

NEW MILFORD BOARD OF EDUCATION

New Milford Public Schools
50 East Street
New Milford, Connecticut 06776

OPERATIONS SUB-COMMITTEE MEETING NOTICE

DATE: October 4, 2011
TIME: 7:30 P.M.
PLACE: Lillis Administration Building – Room 2

REVISED AGENDA

GEORGE C. BUCKBEE
TOWN CLERK

2011 OCT - 3 P 3:08

NEW MILFORD, CT

New Milford Public Schools Mission Statement

The mission of the New Milford Public Schools, a collaborative partnership of students, educators, family, and community, is to prepare each and every student to compete and excel in an ever-changing world, embrace challenges with vigor, respect and appreciate the worth of every human being, and contribute to society by providing effective instruction and dynamic curriculum, offering a wide range of valuable experiences, and inspiring students to pursue their dreams and aspirations.

1. Call to Order

2. Public Comment

The Board welcomes Public Participation and asks that speakers please limit their comments to three minutes. Speakers may offer objective comments of items on this agenda. The Board will not permit any expression of personal complaints or defamatory comments about Board of Education personnel and students, nor against any person connected with the New Milford Public School System.

3. Discussion and Possible Action

A. Exhibit A: Personnel – Certified, Non-Certified Appointments, Resignations and Leaves of Absence

B. Monthly Reports

1. Purchase Resolution D-639
2. Budget Position as of 9/30/11
3. Request for Budget Transfers

C. Memorandum of Understanding with the Town of New Milford Health Department

1. Memorandum of Understanding Regarding the Planning and Implementation of Emergency Vaccination and/or Dispensing Countermeasures
2. Memorandum of Understanding Regarding the Food Services for Health Department Staff and Volunteers during a Public Health Emergency

D. Grants

1. Consolidated Grant Application
2. Fuel Up to Play 60 Funds
3. Bilingual Education Program Grant

E. Bid Award

1. Point of Sale/Accessibility System – Food and Nutrition Services

F. Gifts and Donations

1. Walmart
2. PTO

4. Items of Information

1. Bilingual Teacher
2. Enrollment as of October 1, 2011

5. Adjourn

Sub-Committee Members: Mr. Tom McSherry, Chairman
Mrs. Alexandra Thomas
Mr. Rodney Weinberg
Mr. Bill Wellman

Alternates: Mr. David A. Lawson
Mrs. Lynette Rigdon

NEW MILFORD PUBLIC SCHOOLS

EXHIBIT A

Regular Meeting of the Board of Education
Sarah Noble Intermediate School
New Milford, Connecticut
October 11, 2011

As of September 30, 2011
ACTION ITEMS

A. Personnel

1. CERTIFIED STAFF

a. RESIGNATIONS

1. None

2. CERTIFIED STAFF

b. APPOINTMENTS

1. Mrs. Megan Dey, Social Studies Teacher, New Milford High School

Move that the Board of Education appoint **Mrs. Megan Dey** as a Social Studies Teacher at New Milford High School effective August 23, 2011.

2011-12 salary - \$49,919 (step 1G)

Note: Was approved at September BOE meeting, however, additional information, at the right in bold, was left off September's Exhibit A.

2. Mr. Keith Lipinsky, Long Term Substitute for Athletic Director, New Milford High School

Move that the Board of Education appoint **Mr. Keith Lipinsky** as a Long Term Substitute for Athletic Director at New Milford High School effective September 21, 2011.

3. NON-CERTIFIED STAFF

a. RESIGNATIONS

1. None

4. NON-CERTIFIED STAFF

b. APPOINTMENTS

1. None

Education History:

BA: New England College
Major: Kinesiology
MS: Univ. of New Hampshire
Major: Exercise Science
M.Ed: Keene State College
Major: Curriculum & Instruction – **History & Social Studies Gr. 7-12**

Work Experience:

Long term sub Fairfield HS

Replacing L. Meyer

Education History:

BS: Springfield College
Major: Management & Sport Studies
MS: Springfield College
Major: Health Studies
6th Year Degree: CCSU
Major: Educational Leadership

