

1 **OFFICIAL MINUTES**

2
3 of the **REGULAR MEETING** of the Greenwich Township Board of Education held
4 Tuesday, October 21, 2008 in the Nehaunsey Middle School library.

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6 The meeting was called to order by President Patrick Lani, Jr. at 7:02 p.m.

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8 **Roll Call:**

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- 10 Patrick Lani, Jr.
- 11 Frederick Reel
- 12 Louis Fabiani
- 13 Robyn Glocker Hammond (arrived at 8:08 p.m.)
- 14 Loraine LaPalomanto
- 15 Frank Minniti
- 16 Michael Myers

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18 Also present were Dr. Francine Marteski, Superintendent , Scott A. Campbell, School
19 Business Administrator/Board Secretary, Alisa Whitcraft, Acting Principal, Nehaunsey
20 Middle School/Curriculum Supervisor, Susan McAlary, Principal, Broad Street School
21 and Mr. John Gibson of Gibson/Tarquini Group.

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23 As required under the guidelines of the Open Public Meeting Law, notice of this meeting
24 was sent to the **Gloucester County Times**, **Courier Post** and the **Township Clerk**. It
25 was also posted in the Greenwich Township School Buildings. (Optional: Videotaping
26 Regulations – “The proceedings of this meeting are being videotaped and anyone
27 wishing to discuss an individual child should so note.”)

28
29 Flag Salute

30
31 **1. MINUTES**

32
33 Motion: (Myers/LaPalomanto) to approve the minutes:

- 34
- 35 September 15, 2008 - Regular Meeting
- 36 September 15, 2008 - Executive Session

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38 Motion carried by unanimous roll call vote.

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40 ****Fred Reel** read the minutes and wanted to know a little bit more on why we
41 have Holcomb Bus Service driving for us at a cost of \$6,000.00 for a driver who
42 is out on sick leave? He wants to know what the problem is in getting substitute
43 bus drivers? **Scott Campbell** responded that we have advertised on numerous
44 occasions with little response. **Mr. Reel** wanted to know what we do when
45 drivers are sick? **Mr. Campbell** responded that if it is a day or two, the current

1 staff covers the runs by splitting up the work. In this case, with an extended
2 leave, it forced us to use a contractor to cover the runs that were leftover after
3 dividing up the work to current staff. **Mr. Campbell** commented that our staff
4 had done a terrific job and that Holcomb would be done next week when the
5 driver came back. **Mr. Reel** then asked if it was more expensive having
6 Holcomb doing the work or the current staff doing the work? **Mr. Campbell**
7 responded that if directed by the Board, he would have to do a cost analysis to
8 see what was more feasible. **Mr. Reel** feels we should try and get more
9 substitutes. **Mr. Campbell** again responded that we have advertised and raised
10 the substitute rate but to no avail. **Patrick Lani** said we do not have any back
11 ups and did we ask anyone who currently works for us if they want to do it? **Mr.**
12 **Campbell** again stated that we have advertised in papers, on-line and on
13 postings in the offices. **

14
15 No further questions or comments.

16 17 **2. PRESENTATION**

18
19 A. A presentation by Alisa Whitcraft, Acting Principal, Nehaunsey Middle
20 School/Curriculum Supervisor and Susan McAlary, Principal, Board Street
21 School was made on the Greenwich Township School District Testing
22 Result Reports (NJ ASK 3 & 4 and NJASK 5, 6, 7 & 8).

23
24 A copy of the power-point presentation is attached.

25
26 **Following the presentation by **Alisa Whitcraft** and **Susan McAlary**, a brief
27 discussion followed along with a question and answer session. **Loraine**
28 **LaPalomente** asked how the students were adapting to the new changes?
29 **Alisa Whitcraft** responded that they are adapting to the new standards positively
30 with the help of the new math program. **Patrick Lani** asked what the time frame
31 for change was and did the state make changes that made it harder to pass?
32 **Mrs. Whitcraft** responded that the whole state went down and we are
33 addressing the concerns by changing the curriculum to make sure we are
34 meeting the standard based curriculum. **Mr. Lani** asked if they arbitrarily
35 changed the test? **Mrs. Whitcraft** responded that they just made it harder to
36 pass. They added more questions and raised the bar to achieve proficiency.
37 **Louis Fabiani** feels that the state educators might have perceived that the test
38 was too easy and that they wanted to make it more rigorous. **Mr. Lani** asked if
39 we teach to the states' curriculum? **Mrs. Whitcraft** responded that we teach the
40 states curriculum which is also ours. **Fred Reel** asked how the teachers have
41 responded to this test? **Mrs. Whitcraft** stated that our teachers administer the
42 test but they do not teach it. **Mr. Reel** asked how we stood overall compared to
43 other schools? **Mrs. Whitcraft** responded that we went down as other schools
44 did but we are addressing our needs in areas that we need to focus on. **Mr. Reel**
45 then asked if our students do well when they go on to high school? **Mrs.**

1 **Whitcraft** responded that if you look at the eighth grade test, you will see the
2 standard is still high which itself did not change. So this is a new test and the
3 data is not complete. **Mr. Reel** asked who comes up with these tests? **Mrs.**
4 **Whitcraft** answered that the Commissioner of Education along with the State
5 Board of Education makes these decisions. **Frank Minniti** asked, if with the
6 change in testing, do we still maintain the same ranking? **Mrs. Whitcraft** stated
7 that our annual yearly progress (AYP) rankings have not come out yet so she
8 cannot answer that question at this time. She does not feel our status will remain
9 the same and AYP is undetermined. We do not want to look at our neighbors but
10 we want to look at our district factor group.

11
12 **Diana Taormina**, 740 Duncan Avenue, Gibbstown, NJ asked when the second
13 phase of AYP will come out? **Mrs. Whitcraft** answered that she did not know but
14 the rumor is that it will come out in January 2009. AYP is your ranking in the
15 state and that a full report will be given when the status is released.

16
17 **Raymond Dorrell**, 114 Bacchus Avenue, Gibbstown, NJ wants to know what is
18 the state going to do if you pass or fail and will they make you do something?
19 **Mrs. Whitcraft** answered that if you do not make AYP status, you will have a
20 year to make improvements. If you fail two years in a row, the penalties could
21 increase.

