

**NEW MILFORD BOARD OF EDUCATION
New Milford Public Schools
50 East Street
New Milford, Connecticut 06776**

**FACILITIES SUB-COMMITTEE
MEETING NOTICE**

**DATE: March 5, 2013
TIME: 6:45 P.M.
PLACE: Lillis Administration Building—Room 2**

AGENDA

New Milford Public Schools Mission Statement

The mission of the New Milford Public Schools, a collaborative partnership of students, educators, family, and community, is to prepare each and every student to compete and excel in an ever-changing world, embrace challenges with vigor, respect and appreciate the worth of every human being, and contribute to society by providing effective instruction and dynamic curriculum, offering a wide range of valuable experiences, and inspiring students to pursue their dreams and aspirations.

1. Call to Order

2. Public Comment

The Board welcomes Public Participation and asks that speakers please limit their comments to three minutes. Speakers may offer objective comments of school operations and programs that concern them. The Board will not permit any expression of personal complaints or defamatory comments about Board of Education personnel and students, nor against any person connected with the New Milford Public School System.

3. Discussion and Possible Action

- A. Use of Buildings: Fee Structure Adjustment
- B. SMS Locker Project Update
- C. Five Year Facilities Capital Plan Update

4. Adjourn

**Sub-Committee Members: Mr. Daniel W Nichols, Chairperson
Mr. Thomas McSherry
Mrs. Lynette Celli Rigdon
Mr. William Wellman**

**Alternates: Mr. David A. Lawson
Mr. David R. Shaffer**

GEORGE C. BUCKBEE
TOWN CLERK

2013 MAR -1 P 12:26

NEW MILFORD, CT

**FIVE YEAR CAPITAL PLAN
FACILITIES
2013-2018**

PRIORITY	SCHOOL	CAPITAL ITEM	2013/14	2014/15	2015/16	2016/17	2017/18
2	NMHS	PAVEMENT PROJECT - SNIS main access road, lower area which has deteriorated over time.	\$52,350				
4	NES	REPLACE RESTROOM VENTILATION UNITS - Many small restroom throughout NES have poor ventilation.	\$3,957				
10	D/W	FRONT DECK MOWER REPLACEMENT-This is to replace the older model Kubota that is used to mow, sweep and remove snow.	\$28,260				
7	HPS	REPLACE PNEUMATIC THERMOSTATS - This is an on-going project where we replace outdated pneumatic controls with a digital control to tie into our Siemen's Energy Management system. This will allow better controls to the classroom heating units resulting in more comfortable temperature ranges and energy efficiencies.	\$5,250				
9	D/W	CUSTODIAL EQUIPMENT REPLACEMENTS - This would be to purchase an Automatic Scrubber, Back Pack Vacuums, Carpet Extractors and Wet/Dry Vacuums with front mount squeegee attachments. Many of these items are over 10 years old and break more often than they run. They do not properly clean the buildings and often introduce more dust and particulate back into the room in which they are trying to clean.	\$6,395				
5	JJMO	ROOF REPAIRS - Minor roof repairs are needed on the McCarthy Observatory.	\$4,500				
6	JJMO	INSTALL SURVEILLANCE CAMERAS - This needed to protect the assets at the McCarthy Observatory.	\$1,850				
1	D/W	NEW SECURITY INITIATIVES - These items will be determined after security assessments are completed.	\$100,000				
11	D/W	4WD PICK-UP TRUCK W/ PLOW-This is to replace an older truck with a new 4wd unit with a plow. Trucks are used for moving materials throughout the district as well as for plowing and sanding during the winter months.	\$35,950				

**FIVE YEAR CAPITAL PLAN
FACILITIES
2013-2018**

PRIORITY	SCHOOL	CAPITAL ITEM	2013/14	2014/15	2015/16	2016/17	2017/18
8	SMS	REPAIR ISLANDS IN PARKING LOT-The islands in the main parking lot at Schaghticoke have become denuded over time due to environmental and mechanical degradation. This project would reconfigure the current islands using materials that will last longer and be more resistant to damages than the current islands.	\$11,200				
3	SMS	INSTALL AHU & RTU CONTROLS - This is an on-going project where we replace outdated pneumatic controls with a digital control to tie into our Siemen's Energy Management system. This will allow better controls to the rooftop units which serve many areas of the building with fresh air, heat and air conditioning where available.	\$7,400				
Footnote	SMS	ROOF REPLACEMENT PROGRAM - This is a five year plan to begin replacing the roof at Schaghticoke that dates back to 1973 for many parts of the roof and includes some sections added in the early 1990's The total replace cost for this project is: &1,700,000.00 if done all in one year					
TOTALS			\$257,112				

