



# OUR FUTURE IS IN CHILDREN'S EDUCATION

**MONDAY  
7:30 P.M.**

**BOARD OF EDUCATION OFFICES  
NAJARIAN BOARD ROOM**

**BOARD OF EDUCATION  
WOLCOTT, CONNECTICUT  
August 12, 2019**

**I. Call to Order, Pledge of Allegiance, and Reading of the Mission Statement**

*The mission of the Wolcott Public Schools is to promote the academic, social, and emotional development of all students to become contributing members of the global community.*

**II. Approval of Minutes**

- A. Regular Meeting of July 08, 2019
- B. Special Meeting of July 11, 2019
- C. Special Meeting of August 8, 2019

**III. Committee Reports**

**IV. Communications**

- A. In appreciation card
- B. Thank you card
- C. Letters from parents
- D. Invite to Freshman Orientation at WHS
- E. Invite to Convocation

**V. Business Manager's Report**

- A. Expenditures
- B. Transfers

**VI. Superintendent's Report**

Public Comment

**VII. Old Business**

- IX. New Business
  - A. Discussion and Possible Action Regarding Kindergarten Class Size
  - B. Discussion on Pre Referendum Services
  - C. Nomination(s)
  - D. Approve Salary Increase – CASA
  - E. Approve Teaching a Sixth Class
  - F. Consent Agenda
    - 1. Transfer(s)
    - 2. WHS Boys Swim Program
    - 3. WHS Girls Swim Program
    - 3. Permission to Dispose of Equipment

X. Time for the Public

XI. Items for the Next Agenda

XII. Adjournment

Note:

Committee of the Whole 7:00 p.m. in the Najarian Board Room:

- 1. Business Manager's Report
- 2. Expenditures
- 3. Budget Transfers
- 4. Discussion on Late Buses
- 5. Time for the Public

**BOARD OF EDUCATION  
WOLCOTT, CONNECTICUT**

A regular meeting of the Board of Education was held on Monday, July 08, 2019, at the Board of Education Offices. In attendance were: Lori DelBuono Bartlett, Chairman of the Board; Cynthia Mancini, Vice Chairman of the Board; Roberta Leonard, Secretary of the Board; Thomas Buzzelli, Kathleen Cordone, Paul D'Angelo, Anthony Gugliotti and Kelly Mazza. Also in attendance: Dr. Anthony Gasper, Superintendent of Schools; Todd Bendtsen, Business Manager; Wayne Natzel, Facilities Director; Kimberly Murtaugh, Principal of Frisbie Elementary School; and Jessica Kenny, Board Clerk.

The meeting was called to order at 7:30 p.m. by Mrs. DelBuono Bartlett, and the Pledge of Allegiance was recited. Mrs. DelBuono Bartlett then read the Wolcott Public Schools' Mission Statement.

**Approval of Minutes:**

Motion:           by Ms. Leonard, seconded by Mr. D'Angelo, to approve the minutes of the regular meeting of June 24, 2019.  
So voted.

**Committee Reports:**

A Committee of the Whole meeting was held at 6:48 p.m. Topics discussed included: Expenditures, Budget Transfers, Health Claims and pending vendor invoices. Also the Committee had a discussion on the New Job Description which was on the Board of Education agenda. Lastly, they review four independent contracts.

**Communications:**

Thank you cards.

**Business Manager's Report:****Expenditures:**

Motion: by Mrs. Mancini, seconded by Mr. Buzzelli, to approve the following Expenditures:  
To approve expenditures in the amount of **\$440,013.20** paid on July 09, 2019 for fiscal year 2019-2020;  
To approve the August 2019 payroll expenditures in the amount of **\$800,000** for fiscal year 2019-2020.  
So voted.

**Budget Transfer(s):**

Motion: by Mrs. Mancini, seconded by Mr. D'Angelo, to approve the following Budget Transfers:  
To authorize the transfer of **\$297,861.68** from fiscal year 2018-2019 as presented in the Business Manager's report.  
So voted.

**Superintendent's Report:**

Dr. Gasper reported that on the agenda tonight is the transfers of two positions, TESOL and Math Content Coach. he commented that the Assistant Superintendent job posting cleared and there were 26 applications received.

