

Frazier School District

**Board of School Directors
Regular Monthly Board Meeting
Held On: Monday, August 13th, 2018
Board Room of the Administration Building**

The regularly scheduled monthly meeting of the members of the Board of School Directors of the Frazier School District was held on Monday, August 13th, 2018, and was called to order at 8:10 p.m. by Board President, Thomas Shetterly. The meeting was held in the Board Room of the Administration Building, located at 142 Constitution Street, Perryopolis, PA.

Present: Deborah Alekson, Tracy Angelo, Jill Devine, Jason Erdely, Stacey Erdely, Thomas Shetterly, Vicki Olexa
Absent: Brian Secrest, Lisa Strickler
Others: Superintendent: Dr. William R. Henderson
High School Principal: Mr. Jason E. Pappas
Middle School Principal: Mr. Michael Turek
Elementary Schools Principal: Dr. Kelly Muic
Special Education Supervisor: Mrs. Billi Jo Huffman
District Business Manager: Mr. Kevin Mildren
Cafeterias/Transportation Supervisor: Mrs. Suzanne Boni
Supervisor of Buildings, Grounds & Maintenance: Mr. John M. Phillips
Solicitor: Attorney Gary Frankhouser
FEA Representative: Ms. Rachel Lindey
Press: No coverage
Citizens:

At the completion of the Roll Call, conducted by the Board Secretary, all in attendance recited the Pledge of Allegiance, led by Board President, Thomas Shetterly.

Comments from the Public on the Agenda: None

Motion by Alekson, second by Olexa, to approve the minutes from the meeting held on Monday, June 25th, 2018. No questions, no comments.

[Roll Call Vote]

Vote: Yes – Alekson, Angelo, Devine, J. Erdely, S. Erdely, Shetterly, Olexa

Absent – Secrest, Strickler

(Summary: Seven yes. Two absent. Motion carried.)

Motion by J. Erdely, second by S. Erdely, to a five (5) year successor agreement effective July 1, 2019 – June 30th, 2024 with Dr. William R. Henderson, Superintendent of Schools pending Solicitors approval of contract and evaluation tool.

[Roll Call Vote]

Vote: Yes – Alekson, Angelo, Devine, J. Erdely, S. Erdely, Shetterly, Olexa

Absent – Secrest, Strickler

(Summary: Seven yes. Two absent. Motion carried.)

It was agreed to take 4a through 4d as one, with one motion and one second.

Motion by Olexa, second by Devine, to approve the following financial reports:

- | | | |
|----|--------------------------------------------------------|---------------------|
| a. | Financial Report | [June & July, 2018] |
| b. | Cafeteria Fund Report | [June & July, 2018] |
| c. | Frazier Middle School/High School Activity Fund Report | [June & July, 2018] |
| d. | Capital Reserve Fund Report | [June & July, 2018] |

[Roll Call Vote]

Vote: Yes – Alekson, Angelo, Devine, J. Erdely, S. Erdely, Shetterly, Olexa

Absent – Secrest, Strickler

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(Summary: Seven yes. Two absent. Motion carried.)

Motion by Olexa, second by Devine, to approve the payment of bills due and payable and additional bills due and payable. No questions, no comments.

[Roll Call Vote]

Vote: Yes – Alekson, Angelo, Devine, J. Erdely, S. Erdely, Shetterly, Olexa

Absent – Secrest, Strickler

(Summary: Seven yes. Two absent. Motion carried.)

It was agreed to take 5a1 through 5a5 as one, with one motion and one second.

Motion by Olexa, second by Alekson, to approve the following for the 2018-2019 school year as presented by Nutrition, Inc.

- 1 - Ala Carte Prices
- 2 – Bimbo Bread - bread supplier
- 3 – Schneider’s - milk supplier
- 4 – Breakfast and lunch prices
- 5 – Reinhart Food Service - food supplier

[Roll Call Vote]

Vote: Yes – Alekson, Angelo, Devine, J. Erdely, S. Erdely, Shetterly, Olexa

Absent – Secrest, Strickler

(Summary: Seven yes. Two absent. Motion carried.)

It was agreed to take 5b1 – 5b3, as one, with one motion and one second.

Motion by Olexa, second by Devine, to approve the following use of facilities for the 2018-2019 school year as presented:

1. Approval of request submitted by Tammy Miller on behalf of the Band Booster Organization for permission to use the High School Cafeteria one (1) Saturday a month starting September 8th throughout the 2018-2019 school year to make hoagies for their monthly hoagie sale.
2. Frazier Band Parents Association is requesting permission to use the band room the first Thursday of each month at 7:00 p.m. to hold our monthly meeting for the school year of 2018-2019. (Meeting room needed from 6:00 p.m. to 8:30 p.m.). If there is a need to cancel the meeting, they would like to reschedule for the following Thursday evening.
3. Frazier Band Parents Association is requesting permission to sell bake goods, and similar items, popcorn, non-carbonated beverages (water not permitted) and Rita’s Ice this year, t-shirts and similar items in the Band Booth during home football games for the 2018-2019 school year.

