

NEW MILFORD BOARD OF EDUCATION  
New Milford Public Schools  
50 East Street  
New Milford, Connecticut 06776

OPERATIONS SUB-COMMITTEE  
SPECIAL MEETING NOTICE

DATE: June 2, 2009  
TIME: 6:30 P.M.  
PLACE: Lillis Administration Building – Room 2

GEORGE C. BUCHBEE  
TOWN CLERK

2009 MAY 29 P 11 05

NEW MILFORD-CT

AGENDA

1. Call to Order
2. Public Comment

The Board welcomes Public Participation and asks that speakers please limit their comments to 3 minutes. Speakers may offer objective comments of items on this agenda. The Board will not permit any expression of personal complaints or defamatory comments about Board of Education personnel and students, nor against any person connected with the New Milford Public School System.

3. Discussion and Possible Action

A. Exhibit A: Personnel – Certified, Non-Certified Appointments, Resignations and Leaves of Absence

B. Monthly Reports

1. Request for Budget Transfers
2. Purchase Resolution D-618
3. Budget Position as of 5/31/09

C. Award Bids

1. Milk & Frozen Products
2. Physical Therapists
3. Student Care Workers
4. Security Services

D. John J. McCarthy Observatory Annual Report

E. Gifts & Donations

1. Exhibit B: PTO Gifts & Donations

F. Grants

1. Carl D. Perkins Vocational & Applied Technology Education Act Grant
2. IDEA Grant
3. AARA Grant

G. Sherman Contract

H. Electricity Lock-in

I. Healthy Food Certification Statement for July 1, 2009 through June 30, 2010

4. Items of Information

1. Wellness Report
2. Draft Professional Growth and Evaluation Guidelines

5. Adjourn

Sub-Committee Members: Mrs. Wendy Faulenbach, Chairman  
Mr. Tom McSherry  
Mrs. Elizabeth Finney  
Mrs. Julie Turk

Alternates: Mrs. Alexandra Thomas  
Mrs. Amy Llerena

**New Milford Board of Education  
Operations Sub-Committee  
June 2, 2009  
Lillis Administration Building, Room 2**

GEORGE C. BUCKBEE  
TOWN CLERK

2009 JUN -5 A 10: 39

NEW MILFORD, CT

Present:	Mrs. Wendy Faulenbach, Committee Chairperson*
	Mrs. Elizabeth Finney*
	Mr. Thomas McSherry*
	Mrs. Julie Turk*
	*Committee Members
	Dr. Lisa Diamond, ex-officio Board Chairperson

Also Present:	Dr. JeanAnn C. Paddyfote, Superintendent of Schools
	Mr. Thomas Mulvihill, Assistant Superintendent of Schools
	Mr. John Turk, Director of Fiscal Services
	Mr. John Calhoun, Facilities Manager
	Mr. Leo Rogoza, Assistant Facilities Manager
	Mr. David Elmore, Director of Technology
	Ms. Ellamae Baldelli, Director of Human Resources
	Mrs. Adele Johnson, Director of Pupil Personnel & Special Services
	Ms. Sandra Sullivan, Director of Food & Nutrition Services

1.	The meeting of the New Milford Board of Education Operations Sub-Committee was called to order at 6:32 p.m. by Mrs. Faulenbach.	Call to Order
2.	Public Comment	No Public Comment
3.	Discussion and Possible Action:	Discussion and Possible Action
3A.	Exhibit A Personnel:  Mrs. Finney moved to bring Exhibit A Personnel to the full Board for discussion and approval. Mrs. Turk seconded the motion which passed unanimously.	Exhibit A  Motion passed unanimously to bring Exhibit A: Personnel to the full Board for approval
3B.	Monthly Reports: 1. Request for Budget Transfers <ul style="list-style-type: none"> <li>Mr. Turk explained the reasons for the number of transfers: the finance office is catching up with transfers now that there is a higher level of confidence the funds are available; effectiveness of Energy Education Program, savings due to preventive maintenance; ongoing improvements in the HVAC systems resulting in savings; fuel oil prices were locked in below budgeted rates; negotiations with vendors to provide lower prices; constant networking with consortia counterparts; energy management system at SMS.</li> </ul>	Monthly Reports. Request for Budget Transfers

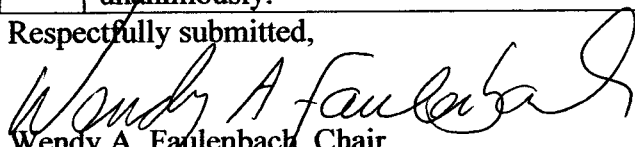
	<ul style="list-style-type: none"> <li>• A committee member asked why the cost of paving at NES was much higher than the other schools and Mr. Calhoun explained that a larger area will be paved.</li> </ul> <p>2. Purchase Resolution;  3. Budget Position;</p> <ul style="list-style-type: none"> <li>• Mr. Turk called the State concerning the payment for Excess Cost. He was told a check for just over \$341,000 will be sent to New Milford.</li> </ul> <p>Mr. McSherry moved to send Monthly Reports to the full Board for approval. Mrs. Finney seconded the motion which passed unanimously.</p>	<p>Purchase Resolution  Budget Position</p> <p>Motion passed unanimously to send all Monthly Reports to the full Board for approval.</p>
<p>3C.</p>	<p>Award Bids:</p> <p>1. Milk and Frozen Products</p> <ul style="list-style-type: none"> <li>• Sandra Sullivan, Director of Food and Nutrition Services, reported three bids for milk were received and she recommended the bid should be awarded to Marcus Dairy, the low bidder. Marcus Dairy has been serving the school district this year and they have provided equipment for their product.</li> </ul> <p>Mrs. Turk moved to send the award of the bid for milk to Marcus Dairy to the full Board, seconded by Mr. McSherry. Motion passed unanimously.</p> <p>Frozen Products</p> <ul style="list-style-type: none"> <li>• Sandra Sullivan reported that two full bids were received and one partial bid. The recommendation is to award the bid to New England Creamery because they provided the larger list of products.</li> </ul> <p>Mr. McSherry moved to award the frozen product bid to New England Creamery and send to the full Board for approval. Motion seconded by Mrs. Finney and passed unanimously.</p> <p>3. Student Care Workers</p> <ul style="list-style-type: none"> <li>• Mrs. Johnson reported the current agency, Education Connection – will maintain their current contract; they are the lowest bidder of</li> </ul>	<p>3C Award Bids:</p> <p>Milk &amp; Frozen Products</p> <p>Motion passed unanimously to award the milk bid to Marcus Dairy and to recommend it to the Board.</p> <p>Frozen Products</p> <p>Motion passed unanimously to award the bid for frozen products to New England Creamery and to make this recommendation to the Board.</p> <p>Student Care Workers</p>

	<p>the four responses received and they provide the necessary services for the most challenging students.</p> <p>2. Physical Therapists</p> <ul style="list-style-type: none"> <li>• Mrs. Johnson reported three vendors presented proposals. She is suggesting that the district provide its own services which would be at a substantial savings. There is a risk of being able to find suitable employee(s) for the 1.4 position.</li> <li>• Dr. Paddyfote noted that a job description would be required, and a salary/benefits package would have to be determined. She recommended that all bids be rejected for physical therapists.</li> </ul> <p>Mr. McSherry moved to reject physical therapists bids, motion seconded by Mrs. Finney and passed unanimously.</p> <p>Mrs. Finney moved to accept the bid for Education Connection for student care workers, motion seconded by Mr. McSherry and passed unanimously.</p> <p>4. Security Services</p> <ul style="list-style-type: none"> <li>• Mr. Turk reported that seven requests were sent, four responses were received and one late, incomplete bid. The second lowest bid was received from Security Services of Connecticut (SSC), the current vendor serving the district. SSC submitted a bid that is below the current contract. Mr. Turk recommends the bid for security services should be awarded to Security Services of Connecticut (SSC).</li> </ul> <p>Mr. McSherry moved to approve SSC as provider of security services. Motion seconded by Mrs. Finney and passed unanimously.</p>	<p>Physical Therapists</p> <p>Motion passed unanimously to reject all bids for physical therapy services.</p> <p>Motion passed unanimously to award the bid for student care workers to Education Connection and to make the recommendation to the Board.</p> <p>Security Services</p> <p>Motion passed unanimously to accept the bid from Security Services of CT and to make the recommendation to the Board.</p>
3D	John J. McCarthy Observatory Annual Report – no action required.	John J. McCarthy Observatory annual report.

<p>3E</p>	<p>Gifts &amp; Donations          1. Exhibit B: PTO Gifts &amp; Donations</p> <p>Mr. McSherry moved to accept Exhibit B: PTO Gifts and Donations and send on to Board for approval. Mrs. Finney seconded the motion which passed unanimously.</p>	<p>Gifts &amp; Donations          Exhibit B</p> <p>Motion made and passed unanimously to Accept Exhibit B: Gifts and Donations from the PTO, and to send to the full Board for approval.</p>
<p>3F</p>	<p>Grants          1. Carl D. Perkins Vocational &amp; Applied Technology Education Act Grant.</p> <p>Mr. McSherry moved to approve the grant and send to the Board for approval. Mrs. Finney seconded the motion which passed unanimously.</p> <p>2.&amp; 3. IDEA Grant and ARRA Grant:</p> <ul style="list-style-type: none"> <li>• Mrs. Johnson explained the ARRA grant is a one-time supplemental grant and includes a short-term teaching position for an individual specializing in reading to increase reading skills. There are funds to provide staff training; purchase smart Boards and other assistive technology; and funds to provide professional development.</li> <li>• A transitional program will be developed; students out of district can be brought back into town.</li> </ul> <p>Mrs. Turk moved to approve the IDEA grant and send to the Board for approval, motion seconded by Mrs. Finney and passed unanimously.</p> <p>Mrs. Turk moved to approve the ARRA grant and send to the Board for approval, motion seconded by Mrs. Finney and passed unanimously.</p>	<p>Grants          Carl D. Perkins Vocational &amp; Applied Technology Act Grant</p> <p>Motion to approve the Carl D. Perkins grant and send to the Board for approval passed unanimously.</p> <p>IDEA Grant &amp; ARRA Grant</p> <p>Motion passed unanimously to approve IDEA grant and send to Board for approval.</p> <p>Motion passed unanimously to approve ARRA grant and send to full Board for approval.</p>
<p>3G</p>	<p>Sherman Contract</p> <ul style="list-style-type: none"> <li>• Mr. McSherry updated committee members on the Sherman contract that has been signed by the Chairman of the Sherman Board of Education. This is a three year contract and in the first year the tuition is held constant; there are set tuition increases in the second and third years of the contract.</li> </ul>	<p>Sherman Contract</p>