22
23 **Lee Lucas**, 361 Democrat Road, Gibbstown, NJ commented that we should not
24 worry about these tests and that the Board seems mystified by this information.
25 He stated that the Abbott Districts have been failing for years and they get more
26 money. **

27
28 B. A presentation by John Gibson of Gibson/Tarquini Group was made on
29 school funding opportunities for school construction.

30
31 ****Patrick Lani** introduced **John Gibson** from Gibson/Tarquini Group who was
32 asked by the Buildings & Grounds Committee to make a presentation on how we
33 might be able to improve our facilities and be fiscally solvent. **

34
35 **John Gibson** covered the following during his presentation:

- 36
37
- 38 • Options that are available for funding on construction projects and facility
39 review.
 - 40 • Classification of projects.
 - 41 • Greenwich Township would qualify for 40% of the cost of qualified
42 projects. The state would reimburse the district for these costs. For
43 example, HVAC, plumbing, electrical or window replacement.
 - 44 • Different formulas for additions based on un-housed students and they
calculate the percentage you would receive.

- Grants vs. Debt service. Grant is funded over three years. Debt service, you would receive over the life of the bond.
- \$3.9 billion recently allocated of which \$1 billion is set aside for districts like Greenwich Township through grants. The long-range facility plan (LRFP) would have to be modified for what you want to do.
- The application deadlines are 11/20/08 and 1/31/09 and districts would be qualified by priorities and projects.
- Examples of some of the work that Gibson/Tarquini has done were given.
- The next steps for Greenwich Township were discussed--facility review, educational specifications and review of long-range facility plan.
- The timetable for a referendum was discussed and it would probably be at the earliest September 29, 2009 or December 8, 2009.

Diana Taormina, 740 Duncan Avenue, Gibbstown, NJ asked how long it would take to renovate a school like Broad Street and where would the students go during renovation? **John Gibson** responded that it would depend on the project and the work scheduled. You would do a lot of the work in phases so you are talking more than one year. **Mr. Gibson** commented that you would have to look at what the job entails and possibly look into temporary facilities. Temporary trailers could be used with a bulk of the work being done over the summer. **Mrs. Taormina** commented that there are two options with the schools--to renovate or consolidate and would the state decide which is best? **Mr. Gibson** said it is a local decision and you have options. It is not a Department of Education decision. **Mrs. Taormina** asked if we have what is needed to meet the January 2009 deadline for submission? **Mr. Gibson** replied that the plans have to be updated along with submission of educational specifications. He will help the Board of Education in their decision making. **Patrick Lani** commented that the Buildings & Grounds Committee had asked the architect to come to the meeting this evening, not the whole Board. We have asked him to do some preliminary work but it is not fine tuned yet. We have also asked our auditor to take a look at how much we would save if we combined facilities. That number from a savings standpoint would be applied to either building. **Mr. Lani** feels we can't make the January 2009 timeframe but he would like to gauge the public's opinion of what would be acceptable. **Mr. Lani** feels as a Buildings & Grounds Committee, that they will get together to see what it is going to cost to do a study and we are working backwards from the January 2009 deadline. He feels we have to modify procedures and will not have time to bring in voting machines so they will have a town meeting to gauge public reaction. **Mr. Gibson** will help to expedite the process but he does not make the final decision. **Mr. Lani** said they will try to take the public opinion into account. He feels there is a lot of conjecture out there and you can't always believe what you hear. **Mr. Lani** said there currently is a lot on the Board's plate but they will try to get it done.

Chuck Tortella, 414 Swedesboro Road, Gibbstown, NJ asked if all drawings are due by January 2009? **John Gibson** responded that there needs to be a

1 submittal of educational specifications and schematic drawings with work
2 estimates. **Mr. Tortella** asked if the state cares which school you choose? **Mr.**
3 **Gibson** responded that the state does not care if you renovate or add on. **Mr.**
4 **Tortella** asked if both schools would be fairly looked at? **Patrick Lani**
5 responded that we are trying to meet the deadlines and hopefully as a Board we
6 can make a decision. A town meeting could be held in late November or early
7 December to explain the facts. Once we make a decision, there would be a
8 referendum.

9
10 **Vince Giovannitti**, 419 Jefferson Street, Gibbstown, NJ asked if the 40% was a
11 best case scenario? **John Gibson** responded that there is a possibility that you
12 wouldn't get 40% but you would get 40% for qualified projects. **Mr. Gibson** gave
13 a few examples of how the funding would work and stated that the town would be
14 responsible for the difference. **Chuck Tortella** asked if either school was big
15 enough to house the students in its current state? **Mr. Gibson** replied that you
16 would have to add on if consolidated to either building.

17
18 **Sandy Dorrell**, 114 Bacchus Avenue, Gibbstown, NJ repeated for clarification
19 the 40% funding formula and how it relates to our district. **John Gibson**
20 commented that the state wants districts to upgrade their facilities and again both
21 buildings would have to be added onto.

22
23 **Lee Lucas**, 361 Democrat Road, Gibbstown, NJ feels this town can't decide
24 what school they want to close so don't get your hopes up on passing a
25 referendum. This state is so far in debt and now they issue another \$4 billion for
26 school construction. People should know where this money is coming from and it
27 is unconstitutional. He feels people should be able to vote on this and Patrick
28 Lani does not care. **Mr. Lani** said we have to see what the auditors say about
29 what we will save through consolidating to one school. We might save through
30 attrition of staff, utilities and insurance but they all come into play. He feels you
31 have to consolidate to save money. **Mr. Lucas** does not feel you go into debt to
32 save money.

33
34 **Jim Sorbello**, 26 North Poplar Street, Gibbstown, NJ asked if square footage
35 estimates include the auditorium or gymnasium? **John Gibson** responded that
36 the square footage is the gross footage of the building. An analysis has to be
37 done to see how much would have to be added to each building. **Mr. Sorbello**
38 feels that with the current state of the economy, it could severely affect senior
39 citizens who already have tight budgets. **Mr. Gibson** said you are going to pay
40 one way or the other so you might as well take advantage of the funding.

