

NEW MILFORD BOARD OF EDUCATION
New Milford Public Schools
50 East Street
New Milford, Connecticut 06776

BOARD OF EDUCATION
MEETING NOTICE

DATE:	July 16, 2019
TIME:	7:30 P.M.
PLACE:	Sarah Noble Intermediate School – Library Media Center

AGENDA

New Milford Public Schools Mission Statement

The mission of the New Milford Public Schools, a collaborative partnership of students, educators, family, and community, is to prepare each and every student to compete and excel in an ever-changing world, embrace challenges with vigor, respect and appreciate the worth of every human being, and contribute to society by providing effective instruction and dynamic curriculum, offering a wide range of valuable experiences, and inspiring students to pursue their dreams and aspirations.

1. CALL TO ORDER

A. Pledge of Allegiance

2. PUBLIC COMMENT

An individual may address the Board concerning any item on the agenda for the meeting subject to the following provisions:

- A. A three-minute time limit may be allocated to each speaker with a maximum of twenty minutes being set aside per meeting. The Board may, by a majority vote, cancel or adjust these time limits.
- B. If a member of the public comments about the performance of an employee or a Board member, whether positive, negative, or neutral, and whether named or not, the Board shall not respond to such comments unless the topic is an explicit item on the agenda and the employee or the Board member has been provided with the requisite notice and due process required by law. Similarly, in accordance with federal law pertaining to student confidentiality, the Board shall not respond to or otherwise discuss any comments that might be made pertaining to students.

3. PTO REPORT

4. STUDENT REPRESENTATIVES' REPORT

5. APPROVAL OF MINUTES

- A. Approval of the following Board of Education Meeting Minutes
 - 1. Regular Meeting Minutes June 18, 2019
 - 2. Special Meeting Minutes June 25, 2019

6. SUPERINTENDENT'S REPORT

7. BOARD CHAIRMAN'S REPORT

8. COMMITTEE AND LIAISON REPORTS

- A. Facilities Sub-Committee – Mr. McCauley
- B. Operations Sub-Committee – Mrs. Faulenbach
- C. Policy Sub-Committee – Mrs. McInerney
- D. Committee on Learning – Mr. Schemm
- E. EdAdvance – Mrs. Monaghan
- F. Connecticut Boards of Education (CABE) – Mr. Lawson
- G. Magnet School – Mrs. Monaghan

RECEIVED
TOWN CLERK

2019 JUL 12 P 12: 51

NEW MILFORD, CT

9. DISCUSSION AND POSSIBLE ACTION

A. Policies for Second Review

1. 1325 Advertising and Promotion
2. 1330 Use of School Facilities
3. 1331 Smoking
4. 1411 Relations with Police Authorities
5. 1412 Fire Department
6. 1430 State and Federal Aid
7. 1620 Relations with Private Schools, Colleges and Universities

B. Capital Reserve Request

10. ITEMS FOR INFORMATION AND DISCUSSION

A. Exhibit A: Personnel – Certified, Non-Certified Appointments, Resignations and Leaves of Absence dated July 16, 2019

B. Monthly Reports

1. Budget Position
2. Purchase Resolution: D-724
3. Request for Budget Transfers

C. OCR Update

D. Summer Projects Update

E. Legal Rate Increase

11. DISCUSSION AND POSSIBLE ACTION (Executive Session Anticipated)

A. Interview and discuss candidate for the position of Assistant Principal at NMHS

B. Appointment of candidate to the position of Assistant Principal at NMHS

C. Interview and discuss candidate for the position of Assistant Principal at NES/SMS

D. Appointment of candidate to the position of Assistant Principal at NES/SMS

E. Interview and discuss candidate for the position of Special Education Supervisor PK-5

F. Appointment of candidate to the position of Special Education Supervisor PK-5

G. Interview and discuss candidate for the position of Technology Director

H. Appointment of candidate to the position of Technology Director

12. ADJOURN

Policy Sub-Committee Meeting - CANCELLED August 6, 2019 – 6:45 p.m. Lillis Administration Building, Room 2	Operations Sub-Committee Meeting August 13, 2019 – 7:30 p.m. Lillis Administration Building, Room 2
Committee on Learning Meeting - CANCELLED August 6, 2019 – 7:30 p.m. Lillis Administration Building, Room 2	New Milford Board of Education Regular Meeting August 20, 2019 – 7:30 p.m. Sarah Noble Intermediate School, LMC
Facilities Sub-Committee Meeting August 13, 2019 – 6:45 p.m. Lillis Administration Building, Room 2	

New Milford Board of Education
Regular Meeting Minutes
June 18, 2019
Sarah Noble Intermediate School Library Media Center

Present:	Mr. David A. Lawson, Chairman Mrs. Angela C. Chastain Mr. Bill Dahl Mr. Joseph Failla Mrs. Wendy Faulenbach Mr. Brian McCauley Mrs. Tammy McInerney Mrs. Eileen P. Monaghan Mr. J.T. Schemm
----------	---

RECEIVED
TOWN CLERK

2019 JUN 20 P 12:10

67

NEW MILFORD, CT

Also Present:	Dr. Stephen Tracy, Interim Superintendent Ms. Alisha DiCorpo, Assistant Superintendent Ms. Ellamae Baldelli, Director of Human Resources Mrs. Laura Olson, Director of Pupil Personnel and Special Services Mr. Anthony Giovannone, Director of Operations and Fiscal Services Mr. Kevin Munrett, Facilities Director Mr. Nestor Aparicio, Assistant Facilities Director Mrs. Anne Bilko, Principal, Sarah Noble Intermediate School Dr. Chris Longo, Principal, Schaghticoke Middle School Mr. Greg Shugrue, Principal, New Milford High School Mr. Eric Williams, Principal, Hill and Plain Elementary School Ms. Elizabeth Meskill, Student Representative Mr. Craig Benvenuti, Student Representative
---------------	---

1.	Call to Order	Call to Order
A.	Pledge of Allegiance The regular meeting of the New Milford Board of Education was called to order at 7:30 p.m. The Pledge of Allegiance immediately followed the call to order.	A. Pledge of Allegiance
9.	Discussion and Possible Action <ul style="list-style-type: none"> Mr. Lawson said if there were no objections from the Board, he would like to move up agenda item 9.O. for discussion. 	Discussion and Possible Action
O.	Adjustments to the 2019-20 Board of Education Adopted Budget	O. Adjustments to the 2019-20 Board of Education Adopted Budget

Mr. Lawson moved to table item 9.O. Adjustments to the 2019-20 Board of Education Adopted Budget until a special meeting, date to be determined, seconded by Mr. Failla.

- Mr. Lawson said there was a late development with the Town regarding \$433,000 in ECS funding that could greatly impact the cuts being proposed this evening. There has been discussion ongoing with the Town for months on this topic. The Mayor's Office informed him late today that budget relief will be a topic on the Town Council agenda next Monday. Mr. Lawson said he is confident something will come out of that meeting. The Board will plan a special meeting as soon as possible following so as to have a budget before the new fiscal year on July 1.
- Mrs. Faulenbach said she would like to provide a brief overview for the public. There was a report given at Operations regarding a meeting at the Mayor's Office regarding ECS funding and several ideas were proposed regarding ways to provide relief so that the operating budget could be adjusted versus the funds going to capital reserve. On hearing that the item would be on the Town Council agenda, Mrs. Faulenbach, in her role as Board parliamentarian, and the Board Chair consulted legal counsel regarding tonight's posted agenda and he confirmed that the best case of action is to table discussion of this item.
- Mrs. McInerney asked that ECS be defined for the public. Mrs. Faulenbach said it is educational funding to the Town. The shortfall is not as grim as had been portrayed while budget deliberations and adjustments were made. The conundrum to the Town is now how to get the money to the Board's operating budget. Until the Town has that discussion, she said it is presumptuous to make reductions tonight.
- Mr. Lawson said time is of the essence so the plan will be to hold a special meeting on Tuesday following Monday night's Town Council meeting.

Motion made and passed unanimously to table item 9.O. Adjustments to the 2019-20 Board of Education Adopted Budget until a special meeting, date to be determined.

	The motion passed unanimously.	
2.	Public Comment <ul style="list-style-type: none"> • Sharon Chamberlin, current President of the NMHS Band Parents, said proposed cuts to the band program will mean there will be no Winter Guard or Percussion programs. She said the transportation cut affects the curriculum because the field trips are for competitions. She is hopeful relief will come from the Town and requests that it be used towards these cuts. • Mrs. Faulenbach said as a point of clarification that these are “recommended reductions” only at this point. • Albert Bayers said he was the first band director at NMHS and struggled to build the program. He said the program has grown into an outstanding, highly respected program and he asked the Board not to throw it over. • Kristine Stewart said she is a band parent and that these cuts would be devastating to the program, which is one of the few growing programs in the area. • Shea Baumgarner is a 2018 graduate of NMHS and past percussion captain of the band. He said the program is a safe and welcoming place for students to learn about music and life and should be supported. • Michael Tarby is a band alumni and was the drum major senior year. He said band changed his life and that the proposed cuts to the program will have an impact on competition, which drives students. He said if the program is not funded, students might be charged a member fee and that will ultimately affect participation. • Sarah Morris, an upcoming senior, has been in band since fourth grade and says it has been the most important activity in shaping who she is as a person. She said all students deserve the experience. • Jenna Epstein, a Color Guard co-captain, said the Guard has had a tremendous impact on her 	Public Comment

Regular Meeting Minutes

June 18, 2019

Sarah Noble Intermediate School Library Media Center

	<p>life. It is a growing program and she asked the Board to reconsider cuts.</p> <ul style="list-style-type: none">• Miranda King said the TAG program challenges students and helps keep them happy and engaged in school.• Kenric Gubner, a Sherman resident, said his son chose NMHS due to the reputation of its music program. These cuts would damage that reputation. He reminded the Board that Sherman tuition brings money to New Milford.• Nathaniel Smith said he is passionate about the program and has spent hours dedicated to it. He begged the Board not to make cuts.• Liam Cooley, a fourth grade TAG student, said he wishes every day could be a TAG day and he asked the Board to find the money for the next generation.• Kim Hassiak, outgoing treasurer of the Band Parents said band is why they came to NMHS and it has been an important part of her child's college search.• Heather Byrd, a fourth grade TAG student, said the program is important to her and others and that she learns better in TAG than in the regular classroom.• Megan Byrd said she has been inspired by the marching band. She was a band member when she went to school and her daughter is now. She spoke on behalf of TAG which she said is a phenomenal program and outlet that students don't have in the regular ed classrooms. She read a letter from Jessica Smith sent to Board members asking that the Board fully fund and appropriately educate all students including TAG students.• Nora Steiger, an NMHS alum, said she is still involved in music in college, though not as her major. She was in Color Guard at NMHS. She said Winter Guard was popular in the past and is growing again. It breaks her heart to know it might not happen. She said she is from Sherman, with younger siblings, and band is a big draw.	
--	---	--

- John Heaton said band is a family and home for many students. He finds the cuts to Winter Percussion concerning and asks that the Board does not make them.
- Samantha Learson, second year Color Guard, read a statement from her mother. She said there are painful choices to be made but she is pleading the case for band. She said the cuts will have an impact on band coursework and could affect scholarships down the road. She said parents already support the program with extensive fundraising and purchases. She urged the Town to support a healthier budget next year.
- Gina Fallanca said she appreciated the passion on display tonight. She said Winter Percussion costs \$500 which is pay to play already.
- Sophia Fallanca, an upcoming senior, said she was home schooled up until high school and Winter Percussion has had a huge impact on her life. The work ethic has shaped her. The program makes her want to go to school.
- Paul Fitch, a taxpayer, said it is heartwarming to hear that the Board is talking with the Town Council to support great educational and music programs. He said the music program affects all grades. Students are ambassadors of the community. He asks for parity in cuts made.
- Nick Fitch said music education had a big impact on his upbringing and he is at Berklee College of Music now, hoping to teach. He said so much of music education ties to core class strengths. He said we are fortunate to have the program we have in New Milford.
- Adam Crispo is a current section leader. He chose NMHS over Abbott Tech because of the band and has made many friends in Winter Percussion.
- Chris Carlone is the Director of Band for the Sherman School and a NMHS alum. He said his program is growing tremendously, and it is disheartening to hear about proposed cuts here.
- Michael Fitzgerald read a letter on behalf of the Music department. He asked that the Board

consider not making cuts to this curricular program. He said the 50% cut to transportation and 100% cut to stipends is disproportional in comparison to other proposed cuts. New Milford has an excellent music program which is collaborative among schools.

- Margaret Fitzgerald said music allows students to make an emotional connection in a curricular area. She asked that the Board please not make cuts to the band program.
- Joshua Violette, fourth grade TAG student, said he needs TAG; it helps him belong and he looks forward to his time there.
- Jessica Ryan asked the Board not to decrease TAG programming or staffing because they provide a place for some students. She supports the music program too.
- Debra Van Vranken said she cannot overemphasize the importance of the TAG program to a gifted child. It helps prevent isolation. She also supports the music program.
- Evan Lorenz, a third grade student, said he loves his Science enrichment and Art TAG programs. They encourage him to learn and challenge him. He asked the Board to keep these programs.
- Michele Stawasz said TAG provides motivation for students to try and achieve. She asked that no cuts be made to TAG. She also supports the music program.
- Jeff Winters said he is stunned that the Town might not honor the commitment it made in March and he will go to Town Council on Monday to see. He said he lives near the high school and hears the band playing and that they sound good. He said the people who made the decision to cut the BOE budget months ago need to hear them too. He encouraged members to attend Town Council on Monday to be heard. He said Town leadership never mentions curriculum when they are discussing education cuts. He encouraged people to stay involved every year.
- Greg Mullen father of two students in the music program, said he knows it is impossible to make

	<p>everyone happy but he finds the band inspiring. He said in general he gives high marks to the school system. He said the needs of TAG students should be addressed. The special education budget is \$5 million; TAG is a small fraction. He asked the Board to please consider not undoing the progress that has been made.</p> <ul style="list-style-type: none"> Jennifer Lisio, band alumni, said the knowledge and teamwork of the program are wonderful. She asked the Board not to cut it. <p>The Board recessed at 9:00 p.m. and reconvened at 9:10 p.m.</p>	
3.	<p>PTO Report</p> <ul style="list-style-type: none"> Mrs. Mandi MacDonald thanked all the hard working PTO volunteers. She said the organization contributed more than \$90,000 to the schools in support of field trips, author visits, assemblies and the like. They sponsored over 100 events, gave out 11 scholarships, and will oversee the Grad Party on Saturday night. Camilla's Cupboard is under the PTO umbrella. She said she is most proud of how the school PTOs work together as a group to promote the welfare of children. She thanked Dr. Tracy, the Board, and administrators for all their efforts. 	<p>PTO Report</p>
4.	<p>Student Representative's Report</p> <ul style="list-style-type: none"> Elizabeth and Craig reported that the Senior Picnic was a huge success and thanked the PTO for their support. Graduation is Saturday at 2:00 p.m.; the first graduation practice took place today. Final exams are over tomorrow. The Fall Sports meeting was held yesterday. This is Elizabeth's last meeting before graduation. The Board wished her well. 	<p>Student Representative's Report</p>
5. A.	<p>Approval of Minutes Approval of the following Board of Education Meeting Minutes:</p>	<p>Approval of Minutes A. Approval of the following Board of Education Meeting Minutes:</p>

	<p>1. Regular Meeting Minutes May 21, 2019</p> <p>Mr. McCauley moved to approve the following Board of Education Meeting Minutes: Regular Meeting Minutes May 21, 2019, seconded by Mrs. Faulenbach and passed unanimously.</p>	<p>1. Regular Meeting Minutes May 21, 2019</p> <p>Motion made and passed unanimously to approve the following Board of Education Meeting Minutes: Regular Meeting Minutes May 21, 2019.</p>
6.	<p>Superintendent's Report</p> <ul style="list-style-type: none"> • Dr. Tracy said he had reviewed the Piper student literary magazine and the NMHS yearbook, both outstanding student publications. He also attended the Adult Education graduation along with Ms. DiCorpo, and congratulated the 27 graduates. Eighth grade promotion ceremonies will take place tomorrow and Thursday. Graduation is Saturday. • Regarding Facilities updates, the SNIS roof project will start as soon as school closes and the Lillis Oil Tank project is finally complete. • Mrs. McInerney asked if parking was allowed yet on the tank. Mr. Munrett said beginning Monday. 	<p>Superintendent's Report</p>
7.	<p>Board Chairman's Report</p> <ul style="list-style-type: none"> • Mr. Lawson said the Board will be looking to hold a special meeting on Tuesday, June 25 at 7:30 p.m. provided they have a quorum. • He welcomed soon to be Superintendent Elect Dr. Kerry Parker. 	<p>Board Chairman's Report</p>
8.	<p>Committee And Liaison Reports</p> <ul style="list-style-type: none"> • In the interest of saving time, Mr. Lawson asked the Chairs to encourage reference to the committee minutes for detail. <p>A. Facilities Sub-Committee – Mr. McCauley</p>	<p>Committee And Liaison Reports</p> <p>A. Facilities Sub-Committee</p>

	<ul style="list-style-type: none"> Mr. McCauley said the main items had been covered by Dr. Tracy in his report; the rest could be found in the minutes. 	
B.	Operations Sub-Committee – Mrs. Faulenbach <ul style="list-style-type: none"> Mrs. Faulenbach said most items are on tonight's agenda, the rest can be reviewed in the minutes. 	B. Operations Sub-Committee
C.	Policy Sub-Committee – Mrs. McInerney <ul style="list-style-type: none"> Mrs. McInerney said several policies are on for first review this evening. There will be no meeting in July. 	C. Policy Sub-Committee
D.	Committee on Learning – Mr. Schemm <ul style="list-style-type: none"> Mr. Schemm said there are three music curricula on for approval. He noted that there can't be a course without curriculum but the Board can have the opposite. He also noted that the 5 year curriculum plan is on for approval. The committee heard an update on summer initiatives. 	D. Committee on Learning
E.	EdAdvance – Mrs. Monaghan <ul style="list-style-type: none"> Mrs. Monaghan said EdAdvance has purchased a facility in Plymouth, CT to expand in that area. She said they have cut their debt obligation in half. 	E. EdAdvance
F.	Connecticut Boards of Education (CABE) – Mr. Lawson <ul style="list-style-type: none"> Mr. Lawson encouraged Board members to review CABE workshop offerings. He said policies regarding online courses are being tightened, which may have implications for the district down the road. 	F. Connecticut Boards of Education (CABE)
G.	Magnet School – Mrs. Monaghan <ul style="list-style-type: none"> Mrs. Monaghan said Dr. Tracy attended a meeting. Dr. Tracy said the school reports rising enrollment. 	G. Magnet School