Replacing T. Oczkowski's salary of \$102,634 at a pro-rated salary of \$89,268

5. SUBSTITUTES

a. APPOINTMENTS

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| <p>1. Ms. Michelle Borsavage, Substitute Teacher
<u>Move</u> that the Board of Education appoint Ms. Michelle Borsavage as a Substitute Teacher effective October 12, 2011.</p> <p>2. Mrs. Nicole Buono, Substitute Teacher
<u>Move</u> that the Board of Education appoint Mrs. Nicole Buono as a Substitute Teacher effective October 12, 2011.</p> <p>3. Mrs. Alice Cherniske, Substitute Teacher
<u>Move</u> that the Board of Education appoint Mrs. Alice Cherniske as a Substitute Teacher effective October 12, 2011.</p> <p>4. Mr. Robert Coppola, Substitute Teacher
<u>Move</u> that the Board of Education appoint Mr. Robert Coppola as a Substitute Teacher effective October 12, 2011.</p> <p>5. Mrs. Suzan Dahl, Substitute Teacher
<u>Move</u> that the Board of Education appoint Mrs. Suzan Dahl as a Substitute Teacher effective October 12, 2011.</p> <p>6. Mrs. Daniela Esposito, Substitute Teacher
<u>Move</u> that the Board of Education appoint Mrs. Daniela Esposito as a Substitute Teacher effective October 12, 2011.</p> <p>7. Mrs. Celia Garrett, Substitute Teacher
<u>Move</u> that the Board of Education appoint Mrs. Celia Garrett as a Substitute Teacher effective October 12, 2011.</p> <p>8. Ms. Randi Gottfried, Substitute Teacher
<u>Move</u> that the Board of Education appoint Ms. Randi Gottfried as a Substitute Teacher effective October 12, 2011.</p> <p>9. Mr. Joseph Hall, Substitute Teacher
<u>Move</u> that the Board of Education appoint Mr. Joseph Hall as a Substitute Teacher effective October 12, 2011.</p> | <p><i>Education History:</i>
BS: Univ. of Vermont
Major: Secondary Education</p> <p><i>Education History:</i>
BS: Mt. St. Mary's Univ.
Major: Elementary Education</p> <p><i>Education History:</i>
BS: WCSU
Major: Elementary Education
MS: WCSU
Major: Elementary Ed./Reading</p> <p><i>Education History:</i>
BA: North Adams St. College
Major: Social Studies
MS: SCSU
Major: Special Education</p> <p><i>Education History:</i>
BA: Queens College
Major: Physical Education</p> <p><i>Education History:</i>
BS: Rochester Inst. of Tech
Major: Electrical Engineering
MS: Long Island Univ.
Major: Adolescent Ed.</p> <p><i>Education History:</i>
BA: Texas A & M Univ.
Major: Management
MA: Univ. of Bridgeport
Major: Elementary Education</p> <p><i>Education History:</i>
BA: WCSU
Major: Psychology
MA: Univ. of Phoenix
Major: Elementary Education
MA: Teachers
College/Columbia Univ.
Major: Developmental Psych.</p> <p><i>Education History:</i>
BS: UConn
Major: English
MA: UConn
Major: Curriculum &
Instruction-Education</p> |
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| <p>10. Mr. Richard Harrison, Substitute Teacher
<u>Move</u> that the Board of Education appoint Mr. Richard Harrison as a Substitute Teacher effective October 12, 2011.</p> | <p><i>Education History:</i>
BA: Univ. of Rhode Island
Major: Secondary Ed. & Math
BA: UConn
Major: Mathematics
MA: Mercy College
Major: Secondary Education</p> |
| <p>11. Mr. Carl Hatt, Substitute Teacher
<u>Move</u> that the Board of Education appoint Mr. Carl Hatt as a Substitute Teacher effective October 12, 2011.</p> | <p><i>Education History:</i>
BS: SUNY
Major: Physical Education
MS: SUNY
Major: Health Education</p> |
| <p>12. Mr. Kevin Hutson, Substitute Teacher
<u>Move</u> that the Board of Education appoint Mr. Kevin Hutson as a Substitute Teacher effective October 12, 2011.</p> | <p><i>Education History:</i>
BA: UConn
Major: Journalism
MA: Univ. of Bridgeport
Major: Education</p> |
| <p>13. Ms. Cora Johnson, Substitute Teacher
<u>Move</u> that the Board of Education appoint Ms. Cora Johnson as a Substitute Teacher effective October 12, 2011.</p> | <p><i>Education History:</i>
BS: Fordham Univ.
Major: Computer Science
MS: City Univ. @ City College
Major: Elementary Education
MS: Mercy College
Major: Sch. Bldg. Leadership</p> |
| <p>14. Mr. Mark Keyser, Substitute Teacher
<u>Move</u> that the Board of Education appoint Mr. Mark Keyser as a Substitute Teacher effective October 12, 2011.</p> | <p><i>Education History:</i>
BS: Fitchburg State Univ.
Major: Industrial Arts</p> |
| <p>15. Mr. Michael Kinnicutt, , Substitute Teacher
<u>Move</u> that the Board of Education appoint Mr. Michael Kinnicutt as a Substitute Teacher effective October 12, 2011.</p> | <p><i>Education History:</i>
BA: Harvard College
Major: History</p> |
| <p>16. Mrs. Rosalyn Koch, Substitute Teacher
<u>Move</u> that the Board of Education appoint Mrs. Rosalyn Koch as a Substitute Teacher effective October 12, 2011.</p> | <p><i>Education History:</i>
BA: Univ. of Michigan
Major: English
MA: Jewish Theological Seminary
Major: Jewish Education</p> |
| <p>17. Mr. Justin Krul, Substitute Teacher
<u>Move</u> that the Board of Education appoint Mr. Justin Krul as a Substitute Teacher effective October 12, 2011.</p> | <p><i>Education History:</i>
BS: Scranton/Kania School of Management
Major: International Business</p> |
| <p>18. Mr. Matthew Lieberman, Substitute Teacher
<u>Move</u> that the Board of Education appoint Mr. Matthew Lieberman as a Substitute Teacher effective October 12, 2011.</p> | <p><i>Education History:</i>
BM: Univ. of New Hampshire
Major: Music Education
MM: Univ. of Northern Iowa
Major: Performance Trombone</p> |
| <p>19. Ms. Bernadette Parisi, Substitute Teacher
<u>Move</u> that the Board of Education appoint Ms. Bernadette Parisi as a Substitute Teacher effective October 12, 2011.</p> | <p><i>Education History:</i>
BA: Molloy College
Major: Elementary Education</p> |

