

VENTNOR CITY BOARD OF EDUCATION
Regular Session Meeting – July 22, 2020

In Compliance with the “Open Public Meetings Act” of the State of New Jersey, adequate notice of this meeting has been provided. On May 19, 2020 written notice was given to all Board members and posted at the Ventnor Educational Community Complex, Ventnor City Hall and the Ventnor Public Library. It was also e-mailed to the Press of Atlantic City and the Downbeach Current on that same date.

Due to the public health emergency in the State of New Jersey, as declared in Executive Order 103, the Board will be suspending its normal meeting procedures this evening and conducting a virtual meeting. Directions for accessing the virtual public meeting will be posted on the District website: www.vecnj.org.

We very much welcome input from the public. Because this is a virtual meeting, public comment will be handled by Zoom group chat unless otherwise posted on our website directions.

I. ROLL CALL

Mr. Doug Biagi, President
Mrs. Kim Bassford, Vice-President
Mrs. Lori Abbott
Mr. Michael Advena
Mr. Michael Hagelgans

Dr. Carmela Somershoe, Superintendent
Ms. Terri Nowotny, Bus. Admin/Board Sec.
Mr. Andrew Brown Esq., School Solicitor

II. PLEDGE OF ALLEGIANCE

III. PRESENTATION

1. Facility Update – Ron Fenton
2. Reopening Planning Update – Dr. Carmela Somershoe

Exhibit: III-1

IV. PUBLIC SESSION – AGENDA ITEMS ONLY

The Board of Education welcomes public comment on agenda items only at this time. Speaking is limited to three (3) minutes per individual, ten (10) minutes per topic. The Board President has the flexibility to alter these limitations.

V. FINANCE

1. Recommend to approve Regular and Executive Session Minutes of June 24, 2020 and Special and Executive Session Minutes of July 8, 2020 as presented in:
2. Recommend to approve the Board Secretary's Monthly Certifications: Pursuant to N.J.A.C. 6:30-2.12 (b) that as of June 30, 2020 no major budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the Ventnor Board of Education pursuant to N.J.S.A. 18A:22-8.1 and N.J.S.A. 18A:22-8.2, and no budgetary line item has been over expended in violation of N.J.A.C. 6A:23A-2.11(a)1. In accordance with N.J.A.C. 6A:23A-2.11(c)2, it is certified that there are no changes in anticipated revenue amounts and sources for the month of June 30, 2020

Exhibit: V-1

Exhibit: V-2

Recommend to approve the Board of Education's Monthly Certifications:
Pursuant to N.J.A.C. 6A:23A-2.11(c) 4, the Ventnor Board of Education certifies that as of June 30, 2020, and after review of the secretary's monthly financial report appropriations section as presented, and upon consultation with appropriate district officials, that to the best of the Board's knowledge, no major account or fund has been over expended in violation of N.J.A.C. 6A:23A-2.11(b), that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year and

Recommend to approve acknowledging receipt of the Statement of Cash Receipts and Disbursements and the Board Secretary's report which are in agreement for the period ending June 30, 2020

Recommend to approve line item transfers for the months ending June, 2020

3. Recommend to approve the Payroll Timesheet Report for the July, 2020 payroll and

Exhibit: V-3

Recommend motion to approve July Bills Lists as presented in exhibit.

4. Recommend approval of the following revised food service prices for the 2020/2021 school year based on NJ Senate Bill 4200 providing the State pay for reduced price breakfasts and lunches effective July 1, 2020:

LUNCH Full \$3.05; Reduced \$0.00; Student Ala Carte \$2.35; Milk \$0.65
Adult \$4.00; Adult Ala Carte \$2.65; Adult Salad \$4.75

BREAKFAST Full \$2.00; Reduced \$0.00; Adult \$2.55

5. Recommend to approve 2020/2021 tuition contracts with Atlantic County Institute of Technology as follows:

48 students at \$6,100 each plus \$38,808 prior year adjustment
1 Pathway Program student at \$7,500
Total contract \$339,108.

6. The Board authorizes the use of GovDeals, Inc for the sale of surplus property in accordance with the terms and conditions of State Contract T-2581. The following computer equipment will be sold or recycled:

LAP141 through LAP325	Student laptops Dell Optiplex 3160b
TIO001 through TIO81	Teacher laptops Dell Latitude 7350

Avaya network switches – 7
Meru wireless access points – 70
Meru wireless controller – 1

VI. POLICIES

1. Recommend to approve first reading as presented in:

Exhibit: VI-1

- 1250 Visitors
- 3510 Operation and Maintenance of Plant
- 3541.33 Transportation Safety

- 4146/4246 Working from Home
- 5141.2 Illness
- 5141.3 Health Examinations and Immunizations

2. Recommend to approve second reading as presented in:

Exhibit: VI-2

- 4111.2, 4211.2 Domestic Violence
- 9322 Public and Executive Sessions

VII. PERSONNEL

ON THE RECOMMENDATION OF THE SUPERINTENDENT:

1. Recommend to approve Ashley Eiler and Stephanie Polinski placements from B.A. to B.A. +15 scale effective September 1, 2020.
2. Recommend to approve summer cafeteria staff positions as follows:

Cafeteria Clerk/Worker – Linda Renze – up to 12 hours per week
July 7-August 13, 2020 at \$15.00/hour

Cafeteria Worker – Rosa Lafferty – up to 12 hours per week as needed
July 7-August 13, 2020 at \$11.00/hour

3. Recommend to adopt all job descriptions approved by the preceding Board of Education except to replace the following job descriptions presented in:

Exhibit: VII-3

- Secretary will replace Middle School Secretary, Elementary Secretary and Child Study Team Secretary Job descriptions
- Principal revised will replace principal
- Supervisor of Special Education revised will replace Supervisor of Special Education

4. Recommend to assign Denise McGeown to full time Secretary position effective August 1, 2020 at Step 8 of the VSSA Agreement including benefits.