9.	Discussion and Possible Action	Discussion and Possible Action
	<p>A. Exhibit A: Personnel – Certified, Non-Certified Appointments, Resignations and Leaves of Absence dated June 18, 2019</p> <p>Mrs. Faulenbach moved to approve Exhibit A: Personnel – Certified, Non-Certified Appointments, Resignations and Leaves of Absence as of June 18, 2019, seconded by Mrs. McInerney.</p> <p>The motion passed unanimously.</p> <p>B. Bid Awards</p> <p>1. Food and Nutrition Services - Milk</p> <p>Mrs. McInerney moved to award the bid for Milk to Wade’s Dairy Inc. for a period of one year, seconded by Mrs. Monaghan.</p> <p>The motion passed unanimously.</p> <p>2. Food And Nutrition Services – Frozen Dessert</p> <p>Mr. McCauley moved to award the bid for Frozen Dessert to New England Ice Cream Corporation for a period of one year, seconded by Mrs. Monaghan.</p> <p>The motion passed unanimously.</p> <p>3. Boiler Cleaning</p> <p>Mrs. Monaghan moved to award the bid for Boiler Cleaning to Penn Marr Boiler Cleaning, seconded by Mr. McCauley.</p> <p>The motion passed unanimously.</p> <p>4. Septic Cleaning</p>	<p>A. Exhibit A: Personnel – Certified, Non-Certified Appointments, Resignations and Leaves of Absence dated June 18, 2019</p> <p>Motion made and passed unanimously to approve Exhibit A: Personnel – Certified, Non-Certified Appointments, Resignations and Leaves of Absence as of June 18, 2019.</p> <p>B. Bid Awards</p> <p>1. Food and Nutrition Services - Milk</p> <p>Motion made and passed unanimously to award the bid for Milk to Wade’s Dairy Inc. for a period of one year.</p> <p>2. Food And Nutrition Services – Frozen Dessert</p> <p>Motion made and passed unanimously to award the bid for Frozen Dessert to New England Ice Cream Corporation for a period of one year.</p> <p>3. Boiler Cleaning</p> <p>Motion made and passed unanimously to award the bid for Boiler Cleaning to Penn Marr Boiler Cleaning.</p> <p>4. Septic Cleaning</p>

<p>Mrs. Monaghan moved to award the bid for Septic Cleaning to New Milford Septic, seconded by Mr. McCauley.</p> <ul style="list-style-type: none"> • Mr. Schemm said he was glad to see a local company awarded the bid. <p>The motion passed unanimously.</p> <p>5. Security Cameras and Equipment with Windows 10</p> <p>Mrs. Faulenbach moved to award the bid for Security Cameras, Equipment and Licensing to Omni Data, seconded by Mrs. McInerney.</p> <p>The motion passed unanimously.</p> <p>C. Monthly Reports</p> <ol style="list-style-type: none"> 1. Budget Position 2. Purchase Resolution: D-723 3. Request for Budget Transfers – Revised <p>Mr. McCauley moved to approve monthly reports: Budget Position dated May 31, 2019; Purchase Resolution D-723; and Request for Budget Transfers - Revised, seconded by Mrs. Monaghan.</p> <ul style="list-style-type: none"> • Mr. Giovannone said the purchase resolution dovetails with the approval of the Windows 10 project and also authorizes the other year end project of the HPS cafeteria floor. • Mrs. Faulenbach asked Mr. Giovannone if he was confident they could cover these projects with the expected year end balance. Mr. Giovannone said he is. • Mrs. Chastain asked if we ever got official notification from the state as to whether we could use Food Service funds for the HPS floor. Mr. Giovannone said we did and it is not allowed. • Mrs. Faulenbach asked if we could follow up on what could be charged in the future against Food 	<p>Motion made and passed unanimously to award the bid for Septic Cleaning to New Milford Septic.</p> <p>5. Security Cameras and Equipment with Windows 10</p> <p>Motion made and passed unanimously to award the bid for Security Cameras, Equipment and Licensing to Omni Data.</p> <p>C. Monthly Reports</p> <ol style="list-style-type: none"> 1. Budget Position 2. Purchase Resolution: D-723 3. Request for Budget Transfers – Revised <p>Motion made and passed to approve monthly reports: Budget Position dated May 31, 2019; Purchase Resolution: D-723; and Request for Budget Transfers - Revised.</p>
---	--

	<p>Services. Mr. Giovannone said we are currently charging all direct costs, but there is a subset of indirect costs such as utilities that could be considered.</p> <ul style="list-style-type: none"> • Mrs. Chastain said it was a moot point for now. • Mrs. Faulenbach referenced the revised memo included in Board packets regarding excess cost revenue. Mr. Giovannone said there is a separate memo on this under Items of Information. He said the final payment had been received and there is a shortfall of \$211,000 which is higher than anticipated and must be absorbed by the budget. • Mr. Schemm said that item had been budgeted at 70% reimbursement. He asked what the actual reimbursement percentage was and Mr. Giovannone said 63%. • Mrs. Faulenbach asked about the revision to the budget transfer sheet. Mr. Giovannone said Athletics had additional needs for funds resulting in less to transfer, so they withdrew their request. <p>The motion passed 8-1. Aye: Mr. Dahl, Mr. Failla, Mrs. Faulenbach, Mr. Lawson, Mr. McCauley, Mrs. McInerney, Mrs. Monaghan, Mr. Schemm No: Mrs. Chastain</p> <p>D. Gifts & Donations 1. PTO – Exhibit B</p> <p>Mr. McCauley moved to accept Gifts and Donations: PTO – Exhibit B in the amount of \$9,697.00, seconded by Mr. Lawson.</p> <ul style="list-style-type: none"> • Mr. Lawson thanked the PTO for its continued support of district programs. He said the annual tally is wonderful. <p>The motion passed unanimously.</p> <p>2. Goldring Family Foundation</p>	<p>D. Gifts & Donations 1. PTO – Exhibit B</p> <p>Motion made and passed unanimously to approve Gifts & Donations: PTO – Exhibit B in the amount of \$9,697.00.</p> <p>2. Goldring Family Foundation</p>
--	---	---

	<p>Mrs. McInerney moved to accept Gifts and Donations: Goldring Family Foundation in the amount of \$22,265.60, seconded by Mr. Lawson.</p> <ul style="list-style-type: none"> • Mr. Lawson thanked Mr. Goldring for the Foundation's continued generosity. He said the contributions over the years have helped support most of the district's STEM courses. <p>The motion passed unanimously.</p> <p>E. Grant Approval</p> <p>1. Adult Education PEP Grant</p> <p>Mrs. Monaghan moved to approve the Adult Education PEP grant in the amount of \$78,000.00, seconded by Mr. McCauley.</p> <p>The motion passed unanimously.</p> <p>F. Authorization of Signatory on School District Accounts – Exhibit D</p> <p>Mrs. McInerney moved to approve the Authorization of Signatory on School District Accounts – Exhibit D, seconded by Mr. Lawson.</p> <p>The motion passed unanimously.</p> <p>G. Shepaug Agriscience Agreement - Revised</p> <p>Mr. McCauley moved to approve the Revised Sending Town Agreement for the Shepaug Regional Agriscience Program 2019-20 and to authorize the Board Chair to sign on its behalf, seconded by Mrs. Monaghan.</p> <ul style="list-style-type: none"> • Mrs. Monaghan asked how many students the district is sending. Dr. Tracy said 8 to Shepaug next year. 	<p>Motion made and passed unanimously to approve Gifts & Donations: Goldring Family Foundation in the amount of \$22,265.60.</p> <p>E. Grant Approval</p> <p>1. Adult Education PEP Grant</p> <p>Motion made and passed unanimously to approve the Adult Education PEP grant in the amount of \$78,000.00.</p> <p>F. Authorization of Signatory on School District Accounts – Exhibit D</p> <p>Motion made and passed unanimously to approve the Authorization of Signatory on School District Accounts– Exhibit D.</p> <p>G. Shepaug Agriscience Agreement - Revised</p> <p>Motion made and passed unanimously to approve the Revised Sending Town Agreement for the Shepaug Regional Agriscience Program 2019-20 and to authorize the Board Chair to sign on its behalf.</p>
--	--	--

	<ul style="list-style-type: none"> • Mr. Failla said he thinks it is unfortunate that more students don't participate in the program. • Mr. Schemm suggested that it might behoove the Board to appoint a liaison to the Shepaug program, as they do with other programs. • Mr. Lawson said that might be something to consider if a governing Board is established. <p>The motion passed unanimously.</p>	
H.	<p>Policies for First Review</p> <ol style="list-style-type: none"> 1. 1325 Advertising and Promotion 2. 1330 Use of School Facilities 3. 1331 Smoking 4. 1411 Relations with Police Authorities 5. 1412 Fire Department 6. 1430 State and Federal Aid 7. 1620 Relations with Private Schools, Colleges and Universities <ul style="list-style-type: none"> • Mr. Lawson said these policies are for first review and would be on next month's agenda. • Mr. Failla said these policies were discussed at length at Policy. He said he heard that a Nebraska school just approved randomly testing students for nicotine and that change is coming. 	<p>H. Policies for First Review</p> <ol style="list-style-type: none"> 1. 1325 Advertising and Promotion 2. 1330 Use of School Facilities 3. 1331 Smoking 4. 1411 Relations with Police Authorities 5. 1412 Fire Department 6. 1430 State and Federal Aid 7. 1620 Relations with Private Schools, Colleges and Universities
I.	<p>Approval of the Following Curricula</p> <ol style="list-style-type: none"> 1. Grade 6 General Music <p>Mr. Dahl moved to approve the following curriculum: Grade 6 General Music, seconded by Mr. Schemm.</p> <p>The motion passed unanimously.</p> <ol style="list-style-type: none"> 2. Grade 7 General Music <p>Mr. Dahl moved to approve the following curriculum: Grade 7 General Music, seconded by Mr. Schemm.</p>	<p>I. Approval of the Following Curricula</p> <ol style="list-style-type: none"> 1. Grade 6 General Music <p>Motion made and passed unanimously to approve the following curriculum: Grade 6 General Music.</p> <ol style="list-style-type: none"> 2. Grade 7 General Music <p>Motion made and passed unanimously to approve the following curriculum: Grade 7 General Music.</p>

	<p>The motion passed unanimously.</p> <p>3. Grade 8 General Music</p> <p>Mrs. McInerney moved to approve the following curriculum: Grade 8 General Music, seconded by Mr. Schemm.</p> <p>The motion passed 7-2. Aye: Mr. Dahl, Mr. Failla, Mr. Lawson, Mr. McCauley, Mrs. McInerney, Mrs. Monaghan, Mr. Schemm No: Mrs. Chastain, Mrs. Faulenbach</p> <p>J. Five-Year Curriculum Plan (2020-2025)</p> <p>Mr. Lawson moved to approve the Five-Year Curriculum Plan (2020-2025), seconded by Mr. McCauley.</p> <ul style="list-style-type: none"> • Mr. Lawson said this is a fluid document, directional in nature, and must adjust around state mandates. He is pleased that the curriculum work continues to move forward. • Mr. Schemm noted that planned curriculum writing also sometimes get pushed beyond the Five-Year Plan due to an inability to find staff willing to write it. • Mr. Failla said it was interesting to see Business and Practical Arts on the Plan at the same time cuts are being proposed to those areas. <p>The motion passed unanimously.</p> <p>K. Recommendation and Approval for Designee of Superintendent of Schools</p> <p>Mrs. McInerney moved to approve the appointment of the Assistant Superintendent, and in his/her absence, the Director of Human Resources, as Designee for the Superintendent of Schools from July</p>	<p>3. Grade 8 General Music</p> <p>Motion made and passed to approve the following curriculum: Grade 8 General Music.</p> <p>J. Five-Year Curriculum Plan (2020-2025)</p> <p>Motion made and passed unanimously to approve the Five-Year Curriculum Plan (2020-2025).</p> <p>K. Recommendation and Approval for Designee of Superintendent of Schools</p> <p>Motion made and passed unanimously to approve the appointment of the Assistant Superintendent, and in his/her absence, the Director of Human</p>
--	---	---

	<p>1, 2019 through June 30, 2020, seconded by Mr. Lawson.</p> <p>The motion passed unanimously.</p>	<p>Resources, as Designee for the Superintendent of Schools from July 1, 2019 through June 30, 2020.</p>
L.	<p>Authorization for the Superintendent to accept resignations and make appointments from June 19, 2019 through September 17, 2019</p> <p>Mr. McCauley moved to authorize the Superintendent to accept resignations and make appointments, excluding administrative appointments, from June 19, 2019 through September 17, 2019, seconded by Mrs. McInerney.</p> <p>The motion passed unanimously.</p>	<p>L. Authorization for the Superintendent to accept resignations and make appointments from June 19, 2019 through September 17, 2019</p> <p>Motion made and passed unanimously to authorize the Superintendent to accept resignations and make appointments, excluding administrative appointments, from June 19, 2019 through September 17, 2019.</p>
M.	<p>Authorization for the Superintendent to purchase budgeted instructional materials and other supplies, equipment and services from June 19, 2019 through September 17, 2019</p> <p>Mrs. Monaghan moved to authorize the Superintendent to purchase budgeted instructional materials and other supplies, equipment and services from June 19, 2019 through September 17, 2019, seconded by Mr. McCauley.</p> <p>The motion passed unanimously.</p>	<p>M. Authorization for the Superintendent to purchase budgeted instructional materials and other supplies, equipment and services from June 19, 2019 through September 17, 2019</p> <p>Motion made and passed unanimously to authorize the Superintendent to purchase budgeted instructional materials and other supplies, equipment and services from June 19, 2019 through September 17, 2019.</p>
N.	<p>End-of-Year Balance</p> <ul style="list-style-type: none"> • Mr. Lawson said there is no motion needed here. • Mr. Giovannone said the last update put the year end balance at about \$230,000. Since then the last teacher payroll ran, there have been changes in special education charges, resulting in a new projection is \$310,000, which includes the 	<p>N. End-of-Year Balance</p>

	<p>projects authorized tonight. There will be a final update given at the July Board meeting. The total is subject to final audit.</p> <p>O. Adjustments to the 2019-20 Board of Education Adopted Budget</p> <ul style="list-style-type: none"> • This item was discussed earlier. 	<p>O. Adjustments to the 2019-20 Board of Education Adopted Budget</p>
10.	<p>Items For Information And Discussion</p> <p>A. Field Trip Report</p> <ul style="list-style-type: none"> • There was no discussion. <p>B. Annual Emergency Preparedness Report</p> <ul style="list-style-type: none"> • There was no discussion. <p>C. Annual Wellness Report</p> <ul style="list-style-type: none"> • There was no discussion. <p>D. Annual Report of the John J. McCarthy Observatory</p> <ul style="list-style-type: none"> • There was no discussion. <p>E. Clubs and Activities Report</p> <ul style="list-style-type: none"> • There was no discussion. <p>F. Excess Cost Payment 2 of 2 for 2018-19 – Revised</p> <ul style="list-style-type: none"> • This item was previously discussed. 	<p>Items For Information And Discussion</p> <p>A. Field Trip Report</p> <p>B. Annual Emergency Preparedness Report</p> <p>C. Annual Wellness Report</p> <p>D. Annual Report of the John J. McCarthy Observatory</p> <p>E. Clubs and Activities Report</p> <p>F. Excess Cost Payment 2 of 2 for 2018-19 - Revised</p>
11.	<p>Discussion and Possible Action (Executive Session Anticipated)</p> <p>A. Discussion and possible approval of the employment and salary of the Assistant Superintendent, Director of Human Resources, Director of Fiscal Services and</p>	<p>Discussion and Possible Action (Executive Session Anticipated)</p> <p>A. Discussion and possible approval of the employment and salary of the Assistant Superintendent,</p>

<p>Operations, Director of Food Services, Systems Analyst, Account Data Specialist, Network Administrator, Accounting Manager, Facilities Director, Assistant Facilities Director, Administrative Assistant to the Superintendent, Adult Education Facilitator, Board Certified Behavior Analyst, District Courier and Lab Assistant</p> <p>Mrs. Faulenbach moved that the Board enter into executive session to discuss the employment and salary of the Assistant Superintendent, Director of Human Resources, Director of Fiscal Services and Operations, Director of Food Services, Systems Analyst, Account Data Specialist, Network Administrator, Accounting Manager, Facilities Director, Assistant Facilities Director, Administrative Assistant to the Superintendent, Adult Education Facilitator, Board Certified Behavior Analyst, District Courier and Lab Assistant and to invite into the session Dr. Stephen Tracy, Mr. Anthony Giovannone, and Ms. Ellamae Baldelli, seconded by Mr. McCauley.</p> <p>The motion passed unanimously.</p> <p>The Board entered executive session at 9:48 p.m.</p> <p>Dr. Tracy, Ms. Baldelli and Mr. Giovannone left executive session at 9:56 p.m.</p> <p>The Board returned to public session at 10:12 p.m.</p> <p>Mrs. Faulenbach moved to approve the employment and salary of the Assistant Superintendent, Director of Human Resources, Director of Fiscal Services and Operations, Director of Food Services, Systems Analyst, Account Data Specialist, Network</p>	<p>Director of Human Resources, Director of Fiscal Services and Operations, Director of Food Services, Systems Analyst, Account Data Specialist, Network Administrator, Accounting Manager, Facilities Director, Assistant Facilities Director, Administrative Assistant to the Superintendent, Adult Education Facilitator, Board Certified Behavior Analyst, District Courier and Lab Assistant</p> <p>Motion made and passed unanimously that the Board enter into executive session to discuss the employment and salary of the Assistant Superintendent, Director of Human Resources, Director of Fiscal Services and Operations, Director of Food Services, Systems Analyst, Account Data Specialist, Network Administrator, Accounting Manager, Facilities Director, Assistant Facilities Director, Administrative Assistant to the Superintendent, Adult Education Facilitator, Board Certified Behavior Analyst, District Courier and Lab Assistant and to invite into the session Dr. Stephen Tracy, Mr. Anthony Giovannone, and Ms. Ellamae Baldelli.</p> <p>Motion made and passed to approve the employment and salary of the Assistant Superintendent, Director of Human Resources, Director of Fiscal Services and Operations,</p>
--	--

<p>Administrator, Accounting Manager, Facilities Director, Assistant Facilities Director, Administrative Assistant to the Superintendent, Adult Education Facilitator, Board Certified Behavior Analyst, District Courier and Lab Assistant as discussed in executive session, seconded by Mr. McCauley.</p> <ul style="list-style-type: none"> • Mr. Schemm asked if the full motion with all the names had to be read or if it could just be summarized as listed. Mr. Lawson said it had to be read so the public is aware. • Mr. Failla said he would not be voting for this because he thinks it is inadequate. <p>The motion passed 8-1. Aye: Mrs. Chastain, Mr. Dahl, Mrs. Faulenbach, Mr. Lawson, Mr. McCauley, Mrs. McInerney, Mrs. Monaghan, Mr. Schemm No: Mr. Failla</p> <p>B. Discussion and possible vote on proposed contract for the Superintendent of Schools</p> <p>Mrs. Chastain moved that the Board enter into executive session to discuss the proposed contract for the Superintendent of Schools and to invite into the session Ms. Ellamae Baldelli and Dr. Kerry Parker, seconded by Mr. Dahl.</p> <p>The motion passed unanimously.</p> <p>The Board entered executive session at 10:14 p.m.</p> <p>The Board returned to public session at 10:18 p.m.</p> <p>Mrs. McInerney moved to approve the proposed three-year contract for the Superintendent of Schools as discussed in executive session, and to further move that the Board authorize the Board Chair to sign the contract on behalf of the Board, seconded by Mrs. Monaghan.</p>	<p>Director of Food Services, Systems Analyst, Account Data Specialist, Network Administrator, Accounting Manager, Facilities Director, Assistant Facilities Director, Administrative Assistant to the Superintendent, Adult Education Facilitator, Board Certified Behavior Analyst, District Courier and Lab Assistant as discussed in executive session.</p> <p>B. Discussion and possible vote on proposed contract for the Superintendent of Schools</p> <p>Motion made and passed unanimously that the Board enter into executive session to discuss the proposed contract for the Superintendent of Schools and to invite into the session Ms. Ellamae Baldelli and Dr. Kerry Parker.</p> <p>Motion made and passed unanimously to approve the proposed three-year contract for the Superintendent of Schools as discussed in executive session, and to further move that the Board</p>
---	--

**New Milford Board of Education
Regular Meeting Minutes
June 18, 2019
Sarah Noble Intermediate School Library Media Center**

Page 20

	The motion passed unanimously.	authorize the Board Chair to sign the contract on behalf of the Board.
12.	Adjourn Mr. Dahl moved to adjourn the meeting at 10:20 p.m., seconded by Mr. McCauley and passed unanimously.	Adjourn Motion made and passed unanimously to adjourn at 10:20 p.m.