The superintendent stated that Summer Studies is running smoothly. He thanked the Board for the approval of the Assistant Director and thanked Chief Stephens for suppling the School Resource Officer.

Motion: by Mrs. Mazza seconded by Mr. D'Angelo, to approve the Superintendent's Report.  
So voted.

**Public Comment:**

No one came forward.

**OLD BUSINESS:**

None

**NEW BUSINESS:****Adopt a New Job Description:**

Motion: by Mr. D'Angelo, seconded by Mr. Gugliotti, to adopt the new job description of the **Information Technology Director** as presented during the Committee of the Whole meeting.  
So voted.

**Nominations:**

Motion: by Mr. Buzzelli, seconded by Mr. D'Angelo, TO APPOINT THE FOLLOWING PERSON(S) AS INDICATED:

1. **Jessica Biolo** to the position of Library Paraprofessional at Wolcott High School effective August 28, 2019;
2. **Christina Bisailon** to the position of Special Education Paraprofessional at Alcott Elementary School effective August 26, 2019;
3. **Mark Wursthorn** to the position of Director of School Counseling at Wolcott High School effective August 26, 2019;

4. **2019 – 2020 Stipend Positions:**

**Tyrrell Middle School**

Karen LaBlanc	Peer Tutoring Club Co-Advisor
Nina Mascetti-Johnson	Peer Tutoring Club Co-Advisor
Christine Bove-Virr	Peer Tutoring Club Co-Advisor

5. **2019 – 2020 Spring Coaches:**

**Wolcott High School**

Joseph Albiach	Varsity Boys Tennis (pending 5-year Certificate)
James Crandall	Varsity Girls Tennis
Becky Riviezzo	Head Coach – Girls' Outdoor Track
Chris Theriault	Assistant Coach – Girls' Outdoor Track
Chris Riviezzo	Head Coach – Boys' Outdoor Track
Briana Daniele	Assistant Coach – Boys' Outdoor Track
Gabby Gallucci	Varsity Softball
Charise Courtney	JV Softball
Tary Scott	Varsity Baseball (Pending Certification Renewal)
Bob Warren	JV Baseball
John Kiely	Freshman Baseball Co-Coach
Jim Maisto	Freshman Baseball Co-Coach
Craig Kealey	Varsity Boys' Golf
Marty DiTuccio	Varsity Girls' Lacrosse
Chris Hayes	Varsity Boys' Lacrosse (Pending Certificate Renewal)

So voted.

**Consent Agenda:**

Motion: by Mr. Gugliotti, seconded by Mrs. Mancini, to approve the Consent Agenda as presented:

A. **Resignation(s):**

- a. **Sarah Malinak** from the positions of Math Teacher and Career and Technical Education Department Head at Wolcott High School effective July 1, 2019;
- b. **Jennifer DeLeo** from the position of Foodservice Cook at Wakelee Elementary School effective immediately.

**B. Transfer(s):**

- a. **Debra Frageau** from the position of Special Education Paraprofessional at Frisbie Elementary School to the Position of Special Education Paraprofessional at Wakelee Elementary School effective August 28, 2019;
- b. **Sarah Jaeger** from the position of Special Education Paraprofessional at Frisbie Elementary School to Special Education Paraprofessional at Alcott Elementary School effective August 26, 2019;
- c. **Kim Magaldi** from the position of Food Service Cook at Frisbie Elementary School to Food Service Manager at Frisbie Elementary School effective August 28, 2019;
- d. **Krista Rocco** from the position of Special Education Paraprofessional at Alcott Elementary School to Special Education Paraprofessional at Tyrrell Middle School effective August 26, 2019;
- e. **Holly Schinkel** from the position of reading Specialist at Tyrrell Middle School to the position of ELL Consultant and Content Coach for the District effective August 26, 2019;
- f. **Kim Stein** from the position of .45 Math Interventionist at Frisbie Elementary School to .45 Math Interventionist at Frisbie Elementary School and .55 District-wide Math Content Coach August 26, 2019.