41
42 **Frank J. Minniti** asked **Patrick Lani** if we are being charged for this
43 presentation? **Mr. Lani** responded that we were not being charged.

44 **3. SUPERINTENDENT'S REPORT**

1 Motion: (Fabiani/Glocker Hammond) to approve the following:
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3 A. Administrative Reports
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- 5 1. Enrollment Statistics, Fire Drills and Suspensions, as of September
6 30, 2008. (Attachment - EXHIBIT B1)
7
8 2. School Health Services Monthly Reports as of September 30, 2009.
9 (Attachment - EXHIBIT B2)
10
11 3. 2008-2009 Violence & Vandalism Report as of September 30,
12 2008. (Attachment - EXHIBIT B3)
13
14 4. Monthly Report of Attendance Officer as of September 30, 2008.
15 (Attachment - EXHIBIT B4)
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17 Motion carried by unanimous roll call vote.
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19 Motion: (LaPalomente/Fabiani) to approve the following:
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21 B. School Nursing Services Plan
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- 23 1. The approval of the Greenwich Township School District School
24 Nursing Services Plan for the 2008-2009 school year. (Copy
25 available for review in Superintendent's Office.)
26

27 Motion carried by unanimous roll call vote.
28

29 **4. PERSONNEL**
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31 Motion: (Minniti/Glocker Hammond) to approve the following as one, A & B:
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- 33 A. The approval for the medical leave of absence for Stephanie Beckett,
34 Teacher, beginning April 14, 2009 until May 29, 2009. (Attachment -
35 EXHIBIT C)
36
37 B. The approval for the appointment of Andrew Mettler as a Homebound
38 Instructor for the 2008-2009 school year on an as needed basis at an
39 hourly rate of \$30.00 per hour not to exceed 10 hours per week (regular
40 education and special education) as per Article XII of the GTEA Contract.
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42 Motion carried by unanimous roll call vote.
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44 Motion: (Glocker Hammond/Myers) to approve the following as one, C-K:
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C. The approval for the appointment of the following Substitute Teachers for the 2008-2009 school year. Substitute rate will be \$70.00 a day, up to and including ten (10) days. After ten (10) days, the rate increases to \$75.00 a day.

Christina Caplan	Michelle Bradford
Catherine Mattera	Jody Seeney
Louis Omiatek	

D. The approval for the appointment of Jody Seeney as an Instructional Aide for the 2008-2009 school year. Substitute rate will be \$70.00 a day, up to and including ten (10) days. After ten (10) days, the rate increases to \$75.00 a day.

E. The approval for the appointment of Heather Croce for the following substitute positions for the 2008-2009 school year. Substitute rate will be \$70.00 a day, up to and including ten (10) days. After ten (10) days, the rate increases to \$75.00 a day.

Substitute Teacher
Substitute Nurse
Substitute Instructional Aide

F. The approval for the appointment of Deborah Wilson and Antoinette Bentley for the following substitute positions for the 2008-2009 school year.

	<u>Hourly Rate of Pay:</u>
Substitute Cafeteria/Lunchroom Aide	\$8.25
Substitute Kitchen Worker	\$8.50
Substitute Non-Instructional Aide	\$8.25
Substitute Custodian	\$8.50

G. The approval for the appointment of Ramona Payne for the following substitute positions for the 2008-2009 school year.

	<u>Hourly Rate of Pay:</u>
Substitute Cafeteria/Lunchroom Aide	\$8.25
Substitute Kitchen Worker	\$8.50
Substitute Non-Instructional Aide	\$8.25
Substitute Custodian	\$8.50
Substitute Bus Aide	\$8.25
Substitute Secretary	\$8.50

H. The approval for the appointment of Kimberly Ciaranca and Nancy Rooks for the following substitute positions for the 2008-2009 school year.

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	<u>Hourly Rate of Pay:</u>
Substitute Cafeteria/Lunchroom Aide	\$8.25
Substitute Non-Instructional Aide	\$8.25
Substitute Secretary	\$8.50

I. The approval for the appointment of Nicole Kelly for the following substitute positions for the 2008-2009 school year.

	<u>Hourly Rate of Pay:</u>
Substitute Cafeteria/Lunchroom Aide	\$8.25
Substitute Non-Instructional Aide	\$8.25
Substitute Kitchen Worker	\$8.50
Substitute Bus Aide	\$8.25

J. The approval for the appointment of Richard Erdman as a substitute custodian for the 2008-2009 school year at an hourly rate of \$8.50.

Roll Call Vote:

- Patrick Lani, Jr. - Yes to all
- Frederick Reel - Yes to all
- Louis Fabiani - Yes to all
- Robyn Glocker Hammond - Yes to all
- Loraine LaPalomente - Yes to all
- Frank Minniti - Yes to all
- Michael Myers - Abstained to item J; yes to all others

5. CURRICULUM & INSTRUCTION

Motion: (Minniti/Myers) to approve the following:

A. Workshops

1. The retroactive approval of the following individual to attend an out-of-district workshop:

NAME	WORKSHOP TITLE/LOCATION/DATE	COST
Daniel Giorgianni	Gloucester County Professional Middle School Guidance Counselors Association Meeting October 9, 2008 8:30 a.m.-12:00 p.m. Washington Township Administrative Building Sewell, NJ	\$-0- Plus mileage

Motion carried by unanimous roll call vote.