Respectfully submitted:



Angela C. Chastain
Secretary
New Milford Board of Education

**New Milford Board of Education
Special Meeting Minutes
June 25, 2019
Sarah Noble Intermediate School Library Media Center**

Present:	Mr. David A. Lawson, Chairman Mrs. Angela C. Chastain Mr. Bill Dahl Mr. Joseph Failla Mrs. Wendy Faulenbach Mrs. Tammy McInerney Mr. J.T. Schemm
Absent:	Mr. Brian McCauley Mrs. Eileen P. Monaghan

RECEIVED
TOWN CLERK

2019 JUL -1 P 12:51

NEW MILFORD, CT

Also Present:	Ms. Ellamae Baldelli, Director of Human Resources Mr. Anthony Giovannone, Director of Operations and Fiscal Services Mr. Kevin Munrett, Facilities Director
---------------	---

1. A.	Call to Order Pledge of Allegiance The special meeting of the New Milford Board of Education was called to order at 7:30 p.m. The Pledge of Allegiance immediately followed the call to order.	Call to Order A. Pledge of Allegiance
2.	Public Comment <ul style="list-style-type: none"> Sharon Chamberlin said she has spoken to the BOE and Town Council and appreciates them listening. She hopes for all the best for all the programs. Brian Woolley said understands financial relief is coming but not immediately and he suggested the Board consider cuts to programs and items that don't need to be funded immediately, like the band, and add others in as needed. Erik Zimmitti suggested alternates to the proposed cuts including reinstating pay to play, non-salary based and district based reductions, and others, adding up to over \$446,000. He suggested cutting one school day down to the state requirement of 180. 	Public Comment

	<ul style="list-style-type: none"> • Gina Romano said she is a Sherman resident with an incoming sophomore to New Milford High School. She asked why the Board is considering taking a disproportionate amount of money from the band, which is a very inclusive program. • Megan Byrd thanked the Board for their hard work and due diligence. • Jennifer Carroll said she is a Sherman resident. She spoke to the correlation between music and students' cognitive and emotional development. She said the band is part of the curriculum. It is also very inclusive and teaches leadership qualities and belonging. • Greg Mullin said the Town Council provided a possible solution to some of the cuts with the suggestion to use end of year surplus towards funding next year's cuts. He encouraged the Board to use the money to restore band, TAG and athletic travel program. • Michelle Stowasz thanked the Board for its effort and diligence in clarifying the funding suggested by the Town Council so that the public could understand. • Kris Stewart read a statement from a former student that talked about the importance of the band family in his development. • Chrissy Woolley said she found the Town Council meeting disheartening. She said they moved to New Milford High School because it stood out academically and musically. Cutting the curricular music program means it will take years to recover. 	
3.	<p>Discussion and Possible Action</p> <p>A. Adjustments to the 2019-20 Board of Education Adopted Budget</p> <p>Mr. Failla moved to amend the 2019-20 Board of Education Adopted Budget from \$64,642,589 to \$64,040,692, as proposed by the Superintendent of Schools in the "Recommended Adjustments to the 2019-20 Budget".</p>	<p>Discussion and Possible Action</p> <p>A. Adjustments to the 2019-20 Board of Education Adopted Budget</p> <p>Motion made and passed to amend the 2019-20 Board of Education Adopted Budget from \$64,642,589 to \$64,040,692, as proposed by the Superintendent of Schools in the</p>

<p>Motion seconded by Mr. Schemm.</p> <p>Motion passed 7-0.</p> <ul style="list-style-type: none">• Mr. Failla said he appreciates the public participation last week and this week. He said the Board needs more of it on a regular basis to inform their work. He said he was astounded at how the Town Council spoke to the BOE last night. He said the BOE is the only Board in CT that can be held personally liable for their actions if they do not manage their budget and funds appropriately. He said Board members take their ethical and legal obligations very seriously. Town Council did make an effort last night but all they did with the \$200,000 to be used tonight is lend the BOE its own money. As a result, this money will not be available for capital reserve going forward. There were other suggestions made that the Town Council did not wish to consider. The BOE unanimously approved a budget which the Town Council then cut, and the Board of Finance put some back. Town Council made line item recommendations last night but that is solely the BOE's purview. The Board looks at all areas including working within the voluminous policies governing their work. He said his goal is to put students, supplies and teachers before administration. <p>Mrs. Faulenbach made a motion to amend the Superintendent's recommended adjustments to the 2019-20 Board of Education Adopted Budget in the amount of \$200,000 based on the Town Council action of June 24, 2019 with the Town Council motion noted at that said meeting and upon further collaboration with the Town of New Milford and the audit firm Mahoney and Sabol for the purpose of reducing the 2019-20 Board of Education Adopted budget.</p> <p>Motion seconded by Mr. Dahl.</p>	<p>"Recommended Adjustments to the 2019-20 Budget".</p> <p>Motion passed 7-0.</p> <p>Motion made to amend the Superintendent's recommended adjustments to the 2019-20 Board of Education Adopted Budget in the amount of \$200,000 based on the Town Council action on June 24, 2019 with the Town Council motion noted at that said meeting and upon further collaboration with the Town of New Milford and the audit firm Mahoney Sabol for the purpose of reducing the 2019-20 Board of Education Adopted budget.</p>
---	---

	<ul style="list-style-type: none">• Mrs. Faulenbach said it was a process to get here this evening. The Board went before the Town Council to express concerns and it was recommended to utilize \$200,000 and find a way to do it and the Board has through a lot of hard work. It has been a collaboration with the auditors involved, since using a fiscal year end balance in a different budget cycle has never been done before. She thanked the accounting team for their follow up to confirm that this can be done.• Mr. Giovannone said he reviewed the Town Council motions from last night with the auditors and they confirmed that one of them authorizing a supplemental appropriation could be used by the BOE for its 2019-20 budget. The amount of \$200,000 will be used as an expenditure credit. The auditors confirmed it would not create any compliancy or legal issues.• Mrs. Faulenbach said if this amendment passes the new amount needed for reductions is \$401,000. <p>The motion passed 7-0.</p> <ul style="list-style-type: none">• Mr. Schemm passed out a handout that would inform an amendment he was about to propose that would made adjustments to the Superintendent's proposed budget cuts within tiers to incorporate the \$200,000.• Mrs. Faulenbach said she had a point of privilege regarding the handout. She asked if Mr. Schemm was going to speak to specific line items since she was not prepared to vote on his handout as a whole. She suggested the discussion at least be by tiers, if not line items. She said she would prefer line items for transparency to the public.• Mr. Schemm suggested a motion that included Tier 1, 2, and 3 adjustments, seconded by Mr. Lawson.• Mr. Lawson said this means that Music, TAG, the Substance Abuse counselor, Practical Arts teacher, and Business teacher would not be cut, as was proposed. He said it also includes adding	<p>Motion passed 7-0.</p>
--	---	----------------------------------

	<p>a 0.6 assistant principal back into SNIS following a 1.0 cut by the Board. Additional information leads him to think this is necessary to prevent possible issues with student safety and to assist educationally with duties.</p> <ul style="list-style-type: none">• Mrs. Faulenbach said she agreed with most, but not all. She suggested a different way of approaching the same areas. She said she cannot support one item suggested, which is the assistant principal. She said the Board as a whole made that cut when the budget was originally adopted, and before the Town Council made its cuts, and the public voted accordingly.• Mrs. Chastain said she appreciates the work Mr. Schemm has done but she does not support it due to the inclusion of the assistant principal position. She said the Board added another position already to provide support and the school is disproportionate with the assistant principal numbers.• Mr. Failla said he agreed with his colleagues regarding the assistant principal only. That was already approved by the Board and should stay out with the money used elsewhere. He is in favor of all other items proposed.• Mrs. McInerney disagreed and she said the assistant principal is sorely needed for safety. She approves the other recommendations.• Mrs. Faulenbach asked when the Practical Arts equipment would come back in to support the teacher and Mr. Schemm said he plans to propose that later.• Mrs. Faulenbach said this is an example of why she prefers to look at each line item individually. It is cleaner. She gave her own list of adjustments.• Mr. Dahl said he has only supported the original cut to the assistant principal very reluctantly. After further reading regarding the extensive problems with bullying in schools, he is in favor of the 0.6 restoration to help with this, and strongly supports it. He said he would also like to add \$10,000 for athletic field trips by reducing the suggested cut.	
--	---	--

<ul style="list-style-type: none"> • After further discussion, Mr. Schemm adjusted his original amendment under discussion to incorporate the ones listed below. <p>Mr. Schemm made a motion to amend the 2019-20 Board of Education Adopted Budget by adopting Tier 1 and Tier 2 line items, noted in the handout that Mr. Schemm distributed to the Board, in the amount of \$106,132 for the purpose of reducing those line items from the 2019-20 Board of Education Adopted budget.</p> <p>Motion seconded by Mr. Lawson.</p> <ul style="list-style-type: none"> • Mrs. Faulenbach said she would be voting no due to the inclusion of the assistant principal. She said she thought it was going back on what the Board promised the public by reinstating it. • Mr. Failla said he would also vote no for the same reason but that he and his colleagues were thrilled to be able to keep the other positions and programs in the budget. <p>Motion passed 4-3. Aye: Mr. Dahl, Mr. Lawson, Mrs. McInerney, Mr. Schemm No: Mrs. Chastain, Mrs. Faulenbach, Mr. Failla</p> <ul style="list-style-type: none"> • Mrs. Faulenbach said she wanted it noted that though the motion was not unanimous, there were a lot of good things included in it and she was pleased to see them included. <p>Mr. Schemm made a motion to amend the Superintendent's proposed 2019-20 budget adjustments in the amount \$295,765 by adopting Tier 3 and Tier 4, noted in the handout Mr. Schemm distributed to the Board, based on the listed line items, for the purpose of reducing the 2019-20 Board of Education Adopted budget.</p> <p>Motion seconded by Mrs. McInerney.</p>	<p>Motion made to amend the 2019-20 Board of Education Adopted Budget by adopting Tier 1 and Tier 2 line items, noted in the handout that Mr. Schemm distributed to the Board, in the amount of \$106,132 for the purpose of reducing those line items from the 2019-20 Board of Education Adopted budget.</p> <p>Motion passed 4-3.</p> <p>Motion made to amend the Superintendent's proposed 2019-20 budget adjustments in the amount \$295,765 by adopting Tier 3 and Tier 4, noted in the handout Mr. Schemm distributed to the Board, based on the listed line items, for the purpose of reducing the 2019-20 Board of Education Adopted budget.</p>
---	--

<p>Mr. Dahl made a motion to amend the amendment for Tier 3 to restore funds to the athletic field trips line in the amount of \$10,000 and increasing Tier 4 item to further reduce DOI capital by \$10,000. Amendment seconded by: Mrs. McInerney</p> <ul style="list-style-type: none"> • Mrs. Faulenbach said she would not support this amendment because she thinks they should be reviewing by each line item instead, to give every Board member a chance to bring his or her thoughts to the table. • Mr. Lawson said the intent with the Chromebooks and Practical Arts equipment is to fund them from capital reserve, with the plan to receive additional funds for the account from the Town in the fall. <p>Motions passed 5-2. Aye: Mrs. Chastain, Mr. Dahl, Mr. Lawson, Mrs. McInerney, Mr. Schemm No: Mrs. Faulenbach, Mr. Failla</p> <p>Total motions approved reduce the Board of Education 2019-20 Adopted budget by \$601,897 to a total of \$64,040,692.</p> <ul style="list-style-type: none"> • Mr. Schemm talked about the importance of public involvement in the budget process and with the advisory questions, especially now that the Town and education budgets pass or fail separately. • Mrs. Faulenbach thanked the community for their participation and voice in helping to inform restorations. She thanked the district financial and administrative teams for their support. • Mr. Failla said it is important to vote because every vote does count, especially in New Milford where a budget often passes or fails by a few votes. • Mrs. McInerney said she was pleased with the work and the positions and programs the Board 	<p>Motion made to amend the amendment for Tier 3 to restore funds to the athletic field trips line in the amount of \$10,000 and increasing Tier 4 item to further reduce DOI capital by \$10,000.</p> <p>Motions passed 5-2.</p> <p>No vote or motion necessary.</p>
---	--

New Milford Board of Education
Special Meeting Minutes
June 25, 2019
Sarah Noble Intermediate School Library Media Center

Page 8

	was able to keep. She especially appreciated the parent and student input.	
4.	Adjourn Mr. Dahl moved to adjourn the meeting at 9:04 p.m., seconded by Mr. Failla and passed unanimously.	Adjourn Motion made and passed unanimously to adjourn at 9:04 p.m.

Respectfully submitted:



Angela C. Chastain
Secretary
New Milford Board of Education

FOR SECOND REVIEW

COMMENTARY RE FOLLOW UP TO DEC 4, 2018 MEETING (Summary of Legal response provided in blue): *Recommendation to add the first sentence to the second paragraph. The sentence is now included in Regulation #1325, but it really amounts to a declaration of Board policy so it should be included in the policy. It can stay in the regulation as well. Additional recommendation to add the legal reference to Title IX (and keep the Title IX reference in the accompanying regulation), since the regulation addresses the acceptance of donated goods and Title IX gender-equity considerations should be considered in such circumstances.*

1325

Community Relations

Advertising and Promotion

The Board of Education has a responsibility to protect students from possible exploitation by private interests through exposure to advertising within the school environment. Because marketing and promotional materials are a pervasive element in our culture, it is unfeasible to strictly prohibit the indirect or incidental advertisement of products and services to students and parents.

The resources of the New Milford Public Schools may not be used to advertise or promote goods or services to students if the primary purpose of such activity is to create commercial benefit for a non-school entity. Any advertising by the school, staff or affiliated organizations must be done in a thoughtful, careful and tasteful manner consistent with the educational goals of the district and in the best interests of the students. The Superintendent of Schools must approve any advertising by private interests in school district facilities or on school district property. The approval of such advertising does not imply that the Board endorses the product, services or item being advertised.

In addition, approval must be consistent with the educational interests of the students as well as the requirements of other Board policies. Any approval will state precisely where such advertising may be placed. Advertising by private interests will not be allowed outside the specific area approved by the Board of Education.

The Superintendent of Schools shall develop and implement regulations regarding the appropriate use of advertising and promotion within the schools.

Legal Reference: Title IX of the Educational Amendments of 1972.

Policy adopted:	May 7, 2001	NEW MILFORD PUBLIC SCHOOLS
Policy revised:	June 9, 2009	New Milford, Connecticut
Policy revised:	November 10, 2009	
Policy reviewed:	October 15, 2013	

FOR SECOND REVIEW

COMMENTARY RE FOLLOW UP TO DEC 4, 2018 MEETING (Summary of Legal response provided in blue): *The suggested revisions below address the Policy Committee's questions/comments and also include several language additions to reflect additional statutory provisions. Here is a summary of each change in order of appearance:*

Addition of voting as a permissible use of school facilities in Section 1. Conn. Gen. Stat. § 10-239 mandates that boards of education make school facilities available for voting purposes.

Section 7, C's requirement that an organization obtain the services of the police or fire department if attendance is estimated at more than 100 people is not something that is mandated in state statute or regulations or local ordinance. Since this requirement is not mandated by law the Board is free to change the requirement. Language has been changed from "may" to "shall" in order to clearly designate that the language is mandatory.

The existing reference to PA 97-290 raises an interesting issue. Part of that Public Act is codified in Conn. Gen. Stat. § 10-221g (a copy of the statute is attached). Conn. Gen. Stat. § 10-221g requires boards of education to conduct "instructional time and facility usage assessments" and also requires superintendents to meet regularly with representatives of the local public library and local recreation department to coordinate the availability of facilities. This statute is routinely ignored by Connecticut boards of education and Legal is unaware of any districts that address this statute in their use of school facilities' policies or that conduct such assessments. The statute has never been the subject of litigation and is not cited in any regulations. There is no prescribed penalty for failing to conduct such assessments and there is no guidance in the law as to what is necessary to conduct an adequate assessment, how frequently they must be conducted, how frequently the superintendent must meet with representatives from the public library and recreation departments, etc. The legislative history for PA 97-290 does not give any definite guidance as to how Conn. Gen. Stat. § 10-221g should be interpreted.

Nevertheless the statute is on the books so the language in Section 8 below is intended to address the statute's requirements – while leaving as much flexibility as possible for the Board and Superintendent in terms of executing the statute's requirements. Reference to Conn. Gen. Stat. § 10-221g is not necessarily mandated by Board policy so the Board could elect to leave such language out of the policy if it so chooses.

Section 9 references the Boy Scouts of America Equal Access Act – a federal law that requires that school districts ensure equal access to school facilities to the Boy Scouts and similar youth groups.

Section 10 incorporates language of Conn. Gen. Stat. § 10-222a that states that funds paid to a board of education by an outside organization for use of school facilities are deemed appropriated to the board of education less any custodial costs incurred by the town.

1330

Community Relations

Use of School Facilities

As the schools of the community have been built with public funds and are supported by the citizens of the community, it is the desire of the Board of Education to make school facilities available to community organizations when consistent with the provisions of the General Statutes of the State of Connecticut, ordinances of the Town of New Milford, Internal Revenue Code Requirements for facilities whose construction was funded by tax exempt bonds and good management.

It is the policy of the Board to facilitate and encourage the use of school facilities by the public and to manage the use of school facilities to assure that the use of school facilities does not interfere with or otherwise disrupt the proper operation of the schools.