**C. Permission to Dispose of Equipment**

- a. To give Wakelee School permission to dispose of technology equipment that are no longer functioning, out dated or being used. Please see attached for the list of items and serial numbers.

**Time for the Public:**

No one came forward.

**Items for the Next Agenda:**

The next meeting is August 12, 2019 and will be at the Board Offices.

Board members can contact the Board of Education Office if you have additional agenda items.

**ADJOURNMENT:**

Motion: by Mr. Buzzelli, seconded by Mr. D'Angelo, to adjourn the meeting at 7:47 p.m.  
So voted.

Note: The Board of Education meetings are videotaped, and as result are available to be viewed on the WLCT96 site on the Town of Wolcott's website, [www.wolcottct.org](http://www.wolcottct.org).

**BOARD OF EDUCATION  
WOLCOTT, CONNECTICUT**

A special meeting of the Board of Education was held on Thursday, July 11, 2019, at the Board Offices. In attendance were: Lori DelBuono Bartlett, Chairman of the Board; Roberta Leonard, Secretary of the Board of Education; Thomas Buzzelli, Kathleen Cordone, Paul D'Angelo, Anthony Gugliotti and Kelly Mazza. Also in attendance: Dr. Anthony Gasper, Superintendent of Schools; Kevin Hollis, Director of Student Services; Marc Sklenka, Managing Director at Colliers International; Charles E. Warrington, Jr. Director of Colliers International; Jessica Kenny, Board Clerk.

The meeting was called to order at 6:02 p.m. by Mrs. DelBuono Bartlett.

Dr. Gasper introduced Mr. Sklenka and Mr. Warrington from Colliers International and discussed with the Board options they could offer on pre-referendum services.

A 4-minute recess was held from 6:50 – 6:54.

Dr. Gasper than introduced Mr. Hollis who had a discussion with the Board members of district-wide mental health supports and learning for students in our schools. Mr. Hollis explain programs that we are using with our students and staff in regards to mental health.

Dr. Gasper than discussed with the Board athletic code of conduct, the Board decided that they will be adding to or adding a new policy in regards to vandalism.

**Nominations:**

Motion: by Mr. Buzzelli, seconded by Mrs. Mazza to appoint the following person(s) as indicated:

1. **Brittany DiLorenzo** to the position of School Psychologist District-wide effective August 26, 2019;
2. **Christine Mazzota** to the position of Special Education Teacher at Wakelee School effective August 26, 2019.

**Adjournment:**

Motion: by Mr. Buzzelli, seconded by Mrs. Cordone, to adjourn the special meeting at 8:26 p.m.



**BOARD OF EDUCATION  
WOLCOTT, CONNECTICUT**

A special meeting of the Board of Education was held on Monday, August 05, 2019, at the Board Offices. In attendance were: Lori DelBuono Bartlett, Chairman of the Board; Cynthia Mancini, Vice-Chairman of the Board; Roberta Leonard, Secretary of the Board; Thomas Buzzelli, Kathleen Cordone, Paul D'Angelo, Anthony Gugliotti and Kelly Mazza. Also in attendance: Dr. Anthony Gasper, Superintendent of Schools; Jessica Kenny, Board Clerk.

The meeting was called to order at 6:01 p.m. by Mrs. DelBuono Bartlett.

The Board then went into Executive Session for the purposes of interviewing candidates for assistant superintendent.

Motion: by Mr. D'Angelo, seconded by Mr. Buzzelli to exit executive session.

**Nominations:**

Motion: by D'Angelo, seconded by Mrs. Mancini to appoint the following person(s) as indicated:

1. **Beatrice Butler** to the position of Spanish Teacher at Tyrrell Middle School effective September 27, 2019 or sooner if available;
2. **Brittany Leonard** to the position of Pre-School Teacher at Alcott School effective August 26, 2019;
3. **Ashley Wood** to the position of Lunch IA at Wakelee School effective August 28, 2019.

Motion: by Mr. Buzzelli, seconded by Mr. Gugliotti to appoint Shawn Simpson to the position of Assistant Superintendent effective following the replacement of principalship.

