

**Colebrook School Board
Meeting Minutes**

Date	09/04/18
Time	7:00 pm.
Location	Colebrook Elementary School Library
Chairperson	Brian LaPerle

Attendance

Attendance Legend: **P** - Present **E** - Excused Absence **A**- Absent

School Board Members		Principals		SAU Members			
P	John Falconer	P	David Thatcher	P	Mark Fiorentino	P	Bruce Beasley
P	Craig Hamelin	P	Deb Greene	P	Dan Gorham	P	Cheryl Covill
P	Brian LaPerle	P	David Gales				
P	Michael Pearson						

Public in Attendance:

Minutes

Item	Subject	Action
1.	The meeting was called to order at 7:00 pm	
2.	Agenda Adjustments: <ul style="list-style-type: none"> • Update on Electricity bids under New Business 	
3.	Hearing of the Public: <ul style="list-style-type: none"> • Public School Infrastructure Fund • <u>D. Gales / D. Thatcher</u> made a motion to accept the award received from State funding of \$70,260.00. 	Vote: Unanimous
4.	Reading of the Minutes: Corrections on August 21, 2018 minutes: <ul style="list-style-type: none"> • Item #6 Colebrook Academy: <ul style="list-style-type: none"> ○ All staff position have been filled. • Item #8 Business Administrator’s Report: <ul style="list-style-type: none"> ○ Bullet #2 – Devon Phillips will manage the school health program for the SAU 7 until position is filled. • Item #19 Unfinished Business: <ul style="list-style-type: none"> ○ Staffing Updates – added Adam Reeves as English @ CA ○ Matt Hyson as Math Grades 6-8 @ CES ○ Bullet #5 – Changed Project Award to Project Aware 	

	<ul style="list-style-type: none"> • Item #20 New Business <ul style="list-style-type: none"> ○ Bullet #8 – Changed lite discussion to led discussion with board. <p>C. Hamelin / J. Falconer to approve the minutes of August 21, 2018 with the corrections listed above</p>	Vote: Unanimous																																								
5.	<p>Special Reports:</p> <ul style="list-style-type: none"> • None 																																									
6.	<p>School Administrator(s) Reports: <u>Colebrook Elementary:</u> D. Gorham</p> <ul style="list-style-type: none"> • Opening of Schools – the first day went very well, had a few usual first day hiccups. • Very large Kindergarten which has created some coverage issues but overall everything has gone smoothly. • Class sizes and student count: <table border="0" style="margin-left: 40px;"> <tr> <td>Pre-K</td> <td>8 students</td> <td>3 boys</td> <td>5 girls</td> </tr> <tr> <td>Kindergarten</td> <td>30 students</td> <td>14 boys</td> <td>16 girls</td> </tr> <tr> <td>Grade 1</td> <td>20 students</td> <td>7 boys</td> <td>13 girls</td> </tr> <tr> <td>Grade 2</td> <td>21 students</td> <td>11boys</td> <td>10 girls</td> </tr> <tr> <td>Grade 3</td> <td>20 students</td> <td>13 boys</td> <td>7 girls</td> </tr> <tr> <td>Grade 4</td> <td>20 students</td> <td>7 boys</td> <td>13 girls</td> </tr> <tr> <td>Grade 5</td> <td>30 students</td> <td>14 boys</td> <td>16 girls</td> </tr> <tr> <td>Grade 6</td> <td>17 students</td> <td>7 boys</td> <td>10 girls</td> </tr> <tr> <td>Grade 7</td> <td>26 students</td> <td>15 boys</td> <td>11 girls</td> </tr> <tr> <td>Grade 8</td> <td>25 students</td> <td>10 boys</td> <td>15 girls</td> </tr> </table> • Dates to remember: <ul style="list-style-type: none"> ○ 9/5, Wednesday – Parent Night for grades 5-8 from 6:00 p.m. to 7:00 p.m. ○ 9/5, Wednesday – CARE Team Meeting @ 3:00 p.m. ○ 9/6, Thursday – Parent Night for Pre-K – grade 4 from 6:00 p.m. to 7:00 p.m. ○ 9/7, Friday – School wide Advisory Topic Team Building ○ 9/12, Faculty Meeting @ 3:00 p.m. <p><u>Colebrook Academy:</u> M. Fiorentino</p> <ul style="list-style-type: none"> • Opening week of school <ul style="list-style-type: none"> ○ Opening day was very positive. ○ Staff and students did some team building. ○ CA’s first “Advanced Placement” course has been implemented. ○ Students are excited. ○ Running Start Courses into the science pathway ○ Sport teams off and running. • Homecoming is 9/15 <ul style="list-style-type: none"> ○ Digging up the time capsule on 9/14 during the 	Pre-K	8 students	3 boys	5 girls	Kindergarten	30 students	14 boys	16 girls	Grade 1	20 students	7 boys	13 girls	Grade 2	21 students	11boys	10 girls	Grade 3	20 students	13 boys	7 girls	Grade 4	20 students	7 boys	13 girls	Grade 5	30 students	14 boys	16 girls	Grade 6	17 students	7 boys	10 girls	Grade 7	26 students	15 boys	11 girls	Grade 8	25 students	10 boys	15 girls	
Pre-K	8 students	3 boys	5 girls																																							
Kindergarten	30 students	14 boys	16 girls																																							
Grade 1	20 students	7 boys	13 girls																																							
Grade 2	21 students	11boys	10 girls																																							
Grade 3	20 students	13 boys	7 girls																																							
Grade 4	20 students	7 boys	13 girls																																							
Grade 5	30 students	14 boys	16 girls																																							
Grade 6	17 students	7 boys	10 girls																																							
Grade 7	26 students	15 boys	11 girls																																							
Grade 8	25 students	10 boys	15 girls																																							