“School facilities” shall be defined as all school property, including land, buildings, equipment, and systems of and surrounding a facility operated by the Board of Education. The use of school facilities is under the control and supervision of the Facilities ~~Manager~~ **Director** who shall be responsible to assure the use of school facilities shall be limited to those activities that do not infringe upon or in anyway interfere with the operation of the schools and the best interests of the Board of Education. Exceptions to the standards and regulations of this policy and appeals may be directed to the Superintendent of Schools and the Board of Education as appropriate.

1. The Board of Education may permit the use of school facilities for the following purposes:
 - a. instructions in any branch of education or the arts;
 - b. holding social, civic, and recreational meetings and entertainment;
 - c. meetings and entertainment purposes where admission fees are charged, provided the proceeds are to be expended for clearly designated educational, civic, or charitable purpose;
 - d. commercially sponsored meetings and entertainment purposes~~ed~~ where admission fees are charged, provided that the sponsoring organization shall pay a fee to the Board of Education which fully covers utility costs and building depreciation as well as the usual custodial charges; ~~and~~
 - e. religious services during non-school hours: **; and**
 - f. **for voting in accordance with the provisions of Title 9 of the Connecticut General Statutes.**

Community Relations

Use of School Facilities

2. An organization may request use of a particular facility for a period of time not to exceed six (6) months. When more than one organization requests the use of a particular facility at the same time, the Superintendent of Schools shall discuss the matter with the organizations involved in the conflict and attempt to work out a mutually satisfactory compromise. If a compromise cannot be arranged, priority shall be given to:
 - a. the organization that will make best use of the facility in terms of the number of people to be served, and/or the lack of an equivalent program in the community;
 - b. the organizations currently using the facility; and
 - c. the organization wishing to expand existing activities conducted in that facility.
3. Use of school buildings may be denied by the Board of Education to the extent permitted by law. The Superintendent of Schools or his/her designee will represent the Board in granting provisional permission for use of school facilities.
4. Organizations that use school facilities for
 - a. commercial purposes,
 - b. fund-raising activities other than those sponsored by local nonprofit organizations,
 - c. classroom instruction for which tuition is charged, other than those sponsored by municipal, state or local agencies, or
 - d. political/advocacy groups or religious services, including groups engaged in fundraising to support political candidates or issues or religious organizations, will be required to recompense the Town at an established rate to be set annually by the Board of Education which covers expenses incurred for lighting, heating, and general building maintenance. Prepayment of fees will be required. The PTO and other parent and student groups who use school facilities to raise funds for school-related purposes will be exempt from this requirement.
5. When use of a school facility requires overtime pay to a custodian, kitchen worker or other school employee, the organization using the facility will be required to reimburse the school system for the overtime payment, plus any applicable employee benefits. The employee will enter the time worked on his time card and the central office in turn will bill the users for the overtime payment.

Community Relations

Use of School Facilities

6. The administration has the responsibility to determine that an area is being used efficiently. If participation approaches minimal numbers, the approval may be withdrawn by the Superintendent or his/her designee.
7. Approval of the Application for Building Use may be withdrawn for non-compliance with any of the following rules or for failure to make payment.
 - a. Smoking is not permitted anywhere within the school building. In the event that smoking on stage is part of a program, the applicants will be required to obtain the written permission of the Town Fire Marshall. All organizations using this facility for a public function will announce that, in accordance with Section 31-22 of the NFPA 101 Code, there will be no smoking permitted. Further, notification will be given regarding the location of all emergency fire exits.
 - b. All exit lights must be lit during a program. No exit may be blocked.
 - c. Any organization ~~may~~ **shall** be required to obtain the services of police officers or firemen if ~~such is considered~~ **the Superintendent or his or her designee deems such services** necessary for the **safety of participants**, ~~protection of school property and/or for traffic safety~~ **control**. ~~All organizations requesting use of facilities for activities where attendance estimates exceed one hundred (100) people are~~ **shall be** required to obtain the services of a police officer or fireman to supervise traffic and enforce parking regulations.
 - d. It is expected that the facilities will be left clean and neat after use. All organizations will be held responsible for the proper care and use of facilities and will be charged for any damage to buildings or equipment as a result of their usage.
 - e. No school owned equipment may be installed or operated by the using agency but must be operated and under the control of school appointed personnel. Since the use of **any school facility** ~~the High School Auditorium Theatre~~ may require technical knowledge, it is necessary that an "Application for Use of High School Auditorium" **Application for Use of School Facilities** form be prepared in quadruplicate. While any of the ~~technical~~ facilities that are part of the ~~auditorium theatre and stage district~~ **auditorium theatre and stage district** are available to an approved organization for use, only authorized ~~school~~ personnel will be permitted to operate such facilities.

Community Relations

Use of School Facilities

- f. If the program is primarily intended for children under the age of 18 years, the school administration will require the sponsoring agency to provide adult supervision. The names of supervisors must be submitted in advance. The number of supervisors will be determined by the school administration.
- g. No nails, screws or other fastening devices may be applied to any part of the school building. This applies to stage floors in particular.
- h. Any group or organization using the school facilities shall be responsible for injury, damage of any kind and theft. Said groups or organizations agree to indemnify and save the Board of Education and the Town of New Milford harmless from any damage, loss, or expense or liability of any kind resulting from or arising out of said use.
- i. Organizations wishing to use school facilities must first present in writing proof of proper insurance which will cover any liability that might be claimed against the Board for any occurrence resulting from said use with a save harmless clause protecting the Board, along with coverage for any damage or theft.
- j. Fixed kitchen equipment may not be used without an employee of the school lunch program in attendance.
- k. Requests for use of a particular facility on a regular basis may not be submitted prior to January 1 for a summer activity or prior to June 1 for a fall, winter and/or spring activity.
- l. The person responsible for the organization shall inspect the areas of planned use before and after their use in the company of the assigned custodian. The custodian will note any problems seen on the pre and post use inspection. Users will be responsible for conditions noted after use which were not present on the pre use inspection.
- m. The use of shower or locker facilities at the middle school and high school will be permitted if the group requesting use can vacate these spaces no later than 10 p.m. If the spaces are not vacated by that time the groups involved will receive additional charges for overtime use.
- n. Any group using the facilities past 11 p.m. will be billed for overtime custodial charges.

Community Relations

Use of School Facilities

8. The Board shall periodically conduct instructional time and facility usage assessments in order to maximize student learning and community use of facilities. To assist in this process, the Superintendent shall regularly meet with representatives from the New Milford Public Library and the New Milford Parks and Recreation Department to coordinate the availability of facilities.
9. The Board shall not deny equal access to or a fair opportunity to meet, or otherwise discriminate, against any group officially affiliated with the Boy Scouts of America (or any other youth group listed as a patriotic society in Title 36 of the United States Code) that wishes to conduct a meeting using school facilities pursuant to this policy.
10. In accordance with Conn. Gen. Stat. § 10-222a, whenever any outside group or individual makes payment for custodial costs for use of school facilities or otherwise for the use of such facilities such payment, less any cost incurred by the Town in providing custodial services, shall be deemed appropriated to the Board for the current fiscal year.

Legal Reference: **Boy Scouts of America Equal Access Act, 20 U.S.C. § 7905**
Patriotic and National Organizations, 36 U.S.C. § 10101 et seq.

Connecticut General Statutes

Title 9 Elections

10-221g Instructional time and facility usage assessment

10-222a Boards to have use of funds from repayment and insurance proceeds for school materials and from payment for custodial services for use of school facilities

10-239 Use of school facilities for other purposes.

~~PA 97-290 An Act Enhancing Educational Choices and Opportunities~~

Policy adopted: May 7, 2001
 Policy revised: June 9, 2009
 Policy reviewed: October 15, 2013

NEW MILFORD PUBLIC SCHOOLS
 New Milford, Connecticut

FOR SECOND REVIEW

COMMENTARY RE FOLLOW UP TO DEC 4, 2018 MEETING (Summary of Legal response provided in blue): *The second sentence of the first paragraph can be deleted. The federal Pro Children Act of 2001 was contained within No Child Left Behind but remains on the books. It prohibits smoking in educational facilities which Conn. Gen. Stat. § 19a-342 does as well. The reference to Public Act 14-76 which prohibits vaping in schools can now be deleted because it has been codified in the statute books under Conn. Gen. Stat. § 19a-342a which is added as a legal reference.*

1331(a)

Community Relations

Smoking

The Board of Education is convinced, on the basis of substantial scientific and medical evidence, that smoking poses a serious hazard to the health of smokers and non-smokers alike. ~~In addition, the Board believes that a school system, as an institution committed to the positive growth and development of young people that it serves.~~

For the purpose of this policy, the term “smoking” includes the use of vapor products and electronic devices that simulate smoking by delivering nicotine or other substances by the inhalation of a vapor.

Students

There shall be no smoking or any other unauthorized use of tobacco by students in any school building or school vehicle at any time, or on any school grounds or at any time when the student is subject to the supervision of designated school personnel, such as when the student is at any school function, extracurricular event, field trip, or school related activity such as a work-study program.

An ongoing program of student support and counseling will be offered to provide support for students who wish to break the smoking habit.

Staff and Public

It is the policy of the Board of Education, consistent with Connecticut General Statutes, to prohibit smoking within school buildings at all times, and to prohibit smoking on school grounds while school is in session or student activities are conducted. Breaks by employees to smoke or use tobacco products are considered recreational activities. If an employee takes a break from work to smoke or use tobacco products or leaves school grounds at any time for any reason other than district business, including to smoke or use tobacco products, he/she will not be considered to be acting within the normal course and scope of employment.

Community Relations

Smoking

Legal Reference: **The Pro Children Act of 2001, 20 U.S.C. §§ 7181-7184**

Connecticut General Statutes

19a-342 Smoking prohibited in certain places. Signs required. Penalties.

19a-342a Use of electronic nicotine delivery system or vapor product prohibited. Exceptions. Signage required. Penalties.

21a-242 Schedules of controlled substances.

53-198 No smoking on buses

14-275c-2 Regulations of Department of Transportation

~~Public Act 14-76, "An Act Concerning the Governor's Recommendations Regarding Electronic Nicotine Delivery Systems and Youth Smoking Prevention."~~

Policy adopted:	May 7, 2001
Policy revised:	December 10, 2002
Policy revised:	June 9, 2009
Policy reviewed:	October 15, 2013
Policy revised:	October 14, 2014

NEW MILFORD PUBLIC SCHOOLS
New Milford, Connecticut

FOR SECOND REVIEW

COMMENTARY RE FOLLOW UP TO DEC 4, 2018 MEETING (Summary of Legal response provided in blue): *The suggested revisions on the first and second pages are meant to clarify when and under what conditions police and other law enforcement officials may question students on school grounds. The Board of course does not have the authority to direct law enforcement questioning of students outside of school, but when law enforcement seeks to come on to school grounds without express legal permission to do so (i.e. with a warrant or in “hot pursuit”) the Board can set the conditions for law enforcement to come on to school property and interact with students, staff, etc. For instance, if the police in a non-emergency situation wish to question a student on school grounds, but refuse to wait for the student’s parent(s) to arrive – as would be required under this policy – then the police officer in question should be denied the opportunity to interview the student on school grounds. The same analysis applies to the District’s use of school resource officers. The Board has discretion with respect to how SROs interact with students on school grounds.*

Legal believes the “Questioning Suspect” section overlaps with the “Questioning of Students by Police” section so suggests consolidating those sections as shown below. Clause added re student questioning being conducted in as confidential manner as possible. This is a fairly common provision that many districts include in their Relations with Law Enforcement policies.

The last section on Notification of Student Arrest has been added to correspond to requirements found in Conn. Gen. Stat. § 10-233h that require local or state police to notify superintendents when a student has been arrested for a Class A misdemeanor or felony or for certain other crimes. Pursuant to the law, the Superintendent must maintain such information confidentially and may only disclose the fact of the arrest to certain staff members.

1411(a)

Community Relations

Relations With Police Authorities

It is the policy of the Board to cooperate with law enforcement agencies in the interest of the welfare of all citizens. **Law enforcement officials may enter school facilities if a crime has been committed on District property or to investigate matters concerning staff and students upon request initiated by either law enforcement officials or by District administrators.** At the same time, the school system has the responsibility for the welfare of the students while they are in the care of the schools. To carry out this responsibility, school officials should observe the following:

A student is not immunized from the law because of his **or her** status as a student, nor is the school building a sanctuary from the law or the proper actions of law enforcement personnel. Whenever the police is **are** in “hot pursuit:” of a person suspected of criminal activity based upon probable cause to believe that a crime has been committed or when they have a search warrant or an arrest warrant, they shall be admitted **within school facilities** in the exercise of their ~~designated~~ **legal** authority.

Community Relations

Relations With Police Authorities

In other situations, however, the interest of the individual, the students at large, and the school community may best be served by entrusting primary responsibility for the maintenance ~~or~~ **of** order to school personnel. The **Superintendent of Schools and building Principal principals** shall have the authority, except as noted above, to exclude the police from the school when police intervention is considered unwarranted.

Questioning Of Students By Police

Questioning of students by police or other law enforcement personnel generally will not take place on school grounds. However, if police indicate that student questioning on school grounds is necessary, then school officials may permit law enforcement personnel on school grounds to question students without requiring presentation of a warrant, subject to the following conditions:

1. The questioning of students by the police will be conducted with strict regard for the constitutional rights of the student to remain silent. Notice of these rights should be given to students by the police as standing procedure;
2. **When police or other law enforcement officials wish to question a student, the building principal, or his or her designee, shall notify the student's parent(s) or guardian(s) and request that they be present during the questioning. If the investigation deals with matters of public safety which require speedy investigation, and the student's parent(s) or guardian(s) cannot be reached, or cannot be present, then the principal, or his or her designee, must be present during the questioning. In addition, even if a parent or guardian is present, the school administration shall ~~may still be permitted to~~ be present.**
3. **Students will be questioned in as confidential and inconspicuous manner as possible. Preferably, police officers will wear civilian clothes when conducting student interviews.**

When investigating a possible criminal violation occurring off school grounds or not part of a school program, police will be encouraged to question students in their homes. If the questioning deals with incidents other than those involving public safety, the questioning of the students will be delayed until the parent is present. Police and other law enforcement officials will make every effort to minimize distractions or disruption of school routines during the performance of their duties.

Community Relations

Relations With Police Authorities

The school administration retains the right to question student witnesses when conducting any investigation into misconduct, and need not obtain parental consent.

Incident On School Grounds - Questioning Complainant And Witnesses

The school administration retains the right to question student witnesses when conducting any investigation into misconduct, and need not obtain parental consent. However, a Principal or his/her designee may request an investigation by the police of an incident which occurred on school grounds or otherwise affects the operations of the schools. In such an instance, when the police are interviewing or are taking statements from a student complainant and/or witness who is not a suspect, it is for the police to notify the parent or guardian and invite the parent or guardian to be present, if the police so choose. If the parent or guardian is unable to be present, the Principal or his/her delegate will be present. In addition, even if a parent or guardian is present, the school administration may be permitted to be present.

Questioning Suspect

~~The school administration retains the right to question student witnesses when conducting any investigation into misconduct, and need not obtain parental consent. When the identification of the student(s) involved has been made and the police wish to question them, the Principal shall notify the parent(s) or guardian(s) and request that they be present during the questioning.~~

- ~~1. If the investigation deals with matters of public safety which require speedy investigation, and the parents cannot be reached, or cannot be present, then the Principal or his/her delegate must be present during the questioning. In addition, even if a parent or guardian is present, the school administration may still be permitted to be present.~~
- ~~2. If the investigation deals with incidents other than those involving public safety, the questioning of the students will be delayed until the parent is present.~~

Incident In The Community

~~Police questioning of students concerning incidents which occur in the community will normally not be done on school grounds except that in matters dealing with public safety and the community interest, the procedures in #1 above will be followed.~~

Removal Of Student By Police

Whenever the police remove a student from school premises, the Principal shall contact the student's parents and inform them that the student has been removed from school premises and is in the custody of the police.

Community Relations

Relations With Police Authorities

Notification of Student Arrest

Pursuant to Conn. Gen. Stat. § 10-233h, whenever the Superintendent receives oral, followed by written notification from the local police department or state police that a student was arrested for a Class A misdemeanor, a felony, or for selling, carrying, or brandishing a facsimile firearm, he or she shall maintain the written report in a secure location and the information in the report shall be maintained as confidential in accordance with Conn. Gen. Stat. § 46b-124. The Superintendent may disclose such information, when reported during the school year, only to the Principal of the school in which the student is enrolled or the supervisory agent of any other school in which the student is enrolled.

The Principal or supervisory agent may disclose such information only to special service staff or a consultant, such as a psychiatrist, psychologist or social worker, for the purposes of assessing the risk of danger posed by the student to other students, school employees or property, and for the purpose of effectuating an appropriate modification of such student's educational plan or placement for disciplinary purposes. Such information with respect to a student under sixteen years of age shall be confidential in accordance with Conn. Gen. Stat. § 46b-124 and shall only be disclosed as provided in this section and shall not be further disclosed.

Legal Reference: Connecticut General Statutes
10-221 Boards of education to prescribe rules.

10-233h Arrested students. Reports by police, disclosure, confidentiality.

53a-185 Loitering in or about school grounds: Class C Misdemeanor

54-76j Disposition upon adjudication as youthful offender.

Policy adopted: May 7, 2001
Policy revised: June 9, 2009
Policy reviewed: October 15, 2013

NEW MILFORD PUBLIC SCHOOLS
New Milford, Connecticut

Community Relations

Fire Department

Members of the Volunteer Fire Department and the Town Fire Marshal play a vital role in the school safety program. The Superintendent of Schools and administrative staff shall have the following responsibilities:

1. Establish and maintain relationships with the local Fire Marshal and Fire Departments.
2. Work with the faculty in determining the nature and timing of the Department's participation in the school program.
3. Coordinate and supervise planned activities.

As necessary or appropriate administrators shall seek the advice and cooperation of the Fire Marshal and Fire Department in:

1. Planning and conduct of fire drills.
2. Fire prevention education.
3. First aid, especially in fire related incidents.
4. Conforming to state and local fire codes.

(cf. 6114.3 Emergencies and Disaster Preparedness)

FOR SECOND REVIEW

COMMENTARY RE FOLLOW UP TO DEC 4, 2018 MEETING (Summary of Legal response provided in blue): *Legal speculates that the policy's double numbering may refer back to a time when there were separate policies regarding state and federal aid that were combined into one document. Many districts across the state use the same 1430/1440 numbering for this policy so it may date back to an old CAFE-model. If the Board wishes to delete one of the numbers, they may.*

1430
~~1440~~

Community Relations

State and Federal Aid

In order to bring the full benefit of state and federal aid programs to bear upon the needs of the school system, it is the policy of the Board to maintain close liaison with the State Department of Education and appropriate federal agencies, and to cooperate with them fully in providing improved educational services.

The Superintendent should pursue all available grant sources to enhance the educational programs of the school system. The Superintendent shall notify the Board of the intention to submit grant proposals for funding. Board approval is required prior to grant acceptance.

