

**MINUTES OF THE BOARD OF EDUCATION  
COOPER COUNTY R-IV SCHOOL DISTRICT  
Regular Session, September 20, 2018**

**Members Present**

Amy Heilman - President  
Anna Kahle – Vice President  
Robin Bishop - Secretary  
Tasha Knapheide – Treasurer  
Ron Anderson - Member  
Ashley Benny – Member  
Justin Hein - Member

**Members Absent**

Dr. Anderson – Superintendent  
Jessica Huth – Principal  
Brian Emde – Activities Director

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- I. The Cooper County R-IV Board of Education was called to order by Board President, Amy Heilman at 7:33 p.m.
- II. Motion made by Robin Bishop to approve the agendas for the September 20, 2018, Regular Meeting and Executive Sessions.  
Motion seconded by Ashley Benny.  
Yeas: 7 (Amy Heilman, Anna Kahle, Robin Bishop, Tasha Knapheide, Ron Anderson, Ashley Benny, and Justin Hein)  
Nays: 0  
Motion Carried: Yes
- III. Motion made by Ashley Benny to approve the minutes for the Special Regular and Executive Sessions for September 12, 2018.  
Motion seconded by Justin Hein.  
Yeas: 7 (Amy Heilman, Anna Kahle, Robin Bishop, Tasha Knapheide, Ron Anderson, Ashley Benny, and Justin Hein)  
Nays: 0  
Motion Carried: Yes
- IV. **Public Comment:**  
There was no public comment.
- V. **Monthly Bills**  
Motion made by Anna Kahle to approve the bills presented for the current month.  
Motion seconded by Ashley Benny.  
Yeas: 7 (Amy Heilman, Anna Kahle, Robin Bishop, Tasha Knapheide, Ron Anderson, Ashley Benny, and Justin Hein)  
Nays: 0  
Motion Carried: Yes
- VI. **Monthly Financial Report – August 2018**  
Superintendent Dr. Anderson reported:
- |                     |                |
|---------------------|----------------|
| Beginning Balance:  | \$2,072,837.04 |
| Total Receipts:     | \$118,161.18   |
| Total Expenditures: | \$2,190,998.22 |
| Total Cash on Hand: | \$2,146,109.81 |
| Total Investments:  | \$301,976.61   |
- VII. **Reports**
- Technology Report – Bill Schick
    - Bill shared information on the following contracts: Da-Com, Follett library, CDW.G Microsoft Windows, Otelco, Edmentum – Exact Path, Study Island and Credit Recovery, Houghton Mifflin Harcourt Reading Counts, School in Sites website, One Call Now, Ellsworth Publishing Company keyboarding, Cipafilter firewall, Common Goal Systems, Powerschool Group LLC, Brain Pop elementary app, and Thirtyseven4 antivirus plan.
    - Bill gave the board a spreadsheet showing the cost associated with each of the companies above.
    - We currently have 3 servers, weekly backup, 157 desktop computers between 2 and 10 years old, and 72 laptops with warranties on 45 of them.
    - Future technology replacements include: servers starting in about 3 years, switches and wiring in about 2 years using some monies from the Erate grant, and the firewall.
  - Maintenance Report – Bill Moser

- Roof Bids – Bill contacted companies to bid our roof project. We only had one company turn in a sealed bid by our cut off date. We have had other interested companies.

Motion made by Justin Hein to extend our acceptance of sealed bids for our roofing project to October 17, 2018.

Motion seconded by Anna Kahle.

Yeas: 7 (Amy Heilman, Anna Kahle, Robin Bishop, Tasha Knapheide, Ron Anderson, Ashley Benny, and Justin Hein)

Nays: 0

Motion Carried: Yes

- The repairs are almost finished to the dugout fence area.
- Welcome Home Pest Control has treated for termites and other insects.
- The east and north sides of the building need tuckpointing. Bill is going to get bids for this project.
- The lower parking lot slope is currently washing out. Bill will get some landscaping companies to look at the project to give us ideas on how to correct this problem.

### 3. AD Report – Brian Emde

- Baseball is currently 4-5. They have the New Bloomfield tournament and the CCAA tournament and will be done with their season on Oct. 3.
- Volleyball is 3-7 but have been playing competitively. Districts will be a single elimination tournament on Oct. 22 and 23 in Otterville.
- Junior high currently has 6 boys and 6 girls on each team. The girls will play Sept. 21 and both teams will play next Tuesday.
- Dates:
 

9-25	SFCC Career Day
10-7	Class of 2020 BBQ
10-8 through 10-13	Prairie Home Jr. High Tournament
10-13	Band day at CMU
10-13&10-14	Softball Tournament Fundraiser
10-16	Choral Clinic in Jamestown
10-20	Southern Boone County Marching Band Classic
10-22&10-23	Volleyball Districts in Otterville
10-23	Band Clinic in Bunceton
10-27	UCM Homecoming Marching Band

### 4. Principal's Report – Mrs. Huth

- The School Carnival is on Nov. 2 from 5:00-8:00 and classes and organizations are running booths.
- PBIS Committee is working to put up new Dragon Way signs and a matrix for classroom, bus, hallways, cafeteria, library, computer, bus, gym, assembly and playground, updating and discussing Behavior Logs and completing them, and are ordering shirts for the students that say "It's a great day to be a dragon!"
- PD Curriculum Committee is working on compiling a list of wants and needs.
- All necessary drills are being completed.
- Mrs. Huth is doing teacher walk through evaluations.
- National Guard will sponsor signs, window clings and shirts.

### 5. Superintendent's Report – Dr. Anderson

- The 18-19 Budget has been fully up-dated and revised. She recommends taking the Prop C fund deposits into Fund 2 down to the minimum allowed. She also recommended depositing all M&M Taxes and Classroom Trust monies into Fund 4, to increase the amount available for roof and facility repairs.
- Chris Jerdan of FSG will spec the roof and bathroom jobs and check them upon completion.
- She created and shared our new District Communications Plan.
- Our tax rate ceiling adopted is actually 4.5587.

## VIII. Old Business

1. Absences: Other surrounding schools have policies in place requiring students to make up the seat time missed after 5 absences in a quarter by staying late at school on evening or attending school on Saturday morning. If students do not make up the seat time, they cannot go to or participate in extracurricular activities and student credits can also be withheld. We will consider creating a policy like this for the future.

## IX. New Business

1. Preschool out of district tuition would be the same as out of district tuition for any age student.

- X. August meeting was set for October 18, 2018, at 6:30.

**XI.** Board President, Amy Heilman, entertained a motion to adjourn the Regular Session Meeting.

Motion made by Justin Hein to adjourn Special Regular Session meeting.

Motion seconded by Anna Kahle.

Roll Call Vote:

Yeas: 7 (Amy Heilman, Anna Kahle, Robin Bishop, Tasha Knapheide, Ron Anderson, Ashley Benny, and Justin Hein)

Nays: 0

Motion Carried: Yes

Meeting adjourned 9:20 PM.

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Board President

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Board Secretary