

TLE Platform and Professional Learning Requirements

Administrators, teachers, and contributing professionals (including paraprofessionals), must document on-going professional learning each year through the TLE platform.

Administrators and Teachers

- Log into the TLE platform.
- Create a Professional Learning Goal (PLG) if you are on a **Flexible** evaluation plan.
- Create a Professional Learning Plan (PLP) if you are on a **Full** evaluation plan.
- Participate in a Professional Learning Community with your colleagues; attend workshops or conferences as available to support your learning.
- Update your PL documentation chart (assigned through Google Classroom) each time you participate in a PL activity throughout the year.
- Share your PL chart (printed or electronic) with your evaluator at your *mid-year conference* and *summative conference* to demonstrate progress toward your goal.
- Prior to your summative conference, upload your completed PL chart to the TLE platform at the bottom of your PLG or PLP page.
- College course work may be used in addition to job-embedded PL if the educator's supervisor gives prior approval, it is in the educator's field or a new field approved by the supervisor, and the final grade is B or higher.
- National Board Certified Teachers and Georgia Master Teachers at the time of renewal may renew without meeting the PL requirements.

Contributing Professionals

- Log into the TLE platform.
- Create a Professional Learning Goal (PLG).
- Participate in a Professional Learning Community with your colleagues; attend workshops or conferences as available to support your learning.
- Update your PL documentation chart (assigned through Google Classroom) each time you participate in a PL activity throughout the year.
- Share your PL chart (printed or electronic) with your evaluator at your *mid-year conference* and *summative conference* to demonstrate progress toward your goal.
- Prior to your summative conference, upload your completed PL chart to the TLE platform at the bottom of your PLG page.
- Educators certified in the service fields of Speech and Language Pathology, Audiology, School Psychology, School Counseling, and School Social Work may count requirements for state or national credentials for PL.
- College course work may be used in addition to job-embedded PL if the educator's supervisor gives prior approval, it is in the educator's field or a new field approved by the supervisor, and the final grade is B or higher.