**FIVE YEAR CAPITAL PLAN
FACILITIES
2013-2018**

PRIORITY	SCHOOL	CAPITAL ITEM	2013/14	2014/15	2015/16	2016/17	2017/18
1	LILLIS	UPGRADE ELECTRICAL SYSTEM-Phase 1-This project is needed to upgrade the antiquated electrical system at the East Street administration building. No further components can be added to the building until this system is upgraded. Items such as computer system components, HVAC devices and the like will need to be added to that building in the near future.		\$215,000			
3	SMS	INSTALL AHU & RTU CONTROLS - This is an on-going project where we replace outdated pneumatic controls with a digital control to tie into our Siemen's Energy Management system. This will allow better controls to the rooftop units which serve many areas of the building with fresh air, heat and air conditioning where available.		\$8,400			
2	NMHS	UPGRADE BUILDING CONTROL SYSTEM-This is to upgrade the building automation control system with new software and hardware.		\$12,500			
11	D/W	4WD PICK-UP TRUCK W/ PLOW - This is to replace an older truck with a new 4wd unit with a plow. Trucks are used for moving materials throughout the district as well as for plowing and sanding during the winter months. The truck this will be replacing is 11 years old and rusting away due to the constant exposure of road salt during the winter months. The repair costs on this vehicle are also very high on this unit and don't justify keeping it in the fleet.		\$35,360			

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10	D/W	CUSTODIAL EQUIPMENT REPLACEMENTS - This would be to purchase an Automatic Scrubber, Back Pack Vacuums, Carpet Extractors and Wet/Dry Vacuums with front mount squeegee attachments. Many of these items are over 10 years old and break more often than they run. They do not properly clean the buildings and often introduce more dust and particulate back into the room in which they are trying to clean.		\$12,600			
9	D/W	FRONT DECK MOWER REPLACEMENT-This is to replace the older model Kubota that is used to mow, sweep and remove snow.		\$29,450			
6	LILLIS	CARPET REPLACEMENT-This is needed to replace carpeting that is stained and deteriorated beyond repair. Many of the offices have carpeting that exceeds 20 years in age and has delaminated to the point where cleaning has no affect on the fibers anymore.		\$36,200			
8	NMHS	INSTALL IRREGATION WELL-This is a water savings project to provide water to the irrigation system to all fields at the high school.		\$16,500			
7	SMS	INSTALL BRADLEY STYLE SINKS-This is to replace the current single basin sinks with more efficient Bradley basin which will serve as the wash station for the entire rest room area. The unit will have electric eyes to reduce water consumption and attached soap dispensers.		\$14,350			

**FIVE YEAR CAPITAL PLAN
FACILITIES
2013-2018**

<u>PRIORITY</u>	<u>SCHOOL</u>	<u>CAPITAL ITEM</u>	<u>2013/14</u>	<u>2014/15</u>	<u>2015/16</u>	<u>2016/17</u>	<u>2017/18</u>
5	SNIS	RETRACTABLE RAMP TO DUMPSTER - When we installed a trash compactor at Sarah Noble a couple of years ago, we needed to install it in an area that wasn't easily accessible by the custodial staff. This ramp can easily be put down with no back or neck strain and can be lifted up and secured when not in use.		\$5,550			
4	SMS	REPLACE PNEUMATIC THERMOSTATS - This is an on-going project where we replace outdated pneumatic controls with a digital control to tie into our Siemen's Energy Management system. This will allow better controls to the classroom heating units resulting in more comfortable temperature ranges and energy efficiencies.		\$8,250			
TOTALS				\$394,160			
<u>PRIORITY</u>	<u>SCHOOL</u>	<u>CAPITAL ITEM</u>	<u>2013/14</u>	<u>2014/15</u>	<u>2015/16</u>	<u>2016/17</u>	<u>2017/18</u>
1	LILLIS	UPGRADE ELECTRICAL SYSTEM-Phase 2-This project is needed to upgrade the antiquated electrical system at the East Street administration building. No further components can be added to the building until this system is upgraded. Items such as computer system components, HVAC devices and the like will need to be added to that building in the near future.			\$135,000		
4	SNIS	UPGRADE BUILDING CONTROL SYSTEM-This is to upgrade the building automation control system with new software and hardware.			\$13,250		
5	SMS	UPGRADE BUILDING CONTROL SYSTEM-This is to upgrade the building automation control system with new software and hardware.			\$13,250		

