

## **1.0 OPENING OF MEETING**

The Board of Directors of the Centennial Board of Cooperative Educational Services (CBOCES) met on January 17, 2019 at the CBOCES Office, 2020 Clubhouse Drive, Greeley, Colorado.

### **1.1 Call to Order**

*Vice President Nancy Sarchet called the meeting to order at 6:30 PM.*

### **1.2 Roll Call**

#### **Board Members (or alternates) present:**

Riste Capps, RE-1 Valley SD Sterling  
Laura Case, Estes Park SD R-3 (via electronic participation)  
Jane Johnson, Platte Valley SD RE-7  
Sara Kopetzky, Wiggins SD RE-50J  
Nancy Kugler, Prairie SD RE-11J  
Pat Loyd, Pawnee SD RE-12  
Paula Peairs, St. Vrain Valley Schools  
Nancy Sarchet, Weld County SD RE-1  
Lynette St. Jean, Eaton SD RE-2  
Chris Van Why, Weld RE-9 SD (arrived at 6:35 PM)

#### **Board Members absent:**

Alphretta Erdmann, Briggsdale School  
Brandy Hansen, Brush SD RE-2J  
Tiffany Thompson, Weldon Valley SD RE-20J  
Connie Weingarten, Morgan County SD RE-3

#### **Superintendents present:**

Dr. Jan Delay, RE-1 Valley Sterling  
Dr. Glenn McClain, Platte Valley SD RE-7  
Don Rangel, Weld County SD RE-1

#### **CBOCES Staff present:**

Dr. Randy Zila, Executive Director  
Terry Buswell, Assistant Executive Director  
Dr. Mary Ellen Good, Federal Programs Director  
Mark Rangel, Innovative Education Services Director  
Jocelyn Walters, Special Education Director  
Shana Garcia, Executive Administrative Assistant

### **1.3 Introductions/District Updates**

Board Members introduced themselves and shared information for their respective districts' activities

### **1.4 Approval of Agenda**

*Pat Loyd moved to approve the agenda as presented. Sara Kopetzky seconded.*

**The motion passed by unanimous roll call vote: [Riste Capps, yes; Laura Case, yes; Chris Van Why, yes; Alphretta Erdmann, absent; Brandy Hansen, absent;**

**Jane Johnson, yes; Sara Kopetzky, yes; Nancy Kugler, yes; Pat Loyd, yes; Paula Peairs, yes; Nancy Sarchet, yes; Lynette St. Jean, yes; Tiffany Thompson, absent; Connie Weingarten, absent]**

### **1.5 Approval of Minutes**

*Jane Johnson moved to approve the minutes from the November 15, 2018 regular meeting. Lynette St. Jean seconded.*

**The motion passed by unanimous roll call vote: [Riste Capps, yes; Laura Case, yes; Chris Van Why, yes; Alphretta Erdmann, absent; Brandy Hansen, absent; Jane Johnson, yes; Sara Kopetzky, yes; Nancy Kugler, yes; Pat Loyd, yes; Paula Peairs, yes; Nancy Sarchet, yes; Lynette St. Jean, yes; Tiffany Thompson, absent; Connie Weingarten, absent]**

### **1.6 Public Participation**

None

### **1.7 Board Reports/Requests**

None

### **1.8 Old Business**

None

## **2.0 CONSENT AGENDA**

### **2.1 Approval of Personnel Items**

### **2.2 Approval of Supplemental Appropriations**

### **2.3 Approval of Resolution Authorizing \$21,000 of Capital Savings Plan Funds for Updating Telephone System**

### **2.4 Approval of Designated Public Notice Location for 2019 Board of Directors' Meetings**

*Lynette St. Jean moved to approve Consent Agenda items 2.1, 2.3 through 2.4 as presented. Chris Van Why seconded.*

**The motion passed by unanimous roll call vote: [Riste Capps, yes; Laura Case, yes; Chris Van why, yes; Alphretta Erdmann, absent; Brandy Hansen, absent; Jane Johnson, yes; Sara Kopetzky, yes; Nancy Kugler, yes; Pat Loyd, yes; Paula Peairs, yes; Nancy Sarchet, yes; Lynette St. Jean, yes; Tiffany Thompson, absent; Connie Weingarten, absent]**

