

NEW MILFORD BOARD OF EDUCATION
New Milford Public Schools
50 East Street
New Milford, Connecticut 06776

OPERATIONS SUB-COMMITTEE
MEETING NOTICE

DATE: October 6, 2009
TIME: 7:30 P.M.
PLACE: Lillis Administration Building - Room 2

GEORGE C. BUCKBEE
TOWN CLERK

2009 OCT - 2 P 2 23

NEW MILFORD, CT

AGENDA

1. Call to Order
2. Public Comment

The Board welcomes Public Participation and asks that speakers please limit their comments to 3 minutes. Speakers may offer objective comments of items on this agenda. The Board will not permit any expression of personal complaints or defamatory comments about Board of Education personnel and students, nor against any person connected with the New Milford Public School System.

3. Discussion and Possible Action

A. Exhibit A: Personnel - Certified, Non-Certified Appointments, Resignations and Leaves of Absence

B. Monthly Reports

1. Purchase Resolution D-620
2. Request for Budget Transfers
2. Budget Position as of 9/30/09

C. Activity Stipend Requests

1. New Milford High School
2. Schaghticoke Middle School

D. Gifts & Donations

1. Exhibit B: MVP~SOS Gifts & Donations
2. Exhibit C: PTO Gifts & Donations

4. Items of Information

- A. Mathematics and Science Partnership Grant Program
- B. Draft Advertising Regulation

5. Adjourn

Sub-Committee Members: Mrs. Wendy Faulenbach, Chairman
Mr. Tom McSherry
Mrs. Elizabeth Finney
Mrs. Julie Turk

Alternates: Mrs. Alexandra Thomas
Mrs. Amy Llerena

**New Milford Board of Education
Operations Sub-Committee
October 6, 2009
Lillis Administration Building, Room 2**

Present:	Mrs. Wendy Faulenbach, Chairperson
	Mrs. Elizabeth Finney
	Mr. Tom McSherry
	Mrs. Julie Turk

Also Present:	Dr. JeanAnn C. Paddyfote, Superintendent of Schools
	Mrs. Catherine Richard, Interim Assistant Superintendent
	Mr. Greg Miller, Accounting Manager
	Ms. Ellamae Baldelli, Director of Human Resources
	Mrs. Adele Johnson, Director of Special Services
	Mrs. Deborah Socotch, Accountant/Data Specialist

GEORGE L. BUCKBEE
 TOWN CLERK

2009 OCT - 8 P 4:19

NEW MILFORD, CT

1.	The meeting of the New Milford Board of Education Operations Sub-Committee was called to order at 7:30 p.m. by Mrs. Faulenbach.	Call to Order
2.	No public comment	No public Comment
3.	Discussion and Possible Action:	Discussion and Possible Action
3.A.	<p>Exhibit A: Personnel</p> <ul style="list-style-type: none"> Mrs. Turk will discuss with the Chair concern about one appointee. Mr. McSherry questioned if there is a JV Hockey Coach and Ms. Baldelli answered no. <p>Mr. McSherry moved to bring Exhibit A: Personnel to the full board for discussion and possible action. Motion seconded by Mrs. Finney and passed unanimously.</p>	<p>Exhibit A: Personnel</p> <p>Motion passed unanimously to bring Exhibit A Personnel to the full Board for discussion and possible action.</p>
3.B.	Monthly Reports	Monthly Reports
3.B.1.	<p>Purchase Resolution D-620</p> <ul style="list-style-type: none"> Mrs. Turk questioned if the transportation requests had been bid. Mrs. Johnson responded that this is the second year of transportation; bids had been requested and reviewed. 	Purchase Resolution D-620
3.B.2.	<p>Request for Budget Transfers</p> <ul style="list-style-type: none"> There were no questions. 	Request for Budget Transfers
3.B.3.	<p>Revised Budget Position as of 9/30/09</p> <ul style="list-style-type: none"> Mr. Miller noted the position shows 77.9% spent versus 79.5% last year. 	Revised Budget Position as of 9/30/09

	<ul style="list-style-type: none"> • Mrs. Turk asked about the employee benefits and why more money was not encumbered. • Mr. Miller explained that most of the money that is not encumbered is the medical portion of that line—benefits. The district must encumber these expenses monthly in accordance with the practice used by the Town. That was the recommendation of the previous auditors. <p>Mrs. Turk moved to bring Monthly Reports to the full Board for approval. Mrs. Finney seconded the motion which passed unanimously.</p>	<p>Motion passed unanimously to bring Monthly Reports to full Board for approval.</p>
3.C.	Activity Stipend Requests	Activity Stipend Requests
3.C.1.	<p>New Milford High School</p> <ul style="list-style-type: none"> • Ms. Baldelli explained the request to add two new stipend advisor positions: Assistant Producer for the All School Musical, and Mock Trial Advisor. <p>Mr. Turk moved to send request for two stipend advisor positions at New Milford High School to the Board for approval; motion seconded by Mrs. Finney and passed unanimously.</p>	<p>New Milford High School Assistant Producer—All School Musical; Mock Trial Advisor.</p> <p>Motion passed unanimously to send the request for two stipend advisor positions at New Milford High School to the Board for approval.</p>
3.C.2.	<p>Schaghticoke Middle School</p> <ul style="list-style-type: none"> • Ms. Baldelli explained the request for the position of Intramurals' Coordinator at Schaghticoke Middle School per the stipend committee report. • Intramurals were previously eliminated from the budget; now they are in the budget. • The cost for the coordinator's stipend is \$922. <p>Mrs. Finney moved to send request for Schaghticoke Middle School Intramurals Coordinator to the full Board for approval, seconded by Mr. McSherry. Motion passed unanimously.</p>	<p>Schaghticoke Middle School</p> <p>Motion passed unanimously to send the request for Schaghticoke Middle School Intramurals' Coordinator to the Board for approval.</p>
3.D.	Gifts & Donations	Gifts & Donations
3.D.1.	<p>Exhibit B: MVP-SOS Gifts & Donations</p> <ul style="list-style-type: none"> • MVP-SOS made a donation to Schaghticoke Middle School in the amount of \$5,900 for scholarships for three school sponsored trips this year. 	<p>Exhibit B: MVP-SOS</p>

	Mr. McSherry moved to send the MVP-SOS gift to Schaghticoke Middle School to the Board for approval. Mrs. Finney seconded the motion which passed unanimously.	Motion passed unanimously to send MVP-SOS gift to Schaghticoke Middle School to the full Board.
3.D.2.	<p>Exhibit C: PTO Gifts & Donations:</p> <ul style="list-style-type: none"> All of the committee members acknowledged the generosity of the PTO. <p>Mrs. Finney moved to bring PTO gifts and donations to the full Board for approval. Mr. McSherry seconded the motion which passed unanimously.</p>	<p>Exhibit C: PTO Gifts & Donations</p> <p>Motion passed unanimously to send PTO gifts and donations to the full Board for approval.</p>
4.	Items of Information	Items of information
4.A.	<p>Mathematics and Science Partnership Grant Program</p> <ul style="list-style-type: none"> Mrs. Richard explained that New Milford has been approached by Danbury to partner in writing a grant from the State Department of Education for science teachers in grades K-5. 	Mathematics and Science Partnership Grant Program
4.B.	<p>Draft Advertising Regulation</p> <ul style="list-style-type: none"> Dr. Paddyfote distributed a draft of the advertising and promotion regulation. The regulation has been reviewed by the Board's attorney. After reviewing the proposed regulation, the Board's attorney recommended two changes to the Advertising and Promotion policy. Dr. Paddyfote will bring the policy and proposed changes to the next meeting of the Policy Committee on October 20, 2009. 	Draft Advertising and Promotion Regulation
5.	<p>Adjourn</p> <p>Mr. McSherry moved to adjourn the meeting at 7:56 p.m., seconded by Mrs. Turk. Motion passed unanimously.</p>	<p>Adjourn</p> <p>Motion to adjourn at 7:56 p.m. passed unanimously.</p>