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Motion: (Myers/Glocker Hammond) to approve the following:

- 2. The approval for the following individuals to attend out-of-district workshops:

NAME	WORKSHOP TITLE/LOCATION/DATE	COST
Regina Minniti Debra Truhan Angela Addeo	Central Office Administrative Secretaries Program Doubletree-Mt. Laurel, NJ October 22, 2008 8:30 a.m.-12:00 p.m.	\$300.00 Plus Mileage
Daniel Giorgianni	Annual Informational Seminar for Middle School Guidance Counselors Gloucester County Institute of Technology October 22, 2008 8:30 a.m.-12:00 p.m.	\$-0- Plus Mileage
Kiley Barker	Strategies for Teaching Students with Visual Impairments The Marriott Hotel - Mt. Laurel, NJ October 24, 2008 9:00 a.m.-3:00 p.m.	\$-0- Plus Mileage
Scott Campbell	Accountability Regulations Holiday Inn-Runnemede, NJ November 25, 2008 8:30 a.m.-12:00 p.m.	\$-0- Plus Mileage
Alisa Whitcraft	NCLB Consolidated Formula Sub Grant Oversight & Monitoring Program NJ Forensic Science Technology Center Hamilton, NJ November 25, 2008 10:00 a.m.-12:30 p.m.	\$-0- Plus Mileage

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****Fred Reel** asked what the \$300.00 cost was for on the workshop? **Dr. Francine Marteski** replied that it was the registration fee of \$100.00 per attendee.**

Roll Call Vote:

- Patrick Lani, Jr. - Yes to all
- Frederick Reel - Yes to all
- Louis Fabiani - Yes to all
- Robyn Glocker Hammond - Yes to all
- Loraine LaPalomente - Yes to all
- Frank Minniti - Abstained on Regina Minniti; yes to all others
- Michael Myers - Yes to all

Motion: (Glocker Hammond/Minniti) to approve the following:

- B. Field Trips

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1. The approval of Requests for Educational Trip/Transportation for the following:

Grade and/or Group	Destination/Time	Date	Estimated Related Cost	Estimated Transportation Cost	Total
Preschool/MD2	Duffield's Farm Market Sewell, NJ 9:15 a.m.-1:00 p.m.	10/24/08	\$93.00	Driver: \$93.00	\$93.00
7th & 8th grade S.U.N. Program	Carmel Morina Wrestling Center Paulsboro, NJ 8:30 a.m.-2:30 p.m.	10/29/08	\$-0-	Driver: \$60.00	\$60.00
7th & 8th grade S.U.N. Program	Loudenslager School (Bullying Assembly) Paulsboro, NJ 9:00 a.m.-11:00 a.m.	11/10/08	\$-0-	Driver: \$60.00	\$60.00
Grade 7	Franklin Institute Philadelphia, PA 9:00 a.m.-2:00 p.m.	12/5/08	Tickets: \$607.50 Substitute: \$300.00	Driver: \$260.00 Lunch: \$16.00 Tolls: \$12.00	\$1,189.50
Grade 3	Cedar Run Wildlife Refuge Medford, NJ 9:00 a.m.-2:00 p.m.	5/21/09	Tickets: \$301.00	Driver: \$145.00 Lunch: \$8.00	\$454.00
Grade 5	Historic Philadelphia Walking Tour 9:00 a.m.-1:00 p.m.	TBD	Tickets: \$562.50 Substitutes: \$225.00	Driver: \$260.00 Lunch: \$16.00 Tolls: \$12.00	\$1,055.50
7th & 8th grade S.U.N. Program	Loudenslager School (Senior Citizens Luncheon) Paulsboro, NJ 9:00 a.m.-11:00 a.m.	5/13/09	\$-0-	Driver: \$60.00	\$60.00
7th & 8th grade S.U.N. Program	S.U.N. Field Trip (Local) 9:00 a.m.-11:00 a.m.	5/28/08	\$-0-	Driver \$60.00	\$60.00
Grade 8	Hershey Park Hershey, PA 7:00 a.m.-8:00 p.m.	May, 2009 Actual Date TBD	Time Beyond School Day: 8 Teachers \$30.00 per hour x 5 hours=\$1,200.00	\$-0-	\$1,200.00
Grade 4	State House Trenton, NJ 8:45 a.m.-2:15 p.m.	6/5/09	\$-0-	Driver: \$261.00	\$261.00
NJHS	Constitution Center & Citizens Bank Park Phillies Game	TBD	\$90.00 (tickets for 2 teachers & 1 bus driver) Student tickets covered by NJHS Account Substitute: \$150.00	Driver: \$TBD Toll: \$6.00	\$TBD

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Motion carried by unanimous roll call vote.

1 Motion: (Fabiani/Myers) to approve the following as one, C-H:
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3 C. Fifth Grade Activity
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- 5 1. The approval for the fifth (5th) grade students to have a social
6 activity to include pizza and movies in the Nehaunsey Middle
7 School library on Friday, October 24, 2008 from 7:00 p.m. to 9:30
8 p.m.
9

10 D. Students Uniting Neighbors (S.U.N.)
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- 12 1. The approval for the Nehaunsey Middle School students to
13 participate in the Students Uniting Neighbors (S.U.N.) with
14 Paulsboro High School students (as per attached EXHIBIT D -
15 including a summary of 2007-2008 activities). NCLB Title IV funds
16 will support this program.
17

18 E. Bedside Instruction
19

- 20 1. The retroactive approval for the bedside instruction of student
21 #2008-13 by the Union County Educational Services Commission
22 beginning September 3, 2008 for a period of sixty (60) days at a
23 rate of \$51.00 per hour.
24

25 F. Out-of-District Placement
26

- 27 1. The retroactive approval for student #2008-EYS-17 to attend the
28 2007-2008 extended year summer program at Devereaux at a
29 tuition rate of \$8,398.00.
30
31 2. The retroactive approval for student #2008-14 to attend Salem
32 County Vocational Technical School in Woodstown, NJ beginning
33 October 1, 2008 at a prorated tuition rate of \$12,610.00. Tuition will
34 be paid to Salem County Vocational Technical School in lieu of
35 Paulsboro High School. Greenwich Township will be responsible
36 for transportation at a rate of \$16.50 per day.
37
38 3. The retroactive approval for students #2008-15 and #2008-16 from
39 Paulsboro School District to attend the multiply disabled class at
40 Broad Street School for the 2008-2009 school year at a tuition rate
41 of \$27,536.00 each, not to exceed \$55,072.00.
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44 G. Research Study
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- 1 1. The approval for the Greenwich Township School District to
2 participate in a family treatment research study sponsored by
3 Children's Hospital of Philadelphia for the 2008-2009 school year.
4 This program would provide no cost access to children and families
5 to address Attention Deficit Disorder and school performance.
6

7 H. IACE 2009 Membership Fee
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- 9 1. The approval for payment of \$100.00 for the IACE 2009
10 Membership Fee which is a requirement to activate the \$25,000.00
11 grant from the Italian-American Committee on Education which was
12 approved on August 18, 2008.
13