**Consent Agenda:**

by Mr. Buzzelli, seconded by Ms. Leonard to approve the consent agenda as presented:

**1. Resignation(s):**

- a. **Charise Courtney** from the positions of Softball Coach at Wolcott High School effective June 25, 2019;
- b. **Brittany DiLorenzo** from the position of School Psychologist district-wide effective July 30, 2019;
- c. **Heather McDonald** from the position of Special Education Teacher at Frisbie School effective July 31, 2019;
- d. **Amanda Peck** from the position of Paraprofessional at Frisbie School effective immediately.

**2. Transfer(s):**

- a. **Tara Jackson** from the position of Special Education Teacher at Tyrrell Middle School to the position of Reading Specialist at Tyrrell Middle School effective August 26, 2019.

**Adjournment:**

Motion: by Mr. D'Angelo, seconded by Mr. Buzzelli, to adjourn the special meeting at 8:57 p.m.

# COMMITTEE REPORTS

August 12, 2019

Committee of the Whole – July 08, 2019

**BOARD OF EDUCATION  
WOLCOTT, CONNECTICUT**

A meeting of the Committee of the Whole was held on Monday, July 08, 2019, at the Offices of the Board of Education. In attendance were: Lori DelBuono Bartlett, Chairman of the Board; Cynthia Mancini, Vice Chairman of the Board; Roberta Leonard, Secretary of the Board; Thomas Buzzelli, Kathleen Cordone, Paul D'Angelo, Anthony Gugliotti and Kelly Mazza. Also in attendance: Dr. Anthony Gasper, Superintendent of Schools; Todd Bendtsen, Business Manager; and Wayne Natzel, Facilities Director.

The meeting was called to order at 6:48 p.m. by Mrs. DelBuono Bartlett. Topics discussed included: Expenditures, Budget Transfers, Health Claims and pending vendor invoices. Also the Committee had a discussion on the New Job Description which was on the Board of Education agenda. Lastly, they review four independent contracts.

**ADJOURNMENT:**

Motion:           by Mrs. Mancini, seconded by Mrs. Cordone to adjourn the meeting at  
                      7:17 p.m.  
                      So voted.

**Regular Meeting of the Board of Education – August 12, 2019**

**RESOLUTION:                    EXPENDITURES**

**Resolution** from Dr. Anthony Gasper, Superintendent of Schools, to the Honorable Board of Education of the Town of Wolcott, making recommendation

To approve expenditures in the amount of \$227,283.61 paid on August 12, 2019 for fiscal year 2018-2019.

To approve expenditures in the amount of \$126,997.99 paid on August 12, 2019 for fiscal year 2019-2020

To approve the September 2019 payroll expenditures in the amount of \$1,600,000 for fiscal year 2019-2020.

**Regular Meeting of the Board of Education – August 12, 2019**

**RESOLUTION:                    BUDGET TRANSFER(S)**

**Resolution** from Dr. Anthony Gasper, Superintendent of Schools, to the Honorable Board of Education of the Town of Wolcott, making recommendation

To authorize the transfer of **\$232,779.44** from fiscal year 2018-2019 as presented, in the Business Manager's report.

**WOLCOTT PUBLIC SCHOOLS  
WOLCOTT, CONNECTICUT  
SUPERINTENDENT'S REPORT  
August 12, 2019**

The summer has continued to go very smoothly for us. All departments feel that we will be in good shape for the opening of school:

- Custodial and maintenance has made very good progress over the summer. Teachers will be allowed back into their classrooms earlier than initially announced (Aug. 14) if they would like to begin setting up.
- Business and Finance are making good progress on closing out the 2019 fiscal year and all materials requested by schools have been ordered.
- Professional development plans for teachers' return are nearly complete
- Special education outplacements are trending on budget and are down by nearly 50% compared to recent history (from 17 to 9).

Mr. Simpson, Mr. Purcaro, and I have already begun meeting and planning for transition. With the time needed for posting, interviewing, appointing by the Board, and then a potential notification period if the selected candidate comes from another school system, it is reasonable to expect that it could be between Halloween and Thanksgiving before a new principal has his/her first day with us.