Respectfully submitted,


 Wendy A. Faulenbach, Chair
 Operations Sub-Committee

NEW MILFORD PUBLIC SCHOOLS

EXHIBIT A

Regular Meeting of the Board of Education
Sarah Noble Intermediate School
New Milford, Connecticut
October 13, 2009

ACTION ITEMS

A. Personnel

1. **CERTIFIED STAFF**

a. **RESIGNATIONS**

1. **None Currently**

2. **CERTIFIED STAFF**

b. **APPOINTMENTS**

1. **Mrs. Ingrid Engel**, Speech Language Pathologist, John Pettibone School/Northville Elementary School
Move that the Board of Education appoint **Mrs. Ingrid Engel** as a Speech Language Pathologist at John Pettibone School and Northville Elementary School effective October 19, 2009.
2009-10 salary – Step 15I - \$80,151 pro-rated to start date

Education History:

BA: Marist College
Major: English
MS: Boston University
Major: Comm. Disorders

Work Experience:

7 yrs New Fairfield/Ridgefield Schools
18 yrs Datahr, Hudson Valley Comm. Serv., RESCUE

Budgeted, previously funded as a contracted service (339) for \$84,000

3. **NON-CERTIFIED STAFF**

a. **RESIGNATIONS**

1. **Mrs. Laura Heydenburg**, Paraeducator, Hill and Plain School
Move that the Board of Education accept the resignation of **Mrs. Laura Heydenburg** as Paraeducator at Hill and Plain School effective September 3, 2009.

Personal Reasons

4. **NON-CERTIFIED STAFF**

b. **APPOINTMENTS**

1. **Mrs. Mary Orcutt**, Part-Time Nurse, Sarah Noble Intermediate School
Move that the Board of Education appoint **Mrs. Mary Orcutt** as a Part-Time Nurse at Sarah Noble Intermediate School effective August 24, 2009.
2009-10 Salary – \$35,487 +\$1500 BS pro-rated to 14 hours per week
2. **Mr. Adalberto Rodriguez**, Custodian, Sarah Noble Intermediate School
Move that the Board of Education appoint **Mr. Adalberto Rodriguez** as a Custodian at Sarah Noble Intermediate School effective October 14, 2009.

Education History:

BS: Pace University
Major: Nursing

Work Experience:

4 yrs No. Westchester Hospital
2 yrs Priv. Practice, Carmel, NY

Hourly Rate: \$19.50
Replace: W. Watson
Hourly Rate: \$19.50

5. SUBSTITUTES

a. APPOINTMENTS

1. **Mrs. Nicole Andrews**, Substitute Teacher
Move that the Board of Education appoint **Mrs. Nicole Andrews** as a Substitute Teacher effective October 14, 2009.
2. **Mrs. Gayle Bouzakis**, Substitute Teacher
Move that the Board of Education appoint **Mrs. Gayle Bouzakis** as a Substitute Teacher effective October 14, 2009.
3. **Mrs. Erica Craft**, Substitute Teacher
Move that the Board of Education appoint **Mrs. Erica Craft** as a Substitute Teacher effective October 14, 2009.
4. **Mr. Erik Gundel**, Substitute Teacher
Move that the Board of Education appoint **Mr. Erik Gundel** as a Substitute Teacher effective October 14, 2009.
5. **Ms. Lori Isaac**, Substitute Teacher
Move that the Board of Education appoint **Ms. Lori Isaac** as a Substitute Teacher effective October 14, 2009.
6. **Ms. Shannon Leitch**, Substitute Teacher
Move that the Board of Education appoint **Ms. Shannon Leitch** as a Substitute Teacher effective October 14, 2009.
7. **Ms. Lisa Masella**, Substitute Teacher
Move that the Board of Education appoint **Ms. Lisa Masella** as a Substitute Teacher effective October 14, 2009.
8. **Ms. Ellen MacDougall**, Substitute Teacher
Move that the Board of Education appoint **Ms. Ellen MacDougall** as a Substitute Teacher effective October 14, 2009.
9. **Mr. Stephen MacKessy**, Substitute Teacher
Move that the Board of Education appoint **Mr. Stephen MacKessy** as a Substitute Teacher effective October 14, 2009.
10. **Ms. Megan Meenan**, Substitute Teacher
Move that the Board of Education appoint **Ms. Megan Meenan** as a Substitute Teacher effective October 14, 2009.
11. **Mr. Sharif Mohni**, Substitute Teacher
Move that the Board of Education appoint **Mr. Sharif Mohni** as a Substitute Teacher effective October 14, 2009.

Education History:
BS: Pace University
Major: Elem. Ed./Math

Education History:
BS: WCSU
Major: Elem. Ed./Math
MS: WCSU
Major: Reading Concentration

Education History:
BA: Allegheny College
Major: History

Education History:
BS: WCSU
Major: Math
MA: WCSU
Major: Sec. Math Education

Education History:
BS: Kutztown University
Major: Spec. Ed/Elem. Ed.

Education History:
BS: Mount St. Mary College
Major: Elem. Ed./Math
MS: Long Island Univ.
Major: Literacy

Education History
BA: Western NE College
Major: Communications

Education History:
BA: WCSU
Major: Communications

Education History:
BS: SUNY Oneonta
Major: Elem. Ed.
M.Ed.: Lewis Univ.
Major: Curr. & Instr.

Education History:
BA: Stonehill College
Major: Health Care Admin.

Education History:
BS: Central CT State Univ.
Major: History

12. Ms. Heidi Mongan, Substitute Teacher

Move that the Board of Education appoint **Ms. Heidi Mongan** as a Substitute Teacher effective October 14, 2009.

Education History:

BS: Baptist Bible College
Major: Elem. Ed

13. Mrs. Jeanne Powers, Substitute Teacher

Move that the Board of Education appoint **Mrs. Jeanne Powers** as a Substitute Teacher effective October 14, 2009.

Education History:

BA: UCONN
Major: General Studies

14. Mrs. Cheryl Rafferty, Substitute Teacher

Move that the Board of Education appoint **Mrs. Cheryl Rafferty** as a Substitute Teacher effective October 14, 2009.