**FIVE YEAR CAPITAL PLAN
FACILITIES
2013-2018**

PRIORITY	SCHOOL	CAPITAL ITEM	2013/14	2014/15	2015/16	2016/17	2017/18
3	SMS	INSTALL BRADLEY STYLE SINKS-This is to replace the current single basin sinks with more efficient Bradley basin which will serve as the wash station for the entire rest room area. The unit will have electric eyes to reduce water consumption and attached soap dispensers.			\$14,450		
8	D/W	4WD PICK-UP TRUCK W/ PLOW-This is to replace an older truck with a new 4wd unit with a plow. Trucks are used for moving materials throughout the district as well as for plowing and sanding during the winter months.			\$36,280		
7	D/W	FRONT DECK MOWER REPLACEMENT-This is to replace the older model Kubota that is used to mow, sweep and remove snow.			\$29,925		
2	JPS	REPLACE TWO EXISTING HOT WATER CAST IRON BOILERS- This is due to the age and efficiency of the two existing boilers.			\$425,000		
6	SMS	REPLACE PNEUMATIC THERMOSTATS - This is an on-going project where we replace outdated pneumatic controls with a digital control to tie into our Siemen's Energy Management system. This will allow better controls to the classroom heating units resulting in more comfortable temperature ranges and energy efficiencies.			\$8,250		
TOTALS					\$675,405		

**FIVE YEAR CAPITAL PLAN
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2013-2018**

PRIORITY	SCHOOL	CAPITAL ITEM	2013/14	2014/15	2015/16	2016/17	2017/18
1	LILLIS	UPGRADE ELECTRICAL SYSTEM-Phase 3-This project is needed to upgrade the antiquated electrical system at the East Street administration building. No further components can be added to the building until this system is upgraded. Items such as computer system components, HVAC devices and the like will need to be added to that building in the near future.				\$135,000	
6	D/W	DUMP TRUCK REPLACEMENT-This is to replace an older truck with a new 4wd unit with a plow. Trucks are used for moving materials throughout the district as well as for plowing and sanding during the winter months.				\$39,850	
5	SMS	INSTALL BRADLEY STYLE SINKS-This is to replace the current single basin sinks with more efficient Bradley basin which will serve as the wash station for the entire rest room area. The unit will have electric eyes to reduce water consumption and attached soap dispensers.				\$14,650	
2	NES	REPLACE TWO EXISTING HOT WATER CAST IRON BOILERS- This is due to the age and efficiency of the two existing boilers.				\$440,000	
3	D/W	PAVEMENT PROJECTS - Many areas need repaving, including; SNIS main access road, NES driveways, SMS driveways and some smaller areas which have deteriorated over time.				\$88,000	
4	SMS	REPLACE PNEUMATIC THERMOSTATS - This is an on-going project where we replace outdated pneumatic controls with a digital control to tie into our Siemen's Energy Management system. This will allow better controls to the classroom heating units resulting in more comfortable temperature ranges and energy efficiencies.				\$8,925	
TOTALS						\$711,775	

**FIVE YEAR CAPITAL PLAN
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PRIORITY	SCHOOL	CAPITAL ITEM	2013/14	2014/15	2015/16	2016/17	2017/18
4	SMS	REPLACE PNEUMATIC THERMOSTATS - This is an on-going project where we replace outdated pneumatic controls with a digital control to tie into our Siemen's Energy Management system. This will allow better controls to the classroom heating units resulting in more comfortable temperature ranges and energy efficiencies.					\$9,275
1	SMS	REPLACE TWO EXISTING HOT WATER FIRE TUBE BOILERS- This is due to the age and efficiency of the two existing boilers.					\$580,000
2	NMHS	CAMERA SYSTEM UPGRADES/REPLACEMENTS - Just as the chiller at NMHS is 12 years old, so are the camera systems aging at both schools. Digital Video Recorders need to be replaced and upgraded and some cameras either need upgrades and/or replacement at both the High School and Sarah Noble.					\$17,500
3	SNIS	CAMERA SYSTEM UPGRADES/REPLACEMENTS - Just as the chiller at NMHS is 12 years old, so are the camera systems aging at both schools. Digital Video Recorders need to be replaced and upgraded and some cameras either need upgrades and/or replacement at both the High School and Sarah Noble.					\$11,265
5	SMS	A/C EXPANSION (PHASE 1)-This is a project to connect several of the rooms in the "c-wing" expansion of the Schaghticoke Middle school to the chiller. We would need to add air handling units and duct work to connect the rooms.					\$44,550
6	D/W	DUMP TRUCK REPLACEMENT-This is to replace an older truck with a new 4wd unit with a plow. Trucks are used for moving materials throughout the district as well as for plowing and sanding during the winter months.					\$40,150
TOTALS							\$702,740