	<ul style="list-style-type: none"> <li>An established tuition rate allows Sherman predictability from year-to-year when it establishes its budget.</li> <li>New Milford High School is also the designated high school for Sherman.</li> </ul> <p>Mr. McSherry moved to send the Sherman Contract to full Board for approval. Mrs. Finney seconded the motion which passed unanimously.</p>	Motion passed unanimously to send the Sherman Contract to the full Board for approval.
3H.	<p>Electricity Lock – In</p> <ul style="list-style-type: none"> <li>Mr. Turk contacted several energy providers in an attempt to get the best pricing on delivery and supply. Constellation Energy’s price for June 09 to June 10 is 2-3 cents per kwh lower than others.</li> </ul>	Electricity Lock-In report.
3I	<p>Healthy Food Certification Statement for July 1, 2009 to June 30, 2010</p> <ul style="list-style-type: none"> <li>Sandra Sullivan recommends continuing with the healthy food certification. Funding has been 10 cents per lunch; funding for the upcoming year has not been determined – perhaps it could be eight cents per lunch.</li> </ul> <p>Mr. McSherry moved to bring healthy food certification to the full Board for approval. Motion seconded by Mrs. Turk and passed unanimously.</p>	<p>Healthy Food Certification Statement for July 1, 2009 to June 20, 2010.</p> <p>Motion passed unanimously to bring healthy food certification to the full Board for approval.</p>
4.	<p>Items of Information</p> <ol style="list-style-type: none"> <li>Wellness Report</li> <li>Draft Professional Growth and Evaluation Guidelines</li> </ol> <ul style="list-style-type: none"> <li>Ms. Baldelli discussed the Professional Development and Evaluation Guidelines draft compiled by a 16-member committee comprised of administrators and teachers. Training will be provided; a set of competency and job descriptions have been developed with an increase in range of evaluations.</li> </ul>	<p>Items of Information          Wellness Report          Draft of Professional Development and Evaluation Guidelines distributed.</p>
4.	<p>Mr. McSherry moved to adjourn the meeting at 7:11 p.m., motion seconded by Mrs. Turk and passed unanimously.</p>	Motion to adjourn at 7:11 p.m. passed unanimously.

Respectfully submitted,

  
 Wendy A. Faulenbach, Chair  
 Operations Sub-Committee

NEW MILFORD PUBLIC SCHOOLS

**EXHIBIT A**

Regular Meeting of the Board of Education  
Sarah Noble Intermediate School  
New Milford, Connecticut  
June 9, 2009

As of May 29, 2009

ACTION ITEMS

A. Personnel

1. **CERTIFIED STAFF**

a. **RESIGNATIONS**

- |  |   |
|--|---|
| <p>1. <b>Mr. Peter Barbero</b>, Technology Education Teacher, New Milford High School<br/><b>Move</b> that the Board of Education accept the resignation, due to retirement, of <b>Mr. Peter Barbero</b> as a Technology Education Teacher at New Milford High School effective June 30, 2009.</p> | <p>Retirement<br/>Incentive Program</p> |
| <p>2. <b>Mr. William Bartholomew</b>, World Languages Teacher, Schaghticoke Middle School<br/><b>Move</b> that the Board of Education accept the resignation of <b>Mr. William Bartholomew</b> as a World Languages Teacher at Schaghticoke Middle School effective June 30, 2009.</p>             | <p>Move out of state</p>                |
| <p>3. <b>Mrs. Suzan Dahl</b>, Physical Education Teacher, John Pettibone School<br/><b>Move</b> that the Board of Education accept the resignation, due to retirement, of <b>Mrs. Suzan Dahl</b> as a Physical Education Teacher at John Pettibone School effective June 30, 2009.</p>             | <p>Retirement<br/>Incentive Program</p> |
| <p>4. <b>Mrs. Christine Groeschner</b>, English Teacher, New Milford High School<br/><b>Move</b> that the Board of Education accept the resignation, due to retirement, of <b>Mrs. Christine Groeschner</b> as an English Teacher at New Milford High School effective June 30, 2009.</p>          | <p>Retirement<br/>Incentive Program</p> |
| <p>5. <b>Mr. John Lee</b>, Assistant Principal, New Milford High School<br/><b>Move</b> that the Board of Education accept the resignation, due to retirement, of <b>Mr. John Lee</b> as an Assistant Principal at New Milford High School effective June 30, 2009.</p>                            | <p>Retirement<br/>Incentive Program</p> |
| <p>6. <b>Mrs. Joann Lewis</b>, English Teacher, New Milford High School<br/><b>Move</b> that the Board of Education accept the resignation, due to retirement, of <b>Mrs. Joann Lewis</b> as an English Teacher at New Milford High School effective June 30, 2009.</p>                            | <p>Retirement<br/>Incentive Program</p> |
| <p>7. <b>Mrs. Susan McCullough</b>, Basic Skills Teacher, Schaghticoke Middle School<br/><b>Move</b> that the Board of Education accept the resignation, due to retirement, of <b>Mrs. Susan McCullough</b> as a Basic Skills Teacher at Schaghticoke Middle School effective June 30, 2009.</p>   | <p>Retirement<br/>Incentive Program</p> |

8. **Mrs. Marian Myles**, Reading Teacher, Schaghticoke Middle School  
Move that the Board of Education accept the resignation, due to retirement, of **Mrs. Marian Myles** as a Reading Teacher at Schaghticoke Middle School effective June 30, 2009.
  
9. **Mr. Walter Nolan**, Business Teacher, New Milford High School  
Move that the Board of Education accept the resignation, due to retirement, of **Mr. Walter Nolan** as a Business Teacher at New Milford High School effective June 30, 2009.
  
10. **Mrs. JoAnn Peterson-Calarco**, Basic Skills Teacher, Schaghticoke Middle School  
Move that the Board of Education accept the resignation, due to retirement, of **Mrs. Joann Peterson-Calarco** as a Basic Skills Teacher at Schaghticoke Middle School effective June 30, 2009.
  
11. **Mrs. Christine Sacchetti**, Elementary Teacher, Hill and Plain School  
Move that the Board of Education accept the resignation, due to retirement, of **Mrs. Christine Sacchetti** as an Elementary Teacher at Hill and Plain School effective June 30, 2009.
  
12. **Mrs. Susan Salatto**, Elementary Teacher, Northville Elementary School  
Move that the Board of Education accept the resignation, due to retirement, of **Mrs. Susan Salatto** as an Elementary Teacher at Northville Elementary School effective June 30, 2009.
  
13. **Mrs. Jo-Ann Salvestrini**, Health Teacher, Sarah Noble Intermediate School/New Milford High School  
Move that the Board of Education accept the resignation, due to retirement, of **Mrs. Jo-Ann Salvestrini** as a Health Teacher at Sarah Noble Intermediate School/New Milford High School effective June 30, 2009.

Retirement  
Incentive Program

Retirement  
Incentive Program

Retirement  
Incentive Program

Retirement  
Incentive Program

Retirement  
Incentive Program

Retirement  
Incentive Program

2. **CERTIFIED STAFF**  
b. **APPOINTMENTS**

1. **Mrs. Patricia Kurkky**, Speech Language Pathologist, Hill and Plain School  
Move that the Board of Education appoint **Mrs. Patricia Kurkky** as a Speech Language Pathologist at Hill and Plain School effective August 24, 2009.  
2009-10 salary - \$78,613 (step 15F)

*Education History:*  
BA: UConn  
Major: Speech & Hearing Sci.  
MA: UConn  
Major: Speech Pathology

*Work Experience:*  
22 yrs Brookfield Schools

Replacing: I. Waxman  
Step 17J



-+

**3. NON-CERTIFIED STAFF**

**a. RESIGNATIONS**

1. **Ms. Kimberly Noivadhana**, Paraeducator, New Milford High School  
Move that the Board of Education accept the resignation of **Ms. Kimberly Noivadhana** as a Technology Education Teacher at New Milford High School effective June 30, 2009.

Personal reasons

**4. NON-CERTIFIED STAFF**

**b. APPOINTMENTS**

1. None

**5. SUBSTITUTES**

**a. APPOINTMENTS**

1. None

**6. COACHING STAFF**

**a. RESIGNATIONS**

1. **Mr. Ethan Saldana**, Assistant Volleyball Coach, New Milford High School  
Move that the Board of Education accept the resignation of **Mr. Ethan Saldana** as Assistant Volleyball Coach at New Milford High School effective June 10, 2009.

Personal Reasons

**7. COACHING STAFF**

**b. APPOINTMENTS**

1. **Ms. Amy Ballantyne**, JV Cheerleading Coach, New Milford High School  
Move that the Board of Education appoint **Ms. Amy Ballantyne** as JV Cheerleading Coach at New Milford High School effective June 10, 2009 pending receipt of coaching permit, first aid and CPR courses.

2009-10 stipend: \$2,176

**8. LEAVES OF ABSENCE**

1. **Mrs. Lori Cerra**, Elementary Teacher, John Pettibone School  
Move that the Board of Education grant the request of **Mrs. Lori Cerra** for a childbearing/childrearing leave of absence for the 2009-2010 school year.

Leave of Absence: 2009-2010

**NEW MILFORD PUBLIC SCHOOLS  
BUDGET TRANSFER REQUESTS – RECOMMENDED  
BOE MEETING DATE: 06/9/09**

<b>Transfer #</b>	<b>Description</b>	<b>From: Account#</b>	<b>Amount</b>	<b>To: Account #</b>	<b>Amount</b>
FAC 001	Siemens – Automation Upgrades Electrical Wholesales – Classroom Lighting Upgrades Circle Asphalt Paving – Asphalting	05-622-2620	\$27,620.00	06-720-7001	\$27,620.00
FAC 002	MDL Mechanical – Boiler Cleaning Life Safety Service & Supply – Emergency Lighting	05-622-2620	\$1,203.00	14-433-2620	\$1,203.00
FAC 003	MD Stetson – Liners For Trash	05-622-2620	\$12,100.00	14-613-2610	\$12,100.00
FAC 004	Action Glass – Door Replacements Caligari Sanitary Supply – Window Treatments	04-624-2620 05-622-2620	\$22,479.00 \$6,879.00	04-720-7001	\$29,358.00
FAC 005	Dumouchel Paper – Wet/Dry Vacs & Carpet Extractors Caligari Sanitary Supply – Pro Team Vacuums	05-625-2620	\$16,575.00	14-734-2610	\$16,575.00
FAC 006	Kamco – Vinyl Floor Tile	05-625-2620	\$4,599.00	14-734-2620	\$4,599.00
FAC 007	MDL Mechanical – Boiler Cleaning	05-625-2620	\$554.00	15-433-2620	\$554.00
FAC 008	Siemens – Automation Upgrades Lunan’s Landscaping – Stadium Field Turf	05-625-2620	\$38,800.00	05-720-7001	\$38,800.00
FAC 009	Caligari Sanitary Supply – Window Treatments Custom Seamless Gutters – HPS Gutter Repair	04-622-2620	\$19,349.00	01-720-7001	\$19,349.00
FAC 010	Action Glass – Door Replacements Caligari Sanitary Supply – Window Treatments Circle Asphalt Paving – Asphalting at JPS	04-622-2620	\$31,657.00	03-720-7001	\$31,657.00