Education History:

BA: Syracuse University
Major: Communications
MS: Southern. CT State Univ.
Major: Communication Disorders

15. Ms. Michelle Saraiva, Substitute Teacher

Move that the Board of Education appoint **Ms. Michelle Saraiva** as a Substitute Teacher effective October 14, 2009.

Education History:

BA: WCSU
Major: Political Science
MA: Fairfield University
Major: American Studies

16. Ms. Laurel Schreiber, Substitute Teacher

Move that the Board of Education appoint **Ms. Laurel Schreiber** as a Substitute Teacher effective October 14, 2009.

Education History:

BA: Quinnipiac University
Major: Spanish
MA: Quinnipiac University
Major: Elem. Ed.

17. Mrs. Kristine Stewart, Substitute Teacher

Move that the Board of Education appoint **Mrs. Kristine Stewart** as a Substitute Teacher effective October 14, 2009.

Education History:

BA: WCSU.
Major: Graphic Design

18. Mr. Len Tomasello, Substitute Teacher

Move that the Board of Education appoint **Mr. Len Tomasello** as a Substitute Teacher effective October 14, 2009.

Education History:

BS: Central CT State Univ.
Major: Elem. Ed.
M. Ed: Univ. of Hartford
Major: Elem. Ed.
Ed. D: Nova Univ.
Major: Early Childhood Admin. & Supervision

19. Mrs. Molly Uskudarli, Substitute Teacher

Move that the Board of Education appoint **Mrs. Molly Uskudarli** as Substitute Teacher effective October 14, 2009.

Education History:

BS: Ankara University, Turkey
Major: Archaeology

6. COACHING STAFF

a. RESIGNATIONS

1. Mr. Michael Hall, Head Coach, Indoor and Outdoor Track, New Milford High School

Move that the Board of Education accept the resignation of **Mr. Michael Hall** as Head Coach, Indoor and Outdoor Track at New Milford High School effective September 22, 2009.

Took position elsewhere

7. COACHING STAFF

b. APPOINTMENTS

- | | |
|--|---------------------------------|
| <p>1. Mr. James Carmellini, Boys' Varsity Swimming Coach at New Milford High School
<u>Move</u> that the Board of Education appoint Mr. James Carmellini as Boys' Varsity Swimming Coach at New Milford High School effective October 14, 2009.</p> | <p>2009-10 Stipend: \$4,199</p> |
| <p>2. Ms. Kerri-Lynn Cope, Interim Coach for JV Cheerleading, New Milford High School
<u>Move</u> that the Board of Education appoint Ms. Kerri-Lynn Cope as Interim Coach for JV Cheerleading at New Milford High School effective September 14, 2009 pending receipt of coaching permit.</p> | <p>2009-10 Stipend: \$2,176</p> |
| <p>3. Mr. Daryl Daniels, Assistant Coach for JV Wrestling, New Milford High School
<u>Move</u> that the Board of Education appoint Mr. Daryl Daniels as Assistant Coach for JV Wrestling at New Milford High School effective October 14, 2009.</p> | <p>2009-10 Stipend: \$2,925</p> |
| <p>4. Mr. Rory DeRocco, Head Coach for Varsity Ice Hockey, New Milford High School
<u>Move</u> that the Board of Education appoint Mr. Rory DeRocco as Head Coach for Varsity Ice Hockey at New Milford High School effective October 14, 2009.</p> | <p>2009-10 Stipend: \$3,639</p> |
| <p>5. Mr. Ryan Fitzsimmons, Assistant Coach for JV Wrestling, New Milford High School
<u>Move</u> that the Board of Education appoint Mr. Ryan Fitzsimmons as Assistant Coach for JV Wrestling at New Milford High School effective October 14, 2009.</p> | <p>2009-10 Stipend: \$2,925</p> |
| <p>6. Ms. Dawn Hough, Volunteer Coach for Girls' Indoor Track, New Milford High School
<u>Move</u> that the Board of Education appoint Ms. Dawn Hough as Volunteer Coach for Girls' Indoor Track at New Milford High School effective October 14, 2009.</p> | <p>Volunteer</p> |
| <p>7. Mrs. Erica Keane, Volunteer Coach for Girls' Indoor Track, New Milford High School
<u>Move</u> that the Board of Education appoint Mrs. Erica Keane as Volunteer Coach for Girls' Indoor Track at New Milford High School effective October 14, 2009.</p> | <p>Volunteer</p> |

- | | |
|---|--------------------------|
| <p>8. Mr. William Kersten, Head Coach for Varsity Girls' Basketball at New Milford High School
<u>Move</u> that the Board of Education appoint Mr. William Kersten as Head Coach for Varsity Girls' Basketball at New Milford High School effective October 14, 2009.</p> | 2009-10 Stipend: \$5,467 |
| <p>9. Mr. James Luchsinger, Head Coach for Varsity Boys' Basketball at New Milford High School
<u>Move</u> that the Board of Education appoint Mr. James Luchsinger as Head Coach for Varsity Boys' Basketball at New Milford High School effective October 14, 2009.</p> | 2009-10 Stipend: \$5,467 |
| <p>10. Mr. Tim Luchsinger, Head Coach for JV Boys' Basketball at New Milford High School
<u>Move</u> that the Board of Education appoint Mr. Tim Luchsinger as Head Coach for JV Boys' Basketball at New Milford High School effective October 14, 2009.</p> | 2009-10 Stipend: \$3,559 |
| <p>11. Ms. Bethany Mihaly, Head Coach for Varsity Gymnastics, New Milford High School
<u>Move</u> that the Board of Education appoint Ms. Bethany Mihaly as Head Coach for Varsity Gymnastics at New Milford High School effective October 14, 2009.</p> | 2009-10 Stipend: \$3,756 |
| <p>12. Mr. Dan Moore, Assistant Coach for Boys' JV Ice Hockey, New Milford High School
<u>Move</u> that the Board of Education appoint Mr. Dan Moore as Assistant Coach for Boys' JV Ice Hockey at New Milford High School effective October 14, 2009.</p> | 2009-10 Stipend: \$2,363 |
| <p>13. Ms. Lauren O'Leary, Head Coach for Girls' Indoor Track, New Milford High School
<u>Move</u> that the Board of Education appoint Ms. Lauren O'Leary as Head Coach for Girls' Indoor Track at New Milford High School effective October 14, 2009.</p> | 2009-10 Stipend: \$2,229 |
| <p>14. Mr. Chris Piel, Head Coach for Varsity Wrestling, New Milford High School
<u>Move</u> that the Board of Education appoint Mr. Chris Piel as Head Coach for Varsity Wrestling at New Milford High School effective October 14, 2009.</p> | 2009-10 Stipend: \$4,503 |
| <p>15. Ms. Doreen Rafferty, Head Dance Team Advisor, New Milford High School
<u>Move</u> that the Board of Education appoint Ms. Doreen Rafferty as Head Dance Team Advisor at New Milford High School effective October 14, 2009.</p> | 2009-10 Stipend: \$1,381 |

16. Mr. James Reed, Head Coach, Freshman Boys' Basketball, New Milford High School
Move that the Board of Education appoint **Mr. James Reed** as Head Coach for Freshman Boys' Basketball at New Milford High School effective October 14, 2009.

