

**New Milford Board of Education
Facilities Sub-Committee Minutes
February 2, 2016
Lillis Administration Building, Room 2**

Present: Mr. Robert Coppola, Chairperson
Mr. David A. Lawson
Mr. Brian McCauley, Alternate
Mr. J.T. Schemm, Alternate

Absent: Mrs. Angela C. Chastain
Mr. Bill Dahl

Also Present: Mr. Joshua Smith, Interim Superintendent of Schools
Mr. Jay Hubelbank, Director of Fiscal Services and Operations
Mr. Kevin Munrett, Facilities Manager
Mr. Nestor Aparicio, Assistant Facilities Manager
Ms. Roberta Pratt, Director of Technology

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1.	Call to Order The meeting of the New Milford Board of Education Facilities Sub-Committee was called to order at 6:45 p.m. by Mr. Coppola. Mr. McCauley was seated in the absence of Mr. Dahl. Mr. Schemm was seated in the absence of Mrs. Chastain.	Call to Order
2.	Public Comment <ul style="list-style-type: none"> There was none. 	Public Comment
3.	Discussion and Possible Action A. Turf Field Update 1. Compliance Plan <ul style="list-style-type: none"> Mr. Coppola said he had requested an update from this town committee since the turf fields will become the Board of Education's responsibility when the project is complete. Members of the Artificial Turf Construction Committee were present including Chairperson Peter Bass, Joseph Failla, Wendy Faulenbach, Russ Posthauer and Dan Stanton. Architectural engineer Luke McCoy said he has been involved with the project from the 	Discussion and Possible Action A. Turf Field Update 1. Compliance Plan

start. They expect the fields to be completed by mid-June and available for summer use. The project includes two turf fields, a new track and LED lighting, which can be controlled remotely, for both fields. All equipment required to maintain the fields will be turned over at the end of the project to Facilities along with training videos. The contractor will ensure there is no problem with access to existing fields for spring use. Winter weather has been favorable to the timeline.

- Mr. Schemm asked what type of equipment is provided. Mr. McCoy said what they call “attic stock” of additional turf material, fill and glue; a four wheel drive vehicle to pull equipment; grooming brushes and a magnet attachment to pick up clips, jewelry etc.; tines and a sweeper; hand tools and maintenance manual.
- Mr. Schemm asked if a turf plow was included and Mr. McCoy said it was not and they do not recommend plowing the fields unless the district uses special equipment after each storm. He said plowing could in fact void the warranty if not done correctly. In the event snow removal became pressing it could be subcontracted to a specialty vendor and not void the warranty.
- Mr. Lawson said it was his understanding that after ten years or so significant maintenance would be needed. Mr. McCoy said at that time the fields would be nearing end of life cycle and the town would be looking at replacement. Mr. Lawson asked for estimated cost to replace and Mr. McCoy said approximately \$500,000 per field in current costs. It is difficult to predict future costs exactly; materials are evolving all the time as well.
- Mr. Bass said the Turf Field Feasibility Committee was well aware of this projected cost when they started the project and have been actively researching where future funding will come from.
- Mr. Failla said the committee will be

recommending another committee be formed at the completion of the project that would include town, BOE and community members to explore this issue and others. Mr. Coppola said he thought that was a good idea.

- Mr. Bass said the project had helped with cost avoidance to the BOE budget as well. He said the current lights were not up to safety standards any longer and would have had to be replaced at an estimated cost of \$400,000 to the main stadium. Money will also be saved in not having to line the fields with paint or bus students to other facilities because our existing fields could not be used. Additional use of the turf fields could lead to additional gate receipts as well. The district's need for civil rights code compliance with other fields is also being rolled into this project, leading to cost efficiencies.
- Mrs. Faulenbach said this has truly been a collaborative, community project.
- Mr. Coppola said the enthusiasm of the community for this project was apparent right at the first meeting.
- Mr. Failla said the committee would be happy to update the Board as requested in the future.

B. SMS Roof Project Update
1. Skylight

- Mr. Coppola thanked Mr. Munrett for providing the memo and materials regarding this item ahead of the meeting so that members had a chance to review.
- Mr. Munrett recommended replacing the large skylight over the SMS LMC with a more standard, energy efficient and OSHA compliant model.
- Mr. Coppola asked for confirmation that though this is a town funded project Facilities is overseeing it and Mr. Munrett said they are.