Policy adopted:
Policy reviewed:

May 7, 2001
October 15, 2013

NEW MILFORD PUBLIC SCHOOLS
New Milford, Connecticut

FOR SECOND REVIEW

COMMENTARY RE FOLLOW UP TO DEC 4, 2018 MEETING (Summary of Legal response provided in blue): *Legal speculates that the policy's double numbering may refer back to a time when there were separate policies regarding private K-12 schools and private colleges that were combined into one document. If the Board wishes to delete one of the numbers, they may.*

1620
1640

Community Relations

Relations With Private Schools, Colleges and Universities

The District will cooperate with private schools, colleges and universities concerning student records and references in accordance with the law. Except as authorized by law, the written consent of the parent or the eligible student is required before confidential student information may be disclosed. The written consent must specify permission for disclosure, the purpose of the disclosure and the person to whom the records are to be disclosed.

Legal Reference: Connecticut General Statutes

10-15b Access of parent or guardian to student's records

10-76d-18 Regulations concerning children requiring special education

20 U.S.C Section 1232g Family Educational Rights and Privacy Act

Policy adopted: May 7, 2001
Policy revised: June 9, 2009
Policy reviewed: October 15, 2013

NEW MILFORD PUBLIC SCHOOLS
New Milford, Connecticut



TO: Kerry Parker, Superintendent
FROM: Anthony J. Giovannone, Director of Fiscal Services and Operations
Date: July 16, 2019
RE: Capital Reserve Request

The motion this evening is to fund the following capital items from the Board of Education Capital Reserve Account that were removed from the 19/20 budget at the meeting on 6/25/19 in order to match the final budget referendum:

Amount	Description
\$19,360	88 Chromebooks for SMS
\$33,000	150 Chromebooks for NMHS
\$44,151	Department of Instruction Capital
\$96,511	TOTAL

The rear of this memo outlines the projects that were removed from the 19/20 budget on 1/31/19 when the Board approved its Adopted Budget.

The amounts listed for Technology projects remain unchanged:

- It is the opinion of the administration that when a new Technology Director is appointed that he/she should have the opportunity to evaluate the request and suggest revisions if necessary.

The amounts for Facilities projects have been revised to:

- Remove the SNIS HVAC replacement project – the Board approved this project separately, funds were withdrawn from the Board of Education Capital Reserve Account and the project has since been completed.
- Revise the Security Enhancement project – the Board approved fiscal year end project for the Security Camera Equipment with Windows 10 Licensing covered items in the original Facilities request of \$37,000 with the exception of items for the Lillis Building that still require funding in the amount of \$15,000.

These amounts should be anticipated to be part of an additional withdraw request from the Board of Education Capital Reserve Account sometime over the summer. This forthcoming request is separate and distinct from the \$96,511 requested as part of tonight's motion which is and outlined above.

Sincerely,
Anthony J. Giovannone
Director of Fiscal Services and Operations



Office of Fiscal Services & Operations
50 East Street
New Milford, Connecticut 06776

9B

DEPARTMENT	ORG	OBJ	LOCATION	DESCRIPTION	Original Request	Revised Request
TECHNOLOGY	BZZ25847	57500	DW	COMPUTER REFRESH (INCLUDES PLTW)	\$95,900	\$95,900
TECHNOLOGY	BZZ25847	57500	DW	SMART BOARD REFRESH	\$20,000	\$20,000
TECHNOLOGY	BZZ25847	57500	DW	CHROME BOOK REFRESH	\$61,000	\$61,000
TECHNOLOGY	BZZ25847	57500	DW	NETWORK/SERVER INFRASTRUCTURE	\$38,000	\$38,000
SUBTOTAL - TECHNOLOGY					\$214,900	\$214,900
DEPARTMENT	ORG	OBJ	LOCATION	DESCRIPTION	Original Request	Revised Request
FACILITIES	BZZ26846	57300	DW	ALARM PANEL UPGRADE	\$29,000	\$29,000
FACILITIES	BZZ26846	57300	DW	SECURITY ENHANCEMENTS	\$37,000	\$15,000
FACILITIES	BZZ26846	57300	DW	ASBESTOS ABATEMENT	\$15,500	\$15,500
FACILITIES	BZZ26846	57400	DW	GROUNDS EQUIPMENT REPLACEMENT	\$15,000	\$15,000
FACILITIES	BZZ26846	57400	DW	CUSTODIAL EQUIPMENT REPLACEMENTS	\$16,000	\$16,000
FACILITIES	BZZ26846	57400	SNIS	PLAYGROUND COMPLIANCE	\$23,100	\$23,100
FACILITIES	BZZ26846	57300	SNIS	HVAC REPLACEMENT- RTU #3	\$37,000	\$0
FACILITIES	BZZ26846	57400	NMHS	TENNIS COURT REPAIR	\$24,000	\$24,000
SUBTOTAL - FACILITIES					\$196,600	\$137,600
GRAND TOTAL					\$411,500	\$352,500

NEW MILFORD PUBLIC SCHOOLS

EXHIBIT A

Regular Meeting of the Board of Education
Sarah Noble Intermediate School
New Milford, Connecticut
July 16, 2019

ACTION ITEMS

A. Personnel

1. CERTIFIED STAFF

a. RESIGNATIONS

- | | |
|--|-------------------------|
| 1. Mrs. Yvonne de St. Croix , Enrichment Teacher, District-wide
<u>Move</u> that the Board of Education approve the resignation of Mrs. Yvonne de St. Croix as District-wide Enrichment Teacher effective July 2, 2019. | Personal |
| 2. Mrs. Kelly DeYorio , Math Teacher, New Milford High School
<u>Move</u> that the Board of Education approve the resignation of Mrs. Kelly DeYorio as Math Teacher at New Milford High School effective June 30, 2019. | Took position elsewhere |
| 3. Mrs. Samantha Gati-Tisi , English Teacher, Schaghticoke Middle School
<u>Move</u> that the Board of Education approve the resignation of Mrs. Samantha Gati-Tisi as English Teacher at Schaghticoke Middle School effective June 30, 2019. | Took position elsewhere |
| 4. Mrs. Jennifer Hankla , Assistant Principal, Sarah Noble Intermediate School/Hill and Plain School
<u>Move</u> that the Board of Education approve the resignation of Mrs. Jennifer Hankla as Assistant Principal at Sarah Noble Intermediate School and Hill and Plain School effective June 30, 2019. | Took position elsewhere |
| 5. Mrs. Jennifer Persico , Elementary Teacher, Sarah Noble Intermediate School
<u>Move</u> that the Board of Education approve the resignation of Mrs. Jennifer Persico as Elementary Teacher at Sarah Noble Intermediate School effective June 30, 2019. | Took position elsewhere |
| 6. Ms. Marney Roberts , Special Education Teacher, Hill and Plain School
<u>Move</u> that the Board of Education approve the resignation of Ms. Marney Roberts as Special Education Teacher at Hill and Plain School effective June 30, 2019. | Personal |

<p>7. Mr. Paul Shim, Music Teacher, Schaghticoke Middle School <u>Move</u> that the Board of Education approve the resignation of Mr. Paul Shim as Music Teacher at Schaghticoke Middle School effective July 1, 2019.</p>	Personal
<p>8. Mrs. Kathleen Sokolowski, Special Education Teacher, New Milford High School <u>Move</u> that the Board of Education approve the resignation of Mrs. Kathleen Sokolowski as Special Education Teacher at New Milford High School effective July 8, 2019.</p>	Took position elsewhere
<p>2. CERTIFIED STAFF b. NON-RENEWALS 1. None currently</p>	
<p>3. CERTIFIED STAFF c. APPOINTMENTS</p>	
<p>1. Ms. Nicole Biele, Math Teacher, Schaghticoke Middle School <u>Move</u> that the Board of Education appoint Ms. Nicole Biele as Math Teacher at Schaghticoke Middle School effective August 22, 2019. 2019-2020 Salary – \$53,294 (Step 1F)</p>	<p><i>Education History:</i> BS: ECSU Major: Math MS: University of Bridgeport Major: Secondary Education - Math</p> <p><i>Work Experience:</i> Student Teacher – NMHS</p> <p>Replacing: C. Cahalane</p>
<p>2. Mr. Mason Flynn, Health Teacher, New Milford High School <u>Move</u> that the Board of Education appoint Mr. Mason Flynn as Health Teacher at New Milford High School effective August 22, 2019. 2019-2020 Salary – \$50,766 (Step 1B)</p>	<p><i>Education History:</i> BS: WCSU Major: Health Education</p> <p><i>Work Experience:</i> Student Teacher – Region 15</p> <p>Replacing: M. Grant</p>
<p>3. Mr. Nicholas Groccia, Math Teacher, New Milford High School <u>Move</u> that the Board of Education appoint Mr. Nicholas Groccia as Math Teacher at New Milford High School effective August 22, 2019. 2019-2020 Salary – \$53,294 (Step 1F)</p>	<p><i>Education History:</i> BS: ECSU Major: Math MS: University of Bridgeport Major: Secondary Education - Math</p> <p><i>Work Experience:</i> Intern – NMHS</p> <p>Replacing: L. Lalama</p>

4. **Ms. Samantha VanSchaick**, School Psychologist, Sarah Noble Intermediate School/Schaghticoke Middle School
Move that the Board of Education appoint **Ms. Samantha VanSchaick** as School Psychologist at Sarah Noble Intermediate School/Schaghticoke Middle School effective August 22, 2019.
2019-2020 Salary – \$54,315 (Step 1I)

Education History:
BS: Iona College
Major: Psychology
MA: Iona College
Major: School Psychology

Work Experience:
Student Teacher – Byram Hills NY

Replacing: K. Hores

5. **Mrs. Jennifer Amodeo**, Head Teacher for Unified Arts, Sarah Noble Intermediate School
Move that the Board of Education appoint **Mrs. Jennifer Amodeo** as Head Teacher for Unified Arts at Sarah Noble Intermediate School effective August 27, 2019.
2019-2020 stipend - \$2,931

Education History:
BA: Franklin Pierce College
Major: Fine Arts
MA: Sacred Heart University
Major: Arts/Learning

Staff member since 2007

6. **Mrs. Lauren Bergner**, Head Teacher for Special Education-PK-2, Hill and Plain School and Northville Elementary School
Move that the Board of Education appoint **Mrs. Lauren Bergner** as Head Teacher for Special Education-PK-2 at Hill and Plain School and Northville Elementary School effective August 27, 2019.
2019-2020 stipend - \$2,931

Education History:
BA: SUNY Potsdam
Major: Elementary Education
MS: Mt. St. Mary College
Major: Special Education

Staff member since 2003

7. **Mrs. Gina Bernard**, Head Teacher for ELA (English/Language Arts), Schaghticoke Middle School
Move that the Board of Education appoint **Mrs. Gina Bernard** as Head Teacher for ELA (English/Language Arts) at Schaghticoke Middle School effective August 27, 2019.
2019-2020 stipend - \$2,931

Education History:
BS: WCSU
Major: Elementary Education
MS: WCSU
Major: Curriculum

Staff member since 1992

8. **Mr. Kevin Best**, Department Chair for Math, New Milford High School
Move that the Board of Education appoint **Mr. Kevin Best** as Department Chair for Math at New Milford High School effective August 27, 2019.
2019-2020 stipend - \$4,299

Education History:
BS: UConn
Major: Applied Mathematics
MA: University of Bridgeport
Major: Secondary Mathematics
6th Yr.: University of Bridgeport
Major: Educational Leadership

Staff member since 2016

9. **Mrs. Michelle Bouchard**, District-wide Psychological Services Co-Coordinator
Move that the Board of Education appoint **Mrs. Michelle Bouchard** as District-wide Psychological Services Co-Coordinator effective August 27, 2019.
2019-2020 stipend - \$2,387 (50% of \$4,774)

Education History:
BA: LaSalle University
Major: Psychology & French
MS: University of Hartford
Major: School Psychology
6th Year Cert: University of Hartford
Major: School Psychology

Staff member since 2018

10. Mrs. Darcy Campbell, .49 Department Chair for Special Education, New Milford High School
Move that the Board of Education appoint **Mrs. Darcy Campbell** as .49 Department Chair for Special Education at New Milford High School effective August 27, 2019.
2019-2020 stipend - \$4,299

Education History:
BA: Springfield College
Major: Elementary Education
MS: American Intl. College
Major: Special Education
6th Year Degree: SCSU
Major: Educational Leadership

Staff member since 2001

11. Mrs. Jane Danish, Head Teacher for Support Services, Sarah Noble Intermediate School
Move that the Board of Education appoint **Mrs. Jane Danish** as Head Teacher for Support Services at Sarah Noble Intermediate School effective August 27, 2019.
2019-2020 stipend - \$2,931

Education History:
BA: UConn
Major: Sociology
MS: WCSU
Major: School Counseling

Staff member since 2006

12. Mrs. Sara Del Mastro, Department Chair for Science, New Milford High School
Move that the Board of Education appoint **Mrs. Sara Del Mastro** as Department Chair for Science at New Milford High School effective August 27, 2019.
2019-2020 stipend - \$4,299

Education History:
BS: Siena College (NY)
Major: Biology
MA: Sacred Heart College
Major: Secondary Education
6th Year Degree: SCSU
Major: Educational Admin.

Staff member since 2014

13. Dr. Kathleen DelMonico, Department Chair for English, New Milford High School
Move that the Board of Education appoint **Dr. Kathleen DelMonico** as Department Chair for English at New Milford High School effective August 27, 2019.
2019-2020 stipend - \$4,299

Education History:
BS: Sacred Heart University
Major: English
MS: Wesleyan University
Major: Humanities Lit.
MED/Ph.D.: Columbia Univ.
Major: Administration

Staff member since 1988

14. Mrs. Denise Duggan, Department Chair for Health and Physical Education, New Milford High School
Move that the Board of Education appoint **Mrs. Denise Duggan** as Department Chair for Health and Physical Education at New Milford High School effective August 27, 2019.
2019-2020 stipend - \$4,299

Education History:
BS: WCSU
Major: Health Science
MS: SCSU
Major: Exercise Science
6th Year Degree: SCSU
Major: Educational Leadership

Staff member since 1996

15. Mrs. Stacy Haleks, Head Teacher for Grade 4, Sarah Noble Intermediate School
Move that the Board of Education appoint **Mrs. Stacy Haleks** as Head Teacher for Grade 4 at Sarah Noble Intermediate School effective August 27, 2019.
2019-2020 stipend - \$2,931

Education History:
BS: WCSU
Major: American Studies/Elementary Education
MS: WCSU
Major: Education

Staff member since 2001

- | | |
|---|--|
| <p>16. Mrs. Angela Herdter, Team Leader for Grade 6, Schaghticoke Middle School
<u>Move</u> that the Board of Education appoint Mrs. Angela Herdter as Team Leader for Grade 6 at Schaghticoke Middle School effective August 27, 2019.
2019-2020 stipend - \$2,931</p> | <p><i>Education History:</i>
BS: CCSU
Major: Technology
MS: University of New Haven
Major: Education

Staff member since 1999</p> |
| <p>17. Mrs. Sarah Elizabeth Herring, Head Teacher for Special Education, Sarah Noble Intermediate School
<u>Move</u> that the Board of Education appoint Mrs. Sarah Elizabeth Herring as Head Teacher for Special Education at Sarah Noble Intermediate School effective August 27, 2019.
2019-2020 stipend - \$2,931</p> | <p><i>Education History:</i>
BS: St. Bonaventure Univ.
Major: Elem. Ed/Special Ed

Staff member since 2004</p> |
| <p>18. Mrs. Sarah Herring, Head Teacher for Math, Schaghticoke Middle School
<u>Move</u> that the Board of Education appoint Mrs. Sarah Herring as Head Teacher for Math at Schaghticoke Middle School effective August 27, 2019.
2019-2020 stipend - \$2,931</p> | <p><i>Education History:</i>
BS: WCSU
Major: Elementary Education
MS: WCSU
Major: Curriculum

Staff member since 1994</p> |
| <p>19. Mr. Robert Hibbard, Head Teacher for Unified Arts, Schaghticoke Middle School
<u>Move</u> that the Board of Education appoint Mr. Robert Hibbard as Head Teacher for Unified Arts at Schaghticoke Middle School effective August 27, 2019.
2019-2020 stipend - \$2,931</p> | <p><i>Education History:</i>
BA: WCSU
Major: Business
MS: CCSU
Major: Physical Education

Staff member since 1999</p> |
| <p>20. Mrs. Robyn Hicks, Team Leader for Grade 8, Schaghticoke Middle School
<u>Move</u> that the Board of Education appoint Mrs. Robyn Hicks as Team Leader for Grade 8 at Schaghticoke Middle School effective August 27, 2019.
2019-2020 stipend - \$2,931</p> | <p><i>Education History:</i>
BA/MS: Long Island Univ.
Major: English

Staff member since 1999</p> |
| <p>21. Mr. Gregory Holmes, Department Chair for Social Studies, New Milford High School
<u>Move</u> that the Board of Education appoint Mr. Gregory Holmes as Department Chair for Social Studies at New Milford High School effective August 27, 2019.
2019-2020 stipend - \$4,299</p> | <p><i>Education History:</i>
BA: Univ. of Rhode Island
Major: Secondary Ed/Social Studies
MS: WCSU
Major: History
6th Yr.: Univ. of Bridgeport
Major: Educational Leadership

Staff member since 1985</p> |

22. Ms. Ashley Kivela, Co-Head Teacher for Social Studies, Schaghticoke Middle School

Move that the Board of Education appoint Ms. Ashley Kivela as Co-Head Teacher for Social Studies at Schaghticoke Middle School effective August 27, 2019. 2019-2020 stipend - \$1465.50 (50% of \$2,931)

Education History:
BA: Quinnipiac University
Major: History
MA: Quinnipiac University
Major: Education

Staff member since 2018

23. Mrs. Michelle Klee, Head Teacher for Grade 5, Sarah Noble Intermediate School

Move that the Board of Education appoint Mrs. Michelle Klee as Head Teacher for Grade 5 at Sarah Noble Intermediate School effective August 27, 2019. 2019-2020 stipend - \$2,931

Education History:
BS: SCSU
Major: Elementary Education
BA: SCSU
Major: Psychology
MS: WCSU
Major: Education

Staff member since 2005

24. Mrs. Danette Lambiase, Head Teacher for Guidance, New Milford High School

Move that the Board of Education appoint Mrs. Danette Lambiase as Head Teacher for Guidance at New Milford High School effective August 27, 2019. 2019-2020 stipend - \$2,931

Education History:
BS: UConn
Major: Rehab Services
MS: WCSU
Major: Community Counseling & Certification in School Counseling

Staff member since 1998

25. Mrs. Amy Marsan, Head Teacher for Science, Schaghticoke Middle School

Move that the Board of Education appoint Mrs. Amy Marsan as Head Teacher for Science at Schaghticoke Middle School effective August 27, 2019. 2019-2020 stipend - \$2,931

Education History:
BA: Bradford College
Major: Human Studies
MS: SCSU
Major: Exercise Science

Staff member since 2007

26. Mr. James Martin, Team Leader for Grade 7, Schaghticoke Middle School

Move that the Board of Education appoint Mr. James Martin as Team Leader for Grade 7 at Schaghticoke Middle School effective August 27, 2019. 2019-2020 stipend - \$2,931

Education History:
BS: Montclair State University
Major: Biology

Staff member since 2000

27. Ms. Lisa Mosey, Team Leader for Grade 7, Schaghticoke Middle School

Move that the Board of Education appoint Ms. Lisa Mosey as Team Leader for Grade 7 at Schaghticoke Middle School effective August 27, 2019. 2019-2020 stipend - \$2,931

Education History:
BS: WCSU
Major: Elementary Education
MS: WCSU
Major: Child & Adolescent Studies

Staff member since 1987

28. Mrs. Lynn Nissenbaum, District-wide Psychological Services Co-Coordinator

Move that the Board of Education appoint **Mrs. Lynn Nissenbaum** as District-wide Psychological Services Co-Coordinator effective August 27, 2019.

