

NEW MILFORD BOARD OF EDUCATION
NEW MILFORD, CONNECTICUT 06776

MEETING
AGENDA

Date: Tuesday, March 10, 2009
Time: 7:30 p.m.
Place: Sarah Noble Intermediate School - LMC

GEORGE C. BUCKBEE
TOWN CLERK

2009 MAR - 5 P 7:20

NEW MILFORD, CT

1. **CALL TO ORDER**
Pledge of Allegiance
2. **STAFF RECOGNITION**
Helen Gibbons, Para-Educator at Northville – Distinguished Service Award
3. **PUBLIC COMMENT**
The Board welcomes Public Participation and asks that speakers please limit their comments to 3 minutes. Speakers may offer objective comments of school operations and programs that concern them. The Board will not permit any expression of personal or defamatory comments about Board of Education personnel and students, nor against any person connected with the New Milford Public School System.
4. **PTO REPORT**
5. **STUDENT REPRESENTATIVES' REPORT**
6. **APPROVAL OF MINUTES**
 - A. Approval of the following Board of Education Meeting Minutes
 1. Regular Meeting Minutes February 10, 2009
7. **SUPERINTENDENT'S REPORT**
8. **BOARD CHAIRMAN'S REPORT**
9. **COMMITTEE REPORTS**
 - A. Facilities Sub-Committee – Mr. McSherry
 - B. Operations Sub-Committee – Mrs. Faulenbach
 - C. Policy Sub-Committee – Mrs. Llerena
 - D. Committee on Learning – Mr. Lawson
10. **DISCUSSION AND POSSIBLE ACTION**
 - A. Revised Exhibit A: Personnel – Certified, Non-Certified Appointments, Resignations and Leaves of Absence
 - B. Monthly Reports
 1. Request for Budget Transfers
 2. Purchase Resolution D-615
 3. Revised Budget Position as of 2/28/09
 - C. Gifts & Donations
 1. Exhibit B: PTO
 2. Exhibit C: WalMart
 - D. Policies/Bylaws Recommended for Revision
 1. 5145.5 Sexual and Other Unlawful Harassment of Students
 2. 9123 Role of the Secretary
 3. 9321 Time, Place and Notification of Meetings
 4. 9323 Construction of the Agenda
 5. 9325.4 Vote Recording
 6. 9330 Board/School District Records
 7. 9350 Hearings

- E. Policies/Bylaws Recommended for Deletion
 - 1. 5145.42 Nondiscrimination
 - 2. 5145.5 Sexual Harassment (dated June 12, 2007)
 - 3. 0521.1 Grievance Procedure for Section 504, Title IX and Title VII Regulations
 - 4. 2111 Equal Employment Opportunity
 - 5. Bylaw 9330.1 Board/School Records
- F. Policy 4140/4240 Non-Solicitation Recommended for First Review
- G. Authorization to add Mrs. Murray as signatory on School District Account
- H. School Improvement Plan
- I. Approval of the Following Curricula
 - 1. Plant Science I
 - 2. Plant Science II
 - 3. Academic Chemistry
 - 4. Adventure Education
- J. Textbook Approvals for Grades 7, 8 and 11.
- 11. **ITEMS FOR DISCUSSION**
 - A. Field Trips – March 2009
- 12. **ADJOURN**

ITEMS OF INFORMATION

Policy Sub-Committee Special Meeting Minutes – February 17, 2009
 Committee on Learning Special Meeting Minutes – February 17, 2009
 Operations Sub-Committee Meeting Minutes – March 3, 2009

FUTURE DATES

Policy Sub-Committee March 17, 2009 – 6:30 p.m. Lillis Administration Bldg., Rm. 2	Special Board of Ed Meeting March 24, 2009 – 7:00 p.m. Lillis Administration Bldg., Boardroom
Committee on Learning March 17, 2009 – 7:30 p.m. Lillis Administration Bldg., Rm. 2	
Facilities Sub-Committee March 31, 2009 – 6:30 p.m. Lillis Administration Bldg., Rm. 2	
Operations Sub-Committee March 31, 2009 – 7:30 p.m. Lillis Administration Bldg., Rm. 2	
Board of Education April 7, 2009 – 7:30 p.m. Sarah Noble Intermediate School – LMC	

New Milford Board of Education
 Regular Meeting Minutes
 March 10, 2009
 Sarah Noble Intermediate School Library Media Center