	<p>afternoon.</p> <ul style="list-style-type: none"> ○ Would like to have the presents of Mr. Mills and Mr. Collins for the unveiling. ○ Plans are still ongoing on what will take place on that day for celebration. ○ The theme this for Homecoming this year is “80’s Arcade games”. <ul style="list-style-type: none"> ● MMS Grading System <ul style="list-style-type: none"> ○ M. Fiorentino has placed all new staff members into the system. ○ The office staff at both schools have been very active in programming students and their schedules. ○ They have had some minor glitches, but have worked out all the bugs. ● My learning Plan <ul style="list-style-type: none"> ○ Teachers have been added and this will go on throughout their tenure here. ● Dates to remember: <ul style="list-style-type: none"> ○ 9/6, – Collaboration meeting in Canaan ○ 9/10 to 9/15 – Homecoming Week <p>Student Council:</p> <ul style="list-style-type: none"> ● None 	
	<p>Superintendent's Report: Bruce Beasley</p> <ul style="list-style-type: none"> ● The opening to the 2018-2019 school year went off without a hitch. <ul style="list-style-type: none"> ○ B. Beasley saw a number of kids excited walking to school on the first day. ○ B. Beasley had a chance to swing over to the CA for the BBQ and other events. ○ B. Beasley wants to commend M. Fiorentino for inviting the Canaan students to be part of the activities. ● New Teachers/Substitute Orientation was held on Thursday, 8/16. <ul style="list-style-type: none"> ○ Added a guided tour of the region to agenda for the new group. ○ This was well received by the new staff. ○ Administrators then met with the teachers and the substitutes to review important policies such as sexual harassment, bullying, and use of social media. ○ They have also added a panel of second year teachers to help identify the challenges and pitfalls that lie ahead. 	