**NEW MILFORD PUBLIC SCHOOLS  
BUDGET TRANSFER REQUESTS - RECOMMENDED  
BOE MEETING DATE: 06/9/2009**

<b>Transfer #</b>	<b>Description</b>	<b>From: Account#</b>	<b>Amount</b>	<b>To: Account #</b>	<b>Amount</b>
FAC 011	MDL Mechanical – Boiler Cleaning at NMHS	04-622-2620	\$4,400.00	05-433-2620	\$4,400.00
FAC 012	MDL Mechanical – Boiler Cleaning at SNIS	04-622-2620	\$2,300.00	06-433-2620	\$2,300.00
FAC 013	Caligari Sanitary Supply – Window Treatments Action Glass – Door Replacements Circle Asphalt Paving – Asphalting at NES	02-622-2620 04-622-2620	\$10,415.00 \$40,943.00	02-720-7001	\$51,358.00
FAC 014	MDL Mechanical – Boiler Cleaning at JPS Mastershield Pest – Infestation Treatments	03-622-2620 04-622-2620	\$8,682.00 \$2,450.00	03-433-2620	\$11,132.00
FAC 015	Electrical Wholesalers – Light Fixtures	04-622-2620	\$6,065.00	06-614-2620	\$6,065.00
CO 001	Rediker Software – Report Card Module & Support Dell Marketing – Dell Servers & Equipment Dell Marketing – 200 Computers Tech Depot – 6 Printers Ergonomic Group – 15 Ciscos & Tech Support	01-622-2620 05-622-2620 01-622-2620 05-622-2620 03-622-2620 06-622-2620 01-624-2620 02-622-2620 02-624-2620 01-622-2620 01-622-2620 03-622-2620	\$ 7,800.00 \$63,874.00 \$10,623.00 \$39,426.00 \$ 9,735.00 \$63,003.00 \$15,426.00 \$13,072.00 \$12,000.00 \$ 5,162.00 \$22,203.00 \$10,711.00	15-731-7002	\$273,035.00
JPS 001	Hands On Science Enrichment – Science Presenter	03-321-1112	\$200.00	03-321-1111	\$200.00

**NEW MILFORD PUBLIC SCHOOLS  
BUDGET TRANSFER REQUESTS - RECOMMENDED  
BOE MEETING DATE: 06/9/2009**

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<b>Transfer #</b>	<b>Description</b>	<b>From: Account#</b>	<b>Amount</b>	<b>To: Account #</b>	<b>Amount</b>
NMHS 001	Follett Education Services – Environmental Science Texts	05-641-1111	\$479.00	05-642-1111	\$479.00
NMHS 002	Naviance – Career Planner For Freshmen	05-550-2120	\$395.00	05-339-2120	\$395.00
NMHS 003	Dell – Laptop	05-550-2120	\$1,252.00	05-731-2120	\$1,252.00
NMHS 004	Bearcom Wireless – 10 Walkie Talkies	05-432-2410	\$2,255.00	05-734-2490	\$2,255.00
NMHS 005	B&H Photo – 3 Infocus Data Projectors	05-431-1112	\$1,580.00	05-731-1112	\$1,580.00
NMHS 006	B&H Photo – Digital Camera	05-611-1260	\$150.00	05-731-1260	\$150.00
HPS 001	School Specialty Supply – 2 Shredders	01-550-2410	\$600.00	01-734-1128	\$600.00
HPS 002	Bearcom Wireless – 6 2 Way Portable Radios	01-339-2490	\$300.00	01-734-2490	\$300.00
HPS 003	Musician’s Friend – Wireless Transmitter For AV Dept.	01-431-2223	\$120.00	01-611-2223	\$120.00
HPS 004	Amazon.Com – 55 Books For Classroom Library	01-612-2490 01-339-2490	\$850.00 \$350.00	01-645-1104	\$1,200.00
NES 001	Houghton Mifflin Harcourt – 6 Pack Trade Books For Classrooms	02-611-1104	\$500.00	02-641-1104	\$500.00
NES 002	Houghton Mifflin Harcourt – 6 Pack Trade Books For Classrooms	02-611-1104	\$732.00	02-641-1104	\$732.00
NES 003	Follett Library Resource – Library Books Magic Wagon Books – Library Books Children’s Plus – Library Books	02-624-2620	\$6,120.00	02-645-2222	\$6,120.00

**NEW MILFORD PUBLIC SCHOOLS  
BUDGET TRANSFER REQUESTS - RECOMMENDED  
BOE MEETING DATE: 06/9/2009**

<b>Transfer #</b>	<b>Description</b>	<b>From: Account#</b>	<b>Amount</b>	<b>To: Account #</b>	<b>Amount</b>
SMS 001	New England Security Lock – 800 Red Faced Locks	04-515-1128	\$1,000.00		
		04-611-1128	\$1,820.00	04-612-2490	\$2,820.00
SMS 002	Houghton Mifflin Harcourt – 22 Algebra Books	10-611-1210	\$1,223.00		
		04-622-2620	\$432.00	04-641-1108	\$1,655.00
SNIS 001	J&J Printing – Unified Arts Report Cards Printing	06-622-2620	\$1,000.00	06-550-2410	\$1,000.00
SNIS 002	Phoenix Learning Resource – 350 Language Arts Reading Books	06-622-2620	\$4,000.00	06-644-1104	\$4,000.00
SNIS 003	Furniture 4 Schools – Cafeteria Tables	06-622-2620	\$5,500.00	06-734-2490	\$5,500.00
SNIS 004	Houghton Mifflin Harcourt – Reading Books	06-622-2620	\$3,100.00	06-644-1128	\$3,100.00
SNIS 005	Bearcom Wireless – 6 Walkie Talkies	06-622-2620	\$1,200.00	06-731-7001	\$1,200.00
FAC 016	Danbury Winair – Air Handler For HPS	15-511-2710	\$2,715.00	01-720-7001	\$2,715.00
FAC 017	F&M Electrical Supply – Parking Lot Lights	15-511-2710	\$15,000.00	01-720-7001	\$5,000.00
				02-720-7001	\$5,000.00
				04-720-7001	\$5,000.00
FAC 018	Siemens – LMC Office Chiller Replacement	15-511-2710	\$55,920.00	03-720-7001	\$55,920.00
FAC 019	Amano – Alarm Panel Replacement	15-511-2710	\$7,370.00	04-720-7001	\$7,370.00
FAC 020	Newton Distributing – Hand Dryers	15-511-2710	\$9,675.00	01-720-7001	\$2,150.00
				02-720-7001	\$2,150.00
				03-720-7001	\$2,150.00
				04-720-7001	\$3,225.00
FAC 021	Hat City Paper – Toilet Paper	15-511-2710	\$4,800.00	14-613-2610	\$4,800.00
FAC 022	MD Stetson – A-25 Wax	15-511-2710	\$4,950.00	14-613-2610	\$4,950.00

**NEW MILFORD PUBLIC SCHOOLS  
BUDGET TRANSFER REQUESTS - RECOMMENDED  
BOE MEETING DATE: 06/9/2009**

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<b>Transfer #</b>	<b>Description</b>	<b>From: Account#</b>	<b>Amount</b>	<b>To: Account #</b>	<b>Amount</b>
FAC 023	Caligari Sanitary Supply – Custodial Supplies	15-511-2710	\$4,100.00	14-613-2610	\$4,100.00
FAC 024	Siemens – Security Cameras	15-511-2710	\$3,500.00	15-720-7001	\$3,500.00
FAC 025	NYCONN Security Systems – Card Access & Door Entry Systems For C/O & Facilities	15-511-2710	\$7,300.00	14-720-7001 15-720-7001	\$2,400.00 \$4,900.00
FAC 026	Schmidt's & Serafine's – Lawnmower Under State Quote	15-511-2710	\$10,890.00	14-733-7001	\$10,890.00
FAC 027	Trane – Chiller Replacement Parts	15-511-2710	\$9,600.00	06-720-7001 14-733-2620	\$7,500.00 \$2,100.00
NMHS 007	Follett Educ. Services – Holt Environmental Science Texts	15-511-2710	\$1,665.00	05-641-1111	\$1,665.00
NMHS 008	School Specialty Supply – 40 8-Stool Cafeteria Tables	15-511-2710	\$39,915.00	05-734-2490	\$39,915.00
NMHS 009	School Specialty Supply – Office Equipment	15-511-2710	\$10,080.00	05-733-2490	\$10,080.00
NMHS 010	Apple – IMAC Computer	15-511-2710	\$1,787.00	05-731-2224	\$1,787.00
NMHS 011	School Specialty Supply – Library Shelving	15-511-2710	\$2,050.00	05-733-2222	\$2,050.00
NMHS 012	Pearson Education – SPED Key Math 3 Starter Kit	15-511-2710	\$1,592.00	05-611-1212	\$1,592.00
NMHS 013	WB Mason – Copy Paper	15-511-2710	\$3,960.00	05-611-1128	\$3,960.00
NMHS 014	WB Mason – Various Office Supplies	15-511-2710	\$4,342.00	05-611-1128	\$4,342.00
NMHS 015	Apple – MAC Mini Computer	15-511-2710	\$1,176.00	05-732-1118	\$1,176.00
NMHS 016	McGraw Hill Publishing – Introduction To Forensic Science Texts	15-511-2710	\$2,000.00	05-641-1111	\$2,000.00

**NEW MILFORD PUBLIC SCHOOLS  
BUDGET TRANSFER REQUESTS - RECOMMENDED  
BOE MEETING DATE: 06/9/2009**

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<b>Transfer #</b>	<b>Description</b>	<b>From: Account#</b>	<b>Amount</b>	<b>To: Account #</b>	<b>Amount</b>
NMHS 017	Follett Educ. Services – Replace Physical Science With Earth Science Texts	15-511-2710	\$1,493.00	05-642-1111	\$1,493.00
NMHS 018	D&H Distributing – TI 84 Plus EZ Spot Teacher Pack	15-511-2710	\$1,080.00	05-731-1108	\$1,080.00
NMHS 019	Rings End – Assorted Wood Products For Industrial Arts	15-511-2710	\$1,500.00	05-611-1107	\$1,500.00
NMHS 020	Houghton Mifflin Harcourt – Language Arts Texts And Workbooks	15-511-2710	\$3,780.00	05-642-1105 05-646-1105	\$978.00 \$2,802.00
NMHS 021	Adams Book Company – English Texts	15-511-2710	\$4,045.00	05-641-1104 05-642-1104	\$1,598.00 \$2,447.00
NMHS 022	B&H Photo – Multimedia Cart & Projector	15-511-2710	\$1,888.00	05-731-1104 05-732-1104	\$560.00 \$1,328.00
NMHS 023	Staples – HP Ink Cartridges & PNY Optima Pro	15-511-2710	\$1,480.00	05-611-1103	\$1,480.00
NMHS 024	Visual Impact – Entrance Foyer Murals	15-511-2710	\$6,168.00	05-733-2490	\$6,168.00
NMHS 025	Real Solutions – SAT Solutions Workbooks	15-511-2710	\$2,120.00	05-646-1104	\$2,120.00
NMHS 026	Pearson Education – Algebra 2 Books	15-339-2510 15-339-2820 15-511-2710	\$7,300.00 \$4,000.00 \$12,605.00	05-641-1108	\$23,905.00

NEW MILFORD PUBLIC SCHOOLS  
PURCHASE RESOLUTION D-618  
BOE MEETING DATE: 06/9/09

WHEREAS, the equipment, supplies and/or services for which the following Purchase Orders have been issued and deemed necessary by the Superintendent of Schools, and the cost, thereof, are within the budget appropriations approved by the voters of the Town, NOW, BE IT RESOLVED, that the said purchase orders and all disbursements in connection, thereof, are hereby approved.