[Roll Call Vote]

Vote: Yes – Alekson, Angelo, Devine, J. Erdely, S. Erdely, Shetterly, Olexa

Absent – Secrest, Strickler

(Summary: Seven yes. Two absent. Motion carried.)

Motion by Olexa, second by Devine, to approve the contract with Fayette EMS, Inc. to provide ambulance coverage during the 2018 football season at a cost of \$3,000. (No increase from previous year).

[Roll Call Vote]

Vote: Yes – Alekson, Angelo, Devine, J. Erdely, S. Erdely, Shetterly, Olexa

Absent – Secrest, Strickler

(Summary: Seven yes. Two absent. Motion carried.)

Motion by Olexa, second by Alekson, to approve the two (2) individual transportation contracts for the 2018-2019 school year, as listed:

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- | | | | |
|----|-------------------|----------------------------------------------------|------------------|
| 1) | Mary Hodgkiss | Clelian Heights School | \$118.00 per day |
| 2) | Kimberly Domonkos | Western PA School for the
Blind, Pittsburgh, PA | \$130.00 per day |

[Roll Call Vote]

Vote: Yes – Alekson, Angelo, Devine, J. Erdely, S. Erdely, Shetterly, Olexa
Absent – Secrest, Strickler

(Summary: Seven yes. Two absent. Motion carried.)

Motion by Olexa, second by Alekson, to approve the request submitted by Matt Ratai, Marching Band, to approve the marching band performance calendar for 2018, as presented.

[Roll Call Vote]

Vote: Yes – Alekson, Angelo, Devine, J. Erdely, S. Erdely, Shetterly, Olexa
Absent – Secrest, Strickler

(Summary: Seven yes. Two absent. Motion carried.)

Motion by Olexa, second by Devine, to approve the changes to the following handbooks as presented for the 2018-2019 school year:

- High School Student Handbook
- Middle School Student Handbook
- Elementary School Student Handbook
- Pre-K Student Handbook
- Faculty Handbook
- Teacher Induction Handbook
- Crisis Response Manual
- IU 1 Cyber Solutions Initiative
- Chromebook Handbook (including protection plan)

[Roll Call Vote]

Vote: Yes – Alekson, Angelo, Devine, J. Erdely, S. Erdely, Shetterly, Olexa
Absent – Secrest, Strickler

(Summary: Seven yes. Two absent. Motion carried.)

Motion by Olexa, second by Devine, to approve the request submitted by Dr. Henderson to accept the agreement with Washington EAP Services to provide programs to benefit the employees in the 2018-2019 school year at a cost of \$2,580.

[Roll Call Vote]

Vote: Yes – Alekson, Angelo, Devine, J. Erdely, S. Erdely, Shetterly, Olexa
Absent – Secrest, Strickler

(Summary: Seven yes. Two absent. Motion carried.)

Motion by Olexa, second by Devine, to approve the participation in the emergency substitute program coordinated by the Intermediate Unit One for the 2018-2019 school year at a cost of \$400.00.

[Roll Call Vote]

Vote: Yes – Alekson, Angelo, Devine, J. Erdely, S. Erdely, Olexa
Abstain - Shetterly

Absent – Secrest, Strickler

(Summary: Six yes. One abstain. Two absent. Motion carried.)

Motion by Alekson, second by Olexa, to approve the agreement with Cypher & Cypher to provide auditing services for the following years:

- 2019 - \$11,650 (no increase from 2018)
- 2020 - \$11,650
- 2021 - \$11,995

[Roll Call Vote]

Vote: Yes – Alekson, Angelo, Devine, J. Erdely, S. Erdely, Shetterly, Olexa
Absent – Secrest, Strickler

(Summary: Seven yes. Two absent. Motion carried.)

Motion by Olexa, second by Alekson, to approve the following field trips/conferences:

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1. Mike Steeber, Football Staff and Team
Thursday, August 16th, 2018 – Team building paintball event
No cost to the district
2. Daniel Bird, MS Teacher and Additional Staff Member TBD
Rivers of Steel in Pittsburgh, Pa
Floating Classroom (Travel up and down the rivers and do experiments)
½ of the 8th grade class on Oct. 4th, 2018 and ½ on Oct. 5th, 2018
Transportation covered by MS Student Government
No cost to the district

[Roll Call Vote]

Vote: Yes – Alekson, Angelo, Devine, J. Erdely, S. Erdely, Shetterly, Olexa

Absent – Secrest, Strickler

(Summary: Seven yes. Two absent. Motion carried.)