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| <p>20. Mr. Jermol Proctor-Floyd, Substitute Teacher
<u>Move</u> that the Board of Education appoint Mr. Jermol Proctor-Floyd as a Substitute Teacher effective October 12, 2011.</p> <p>21. Mrs. Lisa Prontelli, Substitute Teacher
<u>Move</u> that the Board of Education appoint Mrs. Lisa Prontelli as a Substitute Teacher effective October 12, 2011.</p> <p>22. Mrs. Cynthia Radtke, Substitute Teacher
<u>Move</u> that the Board of Education appoint Mrs. Cynthia Radtke as a Substitute Teacher effective October 12, 2011.</p> <p>23. Ms. Amanda Sacridier, Substitute Teacher
<u>Move</u> that the Board of Education appoint Ms. Amanda Sacridier as a Substitute Teacher effective October 12, 2011.</p> <p>24. Mrs. Jennie Schell, Substitute Teacher
<u>Move</u> that the Board of Education appoint Mrs. Jennie Schell as a Substitute Teacher effective October 12, 2011.</p> <p>25. Ms. Mary Stone, Substitute Teacher
<u>Move</u> that the Board of Education appoint Ms. Mary Stone as a Substitute Teacher effective October 12, 2011.</p> <p>26. Mrs. Kathy Weaver-Patzig, Substitute Teacher
<u>Move</u> that the Board of Education appoint Mrs. Kathy Weaver-Patzig as a Substitute Teacher effective October 12, 2011.</p> <p>27. Mr. Thomas Weth, Substitute Teacher
<u>Move</u> that the Board of Education appoint Mr. Thomas Weth as a Substitute Teacher effective October 12, 2011.</p> | <p><i>Education History:</i>
BA: WCSU
Major: History
MA: Univ. of Bridgeport
Major: Education</p> <p><i>Education History:</i>
BA: Brooklyn College
Major: Television/Radio Production
MS: Iona College
Major: Childhood Education</p> <p><i>Education History:</i>
BS: Univ. of Nebraska
Major: Elementary. Education
MS: WCSU
Major: Curriculum</p> <p><i>Education History:</i>
BS: WCSU
Major: Elementary Education</p> <p><i>Education History:</i>
BA: Univ. of Phoenix
Major: Human Services</p> <p><i>Education History:</i>
BA: Univ. of South Carolina
Major: English
MS: Univ. of North Florida
Major: Special Education</p> <p><i>Education History:</i>
BA: Sam Houston St. Univ.
Major: Business Management</p> <p><i>Education History:</i>
BA: Stonehill College
Major: Political Science
MA: Univ. of Bridgeport
Major: Elementary. Education</p> |
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| <p>6. ADULT EDUCATION STAFF
a. APPOINTMENTS
 1. None</p> <p>7. ADULT EDUCATION STAFF
b. RESIGNATIONS</p> | |
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<p>1. Mr. Henry Bessel, Data Entry, Adult Education Program <u>Move</u> that the Board of Education accept the resignation of Mr. Henry Bessel as Data Entry for the Adult Education Program effective September 23, 2011.</p>	<p>Personal Reasons</p>
<p>8. BAND STAFF a. RESIGNATIONS</p>	
<p>1. None</p>	
<p>b. APPOINTMENTS</p>	
<p>1. Mr. David Paradis, Pit Instructor/Arranger, Band, New Milford High School <u>Move</u> that the Board of Education appoint Mr. David Paradis as Pit Instructor/Arranger for Band at New Milford High School effective October 12, 2011.</p>	<p>2011-2012 Stipend: \$1419</p>
<p>2. Mr. Timothy Polhemus, Guard Tech - Fall, Band, New Milford High School <u>Move</u> that the Board of Education appoint Mr. Timothy Polhemus as Guard Tech – Fall for Band at New Milford High School effective September 26, 2011.</p>	<p>2011-2012 Stipend: \$1419</p>
<p>9. COACHING STAFF a. RESIGNATIONS</p>	
<p>1. None</p>	
<p>10. COACHING STAFF b. APPOINTMENTS</p>	
<p>1. Mr. Gary Bellagamba, Boys' JV Football Coach, New Milford High School <u>Move</u> that the Board of Education appoint Mr. Gary Bellagamba as Boys' JV Football Coach at New Milford High School effective September 30, 2011.</p>	<p>2011-2012 Stipend: \$3785</p>
<p>2. Ms. Emma Crowcroft, Volunteer Girls' Varsity Volleyball Coach, New Milford High School <u>Move</u> that the Board of Education appoint Ms. Emma Crowcroft as Volunteer Girls' Varsity Volleyball Coach at New Milford High School effective September 27, 2011.</p>	<p>Volunteer</p>
<p>3. Mr. Terry Flynn, Volunteer Boys' Freshmen Football Coach, New Milford High School <u>Move</u> that the Board of Education appoint Mr. Terry Flynn as Volunteer Boys' Freshmen Football Coach at New Milford High School effective September 23, 2011.</p>	<p>Volunteer</p>

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| <p>4. Mr. Rob Hibbard, Boys' & Girls' Interscholastic Sports Coordinator, Schaghticoke Middle School
<u>Move</u> that the Board of Education appoint Mr. Rob Hibbard as Boys' & Girls' Interscholastic Sports Coordinator at Schaghticoke Middle School effective September 1, 2011.</p> <p>5. Mr. Rob Hibbard, Boys' & Girls' Intramural Sports Coordinator, Schaghticoke Middle School
<u>Move</u> that the Board of Education appoint Mr. Rob Hibbard as Boys' & Girls' Intramural Sports Coordinator at Schaghticoke Middle School effective September 1, 2011.</p> <p>6. Mr. Michael Madden, Volunteer Boys' Freshmen Football Coach, New Milford High School
<u>Move</u> that the Board of Education appoint Mr. Michael Madden as Volunteer Boys' Freshmen Football Coach at New Milford High School effective September 23, 2011.</p> <p>7. Mr. Matt Wall, Boys' & Girls' Intramural Flag Football Coach, Schaghticoke Middle School
<u>Move</u> that the Board of Education appoint Mr. Matt Wall as Boys' & Girls' Intramural Flag Football Coach at Schaghticoke Middle School effective September 1, 2011.</p> | <p>2011-2012 Stipend: \$4265</p> <p>2011-2012 Stipend: \$947</p> <p>Volunteer</p> <p>2011-2012 Stipend: \$947</p> |
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11. LEAVES OF ABSENCE

- 1. None**

NEW MILFORD PUBLIC SCHOOLS
PURCHASE RESOLUTION D-639
BOE MEETING DATE: 10/11/11

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WHEREAS, the equipment, supplies and/or services for which the following Purchase Orders have been issued and deemed necessary by the Superintendent of Schools, and the cost, thereof, are within the budget appropriations approved by the voters of the Town, NOW, BE IT RESOLVED, that the said purchase orders and all disbursements in connection, thereof, are hereby approved.

<u>PO #</u>	<u>VENDOR/DESCRIPTION</u>	<u>AMOUNT</u>	<u>ACCOUNT #</u>
44741	All-Star Transportation – Insurance Premium for Umbrella Policy	\$48,000.00	15-511-2710
44756	Klingberg Family Centers – Tuition for 2011-2012	\$64,229.40	12-563-6130
* 44787	Pearson Education – Textbooks for World History	\$20,249.92	05-641-1112
44842	Siemens Industry – Building Automation Contract	\$10,980.75	14-433-2620-05
44847	O&G Industries – Parking Lots Project	\$7,742.23	17-720-7001
44851	New Milford Sewer Commission – Septage		
	HPS	\$3,995.00	14-433-2620-01
	NES	\$2,040.00	14-433-2620-02
	SMS	\$2,805.00	14-433-2620-04
	NMHS	\$ 255.00	14-433-2620-05
	SNIS	<u>\$ 212.50</u>	14-433-2620-06
		\$9,307.50	
44855	New Milford Sewer Commission – Sewer Benefit Assessment Hookup at High School	\$14,333.50	05-810-2620
44856	All-Star Transportation – HS Sports Transportation for 2011-2012	\$65,000.00	05-515-3210
44894	Regional School District 14 – Tuition for 2011-2012 for 26 Students		
	First Semester	\$103,896.00	
	Second Semester	<u>\$103,896.00</u>	
		\$207,792.00	10-561-6110
44934	All-Star Transportation – SMS Sports Transportation for 2011-2012	\$6,000.00	04-515-3210
44946	Hat City Paper Co. – Custodial Supplies 2011-2012	\$14,500.00	14-613-2620
44949	Otis Elevator Co. – Service Contract for 2011-2012	\$6,087.36	14-433-2620-04