B. SMS Roof Project Update
1. Skylight

	<ul style="list-style-type: none"> • Mr. Hubelbank said replacing the skylight was in the bid and the replacement suggested is well within budget. • Mr. Lawson said he would like to talk about this item in terms of the next one on the agenda: PCB testing. 	
C. PCB Testing at SMS	<ul style="list-style-type: none"> • Mr. Lawson said he thought the Town Council had stipulated that PCB testing be done. • Mr. Hubelbank said PCBs would possibly be in the window areas only and no work is being done there. The roof that is being replaced will have all abatement needed done in the summer according to OSHA standards. • Mr. Hubelbank said if testing additional areas is being requested, he would recommend having an expert in the field come speak to the committee about ramifications. • Mr. Lawson said he is asking that a \$1000-\$2500 test for PCBs be done in all areas, including the ground as the Board is responsible for the health and safety of the community. • Mr. Coppola asked if Mr. Lawson was interested in hearing from an expert and Mr. Lawson said he wanted the test. • Mr. Smith said he was not sure of the scope of the testing that Mr. Lawson is requesting. What specific areas did he want tested? Is he recommending all schools be tested? He thought it was important to have expert in the field provide information on the full scope of the project and its ramifications before anything is done. • Mr. Lawson asked who would come in to speak to the committee. Mr. Hubelbank said the district has used Fuss and O'Neill for abatement work in the past and that they are well respected in the field. Mr. Lawson asked if Mr. Hubelbank was opened to using other 	C. PCB Testing at SMS

	<p>firms and Mr. Hubelbank said yes and Mr. Lawson could certainly make a recommendation.</p> <ul style="list-style-type: none"> • Mr. Coppola asked for clarification as to what Mr. Lawson wanted for the next meeting. Mr. Lawson said he ultimately is looking for test results but it would be helpful to know cost of the test and suspected areas to be tested which he believes should include ground and sidewalk testing. • Mr. Schemm said we can't just put our heads in the sand; it is the Board's duty to care for students but that he was aware that the district has a "Tools for Schools" program and that air quality is already tested regularly. He thought some form of testing should be done. • Mr. Coppola said if committee members had suggestions for firms to use that they should give them to Mr. Munrett before the next meeting. • Mr. Smith said he wanted to be clear that there are no current risks; air quality testing has been ongoing with the roof project now. He is just looking for clarification on the parameters of the scope going forward. <p>D. SNIS Catwalk</p> <ul style="list-style-type: none"> • Mr. Munrett said they had received the report back from the engineering firm on this project and were preparing to go out to bid with the specifications. The work is planned take place over the summer. 	
4.	<p>Items of Information</p> <p>A. NMHS Chiller Update</p> <ul style="list-style-type: none"> • Mr. Munrett said they are almost complete on the study of energy usage so that they can properly size the large chiller to move forward with replacement. The small chiller is in place for now. 	<p>Items of Information</p> <p>A. NMHS Chiller Update</p>

	<p>B. Status of Moving Main Frame from Lillis to SNIS</p> <ul style="list-style-type: none"> Mr. Hubelbank said the contract is in place for moving the CEN line to SNIS and the plan is to make the move during the April break. Mr. Lawson asked if the Technology department would move to SNIS at that time as well and Ms. Pratt said no but that the network engineer has office space at SNIS and Central Office. <p>C. Overtime Update</p> <ul style="list-style-type: none"> Mr. Munrett said, due to time constraints, he would review the new report format more fully at the next meeting but that overtime is running favorable this year. 	<p>B. Status of Moving Main Frame from Lillis to SNIS</p> <p>C. Overtime Update</p>
<p>5.</p>	<p>Public Comment</p> <ul style="list-style-type: none"> There was none. 	<p>Public Comment</p>
<p>6.</p>	<p>Adjourn</p> <p>Mr. Lawson moved to adjourn the meeting at 7:29 p.m., seconded by Mr. McCauley and passed unanimously.</p>	<p>Adjourn</p> <p>Motion made and passed unanimously to adjourn the meeting at 7:29 p.m.</p>

Respectfully submitted:



Robert Coppola, Chairperson
 Facilities Sub-Committee