2009-10 Stipend: \$2,737

17. Mr. Giles Vaughn, Head Coach, Freshman Girls' Basketball, New Milford High School
Move that the Board of Education appoint **Mr. Giles Vaughn** as Head Coach for Freshman Girls' Basketball at New Milford High School effective October 14, 2009.

2009-10 Stipend: \$2,737

18. Ms. Gina Silva, Volunteer JV Dance Team Advisor, New Milford High School
Move that the Board of Education appoint **Ms. Gina Silva** as Volunteer JV Dance Team Advisor at New Milford High School effective October 14, 2009 pending receipt of coaching permit.

Volunteer

19. Ms. Katherina Sovero, Volunteer Coach for Volleyball, New Milford High School
Move that the Board of Education appoint **Ms. Katherina Sovero** as Volunteer Coach for Volleyball at New Milford High School effective October 14, 2009, pending receipt of coaching permit.

Volunteer

8. LEAVES OF ABSENCE

- 1. Mrs. Shannon Arcano**, Elementary Teacher, Sarah Noble Intermediate School
Move that the Board of Education grant the request of **Mrs. Shannon Arcano** for a childbearing leave of absence from January 24, 2010 through February 26, 2010.

Leave of Absence
1/4/10-2/26/10

NEW MILFORD PUBLIC SCHOOLS
PURCHASE RESOLUTION D-620
BOE MEETING DATE: 10/13/09

WHEREAS, the equipment, supplies and/or services for which the following Purchase Orders have been issued and deemed necessary by the Superintendent of Schools, and the cost, thereof, are within the budget appropriations approved by the voters of the Town, NOW, BE IT RESOLVED, that the said purchase orders and all disbursements in connection, thereof, are hereby approved.

<u>PO #</u>	<u>VENDOR/DESCRIPTION</u>	<u>AMOUNT</u>	<u>ACCOUNT #</u>
34873	Enterprise Rent-A-Car – Encumbrance for Car Rental for Sports 2009-2010	\$5,000.00	05-515-3210
34887	Cardinal Driving Services – Transportation for 1 Student to CCCD at \$6,416.66 per Month for September to June	\$64,166.60	12-511-2710
34891	New Milford Sewer Commission – Installment on Sewer Benefit Assessment for the High School	\$15,096.50	05-810-2620
34897	Washington Transportation – Encumbrance for Special Ed Students Transportation for 2009-2010	\$16,000.00	12-511-2710
34898	Education Connection – July 2009 Transportation July 2009 Van Rental	\$38,955.60 <u>\$ 775.00</u> \$39,730.60	12-511-2710 05-442-1212
34954	Norbert E. Mitchell Co – Encumbrance for Bus Fuel for 2009-2010	\$179,000.00	15-511-2710
34956	All-Star Transportation – Encumbrance for HS Sports Transportation 2009-2010	\$30,000.00	05-515-3210
34957	Ability Beyond Disability – July 2009 Transportation	\$5,775.00	12-511-2710
34960	Trebron Co – Sophos Anti-Virus Annual Payment	\$5,768.00	15-339-2840
34988	Circle Asphalt Paving – NES Repairs SNIS Repairs	\$6,000.00 <u>\$1,000.00</u> \$7,000.00	02-720-7001 06-720-7001
34995	Hat City Paper Co – Toilet Tissues	\$13,168.00	14-613-2610
34996	Hat City Paper Co – Encumbrance for Custodial Supplies for 2009-2010		
	HPS	\$ 1,300.00	14-613-2610-01
	NES	\$ 1,300.00	14-613-2610-02
	JPS	\$ 1,400.00	14-613-2610-03
	SMS	\$ 1,500.00	14-613-2610-04
	NMHS	\$ 1,500.00	14-613-2610-05
	SNIS	\$ 1,500.00	14-613-2610-06
	C/O	<u>\$ 1,500.00</u>	14-613-2610-15
		\$10,000.00	

NEW MILFORD PUBLIC SCHOOLS
PURCHASE RESOLUTION D-620
BOE MEETING DATE: 10/13/09

<u>PO #</u>	<u>VENDOR/DESCRIPTION</u>	<u>AMOUNT</u>	<u>ACCOUNT #</u>
34997	MDL Mechanical – Annual Boiler Cleanings at Schaghticoke Hill & Plain	\$4,400.00 <u>\$ 600.00</u> \$5,000.00	14-433-2620-04 14-433-2620-01
35029	MTM Transportation – Encumbrance for HS Sports Transportation for 2009-2010	\$5,000.00	05-515-3210
35158	Regional School District #14 – Tuition for 26 Students \$3,996.00 per Student per Semester for 2009-2010	\$207,792.00	10-561-6110
35159	Conn Transportation Solutions – Encumbrance for SPED Transportation	\$29,624.00	12-511-2710
35160	Ability Beyond Disability – Encumbrance for SPED Transportation	\$98,548.00	12-511-2710
35161	Education Connection – Encumbrance for SPED Transportation	\$469,000.00	12-511-2710
35162	All-Star Transportation – Encumbrance for SPED Transportation	\$221,000.00	12-511-2710
35163	Danbury Public Schools – Magnet School Tuition for 17 Students at \$1,500.00 per Student for 2009-2010	\$25,500.00	10-561-6110
35175	Danbury Public Schools – Tuition for Western Connection Program for 4 Students for 181 Days at \$25,000.00 for each Student	\$100,000.00	12-561-6110
35176	Foundation School – Tuition for One Student for 4 months	\$22,800.00	12-563-6130
35177	Wheeler Clinic – Summer Tuition for One Student for 25 Days	\$6,300.00	12-563-6130
35178	Four Winds Hospital – Encumber Funds for Tuition for Various Anticipated Students	\$5,000.00	12-563-6130
35180	Wellspring Foundation – Summer Tuition for One Student for 24 Days With One-On-One Staffing	\$9,240.00	12-563-6130

NEW MILFORD PUBLIC SCHOOLS
PURCHASE RESOLUTION D-620
BOE MEETING DATE: 10/13/09

<u>PO #</u>	<u>VENDOR/DESCRIPTION</u>	<u>AMOUNT</u>	<u>ACCOUNT #</u>
35181	American School For The Deaf – Tuition for 3 Students		
	1 Student for 180 Days	\$33,734.25	
	1 Student for 180 Days	\$10,971.00	
	1 Student for 180 Days	\$33,540.00	
	1 Student for 21 Days of Summer School	<u>\$ 854.24</u>	
		\$79,099.49	12-563-6130
35196	ADT Security Services – Annual Service Charges		
	Hill & Plain	\$1,744.70	14-433-2620-01
	Northville	\$1,375.70	14-433-2620-02
	Pettibone	\$1,416.97	14-433-2620-03
	Central Office	<u>\$ 760.66</u>	14-433-2620-15
		\$5,298.03	
35205	Trane Company – SNIS Rooftop Units Repair	\$7,722.00	14-433-2620-06
35208	Willco Sales & Service – Folding Wall Service		
	Hill & Plain	\$1,200.00	14-433-2620-01
	Northville	\$1,200.00	14-433-2620-02
	Pettibone	\$1,200.00	14-433-2620-03
	Schaghticoke	\$1,200.00	14-433-2620-04
	High School	<u>\$2,563.05</u>	14-433-2620-05
		\$7,363.05	
35217	Tall Order Embroidery – Staff Uniforms	\$5,276.81	14-339-2610
		<u>\$1,758.94</u>	14-339-2620
		\$7,035.75	