*Revised as of October 3, 2011

Obj.	Description	Approved	Adjusted	Expended	Encumbered	Balance	Pct. Used
111	SALARY-CERTIFIED	27,349,947.00	27,354,951.00	3,665,741.95	22,741,627.48	947,581.57	96.5 %
112	SALARY-NON-CERTIFIED	7,907,898.00	7,902,894.00	1,407,632.63	3,661,350.88	2,833,910.49	64.1 %
200	EMPLOYEE BENEFITS	8,657,419.00	8,657,419.00	2,795,770.31	390,764.55	5,470,884.14	36.8 %
321	INSTRUCTIONAL PROGRAMS	41,363.00	41,363.00	1,883.00	9,070.00	30,410.00	26.5 %
322	PROGRAM IMPROVEMENT	84,576.00	84,576.00	12,519.39	.00	72,056.61	14.8 %
323	PUPIL SERV. (COUNSEL, GUID)	545,827.00	545,827.00	78,254.50	388,769.00	78,803.50	85.6 %
324	STAFF SERVICES (TRAINING)	94,695.00	94,695.00	5,529.90	25,300.00	63,865.10	32.6 %
331	AUDIT SERVICES	10,000.00	10,000.00	.00	.00	10,000.00	.0 %
332	LEGAL SERVICES	135,752.00	135,752.00	85,400.00	.00	50,352.00	62.9 %
333	MEDICAL SERVICES	25,072.00	25,072.00	9,000.00	16,000.00	72.00	99.7 %
336	INSURANCE SERVICES	2,500.00	2,500.00	756.00	1,464.00	280.00	88.8 %
339	PURCH. SERVICES-OTHER	1,534,591.00	1,534,942.00	247,163.10	1,060,755.86	227,023.04	85.2 %
411	WATER	78,192.00	78,192.00	18,622.73	59,724.90	155.63	100.2 %
412	SEWAGE	30,346.00	30,346.00	27,644.00	.00	2,702.00	91.1 %
413	FIRE DISTRICT	1,325.00	1,325.00	.00	.00	1,325.00	.0 %
421	GARBAGE AND REFUSE	72,196.00	72,196.00	15,452.54	56,743.46	.00	100.0 %
431	INSTRUCT EQUIPMENT REPAIR	19,036.00	19,036.00	2,291.62	958.01	15,786.37	17.1 %
432	NON-INSTRUCT EQUIPMENT REPAIR	75,855.00	75,855.00	16,787.82	21,243.76	37,823.42	50.1 %
433	BUILD & GROUNDS-REPAIR	258,956.00	258,956.00	167,044.38	86,766.09	5,145.53	98.0 %
442	NON-INSTRUCT EQUIPMENT-RENT	222,400.00	222,400.00	44,442.45	117,464.67	60,492.88	72.8 %
511	PUPIL TRANSPORTATION-CONTRACT	4,237,779.00	4,237,779.00	554,150.90	3,652,464.85	31,163.25	99.3 %
513	PUPIL TRANSPORTATION-OTHER	2,700.00	2,700.00	.00	.00	2,700.00	.0 %
515	FIELD TRIPS	105,807.00	105,807.00	757.90	72,100.00	32,949.10	68.9 %
521	PROPERTY/LIABILITY INS	336,987.00	336,987.00	338,290.00	.00	1,303.00	100.4 %
523	MEDICAL INSURANCE-SPORTS PROGRAM	21,011.00	21,011.00	14,200.00	.00	6,811.00	67.6 %
530	COMMUNICATIONS	.00	660.00	109.96	549.80	.24	100.0 %
531	TELEPHONES	86,209.00	86,209.00	17,687.05	68,521.95	.00	100.0 %
532	POSTAGE	38,638.00	38,638.00	6,118.41	32,282.20	237.39	99.4 %
540	ADVERTISING EXPENSE	2,145.00	2,145.00	269.00	.00	1,876.00	12.5 %
550	PRINTING EXPENSE	65,227.00	65,227.00	19,809.85	3,111.90	42,305.25	35.1 %
561	TUITION-CONN LEA	695,412.00	695,412.00	52,603.25	635,519.94	7,288.81	99.0 %
563	TUITION-PRIVATE FACILITY	1,325,917.00	1,325,917.00	185,823.84	1,360,066.39	219,973.23	116.6 %
580	TRAVEL EXPENSES	33,990.00	33,990.00	9,067.88	7,757.43	17,164.69	49.5 %
611	INSTRUCTIONAL SUPPLIES	572,766.00	569,668.00	177,850.19	54,406.56	337,411.25	40.8 %
612	NON-INSTRUCTIONAL SUPPLIES	198,007.00	198,007.00	21,528.66	21,771.97	154,706.37	21.9 %
613	MAINTENANCE SUPPLIES	184,495.00	184,495.00	80,552.34	40,558.79	63,383.87	65.6 %
614	MAINTENANCE COMPONENTS	33,950.00	33,950.00	26,580.75	1,859.15	5,510.10	83.8 %
619	GROUNDSKEEPING SUPPLIES	6,804.00	6,804.00	6,166.28	637.80	.08	100.0 %
622	ELECTRICITY	974,479.00	974,479.00	144,676.42	829,802.58	.00	100.0 %
623	BOTTLED GAS	1,325.00	1,325.00	50.84	274.16	1,000.00	24.5 %
624	OIL	292,950.00	292,950.00	39,150.90	242,639.10	11,160.00	96.2 %
625	NATURAL GAS	333,384.00	333,384.00	16,190.92	237,791.90	79,401.18	76.2 %
626	GASOLINE	42,527.00	42,527.00	7,991.01	2,685.73	31,850.26	25.1 %
641	TEXTS-NEW/NON-CONSUMABLE	143,544.00	143,544.00	35,729.68	38,432.54	69,381.78	51.7 %
642	TEXTS-REP/ADD NON-CONSUMABLE	47,166.00	47,166.00	19,115.58	10,843.26	17,207.16	63.5 %
644	TEXTS-REP/ADD CONSUMABLE	71,067.00	71,067.00	57,141.20	1,725.75	12,200.05	82.8 %
645	LIBRARY BOOKS	116,929.00	115,918.00	9,298.65	6,351.62	100,267.73	13.5 %
646	WORKBOOKS	64,317.00	66,239.00	32,682.77	12,580.11	20,976.12	68.3 %
647	PERIODICALS	47,152.00	47,152.00	17,935.32	1,292.26	27,924.42	40.8 %
720	BUILDINGS & IMPROVEMENTS	395,416.00	395,416.00	281,592.53	60,740.67	53,082.80	86.6 %
731	INSTRUCTIONAL EQUIPMENT-NEW	73,555.00	74,731.00	29,392.37	13,879.08	31,459.55	57.9 %
732	INSTRUCTIONAL EQUIPMENT-REPLACEMEN	16,418.00	16,418.00	7,620.48	279.80	8,517.72	48.1 %
733	NON-INSTRUCTIONAL EQUIPMENT-NEW	572,269.00	572,269.00	110,057.86	84,827.72	377,383.42	34.1 %