2019-2020 stipend - \$2,387 (50% of \$4,774)

Education History:

BA: SCSU

Major: Psychology

MS: SCSU

Major: School Psychology

6th Yr.: SCSU

Major: School Psychology

Staff member since 2012

29. Mrs. Tracy Olmsted, Team Leader for Grade 8, Schaghticoke Middle School

Move that the Board of Education appoint **Mrs. Tracy Olmsted** as Team Leader for Grade 8 at Schaghticoke Middle School effective August 27, 2019.

2019-2020 stipend - \$2,931

Education History:

BA: College of Charleston

Major: Political Science

MS: University of Bridgeport

Major: Education

Staff member since 2011

30. Mrs. Kimberly Patella, Team Leader for Grade 6, Schaghticoke Middle School

Move that the Board of Education appoint **Mrs. Kimberly Patella** as Team Leader for Grade 6 at Schaghticoke Middle School effective August 27, 2019.

2019-2020 stipend - \$2,931

Education History:

BS: WCSU

Major: Elementary Education

MS: University of

New England

Major: Education

6th Yr. Degree: University of

New England

Major: Educational Leadership

Staff member since 2000

31. Mrs. Janice Perrone, Head Teacher for Business and Technology Education, New Milford High School

Move that the Board of Education appoint **Mrs. Janice Perrone** as Head Teacher for Business and Technology Education at New Milford High School effective August 27, 2019.

2019-2020 stipend - \$2,931

Education History:

BBA: Pace University

Major: Accounting

MA: Sacred Heart University

Major: Education

Staff member since 2000

32. Mr. Daniel Savo, Co-Head Teacher for Social Studies, Schaghticoke Middle School

Move that the Board of Education appoint **Mr. Daniel Savo** as Co-Head Teacher for Social Studies at Schaghticoke Middle School effective August 27, 2019.

2019-2020 stipend - \$1465.50 (50% of \$2,931)

Education History:

BA: UConn

Major: History

MA: UConn

Major: History

Staff member since 2017

33. Ms. Jennifer Saraiva, Head Teacher for World Languages, Schaghticoke Middle School

Move that the Board of Education appoint **Ms. Jennifer Saraiva** as Head Teacher for World Languages at Schaghticoke Middle School effective August 27, 2019.

2019-2020 stipend - \$2,931

Education History:

BS: WCSU

Major: Spanish

MS: WCSU

Major: Education

6th Yr. Degree: University of

New England

Major: Educational Leadership

Staff member since 2006

- | | |
|---|--|
| <p>34. Mr. Patrick Smith, Team Leader for Grade 7, Schaghticoke Middle School
<u>Move</u> that the Board of Education appoint Mr. Patrick Smith as Team Leader for Grade 7 at Schaghticoke Middle School effective August 27, 2019.
2019-2020 stipend - \$2,931</p> <p>35. Mrs. Keli Solomon, Team Leader for Grade 8, Schaghticoke Middle School
<u>Move</u> that the Board of Education appoint Mrs. Keli Solomon as Team Leader for Grade 8 at Schaghticoke Middle School effective August 27, 2019.
2019-2020 stipend - \$2,931</p> <p>36. Mrs. Jennifer Titus, Speech Services Coordinator, District Wide
<u>Move</u> that the Board of Education appoint Mrs. Jennifer Titus as District Wide Speech Services Coordinator August 27, 2019.
2019-2020 stipend - \$4,774</p> <p>37. Mrs. Jennifer Vincent, Team Leader for Grade 6, Schaghticoke Middle School
<u>Move</u> that the Board of Education appoint Mrs. Jennifer Vincent as Team Leader for Grade 6 at Schaghticoke Middle School effective August 27, 2019.
2019-2020 stipend - \$2,931</p> <p>38. Mrs. Jessica Ward, Department Chair for World Languages, New Milford High School
<u>Move</u> that the Board of Education appoint Mrs. Jessica Ward as Department Chair for World Languages at New Milford High School effective August 27, 2019.
2019-2020 stipend - \$4,299</p> | <p><i>Education History:</i>
BA: SCSU
Major: History

Staff member since 1990</p> <p><i>Education History:</i>
BA: WCSU
Major: Communication & Theatre Arts
MA: WCSU
Major: History

Staff member since 1994</p> <p><i>Education History:</i>
BA: UConn
Major: Communication Disorders
MS: W. Carolina University
Major: Communication Disorders

Staff member since 2002</p> <p><i>Education History:</i>
BA: Assumption College
Major: Social & Rehab Services
MA: University of St. Joseph
Major: Special Education

Staff member since 2017</p> <p><i>Education History:</i>
BS: WCSU
Major: Elem. Ed. & Psychology
MS: WCSU
Major: Education

Staff member since 2008</p> |
|---|--|
-
- 4. MISCELLANEOUS STAFF**
a. RESIGNATIONS
 1. None currently
- 5. MISCELLANEOUS STAFF**
b. APPOINTMENTS
 1. None currently

6. NON-CERTIFIED STAFF AND LICENSED STAFF

a. RESIGNATIONS

1. **Mrs. Dennie DeBellis**, Administrative Secretary for Facilities, District-wide
Move that the Board of Education approve the resignation, due to retirement, of **Mrs. Dennie DeBellis** as District-wide Administrative Secretary for Facilities effective September 6, 2019.

Retirement

2. **Mrs. Deborah Stephens**, Custodian, Hill and Plain School
Move that the Board of Education approve the resignation, due to retirement, of **Mrs. Deborah Stephens** as Custodian at Hill and Plain School effective August 1, 2019.

Retirement

7. NON-CERTIFIED AND LICENSED STAFF

b. APPOINTMENTS

1. None currently

8. ADULT EDUCATION STAFF

a. RESIGNATIONS

1. None currently

9. ADULT EDUCATION STAFF

b. APPOINTMENTS

1. None currently

10. BAND STAFF

a. RESIGNATIONS

1. None currently

11. BAND STAFF

b. APPOINTMENTS

1. **Ms. Alissa Carrozza**, Marching Band Guard Tech – Fall, New Milford High School
Move that the Board of Education appoint **Ms. Alissa Carrozza** as Marching Band Guard Tech – Fall at New Milford High School effective August 12, 2019.
2. **Ms. Gina Carrozza**, Marching Band Visual Tech – Fall, New Milford High School
Move that the Board of Education appoint **Ms. Gina Carrozza** as Marching Band Visual Tech – Fall at New Milford High School effective August 12, 2019.

2019-2020 Stipend: \$1486

2019-2020 Stipend: \$1486

- | | |
|---|----------------------------------|
| <p>3. Ms. Taylor Davis, Marching Band Guard Director - Fall, New Milford High School
 <u>Move</u> that the Board of Education appoint Ms. Taylor Davis as Marching Band Guard Director - Fall at New Milford High School effective August 12, 2019.</p> | <p>2019-2020 Stipend: \$3928</p> |
| <p>4. Mr. George Maloney, Marching Band Music/Visual Tech - Fall, New Milford High School
 <u>Move</u> that the Board of Education appoint Mr. George Maloney as Marching Band Music/Visual Tech - Fall at New Milford High School effective August 12, 2019.</p> | <p>2019-2020 Stipend: \$992</p> |
| <p>5. Mr. David Paradis, Marching Band Pit Instructor/Arranger - Fall, New Milford High School
 <u>Move</u> that the Board of Education appoint Mr. David Paradis as Marching Band Pit Instructor/Arranger - Fall at New Milford High School effective August 12, 2019.</p> | <p>2019-2020 Stipend: \$1486</p> |
| <p>6. Mr. Tim Polhemus, Marching Band Music/Visual Tech - Fall, New Milford High School
 <u>Move</u> that the Board of Education appoint Mr. Tim Polhemus as Marching Band Music/Visual Tech - Fall at New Milford High School effective August 12, 2019.</p> | <p>2019-2020 Stipend: \$992</p> |
| <p>7. Ms. Rachel Rubino, Marching Band Volunteer, New Milford High School
 <u>Move</u> that the Board of Education appoint Ms. Rachel Rubino as Marching Band Volunteer at New Milford High School effective August 12, 2019.</p> | <p>Volunteer</p> |
| <p>8. Ms. Breanna Vanak, Marching Band Music/Visual Tech - Fall, New Milford High School
 <u>Move</u> that the Board of Education appoint Ms. Breanna Vanak as Marching Band Music/Visual Tech - Fall at New Milford High School effective August 12, 2019.</p> | <p>2019-2020 Stipend: \$992</p> |
| <p>9. Mr. Zachary Whitlock, Marching Band Visual Caption Head - Fall, New Milford High School
 <u>Move</u> that the Board of Education appoint Mr. Zachary Whitlock as Marching Band Visual Caption Head – Fall at New Milford High School effective August 12, 2019.</p> | <p>2019-2020 Stipend: \$1985</p> |

<p>10. Ms. Veronica Woods, Marching Band Guard Assistant - Fall, New Milford High School <u>Move</u> that the Board of Education appoint Ms. Veronica Woods as Marching Band Guard Assistant - Fall at New Milford High School effective August 12, 2019.</p>	<p>2019-2020 Stipend: \$1985</p>
12. COACHING STAFF	
a. RESIGNATIONS	
<p>1. Mr. Jason Arnauckas, Freshman Girls' Volleyball Coach, New Milford High School <u>Move</u> that the Board of Education approve the resignation of Mr. Jason Arnauckas as Freshman Girls' Volleyball Coach at New Milford High School effective July 10, 2019.</p>	<p>Personal</p>
<p>2. Mr. Jeffrey Castaldi, Assistant Football Coach, New Milford High School <u>Move</u> that the Board of Education approve the resignation of Mr. Jeffrey Castaldi as Assistant Football Coach at New Milford High School effective April 15, 2019.</p>	<p>Personal</p>
<p>3. Ms. Brianna Reda, Freshman Girls' Field Hockey Coach, New Milford High School <u>Move</u> that the Board of Education approve the resignation of Ms. Brianna Reda as Freshman Girls' Field Hockey Coach at New Milford High School effective June 22, 2019.</p>	<p>Personal</p>
13. COACHING STAFF	
b. APPOINTMENTS	
<p>1. None currently</p>	
14. LEAVES OF ABSENCE	
<p>1. Mrs. Sharina Danzy, Paraeducator, Northville Elementary School <u>Move</u> that the Board of Education approve an unpaid leave of absence for Mrs. Sharina Danzy from August 23, 2019 through approximately October 4, 2019.</p>	<p>Unpaid Leave of Absence</p>
<p>2. Mrs. Kristine Kivela, Elementary Teacher, Sarah Noble Intermediate School <u>Move</u> that the Board of Education approve an unpaid leave of absence for Mrs. Kristine Kivela for the 2019-2020 school year.</p>	<p>Unpaid Leave of Absence</p>



SUMMARY BY MOC (MAJOR OBJECT CODE)

RANGE	MAJOR OBJECT CODE DESCRIPTION	ORIGINAL BUDGET	TRANSFERS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	BALANCE	% USED
100'S	SALARIES - CERTIFIED	28,371,848	107,800	28,479,648	28,463,184	0	16,464	99.94%
100'S	SALARIES - NON CERTIFIED	9,186,474	30,000	9,216,474	9,209,434	0	7,040	99.92%
200'S	BENEFITS	11,077,452	-115,000	10,962,452	10,958,631	0	3,821	99.97%
300'S	PROFESSIONAL SERVICES	4,066,004	7,731	4,073,735	3,825,759	151,729	96,247	97.64%
400'S	PROPERTY SERVICES	971,502	(3,297)	968,205	831,079	51,067	86,059	91.11%
500'S	OTHER SERVICES	7,665,654	(175,253)	7,490,401	7,001,952	204,661	283,787	96.21%
600'S	SUPPLIES	2,642,956	(27,559)	2,615,397	2,238,049	253,119	124,229	95.25%
700'S	CAPITAL	142,944	414	143,358	128,467	0	14,891	89.61%
700'S	5 YEAR CAPITAL	322,500	125,253	447,753	447,753	0	0	68.56%
800'S	DUES AND FEES	89,180	(89)	89,091	84,096	0	4,995	94.39%
900'S	REVENUE	-1,525,928	50,000	-1,475,928	-1,212,352	0	-263,576	82.14%
GRAND TOTAL		63,010,586	0	63,010,586	61,976,053	660,576	373,957	99.41%

SALARIES - NON CERTIFIED BREAKOUT

OBJECT	ACCOUNT DESCRIPTION	ORIGINAL BUDGET	TRANSFERS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	BALANCE	% USED
51180	SALARIES - NON CERT - STIPENDS	557,844	0	557,844	515,178	0	42,666	92.35%
51201	SALARIES - NON CERT - PARA EDUCATOR	1,923,907	0	1,923,907	1,886,798	0	37,109	98.07%
51202	SALARIES - NON CERT - SUBSTITUTES	833,638	100,000	933,638	1,189,987	0	-256,349	127.46%
51210	SALARIES - NON CERT - SECRETARY	1,894,971	-18,000	1,876,971	1,870,405	0	6,566	99.65%
51225	SALARIES - NON CERT - TUTORS	293,362	-70,000	223,362	210,637	0	12,725	94.30%
51240	SALARIES - NON CERT - CUSTODIAL	1,919,763	0	1,919,763	1,857,560	0	62,203	96.76%
51250	SALARIES - NON CERT - MAINTENANCE	884,575	0	884,575	845,724	0	38,851	95.61%
51285	SALARIES - NON CERT - TECHNOLOGY	444,451	0	444,451	381,770	0	62,681	85.90%
51336	SALARIES - NON CERT - NURSES	433,963	18,000	451,963	451,374	0	589	99.87%
TOTAL		9,186,474	30,000	9,216,474	9,209,434	0	7,040	99.92%

BENEFIT BREAKOUT

OBJECT	ACCOUNT DESCRIPTION	ORIGINAL BUDGET	TRANSFERS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	BALANCE	% USED
52200	BENEFITS - FICA	653,931	-80,000	573,931	569,238	0	4,693	99.18%
52201	BENEFITS - MEDICARE	541,567	-35,000	506,567	505,633	0	934	99.82%
52300	BENEFITS - PENSION	815,879	0	815,879	815,879	0	0	100.00%
52600	BENEFITS - UNEMPLOYMENT COMP	15,000	0	15,000	14,340	0	660	95.60%
52810	BENEFITS - HEALTH INSURANCE	8,250,427	0	8,250,427	8,384,242	0	-133,815	101.62%
52820	BENEFITS - DISABILITY INSURANCE	147,000	0	147,000	99,108	0	47,892	67.42%
52830	BENEFITS - LIFE INSURANCE	120,000	0	120,000	105,225	0	14,775	87.69%
52900	BENEFITS - OTHER EMPLOYEE BENEFITS	533,648	0	533,648	464,966	0	68,682	87.13%
TOTAL		11,077,452	-115,000	10,962,452	10,958,631	0	3,821	99.97%



EXPENDITURES

OBJECT	ACCOUNT DESCRIPTION	ORIGINAL BUDGET	TRANSFERS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	BALANCE	% USED
51110	CERTIFIED SALARIES	28,371,848	107,800	28,479,648	28,463,184	0	16,464	99.94%
51200	NON-CERTIFIED SALARIES	9,186,474	30,000	9,216,474	9,209,434	0	7,040	99.92%
52000	BENEFITS	11,077,452	-115,000	10,962,452	10,958,631	0	3,821	99.97%
53010	LEGAL SERVICES	184,000	27,500	211,500	221,060	0	-9,560	104.52%
53050	CURRICULUM DEVELOPMENT	75,000	0	75,000	65,752	0	9,248	87.67%
53200	PROFESSIONAL SERVICES	2,032,252	-122,960	1,909,292	1,756,794	125,471	27,028	98.58%
53201	MEDICAL SERVICES - SPORTS	28,000	0	28,000	27,563	0	437	98.44%
53210	TIME & ATTENDANCE SOFTWARE	10,500	-200	10,300	107	0	10,193	1.04%
53220	IN SERVICE	132,210	40	132,250	112,526	355	19,369	85.35%
53230	PUPIL SERVICES	924,576	102,749	1,027,325	1,003,114	4,000	20,211	98.03%
53300	OTHER PROF/ TECH SERVICES	55,765	0	55,765	21,899	14,545	19,322	65.35%
53310	AUDIT/ACCOUNTING	45,000	0	45,000	45,000	0	0	100.00%
53500	TECHNICAL SERVICES	263,834	602	264,436	264,436	0	0	100.00%
53530	SECURITY SERVICES	204,867	0	204,867	197,509	7,358	0	100.00%
53540	SPORTS OFFICIALS SERVICES	110,000	0	110,000	110,000	0	0	100.00%
54101	CONTRACTUAL TRASH PICK UP	91,174	0	91,174	73,681	0	17,493	80.81%
54301	REPAIRS & MAINTENANCE	449,103	5,963	455,066	409,962	29,744	15,361	96.62%
54302	FIRE / SECURITY MAINTENANCE	2,500	0	2,500	2,500	0	0	100.00%
54303	GROUPS MAINTENANCE	13,028	0	13,028	9,000	0	4,028	69.08%
54310	GENERAL REPAIRS	43,146	-4,503	38,643	27,404	0	11,239	70.92%
54320	TECHNOLOGY RELATED REPAIRS	54,040	-4,822	49,218	32,404	3,547	13,267	73.04%
54411	WATER	67,347	0	67,347	58,144	9,204	0	100.00%
54412	SEWER	22,900	0	22,900	21,061	0	1,840	91.97%
54420	LEASE/RENTAL EQUIP/VEH	228,264	65	228,329	196,925	8,572	22,831	90.00%
55100	PUPIL TRANSPORTATION - OTHER	106,050	0	106,050	98,337	0	7,713	92.73%
55101	PUPIL TRANS - FIELD TRIP	24,600	0	24,600	19,044	0	5,556	77.41%
55105	TRANSPORTATION - SUMMER	16,000	0	16,000	0	0	16,000	0.00%
55110	STUDENT TRANSPORTATION	4,331,010	190,000	4,521,010	4,427,591	90,488	2,931	99.94%
55190	STUDENT TRANSPORTATION PURCHAS	1,500	0	1,500	0	0	1,500	0.00%
55200	GENERAL INSURANCE	293,338	0	293,338	292,620	0	718	99.76%
55300	COMMUNICATIONS	48,646	0	48,646	48,303	147	196	99.60%
55301	POSTAGE	35,981	-2,200	33,781	23,843	9,938	0	100.00%
55302	TELEPHONE	76,449	3,400	79,849	79,753	0	96	99.88%



