

Knappa School District No. 4 • Knappa, Oregon 97103  
Board of Directors' Budget Committee Meeting  
Monday, June 1, 2020

**Virtual Budget Committee Meeting**  
**5:30 p.m.**

<https://meet.google.com/bix-qjip-fvk>

[Join by phone](#)

+1 413-398-0184 PIN: 700 580 497#

**Present**

Craig Weaver, Chair-  
Cullen Bangs, Vice Chair  
Tammy Goozee, Director  
Ed Johnson, Director  
Will Isom, Director

**Absent**

Paulette Johnson, Superintendent  
April Fresh, Business Manager  
Laurel Smalley, 7-12 Principal  
Leila Collier, K-6 Principal/SPED Director  
Jennifer Morgan, Board Secretary

Connie Hunt

Derek Bangs  
Gretchen Allen  
Carrie Doner  
Dan Gaffney-Budget Chair

**Call to Order** –Chair Dan Gaffney-5:30 p.m.  
Flag Salute

**Consent Agenda**

Minutes from the May 27, 2020 Budget Committee Meeting

D. Gaffney stated that this budget process has been challenging this season, he thanked the group, and asked everyone to look for the best solution and remember that this is a moving document. G. Allen and D. Gaffney stated there were a few typos in the minutes, Morgan corrected those for the permanent record.

Goozee moved to adopt the consent agenda with the corrections stated, Bangs seconded, moved to vote, approved unanimously.

**New Business**

**Budget Document Review**-Fresh reviewed the slide show with the changes made to the expenditures, and the change to the maintenance reserve fund. Fresh stated that the district made the 8% cuts tasked by the budget committee and were able to come up with another 1% in cuts for a total of 9%. Fresh stated she changed the ending fund balance to more accurately reflect the changes to the budget as requested by the committee and board. We reduced salary and benefits down to the

penny, reduced the superintendent and the new principal salary to accurately reflect what will be spent. Fresh stated we reduced travel, sub services, ORVID, PD, utilities, and other small reductions. P. Johnson reviewed the budget summary for all funds. Total transfers are \$337,000.00, and the ending fund balance is now \$668,441.00. She stated we need to make sure we sustain ourselves in the coming years. Will need to look at the continuation on furlough days and possible renegotiation with the unions on COLA's. Goozee asked about allocating money to the maintenance reserve fund, is that a free for all spending, or is there guidance on this. P. Johnson stated that in the past we are cautious on what we spend that money on, this is for larger, expensive projects and to save for future projects. At a board meeting we would allocate those funds for projects that would be needed. D. Bangs asked about the deficit spending piece, of the \$281,000 that was used to balance the budget, does that count the maintenance transfer, Fresh stated that is in excess of that. Gaffney asked for further questions, none at this time, requested a motion to approve the budget.

E. Johnson moved to adopt the proposed budget with the changes that were presented tonight, Gretchen asked if we used this year's actuals to predict these numbers, Fresh stated yes, Gretchen asked what have we identified to cut if we receive less funding, P. Johnson stated additional furlough days, and freeze hiring, Weaver seconded, moved to discussion. D. Bangs stated to the committee are they aware that this budget is deficit spending of about \$200,000.00 and we will potentially need to make further cuts if necessary. P. Johnson stated that the deficit spending is about \$114,00.00 and that could change. D. Bangs stated he just wanted to make it aware to the committee that we are deficit spending before approving the budget and that going forward we could have to make potential deeper cuts.

Gaffney, • I move to approve the Knappa School District budget for 2020-21 as • General Fund \$ 7,042,800 • Special Revenue Funds \$ 2,836,364 • Debt Service Funds \$ 565,000 • Total All Funds \$10,444,164

• As presented/amended, with a tax rate of \$4.6062 per \$1,000 of assessed value to be assessed in support of the General Fund. • In the amount of \$557,000 for debt service for general obligation bonds.

Doner asked what would we do if we find out after the budget is passed that we will receive less funding, P. Johnson stated we would figure that out during the school year, we would have furlough days or something contractual with teachers and classified unions, those are board decisions. Move to vote, Weaver, yes, C. Bangs, Goozee yes, Isom yes, E. Johnson yes, D. Bangs yes, G. Allen no, C. Doner yes, D. Gaffney yes. Motion passes. Gaffney thanked the committee and group for their hard work.

**Other**-Fresh stated she will send out the power point documents to the committee after the meeting.

### **Communications and Hearing of Interested Parties**

*The Board welcomes visitors to our meetings, and values comments from district patrons that improve the quality of education for students. The Board, at their discretion, will recognize comments from the audience during discussion for agenda items. However, the Comments from Visitors section is intended for items that do not appear as an agenda item. We must require, however, that complaints be directed through the administration for resolution. Comments made during this session must be free of abusive language, personal attacks on district personnel, and not directed towards any department which, due to its low staffing, would amount to an attack by in affect naming district personal. We also ask that presentations be limited to (5) minutes.*

Budget document adjustments

<https://documentcloud.adobe.com/link/review?uri=urn:aaid:scds:US:c3c38b6b-d84a-4a75-a0da-202315fbbf93>

Gaffney adjourned the meeting-6:10 p.m.

**Next Meeting** • Monday, June 15, 2020, Virtual School Board Meeting  
5:30 p.m.