GL2041R 9/28/2011
11:40:07
FUND 001 000 GENERAL FUND

New Milford Board of Education
APPROPRIATIONS BY OBJECT REPORT AS OF 9/30/2011

Page 2
USER - BARBARA

Obj.	Description	Approved	Adjusted	Expended	Encumbered	Balance	Pct. Used
734	NON-INSTRUCTION EQUIPMENT-REPLACEM	76,177.00	76,177.00	71,367.96	2,424.00	2,385.04	96.9 %
810	DUES & FEES	71,026.00	71,026.00	46,671.50	2,403.00	21,951.50	69.1 %
900	FEE REVENUE	186,250.00-	186,250.00-	52,603.90-	.00	133,646.10-	.0 %
910	TUITION REVENUE	100,080.00-	100,080.00-	9,240.00-	.00	90,840.00-	.0 %
920	GRANT REVENUE STATE	849,895.00-	849,895.00-	608.80-	.00	849,286.20-	.0 %
960	MEDICAID REIMBURSEMENT	60,000.00-	60,000.00-	2,765.32-	.00	57,234.68-	.0 %
965	VENDOR REBATE REVENUE	45,000.00-	45,000.00-	626.76-	.00	44,373.24-	.0 %
998	TRANSFER IN	.00	.00	10,779.50-	.00	10,779.50	.0 %
** FINAL TOTAL **		57,194,266.00		10,963,544.29		10,092,137.04	
			57,194,266.00		36,138,584.67		82.4 %
FINAL TOTAL"		56,945,211.00		8,935,322.83		11,409,176.51	
9/30/2010			56,945,211.00		36,600,711.66		80.0%
Variance		249,055.00	249,055.00	2,028,221.46	-462,126.99	-1,317,039.47	2.4%