<u>PO #</u>	<u>VENDOR/DESCRIPTION</u>	<u>AMOUNT</u>	<u>ACCOUNT #</u>
32648	Rediker Software – Report Card Module & Support	\$7,800.00	15-731-7002
32649	Dell Marketing – Dell Servers & Equipment	\$63,874.06	15-731-7002
32650	Dell Marketing – 200 Dell Computers	\$168,000.00	15-731-7002
32651	Tech Depot – 1 Laserjet Color Printer & 5 HP Printers	\$5,162.20	15-731-7002
32652	Ergonomic Group – 15 Ciscos & Tech Support	\$28,197.14	15-731-7002
32653	Lunan’s Landscaping – Stadium Field Turf Replacement	\$29,500.00	05-720-7001
32656	Mastershield Pest Mgmt. – Infestation Treatment	\$10,682.00	03-433-2620
32657	MDL Mechanical – Boiler Cleaning	\$450.00	02-433-2620
		\$450.00	03-433-2620
		\$4,400.00	05-433-2620
		\$2,300.00	06-433-2620
		\$247.00	14-433-2620
		<u>\$554.00</u>	15-433-2620
		\$8,401.00	
32658	Dumouchel Paper – 6 Wet/Dry Vacuums & 4 Carpet Extractors	\$9,654.00	14-734-2610
32660	Electrical Wholesalers – Light Fixtures	\$6,064.60	06-614-2620
32662	Circle Asphalt Paving – Asphaltting At NES	\$33,000.00	02-720-7001
32663	Circle Asphalt Paving – Asphaltting At SNIS	\$5,800.00	06-720-7001
32664	Circle Asphalt Paving – Asphaltting At JPS	\$7,800.00	03-720-7001
32665	Caligari Sanitary Supply – 18 Pro Team Vacuums	\$6,920.82	14-734-2610
32666	Custom Seamless Gutters – HPS Gutter Repairs	\$11,991.075	01-720-7001



NEW MILFORD PUBLIC SCHOOLS  
PURCHASE RESOLUTION D-618  
BOE MEETING DATE: 06/9/09

<u>PO #</u>	<u>VENDOR/DESCRIPTION</u>	<u>AMOUNT</u>	<u>ACCOUNT #</u>
32667	Electrical Wholesalers – Classroom Lighting Upgrade	\$9,120.00	06-720-7001
32668	Caligari Sanitary Supply – Window Treatments	\$7,357.50	01-720-7001
		\$7,357.50	02-720-7001
		\$7,357.50	03-720-7001
		<u>\$7,357.50</u>	04-720-7001
		\$29,430.00	
32669	Action Glass – Door Replacements	\$11,000.00	02-720-7001
		\$16,500.00	03-720-7001
		<u>\$22,000.00</u>	04-720-7001
		\$49,500.00	
32670	MD Stetson – Liners For Trash	\$12,100.00	14-613-2610
32864	Business Electronics – Phone System Upgrade	\$53,960.00	15-734-7003
32865	WB Mason – 56 VIRCO Chairs	\$7,244.16	02-732-7003
32876	Schooldude – Software For Community Use Service	\$5,673.00	14-339-2620
32880	F&M Electrical Supply – Parking Lot Lights	\$5,000.00	01-720-7001
		\$5,000.00	02-720-7001
		<u>\$5,000.00</u>	04-720-7001
		\$15,000.00	
32881	Siemens – Replacement Of Library Office Chiller	\$55,914.00	03-720-7001
32882	Amano – Alarm Panel Replacement	\$7,370.00	04-720-7001
32883	Newton Distributing – Hand Dryers	\$2,150.00	01-720-7001
		\$2,150.00	02-720-7001
		\$2,150.00	03-720-7001
		<u>\$3,225.00</u>	04-720-7001
		\$9,675.00	
32888	NYCONN Security Systems – Security Systems	\$4,900.00	15-720-7001
		<u>\$2,400.00</u>	14-720-7001
		\$7,300.00	
32889	Schmidt’s & Serafine’s – Lawnmower	\$10,887.49	14-733-7001
32890	Trane Company – Chiller Replacement Parts	\$7,500.00	06-720-7001
		<u>\$2,100.00</u>	14-733-2620
		\$9,600.00	

NEW MILFORD PUBLIC SCHOOLS  
PURCHASE RESOLUTION D-618  
BOE MEETING DATE: 06/9/09

<b><u>PO #</u></b>	<b><u>VENDOR/DESCRIPTION</u></b>	<b><u>AMOUNT</u></b>	<b><u>ACCOUNT #</u></b>
32893	Frontline Placement Technologies – Personnel Software, Setup, Training & Monthly Fee	\$13,025.00	10-339-1129
32954	Children’s Center Of Hamden - Tuition For 1 Student For 41 Days at \$209.83	\$8,603.03	12-563-6130
32956	Milford Public Schools – Tuition For 1 Student For 68 Days	\$13,040.00	12-561-6110
32964	WB Mason – Copy & Colored Paper For District	\$66,758.32	15-611-1128
33010	School Specialty Supply – 40 Café Tables	\$39,911.60	05-734-2490
33011	School Specialty Supply – Office Furniture	\$10,078.60	05-733-2490
33090	Visual Impact – 2 Custom Mural Displays	\$6,168.00	05-733-2490
33092	Pearson Education – 320 Algebra 2 Books	\$23,903.42	05-641-1108
32983	Kinney & Associates – Electronic Health Record System	\$11,300.00	11-323-2130
32984	Parent mileage to Pine Ridge School	\$6,233.08	12-511-2710
32986	BGE Financial – Musical Instrument Lease	\$21,292.88	05-442-1109
32970	Furniture 4 Schools – Cafeteria Tables	\$5,362.50	06-734-2490
33007	Mayer-Johnson – 26 Boardmaker Plus V.6 Software	\$6,396.00	12-611-1214
32647	Protraxx – Tracking Program For Personnel	\$11,090.00	15-733-2830

Obj.	Description	Approved	Adjusted	Expended	Encumbered	Balance	Pct. Used
111	SALARY-CERTIFIED	27,044,865.00	26,916,551.00	22,344,814.09	4,404,372.49	167,364.42	99.4 %
112	SALARY-NON-CERTIFIED	7,355,386.00	7,460,705.00	6,692,557.77	544,155.06	223,992.17	97.0 %
200	EMPLOYEE BENEFITS	9,655,964.00	9,647,846.00	8,678,191.55	23,314.85	946,339.60	90.2 %
321	INSTRUCTIONAL PROGRAMS	51,665.00	47,778.00	20,626.80	10,320.00	16,831.20	64.8 %
322	PROGRAM IMPROVEMENT	65,100.00	65,100.00	29,704.54	8,433.70	26,961.76	58.6 %
323	PUPIL SERV. (COUNSEL, GUID)	537,049.00	537,049.00	472,416.40	71,693.01	7,060.41-	101.3 %
324	STAFF SERVICES (TRAINING)	96,100.00	95,534.00	62,109.40	25,858.75	7,565.85	92.1 %
331	AUDIT SERVICES	10,000.00	10,000.00	10,000.00	.00	.00	100.0 %
332	LEGAL SERVICES	105,000.00	105,000.00	117,965.28	.00	12,965.28-	112.3 %
333	MEDICAL SERVICES	22,000.00	22,000.00	23,000.00	.00	1,000.00-	104.5 %
336	INSURANCE SERVICES	9,000.00	9,000.00	1,625.00	1,675.00	5,700.00	36.7 %
339	PURCH. SERVICES-OTHER	1,662,574.00	1,639,594.00	1,348,649.38	189,868.51	101,076.11	93.8 %
411	WATER	65,160.00	65,160.00	51,493.67	13,665.18	1.15	100.0 %
412	SEWAGE	34,080.00	21,877.00	21,628.28	.00	248.72	98.9 %
413	FIRE DISTRICT	1,600.00	1,600.00	1,561.33	.00	38.67	97.6 %
414	ALARM MONITORING	3,200.00	1,600.00	1,610.50	.00	10.50-	100.7 %
421	GARBAGE AND REFUSE	78,725.00	85,939.00	77,612.56	13,756.05	5,429.61-	106.3 %
431	INSTRUCT EQUIPMENT REPAIR	21,755.00	16,555.00	8,248.48	2,904.29	5,402.23	67.4 %
432	NON-INSTRUCT EQUIPMENT REPAIR	86,930.00	89,051.00	60,497.50	8,950.82	19,602.68	78.0 %
433	BUILD & GROUNDS-REPAIR	253,693.00	246,311.00	237,785.82	30,347.80	21,822.62-	108.9 %
442	NON-INSTRUCT EQUIPMENT-RENT	168,251.00	187,244.00	139,038.50	54,761.88	6,556.38-	103.5 %
511	PUPIL TRANSPORTATION-CONTRACT	4,606,660.00	4,350,114.00	3,721,987.31	455,861.74	172,264.95	96.0 %
513	PUPIL TRANSPORTATION-OTHER	2,500.00	2,500.00	825.50	178.50	1,496.00	40.2 %
515	FIELD TRIPS	102,650.00	101,446.00	97,869.73	7,669.20	4,092.93-	104.0 %
521	PROPERTY/LIABILITY INS	346,654.00	346,654.00	346,654.00	.00	.00	100.0 %
523	MEDICAL INSURANCE-SPORTS PROGRAM	18,500.00	18,500.00	13,660.00	.00	4,840.00	73.8 %
524	ERRORS & OMISSIONS POLICY	15,000.00	15,000.00	.00	.00	15,000.00	.0 %
531	TELEPHONES	108,036.00	108,335.00	81,549.17	8,775.56	18,010.27	83.4 %
532	POSTAGE	57,225.00	57,475.00	35,041.24	9,785.35	12,648.41	78.0 %
540	ADVERTISING EXPENSE	22,000.00	22,000.00	5,370.19	153.39	16,476.42	25.1 %
550	PRINTING EXPENSE	86,490.00	82,079.00	56,211.52	10,770.09	15,097.39	81.6 %
560	TUITION EXPENSE	2,900.00	3,200.00	3,200.00	.00	.00	100.0 %
561	TUITION-CONN LEA	612,443.00	612,443.00	603,665.72	134,022.42	125,245.14-	120.5 %
563	TUITION-PRIVATE FACILITY	1,293,949.00	1,293,949.00	1,278,191.19	374,607.94	358,850.13-	127.7 %
580	TRAVEL EXPENSES	30,500.00	39,500.00	25,508.54	1,608.49	12,382.97	68.7 %
611	INSTRUCTIONAL SUPPLIES	453,905.00	438,517.00	339,230.18	139,760.01	40,473.19-	109.2 %
612	NON-INSTRUCTIONAL SUPPLIES	167,139.00	159,584.00	123,983.69	28,798.97	6,801.34	95.7 %
613	MAINTENANCE SUPPLIES	184,375.00	217,944.00	186,533.32	34,689.61	3,278.93-	101.5 %
614	MAINTENANCE COMPONENTS	39,300.00	39,235.00	27,861.41	13,668.14	2,294.55-	105.8 %
622	ELECTRICITY	1,442,676.00	1,013,843.00	783,860.94	224,029.91	5,952.15	99.4 %
623	BOTTLED GAS	1,150.00	1,150.00	561.77	26.27	561.96	51.1 %
624	OIL	560,313.00	399,908.00	285,392.69	207,157.31	92,642.00-	123.2 %
625	NATURAL GAS	389,923.00	414,395.00	379,642.53	31,669.99	3,082.48	99.3 %
626	GASOLINE	28,395.00	28,395.00	25,462.88	2,552.86	379.26	98.7 %
641	TEXTS-NEW/NON-CONSUMABLE	83,256.00	128,400.00	74,627.75	53,901.33	129.08-	100.1 %
642	TEXTS-REP/ADD NON-CONSUMABLE	47,809.00	53,753.00	45,215.56	7,564.27	973.17	98.2 %
643	TEXTS-NEW CONSUMABLE	391.00	556.00	555.90	.00	.10	100.0 %
644	TEXTS-REP/ADD CONSUMABLE	62,398.00	69,155.00	58,943.53	7,877.84	2,333.63	96.6 %
645	LIBRARY BOOKS	68,804.00	82,840.00	68,676.27	16,450.96	2,287.23-	102.8 %
646	WORKBOOKS	40,632.00	45,924.00	36,672.84	5,806.80	3,444.36	92.5 %
647	PERIODICALS	27,016.00	27,004.00	23,178.08	1,659.77	2,166.15	92.0 %
720	BUILDINGS & IMPROVEMENTS	3,600.00	321,342.00	25,749.71	307,828.64	12,236.35-	103.8 %
731	INSTRUCTIONAL EQUIPMENT-NEW	18,739.00	306,413.00	25,073.67	303,668.29	22,328.96-	107.3 %