Motion by Olexa, second by Devine, to approve the Brite Stripe bid for \$2,050 to resurface and repaint administrative parking lot.

[Roll Call Vote]

Vote: Yes – Alekson, Angelo, Devine, J. Erdely, S. Erdely, Shetterly, Olexa

Absent – Secrest, Strickler

(Summary: Seven yes. Two absent. Motion carried.)

Motion by Olexa, second by Devine, to approve a new 5-year lease with Ford Business Machines for 13 copiers at Costars pricing for \$4438/per month.

[Roll Call Vote]

Vote: Yes – Alekson, Angelo, Devine, J. Erdely, S. Erdely, Shetterly, Olexa

Absent – Secrest, Strickler

(Summary: Seven yes. Two absent. Motion carried.)

Motion by Olexa, second by S. Erdely, to reinstate Student ~~-EE~~ as discussed in [executive session](#).

[Roll Call Vote]

Vote: Yes – Alekson, Angelo, Devine, J. Erdely, S. Erdely, Shetterly, Olexa

Absent – Secrest, Strickler

(Summary: Seven yes. Two absent. Motion carried.)

executive session.

[Roll Call Vote]

Vote: Yes – Alekson, Angelo, Devine, J. Erdely, S. Erdely, Shetterly, Olexa

Absent – Secrest, Strickler

(Summary: Seven yes. Two absent. Motion carried.)

Motion by Olexa, second by Devine, to add the title of School Safety and Security Coordinator to Mr. Mike Turek's title.

[Roll Call Vote]

Vote: Yes – Alekson, Angelo, Devine, J. Erdely, S. Erdely, Shetterly, Olexa

Absent – Secrest, Strickler

(Summary: Seven yes. Two absent. Motion carried.)

Motion by Olexa, second by Devine, to approve the list of substitute employees for the 2018-2019 school year, as presented.

[Roll Call Vote]

Vote: Yes – Alekson, Angelo, Devine, J. Erdely, S. Erdely, Shetterly, Olexa

Absent – Secrest, Strickler

(Summary: Seven yes. Two absent. Motion carried.)

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Motion by Olexa, second by Devine, to approve the list of regular and substitute bus and van drivers for the 2018-2019 school year as prepared and presented by the T.A. Nelson Bus Lines, Inc. and Mrs. Suzanne Boni, Transportation Director.

[Roll Call Vote]

Vote: Yes – Alekson, Angelo, Devine, J. Erdely, S. Erdely, Shetterly, Olexa

Absent – Secrest, Strickler

(Summary: Seven yes. Two absent. Motion carried.)

Motion by Olexa, second by Strickler, to approve the list of extracurricular staff for co-curricular activities for the 2018-2019 school year.

1.	After-School Detention	Jackie Elliott
2.	Art Club	Amy Roadman, Karen Babyak
3.	Ecology Club	Cindy Marr
4.	Freshman Class Sponsor	Rachel Lindey
5.	FBLA	Kris Levi
6.	Health Careers Club	Andrea Allen
7.	HS Yearbook	Rachel Lindey
8.	Interact Club	Cindy Marr
9.	Jr. Class Sponsors	Rachel Lindey, Vince Rafail, Doreen Smith
10.	Mock Trial Sponsor	Rachel Lindey
11.	MS NHS	Laura Kloock
12.	Stage Crew/Equipment	Vince Rafail
13.	MS Student Government	Vince Rafail
14.	MS Yearbook	Laura Kloock
15.	NHS	Rachel Lindey
16.	Robotics Club	Mike Steeber
17.	Saturday Detention	Dave Fedor
18.	School Newspaper	Vince Rafail
19.	Sr. Class Sponsors	Rachel Lindey, Stacey Masneri, Vince Rafail
20.	Ski Club	Mike Smith
21.	Sophomore Class Sponsor	Rachel Lindey
22.	Student Government	Melissa Stairs
23.	Technology Education Club	Mike Steeber
24.	MS Tutoring	Jason Salaway
25.	Elementary NHS	Susan Guiser, Rachel Whitaker
26.	Mike Ostrosky	MS Asst. Coach, Girls Basketball
27.	Don Hartman	Varsity Asst. Coach, Volleyball

[Roll Call Vote]

Vote: Yes – Alekson, Angelo, Devine, J. Erdely, S. Erdely, Shetterly, Olexa

Absent – Secrest, Strickler

(Summary: Seven yes. Two absent. Motion carried.)