**Regular Meeting of the Board of Education – August 12, 2019**

**RESOLUTION:                    NOMINATION(S)**

**Resolution** from Dr. Anthony Gasper, Superintendent of Schools, to the Honorable Board of Education of the Town of Wolcott, making recommendation

**TO APPOINT THE FOLLOWING PERSON(S) AS INDICATED:**

1. **Melissa Anastasio** to the position of Lunch Aid at Frisbie School effective August 28, 2019;
2. **Jacqueline McCoy** to the position of Special Education Paraprofessional at Wolcott High School effective August 28, 2019;
3. **Nadine McDonald** to the position of Special Education Paraprofessional at Wolcott High School effective August 28, 2019;
4. **Nicole Nielson** to the position of Math Teacher at Wolcott High School effective August 26, 2019;
5. **Carolyn Osvald** to the position of Special Education Paraprofessional at Tyrrell Middle School effective August 28, 2019, pending Para Pro Assessment;
6. **Bernadette Persico** to the position of Food Service Floater for the District effective August 26, 2019;
7. **2019 – 2020 Fall Coaches:**  
**Tyrrell Middle School**  
Lee Kelsey                    Girls Soccer  
Brett DiStasio                Boys Soccer  
David Fortier                Cross Country Head Coach  
Scott Blacker                Cross Country Assistant Coach  
Alison Artigliere            Girls Volleyball Head Coach  
Marian Boisvert            Girls Volleyball Assistant Coach  
**Wolcott High School**  
Julie Fell                      Cross Country Track Coach
8. **2019-2020 Stipend Positions:**  
As per attached list.

(See attached)



**Regular Meeting of the Board of Education – August 12, 2019**

**RESOLUTION:                   APPROVE SALARY INCREASE-CASA**

**Resolution** from Dr. Anthony Gasper, Superintendent of Schools, to the Honorable Board of Education of the Town of Wolcott, making recommendation

**To approve a 7.7% wage increase effective August 17, 2019 for the CASA Project Grant employee, Carin Grunwald.**

(See attached)

**Special Meeting of the Board of Education – August 12, 2019**

**RESOLUTION: APPROVE TEACHING A SIXTH CLASS**

**Resolution** from Dr. Anthony Gasper, Superintendent of Schools, to the Honorable Board of Education of the Town of Wolcott, making recommendation

**To approve teaching a 6<sup>th</sup> class by the following person(s) as indicated:**

**Wolcott High School:**

<b>Samantha Chuck</b>	<b>French</b>
<b>James Crandall</b>	<b>Instructional Center</b>
<b>Kristin Garcia</b>	<b>Instructional Center</b>
<b>Kelly Gunneson</b>	<b>Instructional Center</b>
<b>Chuck Tutalo</b>	<b>Exploring Culinary Arts</b>
<b>John Waitkus</b>	<b>Phoenix Math</b>
<b>Tyler Mecceriello</b>	<b>Psychology half year</b>
<b>Will Balanda</b>	<b>Capstone half year</b>

(See attached)

Regular Meeting of the Board of Education – August 12, 2019

**RESOLUTION:                    CONSENT AGENDA**

**Resolution** from Dr. Anthony Gasper, Superintendent of Schools, to the Honorable Board of Education of the Town of Wolcott, making recommendation

**TO APPROVE THE CONSENT AGENDA AS PRESENTED:**

**1. Transfer(s):**

- a. **Sarah Daley** from the position of Food Service Worker at Wakelee School to the position of Food Service Cook at Wakelee School effective August 26, 2019;
- b. **Dorene Page** from the position of Food Service Worker at Wakelee School to the position of Food Service Cook at Frisbie School effective August 26, 2019.

**2. WHS Boys Swim Program:**

- a. To authorize Nicholas DePaola (WAMS) to practice and compete for Wolcott High School in cooperation with the Wilby High School's Boys Swim Team as a one-athlete swim team.

**3. WHS Girls Swim Program:**

- a. To authorize Angela Podzunas (WHS) to practice and compete for Wolcott High School in cooperation with the Naugatuck High School's Girls Swim Team as a one-athlete swim team.

**4. Permission to Dispose of Equipment:**

- a. To give Tyrrell Middle School's Media Center permission to donate/recycle/dispose of 3 free standing shelving units.

(See attached)