Obj.	Description	Approved	Adjusted	Expended	Encumbered	Balance	Pct. Used
732	INSTRUCTIONAL EQUIPMENT-REPLACEMEN	19,004.00	36,356.00	18,948.32	22,011.96	4,604.28-	112.7 %
733	NON-INSTRUCTIONAL EQUIPMENT-NEW	9,535.00	95,616.00	61,104.31	49,834.19	15,322.50-	116.0 %
734	NON-INSTRUCTION EQUIPMENT-REPLACEM	17,043.00	112,429.00	36,826.87	125,221.96	49,619.83-	144.1 %
810	DUES & FEES	81,216.00	81,780.00	69,801.87	7,388.00	4,590.13	94.4 %
900	FEE REVENUE	115,112.00-	115,112.00-	146,335.45-	.00	31,223.45	.0 %
910	TUITION REVENUE	95,200.00-	95,200.00-	71,900.00-	.00	23,300.00-	.0 %
920	GRANT REVENUE STATE	1,006,000.00-	1,025,005.00-	1,111,717.00-	.00	86,712.00	.0 %
960	MEDICAID REIMBURSEMENT	50,000.00-	50,000.00-	32,368.95-	.00	17,631.05-	.0 %
965	VENDOR REBATE REVENUE	168,700.00-	168,700.00-	65,115.10-	.00	103,584.90-	.0 %
998	TRANSFER IN	.00	.00	6,654.50-	.00	6,654.50	.0 %
999	TRANSFER OUT	.00	.00	.00	.00	.00	.0 %
** FINAL TOTAL **		56,945,211.00		47,934,684.05		1,011,449.80	
			56,945,211.00		7,999,077.15		98.2 %

Prog	Description	Approved	Adjusted	Expended	Encumbered	Balance	Pct. Used
1101	KINDERGARTEN	627,277.00	627,984.00	502,441.72	120,469.08	5,073.20	99.2 %
1102	NON DEPT INSTRUCT GR 1-5	6,597,543.00	6,628,344.00	5,320,101.36	1,199,763.16	108,479.48	98.4 %
1103	BUSINESS EDUCATION	291,055.00	284,314.00	240,821.99	44,362.56	870.55-	100.3 %
1104	ENGLISH/LANGUAGE ARTS	1,902,607.00	1,893,413.00	1,530,332.61	326,075.90	37,004.49	98.0 %
1105	FOREIGN LANGUAGE	1,081,680.00	1,096,703.00	908,689.47	194,355.41	6,341.88-	100.6 %
1106	HOME ECONOMICS	169,144.00	169,144.00	147,492.84	20,898.75	752.41	99.6 %
1107	INDUSTRIAL ARTS	322,539.00	324,039.00	275,926.53	41,055.71	7,056.76	97.8 %
1108	MATHEMATICS	1,544,947.00	1,595,275.00	1,324,676.59	274,045.96	3,447.55-	100.2 %
1109	MUSIC	808,720.00	781,466.00	636,427.54	162,261.06	17,222.60-	102.2 %
1110	PHYSICAL EDUCATION	918,839.00	920,754.00	760,058.49	174,381.78	13,686.27-	101.5 %
1111	SCIENCE	1,583,159.00	1,586,389.00	1,307,817.72	281,796.37	3,225.09-	100.2 %
1112	SOCIAL STUDIES	1,467,045.00	1,495,055.00	1,262,013.05	233,061.18	19.23-	100.0 %
1113	PATIENT CARE TECHNOLOGY	15,416.00	15,833.00	13,001.71	2,863.36	32.07-	100.2 %
1114	BASIC SKILLS	160,602.00	160,487.00	140,218.87	20,020.40	247.73	99.8 %
1116	HEALTH AND SAFETY	351,599.00	318,029.00	243,922.68	60,139.27	13,967.05	95.6 %
1118	CAREER EDUCATION	33,160.00	32,973.00	33,370.89	3,679.02	4,076.91-	112.4 %
1119	COMPUTER EDUCATION	254,923.00	267,691.00	193,635.87	34,426.98	39,628.15	85.2 %
1120	DRIVER EDUCATION	.00	8,118.00	3,486.21-	1,417.32	10,186.89	25.5 %
1121	REMEDIAL READING	803,695.00	801,637.00	677,366.85	122,351.69	1,918.46	99.8 %
1123	ENGLISH AS A SECOND LANG	121,822.00	116,720.00	90,487.08	21,897.56	4,335.36	96.3 %
1124	DISTRIBUTIVE EDUCATION	85,840.00	85,839.00	68,931.21	16,907.79	.00	100.0 %
1125	VOCATIONAL EDUCATION	.00	2,000.00	.00	.00	2,000.00	.0 %
1127	ART	776,257.00	777,619.00	636,494.98	139,170.81	1,953.21	99.7 %
1128	GENERAL INSTRUCT SUPPLIES	309,918.00	318,605.00	221,283.04	118,047.10	20,725.14-	106.5 %
1129	SUBSTITUTE TEACHERS	375,000.00	375,000.00	306,243.68	13,025.00	55,731.32	85.1 %
1130	INSTRUCTIONAL TESTING	95,764.00	95,883.00	89,119.59	2,034.72-	8,798.13	90.8 %
1131	NON DEPT INSTRUCT GR 6-12	173,424.00	177,879.00	114,684.39	8,845.91	54,348.70	69.4 %
1210	GIFTED TALENTED/ENRICHMNT	106,338.00	105,114.00	78,010.03	26,619.15	484.82	99.5 %
1211	EXCEL-EXPER. CTR EARLY MAN	452,990.00	489,200.00	456,036.77	81,457.76	48,294.53-	109.9 %
1212	SPECIAL ED-NON CATEGORICL	1,763,354.00	1,884,253.00	1,582,301.02	246,486.62	55,465.36	97.1 %
1213	COMMUNITY BASED DEVELOPMT	199,835.00	276,237.00	118,667.63	86,782.95	70,786.42	74.4 %
1214	LEARN DISABLE/EMOT.HANDCP	878,997.00	666,747.00	612,611.06	150,213.44	96,077.50-	114.4 %
1230	PHYSICALLY HANDICAPPED	59,416.00	59,416.00	56,096.71	4,044.05	724.76-	101.2 %
1240	EMOTIONALLY HANDICAPPED	276,830.00	267,971.00	197,493.35	49,846.17	20,631.48	92.3 %
1260	LEARNING DISABLED	1,291,418.00	1,302,118.00	1,114,470.01	226,786.15	39,138.16-	103.0 %
1270	TUTORIAL	210,779.00	200,852.00	146,964.73	.00	53,887.27	73.2 %
1271	HOMEBOUND INSTRUCTION	82,000.00	82,000.00	57,449.36	.00	24,550.64	70.1 %
1290	OTHER SPECIAL EDUCATION	281,708.00	274,447.00	258,952.41	37,948.68	22,454.09-	108.2 %
1291	SPEC ED PARA SUBSTITUTES	55,000.00	55,000.00	77,987.25	.00	22,987.25-	141.8 %
1310	ADULT ED-BASIC PROGRAM	98,530.00	98,530.00	95,431.56	1,017.33	2,081.11	97.9 %
1311	ADULT ED-HIGH SCHL EQUIV	4,970.00	4,970.00	4,948.28	.00	21.72	99.6 %
1410	SUMMER SCHOOL-REMEDIAL	46,232.00	46,232.00	45,997.34	.00	234.66	99.5 %
2113	SOCIAL WORK SERVICES	226,230.00	226,230.00	191,697.67	34,961.04	428.71-	100.2 %
2120	GUIDANCE SERVICES	848,559.00	870,014.00	730,916.82	148,678.73	9,581.55-	101.1 %
2130	HEALTH SERVICES	908,121.00	907,448.00	832,794.43	95,657.75	21,004.18-	102.3 %
2140	PSYCHOLOGICAL SERVICES	457,273.00	426,714.00	358,207.21	65,089.78	3,417.01	99.2 %
2150	SPEECH AND HEARING	756,640.00	773,651.00	669,259.08	126,938.54	22,546.62-	102.9 %
2211	STAFF DEVELOPMENT & TRAIN	63,600.00	63,600.00	41,437.67	2,021.70	20,140.63	68.3 %
2212	CURRICULUM DEVELOPMENT	139,164.00	140,383.00	111,872.95	6,215.05	22,295.00	84.1 %
2222	LIBRARY SERVICES	621,268.00	626,007.00	509,951.96	120,906.20	4,851.16-	100.8 %
2223	AUDIO-VISUAL SERVICES	22,462.00	30,892.00	11,063.86	12,173.24	7,654.90	75.2 %
2224	EDUCATIONAL TELEVISION	1,900.00	3,687.00	1,099.93	2,039.04	548.03	85.1 %
2310	BOARD OF EDUCATION	175,250.00	175,250.00	158,719.67	4,670.39	11,859.94	93.2 %