*Pat Loyd moved to approve Consent Agenda item 2.2 as revised. Lynette St. Jean seconded.*

**The motion passed by unanimous roll call vote: [Riste Capps, yes; Laura Case, yes; Chris Van Why, yes; Alphretta Erdmann, absent; Brandy Hansen, absent; Jane Johnson, yes; Sara Kopetzky, yes; Nancy Kugler, yes; Pat Loyd, yes; Paula Peairs, yes; Nancy Sarchet, yes; Lynette St. Jean, yes; Tiffany Thompson, absent; Connie Weingarten, absent]**

### **3.0 PRESENTATIONS**

None

### **4.0 REPORTS / DISCUSSION**

#### **4.1 Superintendents' Advisory Council (SAC) Report**

Dr. Glenn McClain provided information from the January SAC meeting that included the following topics:

- CDE updates
- Departmental reports
- BIAS training followed meeting

#### **4.2 First Reading, Proposed Additions/Revisions to Board Policies/Regulations/Exhibits: BEDA, BEDH, DAB-E, GBEB, GBEB-R-2, GBGA, GBGE, GBK, GCQC-R, GCQF-R, GDE-GDF, JICH, JLCD, JLCDB, KDBA, KDB-R, KFA**

Board members discussed proposed additions/revisions to Board policies/regulations/exhibits which were the result of legislative changes during the 2018 session.

##### **Discussion topics:**

- Revisions reflect sample policies/regulations/exhibits produced by Colorado Association of School Boards (CASB) which contain all content/language CASB believes best meets intent of law including 2018 legislative changes

#### **4.3 First Reading, Proposed Revisions to Board Policy GBGG**

Board members discussed proposed revisions to Board Policy GBGG.

##### **Discussion topics:**

- Currently no incentive for employees to save sick leave days
- Revision would create incentive for staff to use sick leave only when necessary and provide small monetary benefit for remaining sick leave days upon separation of employment
- At least 12 Centennial BOCES member districts have some type of sick leave payout upon separation of employment
- Consensus to bring policy revisions forward was reached at January SAC meeting
- This item will return for action at April 18 BOD meeting

#### **4.4 Financial Reports – Terry Buswell, Assistant Executive Director**

- a. Board Notes for Financial Reports
- b. Investment Report A
- c. Cash Flow Analysis Report B
- d. Cash Flow Chart C
- e. Financial Summary Report
- f. Detailed Expense Report

#### **4.5 Directors' Reports**

- Written updates were included in the Board packet as noted below
  - a. Dr. Randy Zila, Executive Director – shared information on the following topics:
    - Staff illness update

- BIAS training held
  - Met with Thompson School District to discuss Centennial BOCES membership
  - Physical upgrading to facilities
  - Greeley building loan payoff
  - St. Vrain Valley School District mobile lab – potential resource for rural districts
- b. Terry Buswell, Assistant Executive Director – written report
  - c. Dr. Mary Ellen Good, Director of Federal Programs – written report
  - d. Mark Rangel, Director of Innovative Education Services – written report
  - e. Jocelyn Walters, Director of Special Education – written report

**5.0 ACTION ITEMS**

None

**6.0 UPDATES/ANNOUNCEMENTS**

***CBOCES High School Graduation Ceremonies***  
**Greeley Campus**

Union Colony Civic Center

701 10<sup>th</sup> Avenue, Greeley

Tuesday, May 14, 2018

6:30 PM Commencement Ceremony

BOD Member Attending – Nancy Sarchet, Backup – Jane Johnson

**Longmont Campus**

St. Vrain Memorial Building

700 Longs Peak Avenue, Longmont

Monday, May 13, 2018

6:30 PM Commencement Ceremony

BOD Member Attending – Paula Peairs

**ICoconnect High School Graduation Ceremony**

TBD

Friday, May 17, 2018

5:30 PM Commencement Ceremony

BOD Member Attending – Nancy Kugler

**7.0 ADJOURNMENT**

*The meeting was adjourned by acclamation at 7:34 PM.*

Respectfully Submitted,

*Alphretta Erdmann*

*Nancy Sarchet*

Centennial BOCES BOD Secretary/Treasurer Centennial BOCES BOD Vice President