14 ****Fred Reel** asked if these people come to Gibbstown because they get more
15 money because these tuition rates are pretty hefty? **Dr. Francine Marteski**
16 responded that the private school rates are the same for everyone and certified
17 by the state.
18

19 **Michael Myers** asked if the two students mentioned in item F3 are being sent to
20 Paulsboro? **Dr. Francine Marteski** responded that we have received these two
21 students over the last few years from Paulsboro. **Mr. Myers** asked how the
22 student at Salem County Vocational Technical School is getting to school
23 everyday? **Dr. Marteski** responded that there is a bus from Walt's Bus Service
24 who picks up the student. **Mr. Myers** then asked what the difference in tuition
25 was between Paulsboro and Salem County Vo-Tech School? **Scott Campbell**
26 responded that the difference in rate is under \$1,000.00 but that the vocational
27 tuition was not budgeted.**
28

29 Roll Call Vote:
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31 Patrick Lani, Jr. - Yes to all
32 Frederick Reel - Yes to all
33 Louis Fabiani - Yes to all
34 Robyn Glocker Hammond - Yes to all
35 Loraine LaPalomente - Yes to all
36 Frank Minniti - Yes to all
37 Michael Myers - No to item F2; yes to all others
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39 **6. BUSINESS & FINANCE**
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41 Motion: (Minniti/Glocker Hammond) to approve the following:
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44 A. Bills Lists
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1. The bills as presented by the Board Secretary in the following amounts are ordered paid. (Attachment - EXHIBIT E1)

P18	\$294,353.64
P19	\$112,892.94
P20	\$142,170.15
P21	\$292,327.98
P22	\$ 96,155.48
P23	\$197,315.78
P24	\$ 486.00
P25	\$.18

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Motion carried by unanimous roll call vote.

Motion: (Fabiani/Myers) to approve the following:

2. The approval that the following checks be voided. (Attachment - EXHIBIT E2)

CHECK#	VENDOR	AMOUNT
6846	E.C.S. Learning	\$103.33
6518	Darlean Thompson	\$40.03

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Motion carried by unanimous roll call vote.

Motion: (Minniti/Fabiani) to approve the following:

B. Cafeteria Payments

1. The approval for the following cafeteria payments for October 2008 as presented by the Board Secretary in the following amounts are ordered paid.

CHECK#	DATE	PAYABLE TO	DESCRIPTION	AMOUNT
719	10/15/08	Deer Park	Water	\$8.38
720	10/15/08	NJ Dept. of Agriculture	Food	\$94.00
721	10/15/08	Paul Vallandingham	Food	\$115.50
722	10/15/08	School Specialty	Supplies	\$159.71
723	10/15/08	Deluxe Italian Bakery	Food	\$160.32
724	10/15/08	Basco	Repair	\$259.90
725	10/15/08	City Supply	Food	\$282.73

726	10/15/08	Jack & Jill Ice Cream	Food	\$543.45
727	10/15/08	Stroehmann	Food	\$574.11
728	10/15/08	American Kitchen	Repair	\$664.99
729	10/15/08	Hy-Point	Milk	\$1,653.62
730	10/15/08	Sysco	Food	\$8,497.59
		October Total Paid Out		\$13,014.30

1
2 Motion carried by unanimous roll call vote.

3
4 Motion: (Fabiani/LaPalomanto) to approve the following as one, C-F:

5
6 C. Student Activities Account

- 7
8 1. The approval of the Student Activities Account Monthly Bank
9 Reconciliation and Bills List for the months of August 2008 and
10 September 2008. (Attachment - EXHIBITS F1 & F2)

11
12 D. Board Secretary's Report

- 13
14 1. The acceptance of the Board Secretary's Report for the months of
15 July 2008, August 2008 and September 2008. (Attachment -
16 EXHIBIT G1, G2 & G3)

17
18 Pursuant to N.J.A.C.6A:23-2.11(c)4, the Greenwich Township
19 Board of Education certifies by a roll call vote that as of September
20 30, 2008, after review of the Board Secretary's Report for July,
21 August and September 2008 and upon consultation with the district
22 officials, to the best of our knowledge no major account or fund has
23 been over expended in violation of N.J.A.C.6A:23:23-2.11(b) and
24 that sufficient funds are available to meet the district's financial
25 obligation for the remainder of the fiscal year.

26
27 E. Treasurer's Report

- 28
29 1. The approval of the Treasurer's Report in accordance with 18A:17-
30 36 and 18A:17-9 for the months of July 2008, August 2008 and
31 September 2008. The Treasurer's Report and the Secretary's
32 Report are in agreement for the months of July, August and
33 September 2008. (Attachment - EXHIBIT H1, H2 & H3)

34
35
36
37 F. Transfer List

- 1 1. The ratification of transfers, authorized by the Superintendent, for
2 the months of July 2008, August 2008 and September 2008, to give
3 balances to new accounts and to balance existing accounts.
4 (Attachment - EXHIBITS I1, I2 & I3)

5
6 Motion carried by unanimous roll call vote.

7
8 Motion: (Myers/Fabiani) to approve the following:

9
10 G. Grants

- 11
12 1. The approval to accept the approved IDEIA grant award from the
13 NJDOE for the fiscal year 2009 for funds as listed below:

14
15 Program Duration: Start: 9/1/08 End: 8/31/09

16

PROGRAM NAME	AWARD AMOUNT
IDEIA COMBINED	
Basic	\$182,945.00
Preschool	\$10,065.00

17
18 Motion carried by unanimous roll call vote.

19
20 Motion: (LaPalomente/Minniti) to approve the following:

21
22 H. Resolution

- 23
24 1. The acceptance of the resolution authorizing submission of the
25 Comprehensive Maintenance Plan. The Department of Education
26 requires submission of the three-year maintenance plan as part of
27 the NJQSAC.