**New Milford Board of Education
 Facilities Sub-Committee Minutes
 March 5, 2013
 Lillis Administration Building, Room 2**

Present: Mr. Daniel W Nichols, Chairperson
 Mr. Thomas McSherry
 Mrs. Lynette Celli Rigdon
 Mr. William Wellman

Also Present: Dr. JeanAnn C. Paddyfote, Superintendent of Schools
 Mr. Joshua Smith, Assistant Superintendent
 Mr. Gregg Miller, Director of Fiscal Services
 Mr. John Calhoun, Facilities Manager
 Ms. Ellamae Baldelli, Director of Human Resources

GEORGE C. BUCKBEE
 TOWN CLERK

2013 MAR -7 P 12: 20

NEW MILFORD, CT

<p>1.</p>	<p>Call to Order The meeting of the New Milford Board of Education Facilities Sub-Committee was called to order at 6:45 p.m. by Mr. Nichols.</p>	<p>Call to Order</p>
<p>2.</p>	<p>Public Comment</p> <ul style="list-style-type: none"> • None 	<p>Public Comment</p>
<p>3.</p>	<p>Discussion and Possible Action</p> <p>A. Use of Buildings: Fee Structure Adjustment</p> <ul style="list-style-type: none"> • Mr. Calhoun distributed the proposed Use of Buildings: Fee Structure effective July 2013. He said the proposed increases were to bring New Milford into the average for our district reference group (DRG) and to cover costs of clean up, utilities etc. <p>Mr. McSherry moved to bring the Use of Buildings: Fee Structure Adjustment to the full Board for approval.</p> <p>Motion seconded by Mrs. Celli Rigdon.</p> <p>Motion passed unanimously.</p> <p>B. SMS Locker Project Update</p> <ul style="list-style-type: none"> • Mr. Calhoun said the hallway portion of the project is complete with 1000 new lockers 	<p>Discussion and Possible Action</p> <p>Use of Buildings: Fee Structure Adjustment</p> <p>Motion made and passed unanimously to bring the Use of Buildings: Fee Structure Adjustment to the full Board for approval.</p> <p>SMS Locker Project Update</p>

installed. Remaining lockers have been painted to match. All students have a new locker. The lockers in the boys' and girls' locker rooms will be replaced during April vacation. The contractor and subcontractor met all timelines.

C. Five Year Facilities Capital Plan Update

- Mr. Calhoun highlighted some areas of this update. Items include roof replacement at SMS, upgrading the electrical system at the Lillis building, pavement projects, an irrigation well at the high school, security upgrades as needed, continuing the installation of digital controls, and boiler replacement at JPS beginning in 2015-16. He stated the plan is fluid and may change as needs develop and costs allow.
- Mr. Nichols asked the age of the boiler at JPS and Mr. Calhoun said it would be over 30 years old at that time.
- Mr. Wellman asked what justification there was to put more money in the Lillis building. Mr. Calhoun said more analysis would be done before incurring any specific costs but that if the district is to stay in the building the electrical upgrades will be necessary to function.
- Mr. Nichols asked if Facilities needs are being examined by the Facility Utilization and Study Committee and Dr. Paddyfote said yes that it is a consideration.
- Mrs. Celli Rigdon asked for follow up on a previous discussion about adding showers to SNIS when it is used as a shelter. Mr. Calhoun said that he had talked to Mr. Crespan about this and the project was on hold due to lack of funding.
- Mrs. Celli Rigdon asked about the costs incurred when the buildings were used as shelters and Mr. Calhoun said generally the district is reimbursed for any costs.
- Mr. McSherry asked about the roof replacement and the possible solar energy project and Mr. Calhoun said the solar project, if available, would not be done before the roof

Five Year Facilities Capital Plan Update

	replacement took place. Mr. McSherry moved to bring the Five Year Capital Plan for Facilities to the full Board for approval. Motion seconded by Mrs. Celli Rigdon. Motion passed unanimously.	Motion made and passed unanimously to bring the Five Year Capital Plan for Facilities to the full Board for approval.
4.	Adjourn Mr. McSherry moved to adjourn the meeting at 7:03 p.m. seconded by Mrs. Celli Rigdon and passed unanimously.	Adjourn Motion made and passed unanimously to adjourn the meeting at 7:03 p.m.

Respectfully submitted:



Daniel W Nichols, Chairperson
Facilities Sub-Committee