EXPENDITURES

OBJECT	ACCOUNT DESCRIPTION	ORIGINAL BUDGET	TRANSFERS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	BALANCE	% USED
55400	ADVERTISING	2,000	2,200	4,200	4,200	0	0	100.00%
55505	PRINTING	48,562	-3,400	45,162	36,622	1,442	7,099	84.28%
55600	TUITION	30,000	0	30,000	22,784	0	7,216	75.95%
55610	TUITION TO IN STATE DIST	772,434	0	772,434	642,740	67,868	61,826	92.00%
55630	TUITION TO PRIVATE SOURCES	1,830,260	-365,253	1,465,007	1,262,926	34,364	167,717	88.55%
55800	TRAVEL	48,824	0	48,824	43,190	415	5,219	89.31%
56100	GENERAL INSTRUCTIONAL SUPPLIES	163,894	65	163,959	132,363	2,030	29,566	81.97%
56110	INSTRUCTIONAL SUPPLIES	418,963	-107	418,856	351,207	12,129	55,520	86.74%
56120	ADMIN SUPPLIES	31,429	0	31,429	22,438	1,226	7,765	75.29%
56210	NATURAL GAS	196,000	0	196,000	156,980	34,020	5,000	97.45%
56220	ELECTRICITY	945,010	-15,000	930,010	799,875	118,088	12,046	98.70%
56230	PROPANE	2,250	0	2,250	1,830	0	420	81.32%
56240	OIL	206,737	15,000	221,737	208,040	12,962	735	99.67%
56260	GASOLINE	29,653	0	29,653	11,138	36,216	-17,701	159.69%
56290	FACILITIES SUPPLIES	310,761	0	310,761	283,000	22,585	5,176	98.33%
56291	MAINTENANCE COMPONENTS	14,500	0	14,500	13,245	0	1,255	91.34%
56292	UNIFORMS/ CONTRACTUAL	3,400	0	3,400	2,419	0	981	71.14%
56293	GROUNDKEEPING SUPPLIES	17,750	0	17,750	16,115	1,504	131	99.26%
56410	TEXTBOOKS	52,397	0	52,397	47,354	4,335	708	98.65%
56411	CONSUMABLE TEXTS	78,994	-30,000	48,994	39,406	44	9,544	80.52%
56420	LIBRARY BOOKS	107,044	104	107,148	99,952	3,362	3,834	96.42%
56430	PERIODICALS	17,449	179	17,628	11,802	185	5,641	68.00%
56460	WORKBOOKS	13,185	200	13,385	12,763	0	622	95.35%
56500	SUPPLIES - TECH RELATED	33,540	2,000	35,540	28,122	4,433	2,985	91.60%
57300	BUILDINGS	111,350	0	111,350	131,438	0	-20,088	118.04%
57340	COMPUTERS/TECH HARDWARE	8,250	0	8,250	5,754	0	2,496	69.75%
57345	INSTRUCTIONAL EQUIPMENT	56,075	2,080	58,155	50,955	0	7,200	87.62%
57400	GENERAL EQUIPMENT	114,394	123,337	237,731	254,878	0	-17,147	107.21%
57500	FURNITURE AND FIXTURES	175,375	250	175,625	133,195	0	42,430	75.84%
58100	DUES & FEES	89,180	-89	89,091	84,096	0	4,995	94.39%
EXPENDITURE TOTAL		64,536,514	-50,000	64,486,514	63,188,405	660,576	637,533	99.01%



REVENUES

OBJECT	ACCOUNT DESCRIPTION	ORIGINAL BUDGET	TRANSFERS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	BALANCE	% USED
43103	EXCESS COSTS	-717,460	0	-717,460	-506,413	0	-211,047	70.58%
43105	MEDICAID REIMBURSEMENT	-49,575	0	-49,575	-99,661	0	50,086	201.03%
44105	FOI & FINGERPRINTING FEES	-2,200	0	-2,200	-284	0	-1,916	12.91%
44705	BUILDING USE FEES	-55,000	0	-55,000	-35,068	0	-19,932	63.76%
44800	REGULAR ED TUITION	-100,550	0	-100,550	-89,920	0	-10,630	89.43%
44822	SPECIAL ED TUITION	-36,400	0	-36,400	0	0	-36,400	0.00%
44860	ADMISSIONS/ATHLETIC GATE RECEIPTS	-25,400	0	-25,400	-21,000	0	-4,400	82.68%
44861	PARKING PERMIT FEES	-69,224	4,400	-64,824	-60,000	0	-4,824	92.56%
44862	SCHOOL MUSICAL TICKET SALES	-10,000	0	-10,000	-10,000	0	0	100.00%
44863	PAY TO PLAY	-110,000	45,600	-64,400	-48,025	0	-16,375	74.57%
49102	TRANSFER IN-OTHER	-27,619	0	-27,619	-19,482	0	-8,138	70.54%
49599	CAPITAL RESERVE	-322,500	0	-322,500	-322,500	0	0	100.00%
REVENUE TOTAL		-1,525,928	50,000	-1,475,928	-1,212,352	0	-263,576	82.14%

GRAND TOTAL	63,010,586	0	63,010,586	61,976,053	660,576	373,957	99.41%
--------------------	-------------------	----------	-------------------	-------------------	----------------	----------------	---------------

CAPITAL RESERVE TOTAL
43020000-10101

772,744

10 YEAR BOE HISTORY OF FISCAL YEAR-END BALANCES

Budget Year	Total Budget	End of Year Balance	% of Budget	10 Year Average
2018/2019	\$63,010,586	\$373,957 *	0.59% *	0.58%
2017/2018	\$62,810,586	\$327,903	0.52%	
2016/2017	\$61,686,660	\$194,315	0.32%	
2015/2016	\$61,178,808	\$264,406	0.43%	
2014/2015	\$60,961,778	\$237,262	0.39%	
2013/2014	\$59,634,148	\$680,562	1.14%	
2012/2013	\$57,557,533	\$770,807	1.34%	
2011/2012	\$57,194,266	\$181,209	0.32%	
2010/2011	\$56,945,211	\$3,092	0.01%	
2009/2010	\$56,945,211	\$456,774	0.80%	
* projected & subject to audit				



PURCHASE RESOLUTION D - 724
through 6/30/19

AGENDA ITEM 10B-2
JULY 2019 MEETING

WHEREAS, the equipment, supplies and/or services for which the following Purchase Orders have been issued and deemed necessary by the Superintendent of Schools, and the cost, thereof, are within the budget appropriations approved by the voters of the Town, NOW, BE IT RESOLVED, that the said purchase orders and all disbursements in connection, thereof, are hereby approved.

Funding	Location	Vendor Name	Description	Amount	Object Code
GENERAL	TECHNOLOGY	TANGENT COMPUTER	UPGRADED EMAIL ARCHIVING HARDWARE	\$ 12,819.50	53300
GENERAL	TECHNOLOGY	DELL MARKETING	LAPTOP REPLACEMENTS ON REFRESH CYCLE (7)	\$ 10,560.24	57400
GENERAL	TECHNOLOGY	CDW GOVERNMENT INC	PRINTER REPLACEMENTS ON REFRESH CYCLE (11)	\$ 5,697.01	57345



BUDGET TRANSFER REQUESTS

through 6/30/19

AGENDA ITEM 10B-3

JULY 2019 MEETING

Requesting Approval Across MOC	DETAIL			FROM (-)			TO (+)		
	#	REASON	AMOUNT	LOCATION	ORG	OBJECT	LOCATION	ORG	OBJECT
	NONE AT THIS TIME			NONE AT THIS TIME			NONE AT THIS TIME		

Informational Within Major Object Code	DETAIL			FROM (-)			TO (+)		
	#	REASON	AMOUNT	LOCATION	ORG	OBJECT	LOCATION	ORG	OBJECT
	FAC-1	ROOF REPAIRS AT CENTRAL OFFICE	\$3,440.00	SNIS	BFF26243 MAINTENANCE	54301 REPAIRS	C.O.	BFZ26243 MAINTENANCE	54301 REPAIRS
	FAC-2	HPS HEAT PUMP REPAIRS	\$2,350.00	SNIS	BFF26243 MAINTENANCE	54301 REPAIRS	HPS	BFA26243 MAINTENANCE	54301 REPAIRS
	FAC-3	SMS SEPTIC TANK REPAIRS	\$400.00	NMHS	BFE26243 MAINTENANCE	54301 REPAIRS	SMS	BFD26243 MAINTENANCE	54301 REPAIRS

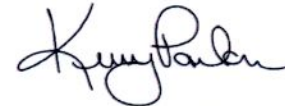
Voluntary Correction Action Plan

School District: New Milford

School Name: New Milford High School

ACTION ITEMS

Signature:

A handwritten signature in black ink, appearing to read "Kim Parker".

Updated July 2, 2019

<u>Noncompliance Issues</u>	<u>Corrective Action Plan</u>	<u>Completion Date</u>
<p>The recipient does not provide an annual public notification in the local newspaper, posters advertising programs or any other publications. Legal Requirements: Title IX: 34 C.F.R., Section 106.8 (b), Section 504: 34 C.F.R., Section 104.7 (a), Title II: 28 C.F.R., Section 35.107 (a) and Guidelines IV-O requires that the recipient prior to the beginning of each school year, advise students, parents, employees and general public that all vocational opportunities are offered regardless of race, color, national origin, sex or disability. The notice must also include a brief summary of program offerings and admission criteria and the name, office address and phone number of persons designated to coordinate compliance under Title IX and Section 504. In determining whether the recipient complies with the annual public notification requirement, the review team reviewed the program announcements and brochures that were submitted by the recipient. After reviewing all of the materials that were submitted, the recipient did not provide enough evidence to indicate its compliance with the annual public notification requirement, for example, advertising in the local newspaper that all vocational opportunities are offered regardless of race, color, national origin, sex or disability.</p>	<p>The newspaper notification will be in an August issue of our local newspaper.</p>	<p>August, 2012</p>

<u>Noncompliance Issues</u>	<u>Corrective Action Plan</u>	<u>Completion Date</u>
<p>The recipient does not provide the contact information for the Title IX and Section 504 coordinator in its annual public notification in the local newspaper, posters advertising programs or any other publications. The contact information should include the name, office address and phone number of the Title IX and Section 504 coordinator. Legal Requirements: Title IX 34 C.F.R., Section 106.8(b), Title II: 28 C.F.R. Section 35.107(a) and Section 504: 34 C.F.R., Section 104.7(a) indicates that a recipient must notify students and employees of the name, office address and phone number of the designated employee. In determining whether the recipient complies with the notification requirement, the review team reviewed the program announcements and brochures that were submitted by the recipient. After reviewing the materials that were submitted, the recipient did not provide enough evidence to indicate its compliance with the notification requirement for the Title IX and Section 504 Coordinator, for example, publishing this information in the local newspaper.</p>	<p>The newspaper notification will be in an August issue of our local newspaper.</p>	<p>August, 2012</p>

<u>Noncompliance Issues</u>	<u>Corrective Action Plan</u>	<u>Completion Date</u>
<p>Auditorium</p> <p>Does the auditorium have more than one remote and a separate exit for persons with disabilities?</p>	<p>Install two push-button exit doors on the east and west sides of the theatre.</p>	<p>August, 2016</p>
<p>Auditorium</p> <p>Is there a listening system to assist at least two people with severe hearing loss?</p>	<p>Install a wireless FM system.</p>	<p>August, 2012</p>
<p>Auditorium</p> <p>Is the auditorium accessible to, and functional for the physically, handicapped to, through and within their doors, without loss of function, space or facility, and/or is the auditorium usable under Section 504 of the Rehabilitation Act of 1973 (Section 104.23), or under the ADA (Section 35.151)?</p> <p>Note: Although there is a wheel chair lift that accesses the control room level, there is no clear unobstructed route for lift to control room. No handicap seating on upper tiered seating area (no access from lift).</p>	<p>Handicapped seating cannot be installed in upper tier.</p>	<p>For future budgetary consideration.</p>

<u>Noncompliance Issues</u>	<u>Corrective Action Plan</u>	<u>Completion Date</u>
<p>Cafeteria</p> <p>Is the cafeteria accessible to, and functional for the physically, handicapped to, through and within their doors, without loss of function, space or facility, and/or is the cafeteria usable under Section 504 of the Rehabilitation Act of 1973 (Section 104.23), or under the ADA (Section 35.151)?</p>	<p>Purchase new food prep sink.</p>	<p>August, 2012</p>
<p>Culinary</p> <p>Are washing machines and clothes dryers front loading?</p>	<p>Purchase new front-loading washing machine.</p>	<p>June, 2012</p>
<p>Elevators and Platform Lifts (Elevators)</p> <p>Is the elevator not locked allowing unassisted access?</p>	<p>Install proximity readers on all elevators.</p>	<p>A portion of this work was recently priced out for an estimated cost of \$30,000.00. Note-this is not an "all-in" price, simply just the elevator company's estimate to perform their portion of the work. For future budgetary consideration.</p>

<u>Noncompliance Issues</u>	<u>Corrective Action Plan</u>	<u>Completion Date</u>
<p>Elevators and Platform Lifts (Elevators)</p> <p>Can the elevator be operated with one hand and without tight grasping, pinching, or twisting of the wrist?</p>	<p>Install proximity readers on all elevators.</p>	<p>A portion of this work was recently priced out for an estimated cost of \$30,000.00. Note-this is not an "all-in" price, simply just the elevator company's estimate to perform their portion of the work. For future budgetary consideration.</p>
<p>Entrances</p> <p>Is the entrance accessible to, and functional for the physically, handicapped to, through, and within their doors, without loss of function, space or facility, and/or is the entrance usable under Section 504 of the Rehabilitation Act of 1973 (Section 104.23), or under the ADA (Section 35.151)?</p>	<p>Install push-button exit doors on front and rear entrances.</p>	<p>September, 2016</p>
<p>Floors and Exits</p> <p>Is the floor and/or exit accessible to, and functional for the physically, handicapped to, through, and within their doors, without loss of function, space or facility, and/or is the floor and/or exit usable under Section 504 of the Rehabilitation Act of 1973 (Section 104.23), or under the ADA (Section 35.151)?</p>	<p>Install push button access controls.</p>	<p>September, 2016</p>

<u>Noncompliance Issues</u>	<u>Corrective Action Plan</u>	<u>Completion Date</u>
<p>Gymnasium</p> <p>Is the gymnasium accessible to, and functional for the physically, handicapped to, through, and within their doors, without loss of function, space or facility, and/or is the gymnasium usable under Section 504 of the Rehabilitation Act of 1973 (Section 104.23), or under the ADA (Section 35.151)?</p>	<p>Install push-button exit doors.</p>	<p>September, 2016</p>
<p>Kitchen (General)</p> <p>Does the room have a fire alarm?</p>	<p>Install fire alarm.</p>	<p>March, 2012</p>
<p>Library (Check-Out Area)</p> <p>Is the check-out counter 28-34 inches above the floor?</p>	<p>New check-out counter needs to be purchased and installed.</p>	<p>August, 2012</p>
<p>Library (General)</p> <p>Is the library accessible to, and functional for the physically, handicapped to, through, and within their doors, without loss of function, space or facility, and/or is the library usable under Section 504 of the Rehabilitation Act of 1973 (Section 104.23), or under the ADA (Section 35.151)?</p>	<p>Install push-button exit doors at the main entrance.</p>	<p>August, 2012</p>

<u>Noncompliance Issues</u>	<u>Corrective Action Plan</u>	<u>Completion Date</u>
<p>Locker/Shower (General)</p> <p>Is the locker/shower accessible to, and functional for the physically handicapped to go through, and within their doors, without loss of function, space or facility, and/or is the locker/shower usable under Section 504 of the Rehabilitation Act of 1973 (Section 104.23), or under the ADA (Section 35.151)?</p>	<p>Seek architectural advice to remediate.</p>	<p>For future budgetary consideration.</p>
<p>Site</p> <p>Are the walks a minimum of 36 inches wide?</p>	<p>Asphalt walk-ways and pads need to be installed.</p>	<p>July, 2016</p>
<p>Site</p> <p>Are the curb ramps flared sides 1:10 (or 1:12 if the ramp is less than 48 inches from an obstruction)?</p>	<p>Curb ramps will be modified to meet standard.</p>	<p>August, 2012</p>

<u>Noncompliance Issues</u>	<u>Corrective Action Plan</u>	<u>Completion Date</u>
<p>Site</p> <p>Is there an accessible route to the athletic fields, dugouts bleachers, playgrounds, and accessible playground apparatus from the gymnasium?</p>	<p>Same as page 18, Item #2. Asphalt walk-ways and pads need to be installed.</p>	<p>July, 2016</p>
<p>Site</p> <p>Are there accessible wheelchair locations at the bleachers, dugouts, and viewing areas (both sides for ball fields)?</p>	<p>Same as page 18, Item #2. Asphalt walk-ways and pads need to be installed.</p>	<p>July, 2016</p>
<p>Site</p> <p>If the bleachers are raised, is there more than one accessible means of egress?</p>	<p>Same as Page 18, Item #2. Asphalt walk-ways and pads need to be installed.</p>	<p>July, 2016</p>

<u>Noncompliance Issues</u>	<u>Corrective Action Plan</u>	<u>Completion Date</u>
<p>Stairs and Stairwells</p> <p>Do the steps avoid abrupt nosing?</p>	<p>Seek architectural advice to remediate.</p>	<p>For future budgetary consideration.</p>
<p>Stairs and Stairwells</p> <p>Are the stairs accessible to, and functional for the physically, handicapped to, through, and within their doors, without loss of function, space or facility, and/or are the stairs usable under Section 504 of the Rehabilitation Act of 1973 (Section 104.23), or under the ADA (Section 35.151)?</p>	<p>Seek architectural advice to remediate.</p>	<p>For future budgetary consideration.</p>
<p>Toilets (Single User and Gang Toilet Room)</p> <p>Is the toilet room accessible to, and functional for the physically, handicapped to, through and within their doors, without loss of function, space or facility, and/or is the toilet room usable under Section 504 of the Rehabilitation Act of 1973 (Section 104.23), or under the ADA (Section 35.151)?</p>	<p>Install push button access controls.</p>	<p>For future budgetary consideration.</p>



New Milford Public Schools
Facilities Department
386 Danbury Road
New Milford, CT 06776
860) 354-6265
FAX (860) 210-2233

MEMORANDUM

To: Dr. Kerry Parker, Superintendent
From: Kevin Munrett, Facilities Director
Date: July 12, 2019
Re: Summer Projects Update

The following is an update on Facilities related summer projects:

Windows 7 Security Camera Project at SNIS, NES & SMS

- Vendor is wiring and changing over the servers and cameras to ensure that the schools involved in the project have a fully functioning security system before the January 2020 deadline for the Windows 7 migration.