Prog	Description	Approved	Adjusted	Expended	Encumbered	Balance	Pct. Used
2320	CENTRAL ADMINISTRATION	335,506.00	341,169.00	297,739.72	26,640.55	16,788.73	95.1 %
2410	OFFICE OF THE PRINCIPAL	2,484,885.00	2,487,437.00	2,239,579.05	317,064.45	69,206.50-	102.8 %
2490	OTHER SCHOOL ADMINISTRATION	112,720.00	178,075.00	88,996.45	84,986.70	4,091.85	97.7 %
2510	FISCAL SERVICES	419,935.00	456,894.00	419,867.58	43,190.59	6,164.17-	101.3 %
2590	OTHER BUSINESS SUPPRT SERV	431,628.00	395,238.00	346,654.00	.00	48,584.00	87.7 %
2610	CUSTODIAL & HOUSEKEEPING	1,873,939.00	1,938,157.00	1,779,989.35	72,320.66	85,846.99	95.6 %
2620	MAINTENANCE & REPAIR	3,705,829.00	3,161,653.00	2,717,505.12	560,698.04	116,550.16-	103.7 %
2630	BUILDING USE ADMINISTRATION	21,550.00-	21,550.00-	1,431.89-	.00	20,118.11-	.0 %
2710	REIMBURSABLE TRANSPORT	4,385,515.00	4,131,188.00	3,743,436.89	456,961.66	69,210.55-	101.7 %
2790	NON-REIMBURSABLE TRANSPRT	.00	.00	1,192.50	.00	1,192.50-	.0 %
2810	PLANNING & EVALUATION	22,625.00	22,625.00	1,872.00	.00	20,753.00	8.3 %
2820	COMMUNITY/STAFF RELATIONS	14,100.00	10,100.00	.00	.00	10,100.00	.0 %
2830	RECRUITING/PERSONNEL SERV	212,244.00	173,330.00	154,511.10	34,386.45	15,567.55-	109.0 %
2840	DATA PROCESSING	202,099.00	206,073.00	197,514.14	15,664.15	7,105.29-	103.4 %
2910	SOCIAL SECURITY	569,340.00	569,340.00	504,169.42	.00	65,170.58	88.6 %
2920	MEDICARE	374,490.00	374,490.00	361,515.38	.00	12,974.62	96.5 %
2930	LIFE INSURANCE	102,663.00	102,663.00	96,247.00	4,487.00	1,929.00	98.1 %
2940	DISABILITY INSURANCE	174,620.00	174,620.00	101,631.00	3,894.00	69,095.00	60.4 %
2950	MEDICAL INSURANCE	7,310,199.00	7,310,199.00	6,701,937.00	.00	608,262.00	91.7 %
2960	UNEMPLOYMENT INSURANCE	79,433.00	71,315.00	12,367.65	10,183.85	48,763.50	31.6 %
2970	OTHER BENEFITS	525,492.00	525,492.00	501,386.60	.00	24,105.40	95.4 %
2980	PENSION-NON CERTIFIED EMPLOYEES	519,727.00	519,727.00	401,489.00	4,750.00	113,488.00	78.2 %
3100	FOOD SERVICE PROGRAM	.00	.00	.00	.00	.00	.0 %
3210	INTERSCHOLASTIC SPORTS	658,043.00	658,043.00	529,424.15	31,170.90	97,447.95	85.2 %
3211	INTRAMURAL SPORTS	23,992.00	23,992.00	12,561.00	.00	11,431.00	52.4 %
3212	OTHER STUDENT ACTIVITIES	170,979.00	170,979.00	116,858.63	6,061.93	48,058.44	71.9 %
6110	TUITION-CONN PUB SCHL DIS	507,130.00	507,130.00	235,382.72	134,022.42	137,724.86	72.8 %
6130	TUITION-NON PUBLIC SCHL	848,789.00	848,789.00	795,372.19	374,607.94	321,191.13-	137.8 %
7001	CAPITAL-FACILITIES	.00	319,212.00	12,764.00	319,910.13	13,462.13-	104.2 %
7002	CAPITAL-TECHNOLOGY	.00	274,675.00	1,639.00	273,033.40	2.60	100.0 %
7003	CAPITAL-OTHER	.00	.00	.00	61,204.16	61,204.16-	.0 %
** FINAL TOTAL **		56,945,211.00	47,934,684.05			1,011,449.80	
			56,945,211.00	7,999,077.15			98.2 %



New Milford PTO  
P.O. Box 1343  
New Milford, CT 06776

EXHIBIT B: PTO

May 28, 2009

Dr. Jean Ann Paddyfote  
Superintendent  
50 East Street  
New Milford, CT 06776

Dear Dr. Paddyfote:

The New Milford PTO is pleased to present the following gifts to the Board of Education for approval. Please arrange for these gifts to be placed on the agenda at the next Board of Education meeting.

**NES requests the following:**

**\$1095.00** – For funds for Prismatic Magic. All students will participate in a laser light show with science facts.

**JPS requests the following:**

**\$1800.00** – For third grade CT expo – conclusion to month long 3<sup>rd</sup> grade curriculum. Costs included are for t-shirts, crafts and supplies for events.

Sincerely,

A handwritten signature in black ink that reads "Caroline Delehanty". The signature is fluid and cursive.

Caroline Delehanty  
TW PTO Secretary

**COVER SHEET**  
**Year II Continuous Improvement Plan**

Grantee: New Milford High School  
(District or Postsecondary Institution)

Contact: John Lee

Address: 388 Danbury Rd. New Milford CT 06776

E-mail: leej@newmilfordps.org Phone: 860-350-6647 x1303

Continuous Improvement Team (identify team leader):

Administrators: John Lee, Team Leader

Teachers: Kris Kaczka     Janice Perrone  
Daryl Daniels     Kelly Duncan  
Walt Nolan     Barbara Paradise

School Counselors: Kat Volikas-Robinson  
Danette Lambiase  
Heidi Sullivan

Other: Peter Barbero  
Joe Neff

District/College CIPs attached for the following cluster areas:

**Clusters**

- Agriculture and Natural Resources
- Arts, Audio Video Tech, and Communication Services
- Business and Administrative Services
- Construction
- Education and Training services
- Financial Services
- Health Services
- Human Services
- Hospitality and Tourism
- Info. Tech. Telecom Services
- Legal and Protective Services
- Manufacturing
- Public Administration/Government Services
- Scientific Research Engineering and Technical Services
- Transportation, Distribution and Logistics Services
- Wholesale/Retail Sales and Services



ED 114 FISCAL YEAR 2010

BUDGET FORM

FUNDING STATUS:

GRANTEE NAME:		VENDOR CODE:
GRANT TITLE: CARL D. PERKINS VOCATIONAL AND APPLIED TECHNOLOGY EDUCATIONAL ACT		
PROJECT TITLE: SECONDARY BASIC GRANT		
CORE-CT CLASSIFICATION: FUND: 12060	SPID: 20742	PROGRAM: 84010
BUDGET REFERENCE: 2010		CHARTFIELD1: 170002 CHARTFIELD2:
GRANT PERIOD: 7/1/09 - 6/30/2010		AUTHORIZED AMOUNT: \$37,000
AUTHORIZED AMOUNT by SOURCE:		
LOCAL BALANCE: \$	CARRY-OVER DUE:\$	CURRENT DUE: \$
CODES	DESCRIPTIONS	BUDGET
111A	ADMINISTRATOR/SUPERVISOR SALARIES	
111B	TEACHERS	\$4000.00
112A	EDUCATION AIDES	
112B	CLERICAL	
119	OTHERS	
200	PERSONAL SERVICES-EMPLOYEE BENEFITS	
321	TUTORS	
322	IN SERVICE	\$3000.00
323	PUPIL SERVICES	
330	OTHER PROFESSIONAL TECHNICAL SERVICES	
510	PUPIL TRANSPORTATION	\$1000.00
580	TRAVEL	\$500.00
590	OTHER PURCHASED SERVICES	
611	INSTRUCTIONAL SUPPLIES	\$13772.00
641	TEXTBOOKS	\$ 3770.00
700	PROPERTY	\$10179.00
940	INDIRECT COSTS	
	TOTAL	36221.00
XANR	AGRICULTURE AND NATURAL RESOURCES	
XAVC	ARTS, AUDIO VIDEO TECH, AND COMM. SERVICES	
XBAS	BUSINESS AND ADMIN. SERVICES	8359.00
XCON	CONSTRUCTION	3373.00
XETS	EDUCATION AND TRAINING SERVICES	
XFS	FINANCIAL SERVICES	
XHS	HEALTH SERVICES	4720.00
XHSS	HUMAN SERVICES	
XHT	HOSPITALITY & TOURISM	
XITS	INFO. TECH. TELECOM. SERVICES	16920.00
XLP	LEGAL AND PROTECTIVE SERVICES	
XMAN	MANUFACTURING	
XPAG	PUBLIC ADMINISTRATION/GOVERNMENT SERVICES	
XSRT	SCIENTIFIC RESEARCH, ENGR. AND TECH SVCS.	
XTDL	TRANSPORTATION, DIST. AND LOGISTICS SVCS.	
XWRS	WHOLESALE/RETAIL SALES AND SERVICES	3628.00

\_\_\_\_\_ ORIGINAL REQUEST DATE

\_\_\_\_\_ REVISED REQUEST DATE

STATE DEPARTMENT OF EDUCATION  
PROGRAM MANAGER AUTHORIZATION

DATE OF  
APPROVAL



**NEW MILFORD PUBLIC SCHOOLS**  
**Office for Student Affairs**  
**50 East Street**  
**New Milford, Connecticut 06776**

**MEMORANDUM**

**TO:** Operations Committee Members  
**FROM:** Adele S. Johnson  
**DATE:** May 15, 2009  
**RE:** IDEA Grant

Attached you will find the Budget Narrative and State Budget pages for the IDEA, Part B, Section 611 and Section 619 grants. These are entitlement grants, not competitive grants, and funds must be spent on activities that support district goals for special education students. IDEA-611 is for students 3-21 years old and IDEA-619 is solely for activities supporting children 3-5 years old. The major expenditures for each of these grants are on staffing. The budget narrative pages explain the full-time equivalents and the actual expenditure line for each category. The IDEA- 611 grant is \$859,415 and IDEA-619 is \$35,085.

District Goals supporting the grants:

1. To increase opportunities for all students with disabilities meaningful learning time with nondisabled peers.
2. To increase parent partnerships in the participation of their child's educational program.
3. To increase opportunities for students with disabilities to access technology, to promote communication, access to general curriculum and learning.
4. To provide appropriate instruction for students with specific learning needs
5. To increase the proficiency and accuracy of paperwork, written goals and data related to special education.
6. To enhance preschool programming addressing state Preschool Curriculum and other best practices.
6. To promote best practices for transition planning.