**NEW MILFORD PUBLIC SCHOOLS
BUDGET TRANSFER REQUESTS – RECOMMENDED
BOE MEETING DATE: 10/13/09**

Transfer #	Description	From: Account#	Amount	To: Account #	Amount
SMS 001	WB Mason – Price Increase On Ordered Supplies	04-611-1108	\$66.00	04-612-1108	\$66.00
SMS 002	DEMCO – TV, Cart, DVD- VCR Player	04-612-1105	\$1,230.00	04-732-1105	\$1,230.00
SMS 003	New England Security Lock – 100 Locks & Master Keys	04-550-1128	\$460.00	04-612-1128	\$460.00
SMS 004	New York Times – Subscription For 2009-2010	04-611-2222	\$77.00	04-647-2222	\$77.00
SMS 005	School Specialty Supply – LCD TV Stand	04-612-2223	\$418.00	04-734-2223	\$418.00
NMHS 001	School Specialty Supply – Cabinet for English Office	05-611-1104	\$263.00	05-733-1104	\$263.00
NMHS 002	School Specialty Supply – Shelving for English Book Room	05-646-1104	\$364.00	05-733-1104	\$364.00
NMHS 003	Purchase Math Books	14-622-2620	\$1,142.00	05-641-1108	\$1,142.00
FAC 001	Circle Asphalt Paving – SNIS Repairs	01-720-7001	\$1,000.00	06-720-7001	\$1,000.00
FAC 002	Circle Asphalt Paving – NES Repairs	01-720-7001	\$6,000.00	02-720-7001	\$6,000.00
C/O 001	Need Funds for Riso Expenses	14-622-2620	\$14,000.00	15-611-1128	\$14,000.00
C/O 002	Acquire Good Steward Energy CAP Software	14-622-2620	\$1,185.00	13-733-2620	\$1,185.00
SNIS 001	WB Mason – White Boards For 6 th Grade Math	06-612-1108	\$255.00	06-733-1108	\$255.00
SNIS 002	McGraw Hill Publishing – Math Journals	06-642-1108	\$400.00	06-644-1108	\$400.00
SNIS 003	School Specialty Supply – Book Case	06-611-1128	\$146.00	06-733-1128	\$146.00
SNIS 004	School Specialty Supply – White Board for Student With 504 Needs	06-612-1108	\$594.00	06-733-1108	\$594.00
SNIS 005	Music Is Elementary – 5 Xylophones	06-611-1109	\$1,617.00	06-731-1109	\$1,617.00

FUND 001 000

Prog	Description	Approved	Adjusted	Expended	Encumbered	Balance	Pct. Used
1101	KINDERGARTEN	634,371.00	652,192.00	59,994.35	592,525.65	328.00-	100.1 %
1102	NON DEPT INSTRUCT GR 1-5	6,803,029.00	6,838,939.00	533,080.23	5,860,667.68	445,191.09	93.5 %
1103	BUSINESS EDUCATION	295,309.00	295,309.00	28,079.38	246,892.20	20,337.42	93.1 %
1104	ENGLISH/LANGUAGE ARTS	1,975,402.00	1,975,972.00	165,554.46	1,575,957.11	234,460.43	88.1 %
1105	FOREIGN LANGUAGE	1,103,001.00	1,103,001.00	86,086.91	825,064.62	191,849.47	82.6 %
1106	HOME ECONOMICS	174,859.00	174,859.00	16,581.90	157,278.68	998.42	99.4 %
1107	INDUSTRIAL ARTS	335,367.00	335,367.00	24,501.97	269,369.50	41,495.53	87.6 %
1108	MATHEMATICS	1,643,078.00	1,655,461.00	198,870.22	1,381,385.06	75,205.72	95.5 %
1109	MUSIC	811,524.00	811,524.00	65,631.73	696,158.59	49,733.68	93.9 %
1110	PHYSICAL EDUCATION	960,018.00	958,723.00	83,968.31	862,961.43	11,793.26	98.8 %
1111	SCIENCE	1,706,869.00	1,706,869.00	217,968.33	1,472,915.29	15,985.38	99.1 %
1112	SOCIAL STUDIES	1,562,000.00	1,562,000.00	143,936.95	1,397,546.34	20,516.71	98.7 %
1113	PATIENT CARE TECHNOLOGY	16,345.00	16,345.00	1,067.64	12,277.76	2,999.60	81.6 %
1116	HEALTH AND SAFETY	329,994.00	329,994.00	20,860.12	239,658.65	69,475.23	78.9 %
1118	CAREER EDUCATION	34,245.00	34,245.00	1,563.38	14,852.02	17,829.60	47.9 %
1119	COMPUTER EDUCATION	361,557.00	361,557.00	30,670.94	188,972.40	141,913.66	60.7 %
1120	DRIVER EDUCATION	9,000.00-	9,000.00-	4,728.50	3,874.58	17,603.08-	.0 %
1121	REMEDIAL READING	835,238.00	835,238.00	72,433.57	733,299.43	29,505.00	96.5 %
1123	ENGLISH AS A SECOND LANG	135,880.00	135,880.00	11,358.69	103,018.60	21,502.71	84.2 %
1124	DISTRIBUTIVE EDUCATION	89,348.00	89,348.00	4,269.60	49,100.40	35,978.00	59.7 %
1127	ART	806,014.00	806,014.00	77,102.57	711,247.79	17,663.64	97.8 %
1128	GENERAL INSTRUCT SUPPLIES	338,505.00	351,226.00	65,458.74	112,410.96	173,356.30	50.6 %
1129	SUBSTITUTE TEACHERS	380,009.00	380,009.00	19,019.15	.00	360,989.85	5.0 %
1130	INSTRUCTIONAL TESTING	96,858.00	111,858.00	34,741.81	28,643.27	48,472.92	56.7 %
1131	NON DEPT INSTRUCT GR 6-12	134,836.00	134,836.00	11,830.66	47,715.17	75,290.17	44.2 %
1210	GIFTED TALENTED/ENRICHMNT	110,460.00	110,460.00	7,378.60	90,706.00	12,375.40	88.8 %
1211	EXCEL-EXPER. CTR EARLY MAN	375,943.00	375,943.00	85,716.16	447,570.21	157,343.37-	141.9 %
1212	SPECIAL ED-NON CATEGORICL	4,707,542.00	4,707,542.00	430,250.67	4,292,640.76	15,349.43-	100.3 %
1213	COMMUNITY BASED DEVELOPMT	.00	.00	.00	.00	.00	.0 %
1214	LEARN DISABLE/EMOT.HANDCP	.00	.00	.00	.00	.00	.0 %
1215	TRANSITION 18-21 PROGRAM (LHTC)	171,033.00	171,033.00	5,647.51	141,754.40	23,631.09	86.2 %
1230	PHYSICALLY HANDICAPPED	.00	.00	.00	.00	.00	.0 %
1260	LEARNING DISABLED	.00	.00	55.20	.00	55.20-	.0 %
1270	TUTORIAL	210,779.00	210,779.00	19,765.63	.00	191,013.37	9.4 %
1271	HOMEBOUND INSTRUCTION	72,000.00	72,000.00	2,428.69	.00	69,571.31	3.4 %
1290	OTHER SPECIAL EDUCATION	291,873.00	291,873.00	73,370.81	183,319.72	35,182.47	87.9 %
1291	SPEC ED PARA SUBSTITUTES	69,026.00	69,026.00	6,126.75	.00	62,899.25	8.9 %
1310	ADULT ED-BASIC PROGRAM	100,175.00	100,175.00	16,676.29	1,043.71	82,455.00	17.7 %
1311	ADULT ED-HIGH SCHL EQUIV	4,970.00	4,970.00	67.66	194.40	4,707.94	5.3 %
1410	SUMMER SCHOOL-REMEDIAL	37,400.00	37,400.00	38,318.34	.00	918.34-	102.5 %
2113	SOCIAL WORK SERVICES	235,962.00	235,962.00	19,772.46	213,116.68	3,072.86	98.7 %
2120	GUIDANCE SERVICES	906,199.00	906,199.00	91,650.24	846,452.04	31,903.28-	103.5 %
2130	HEALTH SERVICES	922,317.00	922,317.00	65,108.97	600,053.80	257,154.23	72.1 %
2140	PSYCHOLOGICAL SERVICES	442,770.00	442,770.00	40,490.44	386,525.99	15,753.57	96.4 %
2150	SPEECH AND HEARING	796,887.00	796,887.00	67,050.40	505,726.13	224,110.47	71.9 %
2211	STAFF DEVELOPMENT & TRAIN	59,800.00	59,800.00	6,734.13	3,464.53	49,601.34	17.1 %
2212	CURRICULUM DEVELOPMENT	123,657.00	123,657.00	32,813.54	28,598.28	62,245.18	49.7 %
2222	LIBRARY SERVICES	689,907.00	689,907.00	60,248.31	514,499.16	115,159.53	83.3 %
2223	AUDIO-VISUAL SERVICES	18,626.00	18,626.00	.00	2,247.66	16,378.34	12.1 %
2224	EDUCATIONAL TELEVISION	2,500.00	2,500.00	.00	.00	2,500.00	.0 %
2310	BOARD OF EDUCATION	152,250.00	152,250.00	24,788.00	81,110.75	46,351.25	69.6 %
2320	CENTRAL ADMINISTRATION	342,714.00	342,714.00	98,971.84	215,483.02	28,259.14	91.8 %
2410	OFFICE OF THE PRINCIPAL	2,568,291.00	2,569,899.00	641,019.10	1,843,295.21	85,584.69	96.7 %