Motion by Olexa, second by Devine, to accept letter of resignation from Amanda Humbert, Head Cook, effective July 31st, 2018.

[Roll Call Vote]

Vote: Yes – Alekson, Angelo, Devine, J. Erdely, S. Erdely, Shetterly, Olexa

Absent – Secrest, Strickler

(Summary: Seven yes. Two absent. Motion carried.)

Motion by Olexa, second by Devine, to accept letter of resignation from Jeanine Harkins, Middle School Secretary, effective July 6th, 2018.

[Roll Call Vote]

Vote: Yes – Alekson, Angelo, Devine, J. Erdely, S. Erdely, Shetterly, Olexa

Absent – Secrest, Strickler

(Summary: Seven yes. Two absent. Motion carried.)

Motion by Olexa, second by Devine, to elect Tonya Hazelbaker to the elementary school secretarial position at a salary of \$28,500 with benefits, effective August 14th, 2018.

[Roll Call Vote]

Vote: Yes – Alekson, Angelo, Devine, J. Erdely, S. Erdely, Shetterly, Olexa

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Absent – Secrest, Strickler

(Summary: Seven yes. Two absent. Motion carried.)

Motion by Olexa, second by Devine, to elect Eric Wilkins to the high school French teacher position, effective August 20, 2018, at Step 1 Masters, with benefits in accordance with the FEA contract.

[Roll Call Vote]

Vote: Yes – Alekson, Angelo, Devine, J. Erdely, S. Erdely, Shetterly, Olexa

Absent – Secrest, Strickler

(Summary: Seven yes. Two absent. Motion carried.)

Motion by Olexa, second by Alekson, to elect Katie Victor to the middle school Math teacher position effective, August 20, 2018, at Step 4 Masters, with benefits in accordance with the FEA contract.

[Roll Call Vote]

Vote: Yes – Alekson, Angelo, Devine, J. Erdely, S. Erdely, Shetterly, Olexa

Absent – Secrest, Strickler

(Summary: Seven yes. Two absent. Motion carried.)

Motion by Olexa, second by Devine, to elect Jodi Madigan to the Pre-K teacher position effective August 20, 2018, at Step 1 Masters, with benefits in accordance with the FEA contract.

[Roll Call Vote]

Vote: Yes – Alekson, Angelo, Devine, J. Erdely, S. Erdely, Shetterly, Olexa

Absent – Secrest, Strickler

(Summary: Seven yes. Two absent. Motion carried.)

Motion by Olexa, second by Devine, to approve the request submitted by Dr. Henderson to realign and post the school counselor position as K-8th grade.

[Roll Call Vote]

Vote: Yes – Alekson, Angelo, Devine, J. Erdely, S. Erdely, Shetterly, Olexa

Absent – Secrest, Strickler

(Summary: Seven yes. Two absent. Motion carried.)

Motion by Olexa, second by Devine, to elect Christie Mansberry to the Head Cook position effective August 14th, 2018, in accordance with the non-professional bargaining agreement. Employee will be promoted to position with increased salary and given a trial period not to exceed 30 days.

[Roll Call Vote]

Vote: Yes – Alekson, Angelo, Devine, J. Erdely, S. Erdely, Shetterly, Olexa

Absent – Secrest, Strickler

(Summary: Seven yes. Two absent. Motion carried.)

Motion by Olexa, second by Alekson, to terminate professional employee of all employment in the Frazier School District for failure to obtain Pennsylvania Department of Education mandated certification.

[Employee has six 6 years to get this certification and has 0 credits towards completion].

[Roll Call Vote]

Vote: Yes – Alekson, Angelo, Devine, J. Erdely, S. Erdely, Shetterly, Olexa

Absent – Secrest, Strickler

(Summary: Seven yes. Two absent. Motion carried.)

Motion by Olexa, second by Devine, to approve the salary increases for the support staff for the 2018-2019 school year based on satisfactory employee evaluations, effective July 1, 2018.

[Roll Call Vote]

Vote: Yes – Alekson, Angelo, Devine, J. Erdely, S. Erdely, Shetterly, Olexa

Absent – Secrest, Strickler

(Summary: Seven yes. Two absent. Motion carried.)

Comments from the Public: None

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Motion by Olexa, second by Alekson, to move for adjournment of the meeting. All in attendance were in agreement. No objections to the motion.

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The regularly scheduled monthly meeting of the members of the Board of School Directors of the Frazier School District held on Monday, August 13th, 2018, in the Board Room of the Administrative Building, 142 Constitution Street, Perryopolis, PA, was adjourned at 8:33 p.m. p.m.

Board President

Board Secretary

VO:dts