28
29 **GREENWICH TOWNSHIP BOARD OF EDUCATION**
30 **RESOLUTION**
31 **SUBMISSION OF COMPREHENSIVE MAINTENANCE PLAN**

32
33
34 **WHEREAS**, the Department of Education requires New
35 Jersey School Districts to submit three-year maintenance plans
36 documenting "required" maintenance activities for each of its public school
37 facilities, and
38

1 **WHEREAS**, the required maintenance activities as listed in
2 the attached document for the various school facilities of the Greenwich
3 Township School District are consistent with these requirements, and
4

5 **WHEREAS**, all past and planned activities are reasonable to
6 keep school facilities open and safe for use or in their original condition
7 and to keep their system warranties valid,
8

9 **NOW, THEREFORE, BE IT RESOLVED**, that the
10 Greenwich Township School District hereby authorizes the School
11 Business Administrator to submit the attached Comprehensive
12 Maintenance Plan for the Greenwich Township School District in
13 compliance with Department of Education requirements. (Attachment -
14 EXHIBIT J)
15

16 Motion carried by unanimous roll call vote.

17
18 Motion: (LaPalomento/Minniti) to approve the following:
19

20 I. Annual Required Maintenance Budget
21

- 22 1. The acceptance of the Annual Required Maintenance Budget
23 Amount Worksheet (Form M-1). This form is used as a tool to help
24 districts estimate the annual required maintenance budget amount
25 to be submitted with the district's Comprehensive Maintenance Plan
26 (CMP). (Attachment - EXHIBIT K)
27

28 Motion carried by unanimous roll call vote.

29
30 Motion: (Minniti/Glocker Hammond) to approve the following:
31

32 J. Maximum Capital Reserve Statement
33

- 34 1. The acceptance of the Maximum Capital Reserve Statement. The
35 Greenwich Township Public Schools have over 40 projects
36 identified in its Five-Year Long-Range Facility Plan that have not
37 been identified or advanced. The projects have an estimated total
38 cost over the five-year period of \$7,663,764.00. It is estimated that
39 the district may be eligible for State Debt service or EDA grant
40 funds for these projects in the amount of \$2,529,042.00.
41 Accordingly, the estimated local share of these projects is
42 \$5,134,722.00. The local share amount of \$5,134,722.00
43 represents the maximum amount the Greenwich Township Public
44 Schools may deposit in its capital reserve fund for the 2008-2009
45 school year.

1 ****Fred Reel** asked if this has anything to do with the money discussed by
2 Gibson/Tarquini this evening? **Scott Campbell** responded that this deals with
3 our capital reserve account and show the maximum allowed to be deposited into
4 that account. While the amount is sizable, our deposits over the years have
5 brought the amount to \$225,000.00.**

6
7 Motion carried by unanimous roll call vote.

8
9 Motion: (Reel/Minniti) to approve the following:

10
11 K. Actions Taken and Resolutions Adopted by Consent of Greenwich
12 Township Board of Education

- 13
14 1. The undersigned, being all the members of the Greenwich
15 Township Board of Education of Gibbstown, NJ (hereinafter
16 referred to as "the Board"), hereby adopt the following Resolution
17 by unanimous consent and direct that this Consent Resolution be
18 entered into the minute books of the Board.

19
20 **WHEREAS**, the Board makes group health insurance
21 benefits available for its employees and pays all of the
22 premiums; and

23
24 **WHEREAS**, the Board desires to allow its employees
25 to participate in a premium payment plan as set forth in the
26 attached Section 125 Premium Payment Plan; and

27
28 **WHEREAS**, during the 2005-2006 school year, the
29 Board adopted a Premium Payment Plan that complies with
30 Section 125 of the Internal Revenue Code to enable its
31 employees to elect a cash opt out plan;

32
33 **WHEREAS**, the Board determines that the above
34 actions are in the best interests of the employees and the
35 district;

36
37 **NOW, THEREFORE, BE IT RESOLVED**, that the
38 Officers of the Board hereby adopt the Plan (consisting of
39 the Section 125 Plan document and component Benefit
40 Plans and Policies).

41
42 **BE IT FURTHER RESOLVED**, that the operation of
43 the current group health insurance plan will continue under
44 the Section 125 Plan;

1 **BE IT FURTHER RESOLVED**, that the officers of the
2 Board are authorized and directed to take any and all action
3 as may be necessary to effectuate this Resolution.
4

5 **IN WITNESS WHEREOF**, the undersigned, being a
6 duly authorized representative for all of the members of the
7 Officers of the Board, has executed this Consent Resolution
8 effective as of October 21, 2008.
9

10 ****Patrick Lani** asked **Scott Campbell** to explain the cash buyout plan. **Mr.**
11 **Campbell** responded that two years ago we got out of the state health benefits
12 program and as a cost savings measure we offered a cash incentive to
13 employee's who already had coverage. The District saves money with this
14 payout program. The Internal Revenue Service requires a section 125 Plan to be
15 in place. We saved over \$150,000.00 by getting out of state benefits. Right not
16 we only have eight employees who utilize this incentive. **Mr. Lani** asked if we
17 pay as a group or for individuals? **Mr. Campbell** responded that it is a group
18 plan on the rates and we do not pay for employee's who take the cash buyout.
19 **Mr. Lani** asked if this resolution has to be done every year and are we locked in?
20 **Mr. Campbell** responded that the Board can cancel the cash payment plan at
21 any time and the employee would just return to receiving benefits. The employee
22 does not lose anything in this case. The District saves money when an
23 employee takes the cash payment plan. Benefits for family rates run in the area
24 of around \$16,000.00. With the cash payment plan being \$3,000.00 for a family,
25 it is a \$13,000.00 savings for the Board. **Louis Fabiani** asked if the phrase in
26 the resolution "the Board pays all premiums for its employees" locks the Board
27 in? **Mr. Campbell** responded that the Boards current agreement with the union
28 holds suit and that any changes in the future would be reflected in a change in
29 the resolution. **Mr. Fabiani** stated that the Board might want to negotiate a
30 change in the future and would not want to be locked in by the resolution. **
31

32 Motion carried by unanimous roll call vote.
33

34 **7. TUITION RATES**

35 Motion: (Minniti/LaPalomente) to approve the following:
36

- 37
38 A. The approval of the 2008-2009 tuition contracts with the Paulsboro School
39 District. The net amount of tuition is \$1,199,278.00. This includes regular
40 and special education placements as per the attached. Also, permission
41 is granted for the Board President and Business Administrator to execute
42 the corresponding contracts. (Attachment - EXHIBIT L)
43