Prog	Description	Approved	Adjusted	Expended	Encumbered	Balance	Pct. Used
2490	OTHER SCHOOL ADMINISTRATN	121,288.00	121,288.00	12,934.28	81,285.07	27,068.65	77.7 %
2510	FISCAL SERVICES	448,131.00	448,131.00	126,959.71	285,417.77	35,753.52	92.0 %
2590	OTHER BUSINESS SUPPRT SERV	407,202.00	407,202.00	.00	.00	407,202.00	.0 %
2610	CUSTODIAL & HOUSEKEEPING	1,944,478.00	1,944,478.00	441,241.93	170,144.90	1,333,091.17	31.4 %
2620	MAINTENANCE & REPAIR	3,310,887.00	3,295,745.00	521,685.89	1,927,515.94	846,543.17	74.3 %
2630	BUILDING USE ADMINISTRATION	20,675.00	20,675.00	2,495.00	3,591.00	26,761.00	.0 %
2710	REIMBURSABLE TRANSPORT	4,224,776.00	4,145,200.00	515,698.55	3,791,033.14	161,531.69	103.9 %
2790	NON-REIMBURSABLE TRANSPRT	.00	.00	3,072.46	.00	3,072.46	.0 %
2810	PLANNING & EVALUATION	43,675.00	43,675.00	339.84	.00	43,335.16	.8 %
2820	COMMUNITY/STAFF RELATIONS	14,100.00	14,100.00	.00	.00	14,100.00	.0 %
2830	RECRUITING/PERSONNEL SERV	190,111.00	190,111.00	48,075.55	105,357.17	36,678.28	80.7 %
2840	DATA PROCESSING	210,097.00	210,097.00	82,192.19	98,994.37	28,910.44	86.2 %
2910	SOCIAL SECURITY	589,267.00	589,267.00	102,063.26	.00	487,203.74	17.3 %
2920	MEDICARE	387,590.00	387,590.00	53,684.69	.00	333,905.31	13.9 %
2930	LIFE INSURANCE	97,348.00	97,348.00	17,733.80	.00	79,614.20	18.2 %
2940	DISABILITY INSURANCE	183,351.00	183,351.00	18,684.00	.00	164,667.00	10.2 %
2950	MEDICAL INSURANCE	6,611,309.00	6,611,309.00	1,652,826.00	.00	4,958,483.00	25.0 %
2960	UNEMPLOYMENT INSURANCE	82,610.00	82,610.00	2,677.50	50,000.00	29,932.50	63.8 %
2970	OTHER BENEFITS	425,492.00	425,492.00	302,450.00	273,003.00	149,961.00	135.2 %
2980	PENSION-NON CERTIFIED EMPLOYEES	344,200.00	344,200.00	441,751.00	.00	97,551.00	128.3 %
3210	INTERSCHOLASTIC SPORTS	672,407.00	672,407.00	69,649.89	149,231.19	453,525.92	32.6 %
3211	INTRAMURAL SPORTS	29,968.00	29,968.00	.00	.00	29,968.00	.0 %
3212	OTHER STUDENT ACTIVITIES	194,814.00	194,814.00	861.92	1,797.49	192,154.59	1.4 %
6110	TUITION-CONN PUB SCHL DIS	532,157.00	532,157.00	91,435.30	522,609.70	81,888.00	115.4 %
6130	TUITION-NON PUBLIC SCHL	636,210.00	636,210.00	129,981.04	444,730.93	61,498.03	90.3 %
7001	CAPITAL-FACILITIES	61,605.00	61,605.00	.00	19,054.00	42,551.00	30.9 %
7002	CAPITAL-TECHNOLOGY	194,642.00	194,642.00	10,821.58	9,000.00	174,820.42	10.2 %
7003	CAPITAL-OTHER	40,434.00	40,434.00	6,888.74	3,862.28	29,682.98	26.6 %
** FINAL TOTAL **		56,945,211.00		8,470,013.97		12,556,973.45	
			56,945,211.00		35,918,223.58		77.9 %