ED114 FISCAL YEAR 2010

BUDGET FORM

FUNDING STATUS:

GRANTEE NAME: New Milford Public Schools		TOWN CODE: 00096		
GRANT TITLE: IDEA, PART B, SECTION 611 PROJECT TITLE: IDEA, PART B, Section 611 ENTITLEMENT GRANT CORE-CT CLASSIFICATION: FUND: 12060 SPID: 20977 PROGRAM: 82032 BUDGET REFERENCE: 2010 CHARTFIELD1: 170002 CHARTFIELD2:				
GRANT PERIOD: 7/01/09 - 6/30/11		AUTHORIZED AMOUNT:\$		
AUTHORIZED AMOUNT by SOURCE:		CURRENT DUE:\$		
LOCAL BALANCE:\$		CARRY-OVER DUE:\$		
CODES	DESCRIPTIONS	PUBLIC	NON PUBLIC	TOTAL
111A	ADMINISTRATOR/SUPERVISOR SALARIES	64,336		64,336
111B	TEACHERS	619,013	10,891	629,904
112A	EDUCATION AIDES	136,464		136,464
112B	CLERICAL			
119	OTHERS	100		100
200	PERSONAL SERVICES-EMPLOYEE BENEFITS			
321	TUTORS			
322	IN SERVICE			
323	PUPIL SERVICES	15,162		15,162
324	FIELD TRIPS	420		420
325	PARENT ACTIVITIES	500		500
330	OTHER PROFESSIONAL/TECHNICAL SERVICES	12,529		12,529
331	AUDIT			
400	PURCHASED PROPERTY SERVICES			
510	PUPIL TRANSPORTATION			
530	COMMUNICATIONS			
560	TUITION			
580	TRAVEL			
590	OTHER PURCHASED SERVICES			
611	INSTRUCTIONAL SUPPLIES			
612	ADMINISTRATIVE SUPPLIES			
690	OTHER SUPPLIES			
700	PROPERTY			
890	OTHER OBJECTS			
940	INDIRECT COSTS			
	TOTAL	848,524	10,891	859,415

ED114 FISCAL YEAR 2010

BUDGET FORM

FUNDING STATUS:

GRANTEE NAME: New Milford Public Schools		TOWN CODE: 00096		
GRANT TITLE: IDEA, PART B, SECTION 619 PROJECT TITLE: IDEA, PART B, Section 619 Preschool Entitlement CORE-CT CLASSIFICATION: FUND: 12060 SPID: 20983 PROGRAM: 82032 BUDGET REFERENCE: 2010 CHARTFIELD1: 170002 CHARTFIELD2:				
GRANT PERIOD: 7/01/09 - 6/30/11		AUTHORIZED AMOUNT:\$		
AUTHORIZED AMOUNT by SOURCE: LOCAL BALANCE:\$		CURRENT DUE:\$ CARRY-OVER DUE:\$		
CODES	DESCRIPTIONS	PUBLIC	NON PUBLIC	TOTAL
111A	ADMINISTRATOR/SUPERVISOR SALARIES			
111B	TEACHERS	35,085		35,085
112A	EDUCATION AIDES			
112B	CLERICAL			
119	OTHERS			
200	PERSONAL SERVICES-EMPLOYEE BENEFITS			
321	TUTORS			
322	IN SERVICE			
323	PUPIL SERVICES			
324	FIELD TRIPS			
325	PARENT ACTIVITIES			
330	OTHER PROFESSIONAL TECHNICAL SERVICES			
331	AUDIT			
510	PUPIL TRANSPORTATION			
530	COMMUNICATIONS			
560	TUITION			
580	TRAVEL			
600	SUPPLIES			
700	PROPERTY			
940	INDIRECT COSTS			
	TOTAL	35,085		35,085



**NEW MILFORD PUBLIC SCHOOLS**  
**Office for Student Affairs**  
**50 East Street**  
**New Milford, Connecticut 06776**

**MEMORANDUM**

**TO:** Operations Committee Members  
**FROM:** Adele S. Johnson  
**DATE:** May 28, 2009  
**RE:** ARRA IDEA Grant

Attached are the Budget pages for the American Recovery and Reinvestment Act of 2009 IDEA, Part B, Section 611 and Section 619 grants. These are one-time supplemental entitlement grants, not competitive grants, and funds must be spent on activities that support district goals for special education students. IDEA-611 is for students 3-21 years old and IDEA-619 is solely for activities supporting children 3-5 years old. Fifty percent of these funds can be expended during the 2009-2010 school year. The remaining funds must be expended by the end of the following year. To avoid any drop-off affects of funding that will impact the BOE Budget of 2011-2012, I have avoided any costs such as salaries that the Board would need to be prepared to cover when these ARRA funds end. The IDEA- 611 grant is \$967,912 and IDEA-619 is \$38,309.

District Goals supporting these grants:

1. To increase district staff knowledge of and skills using current best practices using scientifically research based instruction.
2. To increase parent partnerships in the participation of their child's educational program.
3. To increase opportunities for all students with disabilities to access technology, to promote communication, access to general curriculum and learning.
4. To increase the district's internal capacity to provide appropriate educational programming for students with autism, preschool through grade 12.
5. To increase student access to transition activities grades 9-12.
6. To promote best practices for preschool programming through professional development, technology and the curriculum materials.
7. To provide a community setting transition program for students ages 18-21.
8. To enhance nonpublic school capacity to provide appropriate instruction and supports to special education students.

ED114 FISCAL YEAR 2009

BUDGET FORM

FUNDING STATUS:

GRANTEE NAME: NEW MILFORD PUBLIC SCHOOLS

TOWN CODE: 096

GRANT TITLE: IDEA, PART B, SECTION 611, ARRA FUNDS

PROJECT TITLE: IDEA, PART B, Section 611 ENTITLEMENT GRANT

CORE-CT CLASSIFICATION:

FUND: 12060 SPID: 29011 PROGRAM: 82032

BUDGET REFERENCE: 2009

CHARTFIELD1: 170002

CHARTFIELD2:

GRANT PERIOD: 2/17/09 - 6/30/11

AUTHORIZED AMOUNT: \$967,912.00

AUTHORIZED AMOUNT by SOURCE: CURRENT DUE:\$

LOCAL BALANCE:\$

CARRY-OVER DUE:\$

CODES	DESCRIPTIONS	PUBLIC	NON PUBLIC	TOTAL
111A	ADMINISTRATOR/SUPERVISOR SALARIES			
111B	TEACHERS	205,963.00		205,963.00
112A	EDUCATION AIDES	25,000.00		25,000.00
112B	CLERICAL			
119	OTHERS	500.00		500.00
200	PERSONAL SERVICES-EMPLOYEE BENEFITS			
321	TUTORS			
322	IN SERVICE	78,000.00	2,000.00	80,000.00
323	PUPIL SERVICES			
324	FIELD TRIPS	17,500.00		17,500.00
325	PARENT ACTIVITIES	500.00		500.00
330	OTHER PROFESSIONAL TECHNICAL SERVICES			
331	AUDIT			
400	PURCHASED PROPERTY SERVICES	2,000.00		2,000.00
510	PUPIL TRANSPORTATION	6,000.00		6,000.00
530	COMMUNICATIONS	2,290.00		2,290.00
560	TUITION			
580	TRAVEL	8,000.00		8,000.00
590	OTHER PURCHASED SERVICES	200.00		200.00
611	INSTRUCTIONAL SUPPLIES	22,000.00	4,000.00	26,000.00
612	ADMINISTRATIVE SUPPLIES	3,700.00		3,700.00
690	OTHER SUPPLIES	285,790.00	4,069.00	289,859.00
700	PROPERTY	298,200.00	2,200.00	300,400.00
890	OTHER OBJECTS			
940	INDIRECT COSTS			
	TOTAL	<u>955,643.00</u>	<u>12,269.00</u>	<u>967,912.00</u>

ED114 FISCAL YEAR 2009

BUDGET FORM

FUNDING STATUS:

GRANTEE NAME: NEW MILFORD PUBLIC SCHOOLS		TOWN CODE: 096		
GRANT TITLE: IDEA, PART B, SECTION 619, <u>ARRA FUNDS</u>				
PROJECT TITLE: IDEA, PART B, Section 619 Preschool Entitlement				
CORE-CT CLASSIFICATION:				
FUND: 12060		SPID: 20912	PROGRAM: 82032	
BUDGET REFERENCE: 2009		CHARTFIELD1: 170002		
CHARTFIELD2:				
GRANT PERIOD: 2/17/09 - 6/30/11		AUTHORIZED AMOUNT: <b>\$38,309.00</b>		
AUTHORIZED AMOUNT by SOURCE: CURRENT DUE:\$				
LOCAL BALANCE:\$		CARRY-OVER DUE:\$		
CODES	DESCRIPTIONS	PUBLIC	NON PUBLIC	TOTAL
111A	ADMINISTRATOR/SUPERVISOR SALARIES			
111B	TEACHERS	2,000.00		2,000.00
112A	EDUCATION AIDES	300.00		300.00
112B	CLERICAL			
119	OTHERS			
200	PERSONAL SERVICES-EMPLOYEE BENEFITS			
321	TUTORS			
322	IN SERVICE	4,500.00		4,500.00
323	PUPIL SERVICES			
324	FIELD TRIPS			
325	PARENT ACTIVITIES	500.00		500.00
330	OTHER PROFESSIONAL TECHNICAL SERVICES			
331	AUDIT			
510	PUPIL TRANSPORTATION			
530	COMMUNICATIONS			
560	TUITION			
580	TRAVEL	1,000.00		1,000.00
611	INST SUP	7,189.00		7,189.00
600	SUPPLIES			
690	OTHER SUP	19,220.00		19,220.00
700	PROPERTY	3,600.00		3,600.00
940	INDIRECT COSTS			
	TOTAL	<b><u>38,309.00</u></b>		<b><u>38,309.00</u></b>

**DRAFT NOT YET APPROVED BY NEW MILFORD BOARD OF EDUCATION**

**AGREEMENT**

**THIS AGREEMENT** is hereby entered into by and between the **BOARD OF EDUCATION OF THE TOWN OF NEW MILFORD**, in the County of Litchfield and State of Connecticut [hereinafter referred to as “New Milford”], and the **BOARD OF EDUCATION OF THE TOWN OF SHERMAN**, in the County of Fairfield and State of Connecticut [hereinafter referred to as “Sherman”].

**WHEREAS**, the Town of Sherman does not maintain a high school and the Town of New Milford does; and

**WHEREAS**, New Milford and Sherman desire to enter into an agreement for the purpose of providing an educational program for public high school students of the Town of Sherman pursuant to Sections 10-33 and 10-35 of the Connecticut General Statutes.

**NOW THEREFORE**, in consideration of the mutual covenants contained herein, Sherman and New Milford [collectively “the Parties”] do hereby agree as follows:

1. In accordance with Section 10-33 of the Connecticut General Statutes, Sherman shall designate New Milford High School [hereinafter “NMHS”] as the high school that students who are residents of Sherman and who would otherwise be eligible to attend public high school in Sherman were the Town of Sherman to have such school [hereinafter “Students”] may attend.

2. Commencing with the 2009-2010 school year, and continuing thereafter for a period of two (2) years, or for the 2010-2011 and 2011-2012 school years, New Milford agrees to accept such Students from the Town of Sherman, to include exceptional children, as shall meet the same mental, physical, and disciplinary standards required of New Milford students at NMHS. For purposes of this Agreement, school years shall be deemed to run from July 1 through the following June 30. This Agreement shall automatically renew for an additional three-year period at the expiration of the initial, three-year term, subject to the termination provisions contained in enumerated paragraph thirteen of this Agreement.