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FUND 001 000

New Milford Board of Education
SECONDARY REPORT BY PROGRAM AS OF 9/30/2011

Page 1
USER - BARBARA

Prog	Description	Approved	Adjusted	Expended	Encumbered	Balance	Pct. Used
1101	KINDERGARTEN	678,508.00	678,508.00	84,493.60	566,017.52	27,996.88	95.9 %
1102	NON DEPT INSTRUCT GR 1-5	6,745,266.00	6,749,925.00	778,307.63	5,655,331.63	316,285.74	95.3 %
1103	BUSINESS EDUCATION	330,000.00	335,522.00	51,176.99	283,352.26	992.75	99.7 %
1104	ENGLISH/LANGUAGE ARTS	1,799,770.00	1,799,770.00	266,310.28	1,453,488.76	79,970.96	95.6 %
1105	FOREIGN LANGUAGE	997,452.00	997,452.00	131,064.88	821,442.71	44,944.41	95.5 %
1106	HOME ECONOMICS	178,333.00	178,333.00	24,152.86	153,034.88	1,145.26	99.4 %
1107	INDUSTRIAL ARTS	300,753.00	300,753.00	37,560.21	244,563.64	18,629.15	93.8 %
1108	MATHEMATICS	1,511,069.00	1,511,069.00	253,995.71	1,218,755.89	38,317.40	97.5 %
1109	MUSIC	848,161.00	850,026.00	117,523.95	683,673.65	48,828.40	94.3 %
1110	PHYSICAL EDUCATION	945,820.00	947,960.00	121,365.30	822,633.57	3,961.13	99.6 %
1111	SCIENCE	1,615,440.00	1,623,787.00	213,498.94	1,368,766.32	41,521.74	97.4 %
1112	SOCIAL STUDIES	1,444,216.00	1,444,216.00	191,673.67	1,181,262.08	71,280.25	95.1 %
1113	PATIENT CARE TECHNOLOGY	16,846.00	16,846.00	1,720.83	12,619.37	2,505.80	85.1 %
1116	HEALTH AND SAFETY	332,913.00	332,913.00	41,058.63	281,140.18	10,714.19	96.8 %
1118	CAREER EDUCATION	27,912.00	27,912.00	3,557.31	23,391.89	962.80	96.6 %
1119	COMPUTER EDUCATION	377,810.00	378,392.00	46,511.73	187,714.02	144,166.25	61.9 %
1120	DRIVER EDUCATION	.00	.00	.00	.00	.00	.0 %
1121	REMEDIAL READING	845,914.00	862,775.00	105,134.52	756,708.37	932.11	99.9 %
1123	ENGLISH AS A SECOND LANG	126,198.00	126,198.00	17,341.16	104,461.37	4,395.47	96.5 %
1124	DISTRIBUTIVE EDUCATION	56,012.00	56,012.00	6,721.44	49,290.56	.00	100.0 %
1127	ART	842,308.00	842,308.00	115,107.06	706,753.95	20,446.99	97.6 %
1128	GENERAL INSTRUCT SUPPLIES	393,920.00	391,998.00	95,318.24	124,801.82	171,877.94	56.2 %
1129	SUBSTITUTE TEACHERS	332,088.00	332,088.00	24,335.50	.00	307,752.50	7.3 %
1130	INSTRUCTIONAL TESTING	100,269.00	101,796.00	24,178.10	67,996.92	9,620.98	90.5 %
1131	NON DEPT INSTRUCT GR 6-12	71,230.00	71,230.00	7,920.18	31,852.05	31,457.77	55.8 %
1210	GIFTED TALENTED/ENRICHMNT	109,200.00	109,200.00	12,627.80	87,365.20	9,207.00	91.6 %
1211	EXCEL-EXPER. CTR EARLY MAN	414,773.00	414,773.00	85,948.35	411,925.95	83,101.30	120.0 %
1212	SPECIAL ED-NON CATEGORICL	5,002,096.00	5,007,795.00	620,894.39	4,453,678.31	66,777.70	101.3 %
1215	TRANSITION 18-21 PROGRAM (LHCT)	188,518.00	188,518.00	8,978.10	159,509.40	20,030.50	89.4 %
1270	TUTORIAL	210,779.00	210,779.00	6,955.50	.00	203,823.50	3.3 %
1271	HOMEBOUND INSTRUCTION	56,050.00	56,050.00	3,542.44	.00	52,507.56	6.3 %
1290	OTHER SPECIAL EDUCATION	293,394.00	293,394.00	71,911.08	214,489.34	6,993.58	97.6 %
1291	SPEC ED PARA SUBSTITUTES	58,510.00	58,510.00	3,250.53	.00	55,259.47	5.6 %
1310	ADULT ED-BASIC PROGRAM	86,441.00	86,441.00	7,070.31	3,226.89	76,143.80	11.9 %
1311	ADULT ED-HIGH SCHL EQUIV	5,191.00	5,191.00	635.34	.00	4,555.66	12.2 %
1410	SUMMER SCHOOL-REMEDIAL	56,563.00	56,563.00	44,867.04	.00	11,695.96	79.3 %
2113	SOCIAL WORK SERVICES	249,250.00	249,250.00	31,532.53	215,930.60	1,786.87	99.3 %
2120	GUIDANCE SERVICES	941,857.00	941,857.00	126,971.33	800,207.01	14,678.66	98.4 %
2130	HEALTH SERVICES	914,342.00	914,342.00	134,286.47	747,333.28	32,722.25	96.4 %
2140	PSYCHOLOGICAL SERVICES	454,555.00	454,555.00	57,447.42	383,724.11	13,383.47	97.1 %
2150	SPEECH AND HEARING	725,624.00	725,624.00	98,510.52	589,841.24	37,272.24	94.9 %
2211	STAFF DEVELOPMENT & TRAIN	56,565.00	56,565.00	15,396.30	.00	41,168.70	27.2 %
2212	CURRICULUM DEVELOPMENT	166,195.00	167,722.00	34,574.94	67,996.99	65,150.07	61.2 %
2222	LIBRARY SERVICES	688,973.00	688,973.00	87,487.72	510,957.34	90,527.94	86.9 %
2223	AUDIO-VISUAL SERVICES	19,757.00	19,757.00	2,623.03	382.50	16,751.47	15.2 %
2224	EDUCATIONAL TELEVISION	2,004.00	2,004.00	.00	.00	2,004.00	.0 %
2310	BOARD OF EDUCATION	173,102.00	173,102.00	108,622.00	310.00	64,170.00	62.9 %
2320	CENTRAL ADMINISTRATION	339,479.00	349,132.00	93,607.65	179,958.31	75,566.04	78.4 %
2410	OFFICE OF THE PRINCIPAL	2,566,547.00	2,540,107.00	594,793.29	1,791,424.62	153,889.09	93.9 %
2490	OTHER SCHOOL ADMINISTRATION	114,073.00	114,073.00	14,657.88	95,344.68	4,070.44	96.4 %
2510	FISCAL SERVICES	412,970.00	417,398.00	116,989.58	283,073.21	17,335.21	95.8 %
2590	OTHER BUSINESS SUPPRT SERV	536,126.00	494,552.00	344,208.23	.00	150,343.77	69.6 %
2610	CUSTODIAL & HOUSEKEEPING	2,004,100.00	2,005,560.00	524,734.00	133,179.22	1,347,646.78	32.8 %

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New Milford Board of Education
APPROPRIATIONS BY PROGRAM REPORT AS OF 9/30/2011

Page 2
USER - BARBARA

Prog	Description	Approved	Adjusted	Expended	Encumbered	Balance	Pct. Used
2620	MAINTENANCE & REPAIR	2,924,031.00	2,925,491.00	742,321.23	1,611,995.24	571,174.53	80.5 %
2630	BUILDING USE ADMINISTRATION	32,650.00-	32,650.00-	30,593.50-	3,352.00	5,408.50-	83.4 %
2710	REIMBURSABLE TRANSPORT	4,136,142.00	4,136,142.00	540,100.90	3,665,139.76	69,098.66-	101.7 %
2790	NON-REIMBURSABLE TRANSPRT	.00	.00	1,073.80	.00	1,073.80-	.0 %
2810	PLANNING & EVALUATION	9,750.00	9,750.00	950.23	.00	8,799.77	9.7 %
2820	COMMUNICATION & COMM/STAFF RELATION	29,150.00	29,150.00	8,477.70	11,994.34	8,677.96	70.2 %
2830	RECRUITING/PERSONNEL SERV	167,784.00	169,658.00	46,021.45	107,427.13	16,209.42	90.4 %
2840	TECHNOLOGY	215,278.00	217,610.00	83,197.52	100,073.13	34,339.35	84.2 %
2910	SOCIAL SECURITY	574,438.00	574,438.00	116,824.73	.00	457,613.27	20.3 %
2920	MEDICARE	453,900.00	453,900.00	71,058.88	.00	382,841.12	15.7 %
2930	LIFE INSURANCE	83,004.00	83,004.00	18,025.55	64,978.45	.00	100.0 %
2940	DISABILITY INSURANCE	89,443.00	89,443.00	15,664.90	73,778.10	.00	100.0 %
2950	MEDICAL INSURANCE	6,175,671.00	6,175,671.00	1,543,917.75	.00	4,631,753.25	25.0 %
2960	UNEMPLOYMENT INSURANCE	49,795.00	49,795.00	6,646.50	43,148.00	.50	100.0 %
2970	OTHER BENEFITS	612,210.00	612,210.00	404,674.00	208,860.00	1,324.00-	100.2 %
2980	PENSION-NON CERTIFIED EMPLOYEES	618,958.00	618,958.00	618,958.00	.00	.00	100.0 %
3210	INTERSCHOLASTIC SPORTS	639,947.00	639,947.00	61,246.15	157,938.07	420,762.78	34.3 %
3211	INTRAMURAL SPORTS	30,786.00	30,786.00	.00	.00	30,786.00	.0 %
3212	OTHER STUDENT ACTIVITIES	194,872.00	194,872.00	3,491.87	6,337.49	185,042.64	5.0 %
6110	TUITION-CONN PUB SCHL DIS	606,553.00	606,553.00	51,994.45	635,519.94	80,961.39-	113.3 %
6130	TUITION-NON PUBLIC SCHL	950,311.00	950,311.00	185,823.84	1,360,066.39	595,579.23-	162.7 %
7001	CAPITAL-FACILITIES	423,066.00	423,066.00	309,500.03	60,740.67	52,825.30	87.5 %
7002	CAPITAL-TECHNOLOGY	392,524.00	392,524.00	96,698.00	83,120.27	212,705.73	45.8 %
7003	CAPITAL-OTHER	84,061.00	84,061.00	54,317.82	15,204.08	14,539.10	82.7 %
** FINAL TOTAL **		57,194,266.00		10,963,544.29		10,092,137.04	
			57,194,266.00		36,138,584.67		82.4 %
FINAL TOTAL"		56,945,211.00		8,935,322.83		11,409,176.51	
9/30/2010			56,945,211.00		36,600,711.66		80.0%
Variance		249,055.00	249,055.00	2,028,221.46	-462,126.99	-1,317,039.47	2.4%