Obj.	Description	Approved	Adjusted	Expended	Encumbered	Balance	Pct. Used
111	SALARY-CERTIFIED	27,734,764.00	27,788,495.00	2,759,662.44	23,441,855.91	1,586,976.65	94.3 %
112	SALARY-NON-CERTIFIED	7,755,665.00	7,755,665.00	1,307,572.86	3,668,664.88	2,779,427.26	64.2 %
200	EMPLOYEE BENEFITS	8,721,167.00	8,721,167.00	2,591,870.25	323,003.00	5,806,293.75	33.4 %
321	INSTRUCTIONAL PROGRAMS	50,080.00	50,080.00	.00	10,780.00	39,300.00	21.5 %
322	PROGRAM IMPROVEMENT	60,750.00	60,750.00	9,465.90	514.53	50,769.57	16.4 %
323	PUPIL SERV. (COUNSEL, GUID)	542,139.00	542,139.00	35,782.36	226,503.20	279,853.44	48.4 %
324	STAFF SERVICES (TRAINING)	92,836.00	92,836.00	5,967.55	3,947.98	82,920.47	10.7 %
331	AUDIT SERVICES	10,000.00	10,000.00	.00	.00	10,000.00	.0 %
332	LEGAL SERVICES	97,000.00	97,000.00	400.00	77,500.00	19,100.00	80.3 %
333	MEDICAL SERVICES	23,500.00	23,500.00	.00	.00	23,500.00	.0 %
336	INSURANCE SERVICES	9,000.00	9,000.00	200.00	1,000.00	7,800.00	13.3 %
339	PURCH. SERVICES-OTHER	1,777,347.00	1,777,347.00	177,380.83	1,143,623.93	456,342.24	74.3 %
411	WATER	65,160.00	65,160.00	13,302.82	51,857.18	.00	100.0 %
412	SEWAGE	34,080.00	34,080.00	20,169.52	.00	13,910.48	59.2 %
413	FIRE DISTRICT	1,321.00	1,321.00	.00	.00	1,321.00	.0 %
414	ALARM MONITORING	3,129.00	3,129.00	.00	.00	3,129.00	.0 %
421	GARBAGE AND REFUSE	71,886.00	71,886.00	16,626.98	54,291.02	968.00	98.7 %
431	INSTRUCT EQUIPMENT REPAIR	21,465.00	21,465.00	2,212.98	2,492.78	16,759.24	21.9 %
432	NON-INSTRUCT EQUIPMENT REPAIR	81,707.00	81,707.00	4,678.46	18,816.87	58,211.67	28.8 %
433	BUILD & GROUNDS-REPAIR	254,639.00	254,639.00	87,689.03	67,530.67	99,419.30	61.0 %
442	NON-INSTRUCT EQUIPMENT-RENT	182,023.00	182,023.00	33,787.78	105,818.41	42,416.81	76.7 %
511	PUPIL TRANSPORTATION-CONTRACT	4,411,117.00	4,331,541.00	511,592.34	3,783,716.74	36,231.92	99.2 %
513	PUPIL TRANSPORTATION-OTHER	2,500.00	2,500.00	.00	.00	2,500.00	.0 %
515	FIELD TRIPS	103,950.00	103,950.00	2,453.40	41,699.30	59,797.30	42.5 %
521	PROPERTY/LIABILITY INS	346,987.00	346,987.00	.00	.00	346,987.00	.0 %
523	MEDICAL INSURANCE-SPORTS PROGRAM	20,000.00	20,000.00	13,660.00	.00	6,340.00	68.3 %
531	TELEPHONES	111,830.00	111,830.00	25,830.89	54,167.48	31,831.63	71.5 %
532	POSTAGE	59,747.00	59,747.00	9,680.97	29,968.96	20,097.07	66.4 %
540	ADVERTISING EXPENSE	22,000.00	22,000.00	2,650.80	.00	19,349.20	12.0 %
550	PRINTING EXPENSE	88,573.00	88,113.00	31,781.65	2,614.78	53,716.57	39.0 %
560	TUITION EXPENSE	3,000.00	3,000.00	.00	.00	3,000.00	.0 %
561	TUITION-CONN LEA	630,449.00	630,449.00	91,435.30	522,609.70	16,404.00	97.4 %
563	TUITION-PRIVATE FACILITY	1,051,693.00	1,051,693.00	129,981.04	444,730.93	476,981.03	54.6 %
580	TRAVEL EXPENSES	30,840.00	30,840.00	9,556.63	3,102.13	18,181.24	41.0 %
611	INSTRUCTIONAL SUPPLIES	513,126.00	536,761.00	135,286.57	66,087.29	335,387.14	37.5 %
612	NON-INSTRUCTIONAL SUPPLIES	189,289.00	185,044.00	26,429.49	30,886.77	127,727.74	31.0 %
613	MAINTENANCE SUPPLIES	183,506.00	183,506.00	32,342.58	68,757.76	82,405.66	55.1 %
614	MAINTENANCE COMPONENTS	37,653.00	37,653.00	3,094.00	8,216.64	26,342.36	30.0 %
619	GROUNDSKEEPING SUPPLIES	6,355.00	6,355.00	348.04	1,151.96	4,855.00	23.6 %
622	ELECTRICITY	1,252,310.00	1,235,983.00	118,796.09	867,151.19	250,035.72	79.8 %
623	BOTTLED GAS	1,150.00	1,150.00	51.40	248.60	850.00	26.1 %
624	OIL	305,706.00	305,706.00	.00	305,706.00	.00	100.0 %
625	NATURAL GAS	389,923.00	389,923.00	2,626.78	387,296.22	.00	100.0 %
626	GASOLINE	27,131.00	27,131.00	5,260.21	17,239.79	4,631.00	82.9 %
641	TEXTS-NEW/NON-CONSUMABLE	117,866.00	118,488.00	82,022.46	2,720.70	33,744.84	71.5 %
642	TEXTS-REP/ADD NON-CONSUMABLE	56,831.00	69,276.00	34,451.86	6,644.69	28,179.45	59.3 %
643	TEXTS-NEW CONSUMABLE	1,587.00	1,587.00	725.00	.00	862.00	45.7 %
644	TEXTS-REP/ADD CONSUMABLE	56,936.00	55,732.00	51,036.84	1,961.56	2,733.60	95.1 %
645	LIBRARY BOOKS	105,511.00	106,055.00	3,909.75	9,183.71	92,961.54	12.3 %
646	WORKBOOKS	44,455.00	44,091.00	19,606.51	3,965.45	20,519.04	53.5 %
647	PERIODICALS	26,250.00	27,064.00	3,729.99	14,797.52	8,536.49	68.5 %
720	BUILDINGS & IMPROVEMENTS	60,100.00	60,100.00	450.00	19,054.00	40,596.00	32.5 %
731	INSTRUCTIONAL EQUIPMENT-NEW	80,641.00	82,039.00	6,233.53	12,993.85	62,811.62	23.4 %