Denise is a graduate of Rowan University with a Bachelor's degree in Communications. Denise spent several years working in the restaurant industry. Prior to working for the Ventnor School System, Denise was the General Manager at Steve & Cookie's Restaurant. Denise is entering her 8th year as the Ventnor Middle School Attendance Clerk. Denise is proficient in all applications of Microsoft Office, as well as our budget data entry system Office 3000, and our budget ordering system Ed-Data. Denise has developed positive personal relationships with coworkers, administration, students, and parents here at the VECC. For these reasons, I recommend Denise McGeown as Secretary at Step 8 of the Secretaries Salary Guide – \$47,516.

5. Recommend to accept resignation of Frank Cerullo, part-time Instructional Aide, with regret effective immediately and as presented in:

Exhibit: VII-5

VIII. CURRICULUM AND INSTRUCTION

- | | |
|---|-----------------|
| 1. Recommend to approve the Child Study Team in-person testing plan as presented in: | Exhibit: VIII-1 |
| 2. Recommend to approve purchase of Fountas and Pinnell Reading Materials from Heinemann at a total cost of \$75,503.88 as presented in: | Exhibit: VIII-2 |
| 3. Recommend to approve purchase of Fountas and Pinnell English Language Arts Materials from Heinemann at a total cost of \$15,681.00 to be paid through Title II fund and as presented in: | Exhibit: VIII-3 |

IX. USE OF FACILITY

X. INFORMATION/DISCUSSION

- | | |
|---|-----------|
| 1. Drills: Fire Drill: 7/15/20; Security Drill: | |
| 2. VECC Monthly Enrollment | Item: X-2 |
| 3. Monthly Administrative Report | Item: X-3 |
| 4. Community Outreach Report | No Item |
| 5. Monthly Suspension Reports | Item: X-5 |
| 6. Elementary and Middle School Individual Incident Reports | No Item |
| 7. Monthly School Cafeteria Report | Item: X-7 |
| 8. VECC Out of District Tuition Report for 2019/2020 | No Item |

XI. ATLANTIC CITY HIGH SCHOOL REPORT - Mrs. Bassford

XII. COMMITTEE REPORTS

- | | |
|---|-------------|
| 1. Building & Grounds Committee Meeting minutes for July 8, 2020 as presented in: | Item: XII-1 |
| 2. The Building & Grounds Committee approved Remington Vernick's proposal for VECC Structural Evaluation at a cost of \$1,500 as presented in: | Item: XII-2 |
| 3. Discussion of Structural Evaluation options as presented in: | Item: XII-3 |
| 4. Recommend to approve change order #3/3A to furnish and install chase walls and delete concrete floor work at a total cost of \$43,841 as presented in: | Item: XII-4 |
| 5. HVAC Systems Evaluation Report as presented in: | Item: XII-5 |

XIII. NEW BUSINESS

XIV. OLD BUSINESS

XV. PUBLIC SESSION

The Board of Education welcomes public comment as an important aspect of community relations. A portion of every meeting is set aside for public comment on school district issues. Speaking is limited to three (3)

minutes per individual, ten (10) minutes per topic. The Board President has the flexibility to alter these limitations.

XVI. EXECUTIVE SESSION

Whereas the Ventnor City Board of Education finds a need to discuss matters that are exempt from public discussion pursuant to the Open Public Meetings Act, be it resolved that that Ventnor City Board of Education hereby adjourns to a session from which the public must be excluded for the following reasons allowable under the Act (*read or check all that apply*):

- ☐ 1. Matters rendered confidential by State or Federal law;
- ☐ 2. Matters which could impair the right to receive federal funds;
- ☐ 3. Matter which would constitute an unwarranted invasion of personal privacy if conducted in public;
- ☐ 4. Negotiations;
- ☐ 5. Discussions involving the purchase, lease or acquisition of real property, the setting of bank rates, or the investment of public funds, where disclosure could adversely affect the public interest;
- ☐ 6. Discussions of tactics and techniques used in protecting the safety and property of the public;
- ☐ 7. Discussions of pending or anticipated litigation, contract negotiations, and matters falling under attorney-client privilege;
- ☐ 8. Personnel;
- ☐ 9. Deliberations after a public hearing.

No formal action will take place, and the results of any discussion will be made public if and when the subject matter is no longer deemed confidential. Executive Session is expected to last _____ (*insert number*) minutes/hours (*select*) and action/no action (*select*) is anticipated afterwards.

XVII. ADJOURNMENT