HPS Abatement Project

- Work has begun after proper notification to the State to inform them, as per Connecticut Department of Public Health (CTDPH), of the duration of asbestos abatement work to take place at this school location. Maintenance crews will install the new VCT flooring after Fuss & O'Neill completes their abatement work and all the air clearances have been verified.

New Fire Alarm System at HPS

- Siemens has installed a new fire alarm panel and devices throughout the entire school. Only punch list items remain at this point. Once completed, the Fire Marshal will be contacted to conduct his final inspection.

New Serving Line Project at SNIS

- Removal began Monday, July 8 with the new line arriving in late July. The Facilities department maintenance staff will make all electrical and plumbing connections prior to students returning. The project equipment is being funded by Food and Nutrition Services and not the General Fund.

Camella's Cupboard at Lillis Building

- Maintenance staff have been working on rehabilitating the rear stage area in the basement so it can be used to help feed the needy. This project was completed Monday, July 8.

Lillis Oil Tank

- The Town Zoning Department has been contacted regarding the repainting of parking spaces at the Lillis Building. Once their input is received, the lines will be painted according to current code for ADA.

Summer Bridge Program and SPED Summer School

- These programs started Monday, July 8. All teachers and belongings were relocated to NMHS for the summer session.

Annual servicing of septic tanks, kitchen hood cleaning, boiler maintenance and other miscellaneous annual projects

- These projects are already underway.

Miscellaneous

- Plenty of painting, work orders, cleaning, scrubbing and too many other items to mention are keeping Facilities department maintenance and custodial staff busy!

Roof Projects

- Attachment 1 is the SNIS thermal scan from November 2017; Attachment 2 is the SNIS thermal scan from June 2019. Areas of wet insulation not only doubled in size in the 1.5 years, but doubled in square footage as well.
- Change Order # 1 was generated and approved by the Mayor to address the additional wet insulation.
- Deliveries of roofing materials began on the last day of school (6/20).
- Vacuum truck work began on Friday, 6/21 (photo 1 & 2).
- "Actual" roof replacement began on 6/24 on Section # 15 (see SNIS A-1 Drawing).
- Roofers have made watertight Roof #s 15, 18, 19, 20, 21 and 22.
- I meet with the Garland Project manager daily at the job site to inspect work and progress (see photos 4 & 5). Crew is making tremendous progress in a short period of time.
- Steve Botelho and I met with the Mayor at the SNIS site on Friday, 6/28 to go over progress. We asked the Mayor about the Town Building Committee, which was tasked with over-seeing this project, and the Mayor said the Committee had not met at that time.
- On 6/28, the Mayor also asked me about a scope of work for roof replacement at NMHS. I reminded him our Board had moved this to the Mayor to address via the Town Facilities department since the Town

wished to move in a different direction and the Mayor told me they needed it done asap. Steve Botelho of Garland graciously offered their assistance with the scope even though they have no intention of bidding the job themselves.

- Steve Botelho emailed the Mayor on 7/1 regarding a number of items needed to complete the scope of work but he has yet to receive any feedback.

Legend

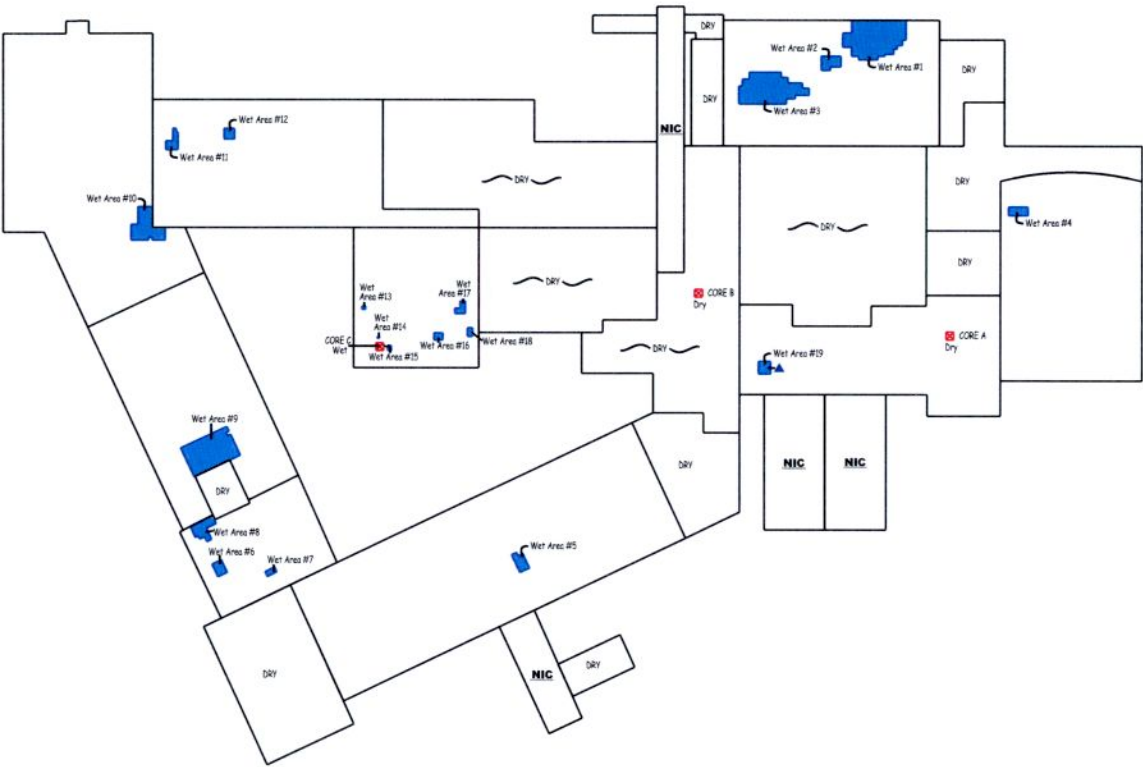
CORE SAMPLE

MOISTURE PROBE - WET

NOT IN CONTRACT

WET INSULATION

Areas:	Total of All Roofs
	(in approximate square feet)
	Square Footage of Roof Inspected: 132,762
	Square Footage of Wet Area: 2,500
	Percentage of Wet Area: 1.9%



INFRA-RED ROOF MOISTURE ANALYSIS

SARAH NOBLE INTER. SCHOOL
NEW MILFORD, CT

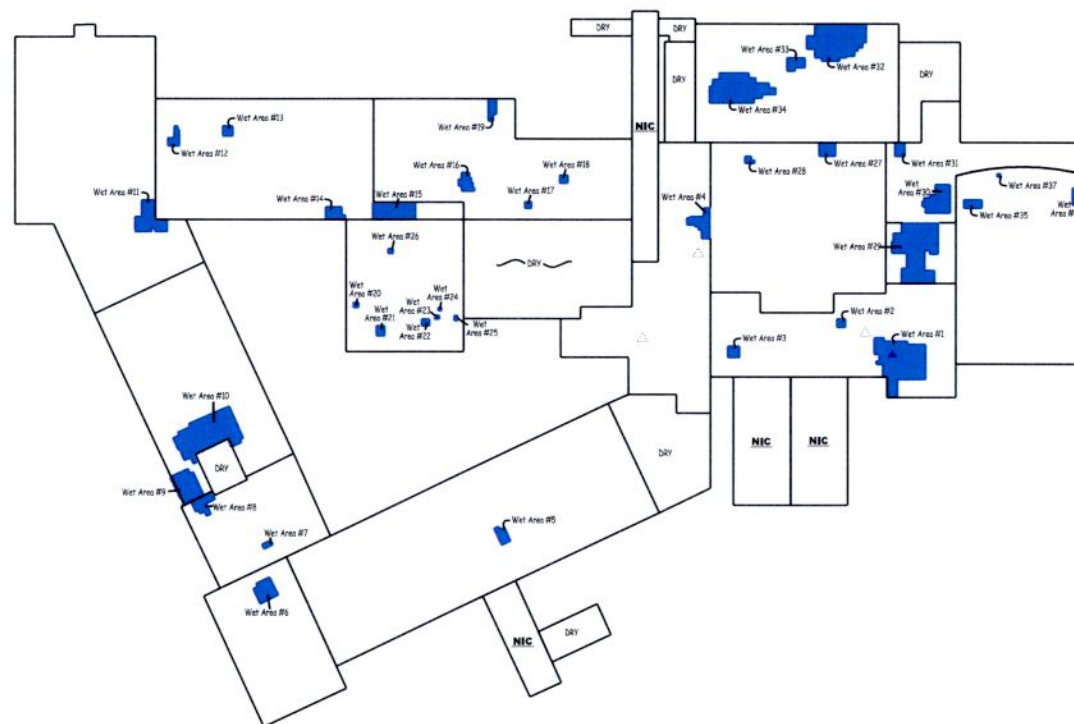
SCALE: 1/32"=1'-0"

DATE: 11-29-17

PAGE: 1 OF 1

DRAWN BY: DMR
JOB#: 17720X01

ATTACHMENT #2



Legend	
△	MOISTURE PROBE - DRY
▲	MOISTURE PROBE - WET
NIC	NOT IN CONTRACT
■	WET INSULATION

Areas:	Total of All Roofs
	(In approximate square feet)
Square Footage of Roof Inspected:	132,762
Square Footage of Wet Area:	5,691
Percentage of Wet Area:	4.3%

INFRA-RED ROOF MOISTURE ANALYSIS



**SARAH NOBLE INTER. SCHOOL
NEW MILFORD, CT**

SCALE:	1/32"=1'-0"
DATE:	06-12-19
PAGE:	1 OF 1
DRAWN BY:	DMR
JOB#:	193523AR



SNIS ROOF PHOTO #1



SNIS ROOF PHOTO #2



SNIS ROOF PHOTO #4



SNIS ROOF PHOTO #5



since 1895

The Garland Company, Inc.



SARAH NOBLE

INTERMEDIATE
SCHOOL

25 Sunny Valley Rd
New Milford, CT

SCALE: AS NOTED

DATE: JAN 27, 2019

PROJ. #

DRAWN BY:

REV.

REV.

REV.

ROOF PLAN

SNIS A-1 DRAWING

1
A-0 ROOF PLAN
SCALE: N.T.S.

A-0

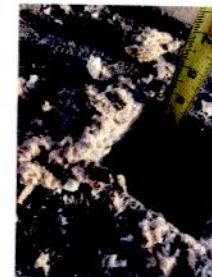
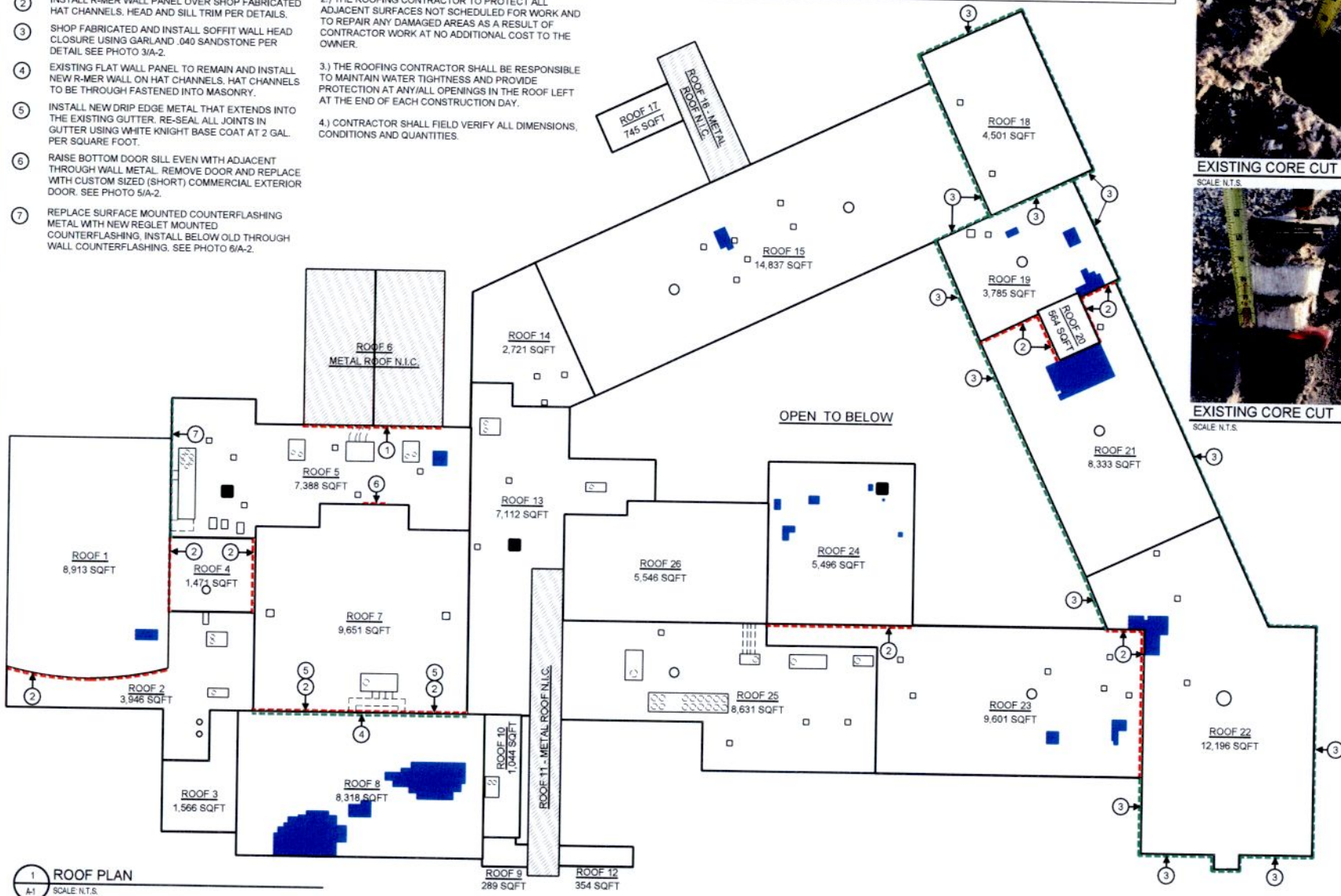
KEYED NOTES:

- 1) REMOVE EXISTING RAKE EDGE, INSTALL 2 PLY FLASHING THEN SHOP FABRICATE THE NEW RAKE EDGE USING GARLAND .040 EMERALD GREEN FLAT SHEET. INSTALL PER DETAIL. SEE PHOTO 2/A-2.
- 2) INSTALL R-MER WALL PANEL OVER SHOP FABRICATED HAT CHANNELS, HEAD AND SILL TRIM PER DETAILS.
- 3) SHOP FABRICATED AND INSTALL SOFFIT WALL HEAD CLOSURE USING GARLAND .040 SANDSTONE PER DETAIL SEE PHOTO 3/A-2.
- 4) EXISTING FLAT WALL PANEL TO REMAIN AND INSTALL NEW R-MER WALL ON HAT CHANNELS, HAT CHANNELS TO BE THROUGH FASTENED INTO MASONRY.
- 5) INSTALL NEW DRIP EDGE METAL THAT EXTENDS INTO THE EXISTING GUTTER, RE-SEAL ALL JOINTS IN GUTTER USING WHITE KNIGHT BASE COAT AT 2 GAL. PER SQUARE FOOT.
- 6) RAISE BOTTOM DOOR SILL EVEN WITH ADJACENT THROUGH WALL METAL. REMOVE DOOR AND REPLACE WITH CUSTOM SIZED (SHORT) COMMERCIAL EXTERIOR DOOR. SEE PHOTO 5/A-2.
- 7) REPLACE SURFACE MOUNTED COUNTERFLASHING METAL WITH NEW REGLET MOUNTED COUNTERFLASHING, INSTALL BELOW OLD THROUGH WALL COUNTERFLASHING. SEE PHOTO 6/A-2.

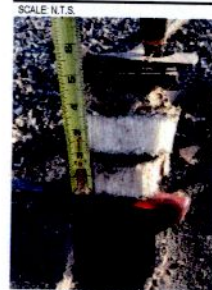
GENERAL NOTES:

- 1.) IT IS THE ROOFING CONTRACTOR'S RESPONSIBILITY TO FAMILIARIZE THEMSELVES WITH ALL DETAILS INVOLVED IN THE ROOFING CONTRACT.
- 2.) THE ROOFING CONTRACTOR TO PROTECT ALL ADJACENT SURFACES NOT SCHEDULED FOR WORK AND TO REPAIR ANY DAMAGED AREAS AS A RESULT OF CONTRACTOR WORK AT NO ADDITIONAL COST TO THE OWNER.
- 3.) THE ROOFING CONTRACTOR SHALL BE RESPONSIBLE TO MAINTAIN WATER TIGHTNESS AND PROVIDE PROTECTION AT ANY/ALL OPENINGS IN THE ROOF LEFT AT THE END OF EACH CONSTRUCTION DAY.
- 4.) CONTRACTOR SHALL FIELD VERIFY ALL DIMENSIONS, CONDITIONS AND QUANTITIES.

ALL DRAWINGS ARE GRAPHIC REPRESENTATION OF APPROXIMATE LOCATIONS OF EXISTING AND NEW MATERIALS. IT IS THE CONTRACTOR'S RESPONSIBILITY TO VERIFY ALL EXISTING CONDITIONS PRIOR TO COMMENCEMENT OF WORK.



EXISTING CORE CUT



EXISTING CORE CUT



The Garland Company, Inc.



SARAH NOBLE

INTERMEDIATE SCHOOL

25 Sunny Valley Rd
New Milford, CT

SCALE: AS NOTED

DATE: JAN 27, 2019

PROJ. #

DRAWN BY

REV. A

REV. B

REV. C

ROOF PLAN

A-1

Michael P. McKeon
90 State House Square
Hartford, CT 06103-3702
p 860 424 4386
f 860 424 4370
mmckeon@pullcom.com
www.pullcom.com

June 28, 2019

VIA ELECTRONIC MAIL

Dr. Stephen Tracy
Superintendent of Schools
New Milford Public Schools
50 East Street
New Milford, Connecticut 06776

Re: Hourly Rate

Dear Steve:

As I noted in June 21, 2019 correspondence, Pullman & Comley, LLC periodically reviews the billing rates of our professionals, which sometimes results in an increase in our hourly rates, based upon changes in the seniority of the individuals providing services or general increases in the cost of conducting business. It occurred to me, however, that I neglected to include the new paralegal/intern rate. Therefore, in accordance with the Rules of Professional Conduct, I am writing to reiterate the hourly rate for attorneys and set forth the hourly rate for paralegals/interns as of July 1, 2019:

For members/of counsel/associates	\$275.00
Paralegals/interns	\$130.00

Even in the wake of this increase, these hourly rates remain significantly less than what we charge to a number of our other school district clients, a reflection of our long relationship with the Board and the volume of work.

As always, we appreciate the opportunity to work with the Board, and both Bill Cannon and I wish you the best of luck with the new position you will be assuming as of next month. Take care, and please feel free to contact me should you have any questions regarding this matter.

Very truly yours,

Michael P. McKeon