

Stanfield Elementary School District 24
Governing Board Meeting
February 13, 2014
6:00 p.m., Library

Open Public Meeting Notice. Pursuant to A.R.S. §38-431.02, notice is hereby given to the members of the Stanfield Elementary School District Governing Board and to the general public that the Governing Board will hold a regular meeting open to the public on February 13, 2014 at 6:00 p.m. in the Library of the Stanfield Elementary School, 515 South Stanfield Road. Governing Board members may participate by telephone conference. As indicated in the agenda, pursuant to A.R.S. §38-431.03 (A) (1), (2), (3), and (4) the Governing Board may vote to go into executive session, which will not be open to the public, to discuss certain matters. The agenda for the meeting follows.

Persons with a disability may request a reasonable accommodation, such as a sign language interpreter, by contacting Business Services at 520-424-0221. Requests should be made three days in advance in order to allow time to arrange accommodation.

AGENDA

I. CALL TO ORDER

- A. Pledge of Allegiance
- B. Roll Call
- C. Welcome Visitors
- D. Approve regular meeting agenda

II. CALL TO THE PUBLIC

Guidance for Public Participation in Board Meetings is provided in Policy BEDH. The President may recognize individuals wishing to address the Board under Call to the Public or under the item on the Agenda they wish to address. Each individual will be allowed five minutes unless additional time was requested and granted in advance by the Superintendent or President. ARS 38-432.02(H) provides that Board members shall not respond to comments unless the item is on the agenda.

The Board shall not hear personal complaints against school personnel or a person connected with the district. A procedure is provided by the Board for disposition of legitimate complaints in Policies KL, KB and KLD.

LLAMADA AL PÚBLICO

La póliza BEDH, provee una guía publica para participar en juntas de la Mesa Directiva. El presidente de la Mesa Directiva puede reconocer a los individuos que desean dirigirse a la mesa bajo llamada al público o bajo el artículo en la agenda que desean tratar. A cada

individuo se le otorgaran cinco minutos de tiempo, a menos que el Presidente o Superintendente le hayan concedido tiempo adicional por adelantado. La Póliza ARS 38-432.02 dice que ningún miembro de la mesa responderá a ningún tipo de comentarios de temas que no estén en la agenda.

La mesa no oirá quejas personales en contra de personal de la escuela o personas que tengan alguna conexión con el Distrito. Para este tipo de quejas la mesa provee otro tipo de procedimientos para la disposición de quejas legítimas las cuales se encuentran en las siguientes Pólizas KL, KB, y KLD.

III. APPROVAL OF MINUTES

Approve the January 9, 2014 regular governing board meeting minutes.

IV. REPORTS

A. Superintendent's Report

1. NSBA update
2. Update on FY15 budget projection
3. CIP strategies for FY15
4. PARCC Pilot testing
5. SAC Status
6. Call for Override
7. Mission and Vision work update

B. January Public Funds Expenditure Reports (Pages 1-3)

C. January Student Activities Report (Page 4)

D. Principal's Report (Page 5)

E. Operations Support Services Reports (Pages 6-8)

1. Maintenance
2. Transportation

V. NEW BUSINESS ACTION ITEMS – PERSONNEL

All hiring is pending satisfactory completion of background investigation, records verification, and fingerprint report.

- A. Approve renewal of employment contract for Principal Christopher Lineberry for the 2014-2015 school year with same contract terms as in 2013-14.

- B. Approve hire effective January 28, 2014, Notice of “At-Will” Appointment 189-day schedule:
 - 1. Carrie Van Slyke, Instructional Aide
- C. Approve creation of a second extra duty contract for CEIS STEP program
- D. Accept resignation of Emily Poos, Instructional Aide, effective May 23, 2014. (Page 9)
- E. Approve extra duty contract for CEIS STEP program for:
 - 1. Laura Scavo
 - 2. George Carmen

VI. NEW BUSINESS ACTION ITEMS – BUSINESS

- A. Ratify approval of payroll vouchers
 - 1. PV17 \$135,489.65
 - 2. PV18 \$146,224.77
- B. Ratify approval of expense vouchers
 - 1. EV1427 \$33,541.60
 - 2. EV1428 \$20,249.39
 - 3. EV1429 \$16,799.29
 - 4. EV1430 \$9,666.71
- C. Heinfeld, Meech & Co., P.C. Audit Reports for the fiscal year ending June 30, 2013
 - 1. Audit Report Transmittal Letter (Pages 10- 15)
 - 2. Comprehensive Annual Financial Report (Separate Package)
- D. Approve addendum to the Technology Plan for the Stanfield District for E-Rate 470 filing for FY15 Year 17 (Packet Front Pocket)
- E. Approve out of state travel to the Arizona Association of School Business Officials annual conference in Laughlin, Nevada, April 9 - 11, 2014 for Melissa Sadorf, Kim Espino, and Lorinda El Aouita.
- F. Approve call for a Request for Proposal 14-01-19 to obtain services of a qualified Outsourced Foodservice Management Company with Multiyear Determination (Pages16-17)

VII. NEW BUSINESS ACTION ITEMS - SCHOOL

- A. Approve out-of-state travel expense for the eighth grade field trip to travel to Six Flags Magic Mountain in Valencia, CA May 8 - 10, 2014, purchase of charter bus transportation from Arizona Corporate Coach for \$5,750.00. (Pages 18 - 26)

VIII. OLD BUSINESS ACTION ITEMS (Policy Advisory Folder)

- A. Adopt Policies and accept Regulations and Exhibits:
 1. PA 476 BEDB Agenda
 2. PA 477 CBCA Delgated Authority
 3. PA 478 CBI Evaluation of the Superintendent
 4. PA 479 School District Annual Report
 5. PA 480 DJE Bidding/Purchasing Procedures, DJE-R Bidding/Purchasing Procedures, DJE-E Bidding and Purchasing Procedures
 6. PA 481 EBAA Reporting of Hazards/Warning Systems
 7. PA 482 EBBB Accident Reports
 8. PA 483 Emergencies
 9. PA 484 GBI Staff Participation in Political Activities
 10. PA 485 GCFC Professional Certification and Credentialing Requirements
 11. PA 486 IHB-R Special Education Programs
 12. PA 487 IMG Animals in Schools
 13. PA 488 JLBC Immunizations of Students
 13. PA 489 JLCD Medicines/Administering Medicines to Students, JLCD-R Medicines/Administering Medicines to Students
 14. PA 490 JLF Reporting Child Abuse/Child Protection, JLF-R Reporting Child Abuse/Child Protection
 15. PA 491 KHA Public Solicitation in Schools
 16. PA 492 GBED Smoking by Staff Members, JICG Tobacco Use by Students, KFAA Smoking on School Premises at Public Functions
 17. PA 493 BCB - Board Member Conflict of Interest

17. PA 494 CBI - Evaluation of Superintendent
18. PA 495 DJE - Bidding/Purchasing Procedures
19. PA 496 JICH - Drug and Alcohol Use by Students

VIII. FUTURE AGENDA ITEMS

1. Stanfield Elementary School District Governing Board Policy Review by ASBA

IX. ADJOURNMENT

Posted: February 11, 2014
12:25 p.m./MS