**NEW MILFORD PUBLIC SCHOOLS
BUDGET TRANSFER REQUESTS – RECOMMENDED
BOE MEETING DATE: 10/11/11**

Transfer #	Description	From:		To:	
		Account#	Amount	Account #	Amount
C/O 001	Charter Cable – Cable for Internet for LHTC	12-339-1215	\$660.00	12-530-1215	\$660.00

**Memorandum of Understanding
Regarding the Planning and Implementation of Emergency
Mass Vaccination and/or Dispensing Countermeasures**

WHEREAS efforts to plan for and protect the civilian population of our state from public health emergencies has become an important public policy; and

WHEREAS the Connecticut Department of Public Health has developed a strategy to implement countermeasures in the event a need to vaccinate and/or dispense medications to the population in a short period of time arises; and

WHEREAS the Town of New Milford and the New Milford Health Department ("NMHD") are the lead agencies to develop plans for a mass vaccination and/or medication dispensing clinic, which are designated by the Connecticut Department of Public Health as Region #8 consisting of the towns of New Fairfield, New Milford, Sherman and Washington; and

WHEREAS the Town of New Milford and the NMHD must prepare and develop plans for the establishment and operation of a mass vaccination and/or a medication dispensing clinic for Region #8, the Town of New Milford (NMHD) and the New Milford BOE, Department of Food Nutrition Services wish to formalize their relationship for this purpose.

NOW THEREFORE BE IT AGREED BY THE PARTIES THAT:

1. NMHD will be responsible for all issues related to preparation and development of the plans for the establishment of the location, transportation, security, volunteer recruitment and operation of the mass vaccination and/or dispensing clinic and shall bear the cost for developing these plans.
2. BOE agrees that the operation of the clinic may be conducted at the New Milford High School and that transportation from other school building sites may be conducted.
3. The Parties understand that implementation of the plan may occur on short notice at a time when there may be a declaration of emergency (or some similar event) declared in the State of Connecticut by the Governor, the Commissioner of Public Health or other designated state authority. The Parties further understand that if the plan must be implemented during a declaration of emergency by the State of Connecticut, public school will not be in session.
4. The Parties understand that if the plan must be implemented, even with thorough planning, there may be unforeseen circumstances that arise. Accordingly, the Parties agree to work together to resolve these circumstances as events unfold in a manner consistent with protecting public health and safety.
5. BOE agrees that, if the plan must be implemented, the use of BOE buildings and associated equipment, such as computers, telephones, furniture and other facilities, may be available for the operation of a clinic as needed.
6. NMHD agrees that, if the plan must be implemented, reasonable care will be exercised in the use of BOE buildings and associated equipment and understands that separate

understandings must be made for other components of the plan, such as food service and transportation.

7. The Parties agree that any changes to this Memorandum of Understanding (MOU) will be jointly agreed upon, and periodic updates of planning efforts will be provided to the Superintendent of Schools for the BOE.

WHEREFORE the Parties have executed this MOU on the dates set forth herein.

By _____ Date _____
Duly Authorized (BOE)

By _____ Date _____
Duly Authorized (NMHD)

**Memorandum of Understanding
Regarding the Food Services for Health Department Staff &
Volunteers during a Public Health Emergency**

WHEREAS efforts to plan for and protect the civilian population of our state from public health emergencies has become an important public policy; and

WHEREAS the Connecticut Department of Public Health has developed a strategy to implement countermeasures in the event a need to vaccinate and/or dispense medications to the population in a short period of time arises; and

WHEREAS the Town of New Milford and the New Milford Health Department ("NMHD") are the lead agencies to develop plans for a mass vaccination and/or medication dispensing clinic, which are designated by the Connecticut Department of Public Health as Region #8 consisting of the towns of New Fairfield, New Milford, Sherman and Washington; and

WHEREAS the Town of New Milford and the NMHD may be required, under some dispensing scenarios, to provide food and beverages for the staff and volunteers ("staff") of such a clinic, the Town of New Milford (NMHD) and the New Milford Board of Education, Department of Food Nutrition Services (BOE -FNS), wish to formalize their relationship for this purpose.