Present:	Dr. Lisa Diamond, Board Chairperson Mrs. Alexandra Thomas Mrs. Elizabeth Finney Mrs. Amy Llerena Mr. David Lawson Mr. Thomas McSherry Mrs. Wendy Faulenbach Mrs. Julie Turk Mr. William Wellman
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Also Present:	Dr. JeanAnn C. Paddyfote, Superintendent of Schools Mr. Thomas Mulvihill, Assistant Superintendent Mr. John Turk, Director of Fiscal Services Mr. John Calhoun, Facilities Manager Mr. David Elmore, Director of Information Technology Mrs. Adele Johnson, Director of Pupil Personnel & Special Services Mr. Greg Shugrue, Principal, New Milford High School Daniel Holland, Student Representative
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1.	The meeting of the New Milford Board of Education was called to order at 7:30 p.m. The Pledge of Allegiance immediately followed the call to order.	Call to Order Pledge of Allegiance
2.	Staff Recognition: <ul style="list-style-type: none"> • Helen Gibbons, Para-Educator at Northville— Distinguished Service Award • Superintendent Paddyfote asked Charlene Carlson to come forward to review the career and accomplishments of Helen Gibbons, para-educator at Northville. • Mrs. Carlson, a second grade teacher at Northville, read the story of Helen Gibbons. Mrs. Gibbons started as a teacher aide in 1978. Through the years she has helped the school create its own “farm” with caterpillars caught to become butterflies; a garden; and chickens. Mrs. Gibbons thanked all for coming to support her. 	Staff Recognition— Helen Gibbons
	The meeting was recessed at 7:42 pm for a brief reception. The meeting reconvened at 7:55 pm.	Recess for a brief reception

3.	Public Comment There was none.	Public Comment
4.	PTO Report There was none.	PTO Report
5.	Student representatives report. Mr. Holland reported that: <ul style="list-style-type: none"> • CAPT testing was going on until March 16th. • The all-school musical will be shown March 20, 21, 22, 27 and 28th. • The math team will participate in Northeast Regionals on March 30th. • April 6th begins poetry week. 	Student Representatives Report
6.	Approval of minutes Mrs. Finney moved to approve the regular meeting minutes of February 10, 2009, seconded by Mrs. Thomas and passed 8-0-1. Aye: Diamond, Thomas, Finney, Llerena, Lawson, McSherry, Faulenbach, Turk Abstain: Wellman	Approval of minutes Motion made and passed to approve regular meeting minutes of February 10, 2009
7.	Superintendent's report Dr. Paddyfote announced: <ul style="list-style-type: none"> • An art exhibit will be held at the Hunt Hill Farm April 4th - May 3rd which will feature art from the Schaghticoke TAG students. There will be an opening reception on April 4th from 3 until 5 pm. and the public is invited to attend. 	Superintendent's Report

	<ul style="list-style-type: none"> • The Science Horizons Fair was held last weekend at New Milford High School, and five of our students placed in the fair. These students will be recognized at the April 7, 2009 Board of Education meeting. • The March 2009 enrollment report was released and there were 13 early graduates. • Mr. Turk attended a local emergency preparedness meeting today and the district will participate in a local exercise simulating a pandemic influenza event requiring community mitigation on April 7, 2009. The focus of the exercise will be to test the town's videoconferencing capabilities. • On March 17th the Commissioner of Education has invited Superintendents to a meeting in Hartford to learn about the federal stimulus package. 	
8.	<p>Board Chairman's report</p> <ul style="list-style-type: none"> • Dr. Diamond said she attended the joint Town Council and Board of Finance meeting on March 2nd to explain the Board of Education budget. Tonight, the Town Council would begin its deliberations. 	Board Chairman's Report
9.	<p>Committee Reports</p> <p>Facilities: There was no meeting</p> <p>Operations:</p> <ul style="list-style-type: none"> • Mrs. Faulenbach said they received information on in-kind services. • The Board packet distribution will continue electronically unless there is a large volume. • Mr. Turk discussed the reclassification of facilities and cost centers putting them all under one cost center to streamline accounting. 	<p>Committee Reports</p> <p>Facilities Committee</p> <p>Operations Committee</p>