44 Motion carried by unanimous roll call vote.
45

1 **8. USE OF FACILITIES**

2
3 Motion: (Glocker Hammond/Myers) to approve the following as one, A-K:

4
5 A. The approval for Jersey Sparks Girls Basketball to use the Broad Street
6 School and Nehaunsey Middle School gymnasiums for practices. (See
7 attached calendars for dates and times - EXHIBIT M)

8
9 B. The retroactive approval for the Greenwich Township Recreation
10 Committee to use the Broad Street gymnasiums and kitchen for a
11 Halloween party for Gibbstown residents. (See attached calendars for
12 dates and times - EXHIBIT M)

13
14 C. The approval for the Gibbstown Girls Basketball to use the Nehaunsey
15 Middle School Lobby for sign-ups. (See attached calendars for dates and
16 times - EXHIBIT M)

17
18
19 D. The approval for the Gibbstown Girls Basketball to use the Nehaunsey
20 Middle School gymnasiums for practice and games. (See attached
21 calendars for dates and times - EXHIBIT M)

22
23 E. The approval for the Gibbstown Girls Basketball to use the Broad Street
24 School gymnasiums for practice and games. (See attached calendars for
25 dates and times - EXHIBIT M)

26
27 F. The approval for Gibbstown Street Hockey to use the Nehaunsey Middle
28 School lobby for sign-ups. (See attached calendars for dates and times -
29 EXHIBIT M)

30
31 G. The approval for the Greenwich Township PTA to use the Resource Room
32 in Broad Street School for Gianni's Pizza pick-up. (See attached
33 calendars for dates and times - EXHIBIT M)

34
35 H. The approval for the Gibbstown Boys Basketball to use the Broad Street
36 School gymnasiums for practice and games. (See attached calendars for
37 dates and times - EXHIBIT M)

38
39 I. The approval for the Gibbstown Boys Basketball to use the Nehaunsey
40 Middle School gymnasiums for practice and games. (See attached
41 calendars for dates and times - EXHIBIT M)

42
43 J. The approval for Kingsway United Soccer to use the Broad Street School
44 and Nehaunsey Middle School gymnasiums for spring soccer warm-ups.
45 (See attached calendars for dates and times - EXHIBIT M)

1 K. The approval for the American Red Cross Blood Drive to be held in the
2 Nehaunsey Middle School gymnasium. (See attached calendars for date
3 and time - EXHIBIT M)
4

5 ****Michael Myers** asked who the "Sparks Basketball Team" was? **Scott**
6 **Campbell** responded that it was an AAU girls' team that is coached by the
7 Paulsboro High School Varsity coach who is attempting to get some Gibbstown
8 and Paulsboro seventh (7th) and eighth (8th) grade girls involved. **Patrick Lani**
9 asked if they have insurance for any damage they may do? **Mr. Campbell**
10 responded that we have never had a major problem with groups. They always
11 respond to our concerns and a bond would not be necessary. The groups that
12 were submitted on the agenda have pretty much been given the times and dates
13 that were requested. Local groups took precedence over other groups. ******
14

15 Motion carried by unanimous roll call vote.
16

17 **9. OLD BUSINESS**
18

19 **Patrick Lani** commented that the Board has to decide how they want to handle
20 the Superintendent search--through a Board as a whole or through a committee.
21 Right now, there are three applicants and we should approve someone in
22 December. Everyone agrees that it should be done as a Board of the whole.

23 **Loraine LaPalomente** commented that we have to determine how long we are
24 going to bring the Superintendent on since we have talked about a possible
25 building project. **Mr. Lani** feels that the new interim should be here at least six
26 months to see how he or she performs. **Ms. LaPalomente** feels that we should
27 give ourselves a buffer of a year to see how everything goes. Any candidate
28 is going to want to know how long they are going to be on the job. **Mr. Lani** did
29 not see any stipulation from the candidates about how long they wanted to serve
30 in the position. **Mr. Lani** asked **Scott Campbell** where we would get the money
31 to pay the NJSBA to conduct the search? **Mr. Campbell** responded that as was
32 discussed in the e-mail response to the question that there are several different
33 scenarios to pay for the search and he would like to discuss it with the Budget &
34 Finance Committee because it possibly could result in a transfer that would need
35 county approval. The Budget & Finance Committee will meet on October 28 to
36 discuss the matter.
37

38 **Michael Myers** commented that he has not received any proposed changes
39 to by-laws or policies from any of the members and if there are any proposals,
40 he would like to have them so the committee can review them.
41

42 **10. NEW BUSINESS**
43

44 **Loraine LaPalomente** commented that she attended the Technology Committee
45 meeting and they are talking about a lot of great things including new software for

1 teaching and smart boards. She is excited about the things being discussed in
2 these meetings and what they will do for the children.

3
4 **Fred Reel** feels there should be some way to solicit new bus drivers and train
5 them. **Scott Campbell** again stated that we have advertised and brought this up
6 during negotiations to have represented staff serve as substitute drivers. **Patrick**
7 **Lani** asked how much work would it be to look into privatization of the buses?
8 **Mr. Campbell** responded that if that is what the Board directs him to do, then
9 that is what he will do. **Mr. Lani** asked if anyone wanted to make a motion to
10 have **Mr. Campbell** look into privatization of buses? **Louis Fabiani** made a
11 motion because he thinks it would be good to know what is available. **Mr. Lani**
12 seconded the motion and asked if there were any questions.

13
14 Roll Call Vote:

15
16 Patrick Lani, Jr. - Yes
17 Fred Reel - Yes
18 Louis Fabiani - Yes
19 Robyn Glocker Hammond - No
20 Loraine LaPalomente - Yes
21 Frank J. Minniti - No
22 Michael Myers - Yes

23
24 Motion passes with 5 yes's to 2 no's

25
26 **Scott Campbell** asked when the Board wanted this done since they have
27 committed to these employee's for the year? **Patrick Lani** responded that he
28 would like the information as a "reference to" as an option and it may come back
29 as not worthy of change. **Fred Reel** asked if we owned our buses? **Mr.**
30 **Campbell** responded that we did and if you privatize, you could sell them or keep
31 them. It was totally up to the Board.

