaghan.</p> <p>Motion passed unanimously.</p> <p><b>D. Gifts &amp; Donations</b></p> <p><b>1. PTO — Exhibit B</b></p> <ul style="list-style-type: none"> <li>• Mrs. Faulenbach asked this was an amazing total and the Board is so grateful for the PTO's continued support, both monetarily and with volunteer time.</li> </ul> <p>Mrs. Monaghan moved to bring Gifts &amp; Donations: PTO-Exhibit B to the full Board for approval.</p> <p>Motion seconded by Mr. McCauley.</p>	<p><b>Motion made and passed unanimously to bring the monthly reports: Budget Position dated 3/31/19, Purchase Resolution D-721, and Request for Budget Transfers to the full Board for approval.</b></p> <p><b>D. Gifts &amp; Donations</b></p> <p><b>1. PTO — Exhibit B</b></p> <p><b>Motion made and passed unanimously to bring Gifts &amp; Donations: PTO-Exhibit B to the full Board for approval.</b></p>
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<p><b>E.</b></p>	<p>Motion passed unanimously.</p> <p><b>Lillis Oil Tank</b></p> <ul style="list-style-type: none"> <li>Dr. Tracy said the Town Council approved the withdrawal from capital reserve and he is hopeful the Board of Finance will do the same tomorrow so the vendor can be paid for work already done. He said in the end, problems were addressed and Town property is now enhanced, state law complied with, and the environment protected.</li> </ul>	<p><b>E. Lillis Oil Tank</b></p>
<p><b>4.</b></p> <p><b>A.</b></p>	<p><b>Item of Information</b></p> <p><b>NMPS 2019-2020 School Calendar</b></p> <ul style="list-style-type: none"> <li>Dr. Tracy said this calendar is consistent with the important dates listing the Board saw last month. He said there has been an issue raised by the teachers union regarding the 187<sup>th</sup> day and he wanted the Board to know that there may be a dispute if it cannot be resolved. Dr. Tracy said it is his intention to release this calendar following the full Board meeting. He said the dispute will not delay the publishing of this version.</li> <li>Mr. Dahl asked if changes can be made to the calendar after its release. Dr. Tracy said yes, but logistically that creates problems for parent planning.</li> <li>Mr. Dahl asked how many hours constitute a teacher day. Ms. Baldelli said 7 ¼ hours. Mr. Dahl noted that conference days only call for 7 hours.</li> </ul>	<p><b>Item of Information</b></p> <p><b>A. NMPS 2019-2020 School Calendar</b></p>
<p><b>5.</b></p>	<p><b>Public Comment</b></p> <ul style="list-style-type: none"> <li>There was none.</li> </ul>	<p><b>Public Comment</b></p>
<p><b>6.</b></p>	<p><b>Adjourn</b></p> <p>Mr. Dahl moved to adjourn the meeting at 8:15 p.m. seconded by Mr. McCauley and passed</p>	<p><b>Adjourn</b></p> <p><b>Motion made and passed unanimously to adjourn the</b></p>

**New Milford Board of Education  
Operations Sub-Committee Minutes  
April 9, 2019  
Lillis Administration Building—Room 2**

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	unanimously.	meeting at 8:15 p.m.
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Respectfully submitted:

A handwritten signature in cursive script that reads "Wendy Faulenbach".

Wendy Faulenbach, Chairperson  
Operations Sub-Committee