	<ul style="list-style-type: none"> • The fall seasons are now underway <ul style="list-style-type: none"> ○ The girls are struggling to start the season and the boys have opened with a 1 win and 1 loss. ○ Anyone has a chance to get out and catch one of their games, they would love to see everyone. ○ Homecoming is set for 9/15 with Homecoming parade on 9/14 with the unveiling of the “time capsule”. • The first day with staff on 8/27 @ CES <ul style="list-style-type: none"> ○ Reviewed policies and procedures relating to Restraint/Seclusion, Bullying, Blood Borne pathogens, and Sexual Harassment. ○ B. Beasley also shared the Strategic Plan with the entire staff and they will now offered feedback through their local schools ○ B. Beasley mentioned we had a really good day and set the tone for a wonderful year. • Effects of being a man down in the IT Department <ul style="list-style-type: none"> ○ As the year goes on B. Beasley hoping that we well be back at full strength and that things will taper off in terms of the technology urgencies. • Staff recognitions for Path Finder Award – Ray Hebert, Ginette White, and Cheryl Covill. • Overbearing heat temperatures <ul style="list-style-type: none"> ○ Not every classroom has AC ○ D. Gorham will move students around when the temperature are very hot. ○ Soccer games are 20 minutes shorter. • Dates to remember: <ul style="list-style-type: none"> ○ 8/31 - No school ○ 9/14 – Time Capsule Dig and Homecoming Parade ○ 9/15 – Homecoming Games ○ 10/5 – District Workshop 	
8.	<p>Business Administrator's Report: Cheryl Covill</p> <ul style="list-style-type: none"> • Devon Phillips submitted the following regarding student care this year. The staff for this year, as follows: <ul style="list-style-type: none"> ○ PS – Tanya Young, RN ○ SCS – Judy Grimes, RN ○ CA – Tanya Young, RN/TBD ○ CES – TBD (Devon will cover until hiring is complete). • Per diem staff: <ul style="list-style-type: none"> ○ Sage Purrington, RN ○ Sandra Ghelli, RN ○ Jennifer Radun, RN 	

	<ul style="list-style-type: none"> ○ Carole Ferns, RN ○ Each nurse has been advised that they may refer to a “lead nurse” for day to day questions and trouble shooting. ○ The lead nurse for SAU #7 is Tanya Young ● Bus Transportation <ul style="list-style-type: none"> ○ The NH School Transportation Association has been involved in meetings with and NH Department of Safety, the NH Department of Education and the NH School Administrators Association to discuss the process of obtaining criminal history record checks on school bus drivers. ○ As a result of these conversations a rule is being proposed by the Department of Safety to be adopted as a new part of the Saf-C 5704. ○ The purpose of this rule making is to facilitate the criminal history records check of private school transportation providers as required pursuant to RSA 189:13-a, to one or more contracting public school districts. ○ Everyone is working through the bus schedule times and routes. ● Use of Facilities (CA) for SAU Wellness <ul style="list-style-type: none"> ○ Having Wellness Committee using the classroom 2x’s a week for a fitness class. <p><u>J. Falconer / D. Greene</u> made a motion to allow the Wellness Committee to use the classroom 2x’s a week for a fitness class.</p> <ul style="list-style-type: none"> ● Request to borrow folding chairs for Great North Woods Arts Event <ul style="list-style-type: none"> ○ borrow 75 to 100 folding chairs for the event <p><u>J. Falconer / M. Pearson</u> made a motion to deny the request For them to borrow any folding chairs for the Great North Woods Art Event.</p> <ul style="list-style-type: none"> ● CA Senior Class this year <ul style="list-style-type: none"> ○ Activity fund being over \$1100.00 ○ M. Fiorentino fund = \$900.00 ○ M. Fiorentino District Account = \$200.00 <p><u>C. Hamelin / D. Thatcher</u> made a motion to allow C. Covill to do the transfer of the funds.</p> <ul style="list-style-type: none"> ● 9/12 @ 4:30 at SAU opening phone bids 	<p>Vote: Unanimous</p> <p>Vote: Unanimous</p> <p>Vote: Unanimous</p>
9.	<p>NH School Board Association Business: John Falconer</p> <ul style="list-style-type: none"> ● Look at website for training calendar 	
10.	<p>Co-Curricular Committee Report: Brian LaPerle</p> <ul style="list-style-type: none"> ● None 	