32
33 **11. CORRESPONDENCE**

34
35 No correspondence at this time.

36
37 **12. BOARD OF EDUCATION COMMITTEE REPORTS**

38
39 No reports at this time.

40
41 **13. PUBLIC - AGENDA/NON-AGENDA ITEMS**

42
43 This is the time when anyone from the public who wishes to speak to the Board
44 may do so. Please state your name, address and phone number. The Board will
45 hear your concerns. The Board may or may not take action this evening. You

1 will be notified either at this meeting, by letter or telephone of any action the
2 Board does take.

3
4 **Jim Sorbello**, 26 North Poplar Street, Gibbstown, NJ commented that last week
5 you had a presentation by NJSBA on how much an interim Superintendent would
6 cost and he feels that the Board should try and get a full-time Superintendent.
7 He also asked if the auditor, who is looking into combining services, is charging
8 the District? **Patrick Lani** responded that we have not been presented with a
9 bill. **Mr. Sorbello** feels that maybe we should look into paying substitute drivers
10 more money to attract more of a pool of candidates. **Mr. Lani** responded that if
11 he had any information on that and if he did, can he supply it?

12
13 **Lee Lucas**, 361 Democrat Road, Gibbstown, NJ commented that a lot of
14 questions were asked and we couldn't even get an answer on something we do
15 not even know if we are going to do. It seems the Board is putting the cart before
16 the horse. You keep saying how much we will save but you make it sound like
17 people want it done before they know how much it is going to cost. Why would
18 they want to do it? Some people in town want to get hold of this building and
19 that is not a reason to consolidate. You should do what is best for the children,
20 not the public employees. **Mr. Lucas** asked what is going on with Scott
21 Campbell's contract negotiations? **Patrick Lani** asked Mr. Campbell if he would
22 like to elaborate on that? **Mr. Campbell** responded , "no". **Mr. Lani** added that it
23 was an employee issue. **Mr. Lucas** understands but there was a special
24 meeting and he wanted to know if it was ratified? **Michael Myers** responded that
25 if it was ratified, you would have seen it in the minutes. **Mr. Lucas** commented
26 that we have one of the lowest tax rates around and he wanted to thank Scott
27 Campbell because he has done a good job.

28
29 **Regina Minniti**, 60 Adalisa Avenue, Gibbstown, NJ wanted to state that our bus
30 drivers are great and dedicated to the students and there should be something to
31 be said for that. **Mrs. Minniti** hopes you take that into consideration when you
32 make a decision. **Patrick Lani** replied that you understand our situation and
33 asked if **Mrs. Minniti** thought the drivers were underpaid and she replied, "no".
34 **Mr. Lani** thinks that maybe we should think about paying for training as incentive.
35 **Mr. Lani** thinks that we should also consider increasing the hours and
36 responsibilities of the driver so that they would be eligible for benefits. **Fred Reel**
37 feels this is a county-wide problem and we should look to the county for
38 assistance. He also feels that nothing will be done in the way of change.

39
40 **14. EXECUTIVE SESSION**

41
42 Pursuant to certain requirements of the Open Public Meetings Act, N.J.S.A. 10:4-
43 6, et seq., which provides that an Executive Session, not open to the public, may
44 be held for certain specified purposes when authorized by Resolution.

1 The Board of Education for Greenwich Township, assembled in public session on
2 October 21, 2008 hereby resolves that an Executive Session closed to the public
3 shall be held on **October 21, 2008 at 9:50 p.m.** in the Nehaunsey Middle School
4 library, Room 48, located at 415 Swedesboro Road, Gibbstown, New Jersey, for
5 discussion of certain matters which relate to items authorized by Open Public
6 Meetings Act, (N.J.S.A. 10:4-12b) to be discussed in closed session.

7
8 *Matters Involving Individual Privacy*
9 *Matters Relating to the Employment Relationship*

10
11 It is anticipated that such matter may be disclosed to the public upon the
12 determination of the Board that applicable exception no longer applies and the
13 public interest will no longer be served by such confidentiality.

14
15 Motion: (Glocker Hammond/Myers) to enter into executive session to
16 discuss the following:

17 *Personnel*

18
19 Motion carried by unanimous voice vote.
20
21

1 **EXECUTIVE SESSION**

2
3 of the **REGULAR MEETING** of the Greenwich Township Board of Education held
4 Tuesday, October 21, 2008 in the Nehaunsey Middle School library.

5
6 Members present were Patrick Lani, Jr., Frederick Reel, Louis Fabiani, Loraine
7 LaPalomente, Robyn Glocker Hammond, Frank J. Minniti and Michael Myers. Also
8 present were Dr. Francine Marteski, Superintendent, Mr. Scott Campbell, School
9 Business Administrator/Board Secretary (departed from 9:55 p.m. to 10:13 p.m.) and
10 Mr. Rob Harris, Child Study Team Director.

11
12 The members discussed the following:

13
14 Personnel Dr. Francine Marteski and Rob Harris discussed with the Board the
15 following:

- 16
17 1. Reorganization of the Child Study Team.
18
19 2. The need for an additional School Psychologist now.
20
21 3. The link between the Child Study Team and the
22 Master Teacher position for the Pre-School
23 Expansion Program.

24
25 A discussion followed.

26
27 Dr. Francine Marteski also made a recommendation to the Board
28 on permanently filling the vacant Principal position at Nehaunsey
29 Middle School with the current interim.

30
31 Motion: (Glocker Hammond/Reel) to adjourn the Executive Session and return to
32 the Regular Meeting at 10:31 p.m.

33
34 Motion carried by unanimous voice vote.

35
36 Respectfully Submitted,

37
38
39 _____
40 Scott A. Campbell, Board Secretary

41
42
43 Returned from executive session at 10:30 p.m.

44
45 **15. ADJOURNMENT**

1
2
3
4
5
6
7
8
9
10
11
12
13
14
15
16

Motion: (Myers/Glocker Hammond) to adjourn the meeting at 10:31 p.m.

Motion carried by unanimous voice vote.

Respectfully Submitted,

Scott A. Campbell, Board Secretary