3. Sherman agrees to pay New Milford the following amounts in per-pupil tuition for Students who are enrolled at NMHS during all or any part of the term of this Agreement.

<b>SCHOOL YEAR</b>	<b>TUITION</b>
<b>2009-2010</b>	<b>\$10,378</b>
<b>2010-2011</b>	<b>\$10,586</b>
<b>2011-2012</b>	<b>\$10,903</b>

The annual tuition for each Student shall be made in four equal payments, which payments shall be tendered to New Milford on August 15, October 15, January 15, April 15.



4. If a Student is enrolled at NMHS for a full school year, then Sherman shall be billed for a full year's tuition in accordance with the annual tuition rates set forth in enumerated paragraph three of this Agreement. If a Student is enrolled for only a portion of the school year, then Sherman shall be billed on a pro rata basis, to be determined by dividing the full-year tuition rate by the actual days on which NMHS is in session, and multiplying the resultant amount by the number of such days that the Student was enrolled at NMHS. In determining the amount of days that a Student was enrolled at NMHS, the Parties acknowledge and agree that the dates of enrollment are separate and not dictated by the dates on which a Student was actually in attendance at NMHS.

5. For purposes of this Agreement, an "exceptional student" is defined as a Student enrolled at NMHS who has been identified as eligible for services under the Individuals with Disabilities Education Act, 20 U.S.C. §§1400, *et seq.*, and the corresponding Connecticut law, specifically Conn. Gen. Stat. §§10-76a, *et seq.*

6. The Parties acknowledge and agree that Sherman is solely responsible for and agrees to pay whatever additional costs may be incurred for the evaluation, identification and education of such exceptional students, including but not limited to the costs of out-of-district placements, additional staff or service providers, consultants, extended school year programs, evaluations, and/or accommodations, including assistive technology devices. Sherman shall also pay whatever such additional costs may be incurred for the evaluation, identification and education of Students who although not identified as exceptional students have been found eligible for accommodations and/or modifications under Section 504 of the Rehabilitation Act. Notwithstanding any other provision of this Agreement, New Milford shall not be required to implement unique special education, or general education, programs in order to service the educational needs of Students, including exceptional students.

7. Sherman shall make its personnel available without charge to participate in Planning and Placement Team meetings and to testify at administrative proceedings before the New Milford Board of Education, the State Board of Education, or any other administrative agency, or in court proceedings relating to Students, including exceptional students.

8. Sherman shall provide all transportation for Students attending NMHS.

9. Foreign exchange students residing in Sherman and attending NMHS on a full-time basis shall be considered tuition students.

10. In addition to the tuition rates and additional costs set forth in enumerated paragraphs three, four and six of this Agreement, the Parties acknowledge and agree that Students shall be responsible for paying any fees, costs or expenses associated with participation in NMHS athletics, field trips, extracurricular activities, or the administration of SAT, ACT, AP, or other examinations to the same extent as would New Milford students.

11. Notwithstanding any other provision of this Agreement, New Milford's responsibility shall be limited to providing Students with a course of instruction within the confines of NMHS or any adjunct thereto, and New Milford shall not be responsible for any

course of instruction or treatment rendered to Students elsewhere, unless such instruction or treatment is at the request or direction of either New Milford or its Administrative staff.

12. The Parties acknowledge and agree that should either party be unable to perform its obligations under this Agreement due to an Act of God, war, national emergency, statutory or regulatory enactments or revisions, or any similar event beyond the control of such party, performance under this contract will be excused to the extent of such inability.

13. Either Board of Education may unilaterally terminate this Agreement by providing written notification to the other party at least one year prior to the effective date of such termination. In addition to the Parties' unilateral right to terminate this Agreement upon one-year's notice, the Parties acknowledge and agree that if they are unable to agree to tuition rates for the 2012-2013, 2013-2014 and 2014-2015 school years prior to July 1, 2011, the three-year renewal provision contained in enumerated paragraph two of this Agreement shall automatically be rendered null and void, and the Agreement shall terminate no later than July 1, 2012.

14. In the event that a change in the laws of the State of Connecticut substantially affect the rights and obligations of either or both of the Parties under any provision or provisions of this Agreement, either party may request an amendment of the provision or provisions of the Agreement so affected.

15. Should this Agreement terminate pursuant to enumerated paragraph thirteen hereof, or for any other reason, including but not limited to the events referenced in enumerated paragraphs twelve or fourteen hereof, any Students who are enrolled at NMHS at the time of such termination shall be allowed to complete their high school education at the NMHS on the same terms and conditions as provided herein so long as they continue to qualify as Students as defined in enumerated paragraph one. Sherman shall continue to provide transportation for such Students and all other provisions of this Agreement shall remain applicable to these Students, except that should the completion of such Students' high school education extend beyond the conclusion of the 2011-2012 school year, Sherman shall be responsible for paying the tuition rate established by New Milford. The Parties acknowledge and agree that in this event, New Milford shall increase the tuition rate no more than five percent (5%) for any one school year.

16. The Parties acknowledge and agree that Students shall be subject to and must abide by all policies, regulations and behavioral codes and standards as adopted or otherwise determined by New Milford or by its Administration and staff. New Milford and its Administrative staff shall have the sole right both to impose discipline for Students – including but not limited to suspensions and expulsions – and to determine any conditions that are a part of or in any way related to such discipline, including but not limited to alternative educational opportunities and conditions for early readmission.

17. Notwithstanding the provisions of enumerated paragraph sixteen of this Agreement, Sherman shall be solely responsible for paying the costs of the alternative educational opportunity for any Student who is expelled or suspended from the New Milford

Public Schools as well as the costs, if any, of conditions for readmission that would be borne by New Milford for students who reside in New Milford.

18. The provisions of this Agreement shall be interpreted and enforced in accordance with the laws of the State of Connecticut, and should any provision of the Agreement be deemed void or illegal under either federal or state law, the remaining provisions of the Agreement shall remain unaffected, subject to the provisions of enumerated paragraph fourteen hereof.

19. This Agreement constitutes the full agreement and understanding of the Parties, and each signatory hereto represents that he or she has been duly authorized by his or her respective Board to enter into and bind the Board to this Agreement. Any modifications of this Agreement can only be effectuated in writing, signed by duly authorized representatives of both Sherman and New Milford.

BOARD OF EDUCATION OF THE  
TOWN OF SHERMAN

By \_\_\_\_\_  
Chair,  
Sherman Board of Education

Subscribed to and sworn before me on this \_\_\_\_\_ day of \_\_\_\_\_, 2009 in  
\_\_\_\_\_, Connecticut

\_\_\_\_\_  
Commissioner of the Superior Court  
Notary Public/My Commission Expires:

BOARD OF EDUCATION OF THE  
TOWN OF NEW MILFORD

By \_\_\_\_\_  
Chair,  
New Milford Board of Education

Subscribed to and sworn before me on this \_\_\_\_\_ day of \_\_\_\_\_, 2009 in  
\_\_\_\_\_, Connecticut

\_\_\_\_\_  
Commissioner of the Superior Court  
Notary Public/My Commission Expires:



# MEMORANDUM

Office of the  
Assistant Superintendent

**TO:** Board of Education Members  
Dr. JeanAnn Paddyfote, Superintendent

**FROM:** Wellness Advisory Committee

**DATE:** May 29, 2009

**SUBJECT:** Summary of 2008-2009 Year Activities/Recommendations

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Work on the wellness activities in each school continued in 2008-2009. Each school has a "Wellness" committee or a group dedicated to promoting wellness activities. Some of the schools have on-going wellness initiatives that have become part of the culture of that school (for example: Northville's calisthenics with morning announcements, the Sarah Noble School "Walking Project", Hill and Plain's Health Fair, JPS/Hospital Field Day). Schools have adopted the successful initiatives of other schools in the district as goals. For example, Hill and Plain adopted Northville's morning calisthenics as a way of extending physical activity beyond P.E. classes. Pettibone repainted their walking track to highlight activity and also having adopted a morning exercise program. Children at Pettibone compete against their own achievements in DREAM LAPS Program throughout the year.

A nutrition component was added to SNIS's "Walking Project" this year.

At the middle school in addition to a walking project, that is held annually, a nutrition assembly program was held for all students this year to heighten awareness of nutrition presented in Foods classes.

New Milford High School holds bi-annual Health Fairs, which also dovetail with the Community outreach of the Strategic Plan. This year's Fair was organized around a "Balanced Living" theme.

The high school also worked with Sandra Sullivan and the Food and Nutrition Services Department to conduct student surveys on the effectiveness of the lunch program. While survey results are still being tabulated for the second semester, the first semester Health class surveys indicated a desire to see more fruits, vegetables, sandwich, and ethnic food choices. A desire to see more "nutrition facts" posted and offer vegetarian choices to menus was expressed.

Mrs. Sullivan lead an effort to highlight nutrition facts for all staff in March, posting a daily nutrition "fact" via e-mail to all staff. That education effort was effective in helping all staff become more aware of the "Wellness" efforts. The "lunch program" has been renamed

“Food and Nutritional Services”, to highlight an expanded mission to not only feed, but educate students and staff to more healthy, nutritional choices.

The website tab for “Wellness” is updated regularly and reflects district initiatives to increase physical activity and improved nutrition awareness. Mrs. Lukovits oversees those efforts. Mrs. Sullivan went to the town-wide PTO meeting to discuss concerns about the lunch/foods programs.

This year the Project Adventure curriculum was written and the K-12 Scope and Sequences in Health and Physical Education were implemented.

There has been a focus on “healthier snacks” at one elementary school as we try to help parents substitute healthier snacks for cupcakes and sweets without being overbearing about it. Elementary staff report seeing fewer unhealthy snacks than in the past.

Clearly, compared to several years ago, evidence abounds that initiatives are being undertaken to emphasize healthier choices and increased physical activity.

## **GOALS**

The Wellness Advisory Committee recommends that the following goals be considered in 2009-2010.

1. As members leave the Wellness Advisory Committee, it is important to replace them with folks who can add to our expertise. It is recommended that we look for membership from “wellness stakeholders” from the community and from each school. For example, someone from the New Milford Hospital should be invited to sit in on the Wellness Committee.
2. While the initiatives in Wellness activities are highly evident in K-6, the committee feels a greater emphasis should be placed on initiatives in 7-12. Those initiatives should build upon those begun at the elementary schools. For example, creating a “slow food” initiative at the high school that might emphasize better nutritional choices and marry with several of the culinary initiatives within the community (Plow to Plate) may be advisable.
3. Dedicated staffing for Health curriculum instruction at the elementary schools should be reviewed. Presently, there is a .50 health teacher at Sarah Noble and no health educators in K-3 buildings.
4. Training should continue for all staff aimed at both highlighting their awareness and buy-in on “health/wellness” initiatives and educating them to healthy practices.
5. We should examine existing grant opportunities to promote more healthy activities among students if not the broader community of New Milford.
6. Methods/opportunities to measure outcomes of programs or initiatives should be built into programs to get better ideas of what initiatives are working.