11.	<p>Building Committee: Craig Hamelin</p> <ul style="list-style-type: none"> Everything has been sent to the Engineer, hoping for updates for the next meeting. 	
12.	<p>Policy Committee Report: Deb Greene</p> <ul style="list-style-type: none"> Met on 8/27 Worked on the “G” Policies Next meeting on 9/27 	
13.	<p>Support Staff Committee Report: Michael Pearson</p> <ul style="list-style-type: none"> None 	
14.	<p>Negotiations Committee Report: John Falconer</p> <ul style="list-style-type: none"> Length of teacher’s contract doesn’t fit the school day. <ul style="list-style-type: none"> A lot of discussion on this topic Suggestion was to have changes made to the contract The contract will be worked on 	
15.	<p>Curriculum Committee Report: David Gales</p> <ul style="list-style-type: none"> None 	
16.	<p>Technology Committee Report: David Gales</p> <ul style="list-style-type: none"> Meeting on 9/12 @ 4:30 	
17.	<p>Regional Committee Report: Brian LaPerle</p> <ul style="list-style-type: none"> Working on doing building tours throughout the schools. 	
18.	<p>Colebrook Academy Committee: John Falconer</p> <ul style="list-style-type: none"> Jonathan Frizzell will not be able to make the meeting. Greg Placy will be doing the presentation instead. The cook shack agreement is on hold until Jonathan Frizzell is able to be present. 	
19.	<p>Unfinished Business:</p> <ul style="list-style-type: none"> Second Reading: <ul style="list-style-type: none"> GBEBB – Employee Student Relations #12 <p><u>D. Greene / J. Falconer</u> made a motion to accept GBEBB – Employee Student Relations with the correction of #12</p> Section “G” Policies – First Reading: <ul style="list-style-type: none"> GBJ – Personnel Records GBJ-R – Personnel Records GBJA – Health Insurance Portability Accountability Act GBJA–R – Notice of Privacy Practices GBK – Employee Concerns, Complaints GBK-R Employee Complaints and Grievances GCA – Professional Staff Positions GCB – Professional Staff Contracts GCCBC – Family and Medical Leave Act 	Vote: Unanimous

	<ul style="list-style-type: none"> ○ GCCBC-R – FMLA Documents ○ GCEB – Administrative Staff Recruiting ○ GCF – Professional Staff Hiring ○ GCH - Professional Staff Orientation ○ GCI – Professional Staff Development Opportunities ○ GCK – Professional Staff Assignments and Transfers ○ GCNA – Supervision of Instructional Staff ○ GCO – Teacher Performance and Evaluation System ○ GCO-R- SAU #7 Evaluation System ○ GCP - Professional Staff Promotion/ Reclassification ○ GCQ – Non-Renewal, Termination and Dismissal of Certified Staff ○ GCR – Non-School Employment by Professional Staff Members ○ GCRC – Professional Personnel Consulting ○ GDF – Hiring of Non-Certified Personnel ○ GDO - Evaluation of Support Staff ○ GDQ – Termination of Non-Certified Personnel ○ GEA – Athletic Team Coaches ● GCG – Part-Time and Substitute Professional Staff Employment (Substitute Teachers) (local policy) <ul style="list-style-type: none"> ○ Each district has different substitute rates. 	
20.	<p>New Business:</p> <ul style="list-style-type: none"> ● Staffing update: <ul style="list-style-type: none"> ○ New staff will be invited to attend next meeting. ○ Everyone is all set with staff for the year. ○ Craig Boire for middle school boys soccer. ● Opening Day update – already previously discussed ● Parent request: <ul style="list-style-type: none"> ○ Math teacher at Pittsburg school has purchased a home in Colebrook. Wants her children to attend the Pittsburg school. ● Electricity Bids- SAU 7 (all) bid for electricity for 36 months @ \$0.0838. <ul style="list-style-type: none"> ○ All the other boards are fine with the 36 months @ \$0.0838. 	
21.	<p>Other Business:</p> <p><u>D. Gales / D. Thatcher</u> made a motion to adjourn the meeting at 8:45 p.m.</p>	Vote: Unanimous

Respectfully Submitted
Dorothy Uran
CSB Recording Clerk