	<p>Policy Committee:</p> <ul style="list-style-type: none">• Mrs. Llerena said they revised some policies and based on the Board attorney’s advice have recommended elimination of duplicate policies.• One new policy, non-solicitation, was recommended to bring to the Board for first review at this meeting. <p>Committee on Learning:</p> <ul style="list-style-type: none">• Mr. Lawson said his committee reviewed curricula for Plant Science I and II, Academic Chemistry and Adventure Education.• At the next committee meeting there will be a demonstration of smart board technology.	<p>Policy Committee</p> <p>Committee on Learning</p>
10. 10A.	<p>Discussion and possible action:</p> <p>Revised Exhibit A: Personnel - Certified, Non-Certified Appointments, Resignations and Leaves of Absence</p> <p>Mrs. Faulenbach moved to approve Revised Exhibit A: Personnel - Certified, Non-Certified Appointments, Resignations and Leaves of Absence as recommended by the Superintendent, seconded by Mrs. Llerena.</p> <p>Motion unanimously approved.</p>	<p>Discussion and Possible Action Revised Exhibit A</p> <p>Motion made and approved unanimously to approve revised Exhibit A as recommended by the Superintendent</p>
B.	<p>Monthly reports</p> <ol style="list-style-type: none">1. Request for Budget Transfers2. Purchase Resolution D-6163. Revised Budget Position as of 2/28/09 <p>Mr. McSherry moved to approve the Monthly Reports: Request for Budget Transfers, Purchase Resolution D-616, and Revised Budget Position as of 2/28/09, seconded by Mrs. Finney.</p> <p>Motion unanimously approved.</p>	<p>Monthly Reports</p> <p>Motion made and approved on the monthly budget reports: request for budget transfer, purchase resolution D-616, and the budget position as of 2/28/09.</p>

	<p>Discussion:</p> <ul style="list-style-type: none"> • Mr. Lawson asked for the budget position to which Mr. Turk responded 90.9% has been used to date whereas one year ago 90% had been used or \$370,000 more has been used to date this year. • Mr. Lawson asked about future obligations to which Mr. Turk said the first installment of excess costs had been received; it was more than had been budgeted for this year. • Mr. Lawson asked if there was any indication yet for next years' reimbursable amount, to which Mr. Turk said there was none. He also mentioned the school security grant was on hold but he was told to be prepared to proceed since the money could come at any time. 	
C.1.	<p>Gifts & Donations: 1. Exhibit B: PTO</p> <p>Mr. Lawson moved to accept Exhibit B: PTO Gifts & Donations to Sarah Noble Intermediate School in the total amount of \$9,624.99 and to John Pettibone School in the amount of \$1,743, seconded by Mrs. Faulenbach.</p> <ul style="list-style-type: none"> • Mr. Lawson thanked the PTO for its continued support at all levels and in all ways. • Dr. Paddyfote said the money for John Pettibone would go to a stipend for a teacher who does 3 different sports' activities after school. <p>Motion passed unanimously.</p>	<p>Gifts and Donations: Exhibit B: PTO</p> <p>Motion made and passed unanimously to approve Exhibit B, Gifts and Donations: PTO.</p>
C. 2	<p>Exhibit C: Wal-Mart</p> <p>Mr. McSherry moved to accept Exhibit C: Wal-Mart Gifts & Donations to John Pettibone Elementary School in the amount of \$1,000 seconded by Mrs. Finney.</p> <p>Motion passed unanimously.</p>	<p>Exhibit C: Wal-Mart</p> <p>Motion made and approved to approve Exhibit C, Gifts and Donations: Wal-Mart.</p>