Obj.	Description	Approved	Adjusted	Expended	Encumbered	Balance	Pct. Used
732	INSTRUCTIONAL EQUIPMENT-REPLACEMEN	30,766.00	31,996.00	1,708.11	2,853.58	27,434.31	14.3 %
733	NON-INSTRUCTIONAL EQUIPMENT-NEW	204,813.00	212,152.00	13,357.78	4,437.50	194,356.72	8.4 %
734	NON-INSTRUCTION EQUIPMENT-REPLACEM	65,098.00	65,516.00	7,295.48	4,679.42	53,541.10	18.3 %
810	DUES & FEES	80,625.00	80,625.00	50,310.50	1,379.00	28,935.50	64.1 %
900	FEE REVENUE	116,927.00-	116,927.00-	968.00-	.00	115,959.00-	.0 %
910	TUITION REVENUE	95,200.00-	95,200.00-	760.00-	.00	94,440.00-	.0 %
920	GRANT REVENUE STATE	938,934.00-	938,934.00-	.00	.00	938,934.00-	.0 %
960	MEDICAID REIMBURSEMENT	45,000.00-	45,000.00-	21,250.00-	.00	23,750.00-	.0 %
965	VENDOR REBATE REVENUE	168,700.00-	168,700.00-	1,473.78-	.00	167,226.22-	.0 %
** FINAL TOTAL **		56,945,211.00		8,470,013.97		12,556,973.45	
			56,945,211.00	35,918,223.58			77.9 %

Memorandum from the Department of Human Resources

To: Dr. JeanAnn Paddyfote

Cc: Mr. Greg Shugrue

From: Ellamae Baldell 

Date: September 11, 2009

Re: Request for Two Activities per Stipend Committee Report

I have reviewed the request by Mr. Shugrue to add two new stipend advisor positions, **Assistant Producer** for the **All School Musical** and **Mock Trial Advisor**, beginning this school year. These two activities will replace a current activity, Debate Club.

The Debate Club stipend is \$1844 and Mr. Shugrue is recommending that the stipend for these two new activities be \$922.00.

Attached is Mr. Shugrue's explanation of his request. His memo has addressed all the criteria required in the Stipend Committee Report in order to make this request.

I would like to recommend that this request be brought to the Operations sub-committee for recommendation for approval at the regular Board of Education meeting on October 13, 2009.

If you have any questions, please do not hesitate to contact me.

This letter is a formal request as required per the Stipend Committee Report revised May 12, 2007 to propose two new stipend advisor positions:

1. **Assistant Producer - All School Musical**
2. **Mock Trial Advisor**

The stipend amount for each of these activities - \$922.

Since we do not have any interest expressed in running the Debate Club, I suggest the \$1844 stipend for this club be allocated for the Assistant Producer and Mock Trial Advisor position.

A description of these two positions follows:

Assistant Producer – All School Musical

Purpose:

- To oversee and work with program design, format; manage ads, price, proof and order.
- To help with set design, assembly, and paint
- Design, order, copy, pick up posters and fliers
- Design, price, order, pick up T-Shirts
- Production Club – meeting with students involved in the All School Musical during Activity Period

This activity services approximately 150 students.

The number of hours the activity would meet is approximately 100 hours. The activity would require expertise in technology in reference to layout design and set design.

This position was previously paid through the ALL SCHOOL MUSICAL funds. This request is being made to rectify the position payment in keeping with the guidelines stated the Stipend Committee Report revised May 30, 2007.

Mock Trial Advisor

Purpose:

- To introduce students to the judicial process
- To offer students the opportunity to learn and actively participate and interact with local attorneys to experience, first hand, how the United States' legal system works.

(A teacher advised this activity on a volunteer basis in 2008-2009. Approximately ten students participated in the activity.)

The volunteer advisor reports the time commitment as follows:

CT Consortium of Legal Education: 4 hours meeting time in New Haven

Weekly meetings with team (practice time):

82 hours (once a week until January, then 2 times a week)

12 hours Saturday practice (three meetings at Cramer- Anderson)

Regional Competition: 9 hours Danbury Superior Court


Prep time: 70 hours

177 total hours of meeting and prep time.

Memorandum from the Department of Human Resources

To: Dr. JeanAnn Paddyfote

Cc: Mrs. Dana Ford

From: Ellamae Baldell 

Date: September 29, 2009

Re: Request for Addition of One Position per Stipend Committee Report

I am recommending that a position for Intramurals Coordinator at Schaghticoke Middle School be added to the list of approved positions defined in the Stipend Committee Report dated April 30, 2007. Funding code for this is 3211 112 04.

If you have any questions, please do not hesitate to contact me.



September 21, 2009

Dr. JeanAnn Paddyfote
New Milford Board of Education
50 East Street
New Milford, CT 06776

Dear Dr. Paddyfote:

In keeping with our mission to help fund children who do not have the wherewithal to financially participate in athletics and activities, please accept our donation of \$5900 to Schaghticoke Middle School to help scholarship students for the three trips Larry Lieberman has planned for the 2009 – 2010 school year.

We request that you confer with your Board regarding the acceptance of this gift. I would appreciate you letting me know of your decision.

Respectfully Yours,

A handwritten signature in black ink, appearing to read 'Kevin'.

Kevin L. Dumas, Treasurer
MVP-SOS

RECEIVED
SEP 23 2009
NEW MILFORD SCHOOLS
SUPERINTENDENTS OFFICE

**New Milford
PTO**

Parent Teacher Organization

New Milford PTO

P.O. Box 1343

New Milford, CT 06776

October 1, 2009

Dr. Jean Ann Paddyfote
Superintendent
50 East Street
New Milford, CT 06776

Dear Dr. Paddyfote:

The New Milford PTO is pleased to present the following gifts to the Board of Education for approval. Please arrange for these gifts to be placed on the agenda at the next Board of Education meeting.

SMS requests the following:

\$1500.00 - To assist in the funding of the annual Armstrong Chamber Concerts programs (3 workshops /year). Music students will receive one on one, as well as small and large group enrichment workshops giving them the opportunity to improve on their skills as well as learn about careers in music performance from well known professional musicians. These workshops will benefit 300 students in grades 7th and 8th.

SNIS requests the following:

\$7500.00 - For hands on science workshops for entire the 4th grade class including The Green Machine, Vibes and Power of Light. This will allow the students the opportunity to practice and explore concepts taught in the classroom. This program runs October, January and February.

NES requests the following:

\$1335.00 - For a puppet show "The Day it Snowed Tortillas". The show is based on a Mexican-American folktale. The study guide offers literature connections as well as suggestions for mapping, writing and music lessons. This show will benefit the entire school.

\$1120.00 - For a theater show at the Palace Theater based on "Nate the Great" books. Students

will see the characters come alive on stage. The books are full of positive character traits including, friendship, perseverance and responsibility. All 2nd grade students will benefit from this show.

Sincerely,

Gail Dawson
TW PTO Secretary



**Office of the
Assistant Superintendent**

MEMORANDUM

TO: Dr. JeanAnn Paddyfote, Superintendent

FROM: Catherine Richard, Interim Assistant
Superintendent

DATE: September 16, 2009

SUBJECT: Mathematics and Science Partnership
Grant Program

New Milford Public Schools has been asked to partner with Danbury in writing a grant, that in conjunction with state education agencies and institutions of higher education, student achievement in mathematics and science can be improved. Through sustained professional development programs, teachers' content knowledge and teaching practices will be enhanced.

This is a wonderful opportunity for our district to sharpen the skills and pedagogy of our teachers and ultimately create new learning opportunities for students.