NOW THEREFORE BE IT AGREED BY THE PARTIES THAT:

1. NMHD may be responsible for feeding up to 3 eight-hour shifts of staff, for an uncertain number of days, in certain mass dispensing scenarios.
2. BOE-FNS agrees that school cafeterias may be utilized to feed staff. Existing plans specify New Milford High School and Sarah Noble Intermediate School as the primary sites for dispensing clinics.
3. BOE-FNS agrees that NMHD may prepare and utilize any food or beverages that are on site, or delivered during the dispensing event.
4. NMHD shall maintain records of use of food and beverage stocks and shall reimburse the BOE-FNS for the costs of all items utilized during such an event.
5. BOE-FNS Director, Sandra Sullivan, has agreed to be a contact person regarding use of kitchen facilities and food stocks, in the event they are required.
6. The Parties understand that implementation of the plan may occur on short notice at a time when there may be a declaration of emergency (or some similar event) declared in the State of Connecticut by the Governor, the Commissioner of Public Health or other designated state authority. The Parties further understand that if the plan must be implemented during a declaration of emergency by the State of Connecticut, public school will not be in session.
7. The Parties understand that if the plan must be implemented, even with thorough planning, there may be unforeseen circumstances that arise. Accordingly, the Parties agree to work together to resolve these circumstances as events unfold in a manner consistent with protecting public health and safety.
8. NMHD agrees that, if the plan must be implemented, reasonable care will be exercised in the use of the cafeteria space and equipment.
9. The Parties agree that changes to this Memorandum of Understanding (MOU) will be jointly agreed upon.

WHEREFORE the Parties have executed this MOU on the dates set forth herein.

By _____ Date _____
Duly Authorized (BOE-FNS)

By _____ Date _____
Duly Authorized (NMHD)

NEW MILFORD PUBLIC SCHOOLS
Office of the Assistant Superintendent
50 East Street
New Milford, Connecticut 06776
(860) 354-3235 FAX (860) 210-2643



Maureen E. McLaughlin Ph. D.
Assistant Superintendent of Schools

TO: JeanAnn C. Paddyfote, Ph.D.
FROM: Maureen E. McLaughlin, Ph.D.
DATE: September 27, 2011
RE: Consolidated Grants 2011-2012

The Consolidated Grant money is used to supplement district funds and not to supplant them. It breaks down as follows:

- Title I (\$139,460) *Improving Basic Programs Operated by Local Educational Agencies*
Last year we received \$139,915. This money is used for six instructional tutors, professional development, and Supplemental Education Services (SES) providers if requested.
- Title II (\$70,382) *Teacher and Principal Training and Recruiting*
Last year we received \$82,986. This is our primary source of funding for professional development. Most of this money is allocated to the principals to be used by teachers for professional development.
- Title III (\$19,540) *English Language Acquisition and Language Enhancement*
Last year we received \$20,882. This money is used for an ELL tutor.

NEW MILFORD PUBLIC SCHOOLS

Food and Nutrition Services Department

22 Hipp Road

New Milford, Connecticut 06776

(860) 354-3712 · FAX (860) 354-3712



Sandra Sullivan, RD, CD-N
Director

To: Dr. Jean Ann Paddyfote, Superintendent of Schools
From: Sandra Sullivan, Food and Nutrition Services Director
Date: September 30, 2011

Re: Fuel Up to Play 60 Grant

Funding opportunities are available to K-12 schools enrolled in Fuel Up to Play 60 sponsored by the New England Dairy and Food Council. The goal is to help schools sustain healthy nutrition and physical activity.

In June 2011, I applied for a Fuel Up to Play 60 Grant and was awarded \$2,250. The funds will be used to purchase nutrition education materials for the nutrition portion of the Sarah Noble Walking Project as well as a resource for all schools in the district. In addition, the funds will help support a nutrition/health poster contest prior to the Walking Project.

I am excited to have these funds help create a healthier school environment.

NEW MILFORD PUBLIC SCHOOLS
Office of the Assistant Superintendent
50 East Street
New Milford, Connecticut 06776
(860) 354-3235 FAX (860) 210-2643



Maureen E. McLaughlin Ph. D.
Assistant Superintendent of Schools

TO: JeanAnn C. Paddyfote, Ph.D.
FROM: Maureen E. McLaughlin, Ph.D.
DATE: September 28, 2011
RE: ED 229

Bilingual Education Program Grant (\$2028.00)

This money will be used to increase the hours of the English Language Learners (ELL) tutor at John Pettibone Elementary School (JPS). JPS qualified for this grant because on October 1, 2010, they had the minimum required twenty students who speak one language, Spanish.

**SCHAGHTICOKE MIDDLE SCHOOL
OFFICE OF THE PRINCIPAL**

TO: Dr. Paddyfote
FROM: Dana Ford
DATE: October 3, 2011
RE: Walmart Donation

SMS has been selected as "School of the Year" by Walmart. This is a yearly honor given to schools and involves a gift of \$1000. Walmart would like to give ten \$100 gift certificates to the school. As principal, I would distribute the cards among the school's departments. Walmart would also like to come to a faculty meeting to make the announcement to the SMS faculty.

New Milford Enrollment Matrix By School																										
Date:		1-Oct-11																								
NES Class Sizes								Total	JPS Class Sizes								Total	HPS Class Sizes							Total	
PK								27	PK	12	11						23	PK							24	
K	19	20	19	20	19	19		116	K	19	20	19	19	20			97	K	20	19	20	20	20		99	
1	19	20	20	18	19	20		116	1	19	17	18	19	18	19		110	1	21	21	21	21	21	20	125	
2	19	18	18	19	18	18	18	128	2	18	19	18	18	18	18		109	2	19	19	19	20	20		97	
3	19	18	19	20	20	20		136	3	21	21	19	17	18		96	3	19	19	19	19	19	18	113		
	20																									
School Totals								523	School Totals								435	School Totals								458
Projection								542	Projection								455	Projection								452
SNIS Class Sizes									SMS Class Sizes								Total	NMHS Class Sizes							Total	
4	21	23	24	22		4		361	7 Comets							100										
	21	23	21						7 Meteors							49	9th Grade							403		
	23	23	23						7 Rockets							99										
	22	22	21						7 Stars							98	10th Grade							370		
	22	24	22																							
5	22	22	21			1		310										11th Grade						383		
	23	23	22													346										
	22	21	22															12th Grade						355		
	23	23	22																							
	20	23																								
6	22	23	22	23		1		364	8 Blue							117										
	20	25	24						8 Red							115										
	23	23	23						8 White							119										
	21	23	23						Grade 8							351										
	23	23	22																							
School Totals								1035	School Totals								697	School Totals								1511
		10/1/2011						+/-	Projections 2011																	
PK-3		1416						-33	1449																	
SNIS		1035						-7	1042																	
SMS		697						5	692																	
NMHS		1511						3	1508																	
Totals		4659						-32	4691																	