<p>D.</p>	<p>Policies/Bylaws Recommended for Revision</p> <ol style="list-style-type: none"> 1. 5145.5 Sexual and Other Unlawful Harassment of Students 2. 9123 Role of the Secretary 3. 9321 Time, Place and Notification of Meetings 4. 9323 Construction of the Agenda 5. 9325.4 Vote Recording 6. 9330 Board/School District Records 7. 9350 Hearings <p>Mrs. Thomas moved to approve the following Policies/Bylaws as revised:</p> <ol style="list-style-type: none"> 1. 5145.5 Sexual and Other Unlawful Harassment of Students 2. 9123 Role of the Secretary 3. 9321 Time, Place and Notification of Meetings 4. 9323 Construction of the Agenda 5. 9325.4 Vote Recording 6. 9330 Board/School District Records 7. 9350 Hearings <p>Seconded by Mrs. Llerena.</p> <p>Discussion:</p> <ul style="list-style-type: none"> • Mr. Wellman said in regards to 9321, Time, Place and Notification of Meetings, that it was his understanding that the agendas and attachments would now be online and accessible to the community. • Mrs. Faulenbach stated the agendas and minutes are already on line. • Dr. Paddyfote stated that the back-up items for the agenda would be placed on the internet in the future and as long as the files are not too large. <p>Motion passed unanimously.</p>	<p>Motion made and passed unanimously to approve the following Policies/Bylaws for revision:</p> <ol style="list-style-type: none"> 1. 5145.5 Sexual and Other Unlawful Harassment of Students 2. 9123 Role of the Secretary 3. 9321 Time, Place and Notification of Meetings 4. 9323 Construction of the Agenda 5. 9325.4 Vote Recording 6. 9330 Board/School District Records 7. 9350 Hearings
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<p>E.</p>	<p>Policies/Bylaws Recommended for Deletion</p> <ol style="list-style-type: none"> 1. 5145.42 Nondiscrimination 2. 5145.5 Sexual Harassment (dated June 12, 2007) 3. 0521.1 Grievance Procedure for Section 504, Title IX and Title VII Regulations 4. 2111 Equal Employment Opportunity 5. Bylaw 9330.1 Board/School Records <p>Mrs. Thomas moved to delete the following Policies/Bylaws as recommended:</p> <ol style="list-style-type: none"> 1. 5145.42 Nondiscrimination 2. 5145.5 Sexual Harassment (dated June 12, 2007) 3. 0521.1 Grievance Procedure for Section 504, Title IX and Title VII Regulations 4. 2111 Equal Employment Opportunity 5. Bylaw 9330.1 Board/School Records <p>Seconded by Mrs. Llerena.</p> <p>Motion passed unanimously.</p>	<p>Motion made and passed unanimously to delete the following policies/bylaws:</p> <ol style="list-style-type: none"> 1. 5145.42 Nondiscrimination 2. 5145.5 Sexual Harassment (dated June 12, 2007) 3. 0521.1 Grievance Procedure for Section 504, Title IX and Title VII Regulations 4. 2111 Equal Employment Opportunity 5. Bylaw 9330.1 Board/School Records
<p>F.</p>	<p>Policy 4140/4240 Non-Solicitation Recommended for First Review</p> <p>Dr. Diamond noted that Policy 4140/4240 Non-Solicitation is on the agenda for the first review and there was no discussion.</p>	<p>First Review of Policy 4140/4240 Non-Solicitation</p>
<p>G.</p>	<p>Authorization to add Mrs. Murray as signatory on School District Account</p> <p>Mr. McSherry moved to add Susan Murray as a signatory on the School District Account, seconded by Mrs. Faulenbach.</p> <p>Motion passed unanimously.</p>	<p>Authorization of Signatory on School District Account.</p> <p>Motion made and passed unanimously to add Susan Murray as a signatory on the School District Account.</p>

<p>H.</p>	<p>School Improvement Plan</p> <p>Mr. Lawson moved to approve the School Improvement Plan for Sarah Noble Intermediate School, seconded by Mrs. Thomas.</p> <p>Motion passed unanimously.</p>	<p>School Improvement Plan.</p> <p>Motion made and approved to approve School Improvement Plan for Sarah Noble.</p>
<p>I.</p>	<p>Approval of the Following Curricula:</p> <ol style="list-style-type: none"> 1. Plant Science I 2. Plant Science II 3. Academic Chemistry 4. Adventure Education <p>Mrs. Thomas moved to approve the following curricula:</p> <ol style="list-style-type: none"> 1. Plant Science I 2. Plant Science II 3. Academic Chemistry 4. Adventure Education <p>seconded by Mr. Lawson.</p> <p>Discussion:</p> <ul style="list-style-type: none"> • Mr. Wellman noted he had received an anonymous letter, that he assumed other Board members also received, in which the letter writer implied that the curriculum guides were not used and in fact sat on a shelf collecting dust. He said if this was the case, then perhaps the Board should discuss how the curriculum are used, evidence of them being used and if they are not used then perhaps, in light of the current budget constraints, they should be suspended. • Dr. Diamond said this could be added to a Committee on Learning agenda. <p>Motion passed unanimously.</p>	<p>Motion made and passed unanimously to approve the following curricula:</p> <ol style="list-style-type: none"> 1. Plant Science I 2. Plant Science II 3. Academic Chemistry 4. Adventure Education

<p>J.</p>	<p>Textbook approvals for Grades 7, 8 and 11</p> <p>Mrs. Finney moved to approve textbooks for Grades 7, 8 and 11, seconded by Mrs. Thomas.</p> <p>Motion passed unanimously.</p>	<p>Textbook approvals for Grades 7, 8, and 11. Motion made and approved to approve textbooks for Grades 7, 8 and 11.</p>
<p>11. 11A.</p>	<p>Items for Discussion: Field Trips</p> <ul style="list-style-type: none"> • Mr. Wellman asked if the amount of field trip costs was in total or per student to which the response was per student. • Mrs. Faulenbach pointed out that there will be a special Board meeting on Tuesday, March 24th at 7:00 pm at the Lillis Administration Building. 	<p>Items for Discussion Field Trips</p>
<p>12.</p>	<p>Adjournment</p> <p>Mr. McSherry moved to adjourn the meeting at 8:14 p.m., seconded by Mrs. Faulenbach.</p> <p>Motion passed unanimously.</p>	<p>Adjournment</p> <p>Motion made and passed to adjourn at 8:14 p.m.</p>

Respectfully submitted,

David A. Lawson, Secretary
 New Milford Board